

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
TUESDAY January 16, 2024
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on January 16, 2024. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$757,064.13
- b. Approve minutes: December 18, 2023 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,200.00 for payment of Invoice No.16868 for inspection services.
- f. Authorize the City Manager to execute the Adult and Family Services (AFS) Mobile Offices Parking Space Sharing and Premises Use Agreement between the City of Cushing and the Oklahoma Department of Human Services for a term of 1-year with the option to renew up to four (4) additional one (1) year periods.
- g. Authorize the City Manager to issue a purchase order to Longreach Steel in an amount up to \$6,311.29 for the purchase of metal and insulation for an umpire building at the sports complex, and to authorize payment.
- h. Appoint one member to serve the remainder of a three year term on the Senior Citizens Center Advisory Board through April 2024.
- i. Acknowledge two expiring terms on the Cushing Housing Authority.
- j. Statement of cash and investments as of December 31, 2023.

4. Items Removed from Consent Agenda

5. General Business

- a. Consideration and action on recommendation from Planning Commission to grant, with certain stipulations, a Conditional Use Permit to operate a bar on Lots 1-4 of the Thompson & Bellis Subdivision of Lots 1-5, Block 33, South Addition to the City of Cushing (221 North Cleveland).
- b. Authorize the City Manager to solicit bids and provide notice of award to the lowest, best bid for the improvement of streets identified by the Commission in an amount up to \$4,000,000.00 that includes engineering services, and to authorize payment.

6. Resolutions

- a. **RESOLUTION NO. 01-2024:** A resolution authorizing and directing the Chairman, Board of Commissioners, to proclaim the holding of an election in the City of Cushing, Oklahoma, for the purpose of submitting to the registered, qualified voters of said city the question of amendment to Section 5 (m), Article Four, of the Charter of the City of Cushing, Oklahoma, so as to provide that the City Manager shall be the purchasing agent for the city subject to any regulations which the Board of Commissioners may proscribe; amendment to Section 1, Article Eleven, of the Charter of the City of Cushing, Oklahoma, so as to provide that the Board of Commissioners shall have the power to sell any property, provided that when the value of such exceeds \$250,000.00, the question of sale shall first be submitted to the electors of the city; amendment to Section 2, Article Thirteen, of the Charter of the City of Cushing, Oklahoma so as to provide updated dates for filing of nominations for primary elections; amendment to Section 3), Article Thirteen, of the Charter of the City of Cushing, Oklahoma, so as to provide updated dates on election forms; amendment to Section 6, Article Thirteen, of the Charter of the City of Cushing, Oklahoma, so as to provided updated dates on election forms.

7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Executive Session


- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property. Presentation by Economic Development Director Bruce Johnson.
- b. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property. Presentation by Economic Development Director Bruce Johnson.
- c. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- d. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- e. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

9. City Manager's Communications

10. Commissioners Community Announcements

11. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:50 AM on January 12, 2024.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

DECEMBER 2023 PAYROLL

CITY OF CUSHING

** DECEMBER 15, 2023 **

REGULAR PAYROLL	\$231,199.18
AIRPORT PAYROLL	\$4,269.03
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$130,074.56
TOTAL	\$365,542.77

** DECEMBER 29, 2023 **

REGULAR PAYROLL	\$240,331.03
AIRPORT PAYROLL	\$4,320.44
LONGEVITY	\$10,022.88
BUY BACK SICK	\$4,433.06
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$46,196.37
TOTAL	\$305,303.78

TOTAL CITY PAYROLL FOR MONTH OF DECEMBER 2023

\$670,846.55

DECEMBER 2023 CLAIMS

CITY OF CUSHING

GENERAL FUND (110)	\$83,292.02
GENERAL FUND (110) ADDED TO CLAIMS	\$350.00
STREET & ALLEY FUND (111)	\$855.25
CAPITAL IMPROVEMENT FUND (114)	\$0.00
LIBRARY/QUADRAPLEX FUND (120)	\$0.00
COURT FUND (125)	\$0.00
AIRPORT SPECIAL FUND (126)	\$891.78
AIRPORT FUND (126) ADDED TO CLAIMS	\$0.00
2009 SALES TAX FUND (138)	\$828.53
GRANT FUND (139)	\$0.00
TOTAL	\$86,217.58

PACKET : 22251 22252
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 01 COMMISSION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0000	CIMARRON VALLEY COMMUNI	I-6830	110-501-3451	PUBLICATION E TREE TRIMMING 12/6,12/13	089791	40.20
		I-6831	110-501-3451	PUBLICATION E CUP 221 N CLEVELAND	089791	5.60
DEPARTMENT 01 COMMISSION					TOTAL:	45.80

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00	AT&T	I-12/2023	110-502-3490	TELEPHONE MONTHLY PHONE CHARGE	089773	395.63
01-0259	TERRY BRANNON	I-12/23	110-502-3540	MISCELLANEOUS BUSINESS MTG BREAKFAST	089784	36.29
01-0411	CONTINGENT FUND	I-24059	110-502-3540	MISCELLANEOUS RE-IM PROPERTY ABATEMENT	089793	240.64
01-0540	QUILL CORPORATION	I-36207694	110-502-3440	OFFICE SUPPLI GREEN COPY PAPER	089841	124.99
01-0631	AT&T MOBILITY	I-X01092024	110-502-3490	TELEPHONE ACCT#287301630651	089775	3,917.17
01-1382	AVAYA, INC.	I-2221789244	110-502-3490	TELEPHONE MONTHLY SERVICE @ CYCC	089777	58.27
01-2294	OPTIMUM	I-12/2023 DIGITALINK	110-502-3490	TELEPHONE DIGITALINK/FAX LINES	089834	444.74
		I-12/2023 EDGEWOOD	110-502-3490	TELEPHONE EDGEWOOD LIFT STATION	089835	25.03
01-2663	VISA	I-12/18/2023	110-502-3540	MISCELLANEOUS PIZZA/COMMISSION MEETING	089857	66.94
		I-12/2023	110-502-3540	MISCELLANEOUS BUSINESS MEETING	089857	38.55
		I-12/7/2023	110-502-3540	MISCELLANEOUS BUSINESS MEETING	089857	50.96
		I-354721682	110-502-3540	MISCELLANEOUS ANNU FEE12/17/23-12/16/24	089857	1,344.00
		I-354721682	110-502-3540	MISCELLANEOUS MTHLY FEE12/17/23-1/16/24	089857	35.00
01-3287	XCEL OFFICE SOLUTIONS	I-35624072	110-502-3342	EQUIPMENT CON STANDARD PMT	089862	344.74
		I-35624072	110-502-3342	EQUIPMENT CON BLACK IMAGES	089862	193.91
		I-35624072	110-502-3342	EQUIPMENT CON COLOR IMAGES	089862	774.61
01	DEMCO, INC.	I-7407948	110-502-3540	MISCELLANEOUS DISPLAY CASES	089797	1,652.97
01-4418	AMAZON CAPITAL SERVICES	I-1L9K-RGTF-KTKT	110-502-3322	CUSTODIAL SUP D BATTERIES	089771	32.97
01-4634	STILLWATER MEDICAL CENT	I-11/2023	110-502-3343	EMPLOYEE MEDI DRUG SCREEN/PHYSICAL	089847	155.00
01-4687	OPTIMUM BUSINESS	I-101165369	110-502-3342	EQUIPMENT CON DIGITAL TRUNK SERVICES	089837	375.00
01-4934	HEATHER STOKES	I-01/2024	110-502-3322	CUSTODIAL SUP CLEANING FOR JANUARY	089848	1,200.00
DEPARTMENT 02 GENERAL GOVERNMENT					TOTAL:	11,507.41

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 03 ATTORNEY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4438	DELTA DENTAL OF OKLAHOM	I-1910773A	110-503-1050	MEDICAL/LIFE ATTORNEY	089796	67.70
01-4438	JONATHAN HUSEMAN	I-12/2023	110-503-3302	AUTO ALLOWANC AUTO ALLOWANCE	089810	450.00
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	089851	6.51
01-5174	SUN LIFE	I-12/2023 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	089850	10.26
01-5212	LEXISNEXIS, A DIVISION	I-3094889979	110-503-3451	PUBLICATION E PUBLICATION EXPENSE	089818	111.00
DEPARTMENT 03 ATTORNEY					TOTAL:	645.47

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 04 CITY MANAGER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
000009	TERRY BRANNON	I-12/2023	110-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	089784	450.00
01-0540	QUILL CORPORATION	I-36098266	110-504-3440	OFFICE SUPPLI FILE POCKETS, FILE JACKETS	089841	276.93
		I-36230655	110-504-3440	OFFICE SUPPLI VINYL COATED PAPER CLIPS	089841	25.47
01-2663	VISA	I-200002884	110-504-3491	TRAINING/TRAV BUDGET CONF TERRY BRANNON	089857	95.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-504-1050	MEDICAL/LIFE CITY MANAGER	089796	90.69
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	089851	8.64
01-5174	SUN LIFE	I-12/2023 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	089850	13.75
DEPARTMENT 04 CITY MANAGER					TOTAL:	960.48

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 05 FINANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	B & C BUSINESS PRODUCTS					
		I-0524734-001	110-505-3440	OFFICE SUPPLI 1099 NEC/ENVELOPES	089778	60.00
		I-0524926-001	110-505-3440	OFFICE SUPPLI 1099 MISC/ENVELOPES	089778	60.45
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1910773A	110-505-1050	MEDICAL/LIFE FINANCE	089796	136.03
01-4418	AMAZON CAPITAL SERVICES					
		I-14NQ-1K31-RR3Y	110-505-3440	OFFICE SUPPLI DESK CALENDAR	089771	5.39
01-4550	TELADOC HEALTH, INC.					
		I-3035572 CITY	110-505-1050	MEDICAL/LIFE FINANCE	089851	12.96
01-5174	SUN LIFE					
		I-12/2023 CITY	110-505-1050	MEDICAL/LIFE FINANCE	089850	20.65
DEPARTMENT 05 FINANCE					TOTAL:	295.48

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 06 COURT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
03	OKLA MUNICIPAL COURT CL	I-01/2024 K. VIEYRA	110-506-3330	DUES/MEMBERSH OMCCA WORKSHOP	089831	35.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-506-1050	MEDICAL/LIFE COURT	089796	21.70
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-506-1050	MEDICAL/LIFE COURT	089851	2.20
01-5174	SUN LIFE	I-12/2023 CITY	110-506-1050	MEDICAL/LIFE COURT	089850	3.39
DEPARTMENT 06 COURT					TOTAL:	62.29

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 07 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0411	JOHN DEERE FINANCIAL (A)	I-B36785	110-507-3540	POLICE K-9 OP K9 DOG FOOD	089776	215.97
01-0411	CONTINGENT FUND*	I-24056	110-507-3491	TRAINING/TRAV RE-IM CHRIS HAYWOOD/MEALS	089793	34.09
01-0701	OKLAHOMA DEPT OF PUBLIC	I-LET-012916	110-507-3342	EQUIPMENT CON OLETS FEE-NOVEMBER 2023	089833	450.00
01-1387	MACCO PROMOTIONS INC	I-69191-1	110-507-3500	UNIFORMS/BADG POLO SHIRTS & HOODIES	089820	370.00
		I-69195-1	110-507-3500	UNIFORMS/BADG ARTWORK-CITY OF CUSHING	089820	55.00
01-2250	B & C BUSINESS PRODUCTS	I-0524680-001	110-507-3341	EQUIPMENT PAR BOOKCASE, FOLDERS	089778	327.11
01-2663	VISA	I-12/6/2023 POLICE	110-507-3333	POSITIVE PROM FLOWERS/CLYDE GREEN SVCS	089857	60.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-507-1050	MEDICAL/LIFE POLICE	089796	1,132.30
01-4418	AMAZON CAPITAL SERVICES	I-1FVC-L7HL-VPR6-E	110-507-3500	UNIFORMS/BADG CUFF/MAG CASE, PONCHO'S	089771	90.54
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-507-1050	MEDICAL/LIFE POLICE	089851	107.91
01-5174	SUN LIFE	I-12/2023 CITY	110-507-1050	MEDICAL/LIFE POLICE	089850	171.68
DEPARTMENT 07 POLICE					TOTAL:	3,014.60

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 08 COMMUNITY DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CONTINGENT FUND					
		I-24060	110-508-3342	EQUIP CONTRAC RELEASE OF LIENS	089793	108.00
01-1293	WALMART					
		I-02693	110-508-3440	OFFICE SUPPLI FILE CRATES	089860	35.82
		I-05938A	110-508-3440	OFFICE SUPPLI WATER, BATTERIES, CALENDAR	089860	70.24
01-1551	OKLA MUNICIPAL LEAGUE					
		I-087694	110-508-3330	DUES/MEMBERSH OK CODE ENFORCEMENT DUES	089832	50.00
01-2250	B & C BUSINESS PRODUCTS					
		I-0524911-001	110-508-3440	OFFICE SUPPLI FOLDERS, CLIP BINDERS	089778	87.56
01-2663	VISA					
		I-12/2023 DAWES	110-508-3491	TRAINING/TRAV PROV 2B ELECTRICAL EXAM	089857	130.00
		I-2639176124	110-508-3342	EQUIP CONTRAC ACROBAT PRO-DECEMBER	089857	19.99
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1910773A	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	089796	136.03
01-4550	TELADOC HEALTH, INC.					
		I-3035572 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	089851	12.96
01-5174	SUN LIFE					
		I-12/2023 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	089850	20.62
DEPARTMENT 08 COMMUNITY DEVELOPMENT					TOTAL:	671.22

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0001	SUMMIT UTILITIES OKLAHO	I-12/2023 BUS BARN	110-509-3310	BUILDING MAIN ACCT#210100482751	089849	39.76
		I-12/2023 SFTY CTR	110-509-3310	BUILDING MAIN ACCT#210100383409	089849	1,269.49
01-0247	BOUND TREE MEDICAL LLC	I-85173672	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	089783	216.46
01-0411	CONTINGENT FUND	I-24055	110-509-3424	MILEAGE/MEALS PETTY CASH	089793	103.23
		I-24058	110-509-3424	MILEAGE/MEALS PETTY CASH	089793	59.23
01-0679	AIRGAS USA, LLC	I-5504061159	110-509-3343	MED SUPPLIES- RENT CYL MED OXYGEN	089770	34.64
		I-5504061990	110-509-3343	MED SUPPLIES- RENT CYL MED OXYGEN	089770	52.58
		I-9144572272	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089770	247.37
		I-9144837800	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089770	215.51
		I-9145059216	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089770	233.82
		I-9145318646	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089770	214.90
01-0813	FIRE SERVICE TRAINING	I-0090902	110-509-3491	TRAINING/TRAV OK EMS INSTRUCTOR UPDATE	089801	160.00
01-1008	GRIMSLEY'S	I-479300	110-509-3322	CUSTODIAL SUP DISINFECTANT CLEANER	089806	119.37
		I-480377	110-509-3322	CUSTODIAL SUP TISSUE,TOWELS,LIQUID DEOD	089806	219.32
01-1293	WALMART	I-01190	110-509-3485	SPEC PROGRAM/ COFFEE,TEA,SUGAR	089860	180.44
		I-02133A	110-509-3310	BUILDING MAIN POWER SUPPLY USP	089860	297.00
		I-03260	110-509-3325	DONATED FUNDS TABLE COVERS	089860	44.96
		I-04725	110-509-3500	UNIFORMS/BADG UNIFORM SHIRTS	089860	75.94
		I-06158	110-509-3325	DONATED FUNDS TEA,LEMONADE	089860	29.40
		I-06193B	110-509-3325	DONATED FUNDS LTG 3 WHT	089860	23.94
		I-07375B	110-509-3325	DONATED FUNDS SUGAR,COFFEE,CREAMER	089860	67.70
01-1424	MACCO PROMOTIONS INC	I-69077-1	110-509-3500	UNIFORMS/BADG UNIFORM COAT EMBROIDERY	089820	79.00
		I-69191-1	110-509-3500	UNIFORMS/BADG POLO SHIRTS & HOODIES	089820	365.15
		I-69195-1	110-509-3500	UNIFORMS/BADG ARTWORK-CITY OF CUSHING	089820	50.00
01-1424	MEDICLAIMS INC	I-23-6500	110-509-3323	BILLING EXPEN BILLING EXPENSE/EMS	089823	6,976.93
01-1449	MILA'S FABRICS	I-8649-5	110-509-3500	UNIFORMS/BADG UNIFORM PATCH UPDATES	089825	184.00
		I-8653-46	110-509-3500	UNIFORMS/BADG UNIFORM PATCH UPDATES	089825	270.00
01-1687	CHEMSEARCH	I-8512137	110-509-3310	BUILDING MAIN HVAC WATER ANALYSIS	089790	96.33

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 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2	STERICYCLE, INC	I-8005596544	110-509-3343	MED SUPPLIES- MEDICAL WASTE	089846	394.29
01-2250	B & C BUSINESS PRODUCTS					
		I-0524774-001	110-509-3440	OFFICE SUPPLI SHIPPING	089778	58.54
		I-0524775-001	110-509-3440	OFFICE SUPPLI GEL PENS	089778	19.89
		I-0525055-001	110-509-3440	OFFICE SUPPLI SHIPPING	089778	14.61
		I-0525073-001	110-509-3440	OFFICE SUPPLI SHIPPING	089778	51.14
		I-0525097-001	110-509-3440	OFFICE SUPPLI COFFEE FILTERS	089778	12.44
		I-0525134-001	110-509-3440	OFFICE SUPPLI SHIPPING	089778	15.11
		I-0525200-001	110-509-3440	OFFICE SUPPLI SHIPPING	089778	45.85
01-2336	SPECIAL OPS UNIFORMS IN					
	I-813044		110-509-3500	UNIFORMS/BADG UNIFORM BADGES/JACKETS	089845	239.96
01-2808	DELTA DENTAL OF OKLAHOM					
	I-1910773A		110-509-1050	MEDICAL/LIFE FIRE	089796	1,222.98
01-3593	DENNIS BLACKSTAD					
	I-01/2024		110-509-3320	CONTRACTS-DR. MEDICAL DIRECTOR FEE	089781	750.00
01-3704	BROKEN ARROW ELECTRIC S					
	I-S3143298.001		110-509-3310	BUILDING MAIN LED LAMPS	089785	50.15
01-4132	TELEFLEX, LLC					
	I-9507770925		110-509-3343	MED SUPPLIES- IO NEEDLES	089852	562.50
	I-9507793392		110-509-3343	MED SUPPLIES- IO POWER DRIVER	089852	308.50
01-4186	CARRIER CORPORATION					
	I-90293928A		110-509-3310	BUILDING MAIN BELTS, FILTERS, LABOR	089787	3,870.18
01-4350	LAW ENFORCEMENT PSYCHOL					
	I-2023-1141		110-509-3489	TESTS AND LIC MMPI-NEW HIRE/W.SHIDELER	089817	125.00
01-4623	MCKESSON MEDICAL-SURGIC					
	I-21422193		110-509-3343	MED SUPPLIES- SYRINGES, GLOVES	089822	450.52
	I-21422442		110-509-3343	MED SUPPLIES- CONNECTOR, IV	089822	85.81
	I-21424667		110-509-3343	MED SUPPLIES- AIRWAY, NASO	089822	24.65
	I-21447852		110-509-3343	MED SUPPLIES- CARTRIDGES, BLADES	089822	132.34
	I-21454855		110-509-3343	MED SUPPLIES- CYNCH LOKS	089822	147.25
	I-21483097		110-509-3343	MED SUPPLIES- DEX, IVSOL	089822	72.70
01-4925	YOUR HEALTH LLC					
	I-INV-000669		110-509-3489	TESTS AND LIC PRE-EMPLOYMENT EXAM	089863	1,000.00
01-5023	BLAKE O'SHELL					

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 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-523	BLAKE O'SHELL		continued			
		I-08023	110-509-3325	DONATED FUNDS CHRISTMAS MEAL	089830	197.93
01-5024	DALTON RODGERS					
		I-12/2023	110-509-3491	TRAINING/TRAV TRAVEL REIMBURSEMENT	089843	75.00
01-5174	SUN LIFE					
		I-12/2023 CITY	110-509-1050	MEDICAL/LIFE FIRE	089850	185.43
01-5229	ISAAC CAGLE					
		I-12/2023 CAGLE	110-509-3491	TRAINING/TRAV STATE EMS LICENSE	089786	88.96
		I-816984	110-509-3491	TRAINING/TRAV NATIONAL EMS LICENSE	089786	104.00
01-5236	DANIEL KARLIN					
		I-12/2023 D. KARLIN	110-509-3491	TRAINING/TRAV RE-IM TRAVEL/TRAINING	089814	1,044.97
DEPARTMENT 09 FIRE/AMBULANCE					TOTAL:	23,393.72

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 11 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AMERICAN WELDING SUPPLY					
		I-548300	110-511-3453	PARK MAINTENA ACETYLENE	089772	48.99
		I-548589	110-511-3453	PARK MAINTENA SCHEDULE 40 PIPE	089772	51.25
01-0135	JOHN DEERE FINANCIAL (A					
		I-N36195	110-511-3453	PARK MAINTENA SCREWDRIVERS, COFFEE	089776	30.99
		I-N37023	110-511-3453	PARK MAINTENA IMPACT DRILL	089776	429.99
01-0464	CUSHING LUMBER COMPANY					
		I-257857	110-511-3453	PARK MAINTENA BRUSHES	089795	3.56
		I-257911	110-511-3453	PARK MAINTENA PAINT ROLLER	089795	5.99
		I-258097	110-511-3453	PARK MAINTENA PAINT BRUSHES	089795	5.34
		I-258128	110-511-3453	PARK MAINTENA LINE LEVEL	089795	3.99
		I-258267	110-511-3453	PARK MAINTENA SEMI GLOSS PAINT	089795	40.99
		I-258463	110-511-3453	PARK MAINTENA BOLTS, NUTS	089795	3.28
		I-258478	110-511-3453	PARK MAINTENA BOLTS, NUTS, WASHERS	089795	6.65
01-0555	THE RAILROAD YARD, INC.					
		I-0300095-IN	110-511-3453	PARK MAINTENA PIPE	089854	84.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1910773A	110-511-1050	MEDICAL/LIFE PARKS	089796	226.72
01-4550	TELADOC HEALTH, INC.					
		I-3035572 CITY	110-511-1050	MEDICAL/LIFE PARKS	089851	21.60
01-4849	CLEAN UNIFORM COMPANY					
		I-12/2023 CITY	110-511-3453	PARK MAINTENA UNIFORMS-PARKS	089792	48.60
01-5174	SUN LIFE					
		I-12/2023 CITY	110-511-1050	MEDICAL/LIFE PARKS	089850	34.37
DEPARTMENT 11 PARKS					TOTAL:	1,046.31

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	1	SUMMIT UTILITIES OKLAHO				
		I-12/2023 SVC	110-512-3501	UTILITIES ACCT#210100267475	089849	113.86
01-0443	CROW-BURLINGAME CO					
	C-104-109156	110-512-3510	VEHICLE MAINT CREDIT-ABS SPEED SENSOR	089794	77.52-	
	I-104-109136	110-512-3510	VEHICLE MAINT CARM BJNT ASY	089794	86.48	
	I-104-109157	110-512-3510	VEHICLE MAINT AB SENSOR	089794	46.92	
	I-104-109220	110-512-3510	VEHICLE MAINT WINDSHIELD SP	089794	83.76	
	I-104-109235	110-512-3510	VEHICLE MAINT ENGINE COOLANT THER	089794	22.73	
01-0600	NAPA AUTO PARTS					
	I-929142	110-512-3510	VEHICLE MAINT WIRE TERMINAL	089826	25.75	
	I-929243	110-512-3510	VEHICLE MAINT UVBLK	089826	13.88	
	I-929412	110-512-3510	VEHICLE MAINT DRYER-CARTRIDGE	089826	63.08	
	I-929674	110-512-3510	VEHICLE MAINT STRAINERS	089826	152.99	
	I-929710	110-512-3510	VEHICLE MAINT UNIV JOINT	089826	33.09	
	I-929986	110-512-3510	VEHICLE MAINT GREASE, GLOVE, EXTENSION	089826	57.36	
	I-929988	110-512-3510	VEHICLE MAINT MIDWEST FASTNER	089826	3.78	
	I-930175	110-512-3510	VEHICLE MAINT SOCKET	089826	9.04	
	I-930207	110-512-3510	VEHICLE MAINT FITTING	089826	11.89	
	I-930302	110-512-3510	VEHICLE MAINT STARTER	089826	164.82	
	I-930516	110-512-3510	VEHICLE MAINT ENGINE HEATER	089826	69.26	
01-1029	HARRIS STATION 33, LLC					
	I-31683	110-512-3510	VEHICLE MAINT FLAT	089808	18.00	
	I-31723	110-512-3510	VEHICLE MAINT MOUNT & BALANCE	089808	22.00	
	I-31772	110-512-3510	VEHICLE MAINT FLAT	089808	18.00	
	I-31791	110-512-3510	VEHICLE MAINT FLAT	089808	25.00	
01-1293	WALMART					
	I-02052A	110-512-3480	SAFETY EQUIPM WATER	089860	10.92	
	I-05933A	110-512-3310	BUILDING MAIN TV AND MOUNT	089860	286.96	
01-1512	O'REILLY AUTOMOTIVE STO					
	C-495974	110-512-3510	VEHICLE MAINT CREDIT-HOSE CLAMP	089827	4.14-	
	C-496983	110-512-3510	VEHICLE MAINT CREDIT-CORE RETURN	089827	44.00-	
	C-497970	110-512-3510	VEHICLE MAINT CREDIT-BRAKE ROTOR, PAD	089827	164.60-	
	C-498284	110-512-3510	VEHICLE MAINT CREDIT-ROTORS, PAD, SEALS	089827	517.54-	
	I-0164-130823	110-512-3510	VEHICLE MAINT THERM HOUSING	089827	12.14	
	I-494437	110-512-3510	VEHICLE MAINT BATTERIES	089827	272.90	
	I-494438	110-512-3510	VEHICLE MAINT BATTERY	089827	134.23	
	I-495182	110-512-3510	VEHICLE MAINT BRAKE ROTOR	089827	185.00	
	I-495395	110-512-3510	VEHICLE MAINT A/C HTR RLY	089827	19.36	
	I-495817	110-512-3510	VEHICLE MAINT BALL JOINT	089827	80.10	
	I-495903	110-512-3510	VEHICLE MAINT LIC PLT LENS	089827	11.86	
	I-495970	110-512-3510	VEHICLE MAINT HOSE CLAMP	089827	4.14	
	I-495972	110-512-3510	VEHICLE MAINT HOSE CLAMP	089827	6.90	
	I-496103	110-512-3510	VEHICLE MAINT WATER PUMP	089827	140.34	
	I-496131	110-512-3510	VEHICLE MAINT CTRL ARM ASY	089827	139.66	

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1582	O'REILLY AUTOMOTIVE STO		continued			
		I-496265	110-512-3510	VEHICLE MAINT OIL FILTER ADAPTER	089827	260.00
		I-496381	110-512-3510	VEHICLE MAINT HOSE	089827	23.99
		I-496392	110-512-3510	VEHICLE MAINT CABIN FILTER	089827	9.99
		I-496934	110-512-3510	VEHICLE MAINT BATTERIES	089827	316.90
		I-497934	110-512-3510	VEHICLE MAINT OIL DRAIN PLUG	089827	4.05
		I-497936	110-512-3510	VEHICLE MAINT BRAKE ROTOR, SEMI-MET PAD	089827	164.60
		I-497999	110-512-3510	VEHICLE MAINT REAR MAIN ST	089827	36.76
		I-498014	110-512-3510	VEHICLE MAINT FUEL, OIL, AIR FILTERS	089827	92.05
		I-498020	110-512-3510	VEHICLE MAINT FUEL FILTER CAP	089827	44.49
		I-498087	110-512-3510	VEHICLE MAINT BRAKE ROTORS, SEMI-MET PAD	089827	295.74
		I-498134	110-512-3510	VEHICLE MAINT BRAKE ROTOR, SEMI-MET PAD	089827	268.54
		I-498360	110-512-3510	VEHICLE MAINT AXLE SEAL	089827	41.45
		I-498976	110-512-3510	VEHICLE MAINT BATTERIES	089827	818.70
01-1582	OTA PIKEPASS CENTER					
		I-20231296821	110-512-3491	TRAINING/TRAV TOLL CHARGE	089838	2.20
01-2663	VISA					
		C-70006050	110-512-3540	MISCELLANEOUS CR-SVC-CUSHING ELECTRONIC	089857	295.91-
		I-0357747	110-512-3510	VEHICLE MAINT LIFT SUPPORTS	089857	186.85
		I-10157454	110-512-3540	MISCELLANEOUS SHIPPING-NODES	089857	677.87
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1910773A	110-512-1050	MEDICAL/LIFE SERVICE CENTER	089796	136.03
01-3541	FLEETPRIDE INC					
		I-113095585	110-512-3510	VEHICLE MAINT NEW AIR DRYER-12V	089804	183.36
01-3583	ENGINE AND ACCESSORY IN					
		I-15954	110-512-3510	VEHICLE MAINT SHIMS, SEAL/SPACER BUSHING	089799	604.76
01-4418	AMAZON CAPITAL SERVICES					
		I-1FVC-L7HL-VPR6-B	110-512-3491	TRAINING/TRAV TROUBLESHOOTING BOOK	089771	41.29
01-4531	RONALD L PAYTON					
		I-12/2023	110-512-3510	VEHICLE MAINT REPLACE TRANSMISSION	089840	7,800.00
01-4550	TELADOC HEALTH, INC.					
		I-3035572 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	089851	12.96
01-4683	MACY LINK					
		I-12/2023	110-512-3350	FUEL AUTO ALLOWANCE	089819	20.00
01-5005	J AND J CUSTOM FIRE, IN					
		I-PAR2024-001	110-512-3510	VEHICLE MAINT PLASTIC FUEL CELL LID	089811	42.08
01-5011	HOLT TRUCK CENTERS OF O					
		I-411437643	110-512-3510	VEHICLE MAINT ROD ASSY TORQUE	089809	522.05

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5072	LACAL EQUIPMENT INC	I-0403097-IN	110-512-3510	VEHICLE MAINT CONVEYER BELT	089816	1,509.42
		I-488688B	110-512-3350	FUEL 2924 GALLONS NL	089803	6,460.58
		I-488688B	110-512-3350	FUEL 1501 GALLONS DIESEL	089803	3,921.36
01-5138	BOB HOWARD PDC	I-8912204	110-512-3510	VEHICLE MAINT W-STRUT,W-INSULATOR	089782	269.63
		I-8928552	110-512-3510	VEHICLE MAINT W-INSULATOR	089782	27.12
		I-8946206	110-512-3510	VEHICLE MAINT W-STRUT,W-INSULATOR	089782	119.51
01-5174	SUN LIFE	I-12/2023 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	089850	20.62
DEPARTMENT 12 SERVICE CENTER					TOTAL:	26,177.44

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 13 STREETS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4	CUSHING LUMBER COMPANY					
		I-258107	110-513-3485	STREET/SIDEWA ROPE	089795	6.00
		I-258258	110-513-3485	STREET/SIDEWA ANGLE BROOM	089795	14.99
		I-258462	110-513-3485	STREET/SIDEWA PENCILS	089795	7.35
01-2250	B & C BUSINESS PRODUCTS					
		I-0525092-001	110-513-3440	OFFICE SUPPLI 2024 CALENDARS	089778	18.84
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1910773A	110-513-1050	MEDICAL/LIFE STREETS	089796	316.76
01-4550	TELADOC HEALTH, INC.					
		I-3035572 CITY	110-513-1050	MEDICAL/LIFE STREETS	089851	30.23
01-4849	CLEAN UNIFORM COMPANY					
		I-12/2023 CITY	110-513-3500	UNIFORMS UNIFORMS-STREETS	089792	24.28
01-5174	SUN LIFE					
		I-12/2023 CITY	110-513-1050	MEDICAL/LIFE STREETS	089850	48.03
DEPARTMENT 13 STREETS					TOTAL:	466.48

PACKET : 22251 22252
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 14 LAKE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
08	GOSE & ASSOCIATES	I-5511	110-514-3315	DAM MAINTENAN 2023 OWRB REPORT	089805	950.00
					DEPARTMENT 14 LAKE	TOTAL: 950.00

VENDOR SET: 01 CITY OF CUSHING
 PACKET: 22193 OKLA WATER RESOURCE 12/28
 FUND : 110 GENERAL FUND
 DEPARTMENT: 14 LAKE

ITEMS PRINTED: PAID, UNPAID

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-5161	OKLA WATER RESOURCES BO I-2023		110-514-3315	CUSHING LAKE DAM INSPEC 2023	089768	350.00
				DEPARTMENT 14 LAKE	TOTAL:	350.00
				FUND 110 GENERAL FUND	TOTAL:	350.00
					REPORT GRA TOTAL:	350.00

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 15 YOUTH CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0347	SUMMIT UTILITIES OKLAHO	I-12/2023 CYOC	110-515-3501	UTILITIES ACCT#210100656429	089849	999.59
01-0347	CHARLTON'S HEATING & AI	I-66401	110-515-3341	EQUIPMENT PAR AIR REPAIR-GYM	089789	164.00
		I-66736	110-515-3341	EQUIPMENT PAR HEAT REPAIR-GYM,MOTOR	089789	1,537.00
01-1293	WALMART	I-08922B	110-515-3307	ACTIVITY SUPP WIPES, WINDEX, SPRAY, PAINT	089860	228.60
		I-12/2023 SAM'S CLUB	110-515-3310	BUILDING MAIN TOWELS, TISSUE, WATER, COKE	089860	445.76
01-1932	PAT'S TROPHIES	I-2882	110-515-3307	ACTIVITY SUPP BASKETBALL TROPHIES	089839	450.00
01-2250	B & C BUSINESS PRODUCTS	I-0525196-001	110-515-3307	ACTIVITY SUPP PLANNERS	089778	86.97
		I-0525282-001	110-515-3307	ACTIVITY SUPP MARKERS	089778	3.97
01-2709	TRUDY EVANS	I-12/2023	110-515-3307	ACTIVITY SUPP MEMBERSHIP CARDS/APPS	089800	380.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-515-1050	MEDICAL/LIFE YOUTH CENTER	089796	226.72
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	089851	21.60
01-5174	SUN LIFE	I-12/2023 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	089850	34.28
DEPARTMENT 15 YOUTH CENTER					TOTAL:	4,578.49

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 16 SENIOR CITIZENS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0411	SUMMIT UTILITIES OKLAHO	I-12/2023 SR.CITZ	110-516-3501	UTILITIES ACCT#210100656266	089849	123.55
01-0411	CONTINGENT FUND	I-24057	110-516-3302	ACTIVITY EXPE DECOR, DONUTS, MUFFINS	089793	271.29
		I-24057	110-516-3450	POSTAGE/FREIG POSTAGE TO MAIL CARDS	089793	8.43
01-1293	WALMART	I-05606A	110-516-3315	SENIOR CHRIST SUGAR, UNSW R 30	089860	25.50
		I-08021A	110-516-3315	SENIOR CHRIST SP CH LOV 12	089860	38.86
		I-12/23 SAM'S CLUB	110-516-3302	ACTIVITY EXPE MUFFINS	089860	52.36
		I-12/23 SAM'S CLUB	110-516-3302	ACTIVITY EXPE CUPS, SLENDA, COFFEE	089860	304.36
		I-12/23 SAM'S CLUB	110-516-3302	ACTIVITY EXPE CREDIT-CASH BACK ON CARD	089860	12.70-
		I-12/23 SAM'S CLUB	110-516-3315	SENIOR CHRIST COOKIE TRAYS	089860	39.96
		I-12/23 SAM'S CLUB	110-516-3315	SENIOR CHRIST TO GO TRAYS	089860	33.96
		I-12/23 SAMS' CLUB A	110-516-3322	CUSTODIAL SUP TRASH BAGS	089860	16.98
01-2250	B & C BUSINESS PRODUCTS	I-0524679-001	110-516-3440	OFFICE SUPPLI INK CARTRIDGE	089778	116.54
01-2294	OPTIMUM	I-12/2023 SR. CITZ	110-516-3501	UTILITIES INTERNET MONTHLY SERVICE	089836	94.95
01-2663	VISA	I-12/2023 SR CITZ	110-516-3315	SENIOR CHRIST PIZZA	089857	350.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	089796	90.69
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	089851	8.64
01-4971	THE DUNKIN THEATRE, LLC	I-12/2023	110-516-3315	SENIOR CHRIST CHRISTMAS MEALS-130 MEALS	089853	500.00
01-4971	SUN LIFE	I-12/2023 CITY	110-516-1050	MEDICAL/LIFE SENIOR CITIZENS	089850	13.75
DEPARTMENT 16 SENIOR CITIZENS					TOTAL:	2,077.12

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 17 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0001	BAKER & TAYLOR	I-5018657609	110-517-3150	BOOKS	089780	37.18
		I-5018664919	110-517-3150	BOOKS	089780	498.21
01-0629	SATURDAY EVENING POST	I-12/2023	110-517-3455	PERIODICALS	089844	15.00
01-1288	VOGUE	I-12/2023	110-517-3455	PERIODICALS	089859	29.95
01-1293	WALMART	I-08524	110-517-3540	MISCELLANEOUS	089860	75.71
01-1713	MICROMARKETING LLC	I-940580	110-517-3080	AUDIO/VIDEO	089824	62.04
		I-940663	110-517-3080	AUDIO/VIDEO	089824	38.25
01-2212	CENGAGE LEARNING INC	I-83042721	110-517-3473	REFERENCE MAT	089788	55.75
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-517-1050	MEDICAL/LIFE	089796	181.37
01-3056	KONE INC	I-1158642179	110-517-3310	BUILDING MAIN	089815	1,359.04
		I-1158642792	110-517-3310	BUILDING MAIN	089815	1,915.28
01-3111	READER'S DIGEST	I-12/2023	110-517-3455	PERIODICALS	089842	10.00
01-3474	MICHAEL HANES	I-12/23	110-517-3150	BOOKS	089807	19.13
01-3954	THREADS	I-12/2023	110-517-3455	PERIODICALS	089855	34.95
01-4418	AMAZON CAPITAL SERVICES	I-13Y7-1NYL-TCV6	110-517-3440	OFFICE SUPPLI	089771	219.00
		I-14F6-3WVG-RTXG	110-517-3080	AUDIO/VIDEO	089771	98.56
01-4462	J.D. LIFEWATCH SYSTEMS,	I-0834	110-517-3490	TELEPHONE	089812	60.00
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-517-1050	MEDICAL/LIFE	089851	17.21
01-4833	FIRST BOOK	I-7001152119	110-517-3540	MISCELLANEOUS	089802	87.83

PACKET : 22251 22252
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 17 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	MAKE	I-12/2023	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	089821	34.99
01-5174	SUN LIFE	I-12/2023 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	089850	27.50
DEPARTMENT 17 LIBRARY					TOTAL:	4,876.95

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 18 ANIMAL WELFARE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1293	AHRBERG MILLING	I-249136	110-518-3343	GENERAL OPERA SPORTMIX DOG FOOD	089769	62.62
01-1293	WALMART	I-01639	110-518-3343	GENERAL OPERA SHELTER SUPPLIES	089860	327.33
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	089796	45.34
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	089851	4.32
01-5174	SUN LIFE	I-12/2023 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	089850	6.87
				DEPARTMENT 18 ANIMAL WELFARE	TOTAL:	446.48

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 20 HUMAN RESOURCES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	3	VISA				
		I-01/04/2024	110-520-3411	OTHER - BACKG BACKGROUND CHECK	089857	19.00
		I-01/05/2024 CYCC	110-520-3411	OTHER - BACKG 13-BACKGROUND CHECKS	089857	247.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	089796	45.34
01-4000	TYLER BUSINESS FORMS	I-90050	110-520-3440	OFFICE SUPPLI W-2 FORMS, 1095 FORMS	089856	638.28
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	089851	4.32
01-5174	SUN LIFE	I-12/2023 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	089850	6.87
DEPARTMENT 20 HUMAN RESOURCES					TOTAL:	960.81

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 21 EMERGENCY MANAGEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	3	WALMART				
		I-01463B	110-521-3329	CD TOWER MAIN SPACE HEATERS	089860	99.92
		I-01463B	110-521-3345	EQUIPMENT/TOO DRILL BITS	089860	17.88
		I-01463B	110-521-3345	EQUIPMENT/TOO SCREW DRIVER BITS	089860	8.97
		I-06141	110-521-3440	OFFICE SUPPLI P-TOUCH LABEL MAKER, CORD	089860	67.19
01-2321	JOE GODDARD ENTERPRISES					
	I-7132-23-442	110-521-3480	SIREN MAINTEN BATTERY CHARGER		089813	865.00
01-2808	DELTA DENTAL OF OKLAHOM					
	I-1910773A	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT		089796	45.34
01-4550	TELADOC HEALTH, INC.					
	I-3035572 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT		089851	4.30
01-5174	SUN LIFE					
	I-12/2023 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MGMT		089850	6.87
DEPARTMENT 21 EMERGENCY MANAGEMENT					TOTAL:	1,115.47
FUND 110 GENERAL FUND					TOTAL:	83,292.02

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 111 STREET & ALLEY
 DEPARTMENT: 00 NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	4 DOLESE BROS. CO	I-RM23070190	111-500-3420	MAINTENANCE & 3500 PSI CONCRETE	089798	855.25
					DEPARTMENT 00 NON-DEPARTMENTAL	TOTAL: 855.25
					FUND 111 STREET & ALLEY	TOTAL: 855.25

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 126 AIRPORT SPECIAL FUND
 DEPARTMENT: 00 AIRPORT SPECIAL FUND
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1796	JOHN DEERE FINANCIAL (A)	I-B27167	126-500-3489	SYSTEM MAINTE WATER, CLEANER	089776	63.87
01-1796	AT&T	I-12/2023 AIRPORT	126-500-3312	PHONE/INTERNE MONTHLY PHONE CHARGE	089774	142.04
01-2808	DELTA DENTAL OF OKLAHOM	I-1910773A	126-500-1050	MED/LIFE INSU AIRPORT	089796	90.69
01-3704	BROKEN ARROW ELECTRIC S	I-S3141783.001	126-500-3319	BEACON MAINTE LED LAMP	089785	87.09
01-4418	AMAZON CAPITAL SERVICES	I-1FVC-L7HL-VPR6-C	126-500-3480	SPECIAL PROJE DOOR DEADBOLTS	089771	346.12
		I-1FVC-L7HL-VPR6-C	126-500-3489	SYSTEM MAINTE CLEANING SUPPLIES	089771	139.58
01-4550	TELADOC HEALTH, INC.	I-3035572 CITY	126-500-1050	MED/LIFE INSU AIRPORT	089851	8.64
01-5174	SUN LIFE	I-12/2023 CITY	126-500-1050	MED/LIFE INSU AIRPORT	089850	13.75
					DEPARTMENT 00 AIRPORT SPECIAL FUND TOTAL:	891.78
					FUND 126 AIRPORT SPECIAL FUND TOTAL:	891.78

PACKET : 22251 22252
 VENDOR SET: Mult
 FUND : 138 2009 SALES TAX FUND
 DEPARTMENT: 00 PUBLIC SAFETY SALES TAX
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4418	VISA					
		I-12/2023 POLICE	138-500-5005	PD COMMAND VE LIGHT STICKS	089857	170.00
01-4418	AMAZON CAPITAL SERVICES					
		I-16DJ-JWCM-KWY4	138-500-5020	PARK IMPROVEM SWING HANGERS	089771	264.00
		I-1FVC-L7HL-VPR6-A	138-500-5020	PARK IMPROVEM SWING HANGERS	089771	320.64
		I-1VYH-XR6P-XRC6	138-500-5102	TRUCKS- YOUTH FIRE EXT, FIRST AID KIT	089771	73.89
DEPARTMENT 00 PUBLIC SAFETY SALES TAX TOTAL:						828.53
FUND 138 2009 SALES TAX FUND TOTAL:						828.53

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED DECEMBER 15,2023, AT 10:26 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
DECEMBER 18, 2023
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN
ANY ORDER.**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**
 - d. Special presentation to retired employee Craig Calkins.**

The Regular Meeting of the Cushing City Commission was called to order on December 18, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

**PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE**

Chairman Lofton presented Craig Calkins with a special presentation for years of service.

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 18, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of the City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

Jonathan Schell, Administrator of the Cushing Regional Hospital gave a general update on the hospital.

- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$823,245.15**
 - b. Approve minutes: November 20, 2023 (Regular)
 November 29, 2023 (Special)**
 - c. Approve budget amendment: Amend the FY 2023/2024 Fire Department Budget and Fire Donations Revenue within the General Fund budget**
 - d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
 - e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
 - f. Approve payment to Oklahoma Municipal Management Services in the amount of \$5,062.50 for payment of Invoice No.16081 for inspection services.**

- g. **Authorize the City Manager to issue a purchase order to Charlton Heat & Air in the amount of \$6,707.00 for the purchase of two (2) mini split heat and air conditioning systems for the Cushing Sports Complex bathrooms, and to authorize payment.**
- h. **Authorize the City Manager to issue a purchase order to Conrad Fire Equipment in the amount of \$14,872.10 for fire hose for the Fire Department, and to authorize payment.**
- i. **Acknowledge a vacancy on the Senior Citizens Center Advisory Board.**
- j. **Appoint one member to serve the remainder of a three year term on the Cushing Housing Authority through January 2026.**
- k. **Approve payment to Oklahoma Mediation in the amount of \$6,223.10 for services relating to the Cushing Airport.**
- l. **Statement of cash and investments as of November 30, 2023.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
 NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. **Discussion of Charter spending limits.**

City Staff offered a few ways to amend the Charter spending limits.

Commissioners discussed the different options.

6. Resolutions

- a. **RESOLUTION NO. 22-2023: A resolution declaring Lots 13 and 14 in Block 52, South Addition to the City of Cushing (Northeast Corner of Cherry and Noble) to be surplus property and authorizing the City Manager to advertise and sell such property; and, containing other provisions relating thereto.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 22-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
 NAYS: NONE

- b. **RESOLUTION NO. 23-2023: A resolution authorizing the City Manager to execute Work Order No. 23-09 with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$480,600.00 for professional services associated with the reconstruction of various street locations within the city limits, and to authorize payment.**

Chad Griser gave presentation on projected projects on various streets within the city limits.

Commissioners spoke of the need to prioritize the different streets in the city.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 23-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
8. **Executive Session**
 - a. **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**
 - b. **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**
 - c. **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 8:38 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:52

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 8A & B. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 8:53 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:20 P.M.

9. City Manager's Communications

City Manager Brannon distributed the December City Manager's Report to the Commissioners. Mr. Brannon gave a brief update on the roadwork on Hwy 33, he stated that as of right now there will be no sidewalk going out to Wal-Mart. At this time, it is being re-engineered to try and find a way to make the sidewalk happen. Mr. Brannon spoke of the reimbursements the City will receive for the engineering work done on State Highway 18 South. Mr. Brannon also gave an update on the new transmission line going up on 9th Street that will feed the new substation.

10. Commissioners Community Announcements

Commissioner Roberson thanked Mr. Calkins for years of service to The City, thanks to Mr. Shell for the update on Cushing Hospital and thanks to Mr. Griser for the detailed information on the roads. Mr. Roberson reminded everyone of the Cushing Pride Recycling event scheduled for December 31st from 12:00 p.m. to 2:00 p.m. and wished everyone a Merry Christmas.

Commissioner Dowell echoed what Commissioner Roberson said and wished everyone a Merry Christmas.

Commissioner Branyan stated how The City looks good with all the Christmas decorations all over town. Mr. Branyan commended volunteers with Cushing Pride and the work they have done and being recognized by Keep Oklahoma Beautiful and is looking forward to the highway project to be finished and hopes everyone contributes to keeping Cushing beautiful.

Vice-Chairman Orton wished everyone a Merry Christmas.

Chairman Lofton wished everyone a Merry Christmas and a Happy New Year.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE DECEMBER 18, 2023, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 9:20 P.M. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:

JERRICA WORTHY, CITY CLERK

Oklahoma Municipal Management Services

Invoice
16868

Oklahoma Municipal Management Services
7633 E 63rd Pl, Suite 507
Tulsa, OK 74133

Invoicing Date: 01/03/2024
Member ID: 127
Invoice Due: 02/03/2024

Terry Brannon
City of Cushing
P.O. Box 311
Cushing, OK 74023

Description	Qty	Rate	Amount
Building Inspection Services on 12/5/23	1.00	600.00	600.00
Building Inspection Services on 12/7/23	1.00	600.00	600.00
Building Inspection Services on 12/12/23	1.00	600.00	600.00
Building Inspection Services on 12/19/23	1.00	600.00	600.00
Building Inspection Services on 12/21/23	1.00	600.00	600.00
Building Inspection Services on 12/26/23	1.00	600.00	600.00
Building Inspection Services on 12/28/23	1.00	600.00	600.00

Total:	4,200.00
Amt Paid:	0.00
Balance Due:	4,200.00



Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
127	16868	02/03/2024	\$4,200.00	\$

Please verify address and provide corrections

Terry Brannon
City of Cushing
P.O. Box 311
Cushing, OK 74023

Correct Address

Make checks payable to:

Oklahoma Municipal Management Services
3650 S Boulevard
Edmond, OK 73013

MasterCard
 Visa
 Discover
 American Express

Card No. _____ Exp Date _____ Signature _____ Sec. Code _____

Convenient online payment option at: <https://www.okmms.org/>

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: January 16, 2024

Agenda Item No: 3F

Subject: **Oklahoma Department of Human Services (OKDHS) Mobile
Office Parking**

Staff Resources: Terry Brannon, City Manager
Debbie Brown, Senior Citizens Center Director

I. Summary

Debbie Brown, the Director of the Cushing Senior Citizens Center, was contacted by OKDHS to set up a mobile office in the parking lot of the Senior Citizens Center. The mobile office will be open 1 to 2 times per month, with predetermined days being set, and serving between the hours of 8:00 a.m. – 6:00 p.m.

The mobile office will be able to help citizens sign up for a variety of services, including but not limited to Medicare, Medicaid, LEAP, Supplementary Nutrition Assistance Program (SNAP), medical and childcare subsidy assistance programs, etc. Like the office setting, OKDHS staff will be able to process renewal of benefits and new applications.

II. Fiscal Impact:

This service is being provided at no cost to the City so there is no fiscal impact.

III. Recommended Action:

Authorize the City Manager to execute the Adult and Family Services (AFS) Mobile Offices Parking Space Sharing and Premises Use Agreement between the City of Cushing and the Oklahoma Department of Human Services for a term of 1-year with the option to renew up to four (4) additional one (1) year periods.

AFS MOBILE OFFICES PARKING SPACE SHARING AND PREMISES USE AGREEMENT

THIS AFS MOBILE OFFICES PARKING SPACE AND PREMISES USE AGREEMENT (“Agreement”) is made and effective as of January 16, 2024 by and between Cushing Senior Citizens Center, and the Oklahoma Department of Human Services (“OKDHS”).

OKDHS and Partner may be referred to collectively herein as “the Parties”.

A. As part of its AFS Mobile Offices mission, the State of Oklahoma and OKDHS are currently working to innovate remote working and local community engagement practices among their employees.

B. To allow for the greatest flexibility and innovation in these efforts, and to ensure a state-wide accessibility to all citizens, OKDHS is partnering with organizations to share space and maintain a physical presence in communities. AFS Mobile Offices Spaces will allow OKDHS operations to continue to serve all Oklahoma communities.

C. The Partner to this AGREEMENT has available space for OKDHS AFS Mobile Offices parking that may adequately serve as AFS Mobile Offices Space and has agreed to make this space available for use by OKDHS.

D. The Partner to this agreement has restroom facilities and has agreed to allow OKDHS Persons access to these facilities.

THE PARTIES, THEREFORE, AGREE AS FOLLOWS:

ARTICLE I.

Definitions

The following terms when used in this AGREEMENT shall have the meanings indicated:

1.1 “AFS Mobile Offices Space” – Parking spaces that can accommodate AFS Mobile Offices. See Addendum A for location address.

1.2 “OKDHS Persons” – shall include its employees, agents, subcontractors, and invitees performing services for OKDHS while working on the AFS Mobile Offices.

1.3 “Event of Destruction” – shall mean any event beyond the parties’ control that may damage or destroy the AFS Mobile Offices Space, including without limitation, fires, earthquakes, the elements, riots, acts of God or the public enemy, or other casualties.

1.4 “Liability Insurance” – shall mean a policy of commercial general liability insurance with a combined single limit of not less than \$1,000,000 per accident or

occurrence insuring against any and all liability of the insured with respect to the AFS Mobile Offices Space or arising out of the maintenance, use or occupancy thereof.

1.5 “Term” – shall mean the entire term of this AGREEMENT, whether caused by exercise of an option to renew, holding over on the AFS Mobile Offices Space, or otherwise.

ARTICLE II.

Term

2.1 Term. This term of this Agreement shall be as set forth on Addendum A.

2.2 End of Term. This term of this Agreement shall be set forth on Addendum A.

2.3 Any termination of this AGREEMENT shall be in writing and provide at least thirty (30) days advance notice of the intent to terminate.

2.4 Upon the expiration or other termination of the Term, OKDHS shall quit and surrender the AFS Mobile Offices Space and retrieve any and all associated vehicles and keys. OKDHS agrees to leave the AFS Mobile Offices Space in the same condition, absent ordinary wear and tear, as its condition at the outset of this Term.

ARTICLE III.

Use and Occupancy of AFS Mobile Offices Space

3.1 OKDHS and Partner hereby agree the AFS Mobile Offices Space made available will be used for purposes of parking OKDHS AFS Mobile Offices for specified hours of use and a access to restroom facilities on the Partner’s premises.

3.2 OKDHS agrees that it will not use AFS Mobile Offices Space or other Partner property or equipment, not otherwise open to the public, for any other business-related purposes without the express, written consent of the Partner.

3.3 OKDHS agrees it will be responsible for maintaining, repairing, and replacing, as needed, its property located in the AFS Mobile Offices Space.

3.4 Compliance with Laws and Regulations. Notwithstanding any other provisions contained herein, OKDHS shall comply with all applicable federal, state, and local laws, rules and regulations (and any modifications thereof) and that such laws, rules, and regulations shall be deemed to be included in this AGREEMENT the same as though written out in full. OKDHS further agrees that it and OKDHS Persons shall

comply with the Partner rules and regulations unless such rules and regulations conflict with local, state, or federal laws. Such policies shall include, but are not limited to maintaining drug-free (including medical marijuana) and alcohol-free space, smoking or vaping restrictions, acceptable use and information technology, weapons/firearms, safety and security, and privacy policies.

3.5 Quiet Enjoyment. So long as OKDHS is not in default under this AGREEMENT, OKDHS shall have quiet, unfettered, and peaceful access and use of the AFS Mobile Offices Space while this AGREEMENT is effective. Partner makes no representations or warranties, either express or implied, as to the condition of the AFS Mobile Offices Space or that they will be suitable for OKDHS's purposes and needs.

3.5.1 For and in consideration of the mutual covenants contained herein, the Partner hereby licenses to OKDHS the AFS Mobile Offices Space as set forth in this Agreement. OKDHS agrees that it will not use Partner property for any other purposes without the express, written consent of the Partner.

3.5.2 OKDHS shall enjoy a non-exclusive right of ingress and egress to and from the OKDHS Available Space as may be necessary on through areas designated by the Partner, provided that OKDHS's exercise of such right shall not impede or interfere unduly with the operation of the Partner property, Partner tenants, students, and other members of the public.

3.6 If, during the term of OKDHS occupancy, the AFS Mobile Offices Space is rendered inoperable, unsuitable, or are otherwise unavailable for use as contemplated herein, Partner shall have no further obligation to provide its premises for use and this AGREEMENT shall terminate without penalty or cost to either party.

3.7 OKDHS agrees to require OKDHS Persons to adhere to the Partner's preferred precautions against the COVID-19 virus until otherwise directed by the Partner or a change in state and federal guidelines.

3.8 OKDHS and OKDHS Persons shall not remove, destroy, damage, or transfer any Partner fixtures, personal property, or equipment without the prior written approval of the Partner. In the event Partner property is damaged (except normal wear and tear), stolen, or otherwise removed by OKDHS or OKDHS Persons, DHS shall either directly or through a third party reimburse or replace such property at no cost to the Partner.

3.9 The Parties agree to resolve any disputes reasonably and in good faith.

ARTICLE IV.

Liability

4.1 Liability. OKDHS shall, upon request, provide evidence of liability and workers compensation insurance or a certificate of self-insurance. The liability of

OKDHS shall be governed by the Oklahoma Governmental Tort Claims Act, 51 O.S. §§ 151-172.

4.2 Indemnity. The parties to this Agreement shall be responsible for their own acts and omission and those of their subcontractors and invitees

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this AGREEMENT to be delivered and effective as of the date and year first above written.

“PARTNER”

Cushing Senior Citizens Center

By: _____

Name: Terry Brannon

Title: City Manager

Address:

203 East Cherry,
Cushing, OK 74023

“OKDHS”

OKLAHOMA DEPARTMENT OF HUMAN
SERVICES

By: _____

Name: Lindsey Kanaly

Title: Deputy Director of Human Services

Address:

2400 N. Lincoln Blvd.
Oklahoma City, OK 73125

ADDENDUM "A"

AFS Mobile Offices Space Physical Address:

1102 East Warner, Guthrie, OK 73044

AFS Mobile Offices Space Location on Partner Premises (description or identification of facility space to be made accessible):

Parking Lot Area

Term:

One (1) year with option to renew up to four (4) additional one (1) year periods.

Hours of Availability:

One (1) to two (2) days per month on predetermined days, between the hours of 8:00am and 4pm, Monday through Friday.

Notice Needed for Anticipated Usage Start Date:

Fully executed MOU.

Means of Access (e.g., key, security code):

NA

Points of Contact for OKDHS and Partner:

Partner:

Debbie Brown
Director
srcitizens@cityofcushing.org
(918 225-5333

DHS:

Carrie Strutton
Carrie.Strutton@okdhs.org
405-982-3587

Lee James
Lee.James@okdhs.org
405-885-3677

Tracey Beverly, Strategic Engagement, Contract Monitor
Tracey.beverly@okdhs.org
(405) 215-7918

In the rare instance that the AFS Mobile Offices bus loses generator power, the bus will have an extension cord. Is there an emergency outlet available for the bus to plug into?

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: January 16th, 2024

Agenda Item No: 36

Subject: **Metal and Insulation Purchase for Umpire Building**

Staff Resources: Terry Brannon, City Manager
Derek Griffith, Assistant City Manager
Mike Wilson, Parks & Recreation Director

I. Summary:

Staff solicited quotes for the purchase of metal and insulation for construction of an umpire room at the Sports Complex. This building is in remembrance of the Late Elton Willard who was a city employee and Youth Center official for many years. This addition at the complex will provide an adequate and secure space for our umpires to change and cool down/warm up between games and store their belongings. Currently, they utilize their personal vehicle or the small storage room in the concession stand. We received (3) quotes and they are as follows:

VENDOR	QUOTE
LONGREACH STEEL	\$6,311.29
INDACO METALS	\$6,314.24
BBM STEEL BUILDINGS	\$6,597.00

II. Fiscal Impact:

This approval will not create a negative impact. In the FY 23 -24 budget, \$10,000.00 was allocated for this project. (138-500-5014)

III. Recommended Action:

Authorize the City Manager to issue a purchase order to Longreach Steel in an amount up to \$6,311.29 for the purchase of metal and insulation for the umpire building at the Sports Complex, and to authorize payment.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: January 16, 2024

Agenda Item No: 34

Subject: **Appoint one member to serve the remainder of an unexpired term on the Senior Citizens Center Advisory Board**

Staff Resources: Terry Brannon

- I. Summary:** As you know, the Senior Citizens Center Advisory Board has a vacancy due to the passing of Mary Underwood. The Board has recommended that Terry Rodgers be appointed to fill that position. Ms. Rodgers has been very active and involved in the Center's activities as well as volunteering at the Center. Ms. Rodgers would fill the term which expires in April, 2024. Current membership and expiration dates of the Board is as follows:

John Duckworth	April 2024
Vacant Position	April 2024
Bob Roberts	April 2024
Karen Thompson	April 2025
Ruth Riffe	April 2025
Joanne Taylor	April 2025
Vickie Carr	April 2026
Nancy Franklin	April 2026
Kathy Joiner	April 2026

- II. Fiscal Impact** None

- III. Recommended Action** As part of the consent agenda, appoint Terry Rodgers to serve the remainder of a three year term through April, 2024.



Cushing Senior Citizens Center
203 E Cherry
Cushing, OK 74023

Debbie Brown, Director
918-225-5333
srcitizens@cityofcushing.org

January 8, 2023

CUSHING SENIOR CITIZENS CENTER
REPORT TO THE CITY COMMISSION
RECOMMENDATIONS FOR APPOINTMENT TO THE
CUSHING SENIOR CITIZENS ADVISORY BOARD

To: The City Commission of the City of Cushing

The Advisory Board of the Cushing Senior Citizens Center met on January 5, 2024 to discuss the applications received for a new Advisory Board Member to fill the vacancy left by Mary Underwood.

This new appointment will fill the existing term of Ms. Underwood which is until April 2024. John Moran and Terry Rodgers were the two applicants. While both applicants are excellent candidates, Ms. Rodgers is extremely active at the Senior Citizens Center, being involved in several activities and volunteering at the Senior Center, as noted in her application. Mr. Moran does not participate in activities at the center, he is only here during the Our Daily Bread food delivery. With that being said, Terry Rodgers is the recommended candidate for the Senior Citizens Advisory Board.

We have also included a current list of board members with dates of each member's term expiration date.

John Duckworth

Cushing Senior Citizens Board Chairman

Current Cushing Senior Citizens Center Advisory Board members and term expiration dates:

<u>Name</u>	<u>Term Expires</u>
John Duckworth	April 2024
Mary Underwood	April 2024 (Term being filled at this time)
Bob Roberts	April 2024
Karen Thompson	April 2025
Luth Riffe	April 2025
Joanne Taylor	April 2025
Vickie Carr	April 2026
Nancy Franklin	April 2026
Kathy Joiner	April 2026

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: January 16, 2024

Agenda Item No: 31

Subject: To acknowledge two expiring terms on the Cushing Housing Authority

Staff Resources: Terry Brannon

- I. Summary** The Cushing Housing Authority has two board positions that expire in January. Those positions are held by Anita Retherford and Tommy Johnson. A recommendation for appointment(s) is expected in the near future. Current membership of the Housing Authority is as follows:

Anita Retherford	1/24
Tommy Johnson	1/24
Shirley Burk	1/25
John Moran	1/26
Lynda Cummings	1/26

- II. Fiscal Impact** None

- III. Recommended Action** As part of the consent agenda, acknowledge the expiring terms on the Cushing Housing Authority

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: January 16, 2024

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Subject: Statement of Cash and Investments as of December 31, 2023

Staff Resources: City Clerk and City Treasurer

I. Summary Reports are attached for your review

II. Fiscal Impact NA

III. Recommended Action None necessary

CITY OF CUSHING
 FINANCIAL INFORMATION
 AS OF DECEMBER 2023

100% DEBT OBLIGATION CONSISTENT WITH 6 YEAR HISTORY
 6 MONTHS OF BUDGET=50.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND (*)	7,566,497.83	1,308,944.79	5,775,507.08	53.55	6,196,459.21	46.59	(420,952.13)
STREET & ALLEY	4,258,839.91	856.25	1,588,522.28	101.05	12,101.35	0.30	1,576,420.93
SINKING FUND	1,242,164.77	-	20,053.80	69.15	25,208.84	86.93	(5,155.04)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	681,961.30	-	169,576.38	47.90	243,138.00	55.26	(73,561.62)
COURT	62,144.06	2,073.34	5,809.62	41.50	5,276.43	24.09	533.19
AIRPORT SPECIAL FUND	1,107,400.98	891.78	279,991.79	22.01	258,967.70	17.97	21,024.09
2009 SALES TAX FUND	2,616,998.80	828.53	1,074,890.27	76.67	1,496,439.35	81.80	(421,549.08)
GRANT FUND	39,764.58	-	-	-	1,440.06	22.08	(1,440.06)
HOSPITAL REACQUISITION FUND	313,575.37	-	5,498.68	100.00	-	-	5,498.68
CMA OPERATING FUND (**)	32,346,979.94	11,642,002.88	9,677,318.05	57.08	7,578,653.80	40.22	2,098,664.25
CMA CAPITAL IMPROVEMENT	9,913,456.45	525,691.40	3,385,566.82	36.15	10,663,988.64	59.08	(7,278,421.82)
CMA METER DEPOSIT FUND	1,024,818.36	1,024,818.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	6,953,446.81	-	507,943.33	64.43	2,041,678.08	93.67	(1,533,734.75)
CUSHING INDUSTRIAL AUTHORITY	745,228.91	150,914.09	54,260.87	53.20	60,468.00	20.67	(6,207.13)
TOTALS	68,886,360.88	14,657,020.42	22,544,938.97		28,583,819.46		(6,038,880.49)

CURRENT YEAR 23/24

(*) General Fund FY 23/24 Reserve Range \$3,438,075.90 - \$5,730,126.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$5,730,126.50) as of December 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 23/24 Reserve Range is \$5,468,717.10 - \$9,114,528.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$9,114,528.50) as of December 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November. Liability represented at full liability for both short term and long term debt.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF DECEMBER 2022

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

6 MONTHS OF BUDGET=50.00%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND (*)	7,695,875.40	1,201,511.67	5,468,735.21	52.65	6,815,476.45	50.29	(1,346,741.24)				
STREET & ALLEY	2,627,091.03	2,147.50	1,028,760.73	97.01	439,455.13	20.11	589,305.60				
SINKING FUND	1,242,227.87	-	8,063.00	76.79	10,500.00	100.00	(2,437.00)				
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-				
LIBRARY/QUADRAPLEX	688,416.66	-	167,770.67	47.39	164,329.88	46.49	3,440.79				
COURT	57,871.94	1,898.10	6,184.80	44.18	4,486.18	65.02	1,698.62				
AIRPORT SPECIAL FUND	1,123,979.65	3,362.92	744,751.65	57.46	244,605.52	26.16	500,146.13				
2009 SALES TAX FUND	2,437,468.39	-	668,082.45	47.65	1,155,878.57	65.94	(487,796.12)				
GRANT FUND	54,825.39	828.75	55,000.00	98.51	35,686.24	53.40	19,313.76				
HOSPITAL REACQUISITION FUND	303,089.19	-	1,658.09	82.90	-	-	1,658.09				
CMA OPERATING FUND (**) (***)	33,431,948.21	12,712,709.62	9,946,633.81	64.20	9,391,346.20	50.10	555,287.61				
CMA CAPITAL IMPROVEMENT	12,392,231.89	17,253.98	3,228,178.86	21.09	2,481,921.59	17.78	746,257.27				
CMA METER DEPOSIT FUND	997,958.36	997,958.36	-	-	-	-	-				
CUSHING HOSPITAL AUTHORITY	8,786,258.17	133.30	538,030.85	42.42	596,775.08	52.87	(58,744.23)				
CUSHING INDUSTRIAL AUTHORITY	769,770.93	150,714.10	60,347.88	64.35	69,237.79	29.92	(8,889.91)				
TOTALS	72,602,095.89	15,088,518.30	21,922,198.00		21,409,698.63		512,499.37				

PRIOR YEAR 22/23

(*) General Fund FY 22/23 Reserve Range \$3,032,050.50-\$6,064,101 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$6,064,101) as of December 31, 2022. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,150,582 deficit is realized.

(**) CMA Fund FY 22/23 Reserve Range is \$3,782,756.25-\$7,565,512.50 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$7,565,512.50) as of December 31, 2022. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,253,905 deficit is realized.

(***) Cash/Investment and Liability balances represent May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING
 FINANCIAL INFORMATION
 AS OF DECEMBER 2021

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

6 MONTH OF BUDGET=50.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 8,458,517.23	1,066,747.68	5,311,469.27	59.95	5,513,405.38	49.26	(201,936.11)
STREET & ALLEY	2,228,363.10	3,967.39	1,410,360.31	98.25	26,770.05	1.25	1,383,580.26
SINKING FUND	1,243,836.94	-	2,703.61	13.52	3,143.17	15.72	(439.56)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	663,537.30	-	152,262.22	46.99	150,639.30	47.07	1,622.92
COURT	55,994.43	2,021.12	7,032.10	33.53	3,984.23	23.44	3,047.87
AIRPORT SPECIAL FUND	203,083.27	3,641.50	166,228.93	20.74	402,853.71	44.73	(236,624.78)
2009 SALES TAX FUND	(*) 2,142,697.17	1,450.98	603,264.19	48.38	518,201.25	55.75	85,062.94
GRANT FUND	76,433.52	1,299.00	5,362.62	100.00	79,868.00	93.72	(74,505.38)
HOSPITAL REACQUISITION FUND	300,621.95	-	551.21	27.56	-	-	551.21
CMA OPERATING FUND	(****) 21,290,390.05	694,880.21	7,984,990.69	50.62	8,430,763.26	48.85	(445,772.57)
CMA CAPITAL IMPROVEMENT	10,286,776.03	29,434.98	505,703.15	24.66	503,793.66	19.73	1,909.49
CMA METER DEPOSIT FUND	976,658.36	976,658.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,647,147.35	-	467,655.39	79.60	1,530,075.19	96.06	(1,062,419.80)
CUSHING INDUSTRIAL AUTHORITY	769,680.42	150,714.10	288,432.02	85.81	328,934.78	71.01	(40,502.76)
TOTALS	57,356,809.93	2,930,815.32	16,906,005.71		17,492,431.98		(586,426.27)

TWO YEAR 21/22

- (*) Construction loan from CMA paid off.
- (**) Public Safety Building paid off.
- (***) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of December 31, 2021.
- (****) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of December 31, 2021.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF DECEMBER 2020

100% DEBT OBLIGATION CONSISTENT WITH 5-YEAR HISTORY

6 MONTHS OF BUDGET=50.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 9,586,077.88	1,016,326.82	7,327,196.39	66.62	4,771,901.56	46.35	2,555,294.83
STREET & ALLEY	822,242.56	800.00	29,056.84	48.03	69,178.96	8.47	(40,122.12)
SINKING FUND	1,242,298.63	-	5,970.60	29.85	6,352.94	31.76	(382.34)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	660,472.71	-	146,800.97	48.29	153,578.50	49.33	(6,777.53)
COURT	49,413.62	541.65	5,024.90	23.96	23,170.54	63.48	(18,145.64)
AIRPORT SPECIAL FUND	208,247.15	12,306.18	110,469.61	29.94	144,722.29	32.91	(34,252.68)
2009 SALES TAX FUND	(*) 1,585,726.70	283,108.19	600,090.27	49.92	165,318.37	24.76	434,771.90
GRANT FUND	81,942.60	-	5,339.00	7.19	1,855.83	3.59	3,483.17
HOSPITAL REACQUISITION FUND	298,783.40	-	1,168.67	58.43	-	-	1,168.67
CMA OPERATING FUND	(***) 21,182,357.63	593,979.54	7,365,888.28	46.67	7,663,740.81	46.78	(297,852.53)
CMA CAPITAL IMPROVEMENT	8,839,412.61	-	573,552.33	45.04	1,230,934.30	34.43	(657,381.97)
CMA METER DEPOSIT FUND	943,178.36	943,178.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,241,077.39	-	838,810.15	75.35	1,022,033.03	79.51	(183,222.88)
CUSHING INDUSTRIAL AUTHORITY	835,705.80	150,757.99	58,700.02	98.45	63,519.09	31.81	(4,819.07)
TOTALS	55,590,019.85	3,000,998.73	17,068,068.03		15,316,306.22		1,751,761.81

THREE YEAR 20/21

(*) Liabilities include \$283,108.19 outstanding balance for construction loan from CMA.

(**) Cash/Investment balance includes \$283,108.19 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,816,891.81 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$283,108.19. Semi-Annual payments will continue to be made in January and July.

(****) General Fund FY 20/21 Reserve Range \$2,392,449-\$4,784,898, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,784,898) as of July 31, 2020.

(*****) CMA Fund FY 20/21 Reserve Range is \$4,052,950-\$8,105,900, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,105,900) as of July 31, 2020.

CITY OF CUSHING
 FINANCIAL INFORMATION
 AS OF DECEMBER 2019

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

6 MONTHS OF BUDGET=50.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 6,854,336.03	958,899.50	4,429,466.47	49.33	4,654,525.49	45.77	(225,059.02)
STREET & ALLEY	1,469,635.81	1,538.50	29,681.44	42.10	33,072.49	2.20	(3,391.05)
SINKING FUND	1,241,387.81	-	11,274.29	37.58	12,567.45	41.89	(1,293.16)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	663,123.57	-	159,102.30	52.34	157,131.20	51.32	1,971.10
COURT	62,268.45	2,284.04	7,549.45	36.00	3,230.46	8.50	4,318.99
AIRPORT SPECIAL FUND	154,522.42	1,255.99	201,687.67	20.89	181,628.20	15.98	20,059.47
2009 SALES TAX FUND	(*) 1,090,973.43	782,819.34	619,930.19	51.57	507,769.35	47.36	112,160.84
GRANT FUND	72,822.36	3,396.67	2,056.02	68.53	4,144.25	8.18	(2,088.23)
HOSPITAL REACQUISITION FUND	294,600.96	-	2,415.50	60.39	-	-	2,415.50
CMA OPERATING FUND	(****) 20,757,804.91	614,544.39	8,480,294.94	53.95	6,257,202.63	34.20	2,223,092.31
CMA CAPITAL IMPROVEMENT	8,830,715.75	15,048.50	602,191.79	28.34	479,937.57	25.96	122,254.22
CMA METER DEPOSIT FUND	908,528.36	908,528.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,807,072.57	18,685.98	671,184.97	60.90	426,693.75	18.89	244,491.22
CUSHING INDUSTRIAL AUTHORITY	859,165.78	151,932.10	59,876.64	62.10	69,050.32	48.71	(9,173.68)
TOTALS	52,080,041.02	3,458,933.37	15,276,711.67		12,786,953.16		2,489,758.51

FOUR YEAR 19/20

(*) Liabilities include \$759,000.79 outstanding balance for construction loan from CMA.
 (****) Cash/Investment balance includes \$759,000.79 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.
 Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,340,999.21 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$759,000.79. Semi-Annual payments will continue to be made in January and July.
 (****) General Fund FY 19/20 Reserve Range \$2,430,488-\$4,860,976, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,860,976) as of December 31, 2019.
 (****) CMA Fund FY 19/20 Reserve Range is \$4,175,983-\$8,351,966, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,351,966) as of December 31, 2019.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF DECEMBER 2018

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

6 MONTHS OF BUDGET=50.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD		% OF		YTD		EXCESS REVENUE OVER EXPENSES
			REVENUES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND	5,719,466.36	921,431.02	4,601,585.40	56.64	4,576,144.17	49.07	25,441.23		
STREET & ALLEY	974,676.46	1,700.51	29,369.52	41.66	9,062.85	1.39	20,306.67		
SINKING FUND	1,241,391.86	-	10,601.19	75.32	11,136.80	79.12	(535.61)		
CAPITAL IMPROVEMENT FUND	13,082.81	-	3,000.00	100.00	13,800.00	92.00	(10,800.00)		
LIBRARY/QUADRAPLEX	658,980.17	600.00	164,910.14	56.87	177,521.59	56.30	(12,611.45)		
COURT	46,781.07	1,244.62	10,639.61	50.74	3,087.70	75.07	7,551.91		
AIRPORT SPECIAL FUND	273,540.10	1,038.46	115,167.00	21.64	164,344.72	26.71	(49,177.72)		
2009 SALES TAX FUND (*)	1,293,094.67	1,351,580.59	645,580.23	57.03	1,346,626.57	52.39	(701,046.34)		
GRANT FUND	79,874.31	6,156.55	10,149.50	5.74	7,794.22	4.19	2,355.28		
HOSPITAL REACQUISITION FUND	289,737.19	-	2,116.38	105.82	-	-	2,116.38		
CMA OPERATING FUND (***)	20,901,260.43	2,685,274.01	8,474,931.10	51.00	6,636,931.93	40.17	1,837,999.17		
CMA CAPITAL IMPROVEMENT	7,579,445.42	5,044.41	579,395.28	23.41	37,863.14	0.87	541,532.14		
CMA METER DEPOSIT FUND	912,258.36	912,258.36	-	-	-	-	-		
CUSHING HOSPITAL AUTHORITY	8,172,879.95	66,476.68	582,097.73	52.33	1,250.00	0.09	580,847.73		
CUSHING INDUSTRIAL AUTHORITY	863,385.33	143,420.30	54,840.13	59.02	13,403.79	9.78	41,436.34		
TOTALS	49,019,854.49	6,096,225.51	15,284,383.21		12,998,967.48		2,285,415.73		

FIVE YEAR 18/19

(*) Liabilities include \$1,305,893.32 outstanding balance for construction loan from CMA.
 (***) Cash/Investment balance includes \$1,305,893.32 outstanding receivable for construction loan for the Public Safety Bldg.
 Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$3,794,106.68 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$1,305,893.32. Semi-Annual payments will continue to be made on January and July.

SALES TAX REPORT 2021 - 2022

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1/10 CENT	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENT	BALANCE OF OF 4 CENTS (3.0 CENTS)
8/9/2021	7/2021	62021	117,208.73	11,720.87	11,720.87	93,766.96	351,626.19
9/9/2021	8/2021	72021	122,010.51	12,201.05	12,201.05	97,609.41	366,031.54
10/6/2021	9/2021	82021	130,209.52	13,020.95	13,020.95	104,167.61	390,628.55
11/8/2021	10/2021	92021	129,356.58	12,935.66	12,935.66	103,485.26	388,089.73
12/9/2021	11/2021	102021	134,580.20	13,458.02	13,458.02	107,664.16	403,740.59
1/10/2022	12/2021	112021	127,630.21	12,763.02	12,763.02	102,104.17	382,890.63
2/9/2022	1/2022	122021	132,888.44	13,288.84	13,288.84	106,310.75	398,665.31
3/9/2022	2/2022	22022	142,687.04	14,268.70	14,268.70	114,069.63	427,761.11
4/8/2022	3/2022	32022	136,986.26	13,698.63	13,698.63	109,589.00	410,958.77
5/9/2022	4/2022	42022	131,342.54	13,134.25	13,134.25	105,074.03	394,027.61
6/9/2022	5/2022	52022	138,023.22	13,802.32	13,802.32	110,418.58	414,069.66
7/8/2022	6/2022	62022	133,363.03	13,336.30	13,336.30	106,690.42	400,089.08
			1,576,186.25	157,618.63	157,618.63	1,280,949.00	4,728,358.76

SALES TAX REPORT 2022 - 2023

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENT	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENT	BALANCE OF OF 4 CENTS (3.0 CENTS)
8/8/2022	7/2022	62022	140,596.76	14,059.68	14,059.68	112,477.41	421,790.28
9/9/2022	8/2022	72022	141,106.42	14,110.64	14,110.64	112,865.14	423,319.26
10/7/2022	9/2022	82022	136,940.98	13,694.10	13,694.10	109,552.78	410,822.93
11/9/2022	10/2022	92022	128,967.13	12,896.71	12,896.71	103,173.70	386,901.39
12/9/2022	11/2022	102022	140,675.07	14,067.51	14,067.51	112,540.05	422,025.20
1/9/2023	12/2022	112022	140,889.95	14,088.99	14,088.99	112,711.96	422,669.84
2/9/2023	1/2023	122022	134,588.17	13,458.82	13,458.82	107,670.54	403,764.52
3/9/2023	2/2023	22023	127,968.08	12,796.81	12,796.81	99,184.39	371,941.48
4/10/2023	3/2023	32023	123,980.49	12,398.05	12,398.05	102,374.46	383,904.23
5/8/2023	4/2023	42023	142,829.01	14,282.90	14,282.90	114,263.21	428,467.02
6/9/2023	5/2023	52023	119,826.57	11,982.66	11,982.66	95,861.26	359,479.72
7/10/2023	6/2023	62023	138,228.64	13,922.86	13,922.86	111,382.91	417,685.91
			1,617,597.26	161,759.73	161,759.73	1,294,077.81	4,852,781.78

SALES TAX REPORT 2023 - 2024

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENT	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENT	BALANCE OF OF 4 CENTS (3.0 CENTS)
8/9/2023	7/2023	62023	138,462.93	13,846.29	13,846.29	110,770.34	415,989.78
9/8/2023	8/2023	72023	127,708.49	12,770.85	12,770.85	102,166.79	383,125.46
10/6/2023	9/2023	82023	131,560.51	13,156.05	13,156.05	105,240.40	394,651.52
11/9/2023	10/2023	92023	127,421.97	12,742.20	12,742.20	101,937.58	382,265.91
12/8/2023	11/2023	102023	137,782.51	13,778.25	13,778.25	110,226.01	413,347.54
1/8/2024	12/2023	112023	139,504.14	13,950.41	13,950.41	104,403.31	391,512.41
	1/2024	122023	-	-	-	-	-
	2/2024	122024	-	-	-	-	-
	3/2024	122024	-	-	-	-	-
	4/2024	122024	-	-	-	-	-
	5/2024	122024	-	-	-	-	-
	6/2024	122024	-	-	-	-	-
			793,430.54	79,343.05	79,343.05	634,744.43	2,380,291.62

2021-2022 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2021	7/2021	6/2021	79,633.35
9/9/2021	8/2021	7/2021	57,281.40
10/9/2021	9/2021	8/2021	66,761.89
11/9/2021	10/2021	9/2021	68,114.50
12/9/2021	11/2021	10/2021	92,581.73
1/10/2022	12/2021	11/2021	85,189.85
2/9/2022	1/2022	12/2021	88,116.98
3/9/2022	2/2022	1/2022	63,059.71
4/9/2022	3/2022	2/2022	63,946.90
5/9/2022	4/2022	3/2022	81,174.24
6/9/2022	5/2022	4/2022	67,331.16
7/8/2022	6/2022	5/2022	80,391.75
TOTAL USE TAX			893,583.46

2021-2022 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/11/2021	7/2021	6/2021	4,629.32
9/13/2021	8/2021	7/2021	4,224.96
10/11/2021	9/2021	8/2021	3,720.51
11/10/2021	10/2021	9/2021	4,605.18
12/13/2021	11/2021	10/2021	4,162.45
1/11/2022	12/2021	11/2021	5,026.53
2/11/2022	1/2022	12/2021	2,941.42
3/11/2022	2/2022	1/2022	3,447.83
4/12/2022	3/2022	2/2022	4,439.63
5/11/2022	4/2022	3/2022	4,746.50
6/13/2022	5/2022	4/2022	3,932.74
7/12/2022	6/2022	5/2022	4,284.85
TOTAL TOBACCO TAX			50,160.92

2021-2022 HOTEL TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2021	7/2021	6/2021	7,633.63
9/15/2021	8/2021	7/2021	5,729.57
10/15/2021	9/2021	8/2021	5,393.03
11/15/2021	10/2021	9/2021	7,194.11
12/15/2021	11/2021	10/2021	7,752.83
1/15/2022	12/2021	11/2021	6,551.07
2/15/2022	1/2022	12/2021	6,950.73
3/15/2022	2/2022	1/2022	5,944.45
4/15/2022	3/2022	2/2022	8,178.75
5/15/2022	4/2022	3/2022	8,585.91
6/15/2022	5/2022	4/2022	8,519.33
7/15/2022	6/2022	5/2022	9,535.91
TOTAL HOTEL TAX			87,969.29

2022 - 2023 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2022	7/2022	6/2022	83,150.58
9/9/2022	8/2022	7/2022	74,286.16
10/7/2022	9/2022	8/2022	84,577.07
11/9/2022	10/2022	9/2022	57,972.19
12/9/2022	11/2022	10/2022	75,049.43
1/9/2023	12/2022	11/2022	76,480.09
2/9/2023	1/2023	12/2022	109,433.45
3/9/2023	2/2023	1/2023	71,297.05
4/10/2023	3/2023	2/2023	87,330.76
5/8/2023	4/2023	3/2023	81,822.17
6/9/2023	5/2023	4/2023	95,048.11
7/10/2023	6/2023	5/2023	64,104.31
TOTAL USE TAX			960,570.37

2022 - 2023 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2022	7/2022	6/2022	2,889.83
9/13/2022	8/2022	7/2022	4,110.10
10/11/2022	9/2022	8/2022	4,286.02
11/14/2022	10/2022	9/2022	3,436.08
12/13/2022	11/2022	10/2022	4,141.73
1/11/2023	12/2022	11/2022	4,520.78
2/13/2023	1/2023	12/2022	3,236.54
3/13/2023	2/2023	1/2023	3,002.50
4/12/2023	3/2023	2/2023	3,415.41
5/10/2023	4/2023	3/2023	3,429.86
6/12/2023	5/2023	4/2023	3,922.93
7/12/2023	6/2023	5/2023	3,336.45
TOTAL TOBACCO TAX			43,731.23

2022 - 2023 HOTEL TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2022	7/2022	6/2022	9,486.70
9/15/2022	8/2022	7/2022	10,895.90
10/15/2022	9/2022	8/2022	9,156.57
11/15/2022	10/2022	9/2022	7,099.35
12/15/2022	11/2022	10/2022	5,521.83
1/15/2023	12/2022	11/2022	5,369.78
2/15/2023	1/2023	12/2022	6,124.48
3/15/2023	2/2023	1/2023	6,030.60
4/15/2023	3/2023	2/2023	8,895.19
5/15/2023	4/2023	3/2023	6,662.04
6/15/2023	5/2023	4/2023	7,460.20
7/15/2023	6/2023	5/2023	7,433.66
TOTAL HOTEL TAX			87,929.30

2023 - 2024 USE TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2023	7/2023	6/2023	106,137.08
9/9/2023	8/2023	7/2023	129,448.38
10/6/2023	9/2023	8/2023	78,001.62
11/8/2023	10/2023	9/2023	83,250.09
12/8/2023	11/2023	10/2023	68,536.43
1/8/2024	12/2023	11/2023	92,753.64
2/2024	1/2024	12/2023	
3/2024	2/2024	1/2024	
4/2024	3/2024	2/2024	
5/2024	4/2024	3/2024	
6/2024	5/2024	4/2024	
TOTAL USE TAX			558,127.24

2023 - 2024 TOBACCO TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/10/2023	7/2023	6/2023	3,580.82
9/9/2023	8/2023	7/2023	3,338.91
10/10/2023	9/2023	8/2023	3,633.17
11/10/2023	10/2023	9/2023	3,083.49
12/11/2023	11/2023	10/2023	3,208.02
1/10/2024	12/2023	11/2023	3,675.86
2/2024	1/2024	12/2023	
3/2024	2/2024	1/2024	
4/2024	3/2024	2/2024	
5/2024	4/2024	3/2024	
6/2024	5/2024	4/2024	
TOTAL TOBACCO TAX			20,520.27

2023 - 2024 HOTEL TAX

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2023	7/2023	6/2023	6,086.32
9/15/2023	8/2023	7/2023	5,935.21
10/15/2023	9/2023	8/2023	5,631.31
11/15/2023	10/2023	9/2023	6,481.84
12/15/2023	11/2023	10/2023	7,532.42
1/15/2024	12/2023	11/2023	
2/2024	1/2024	12/2023	
3/2024	2/2024	1/2024	
4/2024	3/2024	2/2024	
5/2024	4/2024	3/2024	
6/2024	5/2024	4/2024	
TOTAL HOTEL TAX			31,669.10

** Missing one or more tax payment at this time.

SALES TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	467,032.86	468,634.92	-18,197.94	-3.74%
AUGUST	493,420.08	498,042.05	-5,372.03	-1.09%
SEPTEMBER	466,817.84	520,838.06	-54,020.22	-11.57%
OCTOBER	517,426.31	517,426.31	66,405.69	14.22%
NOVEMBER	470,524.95	510,520.84	-39,995.89	-8.52%
DECEMBER	462,389.14	538,200.78	-75,811.64	-16.42%
JANUARY	515,955.83	531,553.75	-15,597.92	-3.04%
FEBRUARY	478,511.94	570,348.14	-90,836.20	-18.99%
MARCH	469,242.22	547,945.02	-88,602.80	-18.29%
APRIL	502,221.13	525,370.15	-23,149.02	-4.61%
MAY	559,702.37	552,092.89	7,609.49	1.36%
JUNE	507,124.17	533,452.11	-26,327.94	-5.19%
TOTALS	5,654,998.25	6,304,745.01	449,746.76	7.88%

SALES TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	468,634.92	562,387.04	93,552.12	19.95%	JUNE
AUGUST	498,042.05	564,425.68	76,383.63	15.33%	JULY
SEPTEMBER	520,838.06	547,763.91	26,925.85	5.17%	AUGUST
OCTOBER	517,426.31	513,668.92	-3,757.39	-0.73%	SEPTEMBER
NOVEMBER	538,200.78	562,700.26	24,500.48	4.53%	OCTOBER
DECEMBER	510,520.84	563,559.79	53,038.95	10.39%	NOVEMBER
JANUARY	531,553.75	538,352.69	6,798.94	1.28%	DECEMBER
FEBRUARY	570,348.14	511,872.31	-58,475.83	-10.25%	JANUARY
MARCH	547,945.02	485,921.97	-62,023.05	-9.49%	FEBRUARY
APRIL	525,370.15	571,316.03	45,945.88	8.75%	MARCH
MAY	552,092.89	478,306.29	-73,786.60	-13.36%	APRIL
JUNE	533,452.11	556,914.55	23,462.44	4.40%	MAY
TOTALS	6,304,745.01	6,470,389.04	165,644.03	2.63%	

SALES TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	562,387.04	553,631.71	-8,755.33	-1.52%	JUNE
AUGUST	564,425.68	560,428.06	-3,997.62	-0.71%	JULY
SEPTEMBER	547,763.91	517,631.91	-30,132.00	-5.50%	AUGUST
OCTOBER	513,668.92	515,868.52	2,199.60	0.43%	SEPTEMBER
NOVEMBER	562,700.26	551,130.05	-11,570.21	-2.06%	OCTOBER
DECEMBER	563,559.79	522,016.55	-41,543.24	-7.37%	NOVEMBER
JANUARY	538,352.69	538,352.69	-538,352.69	-100.00%	DECEMBER
FEBRUARY	511,872.31	511,872.31	-511,872.31	-100.00%	JANUARY
MARCH	485,921.97	485,921.97	-485,921.97	-100.00%	FEBRUARY
APRIL	571,316.03	571,316.03	-571,316.03	-100.00%	MARCH
MAY	478,306.29	478,306.29	-478,306.29	-100.00%	APRIL
JUNE	556,914.55	556,914.55	-556,914.55	-100.00%	MAY
TOTALS	6,470,389.04	3,173,722.16	3,296,666.88	-50.95%	

USE TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	39,667.00	79,633.35	39,966.35	98.75%
AUGUST	108,933.58	57,261.40	-51,672.18	-47.42%
SEPTEMBER	35,208.45	66,761.89	31,553.44	89.62%
OCTOBER	42,660.47	68,114.50	25,454.03	59.67%
NOVEMBER	47,871.43	92,561.73	44,710.30	93.40%
DECEMBER	41,388.92	85,189.65	43,800.73	105.84%
JANUARY	80,851.77	88,116.98	7,265.21	44.81%
FEBRUARY	51,177.57	63,055.11	11,877.54	23.22%
MARCH	22,682.41	63,346.90	40,664.49	179.02%
APRIL	51,099.73	81,724.24	30,624.51	58.95%
MAY	56,732.08	67,331.16	10,600.08	18.69%
JUNE	59,029.53	80,391.75	21,362.22	36.19%
TOTALS	621,103.22	893,583.46	272,480.24	43.87%

