

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
May 16, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Proclaim May 27, 2022 as National Poppy Day

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 16, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$784,926.64
- b. Approve minutes: April 18, 2022 (Regular)
May 2, 2022 (Annual Organizational Meeting)
May 9, 2022 (Special Joint Meeting with the Industrial Authority Board of Trustees)
- c. Approve budget amendment: Amend the FY 21/22 General Fund Budget to transfer \$250,000.00 to the Airport Fund
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$25,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,250.00 for payment of Invoice No. 2259 for April inspection services.
- g. Approve payment to KSA Engineers, Inc. in the amount of \$514.80 for Invoice No. ARIV1002134 for the Municipal Airport Master Plan.
- h. Authorize the Chairman to execute a right-of-way agreement with Magellan Pipeline Company, L.P. for property located in the Northwest Quarter (NW/4) of Section 13, Township 17 North, Range 5 East, Payne County, Oklahoma.
- i. Approve payment to Clayton's Land Services LLC in an amount up to \$7,500.00 for demolition of structure at 729 North Highland.
- j. Approve write-off of outstanding municipal court obligations.
- k. Authorize the City Manager to issue a purchase order to Joe Goddard Enterprises in an amount up to \$31,315.00 for the purpose of replacing thirteen (13) control boxes and antennas and one encoder for Emergency Management, and to authorize payment.

- l. Approve Certificate of Order and authorize the Chairman of the Board of Commissioners to sign Certificate of Order, State Auditor and Inspector form 127.
- m. Acknowledge terms expiring on the Cushing Youth and Community Center Advisory Board.
- n. Statement of cash and investments as of April 30, 2022.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 07-2022:** A resolution authorizing the filing of an application with the Oklahoma Department of Transportation, Transit Programs Division, for a grant under 49 U.S.C. Section 5310, Enhanced Mobility of Seniors and People with Disabilities Program.

6. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

7. City Manager's Communications

8. Commissioners Community Announcements

9. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:15 AM on May 13, 2022.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
May 16, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 16, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$707,442.09
- b. Approve minutes: April 18, 2022 (Regular)
May 2, 2022 (Annual Organizational Meeting)
- c. Approve budget amendment: Amend FY 21/22 Capital Improvement Fund 252 Budget for turbo charger repairs
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$37,950.00 for Invoice No. CMA6021002-7 on the Harmony substation project.
- f. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$11,814.00 for Invoice No. CMA6021002G-1 on the Harmony substation project.
- g. Authorize the City Manager to issue a purchase order to Empire Fencing Company of Tulsa in an amount not to exceed \$31,552.00, to construct a security fence around the ground water storage tanks at the Water Treatment Plant, and to authorize payment.
- h. Recognize non-pay utility report for City operations and public facilities for 04/30/22 billing period.
- i. Recognize statement of cash and investments as of April 30, 2022.

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the City Manager to execute a contract with Cleaveland/Price, Inc. for Contract No. CU-22-2M, Substation Switches, Bid Schedule 1 through 3, in an amount up to \$72,410.00 for the Harmony Substation project, and to authorize payment.
- b. Authorize the City Manager to execute a contract with Oberlender & Associates for S&C Electric Company, for Contract No. CU-22-2M, Substation Switches, Bid Schedule 4, in an amount up to \$765.00 for the Harmony Substation project, and to authorize payment.

- c. Authorize the City Manager to execute a contract with Southern States, LLC for Contract No. CU-22-3M, 69kV Circuit Switcher in an amount up to \$49,850.00 for the Harmony Substation project, and to authorize payment.
- d. Authorize the City Manager to execute a contract with Ritz Instrument Transformer USA c/o Preferred Sales, for Contract No. CU-22-6M, 69 kV Voltage Transformer in an amount up to \$7,364.50 for the Harmony Substation project, and to authorize payment.

6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:30 AM on May 13, 2022.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY AND
THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
May 16, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$9,420.40
- b. Approve minutes:
 - 1) Special joint meeting of trustees of the Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority held on April 18, 2022
 - 2) Special Annual Organizational Meeting of the Cushing Hospital Authority Board of Trustees held on May 2, 2022
 - 3) Special Annual Organizational Meeting of the Cushing Industrial Authority Board of Trustees held on May 2, 2022

3. Items Removed from Consent Agenda

4. Resolutions

- a. **CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 01-2022:** A resolution declaring Cushing Industrial Authority owned real property described as Lots One (1) and Two (2), in Block Fifty-Three (53), South Addition to the City of Cushing, State of Oklahoma to be obsolete or surplus and authorizing and directing the City Manager to advertise and sell such property by bid for cash; and provisions relating thereto.

5. General Business.

- a. Discuss and authorize Chairman, Board of Trustees, to execute an economic development agreement with VMI, Inc. and approve the transfer of certain real property in Section 35, Township 18N, Range 5E, Payne County, Oklahoma.

6. Executive session

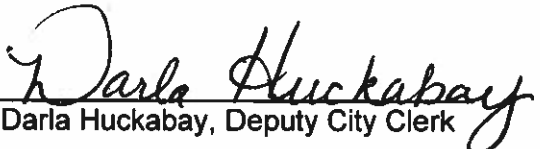
- a. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:45 p.m. on May 12, 2022.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk