

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
November 21, 2022  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Proclamation to proclaim November as National Runaway Prevention Month.

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on November 21, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$969,309.95
- b. Approve minutes: October 17, 2022 (Regular)
- c. Approve budget amendment: Amend the FY 2022/2023 Fire Department Budget and Fire Donations Revenue within the General Fund Budget
- d. Approve budget amendment: Amend the FY 2022/2023 General Fund Budget for OMAG Insurance Reimbursement.
- e. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- f. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$6,600.00 for payment of Invoice No. 7451 for October inspection services.
- h. Approve payment to JLee Enterprises, LLC in the amount of \$79,398.50 for Pay Application #2 on the South Thompson Culvert Replacement project.
- i. Authorize the Chairman, Board of Commissioners, to execute Change Order No. 2 with JLee Enterprises, LLC in the amount of \$9,388.00 on the South Thompson Culvert Replacement project, and to authorize payment.
- j. Approval of payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2021-22 audit.
- k. Authorize the City Manager to issue a purchase order to Air Striping in an amount up to \$6,000.00 for the restriping of Linwood Avenue from Walnut Street south to 9<sup>th</sup> Street, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to I.T.E. (Industrial Truck Equipment) Companies in an amount up to \$16,710.85 for repairs to Fire Department ambulance #3 (2013 Dodge 4500) and to authorize payment.

- m. Acknowledge one expiring term and one vacancy on the Cushing Housing Authority.
- n. Acknowledge one vacancy on the Board of Adjustment.
- o. Statement of cash and investments as of October 31, 2022.

**4. Items Removed from Consent Agenda**

**5. Resolutions**

- a. **RESOLUTION NO. 20-2022:** A resolution regarding a request of Southern Rock Energy Partners, LLC, or an affiliate thereof, for the issuance of one or more series of revenue bonds; and authorizing other actions, requests, approvals and consents related thereto.
- b. **RESOLUTION NO. 21-2022:** A resolution authorizing the City Manager to execute a professional services agreement, via task order, with KSA Engineers, Inc. in the amount of \$71,191.00 for services relating to the Cushing Airport Perimeter and Entrance Project, and to authorize payment.
- c. **RESOLUTION NO. 22-2022:** A resolution of project sponsorship for a Transportation Alternatives Program application and maintenance commitment.

**6. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**7. City Manager's Communications**


**8. Commissioners Community Announcements**

**9. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:20 AM on November 18, 2022.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
November 21, 2022  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on November 21, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$926,436.56
- b. Approve minutes: October 17, 2022 (Regular)
- c. Approve budget amendment: Amend the FY 2022/2023 Fund 252 Budget for CDBG Project 4 – Extension 2 Right-of-Way Expense
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Approve payment to Howard Construction, Inc. in the amount of \$53,931.50 for Pay Application No. 3 on the Residual Handling project at the Wastewater Treatment Plant.
- f. Approve payment to CBEW Professional Group, LLP in the amount of \$7,750.00 for the Cushing Municipal Authority FY 2021-22 audit.
- g. Authorize the City Manager to issue a purchase order to Irby in the amount of \$10,653.76 for 2,704 feet of 1/0 primary underground replacement wire, and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to DriveTek in the amount of \$9,985.00 for a Danfoss VFD for the Water Treatment Plant, and to authorize payment.
- i. Authorize the City Manager to issue a Request for Qualifications for comprehensive planning services and to bring a recommendation to the Board of Trustees of the firm believed to be the best to lead Cushing through the comprehensive planning process.
- j. Recognize non-pay utility report for City operations and public facilities for 10/31/22 billing period.
- k. Recognize statement of cash and investments as of October 31, 2022.

**4. Items Removed from Consent Agenda**

**5. Resolutions**

- a. **RESOLUTION NO. 07-2022:** A resolution authorizing the City Manager to execute a Right-of-Way Service Agreement with Coates Field Service, Inc. for easement acquisition services, and to authorize payment and to authorize the Chairman, Board of Trustees, to sign the waiver evaluation forms for the listed parcels to include the letter of notice to the property owner.

**6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

**7. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:25 AM on November 18, 2022.



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Terry Brannon, City Manager

  
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Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES OF THE  
CUSHING INDUSTRIAL AUTHORITY,  
CUSHING HOSPITAL AUTHORITY and  
CUSHING EDUCATIONAL FACILITIES AUTHORITY**

**November 21, 2022**

7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Consent Agenda**

- a. Approve CIA claims totaling: \$9,925.57
- b. Approve minutes: October 17, 2022 (Special Meeting of the CHA, CIA and CEFA Boards of Trustees)  
October 6, 2022 (Special Meeting of the CIA and CHA Boards of Trustees)
- c. Approve budget amendment: Amend the FY 2022/2023 CIA Fund Budget for Cushing Pride
- d. Approve budget amendment: Amend the FY 2022/23 CIA Budget for Services related to Project Slick
- e. Approve the following payments to CBEW Professional Group, LLP for the FY 2021-22 audits:
  - 1) Cushing Hospital Authority audit - \$1,250.00
  - 2) Cushing Industrial Authority audit - \$1,250.00
  - 3) Cushing Economic Development Authority audit - \$3,000.00

**3. Items Removed from Consent Agenda**

**4. General Business**

- a. Authorize the City Manager to issue a purchase order(s) to Public Law Finance Group PLCC and/or Municipal Finance Services, Inc., in a total amount not to exceed \$20,000.00, and to authorize payment, and to execute a professional services agreement for services related to Project Slick.

**5. Resolutions**

- a. **INDUSTRIAL AUTHORITY RESOLUTION NO. 03-2022:** A resolution pertaining to the issuance of one or more series of private activity bonds or notes and inducement thereof for Southern Rock Energy Partners, LLC, or an affiliate thereof to be located in Cushing, Oklahoma; authorizing the filing of one or more applications for required designations or allocation of private activity volume cap; recommending to the City that the actions herein be authorized; and authorizing other actions, requests, approvals and consents related thereto.

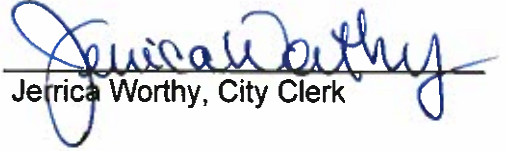
**6. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:25 p.m. on November 17, 2022.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk