

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
TUESDAY FEBRUARY 18, 2025
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may either email comments to citymanager@cityofcushing.org by 12:00 pm (noon) on February 18, 2025 or if desiring to make in-person comments, sign up to do so by 4:00 pm on the day of the meeting, in the City Manager's office. Only one type of public comment will be allowed per person. Written comments received by the deadline and conforming to the rules will be read into the record. All comments are limited to three (3) minutes in length and must be about a current agenda item. Comments must also meet the rules of decorum (no personal attacks, foul language, disruptive behavior, etc.) Commentors must include their full name, address, and the agenda item being addressed on their email or sign-up form. The purpose of the agenda is to provide citizens an opportunity to comment on agenda items. Commissioners and staff will not engage in discussion or offer input during this part of the agenda. Responses to comments, if any, will occur under the appropriate agenda item or in follow-up communication.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$1,051,552.53
- b. Approve minutes: January 21, 2025 (Regular)
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- d. Approve budget amendment: Amend the FY 2024/2025 budget for the GRDA donation for the Electric Distribution Department to reflect both revenue and expense.
- e. Approve budget amendment: Amend the FY 2024/2025 Engineering operating budget.
- f. Authorize the City Manager to issue a purchase order to Micro-Comm in an amount up to \$21,505.00 for upgrades to the electrical and control system for well no. 9, for the Water Treatment Plant and to authorize payment.
- g. Authorize the City Manager to approve the payment processing agreement with Tyler Technologies for online and in-person credit card payments made for the CMA.
- h. Authorize the City Manager to issue a purchase order to TESCO Nighthawk in the amount of \$116,473.48 for the purchase of meters, for the electric AMI system, for the Electric Distribution Department and to authorize payment.
- i. Acknowledge receipt of Oklahoma Environmental Quality Permit No. WL000060240896 for the construction of 1290 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the E. 4th Street (S Independence Ave. to S. Highland Ave.) Improvements, Payne County, Oklahoma.

- j. Acknowledge receipt of Oklahoma Environmental Quality Permit No. WL000060240895 for the construction of 694 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the E 3rd Street (S. Thompson Ave to S Independence Ave) Improvements, Payne County, Oklahoma.
- k. Recognize non-pay utility report for City operations and public facilities for 1/31/25 billing period.
- l. Recognize statement of cash and investments as of January 31, 2025.

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the City Manager to execute Work Order No. 23-01C in an amount up to \$103,500.00 for engineering and construction services associated with the relocation of existing electric distribution infrastructure in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.

6. Resolutions

- a. **RESOLUTION NO. 02-2025:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute a revised Utility Relocation Agreement with the Oklahoma Department of Transportation for CMA owned sanitary sewer utilities as part of the State Highway 18 Improvement Project (Project No. STP-260B (085) UT).
- b. **RESOLUTION NO. 03-2025:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute Utility Relocation Agreements with the Oklahoma Department of Transportation for CMA owned electrical utilities as part of the State Highway 18 improvement Project (project no. STP-260B(085)UT).

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

8. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.

9. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:30 PM on February 13, 2025.


Ryan Ochsner, City Manager


Jerica Worthy, City Clerk

JANUARY 2025 PAYROLL

CUSHING MUNICIPAL AUTHORITY

**** JANUARY 15, 2025 ****

REGULAR PAYROLL	\$126,771.57
TOTAL	<u>\$126,771.57</u>

**** JANUARY 31, 2025 ****

REGULAR PAYROLL	\$123,772.87
CMA HEALTH INSURANCE REIMBURSEMENT TO CITY	<u>\$115,498.52</u>
TOTAL	<u>\$239,271.39</u>

TOTAL CMA PAYROLL FOR MONTH OF JANUARY 2025
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\$366,042.96

JANUARY 2025 CLAIMS

CUSHING MUNICIPAL AUTHORITY

OPERATING FUND (250)	\$584,635.00
ADDED TO CLAIMS (250)	\$0.00
POSTAGE FOR UTILITY BILLS (250)	\$1,954.53
CAPITAL IMPROVEMENT FUND (252)	\$98,920.04
ADDED TO CLAIMS FUND (252)	\$0.00
	<hr/>
TOTAL	\$685,509.57

2/10/2025 9:15 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 31

PACKET : 24378 24379

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 01 BILLING & COLLECTION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
74	BAKER PHARMACY					
		I-01/2025 B&C	250-501-3540	MISCELLANEOUS RHUS TOX	044286	43.00
01-2250	B & C BUSINESS PRODUCTS					
		I-AR84445	250-501-3342	EQUIPMENT CON CONTRACT LEASE CHARGE	044285	226.84
		I-AR84446	250-501-3342	EQUIPMENT CON CONTRACT BASE CHARGE	044285	62.50
01-2512	PITNEY BOWES RESERVE AC					
		I-01/2025	250-501-3450	POSTAGE/FREIG POSTAGE METERED	044320	2,000.00
01-2663	VISA					
		I-29886	250-501-3491	TRAINING/TRAV CASH HANDLER TRAINING	044341	276.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2083102	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIONS	044298	338.57
01-3215	TYLER TECHNOLOGIES, INC					
		I-025-490989	250-501-3450	POSTAGE/FREIG NOTIFY 10/1-12/31	044340	329.50
01-4550	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIONS	044336	28.65
01-5174	SUN LIFE					
		I-01/2025 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIONS	044334	73.10
DEPARTMENT 01 BILLING & COLLECTION					TOTAL:	3,378.16

1/28/2025 8:13 AM

A/P Direct Item Register

PAGE: 1

PACKET: 24309 UTILITY BILLING
VENDOR SET: 01 CITY OF CUSHING
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-1246			U.S. POST OFFICE				
I-UTILITY 1/25	1/28/2025		U.S. POST OFFICE	1,954.53			
	2		DUE: 1/28/2025 DISC: 1/28/2025		1099: N		
			U.S. POST OFFICE		250 501-3450	POSTAGE/FREIGHT	1,954.53
			--- VENDOR TOTALS ---	1,954.53			
			--- PACKET TOTALS ---	1,954.53			

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 32

PACKET : 24378 24379
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
11	CONTINGENT FUND					
		I-24194	250-502-3540	MISCELLANEOUS UTILITY EASEMENT FILING	044293	18.00
01-0540	QUILL CORPORATION					
		I-42728481	250-502-3440	OFFICE SUPPLI INTER-DEPT ENVELOPES	044325	97.91
		I-42733270/GG	250-502-3440	OFFICE SUPPLI COPY PAPER	044325	52.50
01-0631	AT&T MOBILITY					
		I-X02092025A	250-502-3490	TELEPHONE EXP ACCT#287301630651	044282	1,541.23
01-2570	OMAG					
		I-BND182472208	250-502-3380	INSURANCE/BON BLANKET POSITION-	044316	263.00
		I-GLA140046608F	250-502-3380	INSURANCE/BON 2024 FORD F-550	044317	870.00
		I-GLA140046608G	250-502-3380	INSURANCE/BON LANE TRAILER	044318	75.00
01-2663	VISA					
		I-01/2025 GG	250-502-3341	EQUIPMENT PAR ADOBE PRO-JANUARY	044341	19.99
01-2840	AMERICAN DOCUMENT SHRED					
		I-187108	250-502-3440	OFFICE SUPPLI CONSOLE SHREDDING	044279	85.00
01-2885	SCHATZ WINDOW WASHING					
		I-30710	250-502-3320	CONTRACT LABO OUTSIDE ALL/HALLWAY I/O	044329	86.00
01-3215	TYLER TECHNOLOGIES, INC					
		I-025-493511	250-502-3540	MISCELLANEOUS DATA SYNC & MMS	044340	72.50
		I-025-495128	250-502-3540	MISCELLANEOUS DATA SYNC & MMS	044340	72.50
01-3287	XCEL OFFICE SOLUTIONS					
		I-38444719	250-502-3342	EQUIPMENT CON XEROX ALTALINK C8070	044343	350.46
01-3688	CUSHING PEST CONTROL					
		I-01/2025 CITY HALL	250-502-3320	CONTRACT LABO JANUARY SPRAYING-CITY HAL	044296	125.00
0	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-502-1050	MEDICAL/LIFE GENERAL GOVT/RETIREE	044336	94.11
DEPARTMENT 02 GENERAL GOVERNMENT					TOTAL:	3,823.20

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PACKET : 24378 24379
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 03 I.T. ADMINISTRATOR
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 33

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
029	INTERWORKS, INC.	I-259898	250-503-3320	CONSULTING SE FEBRUARY MAINTENANCE	044309	2,800.00
01-2808	DELTA DENTAL OF OKLAHOM	I-2083102	250-503-1050	MEDICAL/LIFE IT ADMIN	044298	48.08
01-4550	TELADOC HEALTH, INC.	I-3226148 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	044336	4.07
01-5174	SUN LIFE	I-01/2025 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	044334	10.38
DEPARTMENT 03 I.T. ADMINISTRATOR					TOTAL:	2,862.53

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 PACKET : 24378 24379
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 04 ENGINEERING
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
79	D & L PRINTING, LLC	I-5752	250-504-3540	MISCELLANEOUS NOTARY STAMP M. GAUNDER	044297	81.00
01-1015	C.H. GUERNSEY & COMPANY	I-145403	250-504-3320	CONTRACT/CONS RE-ANALYSIS OF RATE STUDY	044290	198.75
01-2368	DEREK GRIFFITH	I-01/2025	250-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	044304	450.00
01-2663	VISA	I-01/2025 GAUNDER	250-504-3330	DUES/MEMBERSH SECRETARY OF STATE BOND	044341	20.80
		I-01/2025 GAUNDER	250-504-3330	DUES/MEMBERSH CREDIT-BOND FILING	044341	10.40-
		I-01/2025 GRIFFITH	250-504-3491	TRAINING/TRAV DEREK GRIFFITH CMAO CONF	044341	350.00
		I-29894	250-504-3491	TRAINING/TRAV FRONT LINE HANDLING	044341	69.00
01-2808	DELTA DENTAL OF OKLAHOM	I-2083102	250-504-1050	MEDICAL/LIFE ENGINEERING	044298	96.83
01-3505	PROFESSIONAL ENGINEERIN	I-534084	250-504-3320	CONTRACT/CONS WO#23-02 GIS GEN SERVICES	044324	72.50
01-4550	TELADOC HEALTH, INC.	I-3226148 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	044336	8.21
01-5174	SUN LIFE	I-01/2025 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	044334	20.91
DEPARTMENT 04 ENGINEERING					TOTAL:	1,357.60

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 05 ELECTRIC DISTRIBUTION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0111	AMERICAN WELDING SUPPLY					
		I-124971	250-505-3489	SYSTEM MAINTN CYLINDER RENT	044280	4.95
		I-125373	250-505-3489	SYSTEM MAINTN CYLINDER RENT	044280	4.95
		I-125763	250-505-3489	SYSTEM MAINTN CYLINDER RENT	044280	4.95
01-0111	SUMMIT UTILITIES OKLAHO					
		I-01/2025 ELECT DIST	250-505-3310	BUILDING MAIN ACCT#210100290434	044333	562.53
01-0174	BAKER PHARMACY					
		I-01/2025 ELECT DIST	250-505-3489	SYSTEM MAINTN POISON IVY PREVENTION	044286	107.50
01-0411	CONTINGENT FUND					
		I-24185	250-505-3491	TRAINING/TRAV BRANDON HARRIS	044293	36.22
		I-241857	250-505-3330	DUES/MEMBERSH TAG FOR UNIT 23	044293	51.90
		I-24186	250-505-3491	TRAINING/TRAV DOUG BISWELL	044293	35.18
		I-24195	250-505-3491	TRAINING/TRAV DOUG BISWELL	044293	27.79
		I-24196	250-505-3491	TRAINING/TRAV BRANDON HARRIS	044293	30.60
01-1099	STUART C IRBY CO					
		I-S014094725.001	250-505-3323	CONST/MAINT (25 DEAD BREAK CONN	044332	1,532.50
		I-S014129878.001	250-505-3323	CONST/MAINT (25) 15KV PRIMARY CAPS	044332	1,029.50
01-1293	WALMART					
		I-07554	250-505-3489	SYSTEM MAINTN OFFICE SUPPLIES,PH CASE	044342	167.10
01-1551	OKLA MUNICIPAL LEAGUE					
		I-090557	250-505-3460	PROMOTION AND POLICE OML ADVERTISEMENT	044315	10.00
01-1582	OTA PIKEPASS CENTER					
		I-20250193035A	250-505-3491	TRAINING/TRAV PIKE PASS	044319	5.06
01-2663	VISA					
		I-00023	250-505-3491	TRAINING/TRAV OESA SUPERINTENDENT CONF	044341	400.00
01-2808	ANIXTER INC.					
		I-6243556-00	250-505-3458	POLE HDWR/ELE 15KV CLAMP TOP INSULATOR	044281	286.65
		I-6258284-00	250-505-3489	SYSTEM MAINTN FARGOS #6-4	044281	5,730.00
		I-6258296-00	250-505-3458	POLE HDWR/ELE POLE KEYS	044281	2,326.25
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2083102	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	044298	483.48
01-3219	AWARD ELECTRICAL SERVIC					
		I-9587	250-505-3423	METER/METER P REBUILD METER LOOP-	044284	972.56
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3286755.001	250-505-3483	STREET/SECURI 4 LED 300 WATT LIGHT	044288	2,461.68
		I-S3293650.001	250-505-3458	POLE HDWR/ELE 1HOLE LUGS	044288	227.62
		I-S3296891.001	250-505-3483	STREET/SECURI 300W LED PROJECTION LIGHT	044288	887.20

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5704	BROKEN ARROW ELECTRIC S	continued				
		I-S3300600.001	250-505-3458	POLE HDWR/ELE COND ELL,PVC CONDUIT	044288	16.32
		I-S3301355.001	250-505-3458	POLE HDWR/ELE LED LAMPS	044288	103.97
		I-S3301355.002	250-505-3458	POLE HDWR/ELE LED LAMPS	044288	103.97
		I-S3304640.001	250-505-3458	POLE HDWR/ELE GEL TAP SPLICE KITS	044288	145.28
01-4418	AMAZON CAPITAL SERVICES					
		I-1TQ9-RL37-6C3N	250-505-3323	CONST/MAINT (ACRYLIC ADHESIVE	044278	59.98
		I-1V7M-KC4M-66NL	250-505-3440	OFFICE SUPPLI OFFICE FOLDERS	044278	104.27
		I-1V7M-KC4M-66NL	250-505-3500	UNIFORMS FR JEANS	044278	185.58
01-4550	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	044336	40.92
01-5174	SUN LIFE					
		I-01/2025 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	044334	104.39
01-5239	TESCO-THE EASTERN SPECI					
		I-213461	250-505-3423	METER/METER P SAFETY DISCONNECT/PROBE	044337	1,900.93
				DEPARTMENT 05 ELECTRIC DISTRIBUTION	TOTAL:	20,151.78

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 37

PACKET : 24378 24379

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 06 ELECTRIC PRODUCTION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0015	JOHN DEERE FINANCIAL (A	I-049423	250-506-3341	EQUIPMENT PAR HAND PUMP,FUEL PUMP	044283	248.41
		I-A65968	250-506-3341	EQUIPMENT PAR FUEL PUMP,DIESEL CAN	044283	171.92
		I-D06434	250-506-3341	EQUIPMENT PAR ICE MELT,CAULK,CORD	044283	112.14
01-0619	RYAN CHEMICAL CO. INC	I-13539	250-506-3328	CHEMICALS BARREL OF C-239-55 GALS	044328	770.00
01-0680	SOONER RUBBER PRODUCTS	I-781032	250-506-3341	EQUIPMENT PAR HOSES FOR MCINTOSH PUMP	044330	182.01
01-0804	FECHNER PUMP & SUPPLY I	I-1447321	250-506-3341	EQUIPMENT PAR GLOVES,RAGS	044300	437.79
		I-1447449	250-506-3341	EQUIPMENT PAR ROPER OIL PUMP	044300	1,893.60
01-0875	GRAND RIVER DAM AUTHORI	I-71,920	250-506-3369	GRDA (POWER P JANUARY ELECTRIC BILL	044303	400,029.11
01-1028	HARBOR FREIGHT COMMERC	I-035526	250-506-3341	EQUIPMENT PAR TORQUE WRENCH	044307	475.95
		I-047158	250-506-3341	EQUIPMENT PAR TOOL HLDRS,STORAGE CASES	044307	103.93
01-1293	WALMART	I-07610	250-506-3341	EQUIPMENT PAR COFFEE,TEARAWAY,CLEANER	044342	194.60
01-1381	LOWE'S	I-82762	250-506-3310	BUILDING MAIN BATHROOM CABINET	044312	474.05
		I-91081	250-506-3310	BUILDING MAIN TOOL STORAGE CABINET	044312	455.05
		I-94340	250-506-3310	BUILDING MAIN TOOL CABINET	044312	474.05
01-1512	O'REILLY AUTOMOTIVE STO	I-158311	250-506-3341	EQUIPMENT PAR DEGREASER,PAINT	044314	105.84
01-1513	VISA	I-01/2025 PWR PLANT	250-506-3341	EQUIPMENT PAR LED LIGHTS & SHIPPING	044341	319.12
01-2808	DELTA DENTAL OF OKLAHOM	I-2083102	250-506-1050	MEDICAL/LIFE POWER PLANT	044298	435.41
01-4068	LAYMANCE SERVICES LLC	I-6649	250-506-3440	OFFICE SUPPLI MOP HEAD/STICK,TISSUE	044311	292.16
01-4550	TELADOC HEALTH, INC.	I-3226148 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	044336	36.84
01-4624	CATES SUPPLY, INC	I-587264	250-506-3341	EQUIPMENT PAR PAD,BUSHINGS,CPLGS,TOWELS	044291	241.24
		I-587266	250-506-3341	EQUIPMENT PAR BALL VALVES,ELLS,PLUG,TEE	044291	68.54
		I-587291	250-506-3341	EQUIPMENT PAR CONNECTOR,BUSHINGS,NIPPLE	044291	31.55

