

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
November 18, 2024
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may either email comments to acm citymanager@cityofcushing.org by 12:00 pm (noon) on November 18, 2024, or if desiring to make in-person comments, sign up to do so by 4:00 pm on the day of the meeting, in the City Manager's office. Only one type of public comment will be allowed per person. Written comments received by the deadline and conforming to the rules will be read into the record. All comments are limited to three (3) minutes in length and must be about a current agenda item. Comments must also meet the rules of decorum (no personal attacks, foul language, disruptive behavior, etc.) Commentors must include their full name, address, and the agenda item being addressed on their email or sign-up form. The purpose of the agenda is to provide citizens an opportunity to comment on agenda items. Commissioners and staff will not engage in discussion or offer input during this part of the agenda. Responses to comments, if any, will occur under the appropriate agenda item or in follow-up communication.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$957,559.54
- b. Approve minutes: October 21, 2024 (Regular)
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- d. Approval of payment to CBEW Professional Group, LLP in the amount of \$7,750.00 for the FY 2023-2024 audit.
- e. Authorize the Interim City Manager to execute Amendment No.2 of the original contract with Allgeier, Martin and Associate Inc. for engineering services relating to the Harmony substation project in an amount up to \$30,000.00 and to authorize payment.
- f. Authorize the Interim City Manager to issue a purchase order to Wiley Transformer Company, Inc in an amount up to \$17,080.00 for transformer repairs and to authorize payment.
- g. Authorize the Interim City Manager to issue a purchase order to Jerry's Electric in the amount of \$36,990.00 for the purchase of two (2) 300 KVA 3 phase 120/208-volt remanufactured pad mount transformers and to authorize payment.
- h. Authorize the Interim City Manager to issue a purchase order to Lane Trailer Mfg. Co, in an amount up to \$14,000.00 for the purchase of one (1) 2024 LRG 1010 wire trailer and to authorize payment.
- i. Recognize non-pay utility report for City operations and public facilities for 10/31/24 billing period.
- j. Recognize statement of cash and investments as of October 31, 2024.

4. Items Removed from Consent Agenda

5. General Business

- a. Presentation and acceptance of FY 2023-2024 Cushing Municipal Authority audit.

6. Resolutions

- a. **RESOLUTION NO. 10-2024:** A resolution amending the employee retirement system, defined benefit plan for Cushing Municipal Authority, Oklahoma by adopting a revised and restated retirement plan.

7. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.

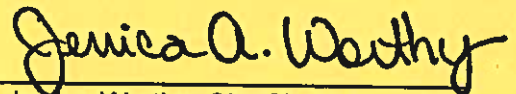
8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

9. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:45 AM on November 15, 2024.



Derek Griffith, Interim City Manager



Jerica Worthy, City Clerk

OCTOBER 2024 PAYROLL

CUSHING MUNICIPAL AUTHORITY

**** OCTOBER 15, 2024 ****

REGULAR PAYROLL

\$123,283.62

TOTAL

\$123,283.62

**** OCTOBER 31, 2024 ****

REGULAR PAYROLL

\$124,935.88

CMA HEALTH INSURANCE REIMBURSEMENT TO CITY

\$145,921.00

TOTAL

\$270,856.88

TOTAL CMA PAYROLL FOR MONTH OF OCTOBER 2024

\$394,140.50

OCTOBER 2024 CLAIMS

CUSHING MUNICIPAL AUTHORITY

OPERATING FUND (250)	\$560,405.50
OPERATING FUND (250) ADDED TO CLAIMS	\$0.00
POSTAGE FOR UTILITY BILLS (250)	\$1,937.60
CAPITAL IMPROVEMENT FUND (252)	\$1,075.94
FUND (252) ADDED TO CLAIMS	\$0.00
<hr/>	
TOTAL	\$563,419.04

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 01 BILLING & COLLECTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
10	QUILL CORPORATION					
		I-41043045	250-501-3440	OFFICE SUPPLI CALENDARS-UTLTY OFC,CLERK	044066	132.69
		I-41052146	250-501-3440	OFFICE SUPPLI CORRECTION TAPE	044066	6.79
		I-41151702	250-501-3540	MISCELLANEOUS ROLL TOWELS	044066	94.89
01-1613	PITNEY BOWES GLOBAL FIN					
		I-3319830830	250-501-3450	POSTAGE/FREIG MACHINE RENTAL	044062	461.64
01-2250	B & C BUSINESS PRODUCTS					
		I-0531213-001	250-501-3450	POSTAGE/FREIG POSTAGE METER STAMP/ENV	044029	550.00
		I-AR81906	250-501-3440	OFFICE SUPPLI SEALING SOLUTION	044029	35.00
		I-AR81944	250-501-3342	EQUIPMENT CON CONTRACT LEASE CHARGE	044029	226.84
		I-AR81945	250-501-3342	EQUIPMENT CON CONTRACT BASE CHG FOR NOV	044029	62.50
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2043035A	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIONS	044039	311.65
01-3608	AMERICAN MUNICIPAL SERV					
		I-61515	250-501-3501	AMS FEES THOMPSON, DARRIN	044022	75.93
01-4418	AMAZON CAPITAL SERVICES					
		I-1D3Q-VPLM-7GGG	250-501-3540	MISCELLANEOUS BOOK ENDS	044020	29.98
		I-1M69-DKDY-J464	250-501-3540	MISCELLANEOUS CARNIVAL PRIZES	044020	49.99
		I-1RJW-JLHF-11QX	250-501-3540	MISCELLANEOUS WATER PUMPER	044020	170.00
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIONS	044073	29.60
01-5174	SUN LIFE					
		I-10/2024 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIONS	044071	68.35
DEPARTMENT 01 BILLING & COLLECTION					TOTAL:	2,305.85

10/20/2024 9:40 AM

A/P Direct Item Register

PAGE: 1

PACKET: 23889 POST OFFICE CK
VENDOR SET: 01 CITY OF CUSHING
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
0 6		U.S. POST OFFICE				
I-202410280050	10/28/2024	U.S. POST OFFICE	1,937.60			
	2	DUE: 10/28/2024 DISC: 10/28/2024		1099: N		
		U.S. POST OFFICE		250 501-3450	POSTAGE/FREIGHT	1,937.60
		--- VENDOR TOTALS ---	1,937.60			
		--- PACKET TOTALS ---	1,937.60			

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0464	CONTINGENT FUND					
		I-24151	250-502-3540	MISCELLANEOUS CARNIVAL ITEMS	044034	207.72
		I-24153	250-502-3540	MISCELLANEOUS BUSINESS MTG(GODOFREDO'S)	044034	36.76
01-0464	CUSHING LUMBER COMPANY					
		I-268667	250-502-3540	MISCELLANEOUS REBAR	044037	19.75
01-0631	AT&T MOBILITY					
		I-X11092024	250-502-3490	TELEPHONE EXP ACCT#287301630651	044026	1,900.22
01-1293	WALMART					
		I-04173B	250-502-3540	MISCELLANEOUS CARNIVAL CANDY	044077	51.56
		I-10/2024 SAM'S CLUB	250-502-3540	MISCELLANEOUS CARNIVAL CANDY	044077	131.46
01-2223	ASCAP-ACCOUNT SERVICES					
		I-10/2024	250-502-3320	CONTRACT LABO ANNUAL MUSIC LICENSE FEE	044025	445.67
01-2663	VISA					
		I-10/24 GG	250-502-3341	EQUIPMENT PAR ADOBE PRO-OCTOBER	044076	19.99
01-2840	AMERICAN DOCUMENT SHRED					
		I-184559	250-502-3440	OFFICE SUPPLI CONSOLE SHREDDING	044021	85.00
01-3287	XCEL OFFICE SOLUTIONS					
		I-37794120	250-502-3342	EQUIPMENT CON XEROX ALTALINK C8070	044080	350.46
01-3347	VICTOR HUGO OJEDA					
		I-18002	250-502-3310	BUILDING MAIN ANNUAL FIRE EXT CERT	044043	89.00
01-3624	DOLESE BROS. CO					
		I-RM24062057	250-502-3540	MISCELLANEOUS 8 CUBIC YARDS FLOW FILL	044040	1,200.00
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3253479.001	250-502-3540	MISCELLANEOUS 400A 600V DISCONNECT SWIT	044030	3,285.93
		I-S3265866.001	250-502-3540	MISCELLANEOUS CONDUIT ELLS,CONDUIT COUP	044030	48.74
01-4418	AMAZON CAPITAL SERVICES					
		I-1C46-T6X4-LHTM	250-502-3540	MISCELLANEOUS BALLOONS & STICKS	044020	39.78
		I-1H9T-9MK3-F1XR	250-502-3540	MISCELLANEOUS COFFEE MAKER, WARMER	044020	203.14
		I-1KCF-NV6T-4X3F	250-502-3341	EQUIPMENT PAR BUSINESS PRIME MEMBERSHIP	044020	179.00
		I-1P6W-MCPD-XQC1	250-502-3540	MISCELLANEOUS BALLOONS/SHIPPING TAPE	044020	39.05
		I-1RJG-J7HP-37XC	250-502-3540	MISCELLANEOUS 10 DOOR SIGNS-STAFF DOORS	044020	51.78
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-502-1050	MEDICAL/LIFE GENERAL GOVT/RETIREE	044073	97.29
DEPARTMENT 02 GENERAL GOVERNMENT					TOTAL:	8,482.30

