

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
September 21, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell, Lofton and Denney will attend via teleconference. City Manager Brannon, and City Attorney Huseman will be present on site. To listen to meeting call 1-877-309-2073, then enter Code 518-999-917 when prompted. Meeting will be broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Proclamations: Declare September 17-23, 2020 as Constitution Week
 Declare October 4-10 as Public Power Week
- f. Acknowledge donation from the Cushing Genealogical Society and an anonymous donation to the Cushing Public Library for repairs to the microfilm machine.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on September 21, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$740,803.26
- b. Approve minutes: August 17, 2020 (Regular)
- c. Approve minutes: August 26, 2020 (Special Joint Meeting with Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority)
- d. Budget amendment: Amend FY 2020-21 Senior Citizens Department Budget and General Fund revenue budget by increasing Senior Citizens Donations Revenue and departmental expenditures line items to match actual donations received to date
- e. Budget amendment: Amend FY 2020-21 Library/Quadrplex Fund Balance for the repair of the heat and air unit at the Library
- f. Budget amendment: Amend FY 20/21 General Fund Budget for unemployment expense

- g. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- h. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- i. Authorize the City Manager to issue a purchase order to Breeden Heat and Air of Tryon in the amount of up to \$11,300.00 for the installation of a new heat and air unit at the Library and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to OTC Equipment Company, LLC, in the amount of up to \$144,000.00 for the purchase of a Case 621G Wheel Loader for the Street Department and to authorize payment.
- k. Approve payment to North Central Construction in the sum of \$88,238.00 for payment of Invoice #100937 for repair to the lake earthen dam.
- l. Approve payment to North Central Construction in the sum of \$6,271.00 for payment of Invoice #100947 for additional hydromulch to repair the lake earthen dam.
- m. Appoint Evert Rossiter and Larry Murphree to new three year terms on the Board of Adjustment and acknowledge a vacancy on the board.
- n. Approve retirement for Darrell Looney.
- o. Recognize statement of cash and investments as of August 31, 2020.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 19-2020:** Authorize the Chairman, Board of Commissioners, to execute a professional services agreement with KSA Engineering Services related to the Cushing Airport for a term of five (5) years and to authorize payment.
- b. **RESOLUTION NO. 20-2020:** A resolution concerning funding pursuant to the CARES Act and the Coronavirus Relief Fund, confirming that it is the policy of the City that all Public Safety Personnel costs are "Substantially Dedicated" to the COVID-19 response efforts of the City throughout the ongoing State of Emergency.
- c. **RESOLUTION NO. 21-2020:** A resolution adopting Internal User (Employee) and External User (Public) Social Media policies for the City of Cushing and its authorities; authorizing City Manager to update the social media policies on an annual basis; establishing an effective date; repealing and superseding any former policies in conflict; providing for copies for public review
- d. **RESOLUTION NO. 22-2020:** A resolution declaring certain city owned personal property to be obsolete or surplus; authorizing and directing the city manager to sell or otherwise dispose of such obsolete or surplus property; and, providing for notice of sale.

6. Ordinances

- a. **ORDINANCE NO. 09-21-2020-05:** An ordinance rezoning certain property located at 1442 East Oak from R-2 District (Combined Residential) to C-1 District (Office) within the City of Cushing and declaring an emergency

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications

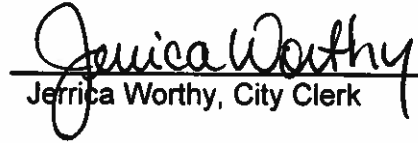
9. Commissioners Community Announcements

10. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:05 p.m. on September 18, 2020.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
SEPTEMBER 21, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell, Lofton and Denney will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-877-309-2073, then enter Code 518-999-917 when prompted. Meeting will also be broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on September 21, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$821,877.07
- b. Approve minutes: August 17, 2020 (Regular)
- c. Approve payment to Lambert Construction in the amount of \$39,987.00 for Pay Application No. 2 on the Electrical Distribution Building Remodel.
- d. Approve payment to HCCCO, LLC in the amount of \$76,885.87 for Pay Application No. 1 on the UV Disinfection System Replacement Project at the Wastewater Treatment Plant.
- e. Approve payment to Interworks, Inc. of Stillwater in an amount up to \$8,383.20 for annual renewal of Dato computer backup services.
- f. Approve payment to Interworks, Inc. of Stillwater in an amount up to \$11,334.00 for annual renewal of Microsoft Office 365 and Exchange Plan 1 service.
- g. Authorize the City Manager to issue a purchase order to Marathon Electric in the sum of \$50,000.00 for two transformers for the Electric Distribution Department and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Wiley Transformer in the amount of \$7,805.00 for the repair and reconditioning of seventeen (17) transformers of different sizes for the Electric Distribution Department and to authorize payment.

- i. Authorize the Chairman to execute Change Order #5 with Circle B Underground, LLC resulting in a deduct of \$64,835.13 for less quantities of materials not installed during the project associated with Oklahoma Department of Transportation (ODOT) Project No. 28956(04) at the intersection of Main Street (S.H.33) and Linwood Avenue, and Main Street (S.H.33) and Little Avenue.
- j. Approve payment to Circle B Underground, LLC in the amount of \$75,973.99 for Pay Request No. 4 on the SH-33 Utility Relocation Project.
- k. Approve payment to Circle B Underground, LLC in the amount of \$68,291.57 for Pay Request No. 5 (final payment) on the SH-33 Utility Relocation project.
- l. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).
- m. Recognize non-pay utility report for City operations and public facilities for 08/31/2020 billing period.
- n. Recognize statement of cash and investments as of August 31, 2020.

4. Items Removed from Consent Agenda


5. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

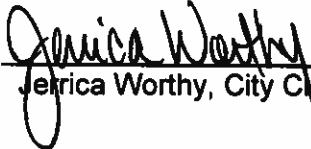
6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:05 PM on September 18, 2020.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY**

September 21, 2020
7:00 PM Cushing City Hall
100 Judy Adams Blvd.

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell, Lofton and Denney will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-877-309-2073, then enter Code 518-999-917 when prompted. Meeting will also broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve minutes: August 17, 2020 (Special)
 - b. Budget amendment: Amend the FY 2020-21 Cushing Hospital Authority budget to increase the budget for the receipt of and correlating expenditure representing the OMAG insurance payment

- 3. Items Removed from Consent Agenda**

- 4. Executive Session**
 - a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:05 PM on September 18, 2020.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY
SEPTEMBER 21, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell, Lofton and Denney will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-877-309-2073, then enter Code 518-999-917 when prompted. Meeting will also broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum


- 2. Consent Agenda**
 - a. Approve claims totaling: \$ 9,008.33
 - b. Approve minutes: August 17, 2020 (Special)
 - c. Budget amendment: Amend FY 20/21 CIA Fund Budget for donations to Cushing Pride

- 3. Items Removed from Consent Agenda**

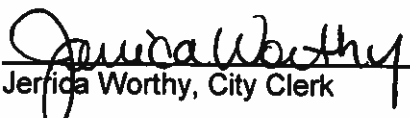
- 4. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property**

- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:05 PM on September 18, 2020.



Terry Brannon, City Manager



Jerfida Worthy, City Clerk