

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
October 19, 2020  
4:30 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

**MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Commissioners Griffith, Dowell, Lofton and Denney will attend via teleconference. Chairman Roberson, City Manager Brannon, and City Attorney Huseman will be present on site. To listen to meeting call 1-877-309-2073, then enter Code 580194269 when prompted. Meeting will be broadcast on our public access TV station, Channel 14.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.**

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on October 19, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$746,900.23
- b. Approve minutes:     October 7, 2020 (Special)  
                                  September 21, 2020 (Regular)  
                                  September 14, 2020 (Special)
- c. Budget amendment: Amend FY 2020/21 Grant Fund Balance for carryforward grant balances
- d. Budget amendment: Amend FY 2020/21 General Fund and Library Departmental Operating Budgets for Library donation
- e. Budget amendment: Amend the