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 03 I.T. ADMINISTRATOR
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 34

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2808	INTERWORKS, INC.					
		I-256116	250-503-3320	CONSULTING SE DATTO COC-PD-NAS-AUGUST	044049	125.35
		I-257648	250-503-3320	CONSULTING SE NOVEMBER MAINT AGREEMENT	044050	2,800.00
		I-257649	250-503-3320	CONSULTING SE DATTO COV-PD-NAS	044051	125.35
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2043035A	250-503-1050	MEDICAL/LIFE IT ADMIN	044039	44.25
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	044073	4.21
01-5174	SUN LIFE					
		I-10/2024 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	044071	9.70
DEPARTMENT 03 I.T. ADMINISTRATOR					TOTAL:	3,108.86

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 04 ENGINEERING
BUDGET TO USE: CB-CURRENT BUDGET

ACCOUNT OPERATIONS EXTERNAL REGISTER

PAGE: 33

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
58	DEREK GRIFFITH	I-10/2024	250-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	044047	450.00
01-2808	DELTA DENTAL OF OKLAHOM	I-2043035A	250-504-1050	MEDICAL/LIFE ENGINEERING	044039	89.12
01-3505	PROFESSIONAL ENGINEERIN	I-533354	250-504-3320	CONTRACT/CONS ON CALL SERVICES	044063	1,805.00
		I-533356	250-504-3320	CONTRACT/CONS WORK ORDER#23-18	044065	4,950.00
01-4418	AMAZON CAPITAL SERVICES	I-1MCJ-VY93-7JQ4	250-504-3440	OFFICE SUPPLI NOTE PADS,PENS,PAPER CLIP	044020	103.94
01-4523	CROSSROADS SURVEY COMPA	I-3110	250-504-3320	CONTRACT/CONS MAITLEN DRIVE	044036	2,537.50
01-4550	TELADOC HEALTH, INC.	I-3157069 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	044073	8.49
01-5174	SUN LIFE	I-10/2024 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	044071	19.54
DEPARTMENT 04 ENGINEERING					TOTAL:	9,963.59

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 05 ELECTRIC DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
59	ALTEC INDUSTRIES, INC.					
		I-12697433	250-505-3345	EQUIPMENT/TOO 1/2"X80' 2000LBS WINCH LI	044019	156.83
		I-12709511	250-505-3345	EQUIPMENT/TOO 1/2"X65' 2000LBS WINCH LN	044019	135.85
01-0111	SUMMIT UTILITIES OKLAHO					
		I-10/2024 ELEC DIST	250-505-3310	BUILDING MAIN ACCT#210100290434	044070	94.97
01-0135	JOHN DEERE FINANCIAL (A					
		I-009981	250-505-3489	SYSTEM MAINT COMBO RD MACH ZN	044027	13.58
		I-010035	250-505-3489	SYSTEM MAINT HEX WASHERS, DRILL BITS	044027	71.44
01-0411	CONTINGENT FUND					
		I-24163	250-505-3460	PROMOTION AND CUSHING HIGH SCHOOL YEARB	044034	50.00
01-0677	SUNBELT SOLOMON SERVICE					
		I-396344	250-505-3497	TRANSFORMERS 50KVA/2400 V. REGULATOR	044072	7,499.00
01-0742	E-Z ICE INC					
		I-20701944	250-505-3489	SYSTEM MAINT BAGS OF ICE	044041	200.00
01-1099	STUART C IRBY CO					
		I-S014068015.001	250-505-3489	SYSTEM MAINT 300 #4 SPOOL TIES	044069	735.00
		I-S014068015.002	250-505-3489	SYSTEM MAINT 200 #4 TOP TIES	044069	1,080.00
		I-S014068015.003	250-505-3489	SYSTEM MAINT 100 #2 TOP TIES	044069	593.00
01-1293	WALMART					
		C-09/2024 ELEC DIST	250-505-3458	POLE HDWR/ELE CREDIT-WATER FROM LAST MO	044077	26.80-
		I-01593	250-505-3489	SYSTEM MAINT TRASH BAGS, COFFEE, CUPS	044077	121.77
		I-03951	250-505-3489	SYSTEM MAINT EASELS, PAPER	044077	24.72
01-1434	MESO					
		I-03-13277	250-505-3330	DUES/MEMBERSH JT&S DUES-2ND QUARTER	044054	771.14
01-1512	O'REILLY AUTOMOTIVE STO					
		I-146477	250-505-3341	EQUIPMENT PAR QUICK SPLICES FOR UNIT 19	044058	8.99
01-2781	ANIXTER INC.					
		I-6114398-00	250-505-3491	TRAINING/TRAV 61 LED STREET LIGHTS	044024	21,289.00
		I-6114398-01	250-505-3491	TRAINING/TRAV 24 LED STREET LIGHTS	044024	8,376.00
		I-6179687-00	250-505-3489	SYSTEM MAINT 10 FT FIBERGLASS ARMS	044024	2,112.00
		I-6179687-01	250-505-3489	SYSTEM MAINT 8 FT FIBERGLASS ARMS	044024	2,536.00
		I-6181460-00	250-505-3458	POLE HDWR/ELE 8 FT FIBERGLASS TANGENT	044024	2,460.00
		I-6181460-01	250-505-3458	POLE HDWR/ELE 10 FT FIBERGLASS TANGENT	044024	1,800.00
		I-6187787-00	250-505-3489	SYSTEM MAINT 100 AMP FUSE	044024	201.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2043035A	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	044039	445.04
01-3704	BROKEN ARROW ELECTRIC S					

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 05 ELECTRIC DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
04	BROKEN ARROW ELECTRIC S	continued				
		I-S3263676.001	250-505-3458	POLE HDWR/ELE SIDE CUTTING PLIERS	044030	100.11
		I-S3267028.001	250-505-3458	POLE HDWR/ELE HOLE SAW, PILOT DRILLS	044030	20.76
01-4418	AMAZON CAPITAL SERVICES					
		I-1FRT-ND9T-F6YT	250-505-3501	CHRISTMAS DEC PIPETIES, CLAMPS, SANP HOOK	044020	255.02
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	044073	42.30
01-4553	GID'S DOUGH-MAIN LLC					
		I-381421	250-505-3491	TRAINING/TRAV DONUTS FOR LINE SCHOOL	044044	162.60
01-4760	CIMARRON VALLEY COMMUNI					
		I-8138	250-505-3460	PROMOTION AND NOVEMBER SPORTS CLUB	044032	50.00
01-4995	NIC'S PROPANE					
		I-000011	250-505-3341	EQUIPMENT PAR PROPANE FOR FORKLIFT	044056	50.00
01-5157	TRANS-TEL CENTRAL, LLC					
		I-2994	250-505-3440	OFFICE SUPPLI EMERGENCY REPAIRS/FIBER	044075	1,036.64
01-5174	SUN LIFE					
		I-10/2024 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	044071	97.58
DEPARTMENT 05 ELECTRIC DISTRIBUTION					TOTAL:	52,563.54

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 06 ELECTRIC PRODUCTION
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: Multi

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0111	AMERICAN WELDING SUPPLY					
		I-558806	250-506-3345	EQUIPMENT/TOO DRILL, FLAP DISC	044023	213.96
		I-558903	250-506-3345	EQUIPMENT/TOO PLATE, COMBI TWIST	044023	198.39
01-0111	SUMMIT UTILITIES OKLAHO					
		I-10/2024 PWR PLANT	250-506-3361	GAS ACCT#210100212287	044070	571.19
01-0135	JOHN DEERE FINANCIAL (A					
		I-013053	250-506-3341	EQUIPMENT PAR RAILROAD CROSSTIES, BIT	044027	145.92
		I-013396	250-506-3341	EQUIPMENT PAR RAILROAD CROSSTIES	044027	79.96
		I-015566	250-506-3341	EQUIPMENT PAR LED LIGHTS, PAINT THINNER	044027	189.86
01-0466	CUSHING PLUMBING					
		I-53387	250-506-3310	BUILDING MAIN TOILET REPLACEMENT	044038	450.75
01-0804	FECHNER PUMP & SUPPLY I					
		I-1445801	250-506-3341	EQUIPMENT PAR PAINT, GLOVES, GLASSES	044042	485.74
01-0875	GRAND RIVER DAM AUTHORI					
		I-70,982	250-506-3369	GRDA (POWER P OCTOBER ELECTRIC BILL	044046	355,088.44
01-1293	WALMART					
		I-04528	250-506-3440	OFFICE SUPPLY BOWLS, PLATES, CLEANERS	044077	131.89
		I-09/24 PWR PLANT	250-506-3440	OFFICE SUPPLY WATER (LAST MONTH)	044077	26.80
01-1381	LOWE'S					
		I-97947	250-506-3310	BUILDING MAIN GROUND COVER FABRIC	044053	303.92
01-1582	OTA PIKEPASS CENTER					
		I-20241001045	250-506-3491	TRAINING/TRAV PIKE PASS PAYMENT	044060	5.20
01-2663	VISA					
		I-10/2024 PWR PLANT	250-506-3491	TRAINING/TRAV HOTEL FOR TRAINING TRIP	044076	805.00
01-4550	DELTA DENTAL OF OKLAHOM					
		I-2043035A	250-506-1050	MEDICAL/LIFE POWER PLANT	044039	400.79
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	044073	38.09
01-4624	CATES SUPPLY, INC					
		I-585380	250-506-3341	EQUIPMENT PAR CITROL, HAND CLEANER	044031	382.38
01-5174	SUN LIFE					
		I-10/2024 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	044071	87.88
DEPARTMENT 06 ELECTRIC PRODUCTION					TOTAL:	359,606.16

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 07 WATER PRODUCTION
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENTAL EXPENSE REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0135	ACCURATE ENVIRONMENTAL					
		I-GJ14034	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	044017	120.00
		I-GJ16113	250-507-3412	LAB FEES/TEST 4TH QUARTER SOC	044017	2,325.00
		I-GJ30076	250-507-3412	LAB FEES/TEST FLUORIDE	044017	35.00
		I-GJ30077	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	044017	150.00
01-0135	JOHN DEERE FINANCIAL (A					
		I-008837	250-507-3345	EQUIPMENT/TOO KILTZ WHITE CAULKING	044027	44.92
		I-008916	250-507-3345	EQUIPMENT/TOO BULK GRADE 268	044027	37.46
		I-013645	250-507-3345	EQUIPMENT/TOO GLAV FITTINGS, HEATERS	044027	218.59
		I-014019	250-507-3345	EQUIPMENT/TOO DRILL/MASONRY BITS	044027	21.38
		I-015166	250-507-3345	EQUIPMENT/TOO RATCHET STRAPS	044027	59.96
01-0874	GRAINGER INC					
		I-9294471769	250-507-3550	WELL MAINTENA BREAKER BAR, GAUGES	044045	190.03
		I-9294471777	250-507-3550	WELL MAINTENA 3-PLSTCSHT	044045	168.57
01-1293	WALMART					
		I-07759	250-507-3310	BUILDING MAIN PAPER, COFFEE, CUTLERY	044077	332.93
		I-07836	250-507-3310	BUILDING MAIN PHONE CASE	044077	22.88
01-2663	VISA					
		I-10/2024 WTP	250-507-3550	WELL MAINTENA DP TRANSMITTER	044076	379.14
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2043035A	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	044039	178.27
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3262087.001	250-507-3310	BUILDING MAIN DRILL BITS, MALE ADAPTERS	044030	63.73
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	044073	16.91
01-5049	HAWKINS INC					
		I-6890182	250-507-3328	CHEMICALS CHLORINE CYLINDER	044048	20.00
		I-6901632	250-507-3328	CHEMICALS CHLORINE/FREIGHT	044048	1,555.00
01-5174	SUN LIFE					
		I-10/2024 CMA	250-507-1050	MEDICAL/LIFE WATER PRODUCTION	044071	39.09
DEPARTMENT 07 WATER PRODUCTION					TOTAL:	5,978.86

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 08 WATER MAINTENANCE
 BUDGET TO USE: CB-CURRENT BUDGET

NEUMAN DEPARTMENTAL EXPENSE REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
35	JOHN DEERE FINANCIAL (A					
		I-005694	250-508-3489	SYSTEMS MAINT WELDING WIRE	044027	47.99
		I-005933	250-508-3489	SYSTEMS MAINT BULK GRADE 2	044027	2.42
		I-005939	250-508-3489	SYSTEMS MAINT DRILL BIT,BULK GRADE 8	044027	8.32
		I-006114	250-508-3489	SYSTEMS MAINT WRENCH,TOOL PEX,NUT DRVR	044027	165.97
		I-007753	250-508-3489	SYSTEMS MAINT WATER	044027	26.91
		I-008298	250-508-3489	SYSTEMS MAINT BULK GALV,LOCK NUT	044027	1.66
		I-008872	250-508-3489	SYSTEMS MAINT ANTIFREEZE,WASHER FLUID	044027	18.47
		I-010698	250-508-3489	SYSTEMS MAINT PVC CUTTER,PLIERS,SAWZALL	044027	97.21
		I-011119	250-508-3489	SYSTEMS MAINT WATER	044027	33.48
		I-017527	250-508-3540	MISCELLANEOUS IMPACT GEN II	044027	279.99
		I-017808	250-508-3540	MISCELLANEOUS 2 GALLON SPRAYER	044027	53.98
01-0464	CUSHING LUMBER COMPANY					
		I-268625	250-508-3489	SYSTEMS MAINT 1/2X4X8 CD PW	044037	25.83
		I-268773	250-508-3489	SYSTEMS MAINT PVC CAP	044037	1.39
		I-268930	250-508-3489	SYSTEMS MAINT GRAVEL MIX	044037	39.92
		I-269027	250-508-3489	SYSTEMS MAINT GALV NIPPLE,ELBOW	044037	8.38
		I-269168	250-508-3489	SYSTEMS MAINT PVC PIPE CUTTERS	044037	13.99
		I-269258	250-508-3489	SYSTEMS MAINT LIQUID FIRE	044037	9.99
01-0600	NAPA AUTO PARTS					
		I-949330	250-508-3341	EQUIPMENT PAR PERFORMER CABIN	044055	22.43
		I-949617	250-508-3341	EQUIPMENT PAR SCREW EXTRACTORS	044055	92.01
01-0804	FECHNER PUMP & SUPPLY I					
		I-1445397	250-508-3352	FITTINGS RAKE, PROBES	044042	260.29
		I-1445426	250-508-3352	FITTINGS TRACER WIRE	044042	140.00
		I-1445650	250-508-3352	FITTINGS SPRAY PAINT	044042	78.65
		I-1445651	250-508-3352	FITTINGS SUCTION HOSE	044042	178.65
		I-1445802	250-508-3352	FITTINGS RAGS	044042	37.13
01-1293	WALMART					
		I-02036	250-508-3540	MISCELLANEOUS BATTERIES,TAPE,PAPER CLIP	044077	68.03
		I-07213B	250-508-3540	MISCELLANEOUS TISSUE,TOWELS,CLEANERS	044077	123.18
01-1434	MESO					
		I-03-13277	250-508-3489	SYSTEMS MAINT JT&S DUES-2ND QUARTER	044054	123.62
01-1987	CORE & MAIN LP					
		I-V685449	250-508-3326	CLAMPS 6 X 12.5 TAP REP& CLAMP	044035	198.55
		I-V768748	250-508-3326	CLAMPS 6 X 12.5 CLAMP TAP	044035	229.41
		I-V822868	250-508-3352	FITTINGS CLP 4.74-5.14	044035	205.27
		I-V848310	250-508-3352	FITTINGS 3/4 90 MTR CPLG	044035	599.55
		I-V848650	250-508-3352	FITTINGS 3/4 CORP,CLAMPS,METERS,	044035	2,505.52
		I-V894145	250-508-5611	WATER LINE RE AVK,CPLG	044035	4,402.87
		I-V894273	250-508-5611	WATER LINE RE 23 MJ,2 AVK,2 6X13,23 MJ,	044035	2,943.21
01-2808	DELTA DENTAL OF OKLAHOM					

