

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
August 16, 2021
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Special presentation to Bob Noltensmeyer

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on August 16, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$803,928.32
- b. Approve minutes: July 19, 2021 (Regular)
July 19, 2021 (Special Joint Meeting with Hospital Authority,
Industrial Authority and Educational Facilities Authority
Boards of Trustees)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Approve payment to Lambert Construction Company in the amount of \$20,823.00 for Pay Application #3 on the Earthquake Repairs Phase Two Project.
- f. Approve resolution to Amend the Agreement Establishing OMAG.
- g. Authorize the City Manager to issue a purchase order to ESO Solutions, Inc. in the amount of \$6,925.17 for annual renewal of EHR software for the Fire Department and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Stryker Medical in the amount of \$25,901.00 towards the purchase of four (4) ambulance power cots and four (4) power load systems and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Carrier Corp. in the amount of \$6,945.00 for condenser coil replacement at the Public Safety Center and to authorize payment.
- j. Appoint Judith Radle to serve the remainder of a vacant term on the Cushing Housing Authority.
- k. Recognize statement of cash and investments as of July 31, 2021.

4. Items Removed from Consent Agenda

5. General Business

- a. Discussion and possible action to make improvements to the frisbee disc golf course in Memorial Park.

6. Resolutions

- a. **RESOLUTION NO. 22-2021:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Commissioners is unable to meet due to pandemic in the Fiscal Year 2021-2022.
- b. **RESOLUTION NO. 23-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute a professional services contract with McCool and Associates, P.C. in an amount up to \$42,180.00 for architectural services including design and contract administration, etc., for the remodel of the public safety center annex and to authorize payment.
- c. **RESOLUTION NO. 24-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute a contract with Pintail Oilfield Services, LLC in the amount of \$193,800.00 for the Taxiway Rehabilitation Project (FAA AIP NO. 3-40-0023-21-2021) at the Cushing Municipal Airport, contingent upon receipt of FAA Finalized Grant Agreement.
- d. **RESOLUTION NO. 25-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute a Federal Aviation Administration (FAA) grant offer for Airport Improvement Program (AIP) Project 3-40-0023-21-2021 for Taxiway Rehabilitation Project at the Cushing Municipal Airport.
- e. **RESOLUTION NO. 26-2021:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute a contract with KSA Engineers, Inc. not to exceed a negotiated total project cost of \$195,000.00 for the Cushing Municipal Airport Layout Plan update with narrative (FAA AIP No. 3-40-0023-22-2021) at the Cushing Municipal Airport, contingent upon receipt of the FAA Grant .
- f. **RESOLUTION NO. 27-2021:** A resolution to authorize the City Manager to execute a Federal Aviation Administration (FAA) grant offer for Airport Improvement Program (AIP) Project 3-40-0023-22-2021 for the Layout Plan Update and Narrative Project at the Cushing Municipal Airport.
- g. **RESOLUTION NO. 28-2021:** A resolution amending and adopting a new Section 5.10 "additional provisions regarding sick leave" to the Personnel Handbook for the City of Cushing/Cushing Municipal Authority; establishing an effective date; and repealing and superseding previous Section 5.10 "additional provisions regarding sick leave" of the Personnel Handbook.

7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications

9. Commissioners Community Announcements

10. Executive Session

- a. Executive Session concerning confidential communications between a public body and its attorney concerning a pending investigation, claim or action

11. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:45 PM on August 13, 2021.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
August 16, 2021
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on August 16, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$893,363.09
- b. Approve minutes: July 19, 2021 (Regular)
- c. Recognize non-pay utility report for City operations and public facilities for 07/31/2021 billing period.
- d. Recognize statement of cash and investments as of July 31, 2021.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 10-2021:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Trustees is unable to meet due to pandemic in the Fiscal Year 2021-2022.
- b. **RESOLUTION NO. 11-2021:** A resolution amending and adopting a new Section 5.10 "additional provisions regarding sick leave" to the Personnel Handbook for the City of Cushing/Cushing Municipal Authority; establishing an effective date; and repealing and superseding previous Section 5.10 "additional provisions regarding sick leave" of the Personnel Handbook.
- c. **RESOLUTION NO. 12-2021:** A resolution authorizing the Chairman, Board of Trustees, to execute a contract with Myers Engineering in an amount not to exceed \$74,000.00 for professional services for the Wastewater Treatment Plant Residuals Handling Facility project, and to authorize payment.

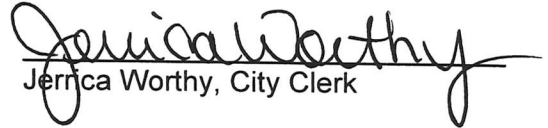
6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:40 PM on August 13, 2021.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE
CUSHING HOSPITAL AUTHORITY BOARD OF TRUSTEES
AND
CUSHING INDUSTRIAL AUTHORITY BOARD OF TRUSTEES
Monday August 16, 2021
7:00 PM CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$8,373.33
- b. Approve Minutes: July 8, 2021 (Special)
- c. Approve budget amendment: Amend the FY 2021-2022 CIA Fund Budget for donation from Enbridge
- d. Authorize the City Manager to issue a purchase order to Stryker Medical in an amount up to \$154,099.00 toward the purchase of four (4) ambulance power cots and four (4) power load systems and to authorize payment.

3. Resolutions

- a. **HOSPITAL AUTHORITY RESOLUTION NO. 07-2021:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Trustees is unable to meet due to pandemic in the Fiscal Year 2021-2022.
- b. **INDUSTRIAL AUTHORITY RESOLUTION NO. 02-2021:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Trustees is unable to meet due to pandemic in the Fiscal Year 2021-2022.

4. Executive Session

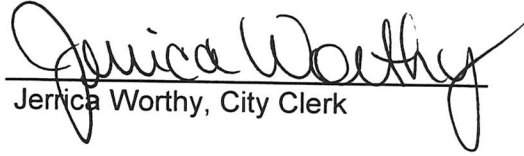
- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
- b. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- c. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- d. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- e. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.

5. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:20 p.m. on August 12, 2021



Terry Brannon, City Manager



Jerrica Worthy, City Clerk