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 06 ELECTRIC PRODUCTION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00000074	SUN LIFE	I-01/2025 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	044334	94.01
DEPARTMENT 06 ELECTRIC PRODUCTION					TOTAL:	407,647.32

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 07 WATER PRODUCTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0117	ACCURATE ENVIRONMENTAL					
		I-HA14154	250-507-3412	LAB FEES/TEST 1ST SOC 2025	044275	2,505.00
		I-HA15170	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	044275	140.00
		I-HA29091	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	044275	175.00
		I-HA29092	250-507-3412	LAB FEES/TEST FLUORIDE	044275	40.00
		I-SU38772	250-507-3413	LAB SUPPLIES CHLORINE, SULF ACID, EDTA	044275	454.67
01-0135	JOHN DEERE FINANCIAL (A					
		I-046344	250-507-3310	BUILDING MAIN TUBING	044283	20.85
		I-048247	250-507-3310	BUILDING MAIN ANGLE VALVE, TUBING, NIPPLE	044283	22.86
		I-050330	250-507-3310	BUILDING MAIN PROPANE CYLINDER DISP	044283	5.99
01-0411	CONTINGENT FUND					
		I-24198	250-507-3491	TRAINING/TRAV LUNCH	044293	42.96
01-0790	EWING ELECTRIC MOTOR LL					
		I-0090703	250-507-3341	EQUIPMENT PAR EXHAUST FAN REWIND	044299	186.55
01-0874	GRAINGER INC					
		I-9376504081	250-507-3310	BUILDING MAIN PRESSURE GAUGE TEST	044302	60.00
		I-9376699162	250-507-3310	BUILDING MAIN PRESSURE GAUGE, O-RINGS	044302	85.04
01-1293	WALMART					
		I-06689A	250-507-3310	BUILDING MAIN CLEANERS, COFFEE, NOTEBOOKS	044342	153.83
01-2663	VISA					
		I-01/2025 WTR PLT	250-507-3491	TRAINING/TRAV PLATE PAY PIKE PASS	044341	3.45
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2083102	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	044298	193.66
01-3999	SOUTH WESTERN ENVIRONME					
		I-3554	250-507-3550	WELL MAINTENA PUMP 4 REBUILD	044331	3,721.00
01-0100	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	044336	16.35
01-5174	SUN LIFE					
		I-01/2025 CMA	250-507-1050	MEDICAL/LIFE WATER PRODUCTION	044334	41.82
01-5334	BLUE STAR REFRIGERATION					
		I-9187	250-507-3328	CHEMICALS MAU 1 DIAGNOSIS	044287	200.00
DEPARTMENT 07 WATER PRODUCTION					TOTAL:	8,069.03

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 PACKET : 24378 24379
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 08 WATER MAINTENANCE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
35	JOHN DEERE FINANCIAL (A					
		I-047959	250-508-3341	EQUIPMENT PAR SAWZALL BLADES	044283	47.98
		I-049734	250-508-3341	EQUIPMENT PAR USB,WIPES,GLOVES	044283	48.96
		I-050364	250-508-3341	EQUIPMENT PAR ANTI-FREEZE	044283	10.99
		I-050657	250-508-3341	EQUIPMENT PAR GM NITRILE DIP	044283	19.98
		I-052553	250-508-3341	EQUIPMENT PAR CHEMTOOL	044283	23.94
		I-047663	250-508-3341	EQUIPMENT PAR ANTI-FREEZE,HAND WARMERS	044283	30.88
01-0174	BAKER PHARMACY					
		I-01/2025 WATER DEPT	250-508-3540	MISCELLANEOUS POISON IVY PREVENTION	044286	236.50
01-0464	CUSHING LUMBER COMPANY					
		I-271474	250-508-3341	EQUIPMENT PAR SINK TRAP	044295	5.89
		I-271514	250-508-3341	EQUIPMENT PAR TOILET LINE AND VALVE	044295	17.68
		I-271647	250-508-3341	EQUIPMENT PAR TOILET HOSE	044295	8.69
		I-271805	250-508-3341	EQUIPMENT PAR SAWALL BLADES	044295	67.97
		I-272023	250-508-3341	EQUIPMENT PAR DRAIN KING	044295	52.98
		I-272251	250-508-3341	EQUIPMENT PAR WET CEMENT,SHOVEL	044295	48.97
01-0600	NAPA AUTO PARTS					
		I-953739	250-508-3489	SYSTEMS MAINT LENS RESTORATION SYS	044313	30.59
01-0804	FECHNER PUMP & SUPPLY I					
		I-1446976	250-508-3352	FITTINGS COUPLER AND HOSE SHANK	044300	75.41
01-1293	WALMART					
		I-00054B	250-508-3540	MISCELLANEOUS HUSKEY LINERS	044342	27.28
		I-01673B	250-508-3540	MISCELLANEOUS BOUNTY TOWELS,SAFEGUARD	044342	127.89
		I-01702	250-508-3540	MISCELLANEOUS HAND/BAR SOAP,TOWELS	044342	81.86
		I-07899A	250-508-3540	MISCELLANEOUS DD CAN,SOAP PUMPS	044342	35.74
01-1512	O'REILLY AUTOMOTIVE STO					
		I-156450	250-508-3341	EQUIPMENT PAR WIPERS	044314	75.98
01-17	CORE & MAIN LP					
		I-W269879	250-508-3423	METERS/METER 10 METERS	044294	2,150.00
		I-W269995	250-508-3352	FITTINGS HYMAX 7.01-7.68,CARSON B	044294	2,500.71
		I-W337758	250-508-5611	WATER LINE RE PIPE	044294	2,000.00
		I-W338578	250-508-3423	METERS/METER METERS	044294	2,150.00
		I-W338589	250-508-3423	METERS/METER 10 METERS	044294	2,150.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2083102	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	044298	241.75
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3305917.001	250-508-3540	MISCELLANEOUS 500' TRACER WIRE	044288	88.71
01-4550	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	044336	20.49

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 08 WATER MAINTENANCE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
24	CATES SUPPLY, INC	I-586651	250-508-3352	FITTINGS STREAMLIGHT STINGER	044291	182.47
01-5174	SUN LIFE	I-01/2025 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	044334	52.20
DEPARTMENT 08 WATER MAINTENANCE					TOTAL:	12,612.49

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 09 SEWER PLANT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0177	ACCURATE ENVIRONMENTAL					
		I-HA02020	250-509-3344	ENGINEERING AMMONIA, BOD5 TEST FEES	044275	180.00
		I-HA07029	250-509-3344	ENGINEERING AMMONIA, BOD5 TEST FEES	044275	180.00
		I-HA16014	250-509-3344	ENGINEERING AMMONIA, BOD5 TEST FEES	044275	180.00
		I-HA21021	250-509-3344	ENGINEERING AMMONIA, BOD5 TEST FEES	044275	180.00
		I-HA28050	250-509-3344	ENGINEERING AMMONIA, BOD5 TEST FEES	044275	180.00
01-0174	BAKER PHARMACY					
		I-01/2025 SEW PLT	250-509-3540	MISCELLANEOUS POISON IVY PREVENTION	044286	43.00
01-0275	REPUBLIC SERVICES #789					
		I-0789-000431191	250-509-3475	SLUDGE MANAGE SLUDGE HAULING FEE	044326	920.59
01-0804	FECHNER PUMP & SUPPLY I					
		I-1447484	250-509-3341	EQUIPMENT PAR COUPLINGS, TUBING, CLAMPS	044300	148.43
01-0874	GRAINGER INC					
		I-9392596251	250-509-3341	EQUIPMENT PAR DOSAGE PUMP & SUMP PUMP	044302	910.41
		I-9392596269	250-509-3341	EQUIPMENT PAR AMMONIA TEST	044302	172.90
01-1008	GRIMSLEY'S					
		I-516528	250-509-3540	MISCELLANEOUS NITRILE GLOVES	044305	134.92
01-1020	HACH COMPANY					
		I-14346386	250-509-3475	SLUDGE MANAGE 2-LDO MODEL PROBES	044306	6,540.50
01-1293	WALMART					
		I-01304B	250-509-3540	MISCELLANEOUS BOUNTY, WATER	044342	116.68
		I-02785A	250-509-3540	MISCELLANEOUS HUSKY LINERS	044342	61.26
		I-07931A	250-509-3540	MISCELLANEOUS CREAMER, GLUE TRAYS	044342	43.37
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2083102	250-509-1050	MEDICAL/LIFE SEWER PLANT	044298	193.66
01-0100	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	044336	16.35
01-4815	THERMO FISHER SCIENTIFI					
		I-86366957	250-509-3475	SLUDGE MANAGE DO PROBES MEMBRANCE CAPS	044338	601.88
01-5072	FLEET FUELS LLC					
		I-23172238	250-509-3350	FUEL DIESEL FOR GENERATOR	044301	621.78
01-5174	SUN LIFE					
		I-01/2025 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	044334	41.82
01-5178	IDEXX DISTRIBUTION, INC					
		I-3166566455	250-509-3475	SLUDGE MANAGE E.COLI TESTING SUPPLIES	044308	1,090.62

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 09 SEWER PLANT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
28	ADVANCED MICROBIAL SOLU	I-1432	250-509-3475	SLUDGE MANAGE MICROBES FOR DIGESTER SLU	044276	6,000.00
DEPARTMENT 09 SEWER PLANT					TOTAL:	18,558.17

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 24378 24379
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 10 SEWER MAINTENANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
30	EWING ELECTRIC MOTOR LL					
		I-0090642	250-510-5612	INFILTRATION LABOR-REWIND GRINDER PUMP	044299	3,139.60
		I-0090643	250-510-5612	INFILTRATION LABOR-REWIND GRINDER PUMP	044299	3,139.60
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2083102	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	044298	290.50
01-3560	A PLUS CDL TRAINING, LLC					
		I-02/2025	250-510-5612	INFILTRATION ENTRY LEVEL DRIVER TRAINI	044274	4,950.00
01-4185	KEY EQUIPMENT AND SUPPL					
		I-KC215286	250-510-3341	EQUIPMENT PAR NITROGEN	044310	126.10
01-4550	TELADOC HEALTH, INC.					
		I-3226148 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	044336	24.56
01-4849	CLEAN UNIFORM COMPANY					
		I-01/2025 CMA	250-510-3500	UNIFORMS UNIFORMS	044292	106.21
01-5089	TRITON HYDROTOOLS, LLC					
		I-05089	250-510-5612	INFILTRATION 3/4 SHAMROCK, 3/4 ROTATING	044339	1,346.00
01-5174	SUN LIFE					
		I-01/2025 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	044334	62.72
DEPARTMENT 10 SEWER MAINTENANCE					TOTAL:	13,185.29

2/10/2025 9:15 AM
PACKET : 24378 24379
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 11 REFUSE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
75	REPUBLIC SERVICES #789	I-789000431219	250-511-3320	CONTRACTUAL JANUARY 2025 SERVICES	044327	92,989.43
				DEPARTMENT 11 REFUSE	TOTAL:	92,989.43
				FUND 250 CMA OPERATING FUND	TOTAL:	584,635.00

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
05	ALLGEIER, MARTIN & ASSO					
		I-CMA6024003-1224	252-500-5555	HARMONY SUBST TRANSFORMER REPAIRS	044277	2,190.04
01-0677	SUNBELT SOLOMON SERVICE					
		I-401186	252-500-5549	HARMONY RD TR SUBSTATION TRANSFORMER	044335	79,780.00
01-1015	C.H. GUERNSEY & COMPANY					
		I-145350	252-500-5560	MASTER (COMP) COMPREHENSIVE PLAN	044289	14,500.00
01-3505	PROFESSIONAL ENGINEERIN					
		I-534081	252-500-5496	S.H.18 WATER HWY 18 WATER LINE	044321	427.50
		I-534082	252-500-5497	S.H.18 SEWER SH-18 SANITARY SEWER	044322	522.50
		I-534083	252-500-5527	MICHIGAN TRUN MICHIGAN TRUNK LINE	044323	1,500.00
				DEPARTMENT 00 CMA-CAPITAL IMPROVEMENT TOTAL:		98,920.04
				FUND 252 CMA-CAPITAL IMPROVEMENT TOTAL:		98,920.04
				REPORT GRAND TOTAL:		837,499.12

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED JANUARY 17, 2025, AT 10:00 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
JANUARY 21, 2025
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on January 21, 2025, by Chairman Roberson.

PRESENT: BRANYAN, ORTON, DOWELL, ROBERSON
ABSENT: LOFTON

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may either email comments to citymanager@cityofcushing.org by 12:00 pm (noon) on January 21, 2025, or if desiring to make in-person comments, sign up to do so by 4:00 pm on the day of the meeting, in the City Manager's office. Only one type of public comment will be allowed per person. Written comments received by the deadline and conforming to the rules will be read into the record. All comments are limited to three (3) minutes in length and must be about a current agenda item. Comments must also meet the rules of decorum (no personal attacks, foul language, disruptive behavior, etc.) Commentors must include their full name, address, and the agenda item being addressed on their email or sign-up form. The purpose of the agenda is to provide citizens an opportunity to comment on agenda items. Commissioners and staff will not engage in discussion or offer input during this part of the agenda. Responses to comments, if any, will occur under the appropriate agenda item or in follow-up communication.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$979,352.12**
 - b. Approve minutes: December 12, 2024 (Special)
December 16, 2024 (Regular)**
 - c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
 - d. Authorize the City Manager to issue a purchase order to Altec Industries, Inc., in the amount of \$163,816.00 for the purchase of one (1) 2024 AT-37G Series Ford F550 Bucket Truck for Electric Distribution and to authorize payment.**
 - e. Recognize non-pay utility report for City operations and public facilities for 12/31/24 billing period.**
 - f. Recognize statement of cash and investments as of December 31, 2024.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANYAN, ORTON, DOWELL, ROBERSON
NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. General Business

- a. **Authorize the City Manager and Chairman, Board of Trustees to execute an agreement for the purchase of real estate with E-Z Ice, Inc., an Oklahoma Corporation.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO TABLE AGENDA ITEM 5A. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANYAN, ORTON, DOWELL, ROBERSON
NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 01-2025: A resolution declaring Cushing Municipal Authority owned real property described as a part of the southwest quarter (SW/4) of section 35, township 18 north, range 5 east of the i.m., Payne County, Oklahoma, more particularly described in exhibit "a" to be obsolete or surplus and authorizing and directing the City Manager to advertise and sell such property for cash; authorizing the City Manager to execute a contract for said sale; and provisions relating thereto.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO TABLE RESOLUTION NO. 01-2025. THE MOTION WAS SECONDED BY VICE-CHAIR DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANYAN, ORTON, DOWELL, ROBERSON
NAYS: NONE

- 7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

8. Executive Session

- a. **Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

RECESS: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 7:16 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 7:17 P.M.

MOTION: A MOTION WAS MADE BY VICE-CHAIR DOWELL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 8A. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANYAN, ORTON, DOWELL, ROBERSON
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:17 P.M. RETURNED FROM EXECUTIVE SESSION AT 8:10 P.M.

No action taken.

9. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO ADJOURN THE JANUARY 21, 2025, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:14 P.M. THE MOTION WAS SECONDED BY VICE-CHAIR DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: BRANYAN, ORTON, DOWELL, ROBERSON
NAYS: NONE

B.J. ROBERSON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(S E A L)

ATTEST:

JERRICA WORTHY, SECRETARY

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18, 2025

Agenda Item No: 3d

Subject: Amend FY 24/25 CMA (Fund 250) Budget for the receipt of GRDA
award and corresponding expenditure.

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

CMA recently received and deposited a donation from GRDA in the amount of \$2,500.00. The awarded balance is to be used to install LED lighting at the Sports Complex. Accordingly, Staff proposes receipting the balance as a donation revenue and expending the balance out of the Electric Distribution's "Street and Security Lights" departmental operating line item. Staff recommend the following budget amendments. Net \$0 impact on the FY 24/25 budget.

II. Fiscal Impact

Account 250-4075: DONATIONS

Original Budget: \$0.00

Amended Budget: \$2,500.00

*Increase budget by \$2,500.00

Account 250-505-3483: STREET/SECURITY LIGHTS

Original Budget: \$35,000.00

Amended Budget: \$37,500.00

*Increase budget by \$2,500.00

III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18, 2025

Agenda Item No: 3e

Subject: Amend FY 24/25 CMA Fund Budget to fund personnel cost within the Engineering operating budget.

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

Due to increased personnel expenses, associated with the Engineering operating budget, a budget amendment is needed to ensure appropriate funding. This increase will have an impact on three separate line items within tier 1 of the departmental budget for a total budgetary increase of \$15,200. This amendment will impact the overall FY 24/25 budget by increasing the overall budget deficit by \$15,200. The following budget amendments are proposed.

II. Fiscal Impact

Account 250-504-1010: REGULAR SALARIES

Budget: \$163,750.00

Amended Budget: \$176,250.00

*Increase budget by \$12,500.00

Account 250-504-1040: RETIREMENT

Budget: \$17,000.00

Amended Budget: \$1,500.00

*Increase budget by \$18,500.00

Account 250-504-1040: SOCIAL SECURITY

Budget: \$12,750.00

Amended Budget: \$1,200.00

*Increase budget by \$14,750.00

III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

**TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY**

Date of Meeting: February 18th, 2025

Agenda Item No: 3f

Subject: Well #9 Electrical Upgrades – Water Treatment Plant

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
James Landis, Water Treatment Plant Superintendent

I. Summary

Over the past several years the water treatment plant has been working to update electrical and control systems at select wells in our system. The work included in this proposal includes complete replacement and upgrade of the electrical components for the well along with control devices that communicate with the plant over telemetry. This project was planned for this year in the budget and will complete the work at this well site. Staff solicited quotes from two vendors. One of the respondents, Micro-Comm, has done the most recent work on our system. A third vendor was considered but they were unable to provide the work needed. Cost proposals are included in the tab below:

VENDOR	QUOTE
Micro-Comm	\$21,505.00
Edwards Equipment	\$25,050.00

II. Fiscal Impact

This action will not create a negative budgetary impact. Adequate funding was approved within the FY 25/25 Capital Improvement Plan to facilitate the purchase. (252-500-5498)
Water Well Cabinet Replacement – Water Plant

III. Recommended Action

Authorize the City Manager to issue a purchase order to Micro-Comm in an amount up to \$21,505.00 for upgrades to the electrical and control system for well no. 9, for the Water Treatment Plant and to authorize payment.

Date: January 31st, 2025

Project: Cushing, OK

Well 9 VFD Panel DANFOSS

Estimator: Jeremy Martens

Quote: MCQ25008

Proposal Clarifications:

1. This proposal includes a 1 year warranty on the Danfoss VFD
2. This proposal includes a start-up trip for the VFD panel
3. This proposal includes interfacing to existing devices. This proposal does not include repair or replacement of non operational devices (e.g. Starters, Valves, Analyzers, etc.), unless specifically listed in "Scope of Supply".

Terms:

1. Payment terms are net 30 days from date of shipment.
- 1a. **Two week notice and full payment (less retainage) are required for startup of equipment.**
- 1b. Does not include taxes, insurance or bonding. Proposal will be good for 60 days.
2. 10% Retainage is not to exceed 6 months from date of start-up/acceptance of the SCADA control system.
3. This control system provides PILOT DUTY signals to control panels and devices by others. Primary devices, i.e. motor starters/VFDs, circuit breakers, control valves, and flow meters are not included unless specifically listed in this quotation

Proposed Scope of Supply:

(1) VFD Control Panel

Well 9

VFD panel to include:

Qty Description

- 1 Hoffman Nema 3R Enclosure
- 1 Danfoss Aqua Drive FC-202 VFD (listed below)
- 1 VLT Line Reactor MCC 103
- 1 Panel Disconnect
- 1 Misc Panel Breakers
- 1 480/120VAC Transformer
- 1 Duplex Outlet
- 1 Pfannenbergl FLZ 530 Temperature Controller
- 1 Pfannenbergl PF 32000 R Filterfan, 115V, 65 CFM
- 1 Pfannenbergl PFA 30000 Exhaust side filter

The following items will be shipped separately for field mounting:

- 1 Engineering, Programming, & Testing
- 1 Five Year Parts and Labor Warranty on New Micro-Comm RTU

(1) Danfoss Aqua Drive FC-202P30KT4E66H1XGC3SXSXXXXAXBXCXXXXX

Unit to include:

Qty Description

- 1 VLT Aqua Drive FC-202
(P30K) 30 KW/40HP, Three phase
380-480 VAC, (E66) IP66/Nema 4X
(H1) RFI Class A1/B (C1)
No brake chopper
Graphical Loc Cont Panel
Coated PCB, Mains Disconnect+Fuse
Latest release std. SW.
Frame: B2
No C1 option, No D option
No A Option, No B Option
- 1 130B1117

(1) Project Management Coordination, Travel Expenses and Start-up Labor

PM Labor to include:

- | | |
|-----|---|
| Qty | Description |
| 2 | Start-up/Implementation of the SCADA system |
| 1 | KC to jobsite Travel and Lodging Expenses |

(1) Miscellaneous Items to Include

Qty	Description	
1	Engineering Submittal Manual (For reference only, Pre-Installation Meeting)	Included
1	Operation and Maintenance Manuals	Included
1	Freight to Job Site (FOB Factory, Freight allowed)	Included
1	Factory Startup and Adjustment Service	Included
1	On-Site Factory Training	Included
1	Micro-Comm 1-Year Parts and Labor Warranty (VFD Hardware)	

Proposed Estimate Price: \$21,505.00

End of List/Proposal

Accepted By: _____ **Date:** _____

Amount Accepted: _____ **Purchase Order Number (optional):** _____

CITY OF CUSHING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION

Date of Meeting: February 18, 2025 Agenda Item No: 3g

Subject: To authorize the City Treasurer to execute a Payment Processing Agreement with Tyler Technologies

Staff Resources: Diane Barnett, Darla Huckabay, Jerrica Worthy and Jonathan Huseman

Summary: Authorize City Manager to execute a Payment Processing Agreement with Tyler Technologies for online and in person credit card payments which are made for the purpose of obligations due to the City or CMA. Our current provider, Elavon, will no longer be supported by Incode, which is our software provider for many of the City functions. Tyler Pay was selected as our new provider due to the overall good service we have received in the past from Tyler. This will make integration of credit card payments hitting the correct accounts nearly flawless. Each department that has payments processed with credit cards will be able to ascertain fees are being charged correctly due to real-time application and the balancing process more streamlined. Tyler Pay also has "tap to pay" devices which have been requested numerous times by our customer base.

Attached is a copy of the proposed contract that lists the fees associated with Tyler Pay.

Suggested Motion: A motion to approve the Payment Processing Agreement with Tyler Technologies for all credit card transactions for City and CMA utility payments and other obligations.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18th, 2025

Agenda Item No: 3h

Subject: AMI Electric Meter Purchase

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Mike Starks, Electric Distribution Superintendent

I. Summary


During the installation of the final meters for the electric AMI system it has been determined by our distribution division that additional meters are needed to complete the installation. Our original allotment request was a best guess as to the total amount needed based on the available data at the time. Staff did anticipate the possible need for additional meters and after the work that has taken place towards completion, we can now verify the actual number of meters needed to facilitate the final installations.

II. Fiscal Impact

This will not create a negative impact. Staff has completed a transfer within the capital project plan to reallocate funding from the AMI water project to fund this purchase. We are awaiting completion of the electric before beginning the water portion of the system. That work will not begin until the next fiscal year and therefore will have no effect on that project.

III. Recommended Action

Authorize the City Manager to issue a purchase order to TESCO Nighthawk in the amount of \$116,473.48 for the purchase of meters for the electric AMI system for the Electric Distribution Department and to authorize payment.

 <p>TESCO 925 Canal Street Bristol, PA 19007 Phone: 215-228-0500</p> <p>A TESCO COMPANY</p>	<p>Quote #: 01S3025-01</p> <p>Quoted by: Jon Scott, Nighthawk Sales Manager 404.451.8444 jon.scott@tescometering.com</p>
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<p>Michael Starks, Jr. City of Cushing</p> <p>100 Judy Adams Blvd Cushing, Oklahoma 74023</p>	<p>Customer Contact</p> <p>Name: Michael Starks, Jr. Phone: (918)-306-4136 Email: ccoelectric@cityofcushing.org</p>	<p>Issue Date: 1/30/2025</p> <p>Valid for 90 Days</p>
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Qty	Item #	Name	Price	Total
8	RDA991-OMD	1S/100 Cellular Hub meter w/ Disconnect	\$341.96	\$2,735.68
28	CIK994-OMN	Aclara kV2c Polyphase Meter - LTE - 4S/20	\$553.65	\$15,502.20
60	CIK999-OMN	Aclara kV2c Polyphase Meter - LTE - 9S/20	\$475.00	\$28,500.00
24	CIK992-OMN	Aclara kV2c Polyphase Meter - LTE - 12S/200	\$553.65	\$13,287.60
112	CIK996-OMN	Aclara kV2c Polyphase Meter - LTE - 16S/200	\$475.00	\$53,200.00
232	Annual Service	Electric Poly/Hub Annual Fees	\$14.00	\$3,248.00
			Sub Total	\$116,473.48
			FOB Shipping Point Shipping & Handling	
			Taxes 0.000%	\$.00
			TOTAL	\$116,473.48

Comments: Does not include shipping

Office Use Only

- All Purchase Orders must be addressed to TESCO Nighthawk and payment will be directly to TESCO – The Eastern Specialty Company, 925 Canal Street, Bristol, PA 19007.
- Shipping: FOB Nighthawk Factory (Dallas, TX) within the contiguous 48 States. Shipping, handling, and insurance charges will be prepaid and added to invoice. Product shipped to Alaska, Hawaii, and U.S. possessions, or by priority parcel will result in additional shipping costs.
- Payment Terms: Net 30 days of shipment.
- All prices are in U.S. Dollars.
- All prices are subject to change without notice.
- All sales are final after 30 days of shipment.

Please visit <https://www.tescometering.com/doing-business-with-tesco-nighthawk/> to review the Solution as a Service Terms and Conditions. By agreeing to purchase Nighthawk products, the buyer acknowledges acceptance of the Solution as a Service Terms and Conditions.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18th, 2025

Agenda Item No: 3i, 3j

Subject: Acknowledgement of ODEQ Permits for Waterline Replacement
Relating to Street Repair Projects for 3rd and 4th Streets

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Chad Greiser, PE, PEC

I. Summary

Staff has been working with our partners from Professional Engineering Consultants (PEC) to finalize plans for the street repairs identified in the budget for FY 24/25. As part of that process, permits for the waterline replacement at 3rd and 4th streets were required prior to the bidding process. PEC applied for those permits on our behalf and we have received notification from ODEQ that they have been approved. The approved permits require acceptance by the Trustees, and we are requesting that action as part of this agenda. If you recall, the projects for 3rd and 4th streets were last on the priority list but we desire to have all necessary documentation in place in the event funding is available to complete the project(s).

II. Fiscal Impact

No impact.

III. Recommended Action

Acknowledge receipt of permits related to water line replacement for both the 3rd and 4th street improvement projects.

Robert Singletary
Executive Director



OKLAHOMA
Environmental
Quality

Kevin Stitt
Governor

January 03, 2025

Mr. Derek Griffith, Interim City Manager
Cushing Municipal Authority
100 Judy Adams Blvd.
Cushing, Oklahoma 74023

Re: Permit No. WL000060240896
E. 4th Street (S. Independence Ave. to S. Highland Ave.) Improvements
PWSID No. 2006061

Dear Mr. Griffith:

Enclosed is Permit No. WL000060240896 for the construction of 1290 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the E. 4th Street (S. Independence Ave. to S. Highland Ave.) Improvements, Payne County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on January 03, 2025. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the Cushing Municipal Authority, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

Ginger Sharkness, P.E.
Construction Permit Section
Water Quality Division

GS/RC/md

Enclosure

c: Chad Grisier, P.E., Professional Engineering Consultants



PERMIT No. WL000060240896

WATER LINES

PWSID No. 2006061

PERMIT TO CONSTRUCT

January 03, 2025

Pursuant to O.S. 27A 2-6-304, the Cushing Municipal Authority is hereby granted this Tier I Permit to construct 1290 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the E. 4th Street (S. Independence Ave. to S. Highland Ave.) Improvements, located in S/2 of section 3, T-17-N, R-5-E, Payne County, Oklahoma, in accordance with the plans approved January 03, 2025.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) A fire flow of 1,000 gpm is needed in accordance with the 2009 International Fire Code. A reduction to 810 gpm has been accepted by the local fire marshal via letter.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].
- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.

Robert Singletary
Executive Director



OKLAHOMA
Environmental
Quality

Kevin Stitt
Governor

January 03, 2025

Mr. Derek Griffith, Interim City Manager
Cushing Municipal Authority
100 Judy Adams Blvd.
Cushing, Oklahoma 74023

Re: Permit No. WL000060240895
E. 3rd Street (S. Thompson Ave to S Independence Ave) Improvements
PWSID No. 2006061

Dear Mr. Griffith:

Enclosed is Permit No. WL000060240895 for the construction of 694 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the E. 3rd Street (S. Thompson Ave to S Independence Ave) Improvements, Payne County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on January 03, 2025. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the Cushing Municipal Authority, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

Ginger Sharkness, P.E.
Construction Permit Section
Water Quality Division

GS/RC/md

Enclosure

c: Chad Grisier, P.E., Professional Engineering Consultants



PERMIT No. WL000060240895

WATER LINES

PWSID No. 2006061

PERMIT TO CONSTRUCT

January 03, 2025

Pursuant to O.S. 27A 2-6-304, the Cushing Municipal Authority is hereby granted this Tier I Permit to construct 694 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the E. 3rd Street (S. Thompson Ave to S Independence Ave) Improvements, located in NW/4, NE/4, SW/4 of section 3, T-17-N, R-5-E, Payne County, Oklahoma, in accordance with the plans approved January 03, 2025.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) A fire flow of 1,000 gpm is needed in accordance with the 2009 International Fire Code. A reduction to 810 gpm has been accepted by the local fire marshal via letter.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].
- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.



PERMIT No. WL000060240895

WATER LINES

PWSID No. 2006061

PERMIT TO CONSTRUCT

- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	01/31/2025
Total Due	\$ 60,087.64
Total Due After 02/18/2025	\$ 63,845.22

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

CLOSED FEB 17

Account Summary

Account	Name	Property	Total Due	After 02/18/2025
01-1200-00	CLM HEMPHILL PARK	N CENTRAL	10.29	11.32
02-0230-00	CLM TRAFFIC LIGHT	419 E MAIN 1/2	71.80	78.98
02-0455-00	CLM STREET LIGHT	745 E MAIN 1/2	167.30	184.03
02-0770-00	CLM TRAFFIC LIGHT	MAIN & HIGHLAND	110.42	121.46
03-0125-00	CLM STREET LIGHTS	LITTLE & WALNUT	70.63	77.69
05-0230-02	CM FIRE DEPT TRAINING CE218	W MAPLE	46.87	51.57
05-0235-00	CM CUSHING PS SAFETY CEN411	N CENTRAL TOWER	6.44	7.08
05-0267-01	CM PUBLIC SAFETY CENTER 211	W MAIN	3,218.21	3,218.21
05-0268-00	CLM SAFETY CENTER LIGHTS211	W MAIN	92.00	92.00
05-0350-00	CM POWER PLANT COOLING T300	N DEPOT	40.44	44.48
05-0390-00	CM POWER PLANT	314 N DEPOT	79.64	87.61
05-0400-00	CM POWER PLANT	314 N DEPOT	6.00	6.60
05-0400-00	CM POWER PLANT	314 N DEPOT	4,861.59	5,347.75
05-0430-00	CM ELECTRIC SHOP	314 N DEPOT	4,770.14	5,247.16
05-0690-00	CM POWER PLANT CONTROL R300	N SEAY	205.82	226.40
05-0770-00	CLM TRAFFIC LIGHT	MOSES & CLEVELAND	67.03	73.73
05-1160-00	CLM TRAFFIC LIGHT	102 E BROADWAY	58.35	64.19
05-1170-00	CLM DECORATIVE LIGHTS	100 N CLEVELAND	6.28	6.91
05-1190-00	CLM DOWNTOWN INTERSECTIOW	BROADWAY & MOSES	209.59	230.55
05-1630-00	CLM DECORATIVE LIGHTS	100 S CLEVELAND	133.00	146.30
05-1640-00	CLM DOWNTOWN INTERSECTIOW	BROADWAY & CHERRY	121.01	133.11
06-0160-00	CM LIBRARY	215 N STEELE	95.21	104.73
06-0800-00	CM WATER WELL # 4	1249 E ASH	1,500.10	1,650.11
06-1880-00	CM FIRE DEPT.	323 N HARRISON	8.00	8.80
06-1890-00	CM CITY HALL	100 E OAK	470.78	517.86
06-1900-00	CM CITY HALL COMPUTER	100 E OAK	1,973.48	2,170.83
07-0170-00	CM OLD BUS DEPOT	114 N HARRISON	43.20	47.52
07-0180-00	CLM PARKING LOT	N HARRISON	77.32	85.05
08-0190-00	CLM TRAFFIC LIGHT	BROADWAY & HARRISON	31.97	35.17
08-2115-01	CM DOWNTOWN WATERING	105 E BROADWAY	8.60	9.46
09-1210-00	CLM STREET LIGHTS	1000 E CHERRY	11.25	12.38
09-2190-00	CM SENIOR CITIZENS	203 E CHERRY	86.64	95.30
10-0190-00	CLM BALL FIELD (BOWL)	MEMORIAL PARK (BOWL)	1,436.93	1,580.63
10-0200-00	CLM T BALL FIELD MEMORIAMEMORIAL PARK		133.33	146.66
10-0500-00	CM STORM SIREN	E SECOND & WILSON	22.80	25.09
10-1140-02	CITY OF CUSHING	1102 E SECOND A	6.14	6.75
10-1510-02	CM ARMORY	500 E SECOND	40.71	40.71
11-0400-00	CM BFI TRANSFER STATION	515 N LUELLA	30.37	30.37
11-1810-00	CM DOG POUND	500 W CHERRY	75.02	82.52
11-1820-00	CM SERVICE CENTER	514 W CHERRY	8.00	8.80
11-1830-00	CM TRUCK BARN	514 W CHERRY BARN	696.57	766.24
			137.19	150.91

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	01/31/2025
Total Due	\$ 60,087.64
Total Due After 02/18/2025	\$ 63,845.22

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED FEB 17

Account Summary

Account	Name	Property	Total Due	After 02/18/2025
11-1835-00	CM WATER DEPT	518 W CHERRY	591.98	651.18
11-1840-00	CM SWEEPER BARN	514 W CHERRY	103.69	114.06
11-1860-01	CM STREET DEPT. OFFICE	514 W CHERRY	1,059.59	1,165.55
11-1870-00	CM PARKS DEPT.	514 W CHERRY	1,040.41	1,144.45
11-1880-00	CM WELDING SHOP	514 W CHERRY	68.94	75.83
11-1910-00	CM GAS PUMPS	PUCKETT ST	33.66	37.03
11-1920-00	CLM UNMETERED SEC LTS	PUCKETT ST	6.00	6.60
11-1940-00	CM WATER DEPT.	508 W MOSES	86.39	95.03
12-1290-00	CM YOUTH CENTER	800 S LITTLE	1,334.97	1,468.47
12-1300-00	CM BATTING CAGES AT PARK	800 S LITTLE	6.00	6.60
12-1310-01	CM CUSHING DAY CARE	802 S LITTLE	32.80	32.80
12-1320-00	CM CUSHING DAY CARE	802 S LITTLE	6.92	7.61
12-1330-00	CM AMPHITHEATER	CITY PARK	54.98	60.49
12-1350-00	CM FESTIVAL IN THE PARK	MEMORIAL PARK	6.67	7.34
12-1360-00	CLM TENNIS CT. S. MEMORIAL	MEMORIAL PARK	6.00	6.60
12-1675-00	CITY OF CUSHING	612 S LITTLE POLE	7.01	7.01
12-1740-00	CM AQUATIC CENTER	MEMORIAL PARK	138.33	152.17
12-1760-00	CM PICNIC GROUNDS	MEMORIAL PARK	121.57	133.73
12-1790-00	CLM E. PAVILLION MEMORIAL	MEMORIAL PARK	26.88	29.57
12-1815-00	CLM STREET LIGHTS	FIFTH & LITTLE	93.94	103.33
12-1850-00	CM SEWER LIFT PUMP	403 S LITTLE	6.05	6.66
13-0035-00	CM WATER WELL # 2	CITY PARK	239.99	239.99
14-0980-00	CLM STREET LIGHT	S HOWERTON & NINTH	70.11	77.12
14-1910-00	CM 9TH ST SUBSTATION	1100 E NINTH	22.00	22.00
14-1915-00	CM ROTARY PARK GAZEBO	1100 E NINTH	14.05	15.46
16-0800-00	CLM STREET LIGHT	E NINTH & THOMPSON	60.04	66.04
16-1131-00	CM STORM SIREN	1400 S LITTLE	14.05	14.05
17-0180-00	CLM LIONS PARK	1320 S LINWOOD	62.39	68.63
18-0080-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	870.80	870.80
18-0081-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD GATE	6.44	6.44
18-0090-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	11.63	11.63
18-0092-00	CM UMPIRE TRIBUTE	229 S HARMONY UMP	194.81	194.81
18-0093-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	262.58	262.58
18-0094-00	CM CUSHING SPORTS COMPLE	229 S HARMONY GRN	8.00	8.00
18-0095-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	11.25	11.25
18-0097-00	CM STORM SIREN	200 S HARMONY RD	14.28	14.28
18-0350-00	CM WATER WELL # 97-4	823 S HARMONY RD	1,636.24	1,799.86
18-0415-00	CLM SCHOOL FLASHING LIGH	1600 S HARMONY RD	6.09	6.09
18-0535-00	CM AIRPORT GATE	AIRPORT RD & LITTLE	17.87	17.87
18-0608-01	CM AIRPORT HANGER	2508 TOM MALONEY DR	7.88	7.88
18-0610-03	CM CITY OF CUSHING	2512 TOM MALONEY DR	199.47	199.47
18-0612-02	CM CITY OF CUSHING	2406 TOM MALONEY DR	17.64	19.41

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	01/31/2025
Total Due	\$ 60,087.64
Total Due After 02/18/2025	\$ 63,845.22

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED FEB 17

Account Summary

Account	Name	Property	Total Due	After 02/18/2025
18-0615-01	CM CITY OF CUSHING	2408 TOM MALONEY DR	17.98	17.98
18-0627-02	CM AIRPORT INCUBATOR	2414 TOM MALONEY DR	411.70	411.70
18-0628-01	CM CUSHING MUNICIPAL AIR	2414 TOM MALONEY DR	29.79	32.77
18-0630-03	CM CUSHING MUNICIPAL AIR	2420 TOM MALONEY DR	91.94	101.14
18-0635-02	CM CITY OF CUSHING	3 W AIRPORT RD	6.00	6.60
18-0670-03	CM AIRPORT HANGER	2521 TOM MALONEY DR	26.14	28.76
18-0695-00	CM AIRPORT PLAYGROUND	AIRPORT	11.25	12.38
18-0750-00	CM MUNICIPAL AIRPORT	AIRPORT	279.49	307.44
18-0760-00	CLM AIRPORT LIGHT	AIRPORT	103.05	113.36
18-0990-00	CM WATER WELL # 97-6	2515 E ESECO RD	1,244.19	1,368.61
18-1000-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	30.00	33.00
18-1008-01	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	16,249.57	16,249.57
18-1040-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	6.00	6.60
18-1040-00	CM WATER WELL # 97-7	2406 S NORFOLK RD	767.65	844.42
18-1110-00	CM WATER WELL # 97-8	2401 S EUCHEE VALLEY RD	139.05	152.96
18-1200-00	CM WATER WELL # 97-5	912 S NORFOLK RD	738.37	812.21
18-1570-00	CLM STREET LIGHT	1327 E MAIN 1/2	150.57	165.63
18-1850-00	CLM SCHOOL FLASHING LIGH	1513 E MAIN 1/2	143.69	158.06
18-1940-00	CLM SOFTBALL FIELD	1513 E MAIN 1/2	147.23	161.95
18-1970-00	CM WATER WELL # 97-1	1500 E PINE	1,021.58	1,123.74
18-1990-00	CLM FOOTBALL FIELD LIGHT	1700 E WALNUT	114.51	125.96
18-2000-00	CM FOOTBALL FIELD SCOREB	FOOTBALL FIELD	6.00	6.60
18-2020-00	CM CHS FOOTBALL LIGHTS E	1700 E WALNUT	54.53	59.98
18-2071-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	49.24	49.24
18-2072-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	53.26	53.26
18-2125-00	CLM STREET LIGHTS	1737 E MAIN	79.32	87.25
18-2300-00	CLM STREET LIGHTS	MAIN & STEWART	121.85	134.04
18-2421-00	CLM TRAFFIC LIGHT	2331 E MAIN	99.13	109.04
18-2458-00	CLM WALMART TRAFFIC LIGH	2905 E MAIN	31.86	31.86
18-2470-00	CLM PIPELINE CROSSROADS	2405 E MAIN	6.39	7.03
18-2490-00	CM WATER WELL # 56-9	2826 E MAIN A	151.23	166.35
18-2518-00	CM SEWER LIFT STATION	3206 E MAIN	31.12	34.23
18-2520-00	CM WATER WELL # 97-3	3540 E MAIN	14.30	15.73
18-3920-00	CM WATER PLANT	1175 MAITLEN	5,988.73	6,587.60
18-3925-00	CM ANIMAL SHELTER	1150 MAITLEN DR	467.14	513.86
18-3930-08	CM RODEO GROUNDS	1175 MAITLEN	17.25	18.98
19-1773-00	CM STORM SIREN	1000 E GRANDSTAFF	15.13	15.13
19-2100-00	CM N. DISPOSAL PLANT	2114 N EDGEWOOD CIR	240.97	265.07
19-2256-00	CM BARBEQUE & BLUES	213 E GRANDSTAFF WA	16.88	18.57
19-3090-00	CLM PIPELINE CROSSROADS	N HWY 18 & DEEP ROCK	27.31	30.04
20-1870-00	CM WATER PL. HOUSE # 3	W OF CITY	8.00	8.80
20-1950-00	CM LAKE BOAT HOUSE	W OF WATER PLANT	20.00	22.00

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	01/31/2025
Total Due	\$ 60,087.64
Total Due After 02/18/2025	\$ 63,845.22

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED FEB 17

Account Summary

Account	Name	Property	Total Due	After 02/18/2025
20-2470-00	CLM PIPELINE CROSSROADS W HWY 33		15.86	17.45
20-2640-00	CM RESERVOIR	201 S KINGS HWY	298.17	327.99
20-2650-00	CM RESERVOIR	201 S KINGS HWY	223.81	246.19
20-2660-00	CM WEATHER TOWER	201 S KINGS HWY	351.01	351.01
20-2670-00	CM RESERVOIR RADIO REPEA	201 S KINGS HWY	10.65	11.72
20-2800-00	CM RESERVOIR	201 S KINGS HWY	106.65	117.32
20-3180-01	CM PISTOL RANGE	3700 S KINGS HWY	25.25	25.25
Total Due			60,087.64	63,845.22
1 3-00	CM WATER WELL # 97-2	2319 E MAIN	8,461.57-	8,461.57-
Total Credit Balances			8,461.57-	8,461.57-

SALES TAX REPORT 2022 - 2023

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (3.0 CENTS)
8/8/2022	7/2022	6/2022	140,596.76	562,387.04	14,059.68	112,477.41	421,790.28
9/9/2022	8/2022	7/2022	141,106.42	564,425.68	14,110.64	112,886.14	423,319.26
10/7/2022	9/2022	8/2022	136,940.98	547,783.91	13,894.10	109,552.78	410,822.93
11/9/2022	10/2022	9/2022	128,967.13	515,868.52	12,896.71	103,173.70	386,901.39
12/9/2022	11/2022	10/2022	140,675.07	562,700.26	14,067.51	112,540.05	422,025.20
1/9/2023	12/2022	11/2022	140,889.95	563,559.79	14,088.99	112,711.96	422,669.84
2/9/2023	1/2023	12/2022	134,588.17	538,352.69	13,458.82	107,670.54	403,764.52
3/9/2023	2/2023	1/2023	127,968.08	511,872.31	12,796.81	102,374.46	383,904.23
4/10/2023	3/2023	2/2023	123,980.49	495,921.97	12,398.05	99,184.39	371,941.48
5/8/2023	4/2023	3/2023	142,829.01	571,316.03	14,282.90	114,263.21	428,487.02
6/9/2023	5/2023	4/2023	119,826.57	479,306.29	11,982.66	95,861.26	359,479.72
7/10/2023	6/2023	5/2023	139,228.64	556,914.55	13,922.86	111,382.91	417,685.91
			1,617,597.26	6,470,389.04	161,759.73	1,294,077.81	4,852,791.78

SALES TAX REPORT 2023 - 2024

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENT	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF OF 4 CENTS (3.0 CENTS)
8/9/2023	7/2023	6/2023	138,462.93	553,851.71	13,846.29	13,846.29	110,770.34	415,388.78
9/8/2023	7/2023	7/2023	127,708.49	510,833.95	12,770.85	12,770.85	102,166.79	383,125.46
10/6/2023	8/2023	8/2023	131,550.51	526,202.02	13,155.05	13,155.05	105,240.40	394,651.52
11/9/2023	10/2023	9/2023	127,421.97	509,687.88	12,742.20	12,742.20	101,937.58	382,265.91
12/8/2023	11/2023	10/2023	137,782.51	551,130.05	13,778.25	13,778.25	110,226.01	413,347.54
1/8/2024	12/2023	11/2023	130,504.14	522,016.55	13,050.41	13,050.41	104,403.31	391,512.41
2/9/2024	1/2024	12/2023	133,343.22	533,372.88	13,334.32	13,334.32	106,674.58	400,029.66
3/8/2024	2/2024	1/2024	119,809.00	479,235.99	11,980.90	11,980.90	95,847.20	359,426.98
4/8/2024	3/2024	2/2024	126,733.83	506,935.32	12,673.38	12,673.38	101,387.06	380,201.49
5/9/2024	4/2024	3/2024	133,155.83	532,623.33	13,315.58	13,315.58	106,524.67	399,467.50
6/10/2024	5/2024	4/2024	125,634.64	502,538.57	12,563.46	12,563.46	100,507.71	376,903.93
7/8/2024	6/2024	5/2024	135,055.18	540,220.71	13,505.52	13,505.52	108,044.14	405,165.53
			1,567,162.24	6,268,648.96	156,716.22	156,716.22	1,253,729.79	4,701,486.72

SALES TAX REPORT 2024- 2025

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENT	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (3.0 CENTS)
8/9/2024	7/2024	6/2024	127,662.57	510,730.27	12,768.26	12,758.26	102,146.05	383,047.70
9/9/2024	8/2024	7/2024	127,597.68	510,390.73	12,759.77	12,758.77	102,078.15	382,793.05
10/9/2024	9/2024	8/2024	134,272.74	537,090.95	13,427.27	13,427.27	107,418.19	402,818.21
11/8/2024	10/2024	9/2024	122,910.60	491,642.38	12,291.06	12,291.06	98,328.48	366,731.79
12/9/2024	11/2024	10/2024	142,887.55	571,590.19	14,289.75	14,289.75	114,318.04	428,692.64
1/9/2025	12/2024	11/2024	142,784.57	571,136.27	14,278.46	14,278.46	114,227.65	428,353.70
2/10/2025	1/2025	12/2024	127,978.37	511,913.48	12,797.84	12,797.84	102,382.70	383,935.11
	2/2025	1/2025	-	-	-	-	-	-
	3/2025	2/2025	-	-	-	-	-	-
	4/2025	3/2025	-	-	-	-	-	-
	5/2025	4/2025	-	-	-	-	-	-
	6/2025	5/2025	-	-	-	-	-	-
			926,124.07	3,704,486.27	92,612.41	92,612.41	740,899.25	2,778,372.20

2022 - 2023 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/8/2022	7/2022	6/2022	83,160.58
9/9/2022	8/2022	7/2022	74,286.16
10/7/2022	9/2022	8/2022	84,577.07
11/8/2022	10/2022	9/2022	57,972.19
12/9/2022	11/2022	10/2022	75,048.43
1/9/2023	12/2022	11/2022	76,480.09
2/9/2023	1/2023	12/2022	109,433.45
3/9/2023	2/2023	1/2023	71,287.05
4/10/2023	3/2023	2/2023	87,330.76
5/8/2023	4/2023	3/2023	81,822.17
6/9/2023	5/2023	4/2023	95,048.11
7/10/2023	6/2023	5/2023	64,104.31
TOTAL USE TAX			980,570.37

2022 - 2023 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/8/2022	7/2022	6/2022	2,888.83
9/13/2022	8/2022	7/2022	4,110.10
10/11/2022	9/2022	8/2022	4,289.02
11/14/2022	10/2022	9/2022	3,436.08
12/13/2022	11/2022	10/2022	4,141.73
1/11/2023	12/2022	11/2022	4,520.78
2/13/2023	1/2023	12/2022	3,236.54
3/13/2023	2/2023	1/2023	3,002.50
4/12/2023	3/2023	2/2023	3,415.41
5/10/2023	4/2023	3/2023	3,429.86
6/12/2023	5/2023	4/2023	3,922.93
7/12/2023	6/2023	5/2023	3,338.45
TOTAL TOBACCO TAX			43,731.23

2022 - 2023 HOTEL TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2022	7/2022	6/2022	9,488.70
9/15/2022	8/2022	7/2022	10,695.90
10/15/2022	9/2022	8/2022	9,156.57
11/15/2022	10/2022	9/2022	7,090.35
12/15/2022	11/2022	10/2022	5,521.83
1/15/2023	12/2022	11/2022	5,388.78
2/15/2023	1/2023	12/2022	8,124.48
3/15/2023	2/2023	1/2023	6,030.60
4/15/2023	3/2023	2/2023	6,895.19
5/15/2023	4/2023	3/2023	6,862.04
6/15/2023	5/2023	4/2023	7,460.20
7/15/2023	6/2023	5/2023	7,433.66
TOTAL HOTEL TAX			87,828.30

2023 - 2024 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2023	7/2023	6/2023	106,137.08
9/9/2023	8/2023	7/2023	129,448.38
10/6/2023	9/2023	8/2023	78,001.62
11/9/2023	10/2023	9/2023	83,250.09
12/8/2023	11/2023	10/2023	66,536.43
1/8/2024	12/2023	11/2023	92,753.64
2/9/2024	1/2024	12/2023	120,603.48
3/6/2024	2/2024	1/2024	76,235.71
4/6/2024	3/2024	2/2024	56,490.54
5/9/2024	4/2024	3/2024	67,960.52
6/10/2024	5/2024	4/2024	67,301.11
7/9/2024	6/2024	5/2024	96,172.13
TOTAL USE TAX			1,042,980.73