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 08 WATER MAINTENANCE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
008	DELTA DENTAL OF OKLAHOM	continued				
		I-2043035A	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	044039	222.52
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	044073	21.18
01-4624	CATES SUPPLY, INC					
		I-584896	250-508-3352	FITTINGS HYDRAULIC STEM	044031	40.08
		I-585001	250-508-3352	FITTINGS NIPPLES, TEE, SEALANT	044031	137.08
		I-585274	250-508-3352	FITTINGS STEEL TOE, SEALANT	044031	158.93
01-4849	CLEAN UNIFORM COMPANY					
		I-10/2024 CMA	250-508-3500	UNIFORMS UNIFORMS-WATER MAINTENANC	044033	106.21
01-5174	SUN LIFE					
		I-10/2024 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	044071	48.79
DEPARTMENT 08 WATER MAINTENANCE					TOTAL:	13,779.06

PACKET : 23965 23966
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 09 SEWER PLANT
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0137	ACCURATE ENVIRONMENTAL					
		I-GJ01013	250-509-3344	ENGINEERING BOD5	044017	165.00
		I-GJ08044	250-509-3344	ENGINEERING BOD5	044017	165.00
		I-GJ15017	250-509-3344	ENGINEERING BOD5	044017	165.00
		I-GJ22068	250-509-3344	ENGINEERING BOD5	044017	165.00
		I-GJ29028	250-509-3344	ENGINEERING BOD5	044017	165.00
01-0135	JOHN DEERE FINANCIAL (A					
		I-018583	250-509-3540	MISCELLANEOUS WATER, WD-40	044027	30.96
01-0275	REPUBLIC SERVICES #789					
		I-0789-000425755	250-509-3475	SLUDGE MANAGE SLUDGE BOX DUMPING FEE	044067	1,128.73
01-0466	CUSHING PLUMBING					
		I-53345	250-509-3310	BUILDING MAIN ICE MACHINE REPAIR	044038	318.10
01-0874	GRAINGER INC					
		I-9282059725	250-509-3310	BUILDING MAIN VFD FANS	044045	232.20
		I-9298856254	250-509-3310	BUILDING MAIN BLOWER ROOM DOOR FILTERS	044045	87.96
01-0916	P & K EQUIPMENT, INC.					
		I-5693190	250-509-3475	SLUDGE MANAGE REPAIR JOHN DEER JOYSTICK	044061	3,728.44
01-1293	WALMART					
		I-02755	250-509-3540	MISCELLANEOUS ROPES, TAPE	044077	67.55
		I-06033C	250-509-3540	MISCELLANEOUS COFFEE, CREAMER, WATER	044077	39.45
		I-07561	250-509-3540	MISCELLANEOUS WATER, PAPER TOWELS	044077	81.16
		I-10/24 SWR PLT	250-509-3540	MISCELLANEOUS QUICK CONNECT FOR POWER W	044077	16.34
01-1377	LOCKE SUPPLY					
		I-53877094-00	250-509-3475	SLUDGE MANAGE UNION, BALL VALVE, PRIMER	044052	185.23
01-1656	WATER TECH, INC.					
		I-150564	250-509-3475	SLUDGE MANAGE POLYMER	044079	1,323.00
01-1658	DELTA DENTAL OF OKLAHOM					
		I-2043035A	250-509-1050	MEDICAL/LIFE SEWER PLANT	044039	178.27
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3263207.001	250-509-3475	SLUDGE MANAGE FUSES FOR UV SWITCH	044030	54.60
		I-S3264942.001	250-509-3475	SLUDGE MANAGE UV PARTS	044030	98.47
01-4550	TELADOC HEALTH, INC.					
		I-3157069 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	044073	16.91
01-4815	THERMO FISHER SCIENTIFI					
		I-86082535	250-509-3475	SLUDGE MANAGE MEMBRANE CAPS/DO METER	044074	642.20
01-5174	SUN LIFE					

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 09 SEWER PLANT
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0074	SUN LIFE					
		I-10/2024 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	044071	39.09
01-5300	NORMCO PUMP & POWER, LL					
		I-SHE12411	250-509-3475	SLUDGE MANAGE BASIN PUMP	044057	760.00
DEPARTMENT 09 SEWER PLANT					TOTAL:	9,853.66

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 10 SEWER MAINTENANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-97	CORE & MAIN LP	I-V899445	250-510-5612	INFILTRATION 4 SAW BLADES	044035	1,081.64
01-2808	DELTA DENTAL OF OKLAHOM	I-2043035A	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	044039	267.40
01-4550	TELADOC HEALTH, INC.	I-3157069 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	044073	25.39
01-5174	SUN LIFE	I-10/2024 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	044071	58.63
01-5313	OKLAHOMA PRECAST PRODUC	I-19173	250-510-3341	EQUIPMENT PAR MANHOLE PRE FAB	044059	1,051.00
DEPARTMENT 10 SEWER MAINTENANCE					TOTAL:	2,484.06

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 11 REFUSE
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
000015	REPUBLIC SERVICES #789	I-789000425779	250-511-3320	CONTRACTUAL ALLIED WASTE SERVICES	044068	92,279.56
DEPARTMENT 11 REFUSE					TOTAL:	92,279.56
FUND 250 CMA OPERATING FUND					TOTAL:	560,405.50

PACKET : 23965 23966
VENDOR SET: Mult
FUND : 252 CMA-CAPITAL IMPROVEMENT
DEPARTMENT: 00 CMA-CAPITAL IMPROVEMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
55	ALLGEIER, MARTIN & ASSO					
		I-CMA6023001-924	252-500-5555	HARMONY SUBST HARMONY SUB TRANSFORMER	044018	350.94
01-3505	PROFESSIONAL ENGINEERIN					
		I-533355	252-500-5486	DEQ REMEDIATI WORK ORDER 23-10	044064	725.00
DEPARTMENT 00 CMA-CAPITAL IMPROVEMENT TOTAL:						1,075.94
FUND 252 CMA-CAPITAL IMPROVEMENT TOTAL:						1,075.94
REPORT GRAND TOTAL:						757,854.62

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED OCTOBER 18, 2024, 10:30 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
OCTOBER 21, 2024
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on October 21, 2024, by Chairman Roberson.

PRESENT: LOFTON, BRANYAN, ORTON, DOWELL, ROBERSON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may either email comments to acm.citymanager@cityofcushing.org by 12:00 pm (noon) on October 21, 2024, or if desiring to make in-person comments, sign up to do so by 4:00 pm on the day of the meeting, in the City Manager's office. Only one type of public comment will be allowed per person. Written comments received by the deadline and conforming to the rules, will be read into the record. All comments are limited to three (3) minutes in length and must be about a current agenda item. Comments must also meet the rules of decorum (no personal attacks, foul language, disruptive behavior, etc.) Commentors must include their full name, address, and the agenda item being addressed on their email or sign-up form. The purpose of the agenda is to provide citizens an opportunity to comment on agenda items. Commissioners and staff will not engage in discussion or offer input during this part of the agenda. Responses to comments, if any, will occur under the appropriate agenda item or in follow-up communication.

None.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$1,177,522.85**
- b. Approve minutes: September 16, 2024 (Regular)
September 30, 2024 (Special Joint Meeting)**
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- d. Recognize non-pay utility report for City operations and public facilities for 09/30/24 billing period.**
- e. Recognize statement of cash and investments as of September 30, 2024.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: LOFTON, BRANYAN, ORTON, DOWELL, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. General Business

- a. Authorize and direct the Chairman, Board of Commissioners/Trustees, to execute an employment agreement for the position of City Manager with Ryan Ochsner.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO AUTHORIZE AND DIRECT THE CHAIRMAN, BOARD OF COMMISSIONERS/TRUSTEES, TO EXECUTE AN EMPLOYMENT AGREEMENT FOR THE POSITION OF CITY MANAGER WITH RYAN OCHSNER. THE MOTION WAS SECONDED BY VICE-CHAIR DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: LOFTON, BRANYAN, ORTON, DOWELL, ROBERSON

NAYS: NONE

6. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

RECESS: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 7:28 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 7:30 P.M.

MOTION: A MOTION WAS MADE BY VICE-CHAIR DOWELL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 6A. THE MOTION WAS SECONDED BY TRUSTEE LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: LOFTON, BRANYAN, ORTON, DOWELL, ROBERSON

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:31 P.M. RETURNED FROM EXECUTIVE SESSION AT 8:52 P.M.

Trustee Branyan left meeting at 8:20 p.m.

No action taken.

- 7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

None.

8. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE LOFTON TO ADJOURN THE OCTOBER 21, 2024, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:53 P.M. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: LOFTON, BRANYAN, ORTON, DOWELL, ROBERSON

NAYS: NONE

(SEAL)

B.J. ROBERSON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

ATTEST:

JERRICA WORTHY, SECRETARY

TO THE HONORABLE CHAIRMAN AND TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY

Date of Meeting: November 18, 2024

Agenda Item No: 3d

Subject: FY 2023-2024 Audit Payment

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

This is the authorization for payment of the FY 23/24 audit according to the attached invoice. Staff has reviewed the invoice and notes that the fees are consistent with those agreed upon in the FY 23/24 engagement letter. Staff proposes the following audit payments by fund:

- General Fund (110-502-3301) - \$10,350
- CMA Fund (250-502-3301) - \$7,750
- CHA Fund (370-500-3410) - \$1,250
- CIA Fund (475-500-3325) - \$1,250
- CEFA (500-500-3301) - \$3,000

TOTAL: \$23,600

II. Fiscal Impact

These payments were budgeted for in the FY 24/25 budget.

III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 18th, 2024

Agenda Item No: 3e

Subject: Amendment No. 2 for Allgeier, Martin and Associates Harmony
Substation Project Engineering

Staff Resources: Derek Giffith, Interim City Manager
Mike Starks, Electrical Distribution

I. Summary

In the December 2021 Commission meeting staff was authorized to engage by contract with Allgeier, Martin and Associates, of Joplin, Missouri for engineering services related to the Harmony substation and a 69 Kv line with a distribution under build. In April 2023 the Commission authorized amendment No.1 authorized for some re-engineering work on the 69 Kv line and substation due to some field changes that were necessary to complete the build. That action brought the total value of the contract to \$850,689.01.

As you are aware, in the process of energizing the substation transformer staff has experienced some unforeseen issues that have prevented our ability to bring the equipment online. Working with Allgeier, Martin and Associates, Inc (AMA) and Delta-Star on these issues have caused us to go over the amount allowed under the contract.

Due to additional and unexpected costs staff is requesting approval for amendment no. 2 that will increase the amount of the contract by \$30K for a new total contract value of \$880,689.01.

II. Fiscal Impact

This action will not create a negative impact. There is adequate funding for this amendment included in the project budget for FY 24/25. (252-500-5555)

III. Recommended Action

Authorize the Interim City Manager to execute Amendment No.2 of the original contract with Allgeier, Martin and Associate Inc. for engineering services relating to the Harmony substation project in an amount up to \$30,000.00 and to authorize payment.

ALLGEIER, MARTIN and ASSOCIATES, INC.

CONSULTING ENGINEERS • SURVEYORS

P.O. Box 2627
Joplin, MO 64803-2627
(417) 880-7200

Cushing Municipal Authority
PO Box 311
Cushing, OK 74023-0311

Invoice number CMA6021003-3
Date 10/15/2024

Project CMA6021003 CUSHING OK - HARMONY
ROAD LINE

Completion of Initial Design Survey - 15%
Completion of 30% Design - 30%
Completion of 60% Design - 20%
Completion of Construction Contract Award - 20%
Construction Complete - 10%

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
CUSHING OK - HARMONY ROAD LINE	294,600.00	95.00	250,410.00	279,870.00	29,460.00
Total	294,600.00	95.00	250,410.00	279,870.00	29,460.00

Invoice total 29,460.00

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 18th, 2024

Agenda Item No: 3f

Subject: Transformer Repairs

Staff Resources: Derek Griffith, Interim City Manager
Michael Starks, Electric Distribution Superintendent

I. Summary

Over the course of normal activities, the Electric Distribution division has replaced several transformers for various reasons (overheated, leaking, etc.). While not functional the transformers were still salvageable and able to be repaired. Wiley Transformers, a trusted vendor, has been utilized to inspect and perform the repair work. When possible, repairs provide for a much more cost-effective option to maintain our transformer stock versus purchasing new.

II. Fiscal Impact

This action will not create a negative impact. Adequate funding was included within the FY 24/25 electric distribution departmental budget. (250-505-3497) Transformers

III. Recommended Action

Authorize the Interim City Manager to issue a purchase order to Wiley Transformer Company, Inc in an amount up to \$17,080.00 for transformer repairs and to authorize payment.

Wiley Transformer Co., Inc.

P.O. Box 1448
Cushing, OK 74023

Invoice

Date	Invoice #
11/5/2024	13138

Bill To
CITY OF CUSHING 100 JUDY ADAMS BLVD. CUSHING, OK 74023 ATTN:ACCOUNTS PAYABLE

Ship To
ELECTRIC DEPT.

P.O. Number	Terms	Rep	Shp	Via	F.O.B.	Project
	Net 30		11/1/2024			

Quantity	Item Code	Description	Price Each	Amount
1	POLEMOUNT	5 KVA, 7200/12470Y-120/240, CT, SN:0530899 (077), REC.	400.00	400.0
1	POLEMOUNT	5 KVA, 7200/12470Y-120/240, BT, SN:B84298 (3673-1), REC.	400.00	400.0
1	POLEMOUNT	10 KVA, 7200/12470Y-120/240, CT, SN:05290911 (3251), REC.	450.00	450.0
1	POLEMOUNT	10 KVA, 7200/12470Y-120/240, BT, SN:0617886 (980-1), REC.	450.00	450.0
2	POLEMOUNT	15 KVA, 2400X7200-120/240, DV, SN:5804508 (0732)04081311 (3421), REW.	695.00	1,390.0
1	POLEMOUNT	15 KVA, 7200/12470Y-120/240, BT, SN:H624198Y68 (3679), REW.	695.00	695.0
1	POLEMOUNT	25 KVA, 2400X7200-120/240, DV, SN:012811-20 (3352), REC.	550.00	550.0
2	POLEMOUNT	25 KVA, 7200/12470Y-120/240, BT, SN:E913067-62Y (3181-1), 98YR319904 (0475), REW.	800.00	1,600.0
2	POLEMOUNT	25 KVA, 2400X7200-120/240, DV, SN:0420942 (241), 7172260 (3676), REW.	800.00	1,600.0
1	PADMOUNT	37.5 KVA, 7200/12470Y-120/240, CP, SN:0812856 (0338), REC.	800.00	800.0
1	POLEMOUNT	37.5 KVA, 7200/12470Y-277/480Y, BT, SN:0214971 (1167), REW.	1,195.00	1,195.0
3	POLEMOUNT	50 KVA, 7200/12470Y-277/480Y, BT, SN:5R12566 (1098), 5R12567 (1039), 5R12568 (1097), REW.	1,600.00	4,800.0
1	POLEMOUNT	100 KVA, 7200/12470Y-120/208Y, BT, SN:99115J (0657-1), REW.	2,750.00	2,750.0

ALL UNITS CONTAIN NON PCB OIL AT TIME OF MANUFACTURE

Total

\$17,080.0

2228 11-5-24
[Signature]

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 18, 2024

Agenda Item No: 3g

Subject: 300 Kva Transformer Purchase for Electric Distribution

Staff Resources: Derek Giffith, Interim City Manager
Michael Starks, Electric Distribution Superintendent

I. Summary:

The electric distribution division solicited bids for two (2) 300 KVA 3-Phase 120/208-volt pad-mount transformers to restock our inventory in anticipation of two new businesses opening in the community. A total of (6) quotes were received, and they are listed in the bid tab below along with the anticipated lead time for delivery.

<u>CONTRACTOR</u>	<u>QTY.</u>	<u>TRANSFORMER</u>	<u>NEW / REMAN.</u>	<u>UNIT COST</u>	<u>TOTAL</u>	<u>LEAD TIME</u>
Jerry's Electric	2	300 KVA 3-Phase	REMAN.	\$18,495	\$36,990	30 to 40 Weeks
T & R Electric	2	300 KVA 3-Phase	REMAN.	\$24,182	\$48,364	42-46 Weeks
B & B Transformers	2	300 KVA 3-Phase	REMAN.	\$25,895	\$51,790	70 Weeks
Sunbelt Solomen	2	300 KVA 3-Phase	REMAN.	\$26,950	\$53,900	28 to 30 Weeks
Midwest Electric	2	300 KVA 3-Phase	REMAN.	\$27,480	\$54,960	12 Weeks
Anixter	2	300 KVA 3-Phase	NEW	\$36,508	\$73,016	39 Weeks

II. Fiscal Impact:

This action will not create a negative impact. Adequate funding was included within the FY 24/25 electric distribution departmental budget. (250-505-3497) Transformers

III. Recommendation:

Authorize the Interim City Manager to issue a purchase order to Jerry's Electric in the amount of \$36,990.00 for the purchase of two (2) 300 KVA 3 phase 120/208-volt remanufactured pad-mount transformers and to authorize payment.

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 18th, 2024

Agenda Item No: 3h

Subject: Single Axle Wire Trailer

Staff Resources: Derek Giffith, Interim City Manager
Michael Starks, Electric Distribution Superintendent
Doug Biswell, Assistant Superintendent

I. Summary:

During the budget process funding was approved for the purchase of a wire trailer for the electric distribution division. This trailer will allow for the safer and more effective transportation of large spools of wire or conduit and will eliminate the need for additional equipment and personnel to facilitate activities. Staff solicited quotes from three (3) vendors for a trailer that includes 10,000 lb. axels, a 12,000lb reel, an electric over hydraulic pump with 20" cylinders, and an electric brake to aid in the loading and unloading of the trailer. Three (3) quotes were received, and they are listed in the bid tab below. Shipping is not included in the pricing so an overage is being requested to accommodate the additional anticipated cost.

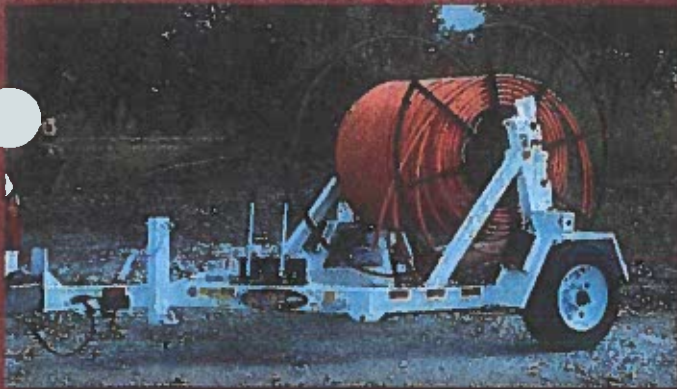
PROVIDER	QUOTE	MODEL	DELIVERY TIME
Lane Trailer Mfg. / Jones Power Products	\$12,945.00	LRG 1010	2 Weeks
T & E Equipment	\$13,030.88	SRC8K	2 Weeks
Custom Truck	\$14,868.00	Felling Reel Trailer	2 Weeks

II. Fiscal Impact:

This action will not create a negative impact. Adequate funding was budgeted and approved in the FY 24/25 capital projects plan to facilitate the purchase. (252-500-5526) *Wire Trailer*

III. Recommendation:

Authorize the Interim City Manager to issue a purchase order to Lane Trailer Mfg. Co, in an amount up to \$14,000.00 for the purchase of one (1) 2024 LRG 1010 wire trailer and to authorize payment.



101724-4

LRG

1010

SPECIFICATIONS

DESCRIPTION

MODEL - LRG 1010 Electric Pump

GAWR - 9,995 lbs.

Over All Length - approx. 154 in.

Over All Width - 102 in.

Reel Capacity - 10 ft. x 60 in.

Empty Weight - 1,800 lbs.

RUNNING GEAR

Axle - 10,000 lbs.

Brakes - Electric

Single Tires - 2) ST215/75R17.5 Load Range (H)

Wheels - 17.5 x 6.75 8 Bolt White mod

FRAME

Main Frame - 4 x 6 in. Rectangular tube

Gun Rack Shell - 4 x 4 in. Square tube

Gun Rack Support - 3 1/2 x 3 1/2 in. Square tube

Gun Rack - 3/4 in x 5 1/2 in. flat

Tongue - 4 x 6 in. Rectangular tube

Light Boxes - 4 x 6 in. Rectangular tube

Fenders - 12 in. Jr Channel

SPINDLE BAR

Material - 2 1/2 in Diam. CRR

ELECTRICAL

Plug - 7 RV Molded Plug

Wiring - Enclosed in conduit w/ junction boxes
- connections soldered & shrink wrapped

Lights - Standard LED package

SAFETY

Chains - Rated to match

Break Away - Engager System

Decals - Warning decals & reflective tape

ACCESSORIES

Wheel Chocks - Rubber

Jack - Single 12K spring loaded drop leg

FINISH

PPG Paint - Industrial urethane- Black

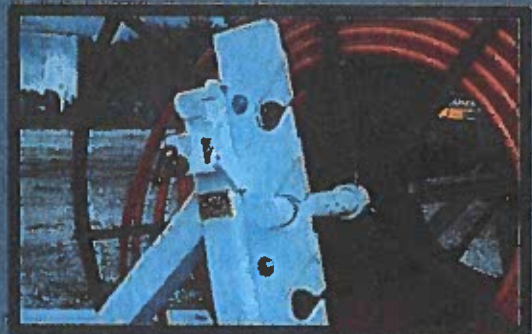
HYDRAULICS

Cylinders - 2 x 20 in. welded

Pump - 4 Button Electric Over Hydraulic

- Dexron III / Mercon A.T.F.

Tool Box - 14 G.A. A-Frame



Name:	City of Cushing Oklahoma
Salesperson:	Rick Jones - Jones Power Products
Date:	10/17/2024
PRICE	\$ 12,945.00

SHIPPING NOT INCLUDED

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	10/31/2024
Total Due	\$ 62,216.03
Total Due After 11/15/2024	\$ 66,099.50