USE TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	79,633.35	83,160.58	3,527.23	4.43%	JUNE
AUGUST	57,261.40	74,298.16	17,004.76	29.69%	JULY
SEPTEMBER	66,761.89	84,577.07	17,815.18	26.68%	AUGUST
OCTOBER	68,114.50	82,561.73	14,447.23	21.21%	SEPTEMBER
NOVEMBER	92,561.73	75,046.43	-17,515.30	-18.94%	OCTOBER
DECEMBER	85,189.65	76,980.09	-8,209.56	-9.64%	NOVEMBER
JANUARY	88,116.98	109,433.45	21,316.47	24.19%	DECEMBER
FEBRUARY	63,055.11	83,069.71	20,014.60	31.74%	JANUARY
MARCH	63,346.90	87,330.76	23,983.86	36.57%	FEBRUARY
APRIL	81,724.24	81,724.24	-81,724.24	-100.00%	MARCH
MAY	67,331.16	67,331.16	-67,331.16	-100.00%	APRIL
JUNE	80,391.75	64,104.31	-16,287.44	-20.26%	MAY
TOTALS	893,583.46	960,570.37	66,986.91	7.50%	

USE TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	83,160.58	108,137.08	24,976.50	29.91%	JUNE
AUGUST	74,298.16	129,448.38	55,150.22	74.25%	JULY
SEPTEMBER	84,577.07	78,001.62	-6,575.45	-7.77%	AUGUST
OCTOBER	82,561.73	83,250.09	688.36	0.83%	SEPTEMBER
NOVEMBER	75,046.43	69,536.43	-5,510.00	-7.34%	OCTOBER
DECEMBER	76,980.09	92,753.64	15,773.55	20.49%	NOVEMBER
JANUARY	109,433.45	108,433.45	-1,000.00	-0.91%	DECEMBER
FEBRUARY	83,069.71	71,297.05	-11,772.66	-14.05%	JANUARY
MARCH	87,330.76	87,330.76	-87,330.76	-100.00%	FEBRUARY
APRIL	81,724.24	81,724.24	-81,724.24	-100.00%	MARCH
MAY	67,331.16	67,331.16	-67,331.16	-100.00%	APRIL
JUNE	64,104.31	451,534.52	487,430.21	760.39%	MAY
TOTALS	960,570.37	558,127.24	-402,443.13	-41.90%	

TOBACCO TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	4,916.70	4,629.32	-287.38	-5.84%
AUGUST	4,529.53	4,224.86	-304.67	-6.72%
SEPTEMBER	4,754.88	3,720.51	-1,034.37	-21.75%
OCTOBER	4,515.60	4,605.18	89.58	1.98%
NOVEMBER	4,896.29	4,162.45	-733.84	-14.99%
DECEMBER	4,684.82	5,026.53	341.71	7.28%
JANUARY	3,627.99	2,941.42	-686.57	-18.93%
FEBRUARY	3,822.89	3,447.83	-375.06	-9.81%
MARCH	4,880.64	4,238.63	-642.01	-13.15%
APRIL	5,106.35	4,746.50	-359.85	-7.05%
MAY	4,234.62	3,932.74	-301.88	-7.13%
JUNE	4,528.70	4,284.85	-243.85	-5.38%
TOTALS	54,028.47	50,160.92	-3,867.55	-7.16%

TOBACCO TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	4,629.32	2,889.83	-1,739.49	-37.60%	JUNE
AUGUST	4,224.86	4,110.10	-114.86	-2.72%	JULY
SEPTEMBER	3,720.51	4,228.02	507.51	13.64%	AUGUST
OCTOBER	4,605.18	3,436.08	-1,169.10	-25.39%	SEPTEMBER
NOVEMBER	4,162.45	4,141.73	-20.72	-0.50%	OCTOBER
DECEMBER	5,026.53	4,520.78	-505.75	-10.06%	NOVEMBER
JANUARY	2,941.42	3,226.54	285.12	9.70%	DECEMBER
FEBRUARY	3,447.83	3,002.50	-445.33	-12.92%	JANUARY
MARCH	4,438.63	3,415.41	-1,023.22	-23.05%	FEBRUARY
APRIL	4,746.50	3,429.86	-1,316.64	-27.74%	MARCH
MAY	3,932.74	3,922.93	-9.81	-0.25%	APRIL
JUNE	50,160.92	43,731.23	-6,429.69	-12.82%	MAY
TOTALS	50,160.92	43,731.23	-6,429.69	-12.82%	

TOBACCO TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	2,889.83	3,580.82	690.99	23.91%	JUNE
AUGUST	4,110.10	4,110.10	-4,110.10	-100.00%	JULY
SEPTEMBER	4,228.02	3,633.17	-594.85	-14.07%	AUGUST
OCTOBER	3,436.08	3,083.48	-352.60	-10.26%	SEPTEMBER
NOVEMBER	4,141.73	4,141.73	-4,141.73	-100.00%	OCTOBER
DECEMBER	4,520.78	3,675.66	-845.12	-18.69%	NOVEMBER
JANUARY	3,226.54	3,236.54	10.00	0.31%	DECEMBER
FEBRUARY	3,002.50	3,415.41	412.91	13.75%	JANUARY
MARCH	3,429.86	3,415.41	-14.45	-0.42%	FEBRUARY
APRIL	3,922.93	3,922.93	-3,922.93	-100.00%	MARCH
MAY	43,731.23	3,336.43	-40,394.80	-92.37%	APRIL
JUNE	43,731.23	20,520.27	-23,210.96	-53.08%	MAY
TOTALS	43,731.23	20,520.27	-23,210.96	-53.08%	

TOTAL YTD TAXES 6,530,129.94 7,248,489.39 718,359.45 11.00%
TOTAL ALL TAXES 6,530,129.94 7,248,489.39 718,359.45 11.00%

TOTAL YTD TAXES 7,248,489.39 7,474,690.64 226,201.25 3.12%
TOTAL ALL TAXES 7,248,489.39 7,474,690.64 226,201.25 3.12%

TOTAL YTD TAXES 3,791,627.26 3,752,368.67 -39,258.59 -1.04%
TOTAL ALL TAXES 7,474,690.64 3,752,368.67 -3,722,321.97 -49.80%

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: January 16, 2024

Agenda Item No: 5A

Subject: Public Hearing/Action on Planning Commission's Recommendation for a
Conditional Use Permit to Operate a Bar at the following location:

Lots 1-4 of the Thompson & Bellis Subdivision of Lots 1-
5, Block 33, South Addition to the City of Cushing, Payne
County, State of Oklahoma

Staff Resources: Code Enforcement; City Attorney; City Manager

I. Summary

The Planning Commission recently held a public hearing regarding the application for a conditional use permit to operate a bar in a C-3 zone made by Carol Medford-Damark. The first hearing was on December 28. At that hearing, Evert Rossiter and his attorney, Charlie Meyers appeared to contest the issuance of the permit. Rossiter had previously issued a contract for deed to Ms. Medford-Damark's LLC for the property. However, Rossiter contends that he is the official owner and does not desire a bar to be on the property. Ms. Medford-Damark presented copies of her contract for deed and records from the Payne County Assessor showing her ownership. The Planning Commission advised that the hearing was not the proper venue or forum for such disputes and based upon a request from Mr. Meyers, tabled the hearing until January 11, 2024.

On January 11, 2024, the Planning Commission continued the hearing. At that hearing, the Commission discussed the applicants standing to file the application. The Zoning Code calls for the owner or proposed occupant of a property to file the application. While there may be dispute about the title of the property, there is no dispute that MS. Medford-Damark is a legal occupant. Therefore, the Commission concluded that the Conditional Use Permit should be heard on its merits.

After further discussion, the Commission concluded that it would recommend the issuance of a conditional use permit with the following conditions:

- 1) Prior to opening, all adopted building codes must be met.
- 2) All federal, state, and local laws regarding the sale of alcohol must be met.
- 3) Sufficient parking, both on and off street, must be available for patrons of this establishment.
- 4) The conditional use permit should not be transferable to another person.
- 5) The legal description should be refined to the actual premises of the bar (that is reflected above).

The Planning Commission voted 4-0 to recommend granting the conditional use permit with the above conditions.

It should be noted that neither the Planning Commission nor the Board of Commissioners is the correct forum for arbitrating disputes about ownership and those questions are not germane to the application.

II. Fiscal Impact

None.

III. Recommended Action

The Planning Commission has recommended granting a conditional use permit for operating a bar in a C-3 zone with the five conditions listed above.

PLANNING COMMISSION
SPECIAL MEETING MINUTES
JANUARY 11, 2024

A. MEETING CALL TO ORDER

Chairman Forsyth called the meeting to order at 8:30 A.M. with the following members were present: Forsyth, Duff, Ellsworth, and Marks.

Absent: Lane

Also, present was City Manager Terry Brannon, Assistant Manager Derek Griffith and City Attorney Jonathan Huseman and Caleb Dawes with Community Development.

B. APPROVAL OF MINUTES.

- 1) ***Approval of minutes of the December 28, 2023, special meeting.***

Motion was made by Mr. Ellsworth to approve the December 28, 2023, special meeting minutes. Motion was seconded by Ms. Marks and resulted in the following roll call vote:

Ayes: Forsyth, Duff, Ellsworth, Marks

Nays: None

C. RATIFICATION OF LOT SPLITS

- 1) ***General Locations: 1313 E. Broadway, 1302 E. Cherry, and 1306 E. Cherry.***

After some discussion from members and staff, a motion was made by Mrs. Duff to approve the ratification of the lot splits. Motion was seconded by Mr. Ellsworth and resulted in the following roll call:

Ayes: Forsyth, Duff, Ellsworth, Marks

Nays: None

D. PUBLIC HEARING CONTINUED FROM 12-28.2023.

- 1) ***Notice of a special meeting to consider granting a conditional use permit for the purpose of operating a bar in a C-3 district at the following: Lots 1, 2, 3 and 4 in Thompsons-Bellis Subdivision of Lots 1-5 inclusive, Block 33, South Addition to the City of Cushing, Payne County, Oklahoma and a tract in Lot 5, Block 33, South Addition to the City of Cushing, described as follows: beginning at the Southeast corner of Lot 6, in Block 33, South Addition, thence East 5 feet, thence North 50 feet, thence South 50 feet to the point of beginning and all of Lots 6-12 inclusive, Block 33, South Addition to the City of Cushing Payne county Oklahoma. General location: 221 North Cleveland Ave.***

Mr. Forsyth gave a recap of the previous meeting conducted on December 28, 2023. He stated that a conditional use permit was filed for a bar to operate in a C-3 district by Ms. Damark. Ms Damark stated that her tenant, Lucy Pinson, would be operating the bar. Charlie Meyers, the attorney for Mr. Evert Rossiter, was present and stated that Ms. Damark only has a contract for deed and that Mr. Rossiter is the current owner on the deed which should not allow Ms. Damark to file the conditional use permit. Mr. Rossiter also stated at that meeting that he was against the conditional use permit. The meeting was tabled by the members to give the parties time to settle the dispute of ownership.

Applicant Carol Damark, Tenant, Lucy Pinson and Evert Rossiter were present on January 11, 2024, for questions or comments.

Mr. Forsyth read Article 8, Section 802.4, and Section 803.1C of the current zoning ordinance to show merit and good standing of the applicant.

Section 802.4: An application for Zoning Clearance Permit shall be made to the Zoning Administrator by the owner or proposed occupant of the building or land to be occupied or used and said application shall state the location and legal description of said property and set out in detail the character and nature of the use to be conducted thereon. Within three days, the Zoning Administrator shall grant or deny said zoning clearance permit in accordance with the terms of this ordinance.

Section 803.1C: The Planning Commission shall within 45 days of the date of application, transmit to the City Commission its report as to the effect of such proposed building or use upon the character of the neighborhood, traffic condition, public utilities and other matters pertaining to the general welfare, and the recommendation of the Planning Commission concerning use thereon. Thereupon, the City Commission may authorize or deny the issuance of a building permit for the use of land or building as requested.

Mr. Forsyth stated that this resolves the issue of standing.

Caleb Dawes with Community Development stated that the applicant Ms. Damark and tenant Ms. Pinson have been in contract with him and have discussed the building regulations for the business. Mr. Dawes also presented the members with a letter stating his recommended conditions for the conditional use permit. (Comply with all the adopted building codes, all federal, state, and local laws regarding the sale of alcohol must be met and sufficient parking both on and off street)

Mr. Huseman stated that any decision made by this board, or the City Commission, does not affect the dispute between the two parties.

Mr. Forsyth stated that he would like to include the conditions that the conditional use permit not be transferable to another person and that the description be refined to the actual premise of the bar.

After some discussion from members and staff, a motion was made by Mrs. Duff to recommend to the City Commission that the conditional use permit be approved with the above-listed conditions. Motion was seconded by Mr. Ellsworth and resulted in the following roll call vote:

Ayes: Forsyth, Duff, Ellsworth, Marks.

Nays: None

City Manager Mr. Brannon advised the applicant that the Planning Commission had voted to recommend to the City Commission that the request for the conditional use permit be approved. He further advised that this item would be placed on the January 16, 2024, City Commission agenda for consideration. He also noted the applicant might wish to attend that meeting in case the commissioners had any additional questions.

E. ADJOURNMENT.

Motion was made by Mr. Ellsworth to adjourn the meeting at 9:20 A.M. Motion was seconded by Ms. Marks and resulted in the following roll call vote:

Ayes: Forsyth, Duff, Ellsworth, Marks

Nays: None

Jack Forsyth, Chairman

ATTEST:

Melissa Gaunder, Secretary

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: January 16th, 2024

Agenda Item No: 5 B

Subject: Street Reconstruction, Various Locations

Staff Resources: Terry Brannon, City Manager
Derek Griffith, Assistant City Manager
Brent Youngman, Street Services Superintendent

I. Summary

In cooperation with City staff, Professional Engineering Consultants, P.A. (PEC) has developed a plan for street reconstruction projects located around the community, summarized by the list below. The anticipated scope of reconstruction includes roadway patching, mill and overlay, curb & gutter repair, full depth reconstruction, stormwater improvements, waterline replacement, and roadway widening.

- | | |
|---|----------------|
| a) 9 th Street Reconstruction | \$2,888,000.00 |
| b) Walnut Street Reconstruction | \$701,000.00 |
| c) Harrison Avenue Reconstruction
and Cleveland Avenue Repairs | \$341,000.00 |
| d) 3 rd Street Reconstruction | \$547,000.00 |
| e) 4 th Street Reconstruction | \$891,000.00 |

The work order proposal includes survey, geotechnical, design, and construction administration services for each of these locations, however the agreement may be executed based on any combination of project locations agreed upon by the Commission.

II. Fiscal Impact:

\$4,000,000 was set aside in the FY 23-24 budget to include construction costs and fees associated with professional engineering services for the associated work. The projected cost of engineering services for all projects combined is \$480,600.00. This project is being funded from the Street and Alley Fund (111) and construction costs are anticipated in Calendar Year 2024.

III. Recommended Action:

Authorize the City Manager to solicit bids and provide notice of award to the lowest, best bid for the improvement of streets identified by the commission as (_____) in an amount up to \$4,000,000.00 that includes engineering services, and to authorize payment.

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: January 16, 2024

Agenda Item No: 6 A

Subject: Resolution No. 01-2024, A Resolution Authorizing and Directing the Chairman, Board of Commissioners to Proclaim the Holding of an Election to Amend Various Portions of the City Charter.

Staff Resources: City Clerk; City Attorney; City Manager

I. Summary

Based upon discussion from December's commission meeting, staff has prepared a resolution and election proclamation to send propositions to the electors of the city to amend certain sections of the city charter to change the spending limits on the city manager and city, as a whole. Based upon commissioners' input, staff has prepared changes that would require the commission to set spending limits by ordinance. There are also proposed changes to provisions about elections which will modify dates to reflect the 21st century, instead of the 20th century.

II. Fiscal Impact

There will be relatively small costs associated with the conduction of the election by the Payne County Election Board.

III. Recommended Action

Motion to approve resolution.

**CITY OF CUSHING
RESOLUTION NO. 01-2024**

A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO PROCLAIM THE HOLDING OF AN ELECTION IN THE CITY OF CUSHING, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED VOTERS OF SAID CITY THE QUESTION OF AMENDMENT TO SECTION 5 (M), ARTICLE FOUR, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA, SO AS TO PROVIDE THAT THE CITY MANAGER SHALL BE THE PURCHASING AGENT FOR THE CITY SUBJECT TO ANY REGULATIONS WHICH THE BOARD OF COMMISSIONERS MAY PROSCRIBE; AMENDMENT TO SECTION 1, ARTICLE ELEVEN, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA, SO AS TO PROVIDE THAT THE BOARD OF COMMISSIONERS SHALL HAVE THE POWER TO SELL ANY PROPERTY, PROVIDED THAT WHEN THE VALUE OF SUCH EXCEEDS \$250,000.00, THE QUESTION OF SALE SHALL FIRST BE SUBMITTED TO THE ELECTORS OF THE CITY; AMENDMENT TO SECTION 2, ARTICLE THIRTEEN, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA SO AS TO PROVIDE UPDATED DATES FOR FILING OF NOMINATIONS FOR PRIMARY ELECTIONS; AMENDMENT TO SECTION 3), ARTICLE THIRTEEN, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA, SO AS TO PROVIDED UPDATED DATES ON ELECTION FORMS; AMENDMENT TO SECTION 6, ARTICLE THIRTEEN, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA, SO AS TO PROVIDED UPDATED DATES ON ELECTION FORMS.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING, OKLAHOMA, that the Chairman, Board of Commissioners, be and hereby is authorized and directed to proclaim the holding of an election in said City on the 2nd day of April, 2024, for the purpose of submitting to the registered qualified voters in the City of Cushing the following propositions:

PROPOSITION NO. 1

Shall Section 5 (m), Article Four, Executive and Administrative Department, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 5 (m). [Powers.]

- (m) The City Manager shall be the purchasing agent for the City and subject to any regulations which the board of commissioners may prescribe, shall contract for and purchase, or issue purchase authorizations for, all supplies, materials, and equipment for the offices, departments and agencies of the city government. Every contract or purchase exceeding an amount to be established by ordinance shall require prior approval of the board of commissioners. The city manager also may transfer to or between offices, departments, and agencies, or sell surplus or obsolete supplies, materials, and equipment subject to such regulations as the board of commissioners may prescribe. Before any purchase of, or contract for, any supplies, materials or equipment, ample opportunity for competitive bidding, under such regulations, and with such exceptions, as the board of commissioners may prescribe by ordinance shall be

given. The board of commissioners may transfer some or all of the power granted to the city manager in this section to an administrative officer appointed by the city manager.

PROPOSITION NO. 2

Shall Section 1, Article Eleven, Purchases and Sales, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 1. [Generally.]

The board of commissioners shall have power to purchase any property, real, personal or mixed, which it deems to the best interest of the city, and shall have power to sell and dispose of any property, real, personal or mixed, now or hereafter owned by said city, but the power herein granted shall at all times be subject to the following limitations viz: Where the value of the property to be sold exceeds the sum of two hundred fifty thousand dollars (\$250,000.00), the question of its sale shall be first submitted to the electors of said city, at an election called for that purpose. The question submitted shall be substantially in the following form: ["] Shall the Board of Commissioners of the City of Cushing sell the property to sold (accurately describing the same) ["]; and, if the majority of the votes cast in said election shall be in the affirmative, then the board of commissioners shall have the power hereby conferred and not otherwise. When the value of the property sought to be sold does not exceed the sum of two hundred fifty thousand dollars (\$250,000.00), the board of commissioners is authorized to make such sale.

Provided, however, that no public blocks, or parks, or any land now, or hereafter, owned by the city for water or sewer plants and uses, or any part thereof, shall be sold by the board of commissioners, unless the question of its sale shall be first submitted to the electors of said city at an election called for that purpose. The question submitted thereat shall be substantially in the following form: ["] Shall the Board of Commissioners of the City of Cushing sell the property to be sold (accurately describing same) ["]; and, if the majority of votes cast in said election shall be in the affirmative, then the board of commissioners shall have the power to sell, and not otherwise.

PROPOSITION NO. 3

Shall Section 2, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 2. [Same—Filing for nomination.]

Any person desiring to become a candidate for commissioner's office, shall, during regular city hall officer hours on the first Monday in December through the next succeeding Wednesday, or other applicable dates as proscribed in Title 11 or Title 26 of the Oklahoma Statutes, file with the city clerk, a statement of such candidacy in substantially the following form:

"State of Oklahoma)	
)	ss.
County of Payne)	

I, _____ (street address), City of Cushing, Payne County, Oklahoma; state that I am a qualified voter therein; that I have been a bona fide resident of the City or territory legally annexed thereto for more than one year; that I am over the age of twenty-five years; that I am a candidate for Commissioner Office No. ____ of the City of Cushing, to be voted upon at the primary election to be held on the _____ day of _____ and I hereby request that my name be printed upon the official ballot as signed below, for nomination at such primary election for such office.

Signed _____.

Subscribed and sworn to before me this _____ day of _____, 20____.

Signed _____.

Signed _____.

(officer authorized to administer oaths)

PROPOSITION NO. 4

Shall Section 3, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 3. [Same—Nomination by electors]

The qualified electors of said city reserve to themselves the power and right to propose nominations for the commissioner offices and such power shall be exercised by the filing with the city clerk, within the time provided for voluntary candidates, a petition of at least twenty-five (25) qualified voters, requesting that the name of some qualified elector of said city, having the qualifications for commissioner as provided in this Charter shall be placed upon the primary ballot; provided that no such name be placed upon the official ballot over the written protest of the person thus proposed. Such petition shall be verified under oath, by one or more persons as to the qualifications and residence of the candidate and that the candidate is over twenty-five (25) years of age; the street address of the residence of each petitioner shall be shown opposite his respective signature; and the said petitions shall be substantially the following form:

"Petition"

"We, the undersigned, duly qualified electors of the City of Cushing, residing at the places set opposite our respective names, hereto do hereby request that the name of _____ (candidate) be placed on the ballot as candidate for the nomination for Commissioner Office No. _____ of the City of Cushing at the primary election to be held in said city on the _____ day of _____ 20____.

"We further state that we know him to be a qualified voter in said city, and a man of good moral character and qualified in our judgment, for the duties of the office."

(Signatures of petitioners and street addresses of residences of each).

PROPOSITION NO. 5

Shall Section 6, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 6. [Form of primary ballot.]

Upon the ballots provided, the names of the candidates for each Commissioner Office of the City of Cushing, to be elected shall be separately placed on the ballot under the words "FOR COMMISSIONER OFFICE NO. ____", with a square at the left of each name followed by the inscription "Vote for One," in such a fashion that each voter may vote for one candidate for each Commissioner Office. The ballot shall be printed on plain white paper and shall be headed "Candidates for Nomination for Commissioner Office No. _____ of the City of Cushing, Oklahoma, in the primary election held on the _____ day of _____, 20____," then the names of the candidates with a square at the left of each name. Having caused said ballots to be printed as provided herein, the said secretary of the county election board shall cause to be delivered to each election precinct in said city, a number of ballots prepared for that precinct equal to not less than one and a half (1½) the number of votes cast in said precinct at the last preceding general municipal election. The persons who are qualified to vote at the general municipal elections shall be qualified to vote at such primary election.

PASSED AND APPROVED this 16th day of January, 2024.

Ricky Lofton, Chairman
Board of Commissioners

ATTEST:

Jerrica A. Worthy
City Clerk

Approved as to form:

Jonathan Huseman
City Attorney

ELECTION PROCLAMATION

That pursuant to the laws of the State of Oklahoma, and Resolution No. 01-2024 adopted by the Board of Commissioners of the City of Cushing, Oklahoma, on the 16th day of January, 2024, I, the undersigned Chairman of the Board of Commissioners of said City, hereby call an election to be held in said City on the 2nd day of April, 2024, for the purpose of submitting to the registered electors of said City of the following propositions:

PROPOSITION NO. 1

Shall Section 5 (m), Article Four, Executive and Administrative Department, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 5 (m). [Powers.]

- (m) The City Manager shall be the purchasing agent for the City and subject to any regulations which the board of commissioners may prescribe, shall contract for and purchase, or issue purchase authorizations for, all supplies, materials, and equipment for the offices, departments and agencies of the city government. Every contract or purchase exceeding an amount to be established by ordinance shall require prior approval of the board of commissioners. The city manager also may transfer to or between offices, departments, and agencies, or sell surplus or obsolete supplies, materials, and equipment subject to such regulations as the board of commissioners may prescribe. Before any purchase of, or contract for, any supplies, materials or equipment, ample opportunity for competitive bidding, under such regulations, and with such exceptions, as the board of commissioners may prescribe by ordinance shall be given. The board of commissioners may transfer some or all of the power granted to the city manager in this section to an administrative officer appointed by the city manager.

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: () YES, FOR THE ABOVE PROPOSITION

2nd: () NO, AGAINST THE ABOVE PROPOSITION

PROPOSITION NO. 2

Shall Section 1, Article Eleven, Purchases and Sales, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 1. [Generally.]

The board of commissioners shall have power to purchase any property, real, personal or mixed, which it deems to be in the best interest of the city, and shall have power to sell and dispose of any property, real, personal or mixed, now or hereafter owned by said city,

but the power herein granted shall at all times be subject to the following limitations viz: Where the value of the property to be sold exceeds the sum of two hundred fifty thousand dollars (\$250,000.00), the question of its sale shall be first submitted to the electors of said city, at an election called for that purpose. The question submitted shall be substantially in the following form: ["] Shall the Board of Commissioners of the City of Cushing sell the property to sold (accurately describing the same) ["]; and, if the majority of the votes cast in said election shall be in the affirmative, then the board of commissioners shall have the power hereby conferred and not otherwise. When the value of the property sought to be sold does not exceed the sum of two hundred fifty thousand dollars (\$250,000.00), the board of commissioners is authorized to make such sale.

Provided, however, that no public blocks, or parks, or any land now, or hereafter, owned by the city for water or sewer plants and uses, or any part thereof, shall be sold by the board of commissioners, unless the question of its sale shall be first submitted to the electors of said city at an election called for that purpose. The question submitted thereat shall be substantially in the following form: ["] Shall the Board of Commissioners of the City of Cushing sell the property to be sold (accurately describing same) ["]; and, if the majority of votes cast in said election shall be in the affirmative, then the board of commissioners shall have the power to sell, and not otherwise.

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

- 1st: () YES, FOR THE ABOVE PROPOSITION
- 2nd: () NO, AGAINST THE ABOVE PROPOSITION

PROPOSITION NO. 3

Shall Section 2, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 2. [Same—Filing for nomination.]

Any person desiring to become a candidate for commissioner's office, shall, during regular city hall officer hours on the first Monday in December through the next succeeding Wednesday, or other applicable dates as proscribed in Title 11 or Title 26 of the Oklahoma Statutes, file with the city clerk, a statement of such candidacy in substantially the following form:

"State of Oklahoma)	
)	ss.
County of Payne)	

I, _____ (street address), City of Cushing, Payne County, Oklahoma; state that I am a qualified voter therein; that I have been a bona fide resident of the City or territory legally annexed thereto for more than one year; that I am over the age of twenty-five years; that I am a candidate for Commissioner Office No. _____ of the City of Cushing, to be voted upon at the primary election to be held on the _____ day of _____ and I hereby request that my name be printed upon the official ballot as signed below, for nomination at such primary election for such office.

Signed _____.

Subscribed and sworn to before me this _____ day of _____, 20____.

Signed _____.

Signed _____.

(officer authorized to administer oaths)

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: (____) YES, FOR THE ABOVE PROPOSITION

2nd: (____) NO, AGAINST THE ABOVE PROPOSITION

PROPOSITION NO. 4

Shall Section 3, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 3. [Same—Nomination by electors]

The qualified electors of said city reserve to themselves the power and right to propose nominations for the commissioner offices and such power shall be exercised by the filing with the city clerk, within the time provided for voluntary candidates, a petition of at least twenty-five (25) qualified voters, requesting that the name of some qualified elector of said city, having the qualifications for commissioner as provided in this Charter shall be placed upon the primary ballot; provided that no such name be placed upon the official ballot over the written protest of the person thus proposed. Such petition shall be verified under oath, by one or more persons as to the qualifications and residence of the candidate and that the candidate is over twenty-five (25) years of age; the street address of the residence of each petitioner shall be shown opposite his respective signature; and the said petitions shall be substantially the following form:

"Petition"

"We, the undersigned, duly qualified electors of the City of Cushing, residing at the places set opposite our respective names, hereto do hereby request that the name of _____ (candidate) be placed on the ballot as candidate for the nomination for Commissioner Office No. _____ of the City of Cushing at the primary election to be held in said city on the _____ day of _____ 20____.

"We further state that we know him to be a qualified voter in said city, and a man of good moral character and qualified in our judgment, for the duties of the office."

(Signatures of petitioners and street addresses of residences of each).

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: () YES, FOR THE ABOVE PROPOSITION

2nd: () NO, AGAINST THE ABOVE PROPOSITION

PROPOSITION NO. 5

Shall Section 6, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 6. [Form of primary ballot.]

Upon the ballots provided, the names of the candidates for each Commissioner Office of the City of Cushing, to be elected shall be separately placed on the ballot under the words "FOR COMMISSIONER OFFICE NO. ____", with a square at the left of each name followed by the inscription "Vote for One," in such a fashion that each voter may vote for one candidate for each Commissioner Office. The ballot shall be printed on plain white paper and shall be headed "Candidates for Nomination for Commissioner Office No. ____ of the City of Cushing, Oklahoma, in the primary election held on the ____ day of _____, 20____," then the names of the candidates with a square at the left of each name. Having caused said ballots to be printed as provided herein, the said secretary of the county election board shall cause to be delivered to each election precinct in said city, a number of ballots prepared for that precinct equal to not less than one and a half (1½) the number of votes cast in said precinct at the last preceding general municipal election. The persons who are qualified to vote at the general municipal elections shall be qualified to vote at such primary election.

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: () YES, FOR THE ABOVE PROPOSITION

2nd: () NO, AGAINST THE ABOVE PROPOSITION

The polls shall be opened at seven o'clock A.M. and remain open continuously until and be closed at seven o'clock P.M.

The Payne County Election Board shall conduct said election.

WITNESS my hand as Chairman of the Board of Commissioners of said City affixed in
said City this 16th day of January, 2024.

Ricky Lofton, Chairman
Board of Commissioners

ATTEST:

Jerrica A. Worthy
City Clerk

Approved as to form:

Jonathan Huseman
City Attorney