NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
MONDAY, OCTOBER 20, 2025
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, refer to committee or subcommittee, or continue any agenda item. When more information is needed to act on item, the governing body may refer to the matter to its Municipal Government/Trust manager, Attorney or the recommending Board, Commission or Committee.

1. **CALL TO ORDER AND ROLL CALL**
   a. *Roll Call*
   b. *Declaration of Quorum*

2. **CONSENT AGENDA**
   All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussions of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

   a. Approve claims and payroll totaling: $1,389,383.92
   b. Approve minutes: September 15, 2025 (Special Joint Meeting of the Board of Trustees of the CMA, CHA, CIA and CEFA).
      September 15, 2025 (Regular Meeting)
   c. Authorize the purchase of diesel fuel for the Power Plant and expend up to $25,000.00.
   d. Authorize the City Manager to issue a purchase order to Direct Maintenance Services in an amount up to $40,000.00 for rehabilitation of the SBR-2 motive pump at the Wastewater Treatment Plant and to authorize payment.
   e. Authorize the payment of invoice #08112025-2R and #08112025-3R to Farabee Mechanical Inc. in the total amount of $12,242.37 for repairs to unit #8 at the Power Plant.
   f. Authorize the City Manager to issue a purchase order to Wiley Transformer Company, Inc in the amount of $11,975.00 for transformer repairs, and to authorize payment.
   g. Authorize the City Manager to issue a purchase order to Altec Industries Inc. in the amount of $10,500.13 for repair of the digger truck (unit 5) for the Electric Distribution Division and to authorize payment.
   h. Recognize non-pay utility report for City operations and public facilities for September 30, 2025, billing period in an amount of $93,170.74.
   i. Recognize statement of cash and investments as of September 30, 2025.

3. **ITEMS REMOVED FROM CONSENT AGENDA**

4. **SCHEDULED BUSINESS**
   a. Presentation and acceptance of FY 2024-2025 Cushing Municipal Authority audit.
   b. Authorize the Chair to execute Supplemental Agreement No. 001 to Work Order No. 25-04 with Professional Engineering Consultants (PEC) in the amount of $9,700.00 for design, bid, and management services related to filter control panel replacement at the Water Treatment Plant.
   c. Authorize the Chair to execute Work Order No. 25-06 with PEC in the amount of $15,300.00 for site discovery and land use concept services related to the Municipal Authority owned 213.34-acre tract of land located northwest of Main St. & Norfolk Rd.
   d. Authorize the Chair to execute Work Order No. 25.07 with Professional Engineering Consultants (PEC) in the amount of $28,900.00 for design, bid, and management services related to replacement of approximately 620 feet of lateral sewer line on 6th Street from Michigan Avenue to Linwood Avenue and to authorize payment.

5. **RESOLUTIONS**
   a. **RESOLUTION NO. 13-2025**: A resolution declaring certain Municipal Authority owned personal property to be obsolete or surplus; authorizing and directing the City Manager to sell or otherwise dispose of such obsolete or surplus property; and providing for notice of sale.

6. **PUBLIC INPUT AND UNSCHEDULED PERSONAL APPEARANCES**

Citizens wishing to give Public Input may do so by signing up to make comments until 6:50 pm on the day of the meeting in the City Manager's office. All comments are limited to three (3) minutes in length and must address a current agenda item. Comments must also meet basic rules of decorum (no personal attacks, foul language, disruptive behavior, etc.). Commentors must include their full name, address, and the agenda item being addressed on the sign-up form in order to speak. Comments that do not adhere to the rules will not be allowed. The purpose of this agenda item is to provide citizens with an opportunity to comment on specific agenda items. Commissioners and staff will not engage in discussion or offer input during Public Input. Responses to comments, if any, will occur under the appropriate agenda time or in follow-up communication.

7. **ADJOURNMENT**

Posting Notice: I certify that this Notice was posted on the 16th day of October at 9:30 AM as required by law in accordance with Title 25 OS Sec. 311 of the Oklahoma Statutes.

Stephanie Biswell

Stephanie Biswell
Executive Administrative Assistant

SEPTEMBER 2025 PAYROLL

CUSHING MUNICIPAL AUTHORITY

** SEPTEMBER 15, 2025 **

REGULAR PAYROLL	$124,586.31
TOTAL	**$124,586.31**

** SEPTEMBER 30, 2025 **

REGULAR PAYROLL	$125,070.63
LONGEVITY	$12,502.78
CMA HEALTH INSURANCE REIMBURSMENT TO CITY	$210,803.01
TOTAL	**$348,376.42**

TOTAL CMA PAYROLL FOR MONTH OF SEPTEMBER 2025	**$472,962.73**

SEPTEMBER 2025 CLAIMS

CUSHING MUNICIPAL AUTHORITY

OPERATING FUND (250)	$674,324.05
OPERATING FUND (250) ADDED TO CLAIMS	$0.00
POSTAGE FOR UTILITY BILLS (250)	$2,105.69
CAPITAL IMPROVEMENT FUND (252)	$239,991.45
CAPITAL IMPROVEMENT FUND (252) ADDED TO CLAIMS	$0.00
TOTAL	$916,421.19

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 00 CMA OPERATING FUND
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0875	GRAND RIVER DAM AUTHORI					
		I-74,486	250-500-0894	DEBT SERVICE/ AMI REIMBURSEMENT ELE MET	045077	17,471.14
				DEPARTMENT 00 CMA OPERATING FUND	TOTAL:	17,471.14

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 01 BILLING & COLLECTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-[illegible]135	JOHN DEERE FINANCIAL (A					
		I-PO6443	250-501-3500 UNIFORMS	2 PAIRS FR JEANS	045056	219.90
01-0540	QUILL CORPORATION					
		I-45921561	250-501-3440 OFFICE SUPPLI	TISSUES & PENS	045104	44.62
01-1293	WALMART					
		I-05600A	250-501-3440 OFFICE SUPPLI	WATER,PAPER PLATES	045121	90.58
01-1613	PITNEY BOWES GLOBAL FIN					
		I-3321451869	250-501-3450 POSTAGE/FREIG	POSTAGE MACHINE LEASE	045094	461.64
01-2250	B & C BUSINESS PRODUCTS					
		I-AR89989	250-501-3440 OFFICE SUPPLI	SEALING SOLUTION	045057	35.00
		I-AR90133	250-501-3342 EQUIPMENT CON	CONTRACT LEASE CHARGE	045057	226.84
		I-AR90134	250-501-3342 EQUIPMENT CON	CONTRACT BASE RATE CHARGE	045057	62.50
01-2570	OMAG					
		I-BND634070402	250-501-3440 OFFICE SUPPLI	NOTARY BOND RENEWAL	045092	30.00
01-2663	VISA					
		I-09/16/2025	250-501-3450 POSTAGE/FREIG	POSTAGE	045120	49.60
		I-10/2025 DIANE	250-501-3440 OFFICE SUPPLI	NOTARY COMMISSION	045120	10.40
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2190336 CMA	250-501-1050 MEDICAL/LIFE	BILLINGS & COLLECTIONS	045069	298.26
01-3215	TYLER TECHNOLOGIES, INC					
		I-025-526735	250-501-3330 EQUIPMENT (UP	CREDIT CARD READER	045118	1,058.00
		I-025-526735	250-501-3342 EQUIPMENT CON	PCI SERVICE FEE	045118	720.00
		I-025-526735	250-501-3540 MISCELLANEOUS	CREDIT CARD READER	045118	1,058.00
		I-025-530880	250-501-3450 POSTAGE/FREIG	TYLER NOTIFY-LATE NOTICES	045118	229.90
[illegible]18	AMAZON CAPITAL SERVICES					
		I-13WD-CHF9-FW79	250-501-3500 UNIFORMS	UNIFORM SHIRTS	045049	89.42
		I-1JY3-WY7Q-L3VW	250-501-3440 OFFICE SUPPLI	UTILITY OFFICE SUPPLIES	045049	63.02
		I-1MFQ-JHKK-W4RR	250-501-3440 OFFICE SUPPLI	COFFEE POT	045049	22.49
		I-1WDF-PG1G-1V61	250-501-3500 UNIFORMS	SHIRTS	045049	188.79
01-4550	TELADOC HEALTH, INC.					
		I-3395888 CMA	250-501-1050 MEDICAL/LIFE	BILLINGS & COLLECTIONS	045116	24.02
01-5174	SUN LIFE					
		I-09/2025 CMA	250-501-1050 MEDICAL/LIFE	BILLINGS & COLLECTIONS	045114	23.54
01-5262	MORGANS CORNER CUSTOMS					
		I-002	250-501-3500 UNIFORMS	CITY LOGO EMBROIDERY	045089	150.00
				DEPARTMENT 01 BILLING & COLLECTION	TOTAL:	5,156.52

PACKET: 25591 BILLING
VENDOR SET: 01 CITY OF CUSHING
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

----ID-------	ITM DATE / BANK CODE	---------DESCRIPTION---------	GROSS / DISCOUNT	P.O. # / G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-1246 U.S. POST OFFICE						
I-SEPT 2025 BILLING	9/26/2025	U.S. POST OFFICE	2,105.69			
	2	DUE: 9/26/2025 DISC: 9/26/2025		1099: N		
		U.S. POST OFFICE		250 501-3450	POSTAGE/FREIGHT	2,105.69
		=== VENDOR TOTALS ===	2,105.69			
		=== PACKET TOTALS ===	2,105.69			

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 02 GENERAL GOVERNMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-0411	CONTINGENT FUND						
		I-24275	250-502-3540	MISCELLANEOUS	MISC EASEMEN FILINGS	045064	40.00
01-0631	AT&T MOBILITY						
		I-X10082025	250-502-3490	TELEPHONE EXP	ACCT#287352617680	045054	68.24
		I-X10092025	250-502-3490	TELEPHONE EXP	ACCT#287301630651	045055	1,488.52
01-2570	OMAG						
		I-GLA140046609B	250-502-3380	INSURANCE/BON	INSURANCE FLEET ADDITION	045093	1,758.00
01-2663	VISA						
		I-09/2025 GG	250-502-3440	OFFICE SUPPLI	ADOBE PLUS-SEPTEMBER	045120	19.99
01-2840	AMERICAN DOCUMENT SHRED						
		I-194079	250-502-3440	OFFICE SUPPLI	CONSOLE SHREDDING	045051	120.00
		I-194863	250-502-3440	OFFICE SUPPLI	CONSOLE SHREDDING	045051	85.00
01-2885	SCHATZ WINDOW WASHING						
		I-32020	250-502-3320	CONTRACT LABO	OUTSIDE ALL/HALLWAY I/O	045107	86.00
01-3215	TYLER TECHNOLOGIES, INC						
		I-025-526734	250-502-3540	MISCELLANEOUS	EMV CARD READER	045118	529.00
		I-025-526734	250-502-3540	MISCELLANEOUS	PCI SERVICE FEE	045118	180.00
01-3475	BMI GENERAL LICENSING						
		I-61274365	250-502-3320	CONTRACT LABO	ANNUAL MUSIC FEE	045058	446.00
01-4550	TELADOC HEALTH, INC.						
		I-3395888 CMA	250-502-1050	MEDICAL/LIFE	GENERAL GOVT/RETIREE	045116	84.02
01-4634	STILLWATER MEDICAL CENT						
		I-2167	250-502-3343	EMPLOYEE MEDI	SAMUEL RHYMER	045110	60.00
		I-2238	250-502-3343	EMPLOYEE MEDI	TRAVIS OAKES	045110	60.00
01-4934	HEATHER STOKES						
		I-10/2025	250-502-3322	CUSTODIAL SUP	CLEANING FOR OCTOBER	045111	1,200.00

DEPARTMENT 02 GENERAL GOVERNMENT TOTAL: 6,224.77

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 03 I.T. ADMINISTRATOR
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2029	INTERWORKS, INC.					
		I-265320	250-503-3320	CONSULTING SE SEPTEMBER MAINT AGREEMENT	045083	3,104.00
		I-266206	250-503-3320	CONSULTING SE OCT MAINT AGREEMENT HOURS	045084	3,104.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2190336 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	045069	49.70
01-4418	AMAZON CAPITAL SERVICES					
		I-1DHR-NWKQ-3JQ9	250-503-3341	EQUIPMENT PAR ACP GIGABIT TRANSCEIVERS	045049	138.46
		I-1YHK-4JQJ-3HLL	250-503-3341	EQUIPMENT PAR TP-LINK CONVERTERS	045049	41.98
01-4550	TELADOC HEALTH, INC.					
		I-3395888 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	045116	3.97
01-5174	SUN LIFE					
		I-09/2025 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	045114	3.93

DEPARTMENT 03 I.T. ADMINISTRATOR TOTAL: 6,446.04

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 04 ENGINEERING BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2368	DEREK GRIFFITH					
		I-09/2025	250-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	045079	450.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2190336 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	045069	99.42
01-3505	PROFESSIONAL ENGINEERIN					
		I-535596	250-504-3320	CONTRACT/CONS WATER DISTRIBUTION PLAN	045098	2,475.00
		I-535597	250-504-3320	CONTRACT/CONS GLS SERVICES WO#23-02	045099	375.00
		I-535598	250-504-3320	CONTRACT/CONS WTP IMPROVEMENTS REPLCMNT	045100	7,455.00
		I-535599	250-504-3320	CONTRACT/CONS WTP PIPE GALLERY WO#25-03	045101	477.50
		I-535600	250-504-3320	CONTRACT/CONS WTP IMPROVEMENT DESIGN	045102	3,268.40
01-4418	AMAZON CAPITAL SERVICES					
		I-1HQV-79D3-399H	250-504-3540	MISCELLANEOUS COFFEE	045049	41.64
		I-1YGW-9QR4-XC6D	250-504-3540	MISCELLANEOUS PRINTER TONER/CUPS/COFFEE	045049	74.23
		I-1YGW-9QR4-XC6D-A	250-504-3341	EQUIPMENT PAR DESK MOUNT,POWER CORD	045049	67.96
		I-1YHK-4JQJ-1MMG	250-504-3440	OFFICE SUPPLI FILE FOLDERS,USB CABLE EX	045049	46.98
01-4523	CROSSROADS SURVEY COMPA					
		I-3454	250-504-3315	CONTRACTUAL S TOPO SURVEY GIRLS SCOUT	045067	1,200.00
01-4550	TELADOC HEALTH, INC.					
		I-3395888 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	045116	8.00
01-5174	SUN LIFE					
		I-09/2025 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	045114	7.86

DEPARTMENT 04 ENGINEERING TOTAL: 16,046.99

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 05 ELECTRIC DISTRIBUTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

R	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0091	AMERICAN WELDING SUPPLY					
		I-129892	250-505-3489	SYSTEM MAINTE CYLINDER RENT	045052	4.95
		I-568705	250-505-3489	SYSTEM MAINTE NITROGEN/SUB TRANSFORMERS	045052	29.79
		I-569164	250-505-3489	SYSTEM MAINTE NITROGEN/SUB TRANSFORMERS	045052	120.11
01-0111	SUMMIT UTILITIES OKLAHO					
		I-09/2025 ELECT DIST	250-505-3310	BUILDING MAIN ACCT#210100290434	045113	47.95
01-0790	EWING ELECTRIC MOTOR LL					
		I-0092725	250-505-3489	SYSTEM MAINTE REWIND MOTOR FOR SUB FAN	045072	728.54
01-1099	STUART C IRBY CO					
		I-S014257646.001	250-505-3423	METER/METER P CT 300:5	045112	811.20
		I-S014257646.001	250-505-3423	METER/METER P CT 400:5	045112	405.60
		I-S014257646.003	250-505-3423	METER/METER P CT 200:5	045112	1,022.85
		I-S014347133.001	250-505-3458	POLE HDWR/ELE STAPLES (LARGE)	045112	992.00
		I-S014347137.001	250-505-3489	SYSTEM MAINTE 100 HOTLINE CLAMPS SMALL	045112	1,499.00
01-1293	WALMART					
		I-02291	250-505-3489	SYSTEM MAINTE USB 3 PK,FBZ AUTO,LITHIUM	045121	88.60
01-2437	DITCH WITCH OF OKLAHOMA					
		I-R04253	250-505-3341	EQUIPMENT PAR RENTAL OF LINE LOCATOR	045070	770.50
		I-W14686	250-505-3341	EQUIPMENT PAR REPAIRS TO LOCATOR	045070	430.75
01-2557	A & B ECO SAFE PEST CON					
		I-105419	250-505-3310	BUILDING MAIN QRTRLY SPRAY PEST CONTROL	045046	135.00
01-2663	VISA					
		I-091625 ELECT DIST	250-505-3440	OFFICE SUPPLI POSTAL SERVICE MAILING	045120	16.40
		I-114080	250-505-3491	TRAINING/TRAV AMERICAN CONTRACTOR EXAM	045120	795.00
		I-175991	250-505-3491	TRAINING/TRAV PSI TEST	045120	92.00
0 31	ANIXTER INC.					
		I-6508196-00	250-505-3489	SYSTEM MAINTE FARGO COVERS B-2	045053	1,650.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-2190336 CMA	250-505-1050	MEDICAL/LIFE ELECTRIC DISTRIBUTION	045069	496.40
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3406351.001	250-505-3524	WIRE 250'- MC CABLE 10/2/G	045059	403.19
01-4389	C & H SALES AND SERVICE					
		I-012317	250-505-3497	TRANSFORMERS OIL TESTING-LITTLE ST SUB	045060	1,000.00
01-4418	AMAZON CAPITAL SERVICES					
		C-13F1-TLY7-M1YV	250-505-3460	PROMOTION AND CREDIT-CARNIVAL ITEMS	045049	143.98-
		I-14FX-RM7W-XDQG	250-505-3310	BUILDING MAIN CEILING FAN FOR OFFICE	045049	89.99
		I-14XG-TMRJ-3H3W	250-505-3460	PROMOTION AND CARNIVAL ITEMS	045049	144.50

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 05 ELECTRIC DISTRIBUTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4418	AMAZON CAPITAL SERVICES continued					
		I-1NRM-RDWC-MKHV	250-505-3460	PROMOTION AND CARNIVAL ITEMS	045049	45.91
		I-1QGD-D3LQ-HMGN	250-505-3460	PROMOTION AND CARNIVAL ITEMS	045049	146.49
		I-1X6V-XXH9-HP3M	250-505-3460	PROMOTION AND CARNIVAL ITEMS	045049	143.98
01-4517	TKO EQUIPMENT SALES & R					
		I-10658	250-505-3345	EQUIPMENT/TOO REPLACEMENT 7/16 DRILL	045117	654.99
01-4550	TELADOC HEALTH, INC.					
		I-3395888 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	045116	40.03
01-4760	CIMARRON VALLEY COMMUNI					
		I-9334	250-505-3460	PROMOTION AND SPORTS CLUB SEPTEMBER	045062	50.00
01-5174	SUN LIFE					
		I-09/2025 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	045114	39.26

DEPARTMENT 05 ELECTRIC DISTRIBUTION TOTAL: 12,751.00

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 06 ELECTRIC PRODUCTION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

V[illegible]R	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-[illegible]11	SUMMIT UTILITIES OKLAHO						
		I-09/2025 PWR PLANT	250-506-3361	GAS	ACCT#210100212287	045113	58.31
01-0135	JOHN DEERE FINANCIAL (A						
		I-P05599	250-506-3341	EQUIPMENT PAR	WATER PASTE,FUEL FILTER	045056	10.87
		I-P08448	250-506-3341	EQUIPMENT PAR	BUCKET,SEALANT,BRUSH	045056	49.41
		I-P08548	250-506-3341	EQUIPMENT PAR	INSULATED SEALANTS	045056	47.93
01-0600	NAPA AUTO PARTS						
		I-968920	250-506-3341	EQUIPMENT PAR	HI PWR V-BELT	045090	17.00
01-0653	SHERWIN-WILLIAMS						
		C-9413-0	250-506-3310	BUILDING MAIN	TAX CREDIT	045108	14.93-
		I-0117-6A	250-506-3310	BUILDING MAIN	PAINT	045108	259.69
		I-0120-0	250-506-3310	BUILDING MAIN	CORRECTED INVOICE	045108	111.36
		I-9372-8	250-506-3310	BUILDING MAIN	PAINT	045108	259.69
		I-9412-2	250-506-3310	BUILDING MAIN	PAINT	045108	175.26
01-0875	GRAND RIVER DAM AUTHORI						
		I-74,486	250-506-3369	GRDA (POWER P	SEPTEMBER ELECTRIC BILL	045077	438,097.37
01-1293	WALMART						
		I-01830A	250-506-3440	OFFICE SUPPLI	FILTER,COFFEE,SUGAR	045121	174.40
01-2663	VISA						
		I-09/2025 PWR PLT	250-506-3310	BUILDING MAIN	SHELVING AT LOWE'S	045120	299.00
01-2736	KIMBALL MIDWEST						
		I-103800127	250-506-3322	CUSTODIAL SUP	SHOP TOWELS	045086	64.00
01-2808	DELTA DENTAL OF OKLAHOM						
		I-2190336 CMA	250-506-1050	MEDICAL/LIFE	POWER PLANT	045069	446.69
0[illegible]7	VICTOR HUGO OJEDA						
		I-18792A	250-506-3310	BUILDING MAIN	FIRE EXTINGUISHER SERVICE	045075	265.00
01-3512	ULINE						
		I-198184520	250-506-3489	SYSTEM MAINTE	FLAMMABLE STORAGE CABINET	045119	2,270.34
01-4550	TELADOC HEALTH, INC.						
		I-3395888 CMA	250-506-1050	MEDICAL/LIFE	POWER PLANT	045116	35.99
01-4998	MIRATECH GROUP, LLC						
		I-A42955	250-506-3489	SYSTEM MAINTE	PRESSURE TRANSDUCER	045088	4,101.39
01-5072	FLEET FUELS LLC						
		C-SI-25857CM	250-506-3443	OIL	CREDIT-ENGINE OIL 40W	045074	29,904.10-
		I-SI-25857	250-506-3443	OIL	OIL PURCHASE-40W	045074	29,904.10
		I-SI-25857RB	250-506-3443	OIL	OIL PURCHASE-40W	045074	29,894.15

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 06 ELECTRIC PRODUCTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-5174	SUN LIFE						
		I-09/2025 CMA	250-506-1050	MEDICAL/LIFE	POWER PLANT	045114	35.33
01-5215	JC SUPPLY						
		I-1895-18	250-506-3328	CHEMICALS	INDUSTRIAL SOLVENT	045085	461.91

DEPARTMENT 06 ELECTRIC PRODUCTION TOTAL: 477,120.16

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 07 WATER PRODUCTION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-0017	ACCURATE ENVIRONMENTAL						
		I-HH26048	250-507-3412	LAB FEES/TEST	LEAD/COPPER DRNKING WATER	045047	880.00
		I-HH29035	250-507-3412	LAB FEES/TEST	LEAD/COPPER DRNKING WATER	045047	400.00
		I-HI05028	250-507-3412	LAB FEES/TEST	LEAD/COPPER DRNKING WATER	045047	320.00
		I-HI10116	250-507-3412	LAB FEES/TEST	SEPT 2025 STAGE II	045047	1,000.00
		I-HI12006	250-507-3412	LAB FEES/TEST	LEAD/COPPER DRNKING WATER	045047	80.00
		I-HI18097	250-507-3412	LAB FEES/TEST	FLUORIDE	045047	40.00
		I-HI18099	250-507-3412	LAB FEES/TEST	TOTAL COLIFORM P/A	045047	175.00
		I-HI25117	250-507-3412	LAB FEES/TEST	TOTAL COLIFORM P/A	045047	140.00
01-0135	JOHN DEERE FINANCIAL (A						
		I-P01286	250-507-3310	BUILDING MAIN	SPRAY PAINT	045056	19.47
		I-P04020	250-507-3310	BUILDING MAIN	WD40 GALLON,SPRAYER COMPR	045056	60.98
		I-P06594	250-507-3310	BUILDING MAIN	20V IMPACT BARE,COMP BARE	045056	299.98
		I-P98744	250-507-3310	BUILDING MAIN	LINE HEAD AUTOCUT	045056	39.99
01-2808	DELTA DENTAL OF OKLAHOM						
		I-2190336 CMA	250-507-1050	MEDICAL/LIFE	WATER TREATMENT PLAN	045069	198.15
01-3999	SOUTH WESTERN ENVIRONME						
		I-3614	250-507-3550	WELL MAINTENA	SLUDGE PUMP EXCHANGE	045109	9,995.00
01-4418	AMAZON CAPITAL SERVICES						
		I-1K1L-G717-367F	250-507-3328	CHEMICALS	CONNECTORS,STEAM CLEANER	045049	266.69
		I-1NML-MKN4-GQ31	250-507-3550	WELL MAINTENA	8PK 200W WALL PACK LIGHTS	045049	463.90
		I-1QX6-V7RQ-1XXG	250-507-3328	CHEMICALS	PHONE HOLDERS,HEAT GUN	045049	68.32
01-4550	TELADOC HEALTH, INC.						
		I-3395888 CMA	250-507-1050	MEDICAL/LIFE	WATER TREATMENT PLAN	045116	16.01
01-5049	HAWKINS INC						
		I-7198425	250-507-3328	CHEMICALS	CHLORINE CYLINDERS	045082	30.00
		I-7208177	250-507-3328	CHEMICALS	CHLORINE	045082	1,856.50
01-5174	SUN LIFE						
		I-09/2025 CMA	250-507-1050	MEDICAL/LIFE	WATER PRODUCTION	045114	15.73

DEPARTMENT 07 WATER PRODUCTION TOTAL: 16,365.72

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 08 WATER MAINTENANCE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VEND	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-0135	JOHN DEERE FINANCIAL (A						
		I-P03188	250-508-3341	EQUIPMENT PAR	HOSE	045056	14.99
		I-P05866	250-508-3341	EQUIPMENT PAR	BR SNAP HDL PLUG	045056	6.99
		I-P05905	250-508-3341	EQUIPMENT PAR	BR SNAP HDL PLUG	045056	6.99
		I-P06122	250-508-3341	EQUIPMENT PAR	GALV PLUGS	045056	31.71
01-0464	CUSHING LUMBER COMPANY						
		I-19563	250-508-3341	EQUIPMENT PAR	T-POSTS	045068	27.96
		I-20115	250-508-3341	EQUIPMENT PAR	COUPLINGS	045068	10.98
		I-20636	250-508-3341	EQUIPMENT PAR	GALV PLUGS	045068	7.98
		I-20942	250-508-3341	EQUIPMENT PAR	PVC COUPLING	045068	1.99
		I-21424	250-508-3341	EQUIPMENT PAR	GALV BUSHINGS & PLUGS	045068	11.96
		I-21523	250-508-3341	EQUIPMENT PAR	GALV CAPS,UTILITY KNIFE	045068	18.62
		I-22151	250-508-3341	EQUIPMENT PAR	CONNECTORS,SS DISHWASHER	045068	24.95
		I-22169	250-508-3341	EQUIPMENT PAR	CONNECTORS,ADAPTERS	045068	15.96
01-0537	THE QUAPAW COMPANY						
		I-AG25006592	250-508-3352	FITTINGS	1 1/2" CRUSHER RUN GRAVEL	045103	995.12
01-0600	NAPA AUTO PARTS						
		I-968012	250-508-3489	SYSTEMS MAINT	3/8 SOCKETS	045090	40.32
01-0804	FECHNER PUMP & SUPPLY I						
		I-1451627	250-508-3352	FITTINGS	TOWEL RAGS	045073	37.13
01-1134	KINNUNEN SALES & RENTAL						
		I-219029	250-508-3341	EQUIPMENT PAR	1/2" IMPACT	045087	379.99
		I-219036	250-508-3341	EQUIPMENT PAR	CHISEL,GREASE COUPLER	045087	109.86
01-1293	WALMART						
		I-02933	250-508-3540	MISCELLANEOUS	LYSOL	045121	130.91
		I-03033B	250-508-3540	MISCELLANEOUS	DD 30OZ CANS,BOUNTY	045121	85.62
		I-05812A	250-508-3540	MISCELLANEOUS	BEL A-LIG,ONN 2.4A CAR	045121	38.30
01-1512	O'REILLY AUTOMOTIVE STO						
		I-198226	250-508-3341	EQUIPMENT PAR	VENT CLIP	045091	9.99
01-1987	CORE & MAIN LP						
		C-SCN0000000360	250-508-3341	EQUIPMENT PAR	CREDIT-COPPERSETTERS	045066	1,301.70-
		I-CNV1000006599	250-508-3341	EQUIPMENT PAR	METER VALVES,BLUE TUBING	045066	2,464.00
		I-CNV1000011343	250-508-3352	FITTINGS	SADDLES	045066	61.43
		I-CNV1000011348	250-508-3352	FITTINGS	3/4 BRASS FITTINGS	045066	611.76
		I-CNV1000011350	250-508-3352	FITTINGS	HYMAX	045066	1,000.18
		I-CNV1000012154	250-508-3326	CLAMPS	CLP 3.96	045066	770.00
		I-CNV1000012306	250-508-3423	METERS/METER	(6) 5/8X3/4 WATER METER	045066	1,342.56
		I-CNV1000012459	250-508-3540	MISCELLANEOUS	GREEN PAINT,BLUE PAINT	045066	356.40
		I-CNV1000013739	250-508-3352	FITTINGS	TUBING (BLUE)	045066	98.00
01-2437	DITCH WITCH OF OKLAHOMA						

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 08 WATER MAINTENANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK#	AMOUNT
01-2437	DITCH WITCH OF OKLAHOMA continued						
		C-09/01/2025	250-508-3352	FITTINGS	CREDIT ON STATEMENT	045070	160.00-
		I-P47491	250-508-3352	FITTINGS	IN-LINE SPRAY	045070	217.78
		I-P47589	250-508-3379	HYDRANTS & PA	IN-LINE SPRAY,SCREWS,NUTS	045070	111.59
01-2808	DELTA DENTAL OF OKLAHOM						
		I-2190336 CMA	250-508-1050	MEDICAL/LIFE	WATER MAINTENANCE	045069	248.55
01-4550	TELADOC HEALTH, INC.						
		I-3395888 CMA	250-508-1050	MEDICAL/LIFE	WATER MAINTENANCE	045116	19.98
01-4624	CATES SUPPLY, INC						
		I-592423	250-508-3352	FITTINGS	BALL VALVE,TAPE,CLOTH	045061	14.55
		I-592940	250-508-3352	FITTINGS	STEEL TOE DRYSHED	045061	131.43
01-5174	SUN LIFE						
		I-09/2025 CMA	250-508-1050	MEDICAL/LIFE	WATER MAINTENANCE	045114	19.66
01-5370	ESRI						
		I-900093034	250-508-3330	DUES/MEMBERSH	ARC GIS ANN SUBSCRIPTION	045071	3,475.00

DEPARTMENT 08 WATER MAINTENANCE TOTAL: 11,489.49

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 09 SEWER PLANT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

V	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-0017	ACCURATE ENVIRONMENTAL						
		I-HI02028	250-509-3344	ENGINEERING	AMMONIA,BOD 5 TEST FEES	045047	180.00
		I-HI09028	250-509-3344	ENGINEERING	AMMONIA,BOD 5 TEST FEES	045047	180.00
		I-HI16016	250-509-3344	ENGINEERING	AMMONIA,BOD 5 TEST FEES	045047	180.00
		I-HI23016	250-509-3344	ENGINEERING	AMMONIA,BOD 5 TEST FEES	045047	180.00
01-0275	REPUBLIC SERVICES #789						
		I-0789-000446269	250-509-3475	SLUDGE MANAGE	SLUDGE HAULING FEE	045105	1,213.37
01-0790	EWING ELECTRIC MOTOR LL...						
		I-0091376	250-509-3341	EQUIPMENT PAR	ELECTRIC MOTOR REPAIR	045072	602.48
01-0874	GRAINGER INC						
		I-9649849818	250-509-3310	BUILDING MAIN	AIR CONDITIONING FILTERS	045076	49.20
01-1008	GRIMSLEY'S						
		I-542192	250-509-3540	MISCELLANEOUS	MOP/MOP HANDLE	045080	48.16
01-1028	HARBOR FREIGHT COMMERCI						
		I-070790	250-509-3540	MISCELLANEOUS	2LB FLUX WI,NOZZLE	045081	33.98
01-1293	WALMART						
		I-01002	250-509-3540	MISCELLANEOUS	BOUNTY,ALEVE,BRUTE	045121	47.95
		I-01369	250-509-3540	MISCELLANEOUS	LINERS,WATER,TOWELS	045121	49.81
01-2250	B & C BUSINESS PRODUCTS						
		I-0537077-001	250-509-3440	OFFICE SUPPLI	TONER FOR OFFICE PRINTER	045057	300.00
01-2663	VISA						
		I-127735	250-509-3413	LAB SUPPLIES	QA 45 QUICK RESPONSE TEST	045120	241.53
01-2808	DELTA DENTAL OF OKLAHOM						
		I-2190336 CMA	250-509-1050	MEDICAL/LIFE	SEWER PLANT	045069	198.15
01-3704	BROKEN ARROW ELECTRIC S						
		I-S3392341.001	250-509-3456	PLANT IMPROVE	LED LIGHTS	045059	280.59
01-4550	TELADOC HEALTH, INC.						
		I-3395888 CMA	250-509-1050	MEDICAL/LIFE	SEWER PLANT	045116	16.01
01-5174	SUN LIFE						
		I-09/2025 CMA	250-509-1050	MEDICAL/LIFE	SEWER PLANT	045114	15.73
				DEPARTMENT 09	SEWER PLANT	TOTAL:	3,816.96

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 10 SEWER MAINTENANCE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-2808	DELTA DENTAL OF OKLAHOM						
		I-2190336 CMA	250-510-1050	MEDICAL/LIFE	SEWER MAINTENANCE	045069	298.26
01-4418	AMAZON CAPITAL SERVICES						
		I-1KJ3-6KDD-1KYJ	250-510-5612	INFILLTRATION	HP ZBOOK WORKSTATION	045049	1,598.99
01-4550	TELADOC HEALTH, INC.						
		I-3396888 CMA	250-510-1050	MEDICAL/LIFE	SEWER MAINTENANCE	045116	24.02
01-4849	CLEAN UNIFORM COMPANY						
		I-09/2025 CMA	250-510-3500	UNIFORMS	UNIFORMS	045063	82.54
01-5174	SUN LIFE						
		I-09/2025 CMA	250-510-1050	MEDICAL/LIFE	SEWER MAINTENANCE	045114	23.54

DEPARTMENT 10 SEWER MAINTENANCE TOTAL: 2,027.35

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 11 REFUSE BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-0275	REPUBLIC SERVICES #789						
		I-789000446314	250-511-3320	CONTRACTUAL	SEPTEMBER 2025 SERVICES	045106	99,407.91

DEPARTMENT 11 REFUSE TOTAL: 99,407.91

FUND 250 CMA OPERATING FUND TOTAL: 674,324.05

PACKET : 25666 25667
VENDOR SET: Mult
FUND : 252 CMA-CAPITAL IMPROVEMENT
DEPARTMENT: 00 CMA-CAPITAL IMPROVEMENT BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0055	ALLGEIER, MARTIN & ASSO					
		I-CMA6021003-4	252-500-5555	HARMONY SUBST ENGINEERING ON HARMONY	045048	14,730.00
		I-CMA6024003-825	252-500-5549	HARMONY RD TR TRANSFORMER RESTORATION	045048	121.70
		I-CMA6025001-825	252-500-5549	HARMONY RD TR RELAY SETTINGS	045048	200.76
01-0464	CUSHING LUMBER COMPANY					
		I-19675	252-500-5553	POLE RACK (EL 21-2X4X16 FIR	045068	272.79
		I-20663	252-500-5553	POLE RACK (EL HEX BOLTS,WASHERS,SCREWS	045068	372.56
		I-20727	252-500-5553	POLE RACK (EL WOOD STAKES	045068	49.95
01-0875	GRAND RIVER DAM AUTHORI					
		I-FTIN-001665	252-500-5555	HARMONY SUBST TRANSFORMER INSTALL & REN	045078	53,328.44
01-1134	KINNUNEN SALES & RENTAL					
		I-214034	252-500-5553	POLE RACK (EL MATERIAL FOR POLE RACK	045087	1,030.75
01-1928	T&R ELECTRIC CO INC					
		I-184685	252-500-5524	2 TRANSFORMER 500KVA 120/208 PADMOUNT	045115	63,032.00
01-3505	PROFESSIONAL ENGINEERIN					
		I-535593	252-500-5496	S.H.18 WATER HWY 18 WATER LINE	045095	10,543.75
		I-535594	252-500-5497	S.H.18 SEWER HWY 18 SEWER LINES	045096	9,393.75
		I-535595	252-500-5527	MICHIGAN TRUN WORK ORDER 23-08	045097	3,000.00
01-4881	COOPER MACHINERY SERVIC					
		I-91446576	252-500-5519	ENGINE INSPEC INSPECTION OF UNIT 9	045065	83,915.00

DEPARTMENT 00 CMA-CAPITAL IMPROVEMENT TOTAL: 239,991.45

FUND 252 CMA-CAPITAL IMPROVEMENT TOTAL: 239,991.45

REPORT GRAND TOTAL: 1,092,511.80

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED SEPTEMBER 10, 2025, AT 9:30 A.M. AT THE CUSHING CITY HALL, 100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

**MINUTES OF THE SPECIAL JOINT MEETING
CUSHING CITY COMMISSION,
CUSHING MUNICIPAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY,
CUSHING INDUSTRIAL AUTHORITY,
AND THE
CUSHING EDUCATIONAL FACILITIES AUTHORITY
HELD AT 100 JUDY ADAMS BOULEVARD
SEPTEMBER 15, 2025
5:30 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, refer to committee or subcommittee, or continue any agenda item. When more information is needed to act on item, the governing body may refer to the matter to its Municipal Government/Trust manager, Attorney or the recommending Board, Commission or Committee.

1. **CALL TO ORDER AND ROLL CALL**
   a. **Roll Call**
   b. **Declaration of Quorum**

The Special Joint Meeting of the Cushing City Commission, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority, and the Cushing Educational Facilities Authority was called to order on September 15, 2025, by Chairman Roberson.

PRESENT: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
ABSENT: NONE

2. **SCHEDULED BUSINESS**
   a. **Presentation and Discussion of Opportunities for active use of City owned property.**

City Manager Ochsner gave overview of properties owned by the City.

General discussion transpired between Commissioners and City Manager, no action taken.

3. **ADJOURNMENT**

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANYAN TO ADJOURN THE SEPTEMBER 15, 2025, SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AT

6:37 P.M. THE MOTION WAS SECONDED BY VICE CHAIR BEASLEY AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
NAYS: NONE

B.J. ROBERSON, CHAIR
CUSHING CITY COMMISSION,
CUSHING MUNICIPAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY,
CUSHING INDUSTRIAL AUTHORITY,
AND THE
CUSHING EDUCATIONAL FACILITIES
AUTHORITY

(S E A L)

ATTEST:

JERRICA WORTHY, CITY CLERK
AND SECRETARY

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED SEPTEMBER 11, 2025, AT 3:30 P.M. AT THE CUSHING CITY HALL, 100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
SEPTEMBER 15, 2025
7:00 P.M.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, refer to committee or subcommittee, or continue any agenda item. When more information is needed to act on item, the governing body may refer to the matter to its Municipal Government/Trust manager, Attorney or the recommending Board, Commission or Committee.

1. CALL TO ORDER AND ROLL CALL
   a. **Roll Call**
   b. **Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on September 15, 2025, by Chairman Roberson.

PRESENT: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
ABSENT: NONE

2. CONSENT AGENDA
   All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussions of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

   a. **Approve claims and payroll totaling: $1,439,405.93**
   b. **Approve minutes: August 18, 2025 (Special Joint Meeting of the Board of Trustees of the CMA, CHA, CIA and CEFA).**
      August 18, 2025 (Regular Meeting)
   c. **Authorize the purchase of diesel fuel for the Power Plant and expend up to $25,000.00.**
   d. **Authorize the City Manager to issue payment to Smartphone Meter Reading (SPMR) LLC in an amount of $10,012.86 for FY 25/26 for annual support services.**
   e. **Authorize the Assistant City Manager to issue a purchase order to Southwestern Environmental Equipment Technicians (SWEET) in the amount of $9,995.00 for the purchase of one (1) 4" double disc sludge pump for the Water Treatment Plant, and to authorize payment.**
   f. **Acceptance of utility easement from E-Z Ice, Inc. for 1002 N. Maitlen Dr. Cushing, OK.**

g. **Recognize non-pay utility report for City operations and public facilities for 8/31/25 billing period in an amount of $67,043.46.**

h. **Recognize statement of cash and investments as of August 31, 2025.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE LOFTON AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
NAYS: NONE

3. ITEMS REMOVED FROM CONSENT AGENDA

None.

4. SCHEDULED BUSINESS

a. **Authorize the City manager to execute a Payment Processing Agreement with Tyler Technologies for Tyler Pay associated with credit card processing support and services.**

Utility Office Director Diane Barnett gave a brief explanation.

MOTION: A MOTION WAS MADE BY TRUSTEE LOFTON TO AUTHORIZE THE CITY MANAGER TO EXECUTE A PAYMENT PROCESSING AGREEMENT WITH TYLER TECHNOLOGIES FOR TYLER PAY ASSOCIATED WITH CREDIT CARD PROCESSING SUPPORT AND SERVICES. THE MOTION WAS SECONDED BY TRUSTEE BRANYAN AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
NAYS: NONE

b. **Authorize the City Manager to issue a purchase order to Cooper Machinery Services in an amount up to $83,915.00 for inspection and analytical services for unit #9 at the Power Plant, and to authorize payment.**

Assistant City Manager Griffith gave brief explanation.

Tracy Jarrel with Cooper Machinery spoke about the inspection and analytical services to be performed.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO AUTHORIZE THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO COOPER MACHINERY SERVICES IN AN AMOUNT UP TO $83,915.00 FOR INSPECTION AND ANALYTICAL SERVICES FOR UNIT #9 AT THE POWER PLANT, AND TO AUTHORIZE PAYMENT. THE MOTION WAS SECONDED BY TRUSTEE LOFTON AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
NAYS: NONE

5. RESOLUTIONS

a. **RESOLUTION NO. 11-2025: A resolution in accordance with 14a o.s. § 2-417 establishing certain service fees for the use of credit or debit cards to pay City or CMA obligations, including, but not limited to utility payments; repealing any previous resolutions in conflict herein; and establishing an effective date.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE RESOLUTION NO. 11-2025 WITH THE REVISION TO SECTION 2 TO REMOVE THE WORD "IN". THE MOTION WAS SECONDED BY VICE CHAIR BEASLEY AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
NAYS: NONE

b. **RESOLUTION NO. 12-2025: A resolution establishing that certain utility deposits may be returned after a history of good payments; repealing any previous resolutions in conflict herein; and establishing an effective date.**

Utility Office Director Diane Barnett gave a brief explanation.

MOTION: A MOTION WAS MADE BY TRUSTEE LAMB TO APPROVE RESOLUTION NO. 12-2025 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE LOFTON AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, LOFTON, ROBERSON
NAYS: BEASLEY

VICE CHAIR BEASLEY ABSTAINED.

6. **PUBLIC INPUT AND UNSCHEDULED PERSONAL APPEARANCES**

Citizens wishing to give Public Input may do so by signing up to make comments until 6:50 pm on the day of the meeting in the City Manager's office. All comments are limited to three (3) minutes in length and must address a current agenda item. Comments must also meet basic rules of decorum (no personal attacks, foul language, disruptive behavior, etc.). Commentors must include their full name, address, and the agenda item being addressed on the sign-up form in order to speak. Comments that do not adhere to the rules will not be allowed. The purpose of this agenda item is to provide citizens with an opportunity to comment on specific agenda items. Commissioners and staff will not engage in discussion or offer input during Public Input. Responses to comments, if any, will occur under the appropriate agenda time or in follow-up communication.

None.

7. **ADJOURNMENT**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO ADJOURN THE SEPTEMBER 15, 2025, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:21 P.M. THE MOTION WAS SECONDED BY TRUSTEE LAMB AND RESULTED IN THE FOLLOWING VOTE.

AYES: BRANYAN, LAMB, BEASLEY, LOFTON, ROBERSON
NAYS: NONE

(S E A L)

B.J. ROBERSON, CHAIR
CUSHING MUNICIPAL AUTHORITY

ATTEST:

JERRICA WORTHY, SECRETARY

The City of Cushing OKLAHOMA | Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 2d

Subject: **SBR Motive Pump Rehab. – Wastewater Treatment Plant**

Staff Resources: Tim Ervin, WWTP Superintendent
Derek Griffith, Assistant City Manager
Ryan Ochsner, City Manager

I. Summary

Staff is seeking authorization to refurbish a previously inoperable motive pump to replace the one assigned to SBR-2. Rebuilding the pump with new components will significantly reduce the cost, and turnaround. Staff sought proposals from (3) vendors and they are listed in the bid tab below. Staff is requesting the full budget amount to allow for shipping, installation, and additional or unforeseen repair costs not identified at the time of quote.

PROVIDER	PROJECTED REPAIR COST
Direct Maintenance Services	$30,000
Automatic Engineering	No Proposal Submitted
Haynes Equipment	No Proposal Submitted

II. Fiscal Impact:

Adequate funding was allocated within the FY 25/26 CMA capital improvement plan to complete the project. 252-500-5564

III. Recommended Action:

Authorize the City Manager to issue a purchase order to Direct Maintenance Services in an amount up to $40,000.00 for rehabilitation of the SBR-2 motive pump at the Wastewater Treatment Plant and to authorize payment.

814 Summer Park Dr Bldg. 600
Stafford TX , Texas 77477
Phone: 832-860-5493
E-Mail: info@dmscotx.com

QUOTE # COK-1099983-85
DATE 09/09/2025

Cushing OK Sewage Treatment Plant
2701 E Eseco Rd
Cushing, OK 74023-0311
918-306-4160
Attn: Tim Ervin

Tim,

In regards to your equipment that is in need of repairs.

We are pleased to submit the following quote for your consideration.

(QTY 1)	Fairbanks Morse Pump #465242-2 To be repaired with 24 month warranty Estimated Repair Cost.....$30,000.00

If you have any questions, feel free to contact us.

Sincerely

Will Cooper
Direct Maintenance Services

SERVICE ESTIMATE

Customer: Cushing, OK WWTP Contact : Timothy Ervin Date: 07/03/2023 Phone: 918-399-9447 Fax: Project: Quote #: 7053241 Opp #: OP-570737	Automatic - Municipal Tulsa 412 N. Redbud Ave. Broken Arrow, OK 74012 Phone: 918-585-5703 Fax: 918-585-5707 AUTOMATIC ENGINEERING

Dear Timothy

We are pleased to offer the following estimate for your review.

Line No	Quantity	Description of Unit	Net Each	Net Ext.
1	1.00	**Fairbanks Morse Pump Repair** Serial Number - L12A30AM		
	1.00	REPAIR PARTS 6-8 weeks	Total	$29,625.75
2	1.00	**Replacement Pump Option** All Iron/CD4 Construction Taper bore plus Seal ChamberGoulds SealPlus SP1CS Carbon v. SiC Mechanical Seal 30HP 900RPM 460V/60Hz/3Ph TEFC MotorRexnord Omega Rex CouplingFabricated Steel Base Plate 4-6 weeks	Total	$67,402.00
		Disassembly, Cleaning, Inspection and Estimating Charge		$1,200.00
		Amount due if this unit is not repaired. An invoice for this charge will automatically generate within 90 days of this estimate. This charge is for DCI (Disassembly, Clean and Inspect). All units left at our facility for more than 6 months will be scrapped unless written notification is received.		

FOB Point: .... Shipping Point
Terms of Payment: ...... Credit Card
Quote Validity: .... 15 Days

Thank you for the opportunity to provide you with this estimate. Please let us know how you would like to proceed.

Quoted By:
Brandon Osborn
bosborn@cogentcompanies.com

Salesrep:
Joe Holbrook
jholbrook@cogentcompanies.com

Timothy Ervin

From:	Bobby Snow <BSnow@haynes-equipment.com>
Sent:	Thursday, June 26, 2025 3:36 PM
To:	Timothy Ervin
Cc:	Minerva Taylor
Subject:	RE: - Fairbanks S/N 465242

Tim,

See below. I have copied Minerva Taylor if you want service to come take a look at the repair option.

One (1) 12" 5721 horizontal dry-pit pump with mechanical seal and wear rings is $ 49,719. This is the pump end only(no motor/base/coupling/guard).

Delivery guess 6 months.

Bobby Snow
Haynes Equipment Co.
121 NW 132nd St.
OKC, OK 73114
405-755-1357

From: Timothy Ervin <cushingwwtp@cityofcushing.org>
Sent: Wednesday, June 25, 2025 12:18 PM
To: Bobby Snow <BSnow@haynes-equipment.com>
Subject: RE: - Fairbanks S/N 465242

That's fair. We can see what the quote looks like. Then maybe schedule a visit to look at it. I'm hoping to get something in the works for the next quarter, so no rush.

Timothy Ervin
Superintendent
City of Cushing WWTP
918.306.4160
cushingwwtp@cityofcushing.org

From: Bobby Snow <BSnow@haynes-equipment.com>
Sent: Wednesday, June 25, 2025 11:51 AM
To: Timothy Ervin <cushingwwtp@cityofcushing.org>
Subject: RE: - Fairbanks S/N 465242

The City of
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Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 2e

Subject: **Repairs– Power Plant (Engine #8)**

Staff Resources: Willie Green, Superintendent Power Production
Derek Griffith, Assistant City Manager
Ryan Ochsner, City Manager

I. Summary:

The power production plant maintains and operates ten (10) engine/generators as part of their mission and core function to provide for power demand when needed. Recently, Unit #8 a Fairbanks Morse 10-cylinder inline engine had an internal water leak. To assess and repair the leak Farabee Mechanical Inc., the original manufacturer of the engine, was asked to come in and assess and complete the repairs. Crews completed the originally requested work but found additional work that required the time of an additional technician to complete the project.

II. Fiscal Impact:

Adequate funding is budgeted within the FY 25/26 Electric Production departmental budget to complete the payment. *250-506-3341 – Equip. Parts/Repairs*

III. Recommended Action:

Authorize the payment of invoice #08112025-2R and #08112025-3R to Farabee Mechanical Inc. in the total amount of $12,242.37 for repairs to unit #8 at the Power Plant.

Farabee Mechanical Inc.

Invoice

PO Box 1748
Hickman, NE 68372

DATE	INVOICE #
8/11/2025	08112025-2R

BILL TO	SHIP TO
City of Cushing Oklahoma PO Box 311 Cushing, OK 74023-0311	

P.O. NO.	TERMS	CONTRACT NUMBER
Service Call	Net 30	Service

DESCRIPTION	QTY	BACK ORDER	RATE	AMOUNT
Service Call - To correct water leak on Engine #8; Cylinder #5 - Labor & Material				
Labor - 1 technicians - M Jennings 7/21/25 - 7/26/25			6,048.00	6,048.00
Parts:				
YJA6382A; injector to head gasket	1		23.90	23.90
DLA3737A; Gasket, elbow to air flange	2		6.38	12.76
DLA8418GA; Gasket, gas header to jumper	1		7.69	7.69
DLA8433GA, Gasket, gas jumper to head	1		8.58	8.58
DLA1584A; Gasket, elbow to header	1		7.10	7.10
DLA1520B; Gasket, elbow to head	1		9.38	9.38
YK213C; Tube Seal, Liner to Head	8		9.62	76.96
See enclosed Service Report				
Sales Tax			0.00%	0.00

Total USD	$6,194.37
Payments/Credits	$0.00
Balance Due	$6,194.37

Farabee Mechanical Inc.

Invoice

PO Box 1748
Hickman, NE 68372

DATE	INVOICE #
8/11/2025	08112025-3R

BILL TO	SHIP TO
City of Cushing Oklahoma PO Box 311 Cushing, OK 74023-0311	

P.O. NO.	TERMS	CONTRACT NUMBER
Service Call	Net 30	Service

DESCRIPTION	QTY	BACK ORDER	RATE	AMOUNT
Service Call - To correct water leak on Engine #8; Cylinder #5 - Labor & Material				
Labor - 1 technicians -D VanCleave 7/21/25 - 7/26/25			6,048.00	6,048.00
See enclosed Service Report				
Sales Tax			0.00%	0.00

Total USD	$6,048.00
Payments/Credits	$0.00
Balance Due	$6,048.00

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TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 2f

Subject: **Transformer Repairs**

Staff Resources: Michael Starks, Electric Distribution Superintendent
Derek Griffith, Assistant City Manager
Ryan Ochsner, City Manager

I. Summary

Over the course of normal activities, the Electric Distribution division has replaced several transformers for various reasons (overheated, leaking, burnt up, etc.). While not functional the transformers were still salvageable and able to be repaired. Wiley Transformers, a trusted vendor, has been utilized to inspect and perform the repair work. These transformers are sent for repair periodically as they are taken out of service and are picked up in batches as they are completed.

When possible, repairs provide for a much more cost-effective option to maintain our transformer stock versus purchasing new.

II. Fiscal Impact

Adequate funding was included within the FY 25/26 electric distribution departmental budget to complete the project. *(250-505-3497) Transformers*

III. Recommended Action

Authorize the City Manager to issue a purchase order to Wiley Transformer Company, Inc in the amount of $11,975.00 for transformer repairs, and to authorize payment.

Wiley Transformer Co., Inc.

P.O. Box 1448
Cushing, OK 74023

Invoice

Date	Invoice #
9/3/2025	13370

Bill To	Ship To
CITY OF CUSHING 100 JUDY ADAMS BLVD. CUSHING, OK 74023 ATTN:ACCOUNTS PAYABLE cocelectric@cityofcushing	ELECTRIC DEPT.

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		9/3/2025			

Quantity	Item Code	Description	Price Each	Amount
1	POLEMOUNT	5 KVA, 7200/12470Y-120/240, AT, SN:J208386Y69 (0682, REW.	500.00	500.00
1	POLEMOUNT	5 KVA, 7200/12470Y-120/240, CT, SN:0616882 (078), REW.	500.00	500.00
2	POLEMOUNT	10 KVA, 7200/12470Y-120/240, CT, SN:0831878 (3685), 1006892 (3693), REC.	450.00	900.00
1	POLEMOUNT	10 KVA, 7200/12470Y-120/240, CT, SN:0827761 -0645, REW.	650.00	650.00
1	POLEMOUNT	15 KVA, 7200/12470Y-120/240, AT, SN:1085971 (615), REC.	500.00	500.00
1	POLEMOUNT	15 KVA, 7200/12470Y-120/240, AT, SN:AL-7355-13, REW. 3691	750.00	750.00
1	POLEMOUNT	25 KVA, 7200/12470Y-120/240, AT, SN:5707105 (3694), REC.	550.00	550.00
1	POLEMOUNT	37.5 KVA, 7200/12470Y-120/240, CT, SN:6711095 (0975-1), REW	1,225.00	1,225.00
1	POLEMOUNT	50 KVA, 2400X7200-120/240, DV, SN:1109812 (0880), REW.	1,600.00	1,600.00
3	POLEMOUNT	50 KVA, 7200/12470Y-277/480Y, BT, SN:0901762 (1049-2), 0901763 (1015-3), 0211813 (1068-2), REW.	1,600.00	4,800.00

ALL UNITS CONTAIN NON PCB OIL AT TIME OF MANUFACTURE

Total $11,975.00

The City of
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TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 2g

Subject: **Digger Derrick Truck (Unit #005) Repair**

Staff Resources: Michael Starks, Electric Distribution Superintendent
Derek Griffith, Assistant City Manager
Ryan Ochsner, City Manager

I. Summary

During the course of normal operations, the digger truck (Unit 5) blew a seal on the aerial device causing a significant hydraulic leak. Upon inspection, it was discovered that the hydraulic motor and gear box that blew the seal is beyond repair. Staff solicited a quote from the manufacturer for the repairs. The total for parts and labor $10,500.13.

II. Fiscal Impact

Adequate funding was allocated within the FY 25/26 Electric Distribution departmental budget to complete the repair. *250-505-3341- Equipment, Parts and Repair*

III. Recommended Action

Authorize the City Manager to issue a purchase order to Altec Industries Inc. in the amount of $10,500.13 for repair of the digger truck (unit 5) for the Electric Distribution division and to authorize payment.

Altec

Altec Industries, Inc.
5202 E 36 HWY
St. Joseph MO 64507
(877) 462-5832

Please Remit To:

Altec Industries, Inc.
PO Box 11407
BIRMINGHAM AL 35246-0414

For Accounting Questions:
ARINQUIRY@ALTEC.COM
205-408-8279

SERVICE INVOICE

Invoice Number	Invoice Date
51829850	10-OCT-25
Request No. 7029740	Request Date 02-OCT-25
Terms NET 30	Sale Order No. 9081187

SOLD TO
CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

SHIP TO
CITY OF CUSHING
300 N DEPOT
CUSHING OK 74023-9719

Customer No. 10387		Site No. 12636	Site No. 45664	
Customer Order No.	Assembly No. 037-6786317	Customer Vehicle No.	Contact Name MIKE STARKS	Contact Phone No. 918-399-4042
In Service Date 09-MAY-07	Device Serial No. 0307BW0139	Model D2045A-TR	Technician Clyden, Mitchel Dane	Odometer
VIN 1HTWCAAR47J504837	Garage	Lic. Plate No.	Driver	Eng. Meter Reading
PTO Hours	Credit/Fleet Card Information		Crew No. / VMS Note	UP Note

Quantity	UOM	Part Number	Description	Price	Extended Price	Charge
1	EA	035440044-	MOTOR; HYDRAULIC; GEAR; 6.00 CU IN/REV; SAE A 2-B	$831.05	$831.05	$ 831.05
1	EA	970652551-	KIT;FOR CONVERSION OF;ESLP TO ESLP+;FOR LARGE DE	$7,521.77	$7,521.77	$ 7,521.77
7.42	HRS	970774447-	SVC;LABOR;;SMW;OK	$168.00	$1,246.56	$ 1,246.56
3	HRS	970774448-	SVC;LABOR;TRAVEL;SMW;OK	$168.00	$504.00	$ 504.00
		970000619-	FREIGHT		$352.23	$ 352.23
		970032952-	SVC;CHARGE;EDF/SHOP SUPPLIES;;;;		$44.52	$ 44.52

Call Reason:
LEAK AT ROTATION GEARBOX
LEAK AT ROTATION GEARBOX
Cause:
BLOWN SEAL
ROTATION G
Correction:
10-8-2025
TRAVELLED FROM WOODWARD OK TO TULSA OK
SETUP UNIT
PERFORMED JHA
BEGAN REMOVING GEARBOX MOTOR
FOUND GEARBOX LOWER SEALS BLOWN OUT AND DUMPING OIL
REMOVED GEARBOX

Sub Total			$10,500.13
State Tax	0.000 %	$0.00	
County Tax	0.000 %	$0.00	
City Tax	0.000 %	$0.00	
Adj Tax			
Total Tax		$0.00	
Total Invoice			$10,500.13

View your invoices, order history, and shipment information online at connect.altec.com

Altec Industries, Inc.
5202 E 36 HWY
St. Joseph MO 64507
(877) 462-5832

Please Remit To:

Altec Industries, Inc.
PO Box 11407
BIRMINGHAM AL 35246-0414

For Accounting Questions:
ARINQUIRY@ALTEC.COM
205-408-8279

SERVICE INVOICE

Invoice Number	Invoice Date
51829850	10-OCT-25
Request No.	Request Date
7029740	02-OCT-25
Terms	Sale Order No.
NET 30	9081187

SOLD TO
CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

SHIP TO
CITY OF CUSHING
300 N DEPOT
CUSHING OK 74023-9719

Customer No. 10387		Site No. 12636		Site No. 45664	
Customer Order No.	Assembly No. 037-6786317	Customer Vehicle No.	Contact Name MIKE STARKS		Contact Phone No. 918-399-4042
In Service Date 09-MAY-07	Device Serial No. 0307BW0139	Model D2045A-TR	Technician Clyden, Mitchel Dane		Odometer
VIN 1HTWCAAR47J504837	Garage	Lic. Plate No.	Driver		Eng. Meter Reading
PTO Hours	Credit/Fleet Card Information		Crew No.	VMS Note	UP Note

Quantity	UOM	Part Number	Description	Price	Extended Price	Charge

INSTALLED ALL NEW FITTINGS
INSTALLED NEW GEARBOX AND MOTOR
INSTALLED ESLP PARTS AND CABLE
COMPLETED INSTALL
OPERATED UNIT
ALL CHECKED GOOD
STOWED UNIT
AVELLED FROM CUSHING OK TO WOODWARD OK
OMPLETED PAPERWORK10-2-25 TRAVELED FROM HOMINY, OK TO CUSHING, OK

REMOVED GEARBOX MOTOR AND FOUND SEAL HAD BLOWN FILLING GEARBOX WITH HYDRAULIC FLUID AND GEAR OIL BLOWING THE SEAL OUT OF THE BOTTOM AS WELL.

ORDERED NEW GEARBOX AND MOTOR.

10-2-25 TRAVELED FROM CITY YARD IN CUSHING, OK TO HOME

PARTS INSTALLED BY OTHER MST

	Sub Total		$10,500.13
State Tax	0.000 %	$0.00	
County Tax	0.000 %	$0.00	
City Tax	0.000 %	$0.00	
Adj Tax			
Total Tax		$0.00	
		Total Invoice	$10,500.13

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TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20, 2025 **Agenda Item No:** 2h

Subject: **Non-Pay Utility Report (City Operations)**

Staff Resources: Diane Barnett, Utility Office Supervisor

I. Summary

The City and CMA have utility costs for daily operations. Those costs are captured in a monthly billing report. However, these are not revenue generating utility billings. Instead, they are considered to be "non-pay" utilities. The total of the non-pay utilities for September billing was $93,170.74. Report is attached for your review

II. Fiscal Impact

None.

III. Recommended Action

Suggested Motion: Motion to approve the write-off of non-pay utilities.

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID		CITY
Statement Date		09/30/2025
Total Due	$	93,170.74
Total Due After 10/15/2025	$	98,496.49

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

Account Summary

:ount	Name	Property	Total Due	After 10/15/2025
-1200-00	CLM HEMPHILL PARK	N CENTRAL	23.39	25.73
-0230-00	CLM TRAFFIC LIGHT	419 E MAIN 1/2	105.68	116.25
-0455-00	CLM STREET LIGHT	745 E MAIN 1/2	201.73	221.90
-0770-00	CLM TRAFFIC LIGHT	MAIN & HIGHLAND	149.89	164.88
-0125-00	CLM STREET LIGHTS	LITTLE & WALNUT	93.06	102.37
-0230-02	CM FIRE DEPT TRAINING CE	218 W MAPLE	72.53	79.78
-0235-00	CM CUSHING PS SAFETY CEN	411 N CENTRAL TOWER	20.04	22.04
-0267-01	CM PUBLIC SAFETY CENTER	211 W MAIN	5,634.43	5,634.43
-0268-00	CLM SAFETY CENTER LIGHTS	211 W MAIN	92.00	92.00
-00	CM POWER PLANT COOLING T	300 N DEPOT	44.98	49.48
-00	CM POWER PLANT	314 N DEPOT	91.96	101.15
-0400-00	CM POWER PLANT	314 N DEPOT	22.55	24.81
-0410-00	CM POWER PLANT	314 N DEPOT	6,151.42	6,766.56
-0420-00	CM POWER PLANT	314 N DEPOT	4,778.41	5,256.25
-0430-00	CM ELECTRIC SHOP	314 N DEPOT	497.67	547.44
-0690-00	CM POWER PLANT CONTROL R	300 N SEAY	390.45	429.50
-0770-00	CLM TRAFFIC LIGHT	MOSES & CLEVELAND	74.70	82.17
-1160-00	CLM TRAFFIC LIGHT	102 E BROADWAY	16.82	18.50
-1170-00	CLM DECORATIVE LIGHTS	100 N CLEVELAND	237.70	261.47
-1190-00	CLM DOWNTOWN INTERSECTIO	W BROADWAY & MOSES	169.00	185.90
-1630-00	CLM DECORATIVE LIGHTS	100 S CLEVELAND	395.57	435.13
-1640-00	CLM DOWNTOWN INTERSECTIO	W BROADWAY & CHERRY	164.13	180.54
-0160-00	CM LIBRARY	215 N STEELE	1,863.33	2,049.67
-0800-00	CM WATER WELL # 4	1249 E ASH	13.00	14.30
-1880-00	CM FIRE DEPT.	323 N HARRISON	91.27	100.40
-1890-00	CM CITY HALL	100 E OAK	3,181.01	3,499.10
-1900-00	CM CITY HALL COMPUTER	100 E OAK	51.72	56.89
-0170-00	CM OLD BUS DEPOT	114 N HARRISON	112.61	123.87
-0180-00	CLM PARKING LOT	N HARRISON	47.35	52.09
0190-00	CLM TRAFFIC LIGHT	BROADWAY & HARRISON	19.76	21.74
-2115-01	CM DOWNTOWN WATERING	105 E BROADWAY	13.32	14.65
-1210-00	CLM STREET LIGHTS	1000 E CHERRY	97.94	107.73
-2190-00	CM SENIOR CITIZENS	203 E CHERRY	2,022.48	2,224.72
-0190-00	CLM BALL FIELD (BOWL)	MEMORIAL PARK (BOWL)	143.39	157.73
-0200-00	CLM T BALL FIELD MEMORIA	MEMORIAL PARK	27.91	30.70
-0500-00	CM STORM SIREN	E SECOND & WILSON	16.40	18.04
-1140-02	CITY OF CUSHING	1102 E SECOND A	64.45	64.45
-1510-02	CM ARMORY	500 E SECOND	243.73	243.73
-0400-00	CM BFI TRANSFER STATION	515 N LUELLA	30.50	33.55
-1810-00	CM DOG POUND	500 W CHERRY	13.00	14.30
-1820-00	CM SERVICE CENTER	514 W CHERRY	811.07	892.17
-1[illegible]-00	CM TRUCK BARN	514 W CHERRY BARN	56.59	62.25

Total Due all Accounts $ 93,170.74
Total Due After 10/15/2025 $ 98,496.49

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	09/30/2025
Total Due	$ 93,170.74
Total Due After 10/15/2025	$ 98,496.49

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

Account Summary

ount	Name	Property	Total Due	After 10/15/2025
-1835-00	CM WATER DEPT	518 W CHERRY	47.35	52.09
-1840-00	CM SWEEPER BARN	514 W CHERRY	26.89	29.58
-1860-01	CM STREET DEPT. OFFICE	514 W CHERRY	213.13	234.44
-1870-00	CM PARKS DEPT.	514 W CHERRY	869.09	955.99
-1880-00	CM WELDING SHOP	514 W CHERRY	43.85	48.24
-1910-00	CM GAS PUMPS	PUCKETT ST	35.29	38.82
-1920-00	CLM UNMETERED SEC LTS	PUCKETT ST	18.64	20.50
-1940-00	CM WATER DEPT.	508 W MOSES	102.64	112.90
-1290-00	CM YOUTH CENTER	800 S LITTLE	4,423.34	4,865.67
[illegible]-00	CM BATTING CAGES AT PARK	800 S LITTLE	15.00	16.50
[illegible]-01	CM CUSHING DAY CARE	802 S LITTLE	43.41	43.41
-1320-00	CM CUSHING DAY CARE	802 S LITTLE	37.39	41.12
-1340-00	CM AMPHITHEATER	CITY PARK	186.05	204.65
-1350-00	CM FESTIVAL IN THE PARK	MEMORIAL PARK	21.86	24.05
-1360-00	CLM TENNIS CT. S. MEMORI	MEMORIAL PARK	15.00	16.50
-1675-00	CITY OF CUSHING	612 S LITTLE POLE	20.88	20.88
-1740-00	CM AQUATIC CENTER	MEMORIAL PARK	983.09	1,081.39
-1760-00	CM PICNIC GROUNDS	MEMORIAL PARK	153.89	169.28
-1790-00	CLM E. PAVILLION MEMORIA	MEMORIAL PARK	41.44	45.58
-1815-00	CLM STREET LIGHTS	FIFTH & LITTLE	122.54	134.79
-1850-00	CM SEWER LIFT PUMP	403 S LITTLE	15.29	16.81
-0035-00	CM WATER WELL # 2	CITY PARK	434.05	434.05
-0980-00	CLM STREET LIGHT	S HOWERTON & NINTH	76.45	84.10
-1910-00	CM 9TH ST SUBSTATION	1100 E NINTH	152.41	152.41
-1915-00	CM ROTARY PARK GAZEBO LI	1100 E NINTH	17.38	19.12
-0800-00	CLM STREET LIGHT	E NINTH & THOMPSON	59.59	65.55
-1131-00	CM STORM SIREN	1400 S LITTLE	31.79	31.79
-0180-00	CLM LIONS PARK	1320 S LINWOOD	63.64	70.00
-0080-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	1,233.37	1,233.37
-0081-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD GATE	17.38	17.38
-0090-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	15.54	15.54
-0092-00	CM UMPIRE TRIBUTE	229 S HARMONY UMP	66.96	66.96
-0093-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	721.65	721.65
-0094-00	CM CUSHING SPORTS COMPLE	229 S HARMONY GRN	35.71	35.71
-0095-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	2,342.10	2,342.10
-0097-00	CM STORM SIREN	200 S HARMONY RD	33.05	33.05
-0350-00	CM WATER WELL # 97-4	823 S HARMONY RD	2,565.72	2,822.29
-0535-00	CM AIRPORT GATE	AIRPORT RD & LITTLE	31.82	31.82
-0608-01	CM AIRPORT HANGER	2508 TOM MALONEY DR	28.71	28.71
-0610-03	CM CITY OF CUSHING	2512 TOM MALONEY DR	176.94	176.94
-0612-02	CM CITY OF CUSHING	2406 TOM MALONEY DR	38.11	41.92
-0[illegible]-01	CM CITY OF CUSHING	2408 TOM MALONEY DR	31.96	31.96

Total Due all Accounts $ 93,170.74
Total Due After 10/15/2025 $ 98,496.49

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID			CITY
Statement Date			09/30/2025
Total Due		$	93,170.74
Total Due After 10/15/2025		$	98,496.49

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

Account Summary

ount	Name	Property	Total Due	After 10/15/2025
-0627-02	CM AIRPORT INCUBATOR	2414 TOM MALONEY DR	440.31	440.31
-0628-01	CM CUSHING MUNICIPAL AIR	2414 TOM MALONEY DR	32.23	35.45
-0630-03	CM CUSHING MUNICIPAL AIR	2420 TOM MALONEY DR	105.19	115.71
-0635-02	CM CITY OF CUSHING	3 W AIRPORT RD	15.00	16.50
-0670-03	CM AIRPORT HANGER	2521 TOM MALONEY DR	41.33	45.46
-0695-00	CM AIRPORT PLAYGROUND	AIRPORT	13.32	14.65
-0750-00	CM MUNICIPAL AIRPORT	AIRPORT	379.09	417.00
-0760-00	CLM AIRPORT LIGHT	AIRPORT	15.98	17.58
-0990-00	CM WATER WELL # 97-6	2515 E ESECO RD	1,715.28	1,886.81
[illegible]-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	54.00	59.40
[illegible]-01	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	27,575.71	27,575.71
-1010-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	15.00	16.50
-1040-00	CM WATER WELL # 97-7	2406 S NORFOLK RD	2,738.33	3,012.16
-1110-00	CM WATER WELL # 97-8	2401 S EUCHEE VALLEY RD	2,744.20	3,018.62
-1200-00	CM WATER WELL # 97-5	912 S NORFOLK RD	1,042.07	1,146.28
-1570-00	CLM STREET LIGHT	1327 E MAIN 1/2	174.13	191.54
-1850-00	CLM SCHOOL FLASHING LIGH	1513 E MAIN 1/2	150.77	165.85
-1940-00	CLM SOFTBALL FIELD	1513 E MAIN 1/2	372.72	409.99
-1970-00	CM WATER WELL # 97-1	1500 E PINE	1,038.07	1,141.88
-1990-00	CLM FOOTBALL FIELD LIGHT	1700 E WALNUT	209.35	230.29
-2000-00	CM FOOTBALL FIELD SCOREB	FOOTBALL FIELD	432.67	475.94
-2020-00	CM CHS FOOTBALL LIGHTS E	1700 E WALNUT	98.56	108.42
-2071-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	49.23	49.23
-2072-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	49.85	49.85
-2125-00	CLM STREET LIGHTS	1737 E MAIN	95.19	104.71
-2300-00	CLM STREET LIGHTS	MAIN & STEWART	142.90	157.19
-2421-00	CLM TRAFFIC LIGHT	2331 E MAIN	99.93	109.92
-2458-00	CLM WALMART TRAFFIC LIGH	2905 E MAIN	65.21	65.21
-2470-00	CLM PIPELINE CROSSROADS	2405 E MAIN	17.10	18.81
-2490-00	CM WATER WELL # 56-9	2826 E MAIN A	48.71	53.58
-2518-00	CM SEWER LIFT STATION	3206 E MAIN	77.21	84.93
-2520-00	CM WATER WELL # 97-3	3540 E MAIN	28.00	30.80
-3920-00	CM WATER PLANT	1175 MAITLEN	7,304.40	8,034.84
-3925-00	CM ANIMAL SHELTER	1150 MAITLEN DR	526.77	579.45
-1773-00	CM STORM SIREN	1000 E GRANDSTAFF	33.05	33.05
-2100-00	CM N. DISPOSAL PLANT	2114 N EDGEWOOD CIR	417.69	459.46
-2256-00	CM BARBEQUE & BLUES	213 E GRANDSTAFF WA	19.98	21.98
-3090-00	CLM PIPELINE CROSSROADS	N HWY 18 & DEEP ROCK	41.44	45.58
-1870-00	CM WATER PL. HOUSE # 3	W OF CITY	13.00	14.30
-1950-00	CM LAKE BOAT HOUSE	W OF WATER PLANT	31.00	34.10
-2470-00	CLM PIPELINE CROSSROADS	W HWY 33	26.19	28.81
-2[illegible]-00	CM RESERVOIR	201 S KINGS HWY	58.47	64.32

Total Due all Accounts	$	93,170.74
Total Due After 10/15/2025	$	98,496.49

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID		CITY
Statement Date		09/30/2025
Total Due	$	93,170.74
Total Due After 10/15/2025	$	98,496.49

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

Account Summary

ount	Name	Property	Total Due	After 10/15/2025
-2650-00	CM RESERVOIR	201 S KINGS HWY	109.80	120.78
-2660-00	CM WEATHER TOWER	201 S KINGS HWY	206.02	206.02
-2670-00	CM RESERVOIR RADIO REPEA	201 S KINGS HWY	115.80	127.38
-2800-00	CM RESERVOIR	201 S KINGS HWY	189.86	208.85
-3180-01	CM PISTOL RANGE	3700 S KINGS HWY	41.32	41.32
	Total Due		93,170.74	98,496.49
-00	CM WATER WELL # 97-2	2319 E MAIN	5,121.76-	5,121.76-
	Total Credit Balances		5,121.76-	5,121.76-

Total Due all Accounts	$	93,170.74
Total Due After 10/15/2025	$	98,496.49

** PLEASE REMIT THIS PAGE WITH PAYMENT. **

SALES TAX REPORT FY 2023 - 2024

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	1 CENT	SALES TAX 4 CENTS	CITY TO CHA 2/3 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF OF 4 CENTS (3.0 CENTS)
9/8/2023	8/2023	7/2023	127,708.49	510,833.95	85,564.69	12,770.85	12,770.85	102,166.79	383,125.46
10/6/2023	9/2023	8/2023	131,550.51	526,202.02	88,138.84	13,155.05	13,155.05	105,240.40	394,651.52
11/9/2023	10/2023	9/2023	127,421.97	509,687.88	85,372.72	12,742.20	12,742.20	101,937.58	382,265.91
12/8/2023	11/2023	10/2023	137,782.51	551,130.05	92,314.28	13,778.25	13,778.25	110,226.01	413,347.54
1/8/2024	12/2023	11/2023	130,504.14	522,016.55	87,437.77	13,050.41	13,050.41	104,403.31	391,512.41
2/9/2024	1/2024	12/2023	133,343.22	533,372.88	89,339.96	13,334.32	13,334.32	106,674.58	400,029.66
3/8/2024	2/2024	1/2024	119,809.00	479,235.99	80,272.03	11,980.90	11,980.90	95,847.20	359,426.99
4/8/2024	3/2024	2/2024	126,733.83	506,935.32	84,911.67	12,673.38	12,673.38	101,387.06	380,201.49
5/9/2024	4/2024	3/2024	133,155.83	532,623.33	89,214.41	13,315.58	13,315.58	106,524.67	399,467.50
6/10/2024	5/2024	4/2024	125,634.64	502,538.57	84,175.21	12,563.46	12,563.46	100,507.71	376,903.93
7/8/2024	6/2024	5/2024	135,055.18	540,220.71	90,486.97	13,505.52	13,505.52	108,044.14	405,165.53
8/9/2024	7/2024	6/2024	127,682.57	510,730.27	85,547.32	12,768.26	12,768.26	102,146.05	383,047.70
			1,556,381.88	6,225,527.52	1,042,775.86	155,638.19	155,638.19	1,245,105.50	4,669,145.64

SALES TAX REPORT FY 2024 - 2025

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	1 CENT	SALES TAX 4 CENTS	CITY TO CHA 2/3 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF OF 4 CENTS (3.0 CENTS)
9/9/2024	8/2024	7/2024	127,597.68	510,390.73	85,490.45	12,759.77	12,759.77	102,078.15	382,793.05
10/9/2024	9/2024	8/2024	134,272.74	537,090.95	89,962.73	13,427.27	13,427.27	107,418.19	402,818.21
11/8/2024	10/2024	9/2024	122,910.60	491,642.38	82,350.10	12,291.06	12,291.06	98,328.48	368,731.79
12/9/2024	11/2024	10/2024	142,897.55	571,590.19	95,741.36	14,289.75	14,289.75	114,318.04	428,692.64
1/9/2025	12/2024	11/2024	142,784.57	571,138.27	95,665.66	14,278.46	14,278.46	114,227.65	428,353.70
2/10/2025	1/2025	12/2024	127,978.37	511,913.48	85,745.51	12,797.84	12,797.84	102,382.70	383,935.11
3/10/2025	2/2025	1/2025	119,879.36	479,517.45	80,319.17	11,987.94	11,987.94	95,903.49	359,638.09
4/9/2025	3/2025	2/2025	126,518.42	506,073.67	84,767.34	12,651.84	12,651.84	101,214.73	379,555.25
5/9/2025	4/2025	3/2025	136,842.77	547,371.08	91,684.66	13,684.28	13,684.28	109,474.22	410,528.31
6/9/2025	5/2025	4/2025	135,747.21	542,988.83	90,950.63	13,574.72	13,574.72	108,597.77	407,241.62
7/9/2025	6/2025	5/2025	133,766.25	535,065.00	89,623.39	13,376.63	13,376.63	107,013.00	401,298.75
8/8/2025	7/2025	6/2025	139,690.74	558,762.94	93,592.79	13,969.07	13,969.07	111,752.59	419,072.21
			1,590,886.24	6,363,544.97	1,065,893.78	159,088.62	159,088.62	1,272,708.99	4,772,658.73

SALES TAX REPORT FY 2025 - 2026

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	1 CENT	SALES TAX 4 CENTS	CITY TO CHA 2/3 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF OF 4 CENTS (3.0 CENTS)
9/8/2025	8/2025	7/2025	145,511.18	582,044.72	97,492.49	14,551.12	14,551.12	116,408.94	436,533.54
10/9/2025	9/2025	8/2025	133,732.99	534,931.95	89,601.10	13,373.30	13,373.30	106,986.39	401,198.96
	10/2025	9/2025	-		-	-	-	-	-
	11/2025	10/2025	-		-	-	-	-	-
	12/2025	11/2025	-		-	-	-	-	-
	1/2026	12/2025	-		-	-	-	-	-
	2/2026	1/2026	-		-	-	-	-	-
	3/2026	2/2026	-		-	-	-	-	-
	4/2026	3/2026	-		-	-	-	-	-
	5/2026	4/2026	-		-	-	-	-	-
	6/2026	5/2026	-		-	-	-	-	-
	7/2026	6/2026	-		-	-	-	-	-
			279,244.17	1,116,976.67	187,093.59	27,924.42	27,924.42	223,395.33	837,732.50

2023 - 2024 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
9/9/2023	8/2023	7/2023	129,448.38
10/6/2023	9/2023	8/2023	78,001.62
11/9/2023	10/2023	9/2023	83,250.09
12/8/2023	11/2023	10/2023	68,536.43
1/8/2024	12/2023	11/2023	92,753.64
2/9/2024	1/2024	12/2023	120,603.48
3/8/2024	2/2024	1/2024	76,235.71
4/8/2024	3/2024	2/2024	56,490.54
5/9/2024	4/2024	3/2024	67,960.52
6/10/2024	5/2024	4/2024	67,301.11
7/8/2024	6/2024	5/2024	96,172.13
8/9/2024	7/2024	6/2024	38,415.18
TOTAL USE TAX			975,168.83

2024 - 2025 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
9/9/2024	8/2024	7/2024	74,067.42
10/9/2024	9/2024	8/2024	59,718.32
11/8/2024	10/2024	9/2024	105,865.38
12/9/2024	11/2024	10/2024	66,956.40
1/9/2025	12/2024	11/2024	91,176.02
2/10/2025	1/2025	12/2024	97,622.41
3/10/2025	2/2025	1/2025	63,043.35
4/9/2025	3/2025	2/2025	67,240.30
5/9/2025	4/2025	3/2025	72,078.07
6/9/2025	5/2025	4/2025	76,527.06
7/9/2025	6/2025	5/2025	90,536.14
8/8/2025	7/2025	6/2025	90,848.50
TOTAL USE TAX			955,679.37

2025-2026 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
9/8/2025	8/2025	7/2025	74,675.75
10/9/2025	9/2025	8/2025	81,821.57
	10/2025	9/2025	
	11/2025	10/2025	
	12/2025	11/2025	
	1/2026	12/2025	
	2/2026	1/2026	
	3/2026	2/2026	
	4/2026	3/2026	
	5/2026	4/2026	
	6/2026	5/2026	
	7/2026	6/2026	
TOTAL USE TAX			156,497.32

2023 - 2024 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
9/9/2023	8/2023	7/2023	3,338.91
10/10/2023	9/2023	8/2023	3,633.17
11/10/2023	10/2023	9/2023	3,083.49
12/11/2023	11/2023	10/2023	3,208.02
1/10/2024	12/2023	11/2023	3,675.86
2/13/2024	1/2024	12/2023	2,820.12
3/12/2024	2/2024	1/2024	2,755.89
4/10/2024	3/2024	2/2024	3,102.61
5/13/2024	4/2024	3/2024	3,126.85
6/12/2024	5/2024	4/2024	3,753.03
7/10/2024	6/2024	5/2024	2,883.10
8/13/2024	7/2024	6/2024	3,215.92
TOTAL TOBACCO TAX			38,596.97

2024 - 2025 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
9/11/2024	8/2024	7/2024	3,548.17
10/11/2024	9/2024	8/2024	2,863.76
11/13/2024	10/2024	9/2024	3,205.48
12/11/2024	11/2024	10/2024	3,162.35
1/13/2025	12/2024	11/2024	3,079.38
2/12/2025	1/2025	12/2024	3,022.83
3/12/2025	2/2025	1/2025	2,409.96
4/10/2025	3/2025	2/2025	2,757.49
5/13/2025	4/2025	3/2025	3,436.60
6/11/2025	5/2025	4/2025	3,149.87
7/11/2025	6/2025	5/2025	3,718.74
8/12/2025	7/2025	6/2025	3,340.14
TOTAL TOBACCO TAX			37,694.77

2025-2026 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
9/10/2025	8/2025	7/2025	3,746.04
10/13/2025	9/2025	8/2025	3,080.55
	10/2025	9/2025	
	11/2025	10/2025	
	12/2025	11/2025	
	1/2026	12/2025	
	2/2026	1/2026	
	3/2026	2/2026	
	4/2026	3/2026	
	5/2026	4/2026	
	6/2026	5/2026	
	7/2026	6/2026	
TOTAL TOBACCO TAX			6,826.59

2023 - 2024 HOTEL TAX

DATE RECEIVED	TAX MONTH	TOTAL AMOUNT
8/15/2023	7/2023	6,088.32
9/15/2023	8/2023	5,935.21
10/15/2023	9/2023	5,631.31
11/15/2023	10/2023	6,481.84
12/15/2023	11/2023	7,532.42
1/15/2024	12/2023	6,732.34
2/15/2024	1/2024	6,331.33
3/15/2024	2/2024	5,721.58
4/15/2024	3/2024	6,866.02
5/15/2024	4/2024	7,619.14
6/15/2024	5/2024	9,524.08
7/15/2024	6/2024	7,179.17
TOTAL HOTEL TAX		81,642.76

2024 - 2025 HOTEL TAX

DATE RECEIVED	TAX MONTH	TOTAL AMOUNT
8/15/2024	7/2024	7,672.30
9/15/2024	8/2024	6,454.69
10/15/2024	9/2024	7,644.07
11/15/2024	10/2024	7,555.46
12/15/2024	11/2024	5,902.84
1/15/2025	12/2024	6,131.73
2/15/2025	1/2025	6,340.75
3/15/2025	2/2025	5,452.39
4/15/2025	3/2025	8,200.99
5/15/2025	4/2025	9,609.95
6/15/2025	5/2025	13,698.30
7/15/2025	6/2025	12,131.28
TOTAL HOTEL TAX		98,774.75

2025-2026 HOTEL TAX

DATE RECEIVED	TAX MONTH	TOTAL AMOUNT
8/15/2025	7/2025	13,006.05
9/15/2025	8/2025	12,598.34
	9/2025	
	10/2025	
	11/2025	
	12/2025	
	1/2026	
	2/2026	
	3/2026	
	4/2026	
	5/2026	
	6/2026	
TOTAL HOTEL TAX		25,604.39

SALES TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% + -	SALES TAX MONTH
AUGUST	564,425.68	510,833.95	-53,591.73	-9.49%	JULY
SEPTEMBER	547,763.91	526,202.02	-21,561.89	-3.94%	AUGUST
OCTOBER	515,868.52	509,687.88	-6,180.64	-1.20%	SEPTEMBER
NOVEMBER	562,700.26	551,130.05	-11,570.21	-2.06%	OCTOBER
DECEMBER	563,559.79	522,016.55	-41,543.24	-7.37%	NOVEMBER
JANUARY	538,352.69	533,372.88	-4,979.81	-0.93%	DECEMBER
FEBRUARY	511,872.31	479,235.99	-32,636.32	-6.38%	JANUARY
MARCH	495,921.97	506,935.32	11,013.35	2.22%	FEBRUARY
APRIL	571,316.03	532,623.33	-38,692.70	-6.77%	MARCH
MAY	479,306.29	502,538.57	23,232.28	4.85%	APRIL
JUNE	555,914.55	540,220.71	-15,693.84	-2.82%	MAY
JULY	553,851.71	510,730.27	-43,121.44	-7.79%	JUNE
YTD	**6,461,853.71**	**6,225,527.52**	**-236,326.19**	**-3.66%**	
TOTALS	**6,461,853.71**	**6,225,527.52**	**-236,326.19**	**-3.66%**	

USE TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% + -	SALES TAX MONTH
AUGUST	74,286.16	129,448.38	55,162.22	74.26%	JULY
SEPTEMBER	84,577.07	78,001.62	-6,575.45	-7.77%	AUGUST
OCTOBER	57,972.19	83,250.09	25,277.90	43.60%	SEPTEMBER
NOVEMBER	75,048.43	68,536.43	-6,512.00	-8.68%	OCTOBER
DECEMBER	76,490.09	92,753.64	16,263.55	21.26%	NOVEMBER
JANUARY	109,433.45	120,603.48	11,170.03	10.21%	DECEMBER
FEBRUARY	71,297.05	76,235.71	4,938.66	6.93%	JANUARY
MARCH	87,330.76	56,490.54	-30,840.22	-35.31%	FEBRUARY
APRIL	81,822.17	67,960.52	-13,861.65	-16.94%	MARCH
MAY	95,048.11	67,301.11	-27,747.00	-29.19%	APRIL
JUNE	64,104.31	96,172.13	32,067.82	50.02%	MAY
JULY	106,137.06	38,415.16	-67,721.90	-63.81%	JUNE
YTD	**983,546.87**	**975,168.83**	**-8,378.04**	**-0.85%**	
TOTALS	**983,546.87**	**975,168.83**	**-8,378.04**	**-0.85%**	

TOBACCO TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% + -	SALES TAX MONTH
AUGUST	4,110.10	3,338.91	-771.19	-18.76%	JULY
SEPTEMBER	4,289.02	3,633.17	-655.85	-15.29%	AUGUST
OCTOBER	3,436.08	3,083.49	-352.59	-10.26%	SEPTEMBER
NOVEMBER	4,141.73	3,208.02	-933.71	-22.54%	OCTOBER
DECEMBER	4,520.78	3,675.86	-844.92	-18.69%	NOVEMBER
JANUARY	3,236.54	2,820.12	-416.42	-12.87%	DECEMBER
FEBRUARY	3,002.50	2,755.89	-246.61	-8.21%	JANUARY
MARCH	3,415.41	3,102.61	-312.80	-9.16%	FEBRUARY
APRIL	3,429.86	3,126.85	-303.01	-8.83%	MARCH
MAY	3,922.93	3,753.03	-169.90	-4.33%	APRIL
JUNE	3,336.45	2,883.10	-453.35	-13.59%	MAY
JULY	3,580.82	3,215.92	-364.90	-10.19%	JUNE
YTD	**44,422.22**	**38,596.97**	**-5,825.25**	**-13.11%**	
TOTALS	**44,422.22**	**38,596.97**	**-5,825.25**	**-13.11%**	

HOTEL/MOTEL TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% + -	SALES TAX MONTH
AUGUST	9,488.70	6,088.32	-3,400.38	-35.84%	JULY
SEPTEMBER	10,695.90	5,935.21	-4,760.69	-44.51%	AUGUST
OCTOBER	9,156.57	5,631.31	-3,525.26	-38.50%	SEPTEMBER
NOVEMBER	7,090.35	6,481.84	-608.51	-8.58%	OCTOBER
DECEMBER	5,521.83	7,532.42	2,010.59	36.41%	NOVEMBER
JANUARY	5,369.78	6,732.34	1,362.56	25.37%	DECEMBER
FEBRUARY	6,124.48	6,331.33	206.85	3.38%	JANUARY
MARCH	6,030.60	5,721.58	-309.02	-5.12%	FEBRUARY
APRIL	6,895.19	6,866.02	-29.17	-0.42%	MARCH
MAY	6,662.04	7,619.14	957.10	14.37%	APRIL
JUNE	7,460.20	9,524.08	2,063.88	27.67%	MAY
JULY	7,433.66	7,179.17	-254.49	-3.42%	JUNE
YTD	**87,929.30**	**81,642.76**	**-6,286.54**	**-7.15%**	
TOTALS	**87,929.30**	**81,642.76**	**-6,286.54**	**-7.15%**	

TOTAL YTD TAXES	**7,577,752.10**	**7,320,936.08**	**-256,816.02**	**-3.39%**
TOTAL ALL TAXES	**7,577,752.10**	**7,320,936.08**	**-256,816.02**	**-3.39%**

SALES TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% + -	SALES TAX MONTH
AUGUST	510,833.95	510,390.73	-443.22	-0.09%	JULY
SEPTEMBER	526,202.02	537,090.95	10,888.93	2.07%	AUGUST
OCTOBER	509,687.88	491,642.38	-18,045.50	-3.54%	SEPTEMBER
NOVEMBER	551,130.05	571,590.19	20,460.14	3.71%	OCTOBER
DECEMBER	522,016.55	571,138.27	49,121.72	9.41%	NOVEMBER
JANUARY	533,372.88	511,913.48	-21,459.40	-4.02%	DECEMBER
FEBRUARY	479,235.99	479,517.45	281.46	0.06%	JANUARY
MARCH	506,935.32	506,073.67	-861.65	-0.17%	FEBRUARY
APRIL	532,623.33	547,371.08	14,747.75	2.77%	MARCH
MAY	502,538.57	542,988.83	40,450.26	8.05%	APRIL
JUNE	540,220.71	535,065.00	-5,155.71	-0.95%	MAY
JULY	510,730.27	558,762.94	48,032.67	9.40%	JUNE
YTD	**6,225,527.52**	**6,363,544.97**	**138,017.45**	**2.22%**	
TOTALS	**6,225,527.52**	**6,363,544.97**	**138,017.45**	**2.22%**	

USE TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% + -	SALES TAX MONTH
AUGUST	129,448.38	74,067.42	-55,380.96	-42.78%	JULY
SEPTEMBER	78,001.62	59,718.32	-18,283.30	-23.44%	AUGUST
OCTOBER	83,250.09	105,865.38	22,615.29	27.17%	SEPTEMBER
NOVEMBER	68,536.43	66,956.40	-1,580.03	-2.31%	OCTOBER
DECEMBER	92,753.64	91,176.02	-1,577.62	-1.70%	NOVEMBER
JANUARY	120,603.48	97,622.41	-22,981.07	-19.06%	DECEMBER
FEBRUARY	76,235.71	63,043.35	-13,192.36	-17.30%	JANUARY
MARCH	56,490.54	67,240.30	10,749.76	19.03%	FEBRUARY
APRIL	67,960.52	72,078.07	4,117.55	6.06%	MARCH
MAY	67,301.11	76,527.06	9,225.95	13.71%	APRIL
JUNE	96,172.13	90,536.14	-5,635.99	-5.86%	MAY
JULY	38,415.18	90,848.50	52,433.32	136.49%	JUNE
YTD	**975,168.83**	**955,679.37**	**-19,489.46**	**-2.00%**	
TOTALS	**975,168.83**	**955,679.37**	**-19,489.46**	**-2.00%**	

TOBACCO TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% + -	SALES TAX MONTH
AUGUST	3,338.91	3,548.17	209.26	6.27%	JULY
SEPTEMBER	3,633.17	2,863.76	-769.41	-21.18%	AUGUST
OCTOBER	3,083.49	3,205.48	121.99	3.96%	SEPTEMBER
NOVEMBER	3,208.02	3,162.35	-45.67	-1.42%	OCTOBER
DECEMBER	3,675.86	3,079.38	-596.48	-16.23%	NOVEMBER
JANUARY	2,820.12	3,022.83	202.71	7.19%	DECEMBER
FEBRUARY	2,755.89	2,409.96	-345.93	-12.55%	JANUARY
MARCH	3,102.61	2,757.49	-345.12	-11.12%	FEBRUARY
APRIL	3,126.85	3,436.60	309.75	9.91%	MARCH
MAY	3,753.03	3,149.87	-603.16	-16.07%	APRIL
JUNE	2,883.10	3,718.74	835.64	28.98%	MAY
JULY	3,215.92	3,340.14	124.22	3.86%	JUNE
YTD	**38,596.97**	**37,694.77**	**-902.20**	**-2.34%**	
TOTALS	**38,596.97**	**37,694.77**	**-902.20**	**-2.34%**	

HOTEL/MOTEL TAX COMPARISON

MONTH REPORTED	2023/2024	2024/2025	Difference	% + -	SALES TAX MONTH
AUGUST	6,088.32	7,672.30	1,583.98	26.02%	JULY
SEPTEMBER	5,935.21	6,454.69	519.48	8.75%	AUGUST
OCTOBER	5,631.31	7,644.07	2,012.76	35.74%	SEPTEMBER
NOVEMBER	6,481.84	7,555.46	1,073.62	16.56%	OCTOBER
DECEMBER	7,532.42	6,902.84	-629.58	-8.36%	NOVEMBER
JANUARY	6,732.34	6,131.73	-600.61	-8.92%	DECEMBER
FEBRUARY	6,331.33	6,340.75	9.42	0.15%	JANUARY
MARCH	5,721.58	6,452.39	730.81	12.77%	FEBRUARY
APRIL	6,866.02	8,200.99	1,334.97	19.44%	MARCH
MAY	7,619.14	9,609.95	1,990.81	26.13%	APRIL
JUNE	9,524.08	13,698.30	4,174.22	43.83%	MAY
JULY	7,179.17	12,111.28	4,932.11	68.70%	JUNE
YTD	**81,642.76**	**98,774.75**	**17,131.99**	**20.98%**	
TOTALS	**81,642.76**	**98,774.75**	**17,131.99**	**20.98%**	

TOTAL YTD TAXES	**7,320,936.08**	**7,455,693.86**	**134,757.78**	**1.84%**
TOTAL ALL TAXES	**7,320,936.08**	**7,455,693.86**	**134,757.78**	**1.84%**

SALES TAX COMPARISON

MONTH REPORTED	2024/2025	2025/2026	Difference	% + -	SALES TAX MONTH
AUGUST	510,390.73	582,044.72	71,653.99	14.04%	JULY
SEPTEMBER	537,090.95	534,931.95	-2,159.00	-0.40%	AUGUST
OCTOBER	491,642.38		-491,642.38	-100.00%	SEPTEMBER
NOVEMBER	571,590.19		-571,590.19	-100.00%	OCTOBER
DECEMBER	571,138.27		-571,138.27	-100.00%	NOVEMBER
JANUARY	511,913.48		-511,913.48	-100.00%	DECEMBER
FEBRUARY	479,517.45		-479,517.45	-100.00%	JANUARY
MARCH	506,073.67		-506,073.67	-100.00%	FEBRUARY
APRIL	547,371.08		-547,371.08	-100.00%	MARCH
MAY	542,988.83		-542,988.83	-100.00%	APRIL
JUNE	535,065.00		-535,065.00	-100.00%	MAY
JULY	558,762.94		-558,762.94	-100.00%	JUNE
YTD	**1,047,481.68**	**1,116,976.67**	**69,494.99**	**6.63%**	
TOTALS	**6,363,544.97**	**1,116,976.67**	**-5,246,568.30**	**-82.45%**	

USE TAX COMPARISON

MONTH REPORTED	2024/2025	2025/2026	Difference	% + -	SALES TAX MONTH
AUGUST	74,067.42	74,675.75	608.33	0.82%	JULY
SEPTEMBER	59,718.32	81,821.57	22,103.25	37.01%	AUGUST
OCTOBER	105,865.38		-105,865.38	-100.00%	SEPTEMBER
NOVEMBER	66,956.40		-66,956.40	-100.00%	OCTOBER
DECEMBER	91,176.02		-91,176.02	-100.00%	NOVEMBER
JANUARY	97,622.41		-97,622.41	-100.00%	DECEMBER
FEBRUARY	63,043.35		-63,043.35	-100.00%	JANUARY
MARCH	67,240.30		-67,240.30	-100.00%	FEBRUARY
APRIL	72,078.07		-72,078.07	-100.00%	MARCH
MAY	76,527.06		-76,527.06	-100.00%	APRIL
JUNE	90,536.14		-90,536.14	-100.00%	MAY
JULY	90,848.50		-90,848.50	-100.00%	JUNE
YTD	**133,785.74**	**156,497.32**	**22,711.58**	**16.98%**	
TOTALS	**955,679.37**	**156,497.32**	**-799,182.05**	**-83.62%**	

TOBACCO TAX COMPARISON

MONTH REPORTED	2024/2025	2025/2026	Difference	% + -	SALES TAX MONTH
AUGUST	3,548.17	3,746.04	197.87	5.58%	JULY
SEPTEMBER	2,863.76	3,080.55	216.79	7.57%	AUGUST
OCTOBER	3,205.48		-3,205.48	-100.00%	SEPTEMBER
NOVEMBER	3,162.35		-3,162.35	-100.00%	OCTOBER
DECEMBER	3,079.38		-3,079.38	-100.00%	NOVEMBER
JANUARY	3,022.83		-3,022.83	-100.00%	DECEMBER
FEBRUARY	2,409.96		-2,409.96	-100.00%	JANUARY
MARCH	2,757.49		-2,757.49	-100.00%	FEBRUARY
APRIL	3,436.60		-3,436.60	-100.00%	MARCH
MAY	3,149.87		-3,149.87	-100.00%	APRIL
JUNE	3,718.74		-3,718.74	-100.00%	MAY
JULY	3,340.14		-3,340.14	-100.00%	JUNE
YTD	**6,411.93**	**6,826.59**	**414.66**	**6.47%**	
TOTALS	**37,694.77**	**6,826.59**	**-30,868.18**	**-81.89%**	

HOTEL/MOTEL TAX COMPARISON

MONTH REPORTED	2024/2025	2025/2026	Difference	% + -	SALES TAX MONTH
AUGUST	7,672.30	13,006.05	5,333.75	69.52%	JULY
SEPTEMBER	6,454.69	12,598.34	6,143.65	95.18%	AUGUST
OCTOBER	7,644.07		-7,644.07	-100.00%	SEPTEMBER
NOVEMBER	7,555.46		-7,555.46	-100.00%	OCTOBER
DECEMBER	6,902.84		-6,902.84	-100.00%	NOVEMBER
JANUARY	6,131.73		-6,131.73	-100.00%	DECEMBER
FEBRUARY	6,340.75		-6,340.75	-100.00%	JANUARY
MARCH	6,452.39		-6,452.39	-100.00%	FEBRUARY
APRIL	8,200.99		-8,200.99	-100.00%	MARCH
MAY	9,609.95		-9,609.95	-100.00%	APRIL
JUNE	13,698.30		-13,698.30	-100.00%	MAY
JULY	12,111.28		-12,111.28	-100.00%	JUNE
YTD	**14,126.99**	**25,604.39**	**11,477.40**	**81.24%**	
TOTALS	**98,774.75**	**25,604.39**	**-73,170.36**	**-74.08%**	

TOTAL YTD TAXES	**1,201,806.34**	**1,305,904.97**	**104,098.63**	**8.66%**
TOTAL ALL TAXES	**7,356,919.11**	**1,305,904.97**	**-6,051,014.14**	**-82.25%**

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF SEPTEMBER 2025

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

3 MONTHS OF BUDGET=25.00%

FUND		CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(*)	5,698,234.54	1,215,976.49	2,629,776.78	24.48	3,494,024.58	26.22	(864,247.80)
STREET & ALLEY		4,093,628.15	12,389.38	44,437.49	26.19	27,921.50	0.71	16,515.99
SINKING FUND		1,247,318.92	-	12,905.90	24.47	12,905.90	24.47	-
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX		558,641.61	-	87,384.00	25.59	123,793.64	34.39	(36,409.64)
COURT		71,893.01	4,998.89	2,987.60	24.90	4,889.60	61.12	(1,902.00)
AIRPORT SPECIAL FUND		1,004,360.76	5,834.08	102,721.85	26.68	121,580.59	22.03	(18,858.74)
2009 SALES TAX FUND		2,978,277.49	89,007.20	341,895.74	26.19	614,923.37	36.23	(273,027.63)
GRANT FUND		27,183.24	2,400.00	-	-	7,500.00	100.00	(7,500.00)
HOSPITAL REAQUISITION FUND		339,874.34	-	2,407.42	17.03	-	-	2,407.42
CMA OPERATING FUND	(**) (***)	30,476,993.15	9,614,168.36	5,639,893.09	29.45	4,467,225.18	23.33	1,172,667.91
CMA CAPITAL IMPROVEMENT		7,806,823.55	239,991.45	999,923.11	13.09	2,019,496.02	18.21	(1,019,572.91)
CMA METER DEPOSIT FUND		1,086,348.36	1,086,348.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY		8,511,186.47	-	237,179.36	21.53	-	-	237,179.36
CUSHING INDUSTRIAL AUTHORITY		580,069.96	150,814.10	31,543.88	27.19	234,564.32	64.04	(203,020.44)
TOTALS		64,493,916.36	12,421,928.31	10,133,056.22		11,128,824.70		(995,768.48)

CURRENT YEAR 25/26

(*) General Fund FY 25/26 Reserve Range $3,475,318.20 - $5,792,197 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold ($5,792,197) as of September 30, 2025. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 25/26 Reserve Range is $5,547,147.60 - $9,245,246.00 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold ($9,245,246.00) as of September 30, 2025. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was $12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF SEPTEMBER 2024

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

3 MONTHS OF BUDGET=25.00%

FUND		CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(*)	7,065,432.92	1,330,549.06	2,492,923.01	23.85	3,381,268.92	25.59	(888,345.91)
STREET & ALLEY		4,231,600.95	47,623.18	49,011.90	70.98	410,358.35	10.11	(361,346.45)
SINKING FUND		1,244,096.06	-	12,545.13	25.09	15,768.88	31.54	(3,223.75)
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX		616,094.09	-	84,487.47	24.14	90,467.18	23.62	(5,979.71)
COURT		65,086.70	2,630.92	2,993.45	21.38	4,621.22	66.97	(1,627.77)
AIRPORT SPECIAL FUND		897,954.97	6,244.51	154,415.38	17.97	304,706.13	29.39	(150,290.75)
2009 SALES TAX FUND		2,597,187.02	6,562.50	319,637.83	24.19	504,674.84	25.38	(185,037.01)
GRANT FUND		34,683.10	-	-	-	-	-	-
HOSPITAL REAQUISITION FUND		326,148.97	-	3,102.11	24.43	-	-	3,102.11
CMA OPERATING FUND	(**) (***)	28,852,144.25	11,219,797.08	4,832,550.89	27.02	4,436,566.34	23.37	395,984.55
CMA CAPITAL IMPROVEMENT		8,134,103.88	152,795.93	783,728.88	9.73	4,679,330.71	40.70	(3,895,601.83)
CMA METER DEPOSIT FUND		1,059,128.36	1,059,128.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY		7,514,705.80	-	218,832.30	28.13	400.00	0.07	218,432.30
CUSHING INDUSTRIAL AUTHORITY		743,627.82	150,914.10	21,321.92	18.51	35,198.32	18.36	(13,876.40)
TOTALS		63,395,077.70	13,976,245.64	8,975,550.27		13,863,360.89		(4,887,810.62)

PRIOR YEAR 24/25

(*) General Fund FY 24/25 Reserve Range $3,447,782.40 - $5,746,304.00 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold ($5,746,304.00) as of September 30, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 24/25 Reserve Range is $5,495,482.50 - $9,159,137.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold ($9,159,137.50) as of September 30, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was $12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF SEPTEMBER 2023

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

3 MONTHS OF BUDGET=25.00%

FUND		CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(*)	7,489,048.43	1,312,520.96	2,601,994.65	24.16	3,062,362.79	23.33	(460,368.14)
STREET & ALLEY		2,713,625.50	1,736.98	33,866.87	2.15	3,542.08	0.09	30,324.79
SINKING FUND		1,247,800.69	-	6,052.66	20.87	5,571.78	19.21	480.88
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX		676,059.96	-	84,324.04	23.82	81,080.00	18.43	3,244.04
COURT		60,746.49	2,434.76	3,148.52	22.49	4,374.32	19.97	(1,225.80)
AIRPORT SPECIAL FUND		1,088,808.99	5,740.75	142,548.51	11.20	142,805.32	9.91	(256.81)
2009 SALES TAX FUND		2,748,121.15	18,641.86	341,139.77	24.33	567,858.30	31.04	(226,718.53)
GRANT FUND		40,034.64	206.30	-	-	1,376.30	21.10	(1,376.30)
HOSPITAL REAQUISITION FUND		309,935.59	-	1,858.90	92.95	-	-	1,858.90
CMA OPERATING FUND	(**) (***)	31,154,323.59	12,222,725.34	4,959,034.50	29.25	4,431,239.70	24.02	527,794.80
CMA CAPITAL IMPROVEMENT		10,923,520.35	437,266.41	609,284.42	6.51	8,406,971.23	46.57	(7,797,686.81)
CMA METER DEPOSIT FUND		1,027,678.36	1,027,678.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY		8,339,187.82	9,000.00	285,831.76	36.26	442,825.50	20.38	(156,993.74)
CUSHING INDUSTRIAL AUTHORITY		742,819.37	150,714.10	26,264.57	25.75	33,333.32	11.39	(7,068.75)
TOTALS		68,574,793.74	15,188,665.82	9,095,349.17		17,183,340.64		(8,087,991.47)

TWO YEARS 23/24

(*) General Fund FY 23/24 Reserve Range $3,385,425.90 - $5,642,376.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold ($5,637,379.50) as of August 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 23/24 Reserve Range is $5,468,717.10 - $9,114,528.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold ($9,114,528.50) as of August 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was $12,000,000. Payments are scheduled to be applied semi-annually in May and November. Liability represented at full liability for both short term and long term debt.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF SEPTEMBER 2022

100% DEBT OBLIGATION CONSISTENT WITH 5 YEARS HISTORY

3 MONTHS OF BUDGET=25.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND (*)	8,064,719.00	1,162,260.44	2,691,351.42	26.26	2,913,054.50	21.75	(221,703.08)
STREET & ALLEY	2,033,042.12	9,631.84	8,995.01	0.85	21,222.66	0.97	(12,227.65)
SINKING FUND	1,243,513.71	-	1,374.90	13.09	2,596.23	24.73	(1,221.33)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	665,571.86	-	83,609.23	23.62	83,013.24	23.48	595.99
COURT	59,505.30	6,147.79	2,739.35	19.57	3,657.06	53.00	(917.71)
AIRPORT SPECIAL FUND	638,446.67	4,308.37	145,918.45	11.26	132,250.75	14.14	13,667.70
2009 SALES TAX FUND	2,713,339.11	10,110.30	342,408.37	24.42	443,944.38	25.32	(101,536.01)
GRANT FUND	77,772.88	169.39	44,000.00	81.23	1,079.39	1.62	42,920.61
HOSPITAL REAQUISITION FUND	301,741.11	-	-	-	-	-	-
CMA OPERATING FUND (**) (***)	33,172,713.11	12,972,833.29	5,129,887.29	35.40	4,564,067.65	25.72	565,819.64
CMA CAPITAL IMPROVEMENT	10,269,308.31	42,281.86	151,814.15	0.99	1,576,673.59	11.38	(1,424,859.44)
CMA METER DEPOSIT FUND	991,123.36	991,123.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,977,678.59	-	135,505.38	10.68	67,695.89	6.00	67,809.49
CUSHING INDUSTRIAL AUTHORITY	769,155.22	150,714.10	31,675.57	35.31	41,181.19	19.75	(9,505.62)
TOTALS	69,990,713.16	15,349,580.74	8,769,279.12		9,850,436.53		(1,081,157.41)

THREE YEARS 22/23

(*) General Fund FY 22/23 Reserve Range $3,032,050.50-$6,064,101 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold ($6,064,101) as of September 30, 2022. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 22/23 Reserve Range is $3,782,756.25-$7,565,512.50 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold ($7,565,512.50) as of September 30, 2022. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was $12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF SEPTEMBER 2021

100% DEBT OBLIGATION CONSISTENT WITH 5 YEARS HISTORY

3 MONTH OF BUDGET=25.00%

FUND		CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(***)	8,605,918.67	1,197,479.34	2,715,179.67	30.65	2,779,155.79	25.58	(63,976.12)
STREET & ALLEY		2,221,699.85	8,900.75	1,389,801.20	96.82	17,817.55	0.83	1,371,983.65
SINKING FUND		1,244,536.07	-	1,392.85	6.96	1,133.28	5.67	259.57
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX		662,852.18	-	74,137.84	22.88	73,200.04	22.88	937.80
COURT		62,082.90	1,674.31	4,095.60	19.53	3,927.34	23.10	168.26
AIRPORT SPECIAL FUND		406,454.10	9,073.59	77,115.18	9.62	115,801.22	12.89	(38,686.04)
2009 SALES TAX FUND	(*)	1,956,797.85	35,526.74	293,155.62	23.51	286,526.68	30.83	6,628.94
GRANT FUND		88,650.19	-	7.29	-	60,997.00	76.37	(60,989.71)
HOSPITAL REAQUISITION FUND		300,294.10	-	223.36	11.17	-	-	223.36
CMA OPERATING FUND	(**) (****)	20,370,462.55	826,408.39	4,324,406.23	27.42	5,448,427.76	31.65	(1,124,021.53)
CMA CAPITAL IMPROVEMENT		10,374,484.72	34.15	280,886.64	13.69	248,631.35	9.74	32,255.29
CMA METER DEPOSIT FUND		971,648.36	971,648.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY		8,476,590.43	6,400.00	289,499.51	49.27	1,528,876.23	95.98	(1,239,376.72)
CUSHING INDUSTRIAL AUTHORITY		802,365.80	153,662.52	30,463.77	30.52	37,929.57	18.33	(7,465.80)
TOTALS		56,557,920.58	3,210,808.15	9,480,364.76		10,602,423.81		(1,122,059.05)

FOUR YEARS 21/22

(*) Construction loan from CMA paid off.
(**) Construction loan for the Public Safety Building paid off.
Included to offset liability in 2009 Sales Tax Fund.
(***) General Fund FY 21/22 Reserve Range $2,602,568-$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold ($5,205,137) as of September 30, 2021.
(****) CMA Fund FY 21/22 Reserve Range is $3,943,430-$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold ($7,886,860) as of September 30, 2021.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF SEPTEMBER 2020

100% DEBT OBLIGATION CONSISTENT WITH 5 YEARS HISTORY

3 MONTHS OF BUDGET=25.00%

FUND		CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(***)	6,549,401.89	1,023,124.10	2,186,923.74	25.12	2,527,249.97	26.41	(340,326.23)
STREET & ALLEY		869,224.71	3,930.69	12,427.89	20.54	6,968.39	0.85	5,459.50
SINKING FUND		1,242,310.97	-	3,495.64	17.48	3,865.64	19.33	(370.00)
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX		669,199.80	-	76,716.92	41.69	74,767.36	44.21	1,949.56
COURT		64,040.37	1,512.53	2,853.30	13.61	3,824.52	10.48	(971.22)
AIRPORT SPECIAL FUND		219,563.87	4,222.33	61,266.87	16.60	74,419.30	16.93	(13,152.43)
2009 SALES TAX FUND	(*)	1,296,243.36	292,906.79	300,288.71	41.59	20,798.75	3.06	279,489.96
GRANT FUND		78,805.10	-	339.00	-	-	-	339.00
HOSPITAL REAQUISITION FUND		298,088.31	-	473.58	23.68	-	-	473.58
CMA OPERATING FUND	(**) (****)	21,867,618.93	704,897.11	4,256,750.75	26.97	3,261,579.19	20.49	995,171.56
CMA CAPITAL IMPROVEMENT		8,972,762.94	5,143.45	283,758.78	22.28	800,239.87	22.40	(516,481.09)
CMA METER DEPOSIT FUND		941,918.36	941,918.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY		9,922,462.70	510.00	513,323.32	46.11	15,670.89	1.22	497,652.43
CUSHING INDUSTRIAL AUTHORITY		831,335.38	151,214.10	24,882.72	43.56	34,528.32	17.51	(9,645.60)
TOTALS		53,836,059.50	3,129,379.46	7,723,501.22		6,823,912.20		899,589.02

FIVE YEARS 20/21

(*) Liabilities include $283,108.19 outstanding balance for construction loan from CMA.

(**) Cash/Investment balance includes $283,108.19 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, $5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is $4,816,891.81 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of $283,108.19. Semi-Annual payments will continue to be made in January and July.

(***) General Fund FY 20/21 Reserve Range $2,392,449-$4,784,898, which is 25%-50% of budgeted expenditures. Funded at 50% threshold ($4,784,898) as of July 31, 2020.

(****) CMA Fund FY 20/21 Reserve Range is $4,052,950-$8,105,900, which is 25%-50% of budgeted expenditures. Funded at 50% threshold ($8,105,900) as of July 31, 2020.

The City of
Cushing
OKLAHOMA

| Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20, 2025 **Agenda Item No:** 4a

Subject: **Presentation of FY 2024-2025 Audit**

Staff Resources: Darla Huckabay, City Treasurer
Jerrica Worthy, Finance Director

I. Summary:

The audit is being delivered with your agenda book. A member of CBEW Professional Group will be present at the meeting to present the audit and address any questions.

II. Recommended Action:

Motion to accept the FY 2024-2025 audit.

The City of
Cushing
OKLAHOMA

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 4b

Subject: **Execution of Supplemental Agreement No.1 to Professional Engineering Consultants (PEC) Work Order No. 25-04 – Water Treatment Plant Filter Control Panel Replacement**

Staff Resources: Derek Griffith, Assistant City Manager
James Landis, Water/Sewer Maintenance Director
Chad Grisier, PE; Professional Engineering Consultants (PEC)
Ryan Ochsner, City Manager

I. Summary

In June of this year the Trustees approved work order no. 25-04 with PEC to provide design, bid and management services related to electrical improvements within the pipe gallery at the water treatment plant caused by the flood. An insurance claim has been filed but we are awaiting final approval that will be based on the actual cost of replacement which the bid process will satisfy. During the design process it was determined that the filter control panels for the plant fall under the same issue and scope. Therefore, staff is requesting approval of additional engineering in order to capture the entire area affected by the flood damage.

II. Fiscal Impact

Adequate funding was included within the FY 25/26 capital project plan to facilitate the agreement. *(252-500-5484) Actuators & Wiring - WTP*

III. Recommended Action

Authorize the Chair to execute Supplemental Agreement No. 001 to Work Order No. 25-04 with Professional Engineering Consultants (PEC) in the amount of $9,700.00 for design, bid, and management services related to filter control panel replacement at the Water Treatment Plant.

October 2, 2025

Mr. Derek Griffith, Assistant City Manager
Cushing Municipal Authority
PO Box 311
Cushing, OK 74023

Reference: Project Name: Cushing WTP Pipe Gallery Electrical Replacement – WO 25-04
Supplemental Agreement No: 001
Original Contract Date: June 16, 2025
PEC Project No.: 257050-004

Dear Mr. Griffith:

This Supplemental Agreement between the Client and Professional Engineering Consultants, P.A. (PEC), modifies the above referenced Agreement, and any other previous Supplemental Agreements as may be noted herein.

A. Modification of Scope:

1. Design the demolition and replacement of the two filter control panels that were affected by flooding damage.

B. Payment Provisions:

1.	Original Contract Amount:	$ 32,000.00
2.	The contract amount will increase by this Supplemental Agreement:	$ 9,700.00
3.	The new contract amount including this Supplemental Agreement:	$ 41,700.00

C. Authorization to Proceed:

1. Return receipt of this executed Supplemental Agreement will be considered our authorization to proceed.

Sincerely,

PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

Chad Grisier, PE
Team Lead | Civil Municipal Engineering

BC/AS:sln

ACCEPTED: CUSHING MUNICIPAL AUTHORITY

By: ______________________________

Title: ______________________________

Date: ______________________________

The City of
Cushing
OKLAHOMA
| Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 4C

Subject: **Execution of PEC Work Order No. 25-06 – East Development Concept**

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Chad Grisier, PE; Professional Engineering Consultants (PEC)

I. Summary

Following the September special where the Commission and staff discussed potential future uses for City and/or Authority owned property, staff engaged PEC to develop an agreement specifically for the CMA owned property northwest of Main and Norfolk (behind Wal-Mart) that would facilitate site discovery and land use concepts for future development. Project deliverables include the following:

Site Discovery

- Research background information for drainage patterns, street circulations, adjacent zoning, and adjacent land uses.
- Obtain existing utility information to include sanitary sewer, water, electric, natural gas, and telecommunications.
- Develop site discovery base map to incorporate publicly available data including aerial photography, topography, utility information, floodplain, and ownerships.

Land Use Concepts

- Development of one (1) preliminary land use concept in Plan View for the property using results of the site discovery services and client meetings
- Development of one (1) revised final land use concept in response to the clients preliminary review.

If the Trustees take action to appoint the Cushing Economic Development Foundation as the organization responsible for exploring opportunities related to the property, PEC will be tasked with engaging that group for input and recommendations.

II. Fiscal Impact

Adequate funding was allocated within the CMA contingency line to facilitate the agreement. *(250-502-3540) Miscellaneous/Contingency*

III. Recommended Action

Authorize the Chair to execute Work Order No. 25-06 with PEC in the amount of $15,300.00 for site discovery and land use concept services related to the Municipal Authority owned 213.34-acre tract of land located northwest of Main St. & Norfolk Rd.

PROFESSIONAL ENGINEERING CONSULTANTS

WORK ORDER NO. 25-06

This Work Order No. 25-06 is made as of this ______ day of _________, 2025 under the terms and conditions established in the Master Agreement between Client and Professional Consultant dated March 20, 2023 (the "Master Services Agreement" between City of Cushing (Client) and Professional Engineering Consultants, P.A. (PEC). Except to the extent modified herein, all terms and conditions of the Master Services Agreement shall continue in full force and effect.

SECTION A – SERVICES

A.1 PEC shall perform the following services (collectively, the "Services"):

See attached Exhibit A.

A.2 In conjunction with the performance of the Services as described above, PEC shall provide the following submittals, documents or other deliverables to Contractor:

See attached Exhibit A.

A.3 Exclusions:

See attached Exhibit A.

SECTION B – SCHEDULE

PEC shall perform the Services and deliver the above documents according to the following:

See attached Exhibit A.

SECTION C – COMPENSATION

In return for the proper performance by the Consultant of its Services, Client shall pay PEC according to the attached Exhibit A.

SECTION D – OTHER PROVISIONS

The parties agree to the following additional provisions with respect to this Work Order:

None.

CITY OF CUSHING, OKLAHOMA	PROFESSIONAL ENGINEERING CONSULTANTS, P.A.
By:________________	By: [signature]
Printed Name:________________	Printed Name: Chad Grisier, P.E.
Title:________________	Title: Team Lead, Civil Municipal Engineering
Date:________________	Date: 09/19/2025

EXHIBIT A

A. **Project Description**

1. The East Development Concept (Project) shall consist of Site Discovery and Land Use Concept services for the approximate 213.34-acre tract located in Payne County, Oklahoma, generally depicted on Exhibit B.

B. **Anticipated Project Schedule**

1. The fully executed copy of the work order will serve as PEC's notice to proceed with the services.
2. PEC shall commence its services on the Project 14 days after receiving CLIENT's notice to proceed.
3. PEC and CLIENT anticipate that the deliverables will be completed with a mutually agreed upon schedule.
4. CLIENT acknowledges that directed changes, unforeseen conditions, and other delays may affect the completion of PEC's services. PEC will not have control over or responsibility for any CLIENT, Authority Having Jurisdiction, contractor or vendor's performance schedule.

C. **Project Deliverables**

1. The Project Deliverables shall consist of the following:

   a) Site Discovery Base Map
   b) Conceptual Land Use Plan

D. **Scope of Services**

1. General Scope Items:

   a) All drawings produced by PEC will be sealed by an Engineer, and/or Surveyor licensed in the State of Oklahoma, where applicable.
   b) Attend virtual meetings with CLIENT as required.
   c) Provide project correspondence and consultation with CLIENT.
   d) Provide quality control review prior to submission of project deliverables.

2. Site Discovery Services:

   a) Using available public information, research the following background information related to the subject property: drainage patterns, street circulations, adjacent zoning, and adjacent land uses.
   b) Obtain existing utility information (if available) to include sanitary sewer, water, electric, natural gas, and telecommunications.
   c) Request title report, if not currently available from the CLIENT.
   d) Develop Site Discovery Base Map to incorporate publicly available data including aerial photography, topography, utility information, floodplain, and ownerships.

e) Our preliminary review of the available data for the existing sanitary sewer lift station located south of the site indicates that the 80 GPM operating capacity will not support development of the area. Additional concept design will be required for recommended lift station and downstream improvements once land use is identified.

3. Land Use Concept Services:

   a) Development of one (1) preliminary land use concept in Plan View for the property using results of the Site Discovery services and CLIENT meetings.
   b) Development of one (1) revised final land use concept in response to CLIENT's preliminary review.
   c) Presentation of final land use concept at one (1) City Commission meeting.

E. **Additional Responsibilities of CLIENT**

The CLIENT agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Drawings, studies, reports, and other information available pertaining to the existing site.
2. Provide access to the site as necessary.
3. Timely response to draft documents.

F. **Additional Services**

The following services can be provided by PEC at an additional cost by Supplemental Agreement:

1. Production of as-builts or release of electronic files.
2. Entitlement phases services (land use, subdivision/platting, etc.)
3. Engineer's opinion of probably cost for public or private improvements.
4. 2D/3D visualizations of concepts unless specifically listed in the Scope of Services.
5. Additional meetings will be performed on an hourly basis.
6. Conceptual or final design and cost estimation of any infrastructure improvements, including recommended water and sanitary sewer services required to support the project.
7. Analysis of existing utility systems more than what is publicly available.
8. Design of site improvements.
9. Design of off-site improvements.
10. Geotechnical investigation and report with recommendations for grading or pond design, unless included in Scope.
11. Alternate layouts and planning services not specifically listed in the Scope of Services.
12. Traffic impact analysis.
13. Railroad/Railway Coordination.
14. Entry Monument design.
15. ALTA Survey, unless included in Scope.

16. Topographic Survey, unless included in Scope.
17. Construction Phase Services: Construction Staking, Testing and Inspection.