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED NOV 11, 28, 29

Account Summary

Account	Name	Property	Total Due	After 11/15/2024
01-1200-00	CLM HEMPHILL PARK	N CENTRAL	8.43	9.27
02-0230-00	CLM TRAFFIC LIGHT	419 E MAIN 1/2	75.94	83.53
02-0455-00	CLM STREET LIGHT	745 E MAIN 1/2	146.92	161.61
02-0770-00	CLM TRAFFIC LIGHT	MAIN & HIGHLAND	114.53	125.98
03-0125-00	CLM STREET LIGHTS	LITTLE & WALNUT	94.94	104.43
05-0230-02	CM FIRE DEPT TRAINING	CE218 W MAPLE	47.10	51.82
05-0235-00	CM CUSHING PS SAFETY	CEN411 N CENTRAL TOWER	6.16	6.78
05-0267-01	CM PUBLIC SAFETY CENTER	211 W MAIN	4,180.80	4,180.80
05-0268-00	CLM SAFETY CENTER LIGHTS	211 W MAIN	92.00	92.00
05-0350-00	CM POWER PLANT COOLING	T300 N DEPOT	56.83	62.51
05-0390-00	CM POWER PLANT	314 N DEPOT	79.64	87.61
05-0400-00	CM POWER PLANT	314 N DEPOT	6.00	6.60
05-0410-00	CM POWER PLANT	314 N DEPOT	5,274.82	5,802.31
05-0420-00	CM POWER PLANT	314 N DEPOT	4,040.73	4,444.80
05-0430-00	CM ELECTRIC SHOP	314 N DEPOT	341.03	375.13
05-0690-00	CM POWER PLANT CONTROL	R300 N SEAY	246.20	270.82
05-0770-00	CLM TRAFFIC LIGHT	MOSES & CLEVELAND	52.77	58.05
05-1160-00	CLM TRAFFIC LIGHT	102 E BROADWAY	6.72	7.39
05-1170-00	CLM DECORATIVE LIGHTS	100 N CLEVELAND	199.80	219.78
05-1190-00	CLM DOWNTOWN INTERSECTIOW	BROADWAY & MOSES	126.97	139.67
05-1630-00	CLM DECORATIVE LIGHTS	100 S CLEVELAND	107.46	118.21
05-1640-00	CLM DOWNTOWN INTERSECTIOW	BROADWAY & CHERRY	90.19	99.21
06-0160-00	CM LIBRARY	215 N STEELE	1,050.53	1,155.58
06-0800-00	CM WATER WELL # 4	1249 E ASH	8.00	8.80
06-1880-00	CM FIRE DEPT.	323 N HARRISON	18.56	20.42
06-1890-00	CM CITY HALL	100 E OAK	2,554.25	2,809.68
06-1900-00	CM CITY HALL COMPUTER	100 E OAK	34.11	37.52
07-0170-00	CM OLD BUS DEPOT	114 N HARRISON	36.14	39.75
07-0180-00	CLM PARKING LOT	N HARRISON	26.35	28.99
08-0190-00	CLM TRAFFIC LIGHT	BROADWAY & HARRISON	6.92	7.61
08-2115-01	CM DOWNTOWN WATERING	105 E BROADWAY	11.25	12.38
09-1210-00	CLM STREET LIGHTS	1000 E CHERRY	60.99	67.09
09-1260-03	CM CITY OF CUSHING	1002 E CHERRY	270.15	270.15
09-2190-00	CM SENIOR CITIZENS	203 E CHERRY	1,238.40	1,362.25
10-0190-00	CLM BALL FIELD (BOWL)	MEMORIAL PARK (BOWL)	133.33	146.66
10-0200-00	CLM T BALL FIELD MEMORIA	MEMORIAL PARK	22.80	25.09
10-0500-00	CM STORM SIREN	E SECOND & WILSON	6.20	6.82
10-1140-02	CITY OF CUSHING	1102 E SECOND A	50.31	50.31
10-1510-02	CM ARMORY	500 E SECOND	225.45	225.45
11-0400-00	CM BFI TRANSFER STATION	515 N LUELLA	41.67	45.84
11-1810-00	CM DOG POUND	500 W CHERRY	8.00	8.80
11-1820-00	CM SERVICE CENTER	514 W CHERRY	435.89	479.49

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	10/31/2024
Total Due	\$ 62,216.03
Total Due After 11/15/2024	\$ 66,099.50

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED NOV 11, 28, 29

Account Summary

Account	Name	Property	Total Due	After 11/15/2024
11-1830-00	CM TRUCK BARN	514 W CHERRY BARN	40.48	44.53
11-1835-00	CM WATER DEPT	518 W CHERRY	16.02	17.62
11-1840-00	CM SWEEPER BARN	514 W CHERRY	7.28	8.01
11-1860-01	CM STREET DEPT. OFFICE	514 W CHERRY	167.13	183.85
11-1870-00	CM PARKS DEPT.	514 W CHERRY	541.75	595.92
11-1880-00	CM WELDING SHOP	514 W CHERRY	17.72	19.49
11-1910-00	CM GAS PUMPS	PUCKETT ST	24.66	27.13
11-1920-00	CLM UNMETERED SEC LTS	PUCKETT ST	6.03	6.63
11-1940-00	CM WATER DEPT.	508 W MOSES	92.39	101.63
12-1290-00	CM YOUTH CENTER	800 S LITTLE	2,607.63	2,868.39
12-1300-00	CM BATTING CAGES AT PARK	800 S LITTLE	6.00	6.60
12-1310-01	CM CUSHING DAY CARE	711 S THOMPSON	32.80	32.80
12-1320-00	CM CUSHING DAY CARE	711 S THOMPSON	6.00	6.60
12-1340-00	CM AMPHITHEATER	CITY PARK	92.18	101.40
12-1350-00	CM FESTIVAL IN THE PARK	MEMORIAL PARK	9.61	10.57
12-1360-00	CLM TENNIS CT. S. MEMORIAL	MEMORIAL PARK	6.00	6.60
12-1675-00	CITY OF CUSHING	612 S LITTLE POLE	7.22	7.22
12-1740-00	CM AQUATIC CENTER	MEMORIAL PARK	284.30	312.74
12-1760-00	CM PICNIC GROUNDS	MEMORIAL PARK	120.07	132.08
12-1790-00	CLM E. PAVILLION MEMORIAL	MEMORIAL PARK	24.79	27.27
12-1815-00	CLM STREET LIGHTS	FIFTH & LITTLE	90.08	99.09
12-1850-00	CM SEWER LIFT PUMP	403 S LITTLE	6.07	6.68
13-0035-00	CM WATER WELL # 2	CITY PARK	377.79	377.79
14-0980-00	CLM STREET LIGHT	S HOWERTON & NINTH	111.40	122.54
14-1910-00	CM 9TH ST SUBSTATION	1100 E NINTH	108.40	108.40
14-1915-00	CM ROTARY PARK GAZEBO	L1100 E NINTH	6.10	6.71
16-0800-00	CLM STREET LIGHT	E NINTH & THOMPSON	114.76	126.24
16-1131-00	CM STORM SIREN	1400 S LITTLE	14.32	14.32
17-0180-00	CLM LIONS PARK	1320 S LINWOOD	62.39	68.63
18-0080-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	948.32	948.32
18-0081-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD GATE	6.53	6.53
18-0090-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	16.88	16.88
18-0093-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	329.12	329.12
18-0094-00	CM CUSHING SPORTS COMPLE	229 S HARMONY GRN	17.07	17.07
18-0095-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	117.75	117.75
18-0097-00	CM STORM SIREN	200 S HARMONY RD	14.32	14.32
18-0350-00	CM WATER WELL # 97-4	823 S HARMONY RD	1,704.48	1,874.93
18-0415-00	CLM SCHOOL FLASHING LIGH	1600 S HARMONY RD	6.39	6.39
18-0535-00	CM AIRPORT GATE	AIRPORT RD & LITTLE	19.41	19.41
18-0608-01	CM AIRPORT HANGER	2508 TOM MALONEY DR	6.92	6.92
18-0610-03	CM CITY OF CUSHING	2512 TOM MALONEY DR	98.12	98.12
18-0612-02	CM CITY OF CUSHING	2406 TOM MALONEY DR	17.74	19.52

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID
Statement Date
Total Due
CITY
10/31/2024
\$ 62,216.03
Total Due After 11/15/2024 \$ 66,099.50