2023 - 2024 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/10/2023	7/2023	6/2023	3,580.62
9/9/2023	8/2023	7/2023	3,338.91
10/10/2023	9/2023	8/2023	3,633.17
11/10/2023	10/2023	9/2023	3,083.49
12/11/2023	11/2023	10/2023	3,208.02
1/10/2024	12/2023	11/2023	3,675.86
2/13/2024	1/2024	12/2023	2,820.12
3/12/2024	2/2024	1/2024	2,755.89
4/10/2024	3/2024	2/2024	3,102.61
5/13/2024	4/2024	3/2024	3,126.85
6/12/2024	5/2024	4/2024	3,753.03
7/10/2024	6/2024	5/2024	2,883.10
TOTAL TOBACCO TAX			38,961.87

2023 - 2024 HOTEL TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2023	7/2023	6/2023	6,088.32
9/15/2023	8/2023	7/2023	5,935.21
10/15/2023	9/2023	8/2023	5,631.31
11/15/2023	10/2023	9/2023	6,481.84
12/15/2023	11/2023	10/2023	7,532.42
1/15/2024	12/2023	11/2023	6,732.34
2/15/2024	1/2024	12/2023	6,331.33
3/15/2024	2/2024	1/2024	5,721.58
4/15/2024	3/2024	2/2024	6,866.02
5/15/2024	4/2024	3/2024	7,619.14
6/15/2024	5/2024	4/2024	9,524.08
7/15/2024	6/2024	5/2024	7,179.17
TOTAL HOTEL TAX			81,642.76

2024 - 2025 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2024	7/2024	6/2024	38,415.18
9/9/2024	8/2024	7/2024	74,067.42
10/9/2024	9/2024	8/2024	59,718.32
11/8/2024	10/2024	9/2024	105,865.38
12/8/2024	11/2024	10/2024	66,956.40
1/9/2025	12/2024	11/2024	91,176.02
2/10/2025	1/2025	12/2024	97,622.41
	2/2025	1/2025	
	3/2025	2/2025	
	4/2025	3/2025	
	5/2025	4/2025	
	6/2025	5/2025	
TOTAL USE TAX			533,821.13

2024 - 2025 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/13/2024	7/2024	6/2024	3,215.92
9/11/2024	8/2024	7/2024	3,546.17
10/11/2024	9/2024	8/2024	2,863.76
11/13/2024	10/2024	9/2024	3,205.48
12/11/2024	11/2024	10/2024	3,162.35
1/13/2025	12/2024	11/2024	3,079.38
2/12/2025	1/2025	12/2024	3,022.83
	2/2025	1/2025	
	3/2025	2/2025	
	4/2025	3/2025	
	5/2025	4/2025	
	6/2025	5/2025	
TOTAL TOBACCO TAX			22,097.89

2024 - 2025 HOTEL TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2024	7/2024	6/2024	7,672.30
9/15/2024	8/2024	7/2024	6,454.69
10/15/2024	9/2024	8/2024	7,644.07
11/15/2024	10/2024	9/2024	7,555.46
12/15/2024	11/2024	10/2024	6,902.84
1/15/2025	12/2024	11/2024	6,131.73
2/15/2025	1/2025	12/2024	
	2/2025	1/2025	
	3/2025	2/2025	
	4/2025	3/2025	
	5/2025	4/2025	
	6/2025	5/2025	
TOTAL HOTEL TAX			42,361.09

** Missing one or more tax payment at this time.

SALES TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	486,834.92	462,387.04	60,552.12	12.45%	JULY
AUGUST	486,042.05	504,426.46	78,383.63	16.05%	AUGUST
SEPTEMBER	520,638.09	547,763.91	26,975.82	5.17%	SEPTEMBER
OCTOBER	517,428.31	515,886.52	-1,557.79	-0.30%	OCTOBER
NOVEMBER	538,520.78	562,700.26	24,317.48	4.53%	NOVEMBER
DECEMBER	510,520.64	583,559.79	63,039.85	12.35%	DECEMBER
JANUARY	538,520.78	562,700.26	24,317.48	4.53%	JANUARY
FEBRUARY	510,520.64	583,559.79	63,039.85	12.35%	FEBRUARY
MARCH	517,428.31	515,886.52	-1,557.79	-0.30%	MARCH
APRIL	517,428.31	515,886.52	-1,557.79	-0.30%	APRIL
MAY	538,520.78	562,700.26	24,317.48	4.53%	MAY
JUNE	510,520.64	583,559.79	63,039.85	12.35%	JUNE
YTD	5,304,745.07	5,470,389.04	165,644.03	3.13%	YTD
TOTALS					

USE TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	79,633.35	63,160.64	16,472.71	20.69%	JULY
AUGUST	57,281.40	74,286.16	17,004.76	29.69%	AUGUST
SEPTEMBER	66,781.89	64,577.07	2,204.82	3.30%	SEPTEMBER
OCTOBER	62,841.73	75,046.43	12,204.70	19.42%	OCTOBER
NOVEMBER	85,188.65	100,433.45	15,244.80	17.89%	NOVEMBER
DECEMBER	85,188.65	100,433.45	15,244.80	17.89%	DECEMBER
JANUARY	85,188.65	100,433.45	15,244.80	17.89%	JANUARY
FEBRUARY	85,188.65	100,433.45	15,244.80	17.89%	FEBRUARY
MARCH	85,188.65	100,433.45	15,244.80	17.89%	MARCH
APRIL	85,188.65	100,433.45	15,244.80	17.89%	APRIL
MAY	85,188.65	100,433.45	15,244.80	17.89%	MAY
JUNE	85,188.65	100,433.45	15,244.80	17.89%	JUNE
YTD	683,853.46	880,570.37	196,716.91	28.76%	YTD
TOTALS					

TOBACCO TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	4,629.32	2,889.83	-1,739.49	-37.59%	JULY
AUGUST	4,629.32	2,889.83	-1,739.49	-37.59%	AUGUST
SEPTEMBER	4,629.32	2,889.83	-1,739.49	-37.59%	SEPTEMBER
OCTOBER	4,629.32	2,889.83	-1,739.49	-37.59%	OCTOBER
NOVEMBER	4,629.32	2,889.83	-1,739.49	-37.59%	NOVEMBER
DECEMBER	4,629.32	2,889.83	-1,739.49	-37.59%	DECEMBER
JANUARY	4,629.32	2,889.83	-1,739.49	-37.59%	JANUARY
FEBRUARY	4,629.32	2,889.83	-1,739.49	-37.59%	FEBRUARY
MARCH	4,629.32	2,889.83	-1,739.49	-37.59%	MARCH
APRIL	4,629.32	2,889.83	-1,739.49	-37.59%	APRIL
MAY	4,629.32	2,889.83	-1,739.49	-37.59%	MAY
JUNE	4,629.32	2,889.83	-1,739.49	-37.59%	JUNE
YTD	50,180.82	43,731.23	-6,449.59	-12.85%	YTD
TOTALS					

TOTAL YTD TAXES 7,246,489.39 7,474,690.64 228,201.25 3.12%

TOTAL ALL TAXES 7,246,489.39 7,474,690.64 228,201.25 3.12%

SALES TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	562,387.04	553,851.71	-8,535.33	-1.52%	JULY
AUGUST	547,763.91	510,633.26	-37,130.65	-6.78%	AUGUST
SEPTEMBER	515,886.52	520,222.02	4,335.50	0.84%	SEPTEMBER
OCTOBER	515,886.52	520,222.02	4,335.50	0.84%	OCTOBER
NOVEMBER	562,700.26	569,697.08	6,996.82	1.24%	NOVEMBER
DECEMBER	562,700.26	569,697.08	6,996.82	1.24%	DECEMBER
JANUARY	562,700.26	569,697.08	6,996.82	1.24%	JANUARY
FEBRUARY	562,700.26	569,697.08	6,996.82	1.24%	FEBRUARY
MARCH	562,700.26	569,697.08	6,996.82	1.24%	MARCH
APRIL	562,700.26	569,697.08	6,996.82	1.24%	APRIL
MAY	562,700.26	569,697.08	6,996.82	1.24%	MAY
JUNE	562,700.26	569,697.08	6,996.82	1.24%	JUNE
YTD	6,470,389.04	6,286,648.96	-183,740.08	-2.84%	YTD
TOTALS					

USE TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	63,160.64	106,137.08	42,976.44	68.05%	JULY
AUGUST	74,286.16	129,446.38	55,160.22	74.26%	AUGUST
SEPTEMBER	64,577.07	78,001.82	13,424.75	20.79%	SEPTEMBER
OCTOBER	75,046.43	83,250.09	8,203.66	10.93%	OCTOBER
NOVEMBER	100,433.45	120,603.48	20,170.03	20.08%	NOVEMBER
DECEMBER	100,433.45	120,603.48	20,170.03	20.08%	DECEMBER
JANUARY	100,433.45	120,603.48	20,170.03	20.08%	JANUARY
FEBRUARY	100,433.45	120,603.48	20,170.03	20.08%	FEBRUARY
MARCH	100,433.45	120,603.48	20,170.03	20.08%	MARCH
APRIL	100,433.45	120,603.48	20,170.03	20.08%	APRIL
MAY	100,433.45	120,603.48	20,170.03	20.08%	MAY
JUNE	100,433.45	120,603.48	20,170.03	20.08%	JUNE
YTD	880,570.37	1,042,680.73	162,110.36	18.41%	YTD
TOTALS					

TOBACCO TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	2,889.83	3,568.62	678.79	23.49%	JULY
AUGUST	2,889.83	3,568.62	678.79	23.49%	AUGUST
SEPTEMBER	2,889.83	3,568.62	678.79	23.49%	SEPTEMBER
OCTOBER	2,889.83	3,568.62	678.79	23.49%	OCTOBER
NOVEMBER	2,889.83	3,568.62	678.79	23.49%	NOVEMBER
DECEMBER	2,889.83	3,568.62	678.79	23.49%	DECEMBER
JANUARY	2,889.83	3,568.62	678.79	23.49%	JANUARY
FEBRUARY	2,889.83	3,568.62	678.79	23.49%	FEBRUARY
MARCH	2,889.83	3,568.62	678.79	23.49%	MARCH
APRIL	2,889.83	3,568.62	678.79	23.49%	APRIL
MAY	2,889.83	3,568.62	678.79	23.49%	MAY
JUNE	2,889.83	3,568.62	678.79	23.49%	JUNE
YTD	43,731.23	50,180.82	6,449.59	14.75%	YTD
TOTALS					

TOTAL YTD TAXES 7,474,690.64 7,350,501.56 -124,189.08 -1.65%

TOTAL ALL TAXES 7,474,690.64 7,350,501.56 -124,189.08 -1.65%

SALES TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% +/-	SALES TAX MONTH
JULY	553,851.71	510,130.27	-43,721.44	-7.89%	JULY
AUGUST	510,633.26	537,380.73	26,747.47	5.24%	AUGUST
SEPTEMBER	520,222.02	510,633.26	-9,588.76	-1.84%	SEPTEMBER
OCTOBER	520,222.02	510,633.26	-9,588.76	-1.84%	OCTOBER
NOVEMBER	569,697.08	562,700.26	-6,996.82	-1.23%	NOVEMBER
DECEMBER	569,697.08	562,700.26	-6,996.82	-1.23%	DECEMBER
JANUARY	569,697.08	562,700.26	-6,996.82	-1.23%	JANUARY
FEBRUARY	569,697.08	562,700.26	-6,996.82	-1.23%	FEBRUARY
MARCH	569,697.08	562,700.26	-6,996.82	-1.23%	MARCH
APRIL	569,697.08	562,700.26	-6,996.82	-1.23%	APRIL
MAY	569,697.08	562,700.26	-6,996.82	-1.23%	MAY
JUNE	569,697.08	562,700.26	-6,996.82	-1.23%	JUNE
YTD	6,286,648.96	6,104,488.27	-182,160.69	-2.90%	YTD
TOTALS					

USE TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% +/-	SALES TAX MONTH
JULY	106,137.08	36,415.18	-69,721.90	-65.69%	JULY
AUGUST	129,446.38	74,097.42	-55,348.96	-42.76%	AUGUST
SEPTEMBER	78,001.82	59,718.32	-18,283.50	-23.44%	SEPTEMBER
OCTOBER	83,250.09	105,065.38	21,815.29	26.21%	OCTOBER
NOVEMBER	120,603.48	120,603.48	0.00	0.00%	NOVEMBER
DECEMBER	120,603.48	120,603.48	0.00	0.00%	DECEMBER
JANUARY	120,603.48	120,603.48	0.00	0.00%	JANUARY
FEBRUARY	120,603.48	120,603.48	0.00	0.00%	FEBRUARY
MARCH	120,603.48	120,603.48	0.00	0.00%	MARCH
APRIL	120,603.48	120,603.48	0.00	0.00%	APRIL
MAY	120,603.48	120,603.48	0.00	0.00%	MAY
JUNE	120,603.48	120,603.48	0.00	0.00%	JUNE
YTD	1,042,680.73	533,821.13	-508,859.60	-48.81%	YTD
TOTALS					

TOBACCO TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% +/-	SALES TAX MONTH
JULY	3,568.62	3,215.92	-352.70	-9.88%	JULY
AUGUST	3,568.62	3,215.92	-352.70	-9.88%	AUGUST
SEPTEMBER	3,568.62	3,215.92	-352.70	-9.88%	SEPTEMBER
OCTOBER	3,568.62	3,215.92	-352.70	-9.88%	OCTOBER
NOVEMBER	3,568.62	3,215.92	-352.70	-9.88%	NOVEMBER
DECEMBER	3,568.62	3,215.92	-352.70	-9.88%	DECEMBER
JANUARY	3,568.62	3,215.92	-352.70	-9.88%	JANUARY
FEBRUARY	3,568.62	3,215.92	-352.70	-9.88%	FEBRUARY
MARCH	3,568.62	3,215.92	-352.70	-9.88%	MARCH
APRIL	3,568.62	3,215.92	-352.70	-9.88%	APRIL
MAY	3,568.62	3,215.92	-352.70	-9.88%	MAY
JUNE	3,568.62	3,215.92	-352.70	-9.88%	JUNE
YTD	43,731.23	40,180.82	-3,550.41	-8.12%	YTD
TOTALS					

TOTAL YTD TAXES 4,008,166.15 4,280,415.29 -272,249.14 -6.79%

TOTAL ALL TAXES 4,008,166.15 4,280,415.29 -272,249.14 -6.79%

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF JANUARY 2025

100% DEBT OBLIGATION CONSISTENT WITH 6 YEAR HISTORY

AS OF JANUARY 2025

7 MONTHS OF BUDGET=58.33%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND (*)	6,787,481.12	1,366,973.07	6,040,870.41	57.34	7,271,066.86	54.65	(1,230,196.45)				
STREET & ALLEY	4,146,716.01	7,316.49	127,390.34	184.49	424,887.84	10.47	(297,497.50)				
SINKING FUND	1,242,971.31	-	28,793.06	57.59	33,141.56	66.28	(4,348.50)				
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-	-	-	-	
LIBRARY/QUADRAPEX	605,961.11	112.30	199,527.65	57.01	218,547.56	57.06	(19,019.91)				
COURT	67,738.06	2,882.56	6,750.66	48.22	5,978.71	86.65	771.95				
AIRPORT SPECIAL FUND	1,051,447.75	5,242.54	532,638.09	57.05	528,434.09	50.97	4,204.00				
2009 SALES TAX FUND	2,827,055.64	13,176.00	755,755.09	57.19	536,052.44	26.96	219,702.65				
GRANT FUND	37,866.10	-	3,183.00	-	-	-	3,183.00				
HOSPITAL REACQUISITION FUND	330,239.79	-	7,192.93	56.64	-	-	7,192.93				
CMA OPERATING FUND (***) (***)	29,229,279.86	10,900,989.08	9,928,855.48	55.52	8,848,938.31	46.61	1,079,917.17				
CMA CAPITAL IMPROVEMENT	8,217,796.57	98,920.04	1,402,726.35	17.42	5,417,046.95	47.12	(4,014,320.60)				
CMA METER DEPOSIT FUND	1,056,738.36	1,056,738.36	-	-	-	-	-				
CUSHING HOSPITAL AUTHORITY	7,947,794.16	6,500.00	720,071.40	92.55	75,050.74	11.98	645,020.66				
CUSHING INDUSTRIAL AUTHORITY	747,330.41	151,127.68	60,107.83	52.18	70,495.22	36.69	(10,387.39)				
TOTALS	64,309,499.06	13,609,978.12	19,813,862.29		23,429,640.28		(3,615,777.99)				

CURRENT YEAR 23/24

(*) General Fund FY 24/25 Reserve Range \$3,469,362.30 - \$5,782,270.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$5,752,813.00) as of January 31, 2025. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 24/25 Reserve Range is \$5,495,482.50 - \$9,159,137.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$9,159,137.50) as of December 31, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

**CITY OF CUSHING
FINANCIAL INFORMATION
AS OF JANUARY 2024**

100% DEBT OBLIGATION CONSISTENT WITH 6 YEAR HISTORY

7 MONTHS OF BUDGET=58.33%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND (*)	7,617,756.99	1,351,606.68	6,641,868.98	61.59	7,036,757.20	52.91	(394,888.22)
STREET & ALLEY	4,277,435.26	4,477.78	1,607,972.88	102.29	497,179.13	12.17	1,110,793.75
SINKING FUND	1,242,164.77	-	25,682.51	88.56	30,837.55	106.34	(5,155.04)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	684,322.07	-	198,037.97	55.94	269,238.82	61.19	(71,200.85)
COURT	62,605.66	2,075.95	6,673.87	47.67	5,681.69	25.94	992.18
AIRPORT SPECIAL FUND	1,120,673.33	7,477.92	306,023.38	24.05	276,410.06	19.18	29,613.32
2009 SALES TAX FUND	2,723,494.47	120,596.29	1,182,214.47	84.32	1,502,750.64	82.14	(320,536.17)
GRANT FUND	43,148.58	2,758.31	3,384.00	100.00	4,198.37	64.37	(814.37)
HOSPITAL REACQUISITION FUND	314,949.72	-	6,873.03	100.00	-	-	6,873.03
CMA OPERATING FUND (**) (***)	32,388,345.61	11,801,945.14	10,956,523.13	64.63	8,736,835.92	46.36	2,219,687.21
CMA CAPITAL IMPROVEMENT	9,606,556.83	97,215.42	3,823,231.57	40.82	11,685,720.06	63.86	(7,862,488.49)
CMA METER DEPOSIT FUND	1,028,828.36	1,028,828.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	7,016,186.98	-	570,983.50	72.43	2,041,978.08	93.69	(1,470,994.58)
CUSHING INDUSTRIAL AUTHORITY	746,253.34	152,592.26	63,818.62	62.57	70,679.49	24.16	(6,860.87)
TOTALS	68,885,804.78	14,569,574.11	25,393,287.91		32,158,267.01		(6,764,979.10)

PRIOR YEAR 23/24

(*) General Fund FY 23/24 Reserve Range \$3,438,075.90 - \$5,730,126.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$5,730,126.50) as of January 31, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 23/24 Reserve Range is \$5,468,717.10 - \$9,114,528.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$9,114,528.50) as of January 31, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November. Liability represented at full liability for both short term and long term debt.

**CITY OF CUSHING
FINANCIAL INFORMATION
AS OF JANUARY 2023**

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

7 MONTHS OF BUDGET = 58.33%

FUND	CASH		YTD	% OF		YTD	% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES		REVENUES	BUDGET		EXPENSES	BUDGET	
GENERAL FUND	(*)	7,656,883.47	1,169,062.26	5,468,735.21	52.65	6,815,476.45	50.29	(1,346,741.24)	
STREET & ALLEY		2,630,993.79	4,671.30	1,028,760.73	97.01	439,455.13	20.11	589,305.60	
SINKING FUND		1,242,227.87	-	8,063.00	76.79	10,500.00	100.00	(2,437.00)	
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-	
LIBRARY/QUADRAPLEX		668,861.43	-	167,770.67	47.39	164,329.88	46.49	3,440.79	
COURT		58,503.73	1,663.03	6,184.80	44.18	4,486.18	65.02	1,698.62	
AIRPORT SPECIAL FUND		1,111,177.97	5,092.54	744,751.65	57.46	244,605.52	26.16	500,146.13	
2009 SALES TAX FUND		2,536,915.99	-	668,082.45	47.65	1,155,878.57	65.94	(487,796.12)	
GRANT FUND		58,727.64	1,727.00	55,000.00	98.51	35,686.24	53.40	19,313.76	
HOSPITAL REACQUISITION FUND		303,584.44	-	1,658.09	82.90	-	-	1,658.09	
CMA OPERATING FUND	(***) (***)	33,054,022.68	12,863,178.92	9,946,633.81	64.20	9,391,346.20	50.10	555,287.61	
CMA CAPITAL IMPROVEMENT		12,440,430.14	159,164.17	3,228,178.86	21.09	2,481,921.59	17.78	746,257.27	
CMA METER DEPOSIT FUND		1,000,593.36	1,000,593.36	-	-	-	-	-	
CUSHING HOSPITAL AUTHORITY		8,803,195.93	-	538,030.85	42.42	596,775.08	52.87	(58,744.23)	
CUSHING INDUSTRIAL AUTHORITY		767,817.93	168,214.10	60,347.88	64.35	69,237.79	29.92	(8,889.91)	
TOTALS		72,347,019.18	15,373,366.68	21,922,198.00		21,409,698.63		512,499.37	

TWO YEAR 22/23

(*) General Fund FY 22/23 Reserve Range \$3,074,845.26-\$6,149,690.52 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$6,149,690.52) as of January 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,150,582 deficit is realized.

(**) CMA Fund FY 22/23 Reserve Range is \$4,112,256.25-\$8,224,512.50 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$8,224,512.50) as of January 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,253,905 deficit is realized.

(***) Cash/Investment and Liability balances represent May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING

FINANCIAL INFORMATION

AS OF JANUARY 2022

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

7 MONTH OF BUDGET=58.33%

FUND	CASH	INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND (****)	8,517,575.08	1,063,177.27	6,146,355.17	69.38	6,288,398.72	56.11	(142,043.55)	
STREET & ALLEY	2,230,782.08	7,916.51	1,416,736.68	98.69	34,686.56	1.61	1,382,050.12	
SINKING FUND	1,243,836.94	-	3,189.88	15.95	3,629.44	18.15	(439.56)	
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-	
LIBRARY/QUADRAPLEX	663,767.49	-	179,408.45	55.37	177,555.34	55.49	1,853.11	
COURT	56,840.41	1,586.21	8,498.30	40.53	4,169.54	24.53	4,328.76	
AIRPORT SPECIAL FUND	164,750.64	3,107.19	186,073.57	23.22	460,496.67	51.13	(274,423.10)	
2009 SALES TAX FUND (*)	2,222,923.36	2,472.53	711,048.11	57.02	592,701.53	63.76	118,346.58	
GRANT FUND	75,134.52	319.98	5,362.62	100.00	83,159.80	97.58	(77,797.18)	
HOSPITAL REACQUISITION FUND	300,733.64	-	662.90	33.15	-	-	662.90	
CMA OPERATING FUND (***)(****)	21,402,686.40	786,938.64	9,210,087.60	58.39	9,522,396.01	55.18	(312,308.41)	
CMA CAPITAL IMPROVEMENT	10,316,639.59	19,170.61	565,001.69	27.55	726,116.99	28.44	(161,115.30)	
CMA METER DEPOSIT FUND	978,453.36	978,453.36	-	-	-	-	-	
CUSHING HOSPITAL AUTHORITY	8,699,378.89	-	520,785.56	88.64	1,530,973.82	96.11	(1,010,188.26)	
CUSHING INDUSTRIAL AUTHORITY	768,224.83	155,533.67	295,309.76	87.85	338,787.68	73.14	(43,477.92)	
TOTALS	57,654,820.04	3,017,676.87	19,248,520.29		19,763,072.10		(514,551.81)	

THREE YEAR 21/22

(*) Construction loan from CMA paid off.

(**) Construction loan for the Public Safety Building paid off.

Included to offset liability in 2009 Sales Tax Fund.

(***) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of January 31, 2022.

(****) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of January 31, 2022.

**CITY OF CUSHING
FINANCIAL INFORMATION
AS OF JANUARY 2021**

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

7 MONTHS OF BUDGET=58.33%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(***) 9,633,871.40	1,030,667.87	8,033,190.98	73.04	5,457,308.24	53.01	2,575,882.74
STREET & ALLEY	826,169.94	-	33,784.22	55.84	68,448.80	8.47	(34,664.58)
SINKING FUND	1,242,298.63	-	6,782.50	33.91	7,164.84	35.82	(382.34)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	660,744.53	-	170,599.03	56.12	177,104.74	56.89	(6,505.71)
COURT	52,401.82	808.30	5,944.20	28.35	23,170.54	63.48	(17,226.34)
AIRPORT SPECIAL FUND	197,751.54	13,752.48	122,364.84	33.16	166,957.04	37.95	(44,592.20)
2009 SALES TAX FUND	(*) 1,530,242.70	261,692.01	694,606.27	57.79	173,078.83	25.93	521,527.44
GRANT FUND	114,960.64	4,988.00	38,357.04	511.43	6,843.83	13.25	31,513.21
HOSPITAL REACQUISITION FUND	299,020.21	-	1,405.48	70.27	-	-	1,405.48
CMA OPERATING FUND	(***) 21,391,856.20	624,325.44	8,607,699.77	54.54	8,540,105.63	52.12	67,594.14
CMA CAPITAL IMPROVEMENT	8,833,788.57	2,908.82	668,502.30	52.50	1,334,417.13	37.32	(665,914.83)
CMA METER DEPOSIT FUND	945,223.36	945,223.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,256,689.42	1,465.00	855,320.81	76.83	1,024,396.66	79.70	(169,075.85)
CUSHING INDUSTRIAL AUTHORITY	823,458.19	150,735.07	68,403.49	99.68	85,447.25	40.94	(17,043.76)
TOTALS	55,821,559.96	3,053,566.35	19,306,960.93		17,064,443.53		2,242,517.40

FOUR YEAR 20/21

(*) Liabilities include \$138,416.47 outstanding balance for construction loan from CMA.

(**) Cash/investment balance includes \$138,416.47 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,961,583.53 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$138,416.47. Semi-Annual payments will continue to be made in January and July.

(***) General Fund FY 20/21 Reserve Range \$2,392,449-\$4,784,898, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,784,898) as of July 31, 2020.

(****) CMA Fund FY 20/21 Reserve Range is \$4,052,950-\$8,105,900, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,105,900) as of July 31, 2020.

**CITY OF CUSHING
FINANCIAL INFORMATION
AS OF JANUARY 2020**

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

7 MONTHS OF BUDGET=58.33%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES	
GENERAL FUND	(****)	7,033,379.91	954,943.10	58.78	5,319,643.52	52.29	(39,633.83)	
STREET & ALLEY		1,471,914.26	2,208.75	33,498.39	47.52	35,281.24	2.62	(1,782.85)
SINKING FUND		1,241,356.64	-	13,381.65	44.61	14,705.98	49.02	(1,324.33)
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX		663,884.56	-	183,818.75	60.47	181,086.66	59.14	2,732.09
COURT		63,958.56	2,888.95	8,634.65	41.18	3,230.46	8.50	5,404.19
AIRPORT SPECIAL FUND		170,842.00	389.39	228,911.41	23.68	191,699.71	16.95	37,211.70
2009 SALES TAX FUND	(*)	919,316.40	522,048.02	716,320.65	59.59	435,145.56	48.83	281,175.09
GRANT FUND		79,687.70	474.73	12,328.02	410.93	4,628.98	9.13	7,699.04
HOSPITAL REACQUISITION FUND		295,074.60	-	2,889.14	72.23	-	-	2,889.14
CMA OPERATING FUND	(***) (****)	20,122,279.93	890,701.56	9,789,984.98	62.28	8,147,478.98	44.64	1,642,506.00
CMA CAPITAL IMPROVEMENT		9,887,334.66	81,208.19	1,700,103.16	80.00	533,487.72	23.86	1,166,615.44
CMA METER DEPOSIT FUND		906,988.36	906,988.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY		8,992,422.07	17,532.52	874,258.47	79.32	443,264.29	19.62	430,994.18
CUSHING INDUSTRIAL AUTHORITY		858,146.67	156,101.10	68,408.86	70.95	82,770.65	58.39	(14,361.79)
TOTALS		52,719,669.13	3,337,484.67	18,912,547.82		15,392,423.75		3,520,124.07

FIVE YEAR 19/20

(*) Liabilities include \$523,349.02 outstanding balance for construction loan from CMA.

(**) Cash/Investment balance includes \$523,349.02 outstanding receivable for construction loan for the Public Safety Bldg.

Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,576,650.98 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$523,349.02. Semi-Annual payments will continue to be made in January and July.

(***) General Fund FY 19/20 Reserve Range \$2,430,488-\$4,860,976, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,860,976) as of January 31, 2020.

(****) CMA Fund FY 19/20 Reserve Range is \$4,175,983-\$8,351,966, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,351,966) as of January 31, 2020.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18th, 2025

Agenda Item No: 5a

Subject: S.H. 18 Utility Relocation of Existing Electric Distribution
Infrastructure – Professional Engineering Consultants Work Order
No. 23-01C

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Chad Grisier, PE; Professional Engineering Consultants (PEC)

I. Summary:

This work order will facilitate the engineering , design and construction for the relocation of approximately 9,800 LF of overhead electric distribution lines associated with the Hwy. 18 widening and the agreement between the CMA and ODOT for the project. To date PEC has provided conceptual design and cost estimates for the project that has been utilized to develop the agreement with ODOT for consideration as a separate item. Work order agreements with PEC have already been approved by the Trustees for water and sanitary sewer relocations in relation to the roadwork . This is the final agreement for relocations and will allow staff to proceed with project.

II. Fiscal Impact:

This will not create a negative impact. Staff has completed a transfer within the capital project plan to reallocate funding from the ODEQ lime remediation project to fund this item. Work on the lime remediation project for the water treatment plant will not begin this fiscal year and therefore will have no effect on that project.

III. Recommended Action:

Authorize the City Manager to execute Work Order No. 23-01C in an amount up to \$103,500.00 for engineering and construction services associated with the relocation of existing electric distribution infrastructure in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.

WORK ORDER NO. 23-01C

This Work Order No. 23-01C is made as of this _____ day of _____, 2025, under the terms and conditions established in the Master Agreement between Client and Professional Consultant dated March 20, 2023 (the "Master Services Agreement" between Cushing Municipal Authority (Client) and Professional Engineering Consultants, P.A. (PEC). Except to the extent modified herein, all terms and conditions of the Master Services Agreement shall continue a full force and effect.

SECTION A – SERVICES

See attached "Exhibit B".

SECTION B – SCHEDULE

See attached "Exhibit B".

SECTION C – COMPENSATION

In return for the proper performance by Consultant of its Services, Client shall pay to PEC according to the following: See Attached "Exhibit B".

SECTION D – OTHER PROVISIONS

The parties agree to the following additional provisions with respect to this Work Order:

None.

CUSHING MUNICIPAL AUTHORITY**PROFESSIONAL ENGINEERING
CONSULTANTS, P.A.**

By: _____

By: Chad Grisier

Printed Name: _____

Printed Name: Chad Grisier, P. E.

Title: _____

Title: Team Lead Civil Municipal Engineering

Date: _____

Date: 02/12/2025

SH-18 ELECTRICAL UTILITY RELOCATION

EXHIBIT B

A. Project Description.

1. The Project shall consist of utility relocation design services for existing overhead electrical in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, Oklahoma.
2. The Project is located parallel to SH-18 beginning at the intersection of North Street and continuing north to the intersection of Deep Rock Road.
3. The Project delivery method is design-bid-build.

B. Anticipated Project Schedule.

1. PEC shall commence its services on the Project within 7 days after receiving approved Work Order issued by Oklahoma Department of Transportation (ODOT).
2. PEC and CLIENT anticipate the design duration to complete construction documents will be approximately 6 months after receiving Notice to Proceed.
3. CLIENT acknowledges that directed changes, unforeseen conditions, and other delays may affect the completion of PEC's services. PEC will not have control over or responsibility for any contractor or vendor's performance schedule.

C. Project Deliverables.

1. This Project Deliverables shall consist of the following sealed by an Engineer licensed in the State of Oklahoma where applicable:
 - a) Preliminary Plans and Specifications for review by CLIENT and ODOT.
 - b) Final Plans and Specifications.

D. Scope of Services.

1. Project Management Services:
 - a) Attend pre-design field meeting with CLIENT and ODOT representative for project coordination.
 - b) Conduct one pre-design site visit to assess existing conditions.
 - c) Participate in a kickoff meeting to discuss project improvements.
 - d) Attend up to two (2) progress design meetings with CLIENT.
 - e) Identify all utilities within the project limits and coordinate resolution of potential conflicts with each company.
 - f) Full Quality Control review by an independent (PEC) engineer with no involvement with the project at each milestone submittal. Review will include: general design, easements/access, coordinates, stationing, grades, utility conflicts, and specifications.

2. Topographical Survey Services:
 - a) Collection of field topo, boundary, and utilities is not included. Utility relocation design will be based on survey and highway improvement design plans, provided by ODOT.
 - b) Provide aerial and lidar mapping of project limits to support the Electrical Design Services.
3. Electrical Relocation Design Services:
 - a) Design and specify new poles to be installed within predetermined distance of the right of way as provided by the Utility Coordinator in their Field Meeting Report.
 - b) Design to include extents of existing distribution and transmission along N. Little Ave. from North St. heading north to Deep Rock Rd.
 - c) Provide a complete set of construction drawings and details, including Cover Sheet, key map, plan, coordinate geometry data, and associated details.
 - d) Drawings to include and specify all structural elements, insulators, arrestors, terminators, and other needed ancillary equipment including conduit transitions utilizing RUS Standard details and specifications.
 - e) Plan drawings to show installation of new poles and demolition of existing poles as needed to meet right of way criteria.
 - f) Relocation of existing light poles utilizing City of Cushing fixture specifications.
 - g) Reforest or relocate any existing riser poles and secondary distribution.
 - h) Include coordination notes for the relocation of existing communications along overhead distribution poles.
 - g) Provide Engineer's opinion of probable construction cost.
4. Bidding Services including:
 - a) Prepare project specifications including front-end bidding/contract documents and technical specifications.
 - b) Solicit bid responses from Contractors by advertisement on PEC's website.
 - c) Perform bid opening, evaluate bids, and provide construction contract award recommendation.
5. Construction Administration Services including:
 - a) Respond to requests for information (RFIs) generated by the City staff. Response will be provided in 7 working days after received by PEC office unless other terms are agreed to by PEC and CLIENT.
 - b) Consult with City staff regarding interpretations or clarifications of the plans and specifications.
 - c) Provide decisions in accordance with the Contract Documents on questions regarding this work.
 - d) Amend the conformed to bid documents with As-Built information provided by CLIENT and Contractor. As-Built drawings will be submitted to CLIENT for record.