G. Exclusions

The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Plan review fees and permit fees.
2. Environmental assessments/clearances.
3. Franchise Utility Design.
4. Railroad/Railway Design.
5. Outside consultants.
6. Special inspection services. Special inspections are usually required by building codes, building officials, or designers for structural elements of the project but may include other design disciplines and testing agencies. Any special inspection services required will be covered under a separate or supplemental agreement and are not covered under standard observation services.

H. PEC's Fees & Reimbursable Expenses

1. PEC's Fee for its Scope of Services will be on a lump sum basis in the amount of **$15,300.00**.
2. Taxes are not included in PEC's Fees. CLIENT shall reimburse PEC for any sales, use, and value added taxes which apply to these services.

EXHIBIT B

The City of
Cushing
OKLAHOMA

| Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20th, 2025 **Agenda Item No:** 4d

Subject: **Execution of Professional Engineering Consultants (PEC) Work Order No. 25-07 – 6th St. Sewer Line Replacement**

Staff Resources: Derek Griffith, Assistant City Manager
Ryan Ochsner, City Manager
Tim Huff, Water/Sewer Maintenance Director
Chad Grisier, PE; Professional Engineering Consultants (PEC)

I. Summary

This work order will facilitate the design, construction, and management of a sewer line replacement on 6th St. from Michigan Ave. to Linwood Ave.. The scope of the replacement includes approximately 620ft. of lateral sewer line that also includes the installation of 4 manholes. In 2023 the Municipal Authority was issued a consent order (23-286) by ODEQ that mandated a plan for improvement of certain sections of the Michigan trunk line. That plan was submitted in June of this year by PEC. This action is related to the actual construction of the first phase of that plan. The total budgeted for the project in this fiscal year is $500K.

II. Fiscal Impact

Adequate funding was included within the FY 25/26 capital project plan to facilitate the agreement. *(252-500-5527) Michigan Trunk Line*

III. Recommended Action

Authorize the Chair to execute Work Order No. 25-07 with Professional Engineering Consultants (PEC) in the amount of $28,900.00 for design, bid, and management services related to replacement of approximately 620 feet of lateral sewer line on 6th Street from Michigan Avenue to Linwood Avenue and to authorize payment.

PROFESSIONAL ENGINEERING CONSULTANTS

WORK ORDER NO. 25-07

This Work Order No. 25-07 is made as of this _______ day of __________, 2025 under the terms and conditions established in the Master Agreement between Client and Professional Consultant dated March 20, 2023 (the "Master Services Agreement" between City of Cushing (Client) and Professional Engineering Consultants, P.A. (PEC). Except to the extent modified herein, all terms and conditions of the Master Services Agreement shall continue in full force and effect.

SECTION A – SERVICES

A.1 PEC shall perform the following services (collectively, the "Services"):
See attached Exhibit A.

A.2 In conjunction with the performance of the Services as described above, PEC shall provide the following submittals, documents or other deliverables to Contractor:
See attached Exhibit A.

A.3 Exclusions:
See attached Exhibit A.

SECTION B – SCHEDULE

PEC shall perform the Services and deliver the above documents according to the following:
See attached Exhibit A.

SECTION C – COMPENSATION

In return for the proper performance by the Consultant of its Services, Client shall pay PEC according to the attached Exhibit A.

SECTION D – OTHER PROVISIONS

The parties agree to the following additional provisions with respect to this Work Order:
None.

CUSHING MUNICIPAL AUTHORITY	PROFESSIONAL ENGINEERING CONSULTANTS, P.A.
By:______________________	By: [signature]
Printed Name:______________________	Printed Name: Chad Grisier, P.E.
Title:______________________	Title: Team Lead, Civil Municipal Engineering
Date:______________________	Date: 10/01/2025

6th Street Sanitary Sewer Replacement
EXHIBIT A

A. Project Description

1. The Project includes Survey and Civil engineering design services for the replacement of approximately 620 feet of existing 6" lateral sanitary sewer connecting to the Michigan Avenue trunk line at East 6th Street as shown in the conceptual drawing included as Exhibit B.
2. The Project delivery method is design-bid-build.

B. Anticipated Project Schedule

1. PEC shall commence its services on the Project 14 days after receiving Client's notice to proceed.
2. PEC and Client anticipate that the design duration to complete ODEQ permitting documents will be approximately 60 days after receiving Notice to Proceed.
3. Client acknowledges that directed changes, unforeseen conditions, and other delays may affect the completion of PEC's services. PEC will not have control over or responsibility for any contractor or vendor's performance schedule.

C. Project Deliverables

1. This Project Deliverables shall consist of the following sealed by an Engineer licensed in the State of Oklahoma where applicable:
   a) 30% Preliminary Plans
   b) 60% Progress Plans and Specifications
   c) Oklahoma Department of Environmental Quality (ODEQ) Permit and Engineering Report
   d) 100% Final Plans and Specifications

D. Scope of Services

1. Topographic Survey Services including:
   a) Topographic survey of the area noted in Exhibit B. Contours will be developed at one-foot intervals.
   b) Vertical control will be referenced to NAVD '88 datum and horizontal control will be referenced to the Oklahoma State Plane Coordinate System NAD '83 (Oklahoma North Zone 3501).
   c) Public right-of-way and adjacent ownership information and property lines will be provided on approximately six (6) properties along the alignment.
   d) All observable utilities and as flagged by OKIE One Call will be shown on the final survey. PEC will not be responsible for searching for utilities beyond utilizing the One Call system.
   e) All storm structures, sanitary structures and lines will be shown with elevations of manhole rims and pipe flow lines noted on the final survey. Also pipe size and material will be noted when ascertainable.
   f) Exhibits and legal descriptions for proposed easements along the sanitary sewer alignment can be prepared for $400/parcel.

2. General Scope Items for Civil Engineering Services including:

a) Conduct one pre-design site visit to assess existing conditions.
b) Participate in a kickoff meeting to discuss project improvements.
c) Attend up to two (2) progress design meetings with Client.
d) Provide Engineer's opinion of probable construction cost.
e) Provide project bidding services including:

i. Advertise PROJECT and distribute bid documents to prospective bidders.
ii. Respond to bidder's requests for information during the bidding process.
iii. Maintain bid document holders list.
iv. Attend and assist in facilitating the pre-bid conference, if applicable.
v. Attend bid opening and prepare bid tabulation.
vi. Provide bid tabulation and notice of award to CLIENT.

3. Civil Design Services including:

a) Review property, easement and right-of-way locations.
b) Determine sewer line alignment, locations, and service lateral connections. The sanitary sewer main will be upsized to 8" to meet minimum ODEQ standards.
c) It is anticipated that approximately 10 services lateral connections will be required.
d) Produce alternative design concept plans 30% for review with City Staff. Review alternative options for ease of construction, permitting requirements, easement or property acquisition requirements. Complete alignment walkthrough with Client.
e) Provide a complete set of construction drawings (60%) and details, including Cover Sheet, key map, plan/profiles, coordinate geometry data, erosion control plans, and associated details. Review construction documents with City Staff.
f) Prepare an ODEQ engineering report and permit application and submit application to ODEQ for approval.
g) Provide construction drawings (100%), project specifications including front-end bidding/contract documents and technical specifications. City Standard Specifications will be utilized where applicable.
h) Summarize project quantities and estimate probable construction costs.
i) Identify all utilities within the project limits and coordinate resolution of potential conflicts with each company.
j) Provide Engineer's opinion of probable construction cost.

4. Construction Administration Services include:

a) Attend and assist in facilitating the preconstruction conference.
b) Review shop drawings for systems and elements designed by PEC. Review period will be 14 calendar days after received by PEC office unless other terms are agreed to by PEC and Client.
c) Review Contractor's material test certifications for compliance with plans and specifications.
d) Respond to RFIs generated by the contracting team. Response will be provided in 7 working days after received by PEC office unless other terms are agreed to by PEC and Client.
e) Consult with the Resident Inspector regarding interpretations or clarifications of the plans and specifications.
f) Provide decisions in accordance with the Contract Documents on questions regarding this work.

g) Review Change Orders covering modifications or revisions necessitated by field conditions.
h) Make a maximum of two (2) visits to the PROJECT site to determine Contractor's progress and general character of the work.
i) Perform one (1) final construction observation site visit following substantial completion and develop a written punch list of remaining items required for final acceptance.

E. Additional Responsibilities of Client

The Client agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Drawings, studies, reports, and other information available pertaining to the existing site.
2. Payment of any plan review and/or permitting fees.
3. Provide right of entry for PEC's personnel in performing site visits, field surveys, and inspections.
4. All coordination with landowners and/or tenants for temporary or permanent easements will be conducted by Client.
5. Promptly review all preliminary study reports, drawings, recommendations, contract documents, and other data submitted by PEC, and to advise PEC of any desired corrections, modifications, or additions thereto.
6. Provide plan changes to PEC design team with adequate time to revise the documents or the submitted and notify PEC that said changes are coming with description of changes to help design team expedite the necessary adjustments.
7. Pay PEC for authorized additional work associated with services not included in Exhibit 'A', or overages of the quantities outlined in Exhibit 'A'.

F. Additional Services

The following services can be provided by PEC at an additional cost by Supplemental Agreement:

1. Production of record drawings, as-builts, or release of electronic files.
2. Meetings in excess of the number above will be performed on an hourly basis.
3. Analysis of existing utility systems.
4. Plan revisions, as necessary, to reduce the cost of construction after issue of Construction Documents. (Typically referred to "Value Engineering" or "VE".)
5. Design of any water pump stations or sanitary sewer lift stations.
6. Telecommunications design and SCADA.
7. Platting and/or Zoning change processes.
8. Construction Testing and Inspection, Construction Staking.
9. Alternate designs not specifically listed in the Scope of Services.
10. Environmental Information Document (EID) and performance of environmental and cultural resource reviews required for project funding.
11. Develop a Storm Water Pollution Prevention Plan (SWPPP) and supporting documentation for the preparation of a Notice of Intent (NOI) permit application for submission to ODEQ.

G. Exclusions

The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Permitting/Application/Review Fees
2. Filing Fees
3. Franchise Utility Design.

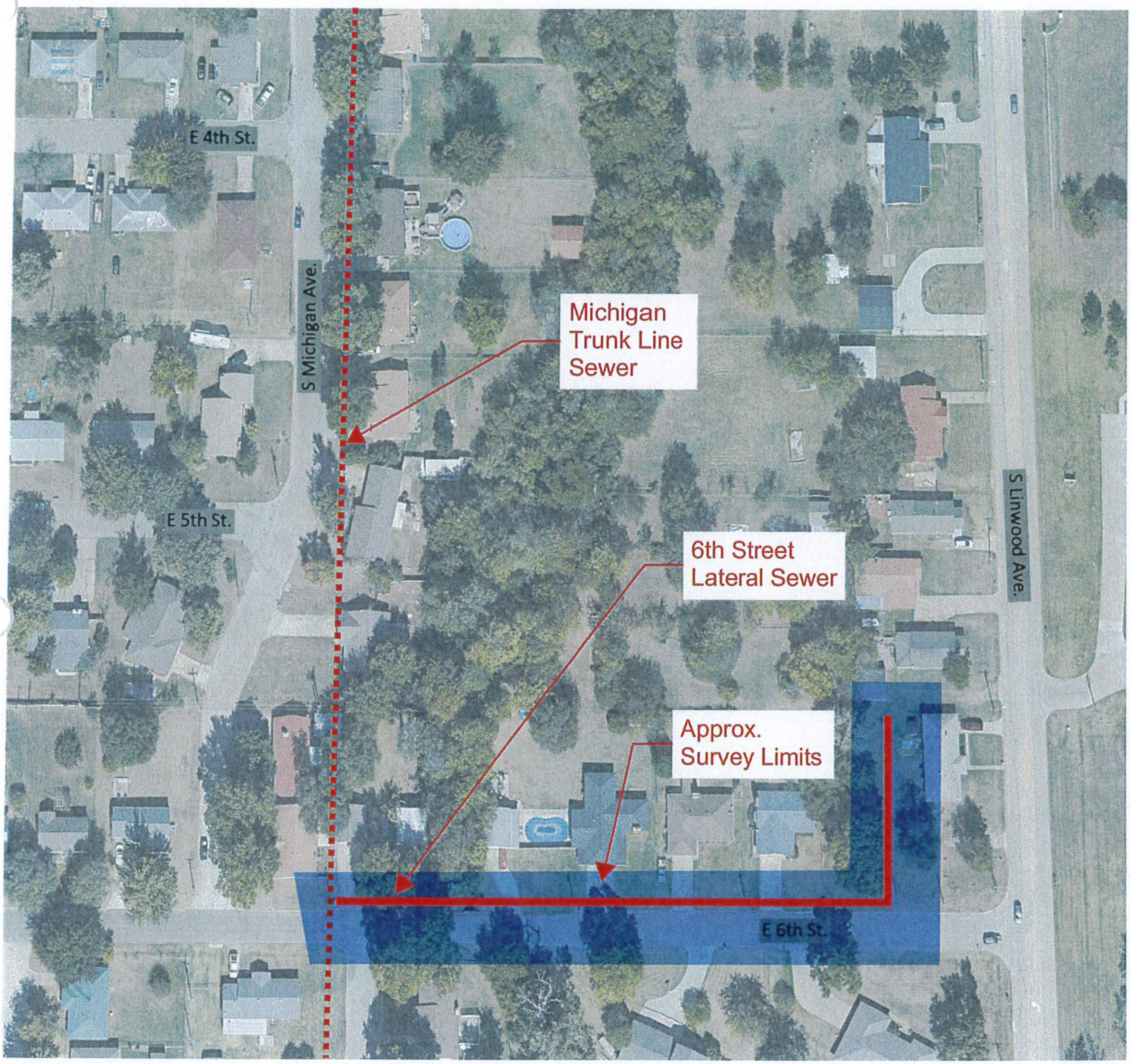
H. PEC's Fees & Reimbursable Expenses

1. PEC will invoice Client one time per month for services rendered and Reimbursable Expenses incurred in the previous month. Client agrees to pay each invoice within 30 days after receipt.
2. PEC's Fee for its Scope of Services will be on a lump sum basis in the amount of **$28,900.00.**

Discipline	
Survey	$4,500.00
Project Management	$3,600.00
Project Design, Permitting, & Bidding	$15,800.00
Construction Administration	$5,000.00
Totals	**$28,900.00**

3. PEC will invoice Client additional cost to prepare proposed easement parcels, not exceeding $400 per each parcel.
4. Taxes are not included in PEC's Fees. Client shall reimburse PEC for any sales, use, and value added taxes which apply to these services.

EXHIBIT B



E 4th St.
E 5th St.
S Michigan Ave.
S Linwood Ave.
E 6th St.
Michigan Trunk Line Sewer
6th Street Lateral Sewer
Approx. Survey Limits

The City of
Cushing
OKLAHOMA

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: October 20, 2025 **Agenda Item No:** 5a

Subject: **Declaration of CMA Owned Surplus Equipment and Materials**

Staff Resources: Ryan Ochsner, City Manager
Derek Griffith, Assistant City Manager
Jeremy Brown, Fleet Maintenance Director

I. Summary:

The Cushing City Code requires that surplus and/or obsolete property with a value greater than $1,500.00 be declared obsolete and surplus by the Board of Trustees. Staff is requesting that the list of materials set forth in the attached "Exhibit A" of Resolution No. 13-2025 be declared obsolete and surplus to allow the proper sale and disposal. It is the intent of staff to enlist the services of an online auction company to advertise and sell the property listed for surplus where appropriate.

II. Fiscal Impact:

Staff anticipates this action will generate some amount of proceeds but are unsure of the total amount.

III. Recommended Action:

Approve the Resolution No. 13-2025, declaring the material and equipment listed in "Exhibit A" to be surplus property and authorizing its sale and disposal according to Cushing City Code.

CUSHING MUNICIPAL AUTHORITY
RESOLUTION NO. 13-2025

A RESOLUTION DECLARING CERTAIN MUNICIPAL AUTHORITY OWNED PERSONAL PROPERTY TO BE OBSOLETE OR SURPLUS; AUTHORIZING AND DIRECTING THE CITY MANAGER TO SELL OR OTHERWISE DISPOSE OF SUCH OBSOLETE OR SURPLUS PROPERTY; AND PROVIDING FOR NOTICE OF SALE.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY, CUSHING OKLAHOMA AS FOLLOWS:

Section 1. Pursuant to Section 2-12 of the Cushing City Code, certain Municipal Authority owned personal property described on the attached Exhibit "A" be and hereby is declared to be obsolete or surplus.

Section 2. The City Manager be and hereby is authorized and directed to sell or otherwise dispose of such obsolete or surplus property by sealed bids or public auction to the highest bidders for cash, or if the value of such item is less than $500.00, said property may be sold or disposed of by another manner if in the best interest of the City of Cushing. If disposed of by bid or auction and no reasonable bid is received, the City Manager may reject all bids and give notice of sale again pursuant to §2-12 of the Cushing City Code.

Section 3. Notice of such sales shall be made in such manner as the City Manager deems it necessary to adequately reach prospective buyers to give them an opportunity to make a bid.

PASSED AND APPROVED THIS 20th DAY OF OCTOBER 2025.

____
B.J. ROBERSON, CHAIRMAN
BOARD OF TRUSTEES

ATTEST:

____
JERRICA WORTHY, CITY CLERK

APPROVED AS TO FORM:

____
MATT PETERS, CITY ATTORNEY

CMA Surplus Equipment 3

Exhibit "A"

YEAR	MAKE	MODEL	VIN /SERIAL	Description
		EQUIPMENT		
	TSURUMI		TPG3-4500HX	4500 WATT A.C. GENERATOR
		MISC.		
		Old Backhoe Digger Bucket		BACKHOE DIGGER BUCKET
				COUNTER WEIGHT
		Old Fencing		CHAIN LINK FENCING
		750 Gal.		WATER TANK
				TIN
		10260 lbs.		BRASS WATER METER
		Assortment Diameter		PIPE
		Alumnium		WIRE
				GRATING
		Metal		SQUARE TUBING
		125+/- Metal Light Poles / Mounting Arms		METAL LIGHT POLES
		Box Blade		BOX BLADE
		Gate		OLD GATE
		Old Polycarts		POLYCARTS
		Wood Burning		STOVE /HEATER