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED NOV 11, 28, 29

Account Summary

Account	Name	Property	Total Due	After 11/15/2024
18-0615-01	CM CITY OF CUSHING	2408 TOM MALONEY DR	17.51	17.51
18-0627-02	CM AIRPORT INCUBATOR	2414 TOM MALONEY DR	338.27	338.27
18-0628-01	CM CUSHING MUNICIPAL AIR	2414 TOM MALONEY DR	30.92	34.01
18-0630-03	CM CUSHING MUNICIPAL AIR	2420 TOM MALONEY DR	69.81	76.79
18-0635-02	CM CITY OF CUSHING	3 W AIRPORT RD	6.00	6.60
18-0670-03	CM AIRPORT HANGER	2521 TOM MALONEY DR	37.35	41.09
18-0695-00	CM AIRPORT PLAYGROUND	AIRPORT	11.25	12.38
18-0750-00	CM MUNICIPAL AIRPORT	AIRPORT	303.19	333.51
18-0760-00	CLM AIRPORT LIGHT	AIRPORT	115.69	127.26
18-0990-00	CM WATER WELL # 97-6	2515 E ESECO RD	1,635.77	1,799.35
18-1000-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	30.00	33.00
18-1008-01	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	15,733.05	15,733.05
18-1010-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	6.00	6.60
18-1040-00	CM WATER WELL # 97-7	2406 S NORFOLK RD	2,215.35	2,436.89
18-1110-00	CM WATER WELL # 97-8	2401 S EUCHEE VALLEY RD	3,027.21	3,329.93
18-1200-00	CM WATER WELL # 97-5	912 S NORFOLK RD	83.37	91.71
18-1570-00	CLM STREET LIGHT	1327 E MAIN 1/2	169.56	186.52
18-1850-00	CLM SCHOOL FLASHING LIGH	1513 E MAIN 1/2	144.97	159.47
18-1940-00	CLM SOFTBALL FIELD	1513 E MAIN 1/2	268.11	294.92
18-1970-00	CM WATER WELL # 97-1	1500 E PINE	434.12	477.53
18-1990-00	CLM FOOTBALL FIELD LIGHT	1700 E WALNUT	257.00	282.70
18-2000-00	CM FOOTBALL FIELD SCORE	FOOTBALL FIELD	40.26	44.29
18-2020-00	CM CHS FOOTBALL LIGHTS	E1700 E WALNUT	190.44	209.48
18-2071-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	59.02	59.02
18-2072-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	68.64	68.64
18-2125-00	CLM STREET LIGHTS	1737 E MAIN	83.59	91.95
18-2300-00	CLM STREET LIGHTS	MAIN & STEWART	122.75	135.03
18-2421-00	CLM TRAFFIC LIGHT	2331 E MAIN	115.69	127.26
18-2458-00	CLM WALMART TRAFFIC LIGH	2905 E MAIN	30.29	30.29
18-2470-00	CLM PIPELINE CROSSROADS	2405 E MAIN	6.43	7.07
18-2490-00	CM WATER WELL # 56-9	2826 E MAIN A	14.00	15.40
18-2518-00	CM SEWER LIFT STATION	3206 E MAIN	47.10	51.81
18-2520-00	CM WATER WELL # 97-3	3540 E MAIN	14.00	15.40
18-3920-00	CM WATER PLANT	1175 MAITLEN	5,381.53	5,919.68
18-3925-00	CM ANIMAL SHELTER	1150 MAITLEN DR	486.41	535.06
18-3930-08	CM RODEO GROUNDS	1175 MAITLEN	17.25	18.98
19-1773-00	CM STORM SIREN	1000 E GRANDSTAFF	16.54	16.54
19-2100-00	CM N. DISPOSAL PLANT	2114 N EDGEWOOD CIR	183.47	201.82
19-2256-00	CM BARBEQUE & BLUES	213 E GRANDSTAFF WA	16.88	18.57
19-3090-00	CLM PIPELINE CROSSROADS	N HWY 18 & DEEP ROCK	26.49	29.14
20-1870-00	CM WATER PL. HOUSE # 3	W OF CITY	8.00	8.80
20-1950-00	CM LAKE BOAT HOUSE	W OF WATER PLANT	20.00	22.00

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	10/31/2024
Total Due	\$ 62,216.03
Total Due After 11/15/2024	\$ 66,099.50

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED NOV 11, 28, 29

Account Summary

Account	Name	Property	Total Due	After 11/15/2024
20-2470-00	CLM PIPELINE CROSSROADS W HWY 33		6.39	7.03
20-2640-00	CM RESERVOIR	201 S KINGS HWY	36.43	40.07
20-2650-00	CM RESERVOIR	201 S KINGS HWY	6.00	6.60
20-2660-00	CM WEATHER TOWER	201 S KINGS HWY	153.94	153.94
20-2670-00	CM RESERVOIR RADIO REPEA	201 S KINGS HWY	65.86	72.45
20-2800-00	CM RESERVOIR	201 S KINGS HWY	99.11	109.02
50-3480-00	CM POLICE PISTOL RANGE	100 W TEXACO RD	25.32	25.32
Total Due			62,216.03	66,099.50
10-00	CM WATER WELL # 97-2	2319 E MAIN	8,985.39-	8,985.39-
Total Credit Balances			8,985.39-	8,985.39-

CITY OF CUSHING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE
CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 18, 2024

Agenda Item No: 5a

Subject: Presentation of FY 2023-2024 audit

Staff Resources: Jerrica Worthy

Summary: The audit is being delivered with your agenda book. A member of CBEW Professional Group will be present at the meeting to present the audit.

Suggested Motion: Motion to accept the FY 2023-2024 audit



Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: November 18, 2024

Agenda Item No: 6a

Subject: Discussion and possible action on proposed ordinance (City) and resolution (CMA) amending the City's OMRF defined contribution plan.

Staff Resources: City Clerk, City Attorney

I. Summary

Every five years, the IRS requires that defined benefit retirement plans be updated to comply with all federal tax regulations. It is once again the time to do so with the City/CMA's plan.

Attached to the ordinance/resolution is a Joinder Agreement. There is also a memo showing the changes to the Master Defined Benefit Plan. None of the changes are material to the City's plan, expenses, benefits, etc. They are simply updates to comply with IRS regulations.

II. Fiscal Impact

None.

III. Recommended Action

Motion to approve ordinance/resolution.

**CUSHING MUNICIPAL AUTHORITY
RESOLUTION NO. 10-2024**

A RESOLUTION AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR CUSHING MUNICIPAL AUTHORITY, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF CUSHING & CUSHING MUNICIPAL AUTHORITY, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY ("CMA") AS FOLLOWS:

Section 1. Amendment and incorporation.

That pursuant to the authority conferred by the laws of the State of Oklahoma, and for the purpose of encouraging continuity and meritorious service on the part of CMA employees and thereby promote public efficiency, there is hereby authorized created, established, and approved and adopted, effective as of **January 1, 2025**, the amended and restated Plan designated "Employee Retirement System of the City of Cushing, Oklahoma, Defined Benefit Plan," (hereinafter called System), an executed counterpart of which is marked Exhibit "A" (Joinder Agreement) and Exhibit "B" (amended and restated plan) and attached hereto as part hereof.

Section 2. Execution.

The Chairman and City Clerk be and they are each hereby authorized and directed to execute (in counterparts, each of which shall constitute an original) the System instrument, and to do all other acts and things necessary, advisable, and proper to put said System and related trust into full force and effect, and to make such changes therein as may be necessary to qualify the same under Sections 401 (a) and 501 (a) of the Internal Revenue Code of the United States. The counterpart attached hereto as Exhibit "A" and Exhibit "B", which has been duly executed as aforesaid simultaneously with the passage of this Resolution and made a part hereof, is hereby ratified and confirmed in all respects.

This Committee is hereby authorized and directed to proceed immediately on behalf of the CMA, to pool and combine the Fund into the Oklahoma Municipal Retirement Fund as a part thereof, with similar funds of such other cities and towns, for purposes of pooled management and investment.

Section 3. Severability.

If, regardless of cause, any section, subsection, paragraph, sentence or clause of this Resolution, including the System as set forth in Exhibit "A" and Exhibit "B", is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this Resolution.

Section 4. Fund.

A fund is hereby provided for the exclusive use and benefit of the persons entitled to benefits under the System. All contributions to such fund shall be paid over to and received in trust for such purpose by the CMA. Such fund shall be pooled for purposes of management and investment with similar funds of other incorporated cities, towns, and municipal trusts in the State of Oklahoma as a part of the Oklahoma Municipal Retirement Fund in accordance with the trust agreement of the Oklahoma Municipal Retirement Fund, a public trust. The CMA shall hold such contributions in the form received, and from time to time pay over and transfer the same to the Oklahoma Municipal Retirement Fund, as duly authorized and directed by the Board of Trustees. The Fund shall be nonfiscal and shall not be considered in computing any levy when the annual estimate is made to the County Excise Board.

Section 5. Appropriations.

The CMA is hereby authorized to incur the necessary expenses for the establishment, operation, and administration of the System, and to appropriate and pay the same. In addition, the CMA is hereby authorized to appropriate annually such amounts as are required in addition to employee contributions to maintain the System and the Fund in accordance with the provisions of the Defined Benefit Plan. Any appropriation so made to maintain the System and Fund shall be for deferred wages or salaries, and for the payment of necessary expenses of operation and administration to be transferred to the trustees of the Oklahoma Municipal Retirement Fund for such purposes and shall be paid into the Fund when available, to be duly transferred to the Oklahoma Municipal Retirement Fund.

Section 6. Repealer. Any Resolution inconsistent with the terms and provisions of this Resolution is hereby repealed, provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this Resolution shall be cumulative of the other resolutions regulating and governing the subject matter covered by this Resolution.

Section 7. Declaration of Emergency. Whereas, in the judgment of the CMA Board of Trustees, the public peace, health, safety, and welfare of the City of Cushing, Oklahoma, and the inhabitants thereof demand the immediate passage of this Resolution, an emergency is hereby declared, the rules are suspended, and this Resolution shall be in full force and effective on its passage.

PASSED, APPROVED this 18th day of November, 2024.

B.J. Roberson, Chairman
Board of Trustees

ATTEST:

Jerrica A. Worthy
City Clerk

Approved as to Form:

Jonathan Huseman
City Attorney