

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS,
CUSHING MUNICIPAL AUTHORITY BOARD OF TRUSTEES,
CUSHING HOSPITAL AUTHORITY BOARD OF TRUSTEES,
CUSHING INDUSTRIAL AUTHORITY BOARD OF TRUSTEES,
AND CUSHING EDUCATIONAL FACILITIES AUTHORITY BOARD OF TRUSTEES
THURSDAY MAY 4, 2022
8:30 AM CUSHING CITY HALL**

THE BOARD MAY DISCUSS, CONSIDER AND VOTE ON ANY ITEMS LISTED ON AGENDA IN ANY ORDER.

1. **Call to order**
 - a. Roll Call
 - b. Declaration of Quorum

2. **Consent Agenda**
 - a. Approve budget amendment: Amend the FY 2022-2023 Capital Improvement Fund 252 budget for Power Plant Engine #10 repairs.
 - b. Authorize the City Manager to execute a contract with Cooper Machinery Services in an amount up to \$715,000.00 for the repair of Unit #10 at the Cushing Power Production Plant, and to authorize payment.
 - c. Reject bid received for the construction of the Harmony Road 69 kV transmission line and authorize the rebid of the project.

3. **General Business**
 - a. Acknowledge resignation of Mike Griffith from Seat No. 4 and declare a vacancy.
 - b. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing City Commission.
 - c. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Municipal Authority.
 - d. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Hospital Authority.
 - e. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Industrial Authority.
 - f. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Educational Facilities Authority.

4. **Study Session to discuss FY 2023-24 budgets for the City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority.**

5. **Adjournment**

Filed in the office of the City Clerk and posted on the main entrance door of City Hall at 8:05 A.M. on **May 2, 2023.**



Terry Brannon, City Manager



Jerrida Worthy, City Clerk

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: May 4, 2023 **Agenda Item No:** 2A

Subject: Amend FY 22/23 Capital Improvement Fund 252 Budget for Power
Plant Engine #10 Repairs

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

Staff is requesting the amendment the Capital Improvement Fund (Fund 252) Budget to properly appropriate the budgetary funds to cover the proposed repairs on Engine #10 at the Power Plant. Note that the suggested repairs came in at \$568,809. The proposed amendment includes an approximate 25% contingency.

II. Fiscal Impact

Account 252-500-5519: POWER PLANT ENGINE #10 REPAIRS

Original Budget: \$0.00

Amended Budget: \$715,000.00

*Increase budget by \$715,000.00

III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

| Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: May 4, 2023

Agenda Item No: 2B

Subject: Power Production Plant Unit #10 Repair

Staff Resources: Terry Brannon, City Manager
Chad Grisier, P.E., Professional Engineering Consultants
Willie Green, Power Plant Superintendent

I. Summary

Project Manager, Chad Grisier, P.E. with P.E.C solicited for bids for the repair of Unit #10 at the Cushing Power Production Plant. Two bids were opened on April 14, 2023, one from Cooper Machinery Services and the other from Blackstone Industrial Services. Unfortunately, Blackstone Industrial Services failed to follow the stipulations outlined in the bid documents so their bid was disqualified and cannot be considered. The bids were as follows:

PROVIDER	BID AMOUNT
Cooper Machinery Services	\$ 568,808.95
Blackstone Industrial Services	\$ 263,458.06

The engineer's estimate was \$935,000.00 so the acceptable bid was well under the projection.

Staff is recommending executing an agreement with Cooper Machinery Services for the repair of Unit #10.

II. Fiscal Impact

This was not an anticipated expense, so it was not included in the FY 22 -23 budget. Finance Director Jerrica Worthy has prepared a budget amendment, which is being presented as part of the consent agenda for Trustee approval.

Staff is recommending a 25% contingency be built into the project budget to capture any unexpected repairs that are not currently known. The repair cost (\$568,808.92) and the contingency (\$142,202.00) will bring the project budget total to \$711,011.00. Finance is recommending this amount be rounded up to an even \$715,000.00. (Line-Item No. 252-500-5519 – Engine 10 repairs)

III. Recommended Action

Authorize the City Manager to execute a contract with Cooper Machinery Services in an amount up to \$715,000.00 for the repair of Unit #10 at the Cushing Power Production Plant, and to authorize payment.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: May 4, 2023

Agenda Item No: 2C

Subject: Harmony Road 69 kV Transmission Line Contract CU-23-1LM

Staff Resources: Terry Brannon, City Manager
Mike Starks, Electrical Distribution

I. Summary

On April 11, 2023, the City of Cushing received bids for the construction of the 69kV line from 9th and Little Street to the New Harmony Substation. Only (1) one bid was received, and it was significantly higher than the estimated cost from Allgeier, Martin and Associates. Therefore, we recommend that the City of Cushing reject the bids and go back out and rebid with some adjustments to the bid. We will send a bid packet to a much larger contractor pool with the hope of getting more bids.

II. Fiscal Impact

Funding for this project is included in the FY 22-23 budget (252-500-5555), This action will not have any effect in the budget.

III. Recommended Action

To reject the construction bid contract CU-23-1LM from Re-Con Company, Inc. for the construction of the 69kV line and rebid project.