E. Additional Responsibilities of CLIENT:

The CLIENT agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Drawings, studies, reports, and other information available pertaining to the existing site.
2. Existing Overhead Conductor sizes for primary and secondary distribution.
3. Communications attacher contact information.
4. Utility Contact information.
5. Light fixture specifications.
6. Payment of any plan review and/or permitting fees.
7. Provide right of entry for PEC's personnel in performing site visits, field surveys, and inspections.
8. All coordination with landowners and/or tenants for temporary or permanent easements will be conducted by CLIENT.
9. Promptly review all preliminary study reports, drawings, recommendations, contract documents, and other data submitted by PEC, and to advise PEC of any desired corrections, modifications, or additions thereto.
10. Provide plan changes to PEC design team with adequate time to revise the documents or the submitted and notify PEC that said changes are coming with description of changes to help design team expedite the necessary adjustments.
11. Pay PEC for authorized additional work associated with services not included in Exhibit 'B', or overages of the quantities outlined in Exhibit 'B'.

F. Additional Services:

The following services can be provided by PEC at an additional cost by Supplemental Agreement:

1. Release of electronic files.
2. Meetings in excess of the number above will be performed on an hourly basis.
3. Analysis of existing utility systems.
4. Plan revisions, as necessary, to reduce the cost of construction after issue of Construction Documents. (Typically referred to "Value Engineering" or "VE".)
5. Additional survey necessary beyond the scope of the information within the ODOT data files available, to provide complete information for utility relocation design. Such information may be required for existing utility line location, depths, and flowline verification.
6. Geotechnical investigation and report with recommendations.
7. Landscape Design.
8. Platting and/or Zoning change processes.
9. Easement abandonments and dedications.
10. Construction Testing and Inspection.
11. Alternate designs not specifically listed in the Scope of Services, including any betterment of utility located beyond the limits of impact caused by the proposed ODOT improvements.
12. Develop supporting documentation and preparation of an ODOT Use of Right-Of-Way Permit for submission, if required.
13. Develop supporting documentation and preparation of a Railroad Use of Right-Of-Way Permit for submission, if required.
14. Develop erosion control plans and Storm Water Pollution Prevention Plan (SWPPP) and

supporting documentation for the preparation of a Notice of Intent (NOI) permit application for submission by the City to ODEQ.

G. Exclusions:

The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Permitting/Application/Review Fees
2. Filing Fees
3. Franchise Utility Design.

H. PEC's Fees & Reimbursable Expenses.

1. PEC will invoice CLIENT one time per month for services rendered and Reimbursable Expenses incurred in the previous month. CLIENT agrees to pay each invoice within 30 days after receipt.
2. PEC's Fee for its Scope of Services will be on a standard hourly basis, at the rates established on the attached Rate Schedule plus Reimbursable Expenses not-to-exceed \$103,500.00. An estimated breakdown of the total aggregate fee is outlined below:

Project Management & Coordination	\$14,500.00
Drone Survey Services	\$7,000.00
Electrical Relocation Design Services	\$58,500.00
Construction Staking	\$5,500.00
Bidding Services	\$5,400.00
Construction Admin. Support	\$12,600.00
	\$103,500.00

3. Reimbursable Expenses shall include digital scanning and printing by outside firms, deliveries made by outside services, vehicle mileage or vehicle rental and fuel, vehicle parking and tolls, and review/application/filing/permit fees.
4. Taxes are not included in PEC's Fees. CLIENT shall reimburse PEC for any sales, use, and value added taxes which apply to these services.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18th, 2025

Agenda Item No: 6a

Subject: **Revised Utility Relocation Agreement with ODOT for Project No. STP-260B(085)UT relating to CMA Owned Sanitary Sewer Utilities and Road Improvements on North Little Ave.**

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Chad Grisier, PE; Professional Engineering Consultants (PEC)

I. Summary:

In the September 2024 regular meeting the Trustees approved and executed an agreement with ODOT for the relocation of sanitary sewer in conflict with road widening on north Little. Since that time staff has been made aware of an issue not identified during the preliminary work. At the southeast corner of Grandstaff and Little there is a septic tank and lateral lines that serve the structure on the property that is in the ROW needed to complete the road work. To resolve the issue ODOT has agreed to reimburse all expenses related to construction of a sewer line extension to serve the property. To account for that commitment a revision to the overall relocation agreement with ODOT has been requested.

II. Fiscal Impact:

None related to this action. Adequate budgeting will be required for the next fiscal year to facilitate the work, but all expenditures related to the project will be fully reimbursed by ODOT.

III. Recommended Action:

Adopt **Resolution 02-2025** authorizing and directing the Chairman of the Board of Commissioners to execute a revised utility relocation agreement with the Oklahoma Department of Transportation for Municipal Authority owned sanitary sewer utilities for Project No. STP-260B(085)UT

**STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION
UTILITY RELOCATION AGREEMENT**

PROJECT NO. STP-260B(085)UT JOB PIECE NO. 33365 UTILITIES 08 COUNTY Payne

THIS AGREEMENT, made and entered into by and between the Department of Transportation acting for and on behalf of the State of Oklahoma, hereinafter called the "State" and Cushing Municipal Authority

(Company Name/Address)

hereinafter called the "Utility Owner".

WITNESS TO THAT

WHEREAS, the State proposed to improve State Highway No. 18 and such improvements will necessitate rearrangement of facilities by said Utility Owner (state scope and nature of work on reverse side), and

WHEREAS, it is understood that if said project is to be financed in part from funds appropriated by the United States and expended under its regulations, that acceptance of work and procedure in general are subject to Federal Laws, Rules, Regulations, Orders, and Approvals applying to it as a Federal Project, and that costs for items entering into the improvement are reimbursable to the State in such amounts and forms as are proper and eligible for payment from Federal Funds. Reference is made to U.S. Department of Transportation, Code of Federal Regulations, Title 23, Parts 645A, 645B and 635.410, included in the Right-of-Way and Utilities Division Policies and Procedures, and

WHEREAS, it is understood that Title 69, O. S., § 1205 and 1403 each as amended, define the extent to which the State and the Utility Owner may be obligated in the costs of utility rearrangements, and the utility locations on all highways are governed by Regulations and Policies adopted by the State Transportation Commission for the protection and maintenance of the highways, and for the safety of the highway users, and

WHEREAS, the State reserves the right to cancel this Agreement at any time prior to the beginning of the adjustment or relocation of the facilities of this Utility Owner, and

WHEREAS, the State agrees to pay the Utility Owner for the proportionate share of the actual cost to prepare approved preliminary engineering plans and estimates at the State's request, if for any reason the State cancels this Agreement.

WHEREAS, this project has a federal action and hence requires compliance with all regulations and permits associated with it.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Utility Owner agrees:

1. To prepare a detailed estimate of the cost of work to be performed in accordance with the Department's Right-of-Way and Utilities Division Policies and Procedures, and such estimate of cost must be attached and be a part of this Agreement. The estimate will include: (1) The accounting system to be used in computing the relocation costs; (2) Credit for Expired Service Life setting forth therein the conditions on which such credit was determined or complete justification if the credit is not applicable; and; (3) Whether equipment costs are developed from experience records.

To include the costs for backfill and compaction of any trenches or holes within the right-of-way limits in the estimate of costs. The backfill will be placed and compacted to a density as directed by the Resident

Engineer/Manager, but will not be compacted to less than that of the adjacent soil.

3. Any and all existing fencing that may require alteration during the utility relocation process shall be restored to its original condition during and after the time of utility relocation/rearrangement. It is the responsibility of the utility owner to ensure that the integrity of the fencing is not compromised at any time to an extent in which it prevents the fencing from performing its intended purpose.
4. To prepare drawings showing the present, temporary and proposed location of its facilities with reference to the centerline of survey and/or the new or existing right-of-way lines using highway stationing in both plan and profile. Delineate details, including date of installation, class, and type of present facility. To comply with all applicable laws and regulations necessary to meet the Oklahoma Department of Environmental Quality (DEQ) requirements for pollution prevention, including discharges from storm water runoff on this project. Further, agrees to secure a Storm Water Permit from the DEQ, when required. It is agreed that the project plans and specifications, required schedules for accomplishing the temporary and permanent erosion control work, the storm water pollution prevention plans and the appropriate location map contained in the plans constitute the Storm Water Management Plan for the project previously described in the document. Agrees to have daily operational control of those activities, at the site, necessary to ensure compliance with plan requirements and permit conditions. Agrees to file the Notice of Intent (NOI), when required, for a general construction Oklahoma Pollutant Discharge Elimination System Permit with DEQ, which authorizes discharges of storm water associated with construction activity from the project site identified in this document. Such drawings will be attached to and become a part of this agreement.
5. To begin the process of adjustment or relocation of the facilities as shown on the plans and covered by this Agreement within a reasonable time, depending on the availability of material and work forces, but the actual time must not exceed thirty (30) days after receipt of notice from the state to do so, and in no event proceed with any adjustment or relocation work until such notice is received. To inform the State's Resident Engineer/Manager of: (1) The proposed starting date, prior to commencing work, and continually maintaining liaison with his/her office for the duration of the physical relocation; (2) The materials to be disposed of by scrapping, or sale, and to inform him/her of a time and place for his/her inspection thereof; (3) The date work is completed.
 - a. Buy America requirements are in effect only on federal projects as identified in this agreement. The utility owner is responsible for meeting the Buy America requirements specified in the ODOT Special Provision 106-5 for Buy America. After work is completed on the project, the Contractor must submit a notarized or electronically verified certification signed by the Contractor's authorized agent to the Engineer with the following information:
 - i. Buy America does not apply to assembly materials, attachment materials, housing encasements, or miscellaneous electronics, as defined below.

Assembly Materials (miscellaneous steel) – The collection of miscellaneous materials used to fasten, hold, attach, secure and/or assemble materials including but not limited to nuts, bolts, U-bolts, screws, washers, clips, fittings, sleeves, lifting hooks, mounting brackets, pole steps, clamps, brackets, mountings, straps, fasteners, hooks, pins, braces, disks, clevises, couplers, swivels, snaps, crimps, trunnions, dead-ends, compression swages and other miscellaneous materials used to assemble.

Attachment Materials – Items or material that is not an integral part or permanently attached to a pole, pipe or valve. Attachment materials include, but are not limited to cross arm bracing, insulators, avian equipment, miscellaneous hardware (as defined below), fittings, racks, ladders, encasements, guy wire, strand, conductors and tubing 0.75-inch or less in diameter.

Housing Encasements – Include cabinets, housings, boxes, vaults, covers, shelves and other items use to protect or house equipment or miscellaneous electronics.

Miscellaneous Electronics – Manufactured products or assemblies consisting of many components such as electronic equipment, routers, switches, radios, processors, power supplies, batteries, antennas, splice cases, pre-connected hubs and terminals, and cross-boxes.

- b. I hereby certify that all construction materials furnished to the Oklahoma Department of Transportation for the construction of the above referenced project that are required to be compliant with the Buy America Act have been produced in the United States of America as defined by §70912 "Definitions" of the Infrastructure and Investment Jobs Act (IIJA) (Public Law 117-58 - Nov. 15, 2021). I further certify that all supporting documentation is on file and will be maintained for a period of three (3) years after project completion.
 - c. I also hereby certify that all manufacturing processes of all products permanently incorporated into this Oklahoma Department of Transportation referenced project including protective coating are procured in the USA and are in accordance with 23 CFR 635.410
 - d. The Utility Owner may maintain this documentation electronically or in paper format. The Department or FHWA may request to review the Utility Owner's supporting documentation to verify compliance with the Buy America provisions at any time. The Utility Owner shall provide the supporting documentation within five (5) business days of the request. The burden of proof to meet the Buy America provisions rests on the Utility Owner. If the supporting documentation does not undeniably demonstrate to the Department or FHWA that the manufactured products, or construction materials identified in the Certificates of Compliance were produced in the United States of America, then such manufactured products or construction materials will be considered unacceptable and must be replaced at no cost to the Department.
6. That no contract with any individual will be entered into without meeting the requirements of the Department's Right-of-Way and Utilities Division Policies and Procedures.
- a. That contract work for technical services, professional services or other labor classifications involved in the rearrangement of the facility proposed under this Agreement will be supported by a statement to the effect that, "The Utility Company is not adequately staffed or equipped to perform such work with its own forces." Proper approval must be obtained in accordance with the Right-of-Way and Utilities Division Policies and Procedures prior to executing a contract with any outside firm or continuing contractor.
7. To submit to the State, within ninety (90) days after satisfactory completion of rearrangement of their facilities under this Agreement, a claim using *ODOT Claim Form 324A*, with a certified statement of costs in accordance with the provisions of the aforementioned memorandums.

It is understood this Agreement does not change the rights or obligations of the Utility Owner as they exist in accordance with present State Law.

In consideration of the faithful performance by the Utility Owner of the foregoing, the State agrees:

To reimburse the Utility Owner for the actual costs of work completed, prorated on the basis of the following percentage or for the lump sum as proposed:

(1) Utility Owner Share of Cost	<u>0</u> %	Estimated Utility Owner Cost	\$ <u>0.00</u>
(2) State Share of Cost	<u>100</u> %	Estimated State Cost	\$ <u>2,307,414.00</u>
		OR	
(3) Lump Sum Proposal		State Cost	\$ _____

Nothing herein shall in any way be construed to relieve the Utility Owner from its liability, if any, for payment of a portion of these costs pursuant to 69 O.S. 2001 § 1205, as amended.

IN WITNESS WHEREOF, the parties hereto have caused this Utility Relocation Agreement to be executed by their duly authorized officers on the day and year last below written.

APPROVAL RECOMMENDED:

Resident Engineer/Manager Date

Cushing Municipal Authority

Name: Utility Owner

District Engineer Date

Signature: Utility Owner/Agent Date

Chief, Right-of-Way & Utilities Division Date

DEPARTMENT OF TRANSPORTATION FOR THE STATE
OF OKLAHOMA (ACTING FOR AND ON BEHALF OF THE
STATE OF OKLAHOMA)

Director of Project Delivery Date

(State scope and nature of work in space provided below)

Relocation of approximately 7,200 LF of 4", 6", 8", 12" sanitary sewer line as a result of
SH-18 Widening. Existing sanitary sewer will be filled and abandoned in place.

Proposed sanitary sewer line alignments will be placed at varying offsets and parallel from
new Right of Way boundaries along the east and west side of SH-18.

Includes costs for engineering, permitting, necessary utility easement acquisition, and
construction of relocation. Also include 195 LF extension of sanitary main extension

to serve the property of 501 Grandstaff, to accommodate transition from private septic service.

DATE: 2/18/2025

FROM: B.J. Roberson, Chairman

CUSHING MUNICIPAL AUTHORITY

SUBJECT: SH-18 SEWER UTILITY RELOCATION

I hereby certify this project will meet the requirements of Buy America in accordance with the Federal Regulations (23 USC § 313 and 23 CFR § 635.410) and ODOT Special Provision 106-5. Buy America requires all manufacturing processes, including the application of a coating, for all predominantly steel or iron products permanently incorporated into the project shall have occurred in the United States.

A product is considered to be manufactured "predominantly of steel and iron" if the product is at least 90% steel or iron content (measured by weight) when it is delivered to the job site for installation.

"All manufacturing processes" are defined as any process required to change the raw ore or scrap metal into the finished steel or iron product (smelting, rolling, extruding, bending, etc.).

"Coating" is defined as any process which protects or enhances the value of the steel or iron product to which the coating is applied (epoxy, galvanizing, painting, etc.).

I understand that I must comply with Buy America and provide all required documentation prior to incorporating any steel or iron products into the project. Any noncompliance will be justification for rejection of the steel and/or iron products or nonpayment of the work.

I the undersigned hereby certify that I am an authorized agent of: **CUSHING MUNICIPAL AUTHORITY**
(Company Name)

Sincerely:

(Name/Title)

State of _____)
County of Payne) §

Subscribed and sworn to before me this __ day of _____, 20__ by _____.

(SEAL)

Notary Public

My Commission Expires: _____

My Commission No.: _____

CERTIFICATE OF MATERIALS ORIGIN

PROJECT NO: _____

CONTRACT ID: _____

COUNTY: Payne

J/P: _____

RESIDENCY: _____

CONTRACTOR: _____

DATE: _____

BID ITEM NAME & NO: _____

QUANTITY: _____

DOMESTIC MATERIALS SOURCE (NAME AND ADDRESS) TO INCLUDE SUPPLIER, FABRICATOR, AND MANUFACTURER

DOMESTIC MATERIALS DESCRIPTION

DOMESTIC ENTITIES INVOLVED IN OTHER MANUFACTURING PROCESSES (I.E.: GALVANIZATION, EPOXYCOATING, WELDING, BENDING, ETC.)

DESCRIPTION OF MATERIALS OF UNKNOWN ORIGIN OR FOREIGN MATERIALS DELIVERED TO THE PROJECT

This certification is made for the purpose of establishing the materials acceptance under the Buy America Certification (23CFR 635.410) and the Contract Special Provisions. All iron and steel manufacturing processes, including protective coating, for the domestic materials described above occurred in the United State of America.

Manufacturer's certificates verify the origin above described in the domestic materials will be kept on file for three years by the supplier following the final payment. Copies will be provided to the Oklahoma Department of Transportations upon their request. I declare under the penalty of perjury under the Oklahoma and Federal Laws that the foregoing is true and correct;

Supplier Name and Address	Authorized Representative
	Name: _____
	Title: _____
	Signature _____ Date _____

**CUSHING MUNICIPAL AUTHORITY
RESOLUTION NO. 02-2025**

A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE A REVISED UTILITY RELOCATION AGREEMENTS WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR CMA OWNED SANITARY SEWER UTILITIES AS PART OF THE STATE HIGHWAY 18 IMPROVEMENT PROJECT (PROJECT NO. STP-260B(085)UT).

WHEREAS, the Cushing Municipal Authority ("CMA") is a public trust whose beneficiary is the City of Cushing, Oklahoma; and

WHEREAS, the Oklahoma Department of Transportation (ODOT) is planning major improvements and upgrades to State Highway 18 on the north side of Cushing; and

WHEREAS, as part of the Highway improvement project, certain water and sewer utilities will have to be relocated; and

WHEREAS, the CMA, as utility owner, will have to bear the initial costs of such relocation; and

WHEREAS, the ODOT will reimburse the CMA for 100 percent of the costs of such sewer utility relocation and 98.43% of the cost of the water utility relocation; and

WHEREAS, the Parties executed a Utility Relocation Agreements for the Hwy. 18 utility (water and sewer) relocation project; and

WHEREAS, there have been changes to the scope of work in the Utility Relocation Agreement (water and sewer) that necessitate executing a revised Agreement.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cushing Municipal Authority as follows:

The Chairman, Board of Trustees, his hereby authorized and directed to execute a revised Utility Relocation Agreements with ODOT for CMA-owned water and sewer utilities for Project No. STP-260B(085)UT.

This Resolution is PASSED and APPROVED this 18th day of February, 2025.

B.J. Roberson, Chairman
Board of Trustees

ATTEST:

Jerrica Worthy, City Clerk

Approved as to form:

Jonathan Huseman, City Attorney

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: February 18th, 2025

Agenda Item No: 6b

Subject: Utility Relocation Agreement with ODOT for Project No. STP-260B(085)UT relating to CMA Owned Electric Utilities and Road improvements on North Little Ave.

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Chad Grisier, PE; Professional Engineering Consultants (PEC)

I. Summary:

Over the past few months staff has worked with PEC and representatives for ODOT to develop plans for relocations for CMA owned electric utilities in conflict with roadway improvements from Main St. to Deeprock Rd. on Little Ave. The cost for design, engineering, management, and relocation are fully reimbursable under the agreement. The proposed agreement is identical to the ones already adopted by the Trustees in September 2024 for water and sanitary sewer utilities. The municipal authority will be responsible for fronting the cost of relocation but will submit for reimbursement throughout phases of the project once work begins. Mrs. Worthy is aware of the project(s) and funding will be accounted for in the upcoming budget. There has still been no timeline provided by ODOT for when work may begin but they have requested that we complete this portion of the project in preparation for the roadwork.

II. Fiscal Impact:

None related to this action.

Adequate budgeting will be required for the next fiscal year to facilitate the work, but all expenditures related to the project will be fully reimbursed by ODOT.

III. Recommended Action:

Adopt **Resolution 03-2025** authorizing and directing the Chairman of the Board of Commissioners to execute utility relocation agreements with the Oklahoma Department of Transportation for Municipal Authority owned electric utilities for Project No. STP-260B(085)UT

**STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION
UTILITY RELOCATION AGREEMENT**

PROJECT NO. STP-260B(085)UT JOB PIECE NO. 33365 UTILITIES 08 COUNTY PAYNE

THIS AGREEMENT, made and entered into by and between the Department of Transportation acting for and on behalf of the State of Oklahoma, hereinafter called the "State" and Cushing Municipal Authority

(Company Name/Address)

hereinafter called the "Utility Owner".

WITNESS TO THAT

WHEREAS, the State proposed to improve State Highway No. 18 and such improvements will necessitate rearrangement of facilities by said Utility Owner (state scope and nature of work on reverse side), and

WHEREAS, it is understood that if said project is to be financed in part from funds appropriated by the United States and expended under its regulations, that acceptance of work and procedure in general are subject to Federal Laws, Rules, Regulations, Orders, and Approvals applying to it as a Federal Project, and that costs for items entering into the improvement are reimbursable to the State in such amounts and forms as are proper and eligible for payment from Federal Funds. Reference is made to U.S. Department of Transportation, Code of Federal Regulations, Title 23, Parts 645A, 645B and 635.410, included in the Right-of-Way and Utilities Division Policies and Procedures, and

WHEREAS, it is understood that Title 69, O. S., § 1205 and 1403 each as amended, define the extent to which the State and the Utility Owner may be obligated in the costs of utility rearrangements, and the utility locations on all highways are governed by Regulations and Policies adopted by the State Transportation Commission for the protection and maintenance of the highways, and for the safety of the highway users, and

WHEREAS, the State reserves the right to cancel this Agreement at any time prior to the beginning of the adjustment or relocation of the facilities of this Utility Owner, and

WHEREAS, the State agrees to pay the Utility Owner for the proportionate share of the actual cost to prepare approved preliminary engineering plans and estimates at the State's request, if for any reason the State cancels this Agreement.

WHEREAS, this project has a federal action and hence requires compliance with all regulations and permits associated with it.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Utility Owner agrees:

1. To prepare a detailed estimate of the cost of work to be performed in accordance with the Department's Right-of-Way and Utilities Division Policies and Procedures, and such estimate of cost must be attached and be a part of this Agreement. The estimate will include: (1) The accounting system to be used in computing the relocation costs; (2) Credit for Expired Service Life setting forth therein the conditions on which such credit was determined or complete justification if the credit is not applicable; and; (3) Whether equipment costs are developed from experience records.

To include the costs for backfill and compaction of any trenches or holes within the right-of-way limits in the estimate of costs. The backfill will be placed and compacted to a density as directed by the Resident

Engineer/Manager, but will not be compacted to less than that of the adjacent soil.

3. Any and all existing fencing that may require alteration during the utility relocation process shall be restored to its original condition during and after the time of utility relocation/rearrangement. It is the responsibility of the utility owner to ensure that the integrity of the fencing is not compromised at any time to an extent in which it prevents the fencing from performing its intended purpose.
4. To prepare drawings showing the present, temporary and proposed location of its facilities with reference to the centerline of survey and/or the new or existing right-of-way lines using highway stationing in both plan and profile. Delineate details, including date of installation, class, and type of present facility. To comply with all applicable laws and regulations necessary to meet the Oklahoma Department of Environmental Quality (DEQ) requirements for pollution prevention, including discharges from storm water runoff on this project. Further, agrees to secure a Storm Water Permit from the DEQ, when required. It is agreed that the project plans and specifications, required schedules for accomplishing the temporary and permanent erosion control work, the storm water pollution prevention plans and the appropriate location map contained in the plans constitute the Storm Water Management Plan for the project previously described in the document. Agrees to have daily operational control of those activities, at the site, necessary to ensure compliance with plan requirements and permit conditions. Agrees to file the Notice of Intent (NOI), when required, for a general construction Oklahoma Pollutant Discharge Elimination System Permit with DEQ, which authorizes discharges of storm water associated with construction activity from the project site identified in this document. Such drawings will be attached to and become a part of this agreement.
5. To begin the process of adjustment or relocation of the facilities as shown on the plans and covered by this Agreement within a reasonable time, depending on the availability of material and work forces, but the actual time must not exceed thirty (30) days after receipt of notice from the state to do so, and in no event proceed with any adjustment or relocation work until such notice is received. To inform the State's Resident Engineer/Manager of: (1) The proposed starting date, prior to commencing work, and continually maintaining liaison with his/her office for the duration of the physical relocation; (2) The materials to be disposed of by scrapping, or sale, and to inform him/her of a time and place for his/her inspection thereof; (3) The date work is completed.
 - a. Buy America requirements are in effect only on federal projects as identified in this agreement. The utility owner is responsible for meeting the Buy America requirements specified in the ODOT Special Provision 106-5 for Buy America. After work is completed on the project, the Contractor must submit a notarized or electronically verified certification signed by the Contractor's authorized agent to the Engineer with the following information:
 - i. Buy America does not apply to assembly materials, attachment materials, housing encasements, or miscellaneous electronics, as defined below.

Assembly Materials (miscellaneous steel) – The collection of miscellaneous materials used to fasten, hold, attach, secure and/or assemble materials including but not limited to nuts, bolts, U-bolts, screws, washers, clips, fittings, sleeves, lifting hooks, mounting brackets, pole steps, clamps, brackets, mountings, straps, fasteners, hooks, pins, braces, disks, clevises, couplers, swivels, snaps, crimps, trunnions, dead-ends, compression swages and other miscellaneous materials used to assemble.

Attachment Materials – Items or material that is not an integral part or permanently attached to a pole, pipe or valve. Attachment materials include, but are not limited to cross arm bracing, insulators, avian equipment, miscellaneous hardware (as defined below), fittings, racks, ladders, encasements, guy wire, strand, conductors and tubing 0.75-inch or less in diameter.

Housing Encasements – Include cabinets, housings, boxes, vaults, covers, shelves and other items use to protect or house equipment or miscellaneous electronics.

Miscellaneous Electronics – Manufactured products or assemblies consisting of many components such as electronic equipment, routers, switches, radios, processors, power supplies, batteries, antennas, splice cases, pre-connected hubs and terminals, and cross-boxes.

- b. I hereby certify that all construction materials furnished to the Oklahoma Department of Transportation for the construction of the above referenced project that are required to be compliant with the Buy America Act have been produced in the United States of America as defined by §70912 "Definitions" of the Infrastructure and Investment Jobs Act (IIJA) (Public Law 117-58 - Nov. 15, 2021). I further certify that all supporting documentation is on file and will be maintained for a period of three (3) years after project completion.
- c. I also hereby certify that all manufacturing processes of all products permanently incorporated into this Oklahoma Department of Transportation referenced project including protective coating are procured in the USA and are in accordance with 23 CFR 635.410
- d. The Utility Owner may maintain this documentation electronically or in paper format. The Department or FHWA may request to review the Utility Owner's supporting documentation to verify compliance with the Buy America provisions at any time. The Utility Owner shall provide the supporting documentation within five (5) business days of the request. The burden of proof to meet the Buy America provisions rests on the Utility Owner. If the supporting documentation does not undeniably demonstrate to the Department or FHWA that the manufactured products, or construction materials identified in the Certificates of Compliance were produced in the United States of America, then such manufactured products or construction materials will be considered unacceptable and must be replaced at no cost to the Department.

6. That no contract with any individual will be entered into without meeting the requirements of the Department's Right-of-Way and Utilities Division Policies and Procedures.

- a. That contract work for technical services, professional services or other labor classifications involved in the rearrangement of the facility proposed under this Agreement will be supported by a statement to the effect that, "The Utility Company is not adequately staffed or equipped to perform such work with its own forces." Proper approval must be obtained in accordance with the Right-of-Way and Utilities Division Policies and Procedures prior to executing a contract with any outside firm or continuing contractor.

7. To submit to the State, within ninety (90) days after satisfactory completion of rearrangement of their facilities under this Agreement, a claim using *ODOT Claim Form 324A*, with a certified statement of costs in accordance with the provisions of the aforementioned memorandums.

It is understood this Agreement does not change the rights or obligations of the Utility Owner as they exist in accordance with present State Law.

In consideration of the faithful performance by the Utility Owner of the foregoing, the State agrees:

To reimburse the Utility Owner for the actual costs of work completed, prorated on the basis of the following percentage or for the lump sum as proposed:

(1) Utility Owner Share of Cost	<u>0</u> %	Estimated Utility Owner Cost	\$ <u>0</u>
(2) State Share of Cost	<u>100</u> %	Estimated State Cost	\$ <u>1,200,500.00</u>
		OR	
(3) Lump Sum Proposal		State Cost	\$ _____

Nothing herein shall in any way be construed to relieve the Utility Owner from its liability, if any, for payment of a portion of these costs pursuant to 69 O.S. 2001 § 1205, as amended.

IN WITNESS WHEREOF, the parties hereto have caused this Utility Relocation Agreement to be executed by their duly authorized officers on the day and year last below written.

APPROVAL RECOMMENDED:

Resident Engineer/Manager Date

Cushing Municipal Authority

Name: Utility Owner Date

District Engineer Date

Signature: Utility Owner/Agent Date

Chief, Right-of-Way & Utilities Division Date

Signature: Utility Owner/Agent Date

DEPARTMENT OF TRANSPORTATION FOR THE STATE
OF OKLAHOMA (ACTING FOR AND ON BEHALF OF THE
STATE OF OKLAHOMA)

Executive Director Date
of Project Delivery & Design

(State scope and nature of work in space provided below)

Relocation of approximately 9,800 LF of overhead electrical distribution as a result of

SH-18 Widening. Proposed electrical realignments will be placed at varying offsets

and parallel from new Right of Way boundaries along the east and west side of SH-18.

Includes costs for engineering and construction of relocation.

DATE: 2/18/2025

FROM: B.J. Roberson, Chairman

CUSHING MUNICIPAL AUTHORITY

SUBJECT: SH-18 ELECTRICAL UTILITY RELOCATION

I hereby certify this project will meet the requirements of Buy America in accordance with the Federal Regulations (23 USC § 313 and 23 CFR § 635.410) and ODOT Special Provision 106-5. Buy America requires all manufacturing processes, including the application of a coating, for all predominantly steel or iron products permanently incorporated into the project shall have occurred in the United States.

A product is considered to be manufactured "predominantly of steel and iron" if the product is at least 90% steel or iron content (measured by weight) when it is delivered to the job site for installation.

"All manufacturing processes" are defined as any process required to change the raw ore or scrap metal into the finished steel or iron product (smelting, rolling, extruding, bending, etc.).

"Coating" is defined as any process which protects or enhances the value of the steel or iron product to which the coating is applied (epoxy, galvanizing, painting, etc.).

I understand that I must comply with Buy America and provide all required documentation prior to incorporating any steel or iron products into the project. Any noncompliance will be justification for rejection of the steel and/or iron products or nonpayment of the work.

I the undersigned hereby certify that I am an authorized agent of: **CUSHING MUNICIPAL AUTHORITY**
(Company Name)

Sincerely:

(Name/Title)

State of _____)
County of PAYNE) §

Subscribed and sworn to before me this ___ day of _____, 20___ by _____.

(SEAL)

Notary Public

My Commission Expires: _____

My Commission No.: _____

CERTIFICATE OF MATERIALS ORIGIN

PROJECT NO: _____

CONTRACT ID: _____

COUNTY: PAYNE

J/P: _____

RESIDENCY: _____

CONTRACTOR: _____

DATE: _____

BID ITEM NAME & NO: _____

QUANTITY: _____

DOMESTIC MATERIALS SOURCE (NAME AND ADDRESS) TO INCLUDE SUPPLIER, FABRICATOR, AND MANUFACTURER

DOMESTIC MATERIALS DESCRIPTION

DOMESTIC ENTITIES INVOLVED IN OTHER MANUFACTURING PROCESSES (I.E.: GALVANIZATION, EPOXYCOATING, WELDING, BENDING, ETC.)

DESCRIPTION OF MATERIALS OF UNKNOWN ORIGIN OR FOREIGN MATERIALS DELIVERED TO THE PROJECT

This certification is made for the purpose of establishing the materials acceptance under the Buy America Certification (23CFR 635.410) and the Contract Special Provisions. All iron and steel manufacturing processes, including protective coating, for the domestic materials described above occurred in the United State of America.

Manufacturer's certificates verify the origin above described in the domestic materials will be kept on file for three years by the supplier following the final payment. Copies will be provided to the Oklahoma Department of Transportations upon their request. I declare under the penalty of perjury under the Oklahoma and Federal Laws that the foregoing is true and correct;

Supplier Name and Address

Authorized Representative

Name: _____

Title: _____

Signature

Date

**CUSHING MUNICIPAL AUTHORITY
RESOLUTION NO. 03-2025**

A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE UTILITY RELOCATION AGREEMENTS WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR CMA OWNED ELECTRICAL UTILITIES AS PART OF THE STATE HIGHWAY 18 IMPROVEMENT PROJECT (PROJECT NO. STP-260B(085)UT).

WHEREAS, the Cushing Municipal Authority ("CMA") is a public trust whose beneficiary is the City of Cushing, Oklahoma; and

WHEREAS, the Oklahoma Department of Transportation (ODOT) is planning major improvements and upgrades to State Highway 18 on the north side of Cushing; and

WHEREAS, as part of the Highway improvement project, certain electrical utilities will have to be relocated; and

WHEREAS, the CMA, as utility owner, will have to bear the initial costs of such relocation; and

WHEREAS, the ODOT will reimburse the CMA for 100 percent of the costs of electrical utility relocation; and

WHEREAS, the Parties shall execute an Utility Relocation Agreement for the Hwy. 18 utility (electrical) relocation project.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cushing Municipal Authority as follows:

The Chairman, Board of Trustees, his hereby authorized and directed to execute Utility Relocation Agreements with ODOT for CMA-owned electrical utilities for Project No. STP-260B(085)UT.

This Resolution is PASSED and APPROVED this 18th day of February, 2025.

B.J. Roberson, Chairman
Board of Trustees

ATTEST:

Jerrica Worthy, City Clerk

Approved as to form:

Jonathan Huseman, City Attorney