

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
MONDAY March 18, 2024
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Proclaim March 17-23, 2024 as National Safe Place Week.
- e. Proclaim the month of April 2024 as Autism Awareness and Acceptance Month.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on March 18, 2024. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$740,034.89
- b. Approve minutes: February 20, 2024 (Regular)
March 4, 2024 (Special Joint with CMA Board of Trustees)
- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,200.00 for payment of Invoice No. 17076 for inspection services.
- f. Authorize the City Manager to issue a purchase order to TKO Equipment Sales and Rental, LLC in an amount up to \$13,650.00 for demolition and clearing of lots at 609 North Cleveland, and to authorize payment.
- g. Authorize the City Manager to issue a purchase order to John Vance in an amount up to \$90,742.00 for the purchase of two (2) new Dodge Durango Police Vehicles, and to authorize payment.
- h. Statement of cash and investments as of February 29, 2024.

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the Chairman, Board of Commissioners, to execute an agreement with Oklahoma Municipal Management Services (OMMS) in an amount up to \$15,000.00 to lead the recruitment of the next City Manager, and to authorize payment.

- b. Authorize the City Manager to issue a purchase order to TKO Equipment Sales and Rental LLC, in an amount up to \$23,900.00 for demolition and installation of a new sidewalk on the East side of the 100 Block of South Harrison Avenue, and to authorize payment.

6. Resolutions

- a. **RESOLUTION NO. 03-2024:** A resolution declaring certain City owned real property to be obsolete or surplus; authorizing and directing the City Manager to sell or otherwise dispose of such obsolete or surplus property; and, providing for notice of sale.
- b. **RESOLUTION NO. 04-2024:** A resolution authorizing and directing the Chairman, Bboard of Commissioners, to proclaim the holding of an election in the City of Cushing, Oklahoma, for the purpose of submitting to the registered, qualified voters of said city the question of amendment to Section 5 (m), Article Four, of the Charter of the City of Cushing, Oklahoma, so as to provide that the city manager shall be the purchasing agent for the city subject to any regulations which the Board of Commissioners may proscribe; amendment to Section 1, Article Eleven, of the Charter of the City of Cushing, Oklahoma, so as to provide that the Board of Commissioners shall have the power to sell any property, provided that when the value of such exceeds \$250,000.00, the question of sale shall first be submitted to the electors of the city; amendment to Section 2, Article Thirteen, of the Charter of the City of Cushing, Oklahoma so as to provide updated dates for filing of nominations for primary elections; repealing previous Resolution 01-2024 and as amended by 02-2024; this resolution is necessary to due to due to limitations set by the election board.

7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

8. City Manager's Communications

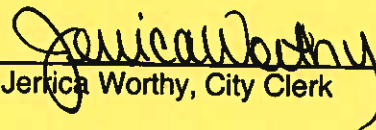
9. Commissioners Community Announcements

10. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:12 AM on March 15, 2024.



Terry Brannon, City Manager



Jerrika Worthy, City Clerk



RESOLUTION

Recognizing the week beginning March 17, 2024 as “National Safe Place Week”

Whereas the youth of **Cushing, Oklahoma** will determine the future strength of our country and be the bearers of our democracy;

Whereas youth need a safe haven from various negative influences, such as child abuse, substance abuse, depression, and crime, and youth need readily available resources to assist them when faced with circumstances that compromise their safety;

Whereas the Safe Place program is committed to protecting the youth of **Cushing** by offering access to immediate help and safety for young people seeking assistance and guidance;

Whereas, designated locations where youth can get information and immediate help, Safe Place is found at businesses, such as restaurants, convenience stores, movie theaters, and community buildings such as fire stations, libraries and public transportation vehicles;

Whereas the success of Safe Place is based on public/private collaborations between businesses, school systems, fire departments, law enforcement, and a network of volunteers;

Whereas **Cushing** needs increased numbers of community volunteers serving as mentors and positive influences on young people;

Whereas the Safe Place program must meet performance standards, relative to outreach and community relations, to receive direct federal assistance as set forth in the Runaway and Homeless Youth Act (42 U.S.C. 5701 et seq.);

Whereas more than 1,400 communities in 39 states administer the Safe Place program at more than 20,000 locations;

Whereas more than 398,812 youth have been helped at a Safe Place location or received counseling by phone as a result of Safe Place information received at school;

Whereas since program inception in 1983, more than 18 million youth have been educated through National Safe Place Network’s Safe Place outreach efforts, familiarizing them with the Safe Place sign and providing them with information about how to seek help in order to stay safe;

Whereas increased awareness will encourage more communities to establish Safe Place locations where youth can readily access the help they need.

NOW, THEREFORE, be it resolved that **the City of Cushing, Oklahoma** recognizes the week of March 17 through March 23, 2024, as

“National Safe Place Week”

and calls upon the people of **Cushing, Oklahoma** and interested groups to promote awareness of, and volunteer involvement in, the Safe Place program and to observe the week with appropriate ceremonies and activities.

Ricky Lofton, Chairman
Board of Commissioners

Jerrica Worthy, City Clerk

WHEREAS autism affects an estimated 1 in 44 children and is a complex disorder that affects each person differently, resulting in unique strengths and challenges; and

WHEREAS autism can cause challenges with verbal and nonverbal communication, social interaction, and repetitive behaviors, and can affect anyone, regardless of age, race, ethnicity, gender, or socioeconomic background; and

WHEREAS autism is often accompanied by medical conditions that impact quality of life; and

WHEREAS a comprehensive, collaborative approach will help to advance research, providing a better understanding of the many forms of autism, while strengthening advocacy efforts and ensuring access to services and resources throughout the life span; and

WHEREAS early diagnosis and intervention tailored to individual needs can have lifelong benefits, easing the transition to adulthood and fostering greater independence; and,

WHEREAS each person and family affected by autism should have access to reliable information, supports and opportunities to live up to their greatest potential; and,

WHEREAS the Cushing Police Department has established a registry for families with children who have been diagnosed with autism or other complex disorders to aid law enforcement in communicating, identifying and reuniting those impacted; and

WHEREAS the City of Cushing is honored to take part in the annual observance of Autism Awareness Month and World Autism Day to address the diverse needs of individuals and families affected by autism;

NOW, THEREFORE, I, Rick Lofton, Chairman of the Board of Commissioners of the City of Cushing, do hereby proclaim April 2024 as **AUTISM AWARENESS & ACCEPTANCE MONTH** in the City of Cushing to increase understanding and acceptance of Oklahomans with autism spectrum disorder.

Ricky Lofton, Chairman
Board of Commissioners



Jenica Worthy
Jenica Worthy, City Clerk

FEBRUARY 2024 PAYROLL

CITY OF CUSHING

** FEBRUARY 15, 2024 **

REGULAR PAYROLL	\$229,131.77
AIRPORT PAYROLL	\$4,269.03
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$92,012.88
TOTAL	\$325,413.68

** FEBRUARY 29, 2024 **

REGULAR PAYROLL	\$232,237.85
AIRPORT PAYROLL	\$4,269.03
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$51,279.75
TOTAL	\$287,786.63

TOTAL CITY PAYROLL FOR MONTH OF FEBRUARY 2024

\$613,200.31

FEBRUARY 2024 CLAIMS

CITY OF CUSHING

GENERAL FUND (110)	\$97,498.17
ADDED TO CLAIMS (110)	\$4,514.79
STREET & ALLEY FUND (111)	\$8,370.80
CAPITAL IMPROVEMENT FUND (114)	
LIBRARY/QUADRAPLEX FUND (120)	\$8,977.00
COURT FUND (125)	\$0.00
AIRPORT SPECIAL FUND (126)	\$4,977.81
2009 SALES TAX FUND (138)	\$2,322.92
GRANT FUND (139)	\$173.09
	<hr/>
TOTAL	\$126,834.58

PACKET : 22593 22594
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 01 COMMISSION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CIMARRON VALLEY COMMUNI	I-7057	110-501-3451	PUBLICATION E PUBLICATION-OLD DRAKE	090148	204.61
				DEPARTMENT 01 COMMISSION	TOTAL:	204.61

VENDOR SET: 01 CITY OF CUSHING
PACKET: 22516 PAYNE CO ELECTION 02/27/
FUND : 110 GENERAL FUND
DEPARTMENT: 01 COMMISSION

ITEMS PRINTED: PAID, UNPAID

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1596	PAYNE CO ELECTION BOARD I-4/2/2024	ELECTION	110-501-3340	4/2/2024 ELECTION	089917	1,122.38
			DEPARTMENT 01	COMMISSION	TOTAL:	1,122.38
			FUND	110 GENERAL FUND	TOTAL:	1,122.38
					REPORT GRA TOTAL:	1,122.38

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

VENDOR SET: 01 CITY OF CUSHING
 PACKET: 22515 PAYNE CO ELECT 02/27/2024
 FUND : 110 GENERAL FUND
 DEPARTMENT: 01 COMMISSION

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
596	PAYNE CO ELECTION BOARD	I-02/13/24	110-501-3340	02/13/2024 ELECTION	089916	902.41
DEPARTMENT 01 COMMISSION					TOTAL:	902.41
FUND 110 GENERAL FUND					TOTAL:	902.41
REPORT GRA TOTAL:						902.41

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0000	AT&T	I-02/2024	110-502-3490	TELEPHONE MONTHLY PHONE CHARGE	090124	395.79
01-0347	CHARLTON'S HEATING & AI	I-66886	110-502-3540	MISCELLANEOUS HEATER REPR/OLD FIRE DEPT	090146	624.00
		I-66913	110-502-3540	MISCELLANEOUS REPLACED HEAT EXCHANGER	090146	1,885.00
01-0631	AT&T MOBILITY	I-X03092024	110-502-3490	TELEPHONE ACCT#287301630651	090126	9,812.88
01-1293	WALMART	I-03121A	110-502-3540	MISCELLANEOUS SUPPLIES/BUDGET MEETING	090233	62.57
01-1382	AVAYA, INC.	I-2734792666	110-502-3490	TELEPHONE MONTHLY SERVICE@CYCC	090129	58.27
01-2294	OPTIMUM	I-02/2024 DIGITALINK	110-502-3490	TELEPHONE DIGITALINK/FAX LINES	090204	454.87
		I-02/2024 EDGEWOOD	110-502-3490	TELEPHONE EDGEWOOD LIFT STATION	090205	25.04
01-2663	VISA	I-02/2024 CITY HALL	110-502-3440	OFFICE SUPPLI COPY PAPER (CITY HALL)	090231	269.94
		I-356145975	110-502-3540	MISCELLANEOUS GO TO MEETING MONTHLY FEE	090231	35.00
01-3287	XCEL OFFICE SOLUTIONS	I-36064129	110-502-3342	EQUIPMENT CON XEROX ALTALINK C8070	090238	344.74
01-4634	STILLWATER MEDICAL CENT	I-01/29/2024/V. BUSH	110-502-3343	EMPLOYEE MEDI PHYSICAL DRUG SCREEN/BUSH	090223	110.00
01-4687	OPTIMUM BUSINESS	I-101213871	110-502-3342	EQUIPMENT CON DIGITAL TRUNK SERVICES	090207	375.00
01-4934	HEATHER STOKES	I-03/2024	110-502-3322	CUSTODIAL SUP CLEANING FOR MARCH	090224	1,200.00
01-4959	TIGER LILY'S FLORAL DES	I-2480	110-502-3540	MISCELLANEOUS FLOWERS FOR ELIZABETH	090229	149.45
DEPARTMENT 02 GENERAL GOVERNMENT					TOTAL:	15,802.55

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 03 ATTORNEY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2808	INTERNATIONAL MUNICIPAL	I-20160190	110-503-3330	DUES/MEMBERSH	IMLA MEMBERSHIP DUES	090179	504.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-503-1050	MEDICAL/LIFE	ATTORNEY	090158	69.67
01-4438	JONATHAN HUSEMAN	I-02/2024	110-503-3302	AUTO ALLOWANC	AUTO ALLOWANCE	090178	450.00
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-503-1050	MEDICAL/LIFE	ATTORNEY	090227	6.43
01-5174	SUN LIFE	I-02/2024 CITY	110-503-1050	MEDICAL/LIFE	ATTORNEY	090226	10.61
01-5212	LEXISNEXIS, A DIVISION	I-3094998992	110-503-3451	PUBLICATION E	PUBLICATION EXPENSE	090185	111.00
DEPARTMENT 03 ATTORNEY						TOTAL:	1,151.71

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 04 CITY MANAGER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
009	TERRY BRANNON	I-02/2024	110-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	090141	450.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-504-1050	MEDICAL/LIFE CITY MANAGER	090158	93.33
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	090227	8.53
01-5174	SUN LIFE	I-02/2024 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	090226	14.21
DEPARTMENT 04 CITY MANAGER					TOTAL:	566.07

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 05 FINANCE
 BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 3
 BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	VISA	I-24075	110-505-3491	TRAINING/TRAV TRAINING LUNCH 3/6/2024	090152	46.15
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-505-1050	MEDICAL/LIFE FINANCE	090158	139.99
01-4418	AMAZON CAPITAL SERVICES	I-1717-XKCY-3JYF	110-505-3440	OFFICE SUPPLI FILE FOLDERS,CORRECT TAPE	090119	172.95
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-505-1050	MEDICAL/LIFE FINANCE	090227	12.79
01-5174	SUN LIFE	I-02/2024 CITY	110-505-1050	MEDICAL/LIFE FINANCE	090226	21.31
DEPARTMENT 05 FINANCE					TOTAL:	693.19

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 06 COURT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	B & C BUSINESS PRODUCTS	I-AR75843	110-506-3342	EQUIPMENT CON COURT USAGE	090131	21.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-506-1050	MEDICAL/LIFE COURT	090158	22.35
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-506-1050	MEDICAL/LIFE COURT	090227	2.17
01-5174	SUN LIFE	I-02/2024 CITY	110-506-1050	MEDICAL/LIFE COURT	090226	3.50
DEPARTMENT 06 COURT					TOTAL:	49.02

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 07 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1	CONTINGENT FUND	I-24072	110-507-3491	TRAINING/TRAV RE-IM EXPENSES/H. HORTON	090152	51.50
01-0701	OKLAHOMA DEPT OF PUBLIC	I-LET-013602	110-507-3342	EQUIPMENT CON OLETS FEE-JANUARY 2024	090202	450.00
01-1008	GRIMSLEY'S	I-485209	110-507-3440	OFFICE SUPPLI PAPER TOWELS	090175	83.18
01-1387	MACCO PROMOTIONS INC	I-69678-1	110-507-3500	UNIFORMS/BADG 20 BEANIE CAPS/OFFICERS	090191	220.00
01-2250	B & C BUSINESS PRODUCTS	I-0526380-001	110-507-3440	OFFICE SUPPLI BINDER MATERIAL	090131	59.00
		I-0526615-001	110-507-3440	OFFICE SUPPLI OFFICE SUPPLY & BINDERS	090131	18.71
		I-AR75666	110-507-3320	CONTRACT LABO COPIER CONTRACT	090131	504.00
		I-AR75666	110-507-3320	CONTRACT LABO COPY USAGE	090131	163.32
01-2663	VISA	I-02/2024 BEAL	110-507-3491	TRAINING/TRAV REID CLASS HOTEL FOR BEAL	090231	321.00
		I-02/2024 HORTON	110-507-3491	TRAINING/TRAV REID CLASS-HOTEL/HORTON	090231	321.00
		I-3372520	110-507-3305	AMMO/TARGET/R 9MM PMC 124GR PRACTICE	090231	1,119.20
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-507-1050	MEDICAL/LIFE POLICE	090158	1,165.29
01-3112	JOHN E. REID & ASSOC. I	I-53373153-0001	110-507-3491	TRAINING/TRAV 4 DAY CLASS-BEAL/HORTON	090180	1,260.00
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-507-1050	MEDICAL/LIFE POLICE	090227	106.54
01-5174	SUN LIFE	I-02/2024 CITY	110-507-1050	MEDICAL/LIFE POLICE	090226	177.39
01-44	WHITE VETERINARY SERVIC	I-48857	110-507-3343	EMPLOYEE MEDI K9 EXAM VACCINES	090235	158.00
DEPARTMENT 07 POLICE					TOTAL:	6,178.13

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 08 COMMUNITY DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0174	JOHN DEERE FINANCIAL (A)	I-B57753	110-508-3540	MISCELLANEOUS BOOT SCRUBBER	090127	16.99
01-0174	BAKER PHARMACY	I-02/2024	110-508-3540	MISCELLANEOUS POISON IVY PREVENTION	090133	43.00
01-0411	CONTINGENT FUND	I-24071	110-508-3342	EQUIP CONTRAC NOTICES OF LIEN	090152	126.00
		I-24076	110-508-3342	EQUIP CONTRAC LIEN NOTICES	090152	180.00
01-1293	WALMART	I-06413	110-508-3440	OFFICE SUPPLI WATER, COFFEE	090233	23.96
01-2250	B & C BUSINESS PRODUCTS	I-AR75843	110-508-3342	EQUIP CONTRAC COMM DEV. USAGE	090131	21.00
		I-AR75843	110-508-3342	EQUIP CONTRAC COLOR USAGE	090131	21.36
01-2663	VISA	I-02/2024 N. MELOY	110-508-3491	TRAINING/TRAV HOTEL-OCEA CLASSES-MELOY	090231	230.00
		I-1000043006	110-508-3491	TRAINING/TRAV DELTA HOTEL-CALEB DAWES	090231	251.19
		I-2692367151	110-508-3342	EQUIP CONTRAC ADOBE PRO-FEBRUARY 2024	090231	19.99
		I-7956794	110-508-3440	OFFICE SUPPLI ONLINE LABELS	090231	45.22
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	090158	139.99
01-4418	AMAZON CAPITAL SERVICES	I-1D4W-TQ6Q-NMHP	110-508-3325	CODE BOOKS B1 CODE BOOK-RESIDENTIAL	090119	149.90
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	090227	12.79
01-5026	CLAYTON'S LAND SERVICES	I-7392	110-508-3329	DEMOLITION EX DEMO-510 N CLEVELAND	090149	4,400.00
		I-7393	110-508-3329	DEMOLITION EX DEMO-606 E WALNUT	090149	2,450.00
01-5174	SUN LIFE	I-02/2024 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	090226	21.31
DEPARTMENT 08 COMMUNITY DEVELOPMENT					TOTAL:	8,152.70

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AMERICAN WELDING SUPPLY	I-550426	110-509-3341	EQUIPMENT PAR WELDING MIG WIRE	090121	37.03
01-0111	SUMMIT UTILITIES OKLAHO					
		I-02/2024 BUS BARN	110-509-3310	BUILDING MAIN ACCT#210100482751	090225	39.76
		I-02/2024 SFTY CTR	110-509-3310	BUILDING MAIN ACCT#210100383409	090225	1,357.79
01-0135	JOHN DEERE FINANCIAL (A					
		I-B60931	110-509-3310	BUILDING MAIN PROPANE EXCHANGE	090127	39.98
01-0247	BOUND TREE MEDICAL LLC					
		I-85241330	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090140	266.89
01-0340	CENTRAL TECHNOLOGY CENT					
		I-24-6508	110-509-3491	TRAINING/TRAV WORK KEYS TESTING	090145	108.00
01-0411	CONTINGENT FUND					
		I-24070	110-509-3491	TRAINING/TRAV AHA-CPR CARDS JUSTIN WARD	090152	49.00
		I-24074	110-509-3424	MILEAGE/MEALS PETTY CASH	090152	75.58
01-0600	NAPA AUTO PARTS					
		I-934745	110-509-3341	EQUIPMENT PAR FASTNERS,TACT TIE	090197	39.39
01-0679	AIRGAS USA, LLC					
		I-5505577800	110-509-3343	MED SUPPLIES- RENT CYL MED	090118	35.47
		I-5505577802	110-509-3343	MED SUPPLIES- RENT CYL MED	090118	57.15
		I-9146512196	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	090118	214.59
		I-9146738814	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	090118	338.17
		I-9147009638	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	090118	194.49
01-0813	FIRE SERVICE TRAINING					
		I-0091117	110-509-3491	TRAINING/TRAV FIRE OFFICER II/ARMSTRONG	090166	300.00
		I-04006-2023	110-509-3491	TRAINING/TRAV BLS PROVIDER ECARDS	090166	196.00
01	GRIMSLEY'S					
		I-485206	110-509-3322	CUSTODIAL SUP CLEANERS,TOWELS	090175	75.58
		I-486674	110-509-3322	CUSTODIAL SUP CLEANER,TOWELS,DEOD	090175	240.44
01-1293	WALMART					
		I-01383	110-509-3310	BUILDING MAIN HDMI CABLE	090233	12.88
		I-03034	110-509-3310	BUILDING MAIN LAMP SHADE,FRAME	090233	39.34
		I-04716A	110-509-3440	OFFICE SUPPLI PENCILS,ERASERS,IRON	090233	52.84
		I-09471	110-509-3310	BUILDING MAIN DRAIN CLEANER	090233	12.44
01-1387	MACCO PROMOTIONS INC					
		I-68919-1	110-509-3500	UNIFORMS/BADG SHIFT PERSONNEL BAG	090191	1,640.71
01-1424	MEDICLAIMS INC					
		I-24-6605	110-509-3323	BILLING EXPEN BILLING EXPENSE/EMS	090193	6,418.29

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2132	CHEMSEARCH	I-8584390	110-509-3310	BUILDING MAIN HVAC WATER ANALYSIS	090147	96.33
01-2132	STERICYCLE, INC	I-8006221580	110-509-3343	MED SUPPLIES- MEDICAL WASTE	090222	394.29
01-2250	B & C BUSINESS PRODUCTS	I-0526648-001	110-509-3440	OFFICE SUPPLI 3 RING BINDERS	090131	55.64
		I-AR75498	110-509-3440	OFFICE SUPPLI COPY USAGE	090131	30.00
		I-AR75665	110-509-3440	OFFICE SUPPLI COPIER LEASE MAINTENANCE	090131	232.56
		I-AR76196	110-509-3440	OFFICE SUPPLI COPY USAGE	090131	33.60
01-2718	MARK BEITZ	I-02/2024	110-509-3491	TRAINING/TRAV LEADERSHIP TRAINING/MEALS	090136	74.96
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-509-1050	MEDICAL/LIFE FIRE	090158	1,258.61
01-3593	DENNIS BLACKSTAD	I-03/2024	110-509-3320	CONTRACTS-DR. MEDICAL DIRECTOR FEE	090137	750.00
01-3650	JAMES A. BLEVINS	I-02/2024	110-509-3491	TRAINING/TRAV LEADERSHIP TRAINING/MEALS	090138	74.96
01-3704	BROKEN ARROW ELECTRIC S	I-S3165524.001	110-509-3310	BUILDING MAIN LIGHT BULBS	090142	197.68
01-4132	TELEFLEX, LLC	I-9508006572	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090228	562.50
01-4413	BAXTER HEALTHCARE CORPO	I-1288864215	110-509-3343	MED SUPPLIES- LATE FEE	090135	5.37
01-4418	AMAZON CAPITAL SERVICES	I-19RX-3YWT-NQKP	110-509-3341	EQUIPMENT PAR FLOOR MATS-RESCUE 1	090119	78.90
		I-1FH4-YNDH-NP6Y	110-509-3492	TOOLS/MISCELL FLASHLIGHTS	090119	99.20
		I-1NTJ-LRHQ-1V6T	110-509-3480	SAFETY CLOTHI MINERAL OIL	090119	71.85
		I-1W7N-TJD4-NR3D	110-509-3492	TOOLS/MISCELL FLASHLIGHTS	090119	228.80
01-4530	APEX TURF CONTROL, LLC	I-2118	110-509-3310	BUILDING MAIN SPRING LAWN TREATMENT	090122	425.00
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-509-1050	MEDICAL/LIFE FIRE	090227	115.06
01-4623	MCKESSON MEDICAL-SURGIC	I-20930469	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	1,124.73
		I-21515632	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	401.48
		I-21542128	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	1,325.40

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4974	MCKESSON MEDICAL-SURGIC	continued				
		I-21671696	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	88.35
		I-21674567	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	521.58
		I-21675110	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	209.83
		I-21699068	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	090192	92.61
01-4974	POKEY PULLING TOWING &					
		I-24-09334	110-509-3341	EQUIPMENT PAR TOWING	090212	325.00
01-5174	SUN LIFE					
		I-02/2024 CITY	110-509-1050	MEDICAL/LIFE FIRE	090226	191.60
01-5186	WITMER PUBLIC SAFETY GR					
		I-INV430662	110-509-3343	MED SUPPLIES- WINTER COAT	090237	127.99
DEPARTMENT 09 FIRE/AMBULANCE					TOTAL:	21,035.69

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 11 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0135	AMERICAN WELDING SUPPLY					
		I-549828	110-511-3453	PARK MAINTENA SQUARE TUBING	090121	274.41
		I-550017	110-511-3453	PARK MAINTENA ACETYLENE	090121	48.99
		I-550068	110-511-3453	PARK MAINTENA METAL FLAT SHEETS	090121	246.71
01-0135	JOHN DEERE FINANCIAL (A					
		I-055268	110-511-3453	PARK MAINTENA HOSE REEL, STANLEY TORPE	090127	71.97
		I-055386	110-511-3453	PARK MAINTENA SEAT UNIVERSAL FOLD DOWN	090127	297.88
		I-B50195	110-511-3453	PARK MAINTENA PLIERS, CLAMPS, CABLE TIES	090127	77.52
		I-B50525	110-511-3453	PARK MAINTENA WATER, PUMP, HOSE CLAMPS	090127	42.18
		I-B50841	110-511-3453	PARK MAINTENA TRACTOR ENAMEL FORD BLUE	090127	49.99
		I-N81046	110-511-3453	PARK MAINTENA CHAIN	090127	25.87
01-0174	BAKER PHARMACY					
	I-02/2024 PARKS		110-511-3480	SAFETY EQUIPM POISON IVY PREVENTION	090133	64.50
01-0464	CUSHING LUMBER COMPANY					
		I-259343	110-511-3453	PARK MAINTENA PADLOCKS	090156	181.62
		I-259369	110-511-3453	PARK MAINTENA SCREWS, NUTS, WASHERS	090156	21.05
		I-259730	110-511-3453	PARK MAINTENA DEEP BLUE SPRAY PAINT	090156	83.88
		I-259759	110-511-3453	PARK MAINTENA GRAVEL MIX	090156	11.98
		I-259764	110-511-3453	PARK MAINTENA GRAVEL MIX	090156	11.98
		I-260128	110-511-3453	PARK MAINTENA FIR, SCREWS	090156	57.85
		I-260170	110-511-3453	PARK MAINTENA 3/8 REBAR	090156	125.01
01-0653	SHERWIN-WILLIAMS					
		I-4648-6	110-511-3453	PARK MAINTENA MARATHON 3PK	090220	13.59
		I-4755-9	110-511-3453	PARK MAINTENA PAINT	090220	41.99
01-0804	FECHNER PUMP & SUPPLY I					
		I-1441669	110-511-3453	PARK MAINTENA GLOVES, SAFETY GLASSES	090165	27.55
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1937079	110-511-1050	MEDICAL/LIFE PARKS	090158	233.32
01-0130	TELADOC HEALTH, INC.					
		I-3057431 CITY	110-511-1050	MEDICAL/LIFE PARKS	090227	21.32
01-4849	CLEAN UNIFORM COMPANY					
		I-02/2024 CITY	110-511-3453	PARK MAINTENA UNIFORMS-PARKS	090150	48.60
01-5174	SUN LIFE					
		I-02/2024 CITY	110-511-1050	MEDICAL/LIFE PARKS	090226	35.52
DEPARTMENT 11 PARKS					TOTAL:	2,115.28

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	SUMMIT UTILITIES OKLAHO	I-02/2024 SVC	110-512-3501	UTILITIES ACCT#210100267475	090225	170.22
01-0443	CROW-BURLINGAME CO	I-104-109979	110-512-3510	VEHICLE MAINT 10-STANDARD HALOGEN	090154	112.20
		I-104-110197	110-512-3510	VEHICLE MAINT QUICKSTRUT ASSEMBLY	090154	298.70
01-0534	QUALITY FORD INC	I-5003811 1	110-512-3510	VEHICLE MAINT BOLTS	090215	20.24
01-0600	NAPA AUTO PARTS	C-933223	110-512-3510	VEHICLE MAINT CREDIT-BRAKE ROTORS	090197	94.58-
		C-933318	110-512-3510	VEHICLE MAINT CREDIT-BRAKE PADS	090197	44.84-
		I-932860	110-512-3510	VEHICLE MAINT BALL JOINTS,TURN ROTORS	090197	134.90
		I-932957	110-512-3510	VEHICLE MAINT CAPSULES	090197	37.90
		I-932975	110-512-3510	VEHICLE MAINT METRIC DI	090197	15.78
		I-933001	110-512-3510	VEHICLE MAINT PUSH-TYPE RETAINER	090197	8.73
		I-933104	110-512-3510	VEHICLE MAINT BALL JOINTS	090197	84.90
		I-933159	110-512-3510	VEHICLE MAINT BRAKE PADS	090197	46.87
		I-933161	110-512-3510	VEHICLE MAINT NAPA PREMIUM FRONT	090197	94.58
		I-933169	110-512-3510	VEHICLE MAINT BRAKE PADS	090197	44.84
		I-933406	110-512-3510	VEHICLE MAINT AIR FILTERS	090197	61.09
		I-933444	110-512-3510	VEHICLE MAINT LAMP	090197	33.67
		I-933472	110-512-3510	VEHICLE MAINT CATALYTIC CONVERTER	090197	422.29
		I-933582	110-512-3510	VEHICLE MAINT GASKET,CLAMP BAND	090197	30.28
		I-933637	110-512-3510	VEHICLE MAINT LIGHT SOCKET	090197	10.38
		I-933782	110-512-3510	VEHICLE MAINT WIRE TERMINALS	090197	35.50
		I-933809	110-512-3510	VEHICLE MAINT BALL JOINTS	090197	84.90
		I-933932	110-512-3310	BUILDING MAIN 3/4 IN UNLEADED NOZZLE	090197	65.79
01-1029	HARRIS STATION 33, LLC	I-32130	110-512-3510	VEHICLE MAINT 1-STEM, LABOR	090176	29.95
		I-32223	110-512-3510	VEHICLE MAINT 1-FLAT	090176	18.00
		I-32539	110-512-3510	VEHICLE MAINT 1-TUBE, LABOR	090176	52.95
		I-32569	110-512-3510	VEHICLE MAINT 1-FLAT	090176	17.00
01-1512	O'REILLY AUTOMOTIVE STO	C-104389	110-512-3510	VEHICLE MAINT CREDIT-BRAKE ROTORS	090199	185.00-
		C-106046	110-512-3510	VEHICLE MAINT CREDIT-BALL JOINTS, CTRL A	090199	302.90-
		C-106049	110-512-3510	VEHICLE MAINT CREDIT-CONTROL ARM	090199	83.14-
		C-107315	110-512-3510	VEHICLE MAINT CREDIT-AC COND,OIL PRES S	090199	140.74-
		C-107412	110-512-3510	VEHICLE MAINT CREDIT-EXPAN VALVES	090199	57.04-
		C-107420	110-512-3510	VEHICLE MAINT CREDIT-A/C KITS	090199	54.99-
		I-103198	110-512-3510	VEHICLE MAINT SLIP ADD	090199	8.99
		I-103348	110-512-3510	VEHICLE MAINT TOGGLE SWITCH	090199	7.99
		I-103789	110-512-3510	VEHICLE MAINT CTRL ARM ASY	090199	139.66
		I-103922	110-512-3510	VEHICLE MAINT WIRE SET, FLG GSK,MANF SET	090199	183.67
		I-104091	110-512-3510	VEHICLE MAINT CTRL ARM ASY, OIL FLTR AD	090199	565.94
		I-104136	110-512-3510	VEHICLE MAINT COOL TEM SENSOR	090199	22.31

