

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
August 15, 2022  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on August 15, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$866,242.89
- b. Approve minutes: July 18, 2022 (Regular)  
July 22, 2022 (Special)
- c. Approve budget amendment:
  - 1) Amend the FY 2022-2023 Senior Citizens Center Departmental Budget and General Fund Revenue Budget to receive donations
  - 2) Amend the FY 2022-2023 General Fund Budget for Fire Department GEMT Program Expense
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$3,900.00 for payment of Invoice No. 3778 for July inspection services.
- g. Approve Fire Department ambulance accounts receivable write-offs for FY 2021/2022 in the amount of \$193,935.39.
- h. Approve Fire Department miscellaneous accounts receivable write-offs for FY 2021/2022 in the amount of \$2,050.00.
- i. Authorize the City Manager to issue a purchase order to ESO Solutions, Inc. in the amount of \$7,132.92 for annual renewal of EHR software for the Fire Department and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Interworks Incorporated, in an amount up to \$10,110.30 for five (5) Latitude 5430 Rugged laptop computers and to authorize payment.

- k. Authorize the City Manager to issue a purchase order to Mediciclaims, Inc. in the amount of \$20,280.43 for data preparation services for the GEMT program, and to authorize payment.
- l. Authorize the City Manager to execute a professional services agreement with Arledge & Associates, P.C. as proposed, and to authorize payment as services are rendered.
- m. Acknowledge a vacancy on the Senior Citizens Center Advisory Board.
- n. Approve the retirement of Robert Linder.
- o. Statement of cash and investments as of July 31, 2022.

**4. Items Removed from Consent Agenda**

**5. General Business**

**6. Resolutions**

- a. **RESOLUTION NO. 12-2022:** A resolution authorizing the Chairman, Board of Commissioners, to execute a contract with JLee Enterprises, LLC in the amount of \$365,230.00 for the South Thompson Avenue culvert replacement, and to authorize payment.

**7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. City Manager's Communications**

**9. Commissioners Community Announcements**

**10. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:20 AM on August 12, 2022.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
August 15, 2022  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on August 15, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$1,247,598.52
- b. Approve minutes: July 18, 2022 (Regular)
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- d. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$27,600.00 for Invoice No. CMA6021002-10 on the Harmony substation project.
- e. Authorize the City Manager to issue a purchase order to Fletcher Reinhardt Co. of Bridgeton, Missouri in an amount up to \$15,852.00 for the secondary bushings for the Harmony Substation transformer and to authorize payment.
- f. Authorize the City Manager to execute a contract with Schweitzer Engineering Laboratories, Inc. for Contract No. CU-22-9M, and to issue a purchase order in the amount of \$140,790.00 for the Harmony Substation project, and to authorize payment.
- g. Authorize the City Manager to issue a purchase order to Hillfab, LLC in an amount up to \$8,489.00 for the purchase of two (2) C-More 10" wide touch screens and associated appurtenances for the Water Treatment Plant, and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Haynes Equipment Company of Oklahoma City, in an amount up to \$36,000.00 for the repair of bar screen unit #1, and to authorize payment.
- i. Authorize the City Manager to execute a professional services agreement with Arledge & Associates, P.C. as proposed, and to authorize payment as services are rendered.
- j. Recognize non-pay utility report for City operations and public facilities for 07/31/22 billing period.
- k. Recognize statement of cash and investments as of July 31, 2022.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Discussion regarding trash service.

**6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

**7. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:25 AM on August 12, 2022.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES OF THE  
CUSHING INDUSTRIAL AUTHORITY,  
CUSHING HOSPITAL AUTHORITY and the  
CUSHING EDUCATIONAL FACILITIES AUTHORITY**

**August 15, 2022**

7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Consent Agenda**

- a. Approve CIA claims totaling: \$8,533.33
- b. Approve minutes: July 18, 2022 (Special meeting with Board of Trustees of the Cushing Hospital Authority and Cushing Educational Facilities Authority)
- c. Approve budget amendment: Amend the FY 2022-2023 CHA Fund Budget for the bookkeeping of the Recreational Trail Grant Award
- d. Authorize the City Manager to execute a professional services agreement with CLS Associates for the Memorial Park Trail Expansion in an amount up to \$38,700.00 and to authorize payment.
- e. Authorize the City Manager to issue a purchase order to Stryker Medical in an amount up to \$65,000.00 for Lucas devices for the Fire Department ambulances, and to authorize payment.
- f. Authorize the City Manager to execute a professional services agreement with Arledge & Associates, P.C. as proposed and to authorize payment as services are rendered.

**3. Items Removed from Consent Agenda**

**4. Executive Session**

- a. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- b. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

**5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:10 p.m. on August 12, 2022.



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Terry Brannon, City Manager



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Jetrica Worthy, City Clerk