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12	O'REILLY AUTOMOTIVE STO		continued			
		I-104218	110-512-3510	VEHICLE MAINT SHOP TOWELS	090199	16.99
		I-104328	110-512-3510	VEHICLE MAINT DISC BREAK/PIN BOOT KIT	090199	20.04
		I-104387	110-512-3510	VEHICLE MAINT BRAKE ROTOR	090199	185.00
		I-104388	110-512-3510	VEHICLE MAINT BRAKE PADS/ROTORS	090199	129.99
		I-104847	110-512-3510	VEHICLE MAINT DF FED CONV	090199	357.10
		I-104854	110-512-3510	VEHICLE MAINT LATCH ACTUATOR	090199	127.00
		I-104878	110-512-3510	VEHICLE MAINT BRK REL HANDLE	090199	29.75
		I-105144	110-512-3510	VEHICLE MAINT NEW MAF	090199	114.83
		I-105212	110-512-3510	VEHICLE MAINT EXH FLANGE GASKET	090199	7.50
		I-105350	110-512-3510	VEHICLE MAINT MAP SENSOR	090199	74.48
		I-105411	110-512-3510	VEHICLE MAINT ARBG SEN CN	090199	38.67
		I-105917	110-512-3510	VEHICLE MAINT CTRL ARM ASY, CTRL ARM	090199	305.94
		I-106228	110-512-3510	VEHICLE MAINT PUMP GROMMET	090199	12.36
		I-106296	110-512-3510	VEHICLE MAINT BATTERY	090199	122.38
		I-107167	110-512-3510	VEHICLE MAINT OIL PRESS SWITCH, SENSOR	090199	87.49
		I-107249	110-512-3510	VEHICLE MAINT NEW COMPRESS, EXPAN VLVF	090199	434.91
		I-107310	110-512-3510	VEHICLE MAINT A/C KITS	090199	68.36
01-2070	MUFFLERS, BRAKES, & ETC					
		I-21827	110-512-3510	VEHICLE MAINT ALIGNMENT SHOP	090196	90.00
01-2663	VISA					
		I-N62BEZYG	110-512-3330	LEASES/SUPPOR SECURE VEHICLE GATEWAY	090231	50.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1937079	110-512-1050	MEDICAL/LIFE SERVICE CENTER	090158	139.99
01-3541	FLEETPRIDE INC					
		I-114657262	110-512-3510	VEHICLE MAINT 3 SS LAP JOINT TORCA	090168	17.94
01-3666	CALVIN'S WRECKER SERVIC					
		I-31671	110-512-3510	VEHICLE MAINT TOWING BILL	090143	75.00
01-38	CUSHING PEST CONTROL					
		I-02/2024 SVC	110-512-3310	BUILDING MAIN SPRAY-INSIDE/OUTSIDE	090157	150.00
01-4418	AMAZON CAPITAL SERVICES					
		C-1C79-M9VR-TNFH	110-512-3510	VEHICLE MAINT CREDIT-RETURNED SPEAKERS	090119	162.64-
		I-19KY-3WGC-NWC7	110-512-3510	VEHICLE MAINT INFLATION SCHRADER VALVE	090119	9.99
		I-1DMV-6DQF-NXWF	110-512-3510	VEHICLE MAINT ABS CONTROL MODULE	090119	963.72
		I-1PHL-3DHT-1T41	110-512-3510	VEHICLE MAINT REAL WHEEL BEARING	090119	359.62
01-4444	WARREN CAT					
		I-PS100911031	110-512-3510	VEHICLE MAINT ENGINE BLOCK HEATER CORD	090234	64.11
01-4550	TELADOC HEALTH, INC.					
		I-3057431 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	090227	12.79

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4	ONSITE AUTOMOTIVE, LLC	I-4571	110-512-3510	VEHICLE MAINT PROGRAM BRK CTRL MODULE	090203	143.75
01-4683	MACY LINK	I-02/2024	110-512-3350	FUEL AUTO ALLOWANCE	090187	20.00
01-4817	LIQUIDSPRING, LLC	I-0063353-IN	110-512-3510	VEHICLE MAINT STRUTS FOR SUSPENSION	090188	1,494.94
01-4819	GOODYEAR COMMERCIAL TIR	I-254-1025842	110-512-3510	VEHICLE MAINT 4-GY 265/70R16 TIRES	090174	472.96
01-5072	FLEET FUELS LLC	I-23148164	110-512-3510	VEHICLE MAINT FUEL PUMP FILTERS	090167	275.00
01-5087	PREMIER AUTO GLASS LLC	I-410	110-512-3510	VEHICLE MAINT WINDSHIELD REPLACEMENT	090213	342.13
01-5105	M&M ENERGY SUPPLY COMPA	I-0015-019827	110-512-3322	CUSTODIAL SUP VENTED WHEELED TRASH CAN	090190	93.73
01-5138	BOB HOWARD PDC	I-9043543	110-512-3510	VEHICLE MAINT SENSOR, BELLY PAN	090139	260.36
		I-9046706	110-512-3510	VEHICLE MAINT ABS SENSORS	090139	160.32
		I-9092608	110-512-3510	VEHICLE MAINT AIR CLEANER HOUSING	090139	346.80
01-5153	CROSS PETROLEUM PRODUCT	I-2137675	110-512-3350	FUEL 3497 GALLONS NL	090153	8,777.47
		I-2137675	110-512-3350	FUEL 1998 GALLONS DIESEL	090153	5,314.68
01-5174	SUN LIFE	I-02/2024 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	090226	21.31
01-5234	DIAZ TOOLS FOR LIFE LLC	I-0212241906	110-512-3341	EQUIPMENT PAR POWER SUPPLY, THERMOMETER	090160	234.55
DEPARTMENT 12 SERVICE CENTER					TOTAL:	23,758.30

PACKET : 22593 22594
 VENDOR SFT: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 13 STREETS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0001	AHRBERG MILLING	I-250848	110-513-3341	EQUIPMENT PAR STUMP KILLER	090117	56.25
01-0091	AMERICAN WELDING SUPPLY	I-549902	110-513-3341	EQUIPMENT PAR WELDING RODS	090121	64.10
01-0180	BARCO MUNICIPAL PROD. I	I-IN-248259	110-513-3495	TRAFFIC CONTR FLAT ALUM BLANK HIP DF	090134	502.00
01-0464	CUSHING LUMBER COMPANY	I-259789	110-513-3485	STREET/SIDEWA CULVERT BAND	090156	56.96
		I-260303	110-513-3485	STREET/SIDEWA DUSTPAN	090156	10.99
01-0600	NAPA AUTO PARTS	I-933073	110-513-3341	EQUIPMENT PAR MIDWEST FASTNER TRAY	090197	9.38
01-0804	FECHNER PUMP & SUPPLY I	I-1441297	110-513-3341	EQUIPMENT PAR COUPLING,NIPPLE,BUSHING	090165	69.68
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-513-1050	MEDICAL/LIFE STREETS	090158	325.99
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-513-1050	MEDICAL/LIFE STREETS	090227	29.85
01-4849	CLEAN UNIFORM COMPANY	I-02/2024 CITY	110-513-3500	UNIFORMS UNIFORMS-STREETS	090150	24.28
01-5103	SIGN SOLUTIONS USA, LLC	I-410521	110-513-3495	TRAFFIC CONTR HOSPITAL SIGNS,ARROWS	090221	190.24
01-5174	SUN LIFE	I-02/2024 CITY	110-513-1050	MEDICAL/LIFE STREETS	090226	49.63
DEPARTMENT 13 STREETS					TOTAL:	1,389.35

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 15 YOUTH CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AHRBERG MILLING	I-250910	110-515-3610	SP. COMPLEX-E PRE-EMERGENT/BUCCANEER	090117	580.72
		I-250925	110-515-3610	SP. COMPLEX-E PRE-EMERGENT	090117	204.83
01-0091	AMERICAN WELDING SUPPLY	I-550218	110-515-3600	SPORTS COMPLE SQUARE TUBING	090121	322.86
01-0111	SUMMIT UTILITIES OKLAHO	I-02/2024 CYCC	110-515-3501	UTILITIES ACCT#210100656429	090225	973.59
01-0135	JOHN DEERE FINANCIAL (A	I-B61323	110-515-3610	SP. COMPLEX-E MATS FOR FIELDS,KNIFES	090127	313.91
01-0347	CHARLTON'S HEATING & AI	I-66852	110-515-3310	BUILDING MAIN SERVICE CALL	090146	129.00
01-0653	SHERWIN-WILLIAMS	I-5122-1	110-515-3488	SPORTS EQUIPM FIELD PAINT-WHITE	090220	29.37
		I-5205-4	110-515-3488	SPORTS EQUIPM FIELD PAINT-HWY YELLOW	090220	57.56
		I-5280-7	110-515-3488	SPORTS EQUIPM FIELD PAINT-HANDICAP BLUE	090220	39.57
01-0739	DUPREES SPORTS EQUIPMEN	I-89376	110-515-3488	SPORTS EQUIPM SOCCER NETS	090163	340.00
01-1293	WALMART	I-03589	110-515-3341	EQUIPMENT PAR SOCCER BALLS,WHISTLES	090233	203.40
		I-09046	110-515-3341	EQUIPMENT PAR VACUUM, SPRAY,HOOKS,VENT	090233	136.83
01-1932	PAT'S TROPHIES	I-2899	110-515-3307	ACTIVITY SUPP BB TROPHIES/MEDALS	090210	814.50
01-2057	LINCOLN COUNTY BASEBALL	I-190	110-515-3600	SPORTS COMPLE BASEBALL LEAGUE FEES	090186	100.00
01	DELTA DENTAL OF OKLAHOM	I-1937079	110-515-1050	MEDICAL/LIFE YOUTH CENTER	090158	233.32
01-3704	BROKEN ARROW ELECTRIC S	I-S3163484.001	110-515-3341	EQUIPMENT PAR SIG SUPREME6 12 PK	090142	149.88
01-4068	LAYMANCE SERVICES LLC	I-6269	110-515-3310	BUILDING MAIN SKIN CLEANSER	090184	48.48
01-4517	TKO EQUIPMENT SALES & R	I-9020	110-515-3610	SP. COMPLEX-E SKID STEER RENTAL	090230	500.00
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	090227	21.33

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 15 YOUTH CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
02	GEM DIRT					
		I-39572	110-515-3600	SPORTS COMPLE DIRT/COMPLEX BALL FIELDS	090172	200.00
		I-39572	110-515-3610	SP. COMPLEX-E DIRT/COMPLEX BALL FIELDS	090172	1,000.00
01-5000	EMILY'S LOCKSMITH					
		I-656	110-515-3310	BUILDING MAIN KEYS	090164	12.00
01-5174	SUN LIFE					
		I-02/2024 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	090226	35.42
DEPARTMENT 15 YOUTH CENTER					TOTAL:	6,446.57

VENDOR SET: 01 CITY OF CUSHING
PACKET: 22502 LINCOLN COUNTY SOFTBALL
FUND : 110 GENERAL FUND
DEPARTMENT: 15 YOUTH CENTER

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	LINCOLN COUNTY SOFTBALL	I-185	110-515-3307	SOFTBALL LEAGUE FEES	090090	120.00
				DEPARTMENT 15 YOUTH CENTER	TOTAL:	120.00
				FUND 110 GENERAL FUND	TOTAL:	120.00
REPORT GRA TOTAL:						120.00

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 16 SENIOR CITIZENS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0345	SUMMIT UTILITIES OKLAHO	I-02/2024 SR. CITZ	110-516-3501	UTILITIES ACCT#210100656266	090225	130.18
01-0345	CUSHING CHAMBER OF COMM	I-GZ2908	110-516-3491	TRAINING/TRAV CUSHING ECONOMIC SUMMIT	090155	20.00
01-1293	WALMART	I-02/2024 SAM'S CLUB	110-516-3302	ACTIVITY EXPE MUFFINS	090233	52.36
01-1381	LOWE'S	I-84171	110-516-3310	BUILDING MAIN AIR FILTERS	090189	42.16
01-2294	OPTIMUM	I-03/2024 SR. CITZ	110-516-3501	UTILITIES INTERNET MONTHLY SERVICE	090206	94.95
01-2663	VISA	I-021902-00004	110-516-3322	CUSTODIAL SUP VACUUM BAGS & BELTS	090231	41.44
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	090158	93.33
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	090227	8.53
01-4959	TIGER LILY'S FLORAL DES	I-2489	110-516-3302	ACTIVITY EXPE PLANT FOR AUDIE EVERSOLE	090229	65.00
01-5174	SUN LIFE	I-02/2024 CITY	110-516-1050	MEDICAL/LIFE SENIOR CITIZENS	090226	14.21
DEPARTMENT 16 SENIOR CITIZENS					TOTAL:	562.16

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 17 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	BAKER & TAYLOR					
		I-5018726669	110-517-3150	BOOKS ADULT TITLES	090132	466.69
		I-5018742790	110-517-3150	BOOKS ADULT TITLES	090132	211.67
		I-5018763705	110-517-3150	BOOKS ADULT TITLES	090132	143.67
01-1600	PENWORTHY COMPANY, LLC					
		I-0597215-IN	110-517-3150	BOOKS CHILDREN'S BOOKS	090211	155.73
01-2079	GERMAN ROOFING					
		I-3	110-517-3310	BUILDING MAIN ROOF REPAIR	090173	300.00
01-2212	CENGAGE LEARNING INC					
		I-83697628	110-517-3150	BOOKS ADULT TITLE	090144	26.65
		I-83843316	110-517-3150	BOOKS ADULT TITLE	090144	25.42
		I-83843860	110-517-3150	BOOKS ADULT TITLE	090144	22.95
		I-83853980	110-517-3150	BOOKS ADULT TITLE	090144	26.24
		I-83854124	110-517-3150	BOOKS ADULT TITLE	090144	25.42
		I-83930499	110-517-3150	BOOKS ADULT TITLES	090144	26.23
		I-83930814	110-517-3150	BOOKS ADULT TITLES	090144	31.97
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1937079	110-517-1050	MEDICAL/LIFE LIBRARY	090158	186.66
01-2885	SCHATZ WINDOW WASHING					
		I-29004	110-517-3310	BUILDING MAIN WINDOW WASHING	090219	230.00
01-2891	HOBBY LOBBY					
		I-129957005	110-517-3540	MISCELLANEOUS PROGRAM SUPPLIES	090177	34.04
01-3056	KONE INC					
		I-1158678550	110-517-3342	EQUIPMENT CON ELEVATOR REPAIR	090182	1,396.90
		I-871271242	110-517-3342	EQUIPMENT CON ELEVATOR MAINTENANCE	090182	620.91
01-3302	FOOD NETWORK MAGAZINE					
		I-02/2024	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	090169	34.97
01-3347	VICTOR HUGO OJEDA					
		I-16905	110-517-3341	EQUIPMENT PAR ANNUAL FIRE EXT CERTIF	090170	221.00
01-3427	DEMCO, INC.					
		I-7444175	110-517-3440	OFFICE SUPPLI STICKER REFILLS	090159	275.72
		I-7444220	110-517-3440	OFFICE SUPPLI STICKER REFILLS	090159	66.87
01-3573	KIDS REFERENCE CO. INC.					
		I-KRC01-12914	110-517-3150	BOOKS CHILDRENS TITLE	090181	103.80
01-3640	ORIENTAL TRADING COMPAN					
		I-72955627901	110-517-3491	TRAINING/TRAV SUPPLIES	090208	106.59

VENDOR SET: 01 CITY OF CUSHING
PACKET: 22544 BIBLIONIX 03/04/2024
FUND : 110 GENERAL FUND
DEPARTMENT: 17 LIBRARY

ITEMS PRINTED: PAID, UNPAID

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01 '966	BIBLIONIX, LLC	I-9599A	110-517-3342	AUTOMATION SUBSCRIPTION	090116	2,370.00
				DEPARTMENT 17 LIBRARY	TOTAL:	2,370.00
				FUND 110 GENERAL FUND	TOTAL:	2,370.00
					REPORT GRA TOTAL:	2,370.00

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 17 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
37	SASHA WHITTON					
		I-02/2024	110-517-3491	TRAINING/TRAV RE-IM LIBRARY WORKSHOP	090236	92.48
		I-02/24	110-517-3540	MISCELLANEOUS RE-IM SRP SUPPLIES	090236	12.30
01-4418	AMAZON CAPITAL SERVICES					
		I-11P1-MR13-1YXT	110-517-3150	BOOKS BOOKS	090119	304.00
		I-1K6Q-3RKP-VJQG	110-517-3150	BOOKS BOOK	090119	19.29
		I-1K6Q-3RKP-VJQG	110-517-3150	BOOKS CREDIT-BOOK	090119	0.83-
		I-1P6P-CTGF-YQN4	110-517-3341	EQUIPMENT PAR EXTENSION CABLE, PIC FRAME	090119	21.39
01-4476	COAST TO COAST SOLUTION					
		I-IVC0111803	110-517-3080	AUDIO/VIDEO LIBRARY BAGS	090151	145.00
01-4550	TELADOC HEALTH, INC.					
		I-3057431 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	090227	16.99
01-4903	OTAKU USA					
		I-02/2024	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	090209	16.95
01-4912	RANGER RICK CUB					
		I-02/2024	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	090217	19.95
01-5174	SUN LIFE					
		I-02/2024 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	090226	28.42
DEPARTMENT 17 LIBRARY					TOTAL:	5,416.04

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 18 ANIMAL WELFARE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/I ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
11	AHRBERG MILLING	I-251139	110-518-3343	GENERAL OPERA (2) SPORTS MIX DOG FOOD	090117	58.20
01-1293	WALMART	I-00913	110-518-3343	GENERAL OPERA SHELTER SUPPLIES	090233	261.65
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	090158	46.66
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	090227	4.26
01-5174	SUN LIFE	I-02/2024 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	090226	7.10
DEPARTMENT 18 ANIMAL WELFARE					TOTAL:	377.87

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 20 HUMAN RESOURCES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
10	QUILL CORPORATION					
		I-37369602	110-520-3440	OFFICE SUPPLI PENS, STICKY NOTES	090216	30.39
		I-37519017	110-520-3440	OFFICE SUPPLI LEAD REFILL	090216	1.92
		I-37522188	110-520-3440	OFFICE SUPPLI INK CARTRIDGES	090216	437.94
01-2663	VISA					
		I-24015027	110-520-3411	OTHER - BACKG BACKGROUND CHECK/V. BUSH	090231	19.00
		I-24015765	110-520-3411	OTHER - BACKG BACKGROUD CHECK	090231	19.00
		I-24016828	110-520-3411	OTHER - BACKG BACKGROUND CHECK	090231	19.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1937079	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	090158	46.66
01-3889	TRACIE ROSE					
		I-02/13/2024	110-520-3491	TRAINING/TRAV TRAVEL EXPENSE/HR EXPO	090218	104.74
01-4550	TELADOC HEALTH, INC.					
		I-3057431 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	090227	4.26
01-5174	SUN LIFE					
		I-02/2024 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	090226	7.10
DEPARTMENT 20 HUMAN RESOURCES					TOTAL:	690.01

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 21 EMERGENCY MANAGEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
08	DELTA DENTAL OF OKLAHOM	I-1937079	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	090158	46.66
01-3284	MOTOROLA SOLUTIONS, INC	I-8281825765	110-521-3470	RADIO MAINTEN APX RADIO ENCRYPTION KEY	090195	1,826.80
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	090227	4.26
01-5051	AUTOMATION-X CORPORATIO	I-INV382454	110-521-3480	SIREN MAINTEN 12 VOLT 110MH BATTERIES	090128	1,024.10
01-5174	SUN LIFE	I-02/2024 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MGMT	090226	7.10
DEPARTMENT 21 EMERGENCY MANAGEMENT					TOTAL:	2,908.92
FUND 110 GENERAL FUND					TOTAL:	97,498.17

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 111 STREET & ALLEY
 DEPARTMENT: 00 NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	DUB ROSS COMPANY, INC	I-0138177- IN	111-500-3420	MAINTENANCE & GRAY PLASTIC CULVERT 15"	090162	646.80
01-3505	PROFESSIONAL ENGINEERIN	I-531576	111-500-3486	STREET PAVING STREETS RECONSTRUCTION	090214	4,779.46
01-3624	DOLESE BROS. CO	I-RM24003462	111-500-3420	MAINTENANCE & 3500 PSI AE CONCRETE	090161	435.00
		I-RM24006796	111-500-3420	MAINTENANCE & 3500 PSI AE CONCRETE	090161	1,660.00
		I-RM24008536	111-500-3420	MAINTENANCE & 3500 PSI AE CONCRETE	090161	364.00
01-5200	GELLENBECK CONSTRUCTION	I-4549	111-500-3420	MAINTENANCE & CONCRETE SAND	090171	485.54
DEPARTMENT 00 NON-DEPARTMENTAL					TOTAL:	8,370.80
FUND 111 STREET & ALLEY					TOTAL:	8,370.80

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 120 LIBRARY/QUADRAPLEX FUND
 DEPARTMENT: 00 NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
47	CHARLTON'S HEATING & AI	I-66897	120-500-5184	CAPITAL OUTLA MINI SPLITS/SPORTS CMLPX	090146	6,707.00
01-3219	AWARD ELECTRICAL SERVIC	I-8998	120-500-5184	CAPITAL OUTLA MINI SPLITS AT COMPLEX	090130	2,270.00
					DEPARTMENT 00 NON-DEPARTMENTAL TOTAL:	8,977.00
					FUND 120 LIBRARY/QUADRAPLEX FUND TOTAL:	8,977.00

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 126 AIRPORT SPECIAL FUND
 DEPARTMENT: 00 AIRPORT SPECIAL FUND
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
7	MACCO PROMOTIONS INC	I-69874-1	126-500-3480	SPECIAL PROJE WORK SHIRTS/VESTS	090191	257.04
01-1796	AT&T	I-02/2024 AIRPORT	126-500-3312	PHONE/INTERNE MONTHLY PHONE CHARGE	090125	148.77
01-2808	DELTA DENTAL OF OKLAHOM	I-1937079	126-500-1050	MED/LIFE INSU AIRPORT	090158	93.34
01-4550	TELADOC HEALTH, INC.	I-3057431 CITY	126-500-1050	MED/LIFE INSU AIRPORT	090227	8.53
01-4561	MIKE MIDDLETON	I-02/2024	126-500-3491	TRAINING/TRAV FAA AIRPORT CONFERENCE	090194	651.81
01-4728	ASAP ENERGY INC.	I-000254	126-500-3350	FUEL AVIATION OIL	090123	201.81
01-4873	KSA ENGINEERS, INC	I-ARIV1008437	126-500-3481	SPECIAL PROJE FENCE & ENTRANCE PROJECT	090183	3,602.30
01-5174	SUN LIFE	I-02/2024 CITY	126-500-1050	MED/LIFE INSU AIRPORT	090226	14.21
					DEPARTMENT 00 AIRPORT SPECIAL FUND TOTAL:	4,977.81
					FUND 126 AIRPORT SPECIAL FUND TOTAL:	4,977.81

PACKET : 22593 22594
 VENDOR SET: Mult
 FUND : 138 2009 SALES TAX FUND
 DEPARTMENT: 00 PUBLIC SAFETY SALES TAX
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4819	DOLESE BROS. CO	I-RM24008190	138-500-5014	UMPIRE ROOM (CEMENT FOR UMPIRE BUILD	090161	1,701.00
01-4819	GOODYEAR COMMERCIAL TIR	I-254-1025771	138-500-5102	TRUCKS- YOUTH 4 TIRES MR-1	090174	621.92
					DEPARTMENT 00 PUBLIC SAFETY SALES TAX TOTAL:	2,322.92
					FUND 138 2009 SALES TAX FUND TOTAL:	2,322.92

PACKET : 22593 22594
VENDOR SET: Mult
FUND : 139 GRANT FUND
DEPARTMENT: 00 GRANT FUND
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
08	AMAZON CAPITAL SERVICES	I-1XNY-LJRL-TN4R	139-500-3530	LIBRARY STATE PROGRAM SUPPLIES	090119	173.09
					DEPARTMENT 00 GRANT FUND	TOTAL: 173.09
					FUND 139 GRANT FUND	TOTAL: 173.09

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED FEBRUARY 16, 2024, AT 10:55 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
FEBRUARY 20, 2024
7:00 P.M.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum
 - c. Pledge of Allegiance

The Regular Meeting of the Cushing City Commission was called to order on February 20, 2024, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

2. Public Input and Unscheduled Personal Appearances
Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on February 20, 2024. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
3. Consent Agenda
 - a. Approve claims and payroll totaling: \$963,448.82
 - b. Approve minutes: January 16, 2024 (Regular)
January 31, 2024 (Special)
 - c. Amend the FY 2023/2024 Grant Fund Budget for Library State Aid Grant.
 - d. Amend the FY 2023/2024 General Fund Budget for the receipt of GRDA award and corresponding expenditure.
 - e. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
 - f. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
 - g. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,406.25 for payment of Invoice No. 16977 for inspection services.
 - h. Authorize the City Manager to issue a purchase order to Carter Chevrolet in an amount up to \$60,000.00 for the purchase of a 2024 Chevrolet 3500 cab and chassis with ambulance preparation package under state contract pricing, and to authorize payment.
 - i. Acknowledge three expiring terms on the Senior Citizens Center Advisory Board.
 - j. Appoint Tommy Johnson and Anita Retherford to new three year terms on the Cushing Housing Authority through January 2027.

k. Statement of cash and investments as of January 31, 2024.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. General Business

- a. Authorize the Chairman of the Board of Commissioners to execute a proclamation in support of the Payne County Drug Court, Inc., and their application for grant funding from the Oklahoma Opioid Abatement Board through the Oklahoma Office of the Attorney General.**

Noel Bagwell, Executive Director of Payne County Drug Court, spoke of the importance of and gave a brief summary of what the program provides. Commissioner Branyan states drug court is a fantastic program, Commissioner Roberson agrees.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO AUTHORIZE THE CHAIRMAN OF THE BOARD OF COMMISSIONERS TO EXECUTE A PROCLAMATION IN SUPPORT OF THE PAYNE COUNTY DRUG COURT, INC., AND THEIR APPLICATION FOR GRANT FUNDING FROM THE OKLAHOMA OPIOID ABATEMENT BOARD THROUGH THE OKLAHOMA OFFICE OF THE ATTORNEY GENERAL. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- b. Consider and take action on recommendation of Planning Commission to grant a Conditional Use permit for the purpose of conducting a business (indoor pickleball facility) in a C-3 District at 304 East Cherry, 115 South Steele, 316 East Cherry, Northeast Corner of Cherry and Noble and 318 East Cherry and 121 South Steele.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO GRANT A CONDITIONAL USE PERMIT FOR THE PURPOSE OF CONDUCTING A BUSINESS (INDOOR PICKLEBALL FACILITY) IN A C-3 DISTRICT AT 304 EAST CHERRY, 115 SOUTH STEELE, 316 EAST CHERRY, NORTHEAST CORNER OF CHERRY AND NOBLE AND 318 EAST CHERRY AND 121 SOUTH STEELE. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- c. Discussion and possible action to accept an amendment to the employment agreement with Terry Brannon as City Manager**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO ACCEPT AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH TERRY BRANNON AS CITY MANAGER. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 02-2024:** A resolution amending Resolution No. 01-2024 authorizing and directing the Chairman, Board of Commissioners, to proclaim the holding of an election in the City of Cushing, Oklahoma, for the purpose of submitting to the registered, qualified voters of said city the question of amendment to Section 5 (m), Article Four, of the Charter of the City of Cushing, Oklahoma, so as to provide that the City Manager shall be the purchasing agent for the city subject to any regulations which the Board of Commissioners may proscribe; amendment to Section 1, Article Eleven, of the Charter of the City of Cushing, Oklahoma, so as to provide that the Board of Commissioners shall have the power to sell any property, provided that when the value of such exceeds \$250,000.00, the question of sale shall first be submitted to the electors of the city; amendment to Section 2, Article Thirteen, of the Charter of the City of Cushing, Oklahoma so as to provide updated dates for filing of nominations for primary elections; this amendment is necessary to clarify language that shall appear on the ballot due to limitation set by the election board.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO APPROVE RESOLUTION NO. 02-2024 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

7. Ordinances

- a. **ORDINANCE NO. 02-20-24-01:** An ordinance rezoning certain property located at 304 E. Cherry, 115 S. Steele, 316 E. Cherry, Northeast Corner of Cherry and Noble, 318 E. Cherry and 121 S. Steele from R-2 District (Combined Residential) to C-3 District (General Commercial) within the City of Cushing and declaring an emergency.

Assistant City Manager Derek Griffith and Brenda Magdeburg briefly explained the project.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE ORDINANCE NO. 02-20-24-01 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- 8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

9. Executive Session

- a. **Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment of City Manager.**
- b. **Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:31 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:45 P.M.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 9A-B. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:45 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:58 P.M.

No action taken.

10. City Manager's Communications

City Manager Brannon distributed the February City Manager's Report to the Commissioners. Mr. Brannon spoke of the capital project report list being about 43% completed. Manager Brannon talked about completing the Mid-Year review early and commended Financial Advisor Jerrica Worthy on her work on this project. Mr. Brannon spoke of the upcoming need to have a public hearing regarding the recreational trail grant that is in collaboration with Cushing Public Schools and preparing a commissioner retreat to take one day before getting into the budget for FY 24-25 for the commissioner to see "what it means to forecast vision?".

11. Commissioners Community Announcements

Commissioner Branyan thanked Brenda Magdeburg and the Lionel Harris Foundation for the work to get the project going. Mr. Branyan went on to say during the Cushing Forward Survey citizens expressed their want for entertainment, sports, recreation and activities they can do and also Downtown Cushing and how this project will check all those boxes citizens are interested in. Mr. Branyan spoke of the election that was held February 13th and is pleased that his term will be extended and thanked the two opponents who also ran. Commissioner Branyan thanked City Manager Brannon for all the work he does.

Commissioner Dowell encouraged citizens to participate in the Cushing Forward Survey.

Commissioner Roberson had no announcements.

Vice-Chairman Orton expressed appreciation to all City workers.

Chairman Lofton stated he was glad to see Darla Huckabay back. Mr. Lofton announced that a rate study will be coming up.

12. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE FEBRUARY 20, 2024, MEETING OF THE CUSHING CITY COMMISSION AT 10:00 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:

JERRICA WORTHY, CITY CLERK

IN ACCORDANCE WITH THE OKLAHOMA OPEN METING LAW, THE AGENDA
WAS POSTED FEBRUARY 29, 2024, AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING
CUSHING CITY COMMISSION
AND
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
MARCH 4, 2024
12:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum

The Special Meeting of the Cushing City Commission and the Cushing Municipal Authority was called to order on March 4, 2024, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

2. Resolutions

- a. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 02-2024: A resolution authorizing the Chairman, Board of Trustees, to execute a Work Authorization Agreement with C.H. Guernsey & Company and authorize an expenditure in an amount not to exceed \$45,000.00 for the re-analysis of our previous rate study and development of recommended rates for each utility service.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO APPROVE RESOLUTION NO. 02-2024 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- b. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 03-2024: A resolution authorizing the Chairman, Board of Trustees, to execute an Automated Meter Infrastructure (AMI) Rider and Service Agreement with GRDA for the purpose of installation of AMI for the electric distribution system and authorize monthly cost recovery payments over a period of sixty (60) months in an amount not to exceed \$952,000.00 in total.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 03-2024 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- c. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 04-2024: A resolution authorizing the City Manager to issue a purchase order to Tyler Technologies, Inc. in an amount not to exceed \$28,000.00 to facilitate programming and data merger from Automated Meter Infrastructure (AMI) into current billing software, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE RESOLUTION NO. 04-2024 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

3. Executive Session

- a. **Executive session pursuant to 25 O.S. § 307 (B) (1) Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 3A. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 12:33 P.M. RETURNED FROM EXECUTIVE SESSION AT 12:46 P.M.

4. Adjournment

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ADJOURN THE MARCH 4, 2024, SPECIAL MEETING OF THE CUSHING CITY COMMISSION AND THE CUSHING MUNICIPAL AUTHORITY AT 12:47 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION,
AND THE
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:

JERRICA WORTHY, CITY CLERK
AND SECRETARY

Oklahoma Municipal Management Services

Invoice
17076

Oklahoma Municipal Management Services
7633 E 63rd Pl, Suite 507
Tulsa, OK 74133

Invoicing Date: 02/26/2024
Member ID: 127
Invoice Due: 02/26/2024

Terry Brannon
City of Cushing
P.O. Box 311
Cushing, OK 74023

Description	Qty	Rate	Amount
OMMS Building Inspection Services on 1/30/2024	1.00	600.00	600.00
OMMS Building Inspection Services on 02/01/2024	1.00	600.00	600.00
OMMS Building Inspection Services on 02/06/2024	1.00	600.00	600.00
OMMS Building Inspection Services on 02/08/2024	1.00	600.00	600.00
OMMS Building Inspection Services on 02/13/2024	1.00	600.00	600.00
OMMS Building Inspection Services on 02/15/2024	1.00	600.00	600.00
OMMS Building Inspection Services on 02/22/2024	1.00	600.00	600.00

Total:	4,200.00
Amt Paid:	0.00
Balance Due:	4,200.00

✂

Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
127	17076	02/26/2024	\$4,200.00	\$

Please verify address and provide corrections

Terry Brannon
City of Cushing
P.O. Box 311
Cushing, OK 74023

Correct Address

Make checks payable to:

Oklahoma Municipal Management Services
3650 S Boulevard
Edmond, OK 73013

MasterCard Visa Discover American Express

Card No. Exp. Date Signature Sec. Code

Convenient online payment option at: <https://www.okmms.org/>

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: March 18th, 2024

Agenda Item No: 3F

Subject: Demolition at 609 N. Cleveland – Future Dog Park Site

Staff Resources: Terry Brannon, City Manager
Derek Griffith, Assistant City Manager
Caleb Dawes, Community Development Supervisor

I. Summary:

The City has recently taken ownership and possession of the property located at 609 N. Cleveland. This is the site that was donated by the Webb family for the purpose of constructing a dog park. The parcel encompasses an entire half block on the South side of the alley and has multiple structures and debris on it. Staff is requesting permission to move forward with complete demolition of the property in preparation for the construction of the dog park. While the dog park construction is months away, we feel it prudent to complete the demolition now to improve the area, remove the opportunity for people to rummage thru the site and create a safer environment. Staff solicited bids from three (3) contractors and their quotes are listed in the bid tab below. The quotes include removal all structures, debris, and vegetation.

Vendor	Quote
TKO Equipment & Rental	\$13,650.00
Tellus	\$18,786.60
Clayton's Land Services	\$75,430.00

II. Fiscal Impact

This action will not create a negative impact. There is sufficient funding within the departmental budget for Community Development. *Demolition Expense (110-508-3329)*

III. Recommendation:

Authorize the city manager to issue a purchase order to TKO Equipment Sales and Rental, LLC in an amount up to \$13,650 and to authorize payment.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: March 18, 2024

Agenda Item No: 3G

Subject: Patrol Vehicle Purchase

Staff Resources: Charles Claxton, Police Chief
Nicholas Myers, Deputy Chief

I. Summary

In September 2023, the police department was authorized to purchase two new Dodge Durango police vehicles that were budgeted in the FY 23 -24 budget. Authorization to make the purchase was granted by the Commission, but the resolution lacked the language, “and authorize to payment.” Staff is seeking approval to pay for the vehicles that have arrived for delivery.

II. Fiscal Impact

The cost of both vehicles, less upfitting is \$90,742.00, which was included in the FY 23 – 24 budget. Funding for this project was allocated from the 2009 Sales Tax Fund.

III. Recommended Action:

Authorize the City Manager to issue a purchase order to John Vance in an amount up to \$90,742.00 for the purchase of (2) new Dodge Durango Police vehicles, and to authorize payment.

JOHN VANCE MOTORS



PO BOX 400, GUTHRIE, OK 73044-0400
405-282-3800
OK Vendor # 0000074088

DATE 3/15/2024
NUMBER 112685
PO NUMBER 23-39150
VIN NUMBER 1C4SDJFTXRC147457
STOCK RC147457
MILES 25
UNIT

INVOICE

SOLD TO:

City of Cushing
211 W Main
Cushing, OK 74023
(918)285-6008

SHIP TO:

City of Cushing Police Department
Chuck Claxton
211 W Main
Cushing, OK 74023
(918)285-6008

Any Questions? Call 405-282-3800

Jason Williamson
Jason@vancefleet.com

Qty	Option	Description	Unit Price	Ext. Price
	SW035	OKLAHOMA STATE CONTRACT		
1	WDEE75	2024 Dodge Durango PPV	\$44,261.00	\$44,261.00
1	AWD	All Wheel Drive	\$0.00	\$0.00
1	EZH	Engine: 5.7L V8 HEMI MDS VVT	\$0.00	\$0.00
1	DFT	Transmission: 8-Speed Automatic	\$0.00	\$0.00
1	DLK	3.45 Rear Axle Ratio	\$0.00	\$0.00
1	ADL	Skid Plate Group	\$0.00	\$0.00
1	LSA	Security Alarm	\$350.00	\$350.00
	XCS	Extra Key (Only At Time Of Factory Order)	\$170.00	\$170.00
1	LNF	Black Left LED Spot Lamp	\$350.00	\$350.00
1	CW6	Deactivate Rear Doors/Windows	\$0.00	\$0.00
1	WBN	Wheels: 18" x 8.0" Black Steel	\$90.00	\$90.00
1	TXQ	Tires: 255/60R18 Pursuit Rated On/Off Road	\$0.00	\$0.00
1	A7X9	Black, Cloth Bucket Seats w/Rear Vinyl	\$0.00	\$0.00
1	PXJ	Exterior: Black	\$150.00	\$150.00
			\$0.00	\$0.00

By signing below, I accept vehicle and payment terms per reference purchase order or contract

Accepted By: _____

Printed Name: _____ Title: _____

Terms:

- 1) TAG & TAXES ARE NOT INCLUDED UNLESS ITEMIZED ON QUOTE
- 2) ALL REBATES & INCENTIVES HAVE BEEN INCLUDED IN TOTAL PRICE
- 3) PURCHASE ORDER REQUIRED TO ORDER VEHICLE
- 4) BALANCE DUE AT DELIVERY UNLESS PRIOR ARRANGEMENT HAVE BEEN MADE

SUB-TOTAL \$45,371.00
 TAG/TAXES \$0.00
TOTAL DUE \$45,371.00

Dealer: _____

JOHN VANCE MOTORS

PO BOX 400, GUTHRIE, OK 73044-0400
405-282-3800
OK Vendor # 0000074088



INVOICE

DATE 3/15/2024
NUMBER 112684
PO NUMBER 23-39150
VIN NUMBER 1C4SDJFT8RC147456
STOCK RC147456
MILES 25
UNIT

SOLD TO:
City of Cushing
211 W Main
Cushing, OK 74023
(918)285-6008

SHIP TO:
City of Cushing Police Department
Chuck Claxton
211 W Main
Cushing, OK 74023
(918)285-6008

Any Questions? Call 405-282-3800

Jason Williamson
Jason@vancefleet.com

Qty	Option	Description	Unit Price	Ext. Price
	SW035	OKLAHOMA STATE CONTRACT		
1	WDEE75	2024 Dodge Durango PPV	\$44,261.00	\$44,261.00
1	AWD	All Wheel Drive	\$0.00	\$0.00
1	EZH	Engine: 5.7L V8 HEMI MDS VVT	\$0.00	\$0.00
1	DFT	Transmission: 8-Speed Automatic	\$0.00	\$0.00
1	DLK	3.45 Rear Axle Ratio	\$0.00	\$0.00
1	ADL	Skid Plate Group	\$350.00	\$350.00
1	LSA	Security Alarm	\$170.00	\$170.00
	XCS	Extra Key (Only At Time Of Factory Order)	\$350.00	\$350.00
1	LNF	Black Left LED Spot Lamp	\$0.00	\$0.00
1	CW6	Deactivate Rear Doors/Windows	\$90.00	\$90.00
1	WBN	Wheels: 18" x 8.0" Black Steel	\$0.00	\$0.00
1	TXQ	Tires: 255/60R18 Pursuit Rated On/Off Road	\$0.00	\$0.00
1	A7X9	Black, Cloth Bucket Seats w/Rear Vinyl	\$150.00	\$150.00
1	PXJ	Exterior: Black	\$0.00	\$0.00

By signing below, I accept vehicle and payment terms per reference purchase order or contract

Accepted By: _____

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- 2) ALL REBATES & INCENTIVES HAVE BEEN INCLUDED IN TOTAL PRICE.
- 3) PURCHASE ORDER REQUIRED TO ORDER VEHICLE
- 4) BALANCE DUE AT DELIVERY UNLESS PRIOR ARRANGEMENT HAVE BEEN MADE

Dealer: _____

SUB-TOTAL	\$45,371.00
TAG/TAXES	\$0.00
TOTAL DUE	\$45,371.00

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: March 18, 2024

34

Subject: Statement of Cash and Investments as of February 29, 2024

Staff Resources: City Clerk and City Treasurer

I. Summary Reports are attached for your review

II. Fiscal Impact NA

III. Recommended Action None necessary

**CITY OF CUSHING
FINANCIAL INFORMATION
AS OF FEBRUARY 2024**

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

8 MONTHS OF BUDGET=66.67%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND	(*) 7,620,391.14	1,322,047.83	7,518,457.57	69.67	7,878,899.54	59.21	(360,441.97)				
STREET & ALLEY	4,286,912.26	8,370.80	1,621,927.66	103.18	500,770.47	12.26	1,121,157.19				
SINKING FUND	1,242,528.44	-	31,310.17	107.97	36,101.54	124.49	(4,791.37)				
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-				
LIBRARY/QUADRAPLEX	686,679.71	8,977.00	227,064.25	64.14	298,177.46	67.77	(71,113.21)				
COURT	63,589.71	2,035.00	7,972.17	56.94	5,964.99	27.19	2,017.18				
AIRPORT SPECIAL FUND	1,097,173.69	7,137.87	320,301.64	25.18	314,472.59	21.82	5,829.05				
2009 SALES TAX FUND	2,712,388.08	2,322.92	1,291,704.37	92.13	1,452,237.56	79.38	(160,533.19)				
GRANT FUND	40,390.27	173.09	3,384.00	100.00	4,371.46	44.13	(987.46)				
HOSPITAL REACQUISITION FUND	316,323.50	-	8,246.81	100.00	-	-	8,246.81				
GMA OPERATING FUND	(***) 32,490,842.73	11,676,495.83	12,180,210.08	71.71	9,854,589.58	52.21	2,325,620.50				
GMA CAPITAL IMPROVEMENT	9,589,738.74	194,618.31	4,380,091.30	46.77	11,742,091.64	64.17	(7,362,000.34)				
GMA METER DEPOSIT FUND	1,030,758.36	1,030,758.36	-	-	-	-	-				
CUSHING HOSPITAL AUTHORITY	7,074,776.92	-	629,573.44	79.86	2,041,978.08	93.69	(1,412,404.64)				
CUSHING INDUSTRIAL AUTHORITY	744,139.09	150,814.10	71,915.86	70.51	79,112.82	27.04	(7,196.96)				
TOTALS	69,009,715.45	14,403,751.11	28,292,159.32		34,208,757.73		(5,916,598.41)				

CURRENT YEAR 23/24

(*) General Fund FY 23/24 Reserve Range \$3,438,075.90 - \$6,730,126.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$5,730,126.50) as of February 29, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) GMA Fund FY 23/24 Reserve Range is \$5,468,717.10 - \$9,114,528.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$9,114,528.50) as of February 29, 2024. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(***) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November. Liability represented at full liability for both short term and long term debt.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF FEBRUARY 2023

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

8 MONTHS OF BUDGET=66.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	7,779,647.43	1,151,278.14	7,219,316.98	69.40	8,353,804.12	61.60	(1,134,487.14)
STREET & ALLEY	2,635,777.62	3,968.10	1,044,266.12	98.47	448,094.53	20.51	596,171.59
SINKING FUND	1,245,788.74	-	14,420.36	49.73	13,366.66	46.09	1,053.70
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	668,690.58	1,750.00	223,196.19	63.05	221,231.48	62.58	1,964.71
COURT	59,531.32	2,023.06	8,245.51	58.90	5,012.47	72.64	3,233.04
AIRPORT SPECIAL FUND	1,126,988.05	3,454.43	806,162.48	62.20	303,099.46	32.41	503,063.02
2009 SALES TAX FUND	2,499,359.76	6,925.00	885,087.82	63.13	1,094,972.57	62.46	(209,884.75)
GRANT FUND	57,000.14	8,309.00	59,731.00	88.07	45,722.74	58.01	14,008.26
HOSPITAL REACQUISITION FUND	304,079.69	-	2,648.59	132.43	-	-	2,648.59
CMA OPERATING FUND	33,259,468.71	12,816,574.53	12,648,464.55	81.57	11,755,947.19	61.62	892,517.36
CMA CAPITAL IMPROVEMENT	12,445,898.01	4,112.84	3,463,398.13	22.63	4,051,682.13	28.30	(588,284.00)
CMA METER DEPOSIT FUND	1,019,943.36	1,019,943.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,862,464.57	1,000.00	615,269.18	48.51	598,673.71	38.84	16,595.47
CUSHING INDUSTRIAL AUTHORITY	606,749.81	151,479.07	73,874.19	78.12	104,169.42	44.86	(30,295.23)
TOTALS	72,584,470.60	15,170,817.53	27,064,081.10		26,995,776.48		68,304.62

PRIOR YEAR 22/23

(*) General Fund FY 22/23 Reserve Range \$3,074,845.26-\$6,149,690.52 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$6,149,690.52) as of February 28, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,150,582 deficit is realized.

(**) CMA Fund FY 22/23 Reserve Range is \$4,112,256.25-\$8,224,512.50 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$8,224,512.50) as of February 28, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,253,905 deficit is realized.

(***) Cash/Investment and Liability balances represent May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING
 FINANCIAL INFORMATION
 AS OF FEBRUARY 2022

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

8 MONTH OF BUDGET=66.67%

FUND	CASH		YTD	% OF		YTD	% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES		REVENUES	BUDGET		EXPENSES	BUDGET	
GENERAL FUND	(****)	8,679,308.41	1,042,009.54	6,996,215.30	78.97	6,979,658.76	62.28	16,556.54	
STREET & ALLEY		2,228,172.13	202.50	1,422,043.24	99.06	34,869.06	1.62	1,387,154.18	
SINKING FUND		1,244,019.62	-	3,816.29	19.08	4,073.17	20.37	(256.88)	
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-	
LIBRARY/QUADRAPLEX		663,857.54	-	206,076.18	63.60	204,133.02	63.79	1,943.16	
COURT		53,922.42	1,590.64	9,685.65	46.19	8,279.31	48.70	1,406.34	
AIRPORT SPECIAL FUND		109,268.68	3,308.01	209,574.47	22.17	539,680.35	51.67	(330,105.88)	
2009 SALES TAX FUND	(*)	2,326,881.33	174,881.39	817,478.61	65.56	598,868.43	64.43	218,610.18	
GRANT FUND		82,789.54	99.07	13,337.62	100.00	83,258.87	89.33	(69,921.25)	
HOSPITAL REACQUISITION FUND		300,845.32	-	774.58	38.73	-	-	774.58	
CMA OPERATING FUND	(**)(****)	21,404,578.45	711,695.29	10,376,553.85	65.78	10,459,433.34	60.61	(82,879.49)	
CMA CAPITAL IMPROVEMENT		10,308,611.35	117,067.85	611,958.06	29.84	1,601,939.61	47.78	(989,981.55)	
CMA METER DEPOSIT FUND		977,323.36	977,323.36	-	-	-	-	-	
CUSHING HOSPITAL AUTHORITY		8,721,272.88	-	544,476.81	92.67	1,532,771.08	96.23	(988,294.27)	
CUSHING INDUSTRIAL AUTHORITY		762,435.36	142,380.77	302,673.19	89.83	347,966.01	74.99	(45,292.82)	
TOTALS		57,876,369.20	3,170,558.42	21,514,663.85		22,394,951.01		(880,287.16)	

TWO YEAR 21/22

(*) Construction loan from CMA paid off.
 (***) Construction loan for the Public Safety Building paid off.
 Included to offset liability in 2009 Sales Tax Fund.
 (****) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of February 28, 2022.
 (*****) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of February 28, 2022.

CITY OF CUSHING
 FINANCIAL INFORMATION
 AS OF FEBRUARY 2021

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

8 MONTHS OF BUDGET=66.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	9,655,688.46	1,024,217.51	8,733,401.05	79.39	6,131,918.63	59.55	2,601,482.42
STREET & ALLEY	831,846.50	1,996.78	39,460.78	65.22	70,445.58	8.71	(30,984.80)
SINKING FUND	1,243,110.53	-	7,594.40	37.97	7,164.84	35.82	429.56
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	661,016.35	-	196,665.65	64.69	202,899.54	65.18	(6,233.89)
COURT	53,802.94	678.89	6,837.95	32.61	23,237.76	63.67	(16,399.81)
AIRPORT SPECIAL FUND	200,142.33	2,041.40	156,386.90	42.38	186,779.94	42.48	(30,393.04)
2009 SALES TAX FUND	1,464,387.83	141,639.21	797,905.19	66.38	211,969.18	31.77	585,936.01
GRANT FUND	119,972.64	-	48,357.04	276.33	6,843.83	11.10	41,513.21
HOSPITAL REACQUISITION FUND	299,257.23	-	1,642.50	82.13	-	-	1,642.50
CMA OPERATING FUND	21,559,159.84	679,459.11	9,688,662.07	61.39	9,260,857.02	55.33	427,805.05
CMA CAPITAL IMPROVEMENT	8,822,465.08	4,800.76	670,637.63	52.66	1,350,246.92	37.32	(679,609.29)
CMA METER DEPOSIT FUND	945,523.36	945,523.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,355,870.78	-	956,865.80	85.95	1,025,295.29	79.77	(68,429.49)
CUSHING INDUSTRIAL AUTHORITY	820,830.42	150,746.70	74,130.02	102.06	93,813.18	44.10	(19,683.16)
TOTALS	56,046,157.10	2,951,103.72	21,378,546.98		18,571,471.71		2,807,075.27

THREE YEAR 20/21

(*) Liabilities include \$138,416.47 outstanding balance for construction loan from CMA.

(**) Cash/Investment balance includes \$138,416.47 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,961,583.53 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$138,416.47. Semi-Annual payments will continue to be made in January and July.

(***) General Fund FY 20/21 Reserve Range \$2,392,449-\$4,784,898, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,784,898) as of July 31, 2020.

(****) CMA Fund FY 2021 Reserve Range is \$4,052,950-\$8,105,900, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,105,900) as of July 31, 2020.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF FEBRUARY 2020

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

8 MONTHS OF BUDGET=66.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 6,962,099.53	954,139.01	5,976,708.28	66.53	6,066,867.66	59.86	(90,159.38)
STREET & ALLEY	1,367,501.14	623.15	39,381.98	55.86	143,992.35	9.60	(104,610.37)
SINKING FUND	1,240,828.32	-	14,991.87	49.97	16,844.52	56.15	(1,852.65)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	664,207.15	-	209,491.22	68.91	206,436.54	67.42	3,054.68
COURT	64,194.70	1,709.84	10,330.38	49.26	3,510.94	9.24	6,819.44
AIRPORT SPECIAL FUND	180,073.19	2,945.83	249,256.63	25.79	205,336.23	18.09	43,920.40
2009 SALES TAX FUND	(*) 1,045,778.77	527,344.02	843,482.02	70.17	439,140.56	48.99	404,341.46
GRANT FUND	83,787.72	1,273.48	16,902.79	563.43	5,912.46	11.67	10,990.33
HOSPITAL REACQUISITION FUND	296,530.57	-	4,345.11	108.63	-	-	4,345.11
CMA OPERATING FUND	(**)(****) 20,453,544.55	688,763.58	11,054,655.68	70.05	9,050,146.55	49.39	2,004,509.13
CMA CAPITAL IMPROVEMENT	9,819,293.49	12,724.41	1,798,014.53	84.61	630,956.48	28.21	1,167,058.05
CMA METER DEPOSIT FUND	901,093.36	901,093.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,053,934.50	17,323.61	942,184.50	85.49	449,468.98	19.94	492,715.52
CUSHING INDUSTRIAL AUTHORITY	856,035.79	150,987.07	80,018.31	80.73	91,376.95	63.26	(11,358.64)
TOTALS	53,001,985.59	3,258,927.36	21,239,763.30		17,309,990.22		3,929,773.08

FOUR YEAR 19/20

- (*) Liabilities include \$523,349.02 outstanding balance for construction loan from CMA.
- (**) Cash/Investment balance includes \$523,349.02 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.
- Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,576,650.98 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$523,349.02. Semi-Annual payments will continue to be made in January and July.
- (***) General Fund FY 19/20 Reserve Range \$2,430,488-\$4,860,976, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,860,976) as of January 31, 2020.
- (****) CMA Fund FY 19/20 Reserve Range is \$4,175,983-\$8,351,966, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,351,966) as of January 31, 2020.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF FEBRUARY 2019

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

8 MONTHS OF BUDGET=66.67%

FUND	CASH		YTD		YTD		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	% OF BUDGET	EXPENSES	% OF BUDGET	
GENERAL FUND	6,328,070.65	930,702.87	6,566,621.14	80.73	5,924,009.94	63.72	642,611.20
STREET & ALLEY	981,930.55	3,378.62	40,204.67	57.03	14,322.02	2.20	25,882.65
SINKING FUND	1,241,518.40	-	14,688.71	104.36	15,097.78	107.27	(409.07)
CAPITAL IMPROVEMENT FUND	13,082.81	-	3,000.00	100.00	13,800.00	92.00	(10,800.00)
LIBRARY/QUADRAPLEX	660,346.57	-	221,031.12	76.22	231,676.17	73.48	(10,645.05)
COURT	51,402.12	1,454.68	15,265.76	72.80	3,302.86	80.30	11,962.90
AIRPORT SPECIAL FUND	238,275.44	412.01	236,926.61	44.52	320,652.54	51.47	(83,725.93)
2009 SALES TAX FUND (*)	986,234.43	993,401.51	862,787.90	76.22	1,628,436.40	53.68	(765,648.50)
GRANT FUND	70,635.74	67.17	13,247.50	7.35	14,041.41	6.28	(793.91)
HOSPITAL REACQUISITION FUND	290,451.48	-	2,830.67	141.53	-	-	2,830.67
CMA OPERATING FUND (**)	20,149,366.11	2,704,603.28	11,134,835.73	67.01	9,968,988.83	59.89	1,165,846.90
CMA CAPITAL IMPROVEMENT	8,439,839.70	-	2,123,046.28	85.78	716,075.45	15.23	1,406,970.83
CMA METER DEPOSIT FUND	912,078.36	912,078.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,287,127.14	66,476.68	705,212.92	63.40	10,118.00	0.72	695,094.92
CUSHING INDUSTRIAL AUTHORITY	878,850.17	159,305.80	71,468.48	76.91	30,452.80	22.21	41,015.68
TOTALS	49,529,209.67	5,771,880.98	22,011,167.49		18,890,974.20		3,120,193.29

FIVE YEAR 18/19

(*) Liabilities include \$990,580.07 outstanding balance for construction loan from CMA.

(**) Cash/Investment balance includes \$990,580.07 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,109,419.93 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$990,580.07. Semi-Annual payments will continue to be made on January and July.

2021-2022		USE TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/9/2021	7/2021	6/2021	78,633.35		
9/9/2021	8/2021	7/2021	57,281.40		
10/8/2021	9/2021	8/2021	66,761.89		
11/8/2021	10/2021	9/2021	68,114.50		
12/9/2021	11/2021	10/2021	92,581.73		
1/10/2022	12/2021	11/2021	85,189.85		
2/9/2022	1/2022	12/2021	88,116.98		
3/9/2022	2/2022	1/2022	63,059.71		
4/8/2022	3/2022	2/2022	63,946.90		
5/9/2022	4/2022	3/2022	81,174.24		
6/9/2022	5/2022	4/2022	67,331.16		
7/8/2022	6/2022	5/2022	80,391.75		
TOTAL USE TAX			893,983.46		

2021-2022		TOBACCO TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/11/2021	7/2021	6/2021	4,629.32		
9/13/2021	8/2021	7/2021	4,224.96		
10/11/2021	9/2021	8/2021	3,720.51		
11/10/2021	10/2021	9/2021	4,605.18		
12/13/2021	11/2021	10/2021	4,182.45		
1/11/2022	12/2021	11/2021	5,026.53		
2/11/2022	1/2022	12/2021	2,941.42		
3/11/2022	2/2022	1/2022	4,447.83		
4/12/2022	3/2022	2/2022	4,438.63		
5/11/2022	4/2022	3/2022	4,746.50		
6/13/2022	5/2022	4/2022	3,932.74		
7/12/2022	6/2022	5/2022	4,284.85		
TOTAL TOBACCO TAX			50,160.92		

2021-2022		HOTEL TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/15/2021	7/2021	6/2021	7,633.63		
9/15/2021	8/2021	7/2021	5,729.57		
10/15/2021	9/2021	8/2021	5,393.00		
11/15/2021	10/2021	9/2021	7,184.11		
12/15/2021	11/2021	10/2021	7,782.83		
1/15/2022	12/2021	11/2021	6,551.07		
2/15/2022	1/2022	12/2021	6,950.73		
3/15/2022	2/2022	1/2022	5,944.45		
4/15/2022	3/2022	2/2022	8,178.75		
5/15/2022	4/2022	3/2022	8,585.91		
6/15/2022	5/2022	4/2022	8,519.33		
7/15/2022	6/2022	5/2022	9,535.91		
TOTAL HOTEL TAX			87,969.29		

2022 - 2023		USE TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/8/2022	7/2022	6/2022	83,160.58		
9/9/2022	8/2022	7/2022	74,286.16		
10/7/2022	9/2022	8/2022	84,577.07		
11/8/2022	10/2022	9/2022	57,972.19		
12/9/2022	11/2022	10/2022	75,046.43		
1/9/2023	12/2022	11/2022	76,490.09		
2/9/2023	1/2023	12/2022	109,433.45		
3/9/2023	2/2023	1/2023	71,297.05		
4/10/2023	3/2023	2/2023	87,330.76		
5/8/2023	4/2023	3/2023	81,822.17		
6/8/2023	5/2023	4/2023	95,048.11		
7/10/2023	6/2023	5/2023	64,104.31		
TOTAL USE TAX			980,570.37		

2022 - 2023		TOBACCO TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/8/2022	7/2022	6/2022	2,889.83		
9/13/2022	8/2022	7/2022	4,110.10		
10/11/2022	9/2022	8/2022	4,289.92		
11/14/2022	10/2022	9/2022	3,436.08		
12/13/2022	11/2022	10/2022	4,141.73		
1/11/2023	12/2022	11/2022	4,520.78		
2/13/2023	1/2023	12/2022	3,236.54		
3/13/2023	2/2023	1/2023	3,002.50		
4/12/2023	3/2023	2/2023	3,415.41		
5/10/2023	4/2023	3/2023	3,429.86		
6/12/2023	5/2023	4/2023	3,922.83		
7/12/2023	6/2023	5/2023	3,336.45		
TOTAL TOBACCO TAX			43,731.23		

2022 - 2023		HOTEL TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/15/2022	7/2022	6/2022	9,488.70		
9/15/2022	8/2022	7/2022	10,895.90		
10/15/2022	9/2022	8/2022	9,156.57		
11/15/2022	10/2022	9/2022	7,090.35		
12/15/2022	11/2022	10/2022	5,621.83		
1/15/2023	12/2022	11/2022	5,368.78		
2/15/2023	1/2023	12/2022	6,124.48		
3/15/2023	2/2023	1/2023	6,030.60		
4/15/2023	3/2023	2/2023	6,895.19		
5/15/2023	4/2023	3/2023	6,662.04		
6/15/2023	5/2023	4/2023	7,460.20		
7/15/2023	6/2023	5/2023	7,433.66		
TOTAL HOTEL TAX			87,929.30		

2023 - 2024		USE TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/9/2023	7/2023	6/2023	106,137.08		
9/9/2023	8/2023	7/2023	129,448.38		
10/6/2023	9/2023	8/2023	78,001.62		
11/9/2023	10/2023	9/2023	83,250.09		
12/8/2023	11/2023	10/2023	86,536.43		
1/8/2024	12/2023	11/2023	92,753.64		
2/9/2024	1/2024	12/2023	120,603.48		
3/8/2024	2/2024	1/2024	76,235.71		
4/2024	3/2024	2/2024			
5/2024	4/2024	3/2024			
6/2024	5/2024	4/2024			
TOTAL USE TAX			754,986.43		

2023 - 2024		TOBACCO TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/10/2023	7/2023	6/2023	3,580.82		
9/9/2023	8/2023	7/2023	3,338.91		
10/10/2023	9/2023	8/2023	3,633.17		
11/10/2023	10/2023	9/2023	3,083.49		
12/11/2023	11/2023	10/2023	3,208.02		
1/10/2024	12/2023	11/2023	3,675.86		
2/13/2024	1/2024	12/2023	2,820.12		
3/12/2024	2/2024	1/2024	2,755.89		
4/2024	3/2024	2/2024			
5/2024	4/2024	3/2024			
6/2024	5/2024	4/2024			
TOTAL TOBACCO TAX			26,096.28		

2023 - 2024		HOTEL TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/15/2023	7/2023	6/2023	6,088.32		
9/15/2023	8/2023	7/2023	5,935.21		
10/15/2023	9/2023	8/2023	5,631.31		
11/15/2023	10/2023	9/2023	6,481.84		
12/15/2023	11/2023	10/2023	7,532.42		
1/15/2024	12/2023	11/2023	6,732.34		
2/15/2024	1/2024	12/2023	6,331.33		
3/15/2024	2/2024	1/2024			
4/2024	3/2024	2/2024			
5/2024	4/2024	3/2024			
6/2024	5/2024	4/2024			
TOTAL HOTEL TAX			44,732.77		

** Missing one or more tax payment at this time.

SALES TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	487,032.96	466,934.92	-18,197.94	-3.74%
AUGUST	493,420.08	500,042.05	-6,521.93	-1.09%
SEPTEMBER	456,812.94	520,636.06	-63,823.12	-13.97%
OCTOBER	413,020.12	517,426.51	-104,406.39	-25.28%
NOVEMBER	462,398.14	538,320.78	-75,922.64	-16.42%
DECEMBER	510,624.95	510,820.84	-205.89	-0.04%
JANUARY	470,511.94	510,820.84	-40,308.90	-8.57%
FEBRUARY	459,242.22	547,945.02	-88,702.80	-19.32%
MARCH	502,221.13	525,370.15	-23,149.02	-4.61%
APRIL	559,702.37	552,092.88	7,609.49	1.36%
MAY	507,124.17	533,452.11	-26,327.94	-5.19%
JUNE	5,854,968.25	6,304,745.01	-449,786.76	-7.68%
YTD	5,854,968.25	6,304,745.01	-449,786.76	-7.68%
TOTALS				

USE TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	39,867.00	78,633.35	-38,766.35	-97.75%
AUGUST	108,935.58	57,281.40	51,654.18	47.42%
SEPTEMBER	35,208.45	66,781.89	-31,573.44	-89.62%
OCTOBER	42,690.47	88,118.90	-45,428.43	-106.61%
NOVEMBER	47,871.83	92,981.73	-45,109.90	-94.40%
DECEMBER	69,185.82	85,198.85	-16,013.03	-23.15%
JANUARY	69,851.77	88,118.90	-18,267.13	-26.15%
FEBRUARY	51,177.57	88,118.90	-36,941.33	-72.21%
MARCH	23,662.41	88,118.90	-64,456.49	-272.22%
APRIL	51,099.73	61,174.24	-10,074.51	-19.53%
MAY	58,732.06	67,311.16	-8,579.10	-14.62%
JUNE	59,628.63	80,291.75	-20,663.12	-34.65%
YTD	621,103.22	893,583.46	-272,480.24	-43.87%
TOTALS				

SALES TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	468,634.92	562,387.04	-93,552.12	19.95%	JUNE
AUGUST	498,044.05	564,425.69	-66,381.64	15.65%	JULY
SEPTEMBER	520,636.06	547,763.51	-27,127.45	5.17%	AUGUST
OCTOBER	517,426.51	558,668.52	-41,242.01	7.97%	SEPTEMBER
NOVEMBER	538,320.78	562,700.28	-24,379.50	4.53%	OCTOBER
DECEMBER	510,820.84	563,558.78	-52,737.94	10.32%	NOVEMBER
JANUARY	531,553.75	539,552.68	-8,998.93	1.67%	DECEMBER
FEBRUARY	570,346.14	511,872.31	58,473.83	-10.25%	JANUARY
MARCH	547,945.02	485,821.97	62,123.05	9.49%	FEBRUARY
APRIL	525,370.15	571,316.03	-45,945.88	8.70%	MARCH
MAY	533,452.11	479,306.29	54,145.82	13.15%	APRIL
JUNE	6,304,745.01	6,470,389.04	-165,644.03	2.63%	MAY
YTD	6,304,745.01	6,470,389.04	-165,644.03	2.63%	
TOTALS					

USE TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	79,633.35	83,160.58	-3,527.23	4.43%	JUNE
AUGUST	57,281.40	74,296.16	-17,014.76	29.89%	AUGUST
SEPTEMBER	66,781.89	84,577.07	-17,795.18	26.68%	SEPTEMBER
OCTOBER	88,118.90	84,577.07	3,541.83	-4.02%	OCTOBER
NOVEMBER	85,198.85	82,981.73	2,217.12	-2.60%	NOVEMBER
DECEMBER	88,118.90	75,048.43	13,070.47	-14.89%	DECEMBER
JANUARY	88,118.90	109,433.45	-21,314.55	24.18%	JANUARY
FEBRUARY	88,118.90	121,827.08	-33,708.18	38.53%	FEBRUARY
MARCH	88,118.90	171,923.05	-83,804.15	94.89%	MARCH
APRIL	88,118.90	67,311.16	20,807.74	23.62%	APRIL
MAY	88,118.90	85,048.11	3,070.79	-3.48%	MAY
JUNE	88,118.90	104,104.31	-16,291.41	18.68%	JUNE
YTD	893,583.46	960,570.37	-66,986.91	7.50%	
TOTALS					

SALES TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	562,387.04	553,981.71	8,405.33	1.49%	JUNE
AUGUST	547,763.51	510,633.95	37,129.56	-6.79%	AUGUST
SEPTEMBER	547,763.51	509,887.88	37,875.63	-6.91%	SEPTEMBER
OCTOBER	517,426.51	522,016.55	-4,589.04	0.88%	OCTOBER
NOVEMBER	539,552.68	533,372.88	6,179.80	-1.15%	NOVEMBER
DECEMBER	511,872.31	479,235.89	32,636.42	-6.38%	DECEMBER
JANUARY	485,821.97	571,316.03	-85,494.06	17.70%	JANUARY
FEBRUARY	479,306.29	571,316.03	-92,009.74	19.22%	FEBRUARY
MARCH	533,452.11	479,306.29	54,145.82	-10.00%	MARCH
APRIL	558,668.52	479,306.29	79,362.23	-14.03%	APRIL
MAY	558,668.52	558,668.52	0.00	0.00%	MAY
JUNE	6,470,389.04	6,470,389.04	0.00	0.00%	JUNE
YTD	6,470,389.04	6,470,389.04	0.00	0.00%	
TOTALS					

USE TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	83,160.58	106,137.08	-22,976.50	27.63%	JUNE
AUGUST	74,296.16	129,448.38	-55,152.22	74.28%	JULY
SEPTEMBER	84,577.07	78,001.62	6,575.45	-7.77%	AUGUST
OCTOBER	84,577.07	83,250.09	1,326.98	-1.57%	SEPTEMBER
NOVEMBER	82,981.73	85,356.43	-2,374.70	43.69%	OCTOBER
DECEMBER	75,048.43	82,753.64	-7,705.21	10.28%	NOVEMBER
JANUARY	109,433.45	120,600.48	-11,167.03	10.21%	DECEMBER
FEBRUARY	121,827.08	78,256.71	43,570.37	-35.75%	JANUARY
MARCH	171,923.05	87,330.76	84,592.29	-49.20%	FEBRUARY
APRIL	67,311.16	81,822.17	-14,511.01	21.56%	MARCH
MAY	85,048.11	95,048.11	-10,000.00	100.00%	APRIL
JUNE	104,104.31	104,104.31	0.00	0.00%	MAY
YTD	960,570.37	754,866.43	205,703.94	-21.40%	
TOTALS					

TOBACCO TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	4,818.70	4,629.32	189.38	-3.94%
AUGUST	4,529.53	4,224.96	304.57	-6.72%
SEPTEMBER	4,754.88	3,720.51	1,034.37	-21.75%
OCTOBER	4,515.00	4,605.18	-90.18	1.98%
NOVEMBER	4,696.29	4,162.45	533.84	-11.18%
DECEMBER	4,684.82	5,026.53	-341.71	7.29%
JANUARY	3,567.25	2,941.42	625.83	-17.54%
FEBRUARY	3,622.89	4,447.83	-824.94	-22.74%
MARCH	4,880.64	4,459.63	421.01	-8.63%
APRIL	5,106.55	4,746.50	360.05	-7.05%
MAY	4,254.82	3,832.72	422.10	-9.91%
JUNE	4,528.70	4,254.85	273.85	-6.05%
YTD	54,028.47	50,160.92	3,867.55	-7.16%
TOTALS				

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	4,629.32	2,889.83	1,739.49	-37.58%	JUNE
AUGUST	4,224.96	4,110.10	114.86	-2.72%	AUGUST
SEPTEMBER	3,720.51	4,289.02	-568.51	15.28%	SEPTEMBER
OCTOBER	4,162.45	3,436.08	726.37	-17.45%	OCTOBER
NOVEMBER	4,682.45	4,141.73	540.72	-11.55%	NOVEMBER
DECEMBER	5,026.53	4,500.78	525.75	-10.46%	DECEMBER
JANUARY	2,941.42	3,236.54	-295.12	10.03%	JANUARY
FEBRUARY	4,447.83	3,002.50	1,445.33	-12.92%	FEBRUARY
MARCH	4,459.63	3,415.41	1,044.22	-23.65%	MARCH
APRIL	4,746.50	3,429.88	1,316.62	-27.74%	APRIL
MAY	3,832.72	3,927.93	-95.21	0.25%	MAY
JUNE	4,254.85	3,336.45	918.40	-22.13%	JUNE
YTD	50,160.92	43,751.23	6,409.69	-12.82%	
TOTALS					

TOBACCO TAX COMPARISON

TOTAL YTD TAXES	7,246,489.39	7,474,690.64	-228,201.25	3.12%
TOTAL ALL TAXES	7,248,489.39	7,474,690.64	-226,201.25	3.12%

TOBACCO TAX COMPARISON

MONTH REPORTED	2022/2023	2023/2024	Difference	% +/-	SALES TAX MONTH
JULY	2,889.83	3,580.62	-690.79	23.91%	JUNE
AUGUST	4,110.10	3,338.91	771.19	-18.78%	AUGUST
SEPTEMBER	4,289.02	3,633.17	655.85	-15.29%	SEPTEMBER
OCTOBER	3,436.08	3,083.48	352.60	-10.28%	OCTOBER
NOVEMBER	4,141.73	3,208.02	933.71	-22.54%	NOVEMBER
DECEMBER	4,500.78	3,675.86	824.92	-18.69%	DECEMBER
JANUARY	3,236.54	2,800.12	436.42	-12.87%	JANUARY
FEBRUARY	3,002.50	2,755.89	246.61	-8.21%	FEBRUARY
MARCH	3,415.41	3,415.41	0.00	100.00%	MARCH
APRIL	3,429.88	3,822.83	-392.95	-11.46%	APRIL
MAY	3,927.93	3,822.83	105.10	-2.78%	MAY
JUNE	3,336.45	3,336.45	0.00	100.00%	JUNE
YTD	28,086.28	28,086.28	0.00	0.00%	
TOTALS					

TOTAL YTD TAXES	5,028,821.90	4,987,393.74	41,428.16	-0.83%
TOTAL ALL TAXES	7,474,690.64	4,987,393.74	2,487,296.90	-33.54%

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: March 18, 2024

Agenda Item No: 5A

Subject: **City Manager Recruitment Process**

Staff Resources: Terry Brannon, City Manager
Jonathan Huseman, City Attorney

I. Summary

The position of City Manager will become open July 1, 2024. During a previous executive session, staff offered recommendations on how to recruit the next City Manager. Staff contacted Oklahoma Municipal Management Services (OMMS) and inquired about their ability to lead a search for Cushing. Since, OMMS has provided an agreement for professional services specifically related to the recruitment of the next City Manager.

The agreement has two major components, the actual professional recruit process, and the development of a community profile. These services can be obtained for a projected cost of \$15,000.00. OMMS is currently involved in the City Manager and Assistant City Manager processes in Collinsville and Ponca City, respectively. Previously, I included the community profiles from both Collinsville and Ponca City, which represents a professional recruitment process and would serve as a valuable tool to help recruit a highly qualified candidate to serve Cushing verses creating an ad and posting it with no biographical data about the community, the organization, description of the ideal candidate, etc. Direction from the Commission has been clear in that they expect to have a reputable, professional recruitment process, and OMMS will serve as the recruiter well.

II. Fiscal Impact

While this project was not anticipated in the FY 23 -24 budget, sufficient funds remain in the City Contingency Fund (110-502-3540) to launch the recruitment process using OMMS. Again, the anticipated cost of professional services is \$15,000.00.

III. Recommended Action

Authorize the Chairman of the Board of Commissioners to execute an agreement with Oklahoma Municipal Management Services (OMMS) to lead the recruitment of the next City Manager in an amount up to \$15,000.00, and to authorize payment.

CONTRACT FOR PROFESSIONAL SERVICES

THIS CONTRACT FOR PROFESSIONAL SERVICES is made and entered on this 18th day of March, 2024, by and between the City of Cushing, Oklahoma, a municipal corporation, located at 100 Judy Adams Boulevard, Cushing, Oklahoma 74023 (Client), and Oklahoma Municipal Management Services, a 74 O.S. § 1001, et seq, "Oklahoma Interlocal Cooperative" organization, located at 7633 East 63rd Place, Suite 507, Tulsa, Oklahoma 74133 (OMMS).

WHEREAS, the Client wishes to retain the professional Executive Search Services of OMMS on the terms and conditions set forth herein, and OMMS wishes to provide such services.

NOW THEREFORE, the parties hereto agree as follows:

Scope of Services

OMMS will provide professional services in the area of an executive search for the position of City Manager. This includes a commitment by OMMS that all elements of the search process, services and conditions, listed in this contract hereto, will be completed in a timely manner:

Executive Search Professional Services
City Manager
City of Cushing, Oklahoma

Term

This contract shall be effective on the date of approval by the Client and shall remain in effect for the period necessary for successful completion of the executive search process. The contract may be terminated upon thirty (30) days prior written notice to OMMS. If the Client terminates the contract, OMMS will then be entitled to any portion of the fee earned up to and including the date of termination.

Professional Service Fee

The professional service fee is listed as follows:

Professional Services Fee: \$12,000.00

1/3rd due at execution of the contract, 1/3rd due at evaluations of semifinalist phase and remainder due at completion of the interview process.

Expenses Not to Exceed: \$2,000

Expenses includes advertising costs, postage, supplies and candidate background investigations on selected semifinalists.

Development of an optional Community Profile: \$1,000.00 (with information from Cushing).

*Note: Travel costs for the selected candidates are not included in this proposal and, as such, would be the responsibility of the City of Cushing.

The Client will mail payments, after proper invoicing, to the following address:

Oklahoma Municipal Management Services
3650 South Boulevard
Edmond, OK 73013

For reporting purposes, the tax identification number for OMMS is 83-1296936.

The fixed professional fee for this recruitment process anticipates no more than five (5) on-site visits. Additional work related to the executive recruitment process, and as specifically requested by the Client, which is outside the scope of this project (i.e., additional on-site visits), will include an additional fee and will be billed at a daily rate of \$375.00 plus reasonable expenses.

Additional Placements

If candidates from this executive recruitment process are selected for another position by the Client, within six (6) months of the recruitment process, a \$3,000.00 lump sum fee will be due and payable to OMMS.

Guarantee

OMMS commits to remain with this recruitment assignment, until the Client has made an initial appointment, for the fee and tasks listed in the proposal.

Devotion of Time

OMMS shall devote such time, to the performance of its duties under this contract, as is necessary for the completion of the project.

Confidentiality

Client will abide by the recommendations of the City Management Association of Oklahoma (CMAO) regarding the integrity of the selection process and respect for applicants, and will not publicly disclose the identity of applicants, unless disclosure is approved in writing by the affected applicants.

Notice

All notices, except payments, hereunder shall be in writing and deemed to have been given when delivered, transmitted by first class, registered or certified mail, postage prepaid and addressed as follows:

If to Client:

City of Cushing
ATTN: Chairman Lofton
100 Judy Adams BLVD
Cushing, OK, 74023

If to OMMS:

Oklahoma Municipal Management Services
ATTN: Steve Whitlock, Executive Director
7633 East 63rd Place, Suite 507
Tulsa, OK 74133

Entire Contract

This contract supersedes any and all other contracts, either oral or in writing, between the parties hereto, with respect to the subject matter hereof, and no other agreement, contract, statement or promise relating to the subject matter of this contract, which is not contained herein, shall be valid or binding.

Amendment

This contract may be amended only by the mutual written agreement of the parties and such written amendment shall become incorporated into the contract once executed by the Client and OMMS.

Legal Construction

In case any one or more of the provisions contained in this contract shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, unenforceability shall not affect any other provisions thereof and this contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

Counterparts

This contract may be executed in counterparts; each such counterpart shall be deemed an original and when taken together with other signed counterparts, shall constitute one contract.

Controlling Law and Venue

All disputes regarding the construction, interpretation, and the parties' rights and obligations under this contract will be governed by the laws of the State of Oklahoma without regard to any conflicts of law provisions. The parties agree to submit to the exclusive venue and jurisdiction of the State of Oklahoma, in District Court, Payne County, State of Oklahoma.

IN WITNESS WHEREOF, the City of Cushing, Oklahoma, has appropriated sufficient funds to satisfy the terms and conditions of this contract and executed it on behalf of its Mayor, and the OMMS Executive Director has signed and executed this contract, which becomes effective commencing the 18th day of March, 2024.

CITY OF CUSHING, OKLAHOMA:

Ricky Lofton, Chairman

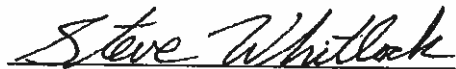
ATTEST:

Jerrica Worthy, City Clerk

APPROVED AS TO FORM:

Jonathan Huseman, City Attorney

OMMS:



Steve Whitlock, Executive Director

The City of
Cushing
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE
CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

DATE OF MEETING: March 18th, 2024

Agenda Item No: 5B

SUBJECT: **Proposed New Sidewalk - 100 blk. South Harrison Ave.**

STAFF RESOURCES: Terry Brannon, City Manager
Derek Griffith, Assistant City Manager
Brent Youngman, Street Superintendent

I. Summary

During the FY 23/24 budget preparation staff identified several sections of sidewalk in the downtown area that are in need of replacement. Ultimately, funding was allocated to address replacement of those sections and staff has worked with several contractors on design and pricing. The work would include the demolition and replacement of the entire east side walk in the 100 block of South Harrison Ave. Included in the replacement would be an ADA compliant ramp leading up to the West door of the Copper Penny restaurant and city electric department staff will work to relocate the existing streetlamps to a location farther away from parked vehicles. Additionally, while the area is exposed water department staff will assess the condition of the water line that runs under the sidewalk and replace if needed and feasible. Staff solicited quotes from four (4) vendors and their proposals are listed in the tab below.

Vendor	Proposal
TKO Equipment & Rental	\$23,900.00
CCC Concrete & Design	\$25,000.00
J Lee Enterprises	\$27,408.00
5g Concrete	\$29,442.00

II. Fiscal Impact

This action will not create a negative impact. Adequate funding was allocated within the Street Department budget. *Sidewalk Program (110-513-3486)*

III. Recommended Action:

Authorize the City Manager to issue a purchase order to TKO Equipment Sales and Rental LLC, in an amount up to \$23,900.00 for demolition and installation of a new sidewalk on the East side of the 100 block of South Harrison Ave., and to authorize payment.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: March 18, 2024

Agenda Item No: 6A

Subject: Declaring certain City property as surplus.

Staff Resources: City Clerk; City Attorney; City Manager

I. Summary

Previously, the Board of Commissioners have discussed declaring certain properties surplus with the intention of the City brokering an economic development incentive with Grass Construction for the construction of new residences. By law, the City must first offer the properties for sale. The City Manager may reject any bids and then the City may dispose of the properties by other means. This procedure must be followed for City owned properties.

Any deed to Grass Construction would have a reversion clause that requires single family residences to be built on the properties within a limited time period.

II. Fiscal Impact

Any fiscal impact is negligible.

III. Recommended Action

Motion to approve.

**CITY OF CUSHING
RESOLUTION NO. 03-2024**

A RESOLUTION DECLARING CERTAIN CITY OWNED REAL PROPERTY TO BE OBSOLETE OR SURPLUS; AUTHORIZING AND DIRECTING THE CITY MANAGER TO SELL OR OTHERWISE DISPOSE OF SUCH OBSOLETE OR SURPLUS PROPERTY; AND, PROVIDING FOR NOTICE OF SALE.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING, OKLAHOMA AS FOLLOWS:

Section 1. Pursuant to § 2-12 of the Cushing City Code, certain City owned real property described as follows be and hereby is declared to be obsolete or surplus:

The South 100 feet of Lots One (1), Two (2), Three (3), and Four (4), Block Twenty-six (26), South Highland Addition to the City of Cushing, Payne County, Oklahoma, according to the recorded plat thereof

and

Lots Eighteen (18) and Nineteen (19), Block J, North Addition to the City of Cushing, Payne County, Oklahoma, according to the recorded plat thereof

Section 2. The City Manager be and hereby is authorized and directed to sell or otherwise dispose of such obsolete or surplus property by sealed bids or public auction to the highest bidders for cash, or if the value of such item is less than \$500.00, said property may be sold or disposed of by another manner if in the best interest of the City of Cushing. If disposed of by bid or auction and no reasonable bid is received, the City Manager may reject all bids and give notice of sale again pursuant to § 2-12 of the Cushing City Code.

Section 3. Notice of such sale shall be made by such manner as the City Manager deems necessary to adequately reach prospective buyers to give them an opportunity to bid.

PASSED AND APPROVED THIS 18th DAY OF MARCH, 2024.

Ricky Lofton, Chairman
Board of Commissioners

ATTEST:

Jerrica Worthy, City Clerk

APPROVED AS TO FORM:

Jonathan Huseman, City Attorney

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: March 18, 2024

Agenda Item No: 6B

Subject: Resolution No. 04-2024 proclaiming the holding of a special election to amend the City's Charter

Staff Resources: City Attorney, City Clerk

I. Summary

This is another version of the previous two resolutions calling for a special election on the City Charter. We have had much difficulty with the County Election Board and State Election Board in getting this proposal on the ballot. After requesting that we amend the initial resolution to reflect ballot printing (word) limitations, the Payne County Election Secretary was informed by the State that our proposals could not be on the April ballot. She has assured me that this resolution and proclamation would get the proposals on the June 18 (primary) or August 27 Runoff Primary election date, depending upon which day the Commission chooses. Theoretically, the June 18 Primary would draw more voters to the polls, but it is also likely that the state offices (senator, representative) will not draw multiple candidates in the primary. There are pros and cons to either date.

The date has been left blank for the Commission to decide which date it thinks is best.

II. Fiscal Impact

None.

III. Recommended Action

Motion to approve resolution with either June 18 or August 27 election date.

**CITY OF CUSHING
RESOLUTION NO. 04-2024**

A RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO PROCLAIM THE HOLDING OF AN ELECTION IN THE CITY OF CUSHING, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED VOTERS OF SAID CITY THE QUESTION OF AMENDMENT TO SECTION 5 (M), ARTICLE FOUR, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA, SO AS TO PROVIDE THAT THE CITY MANAGER SHALL BE THE PURCHASING AGENT FOR THE CITY SUBJECT TO ANY REGULATIONS WHICH THE BOARD OF COMMISSIONERS MAY PROSCRIBE; AMENDMENT TO SECTION 1, ARTICLE ELEVEN, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA, SO AS TO PROVIDE THAT THE BOARD OF COMMISSIONERS SHALL HAVE THE POWER TO SELL ANY PROPERTY, PROVIDED THAT WHEN THE VALUE OF SUCH EXCEEDS \$250,000.00, THE QUESTION OF SALE SHALL FIRST BE SUBMITTED TO THE ELECTORS OF THE CITY; AMENDMENT TO SECTION 2, ARTICLE THIRTEEN, OF THE CHARTER OF THE CITY OF CUSHING, OKLAHOMA SO AS TO PROVIDE UPDATED DATES FOR FILING OF NOMINATIONS FOR PRIMARY ELECTIONS; REPEALING PREVIOUS RESOLUTION 01-2024 AND AS AMENDED BY 02-2024; THIS RESOLUTION IS NECESSARY TO DUE TO DUE TO LIMITATIONS SET BY THE ELECTION BOARD.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING, OKLAHOMA, that the Chairman, Board of Commissioners, be and hereby is authorized and directed to proclaim the holding of an election in said City on the ___ day of _____, 2024, for the purpose of submitting to the registered qualified voters in the City of Cushing the following propositions:

PROPOSITION NO. 1

Shall Section 5 (m), Article Four, Executive and Administrative Department, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 5 (m). [Powers.]

- (m) The City Manager shall be the purchasing agent for the City and subject to any regulations which the board of commissioners may prescribe, shall contract for and purchase, or issue purchase authorizations for, all supplies, materials, and equipment for the offices, departments and agencies of the city government. Every contract or purchase exceeding an amount to be established by ordinance shall require prior approval of the board of commissioners. The city manager also may transfer to or between offices, departments, and agencies, or sell surplus or obsolete supplies, materials, and equipment subject to such regulations as the board of commissioners may prescribe. Before any purchase of, or contract for, any supplies, materials or equipment, ample opportunity for competitive bidding, under such regulations, and with such exceptions, as the board of commissioners may prescribe by ordinance shall be given. The board of commissioners may transfer some or all of the power granted to the city manager in this section to an administrative officer appointed by the city manager.

PROPOSITION NO. 2

Shall Section 1, Article Eleven, Purchases and Sales, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 1. [Generally.]

The board of commissioners shall have power to purchase any property, real, personal or mixed, which it deems to the best interest of the city, and shall have power to sell and dispose of any property, real, personal or mixed, now or hereafter owned by said city, but the power herein granted shall at all times be subject to the following limitations: Where the value of the property to be sold exceeds the sum of two hundred fifty thousand dollars (\$250,000.00), the question of its sale shall be first submitted to the electors of said city, at an election called for that purpose.

Provided, however, that no public blocks, or parks, or any land now, or hereafter, owned by the city for water or sewer plants and uses, or any part thereof, shall be sold by the board of commissioners, unless the question of its sale shall be first submitted to the electors of said city at an election called for that purpose.

PROPOSITION NO. 3

Shall Section 2, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 2. [Same—Filing for nomination.]

Any person desiring to become a candidate for commissioner's office, shall, during regular city hall officer hours on the first Monday in December through the next succeeding Wednesday, or other applicable dates as proscribed in Title 11 or Title 26 of the Oklahoma Statutes, file with the city clerk, a statement of such.

City of Cushing Resolution 01-2024 and as amended by 02-2024 are hereby repealed.

AMENDED, PASSED AND APPROVED this 18th day of March, 2024.

Ricky Lofton, Chairman
Board of Commissioners

ATTEST:

Approved as to form:

Jerrica A. Worthy
City Clerk

Jonathan Huseman
City Attorney

ELECTION PROCLAMATION

That pursuant to the laws of the State of Oklahoma, and Resolution No. ____-2024 adopted by the Board of Commissioners of the City of Cushing, Oklahoma, on the 18th day of March, 2024, I, the undersigned Chairman of the Board of Commissioners of said City, hereby call an election to be held in said City on the ____ day of _____, 2024, for the purpose of submitting to the registered electors of said City of the following propositions:

PROPOSITION NO. 1

Shall Section 5 (m), Article Four, Executive and Administrative Department, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 5 (m). [Powers.]

- (m) The City Manager shall be the purchasing agent for the City and subject to any regulations which the board of commissioners may prescribe, shall contract for and purchase, or issue purchase authorizations for, all supplies, materials, and equipment for the offices, departments and agencies of the city government. Every contract or purchase exceeding an amount to be established by ordinance shall require prior approval of the board of commissioners. The city manager also may transfer to or between offices, departments, and agencies, or sell surplus or obsolete supplies, materials, and equipment subject to such regulations as the board of commissioners may prescribe. Before any purchase of, or contract for, any supplies, materials or equipment, ample opportunity for competitive bidding, under such regulations, and with such exceptions, as the board of commissioners may prescribe by ordinance shall be given. The board of commissioners may transfer some or all of the power granted to the city manager in this section to an administrative officer appointed by the city manager.

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: () YES, FOR THE ABOVE PROPOSITION

2nd: () NO, AGAINST THE ABOVE PROPOSITION

PROPOSITION NO. 2

Shall Section 1, Article Eleven, Purchases and Sales, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 1. [Generally.]

The board of commissioners shall have power to purchase any property, real, personal or mixed, which it deems to be in the best interest of the city, and shall have power to sell and dispose of any property, real, personal or mixed, now or hereafter owned by said city, but the power herein granted shall at all times be subject to the following limitations:

Where the value of the property to be sold exceeds the sum of two hundred fifty thousand dollars (\$250,000.00), the question of its sale shall be first submitted to the electors of said city, at an election called for that purpose.

Provided, however, that no public blocks, or parks, or any land now, or hereafter, owned by the city for water or sewer plants and uses, or any part thereof, shall be sold by the board of commissioners, unless the question of its sale shall be first submitted to the electors of said city at an election called for that purpose.

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: () YES, FOR THE ABOVE PROPOSITION

2nd: () NO, AGAINST THE ABOVE PROPOSITION

PROPOSITION NO. 3

Shall Section 2, Article Thirteen, Elections—Primary Nominations, of the Charter of the City of Cushing, Oklahoma, be amended so as to provide as follows:

Section 2. [Same—Filing for nomination.]

Any person desiring to become a candidate for commissioner's office, shall, during regular city hall officer hours on the first Monday in December through the next succeeding Wednesday, or other applicable dates as proscribed in Title 11 or Title 26 of the Oklahoma Statutes, file with the city clerk, a statement of such candidacy.

The ballot used at said election shall set out the proposition set forth and shall also contain the words:

1st: () YES, FOR THE ABOVE PROPOSITION

2nd: () NO, AGAINST THE ABOVE PROPOSITION

The polls shall be opened at seven o'clock A.M. and remain open continuously until and be closed at seven o'clock P.M.

The Payne County Election Board shall conduct said election.

WITNESS my hand as Chairman of the Board of Commissioners of said City affixed in said City this 18th day of March, 2024.

Ricky Lofton, Chairman
Board of Commissioners

ATTEST:

Jerrica A. Worthy
City Clerk

Approved as to form:

Jonathan Huseman
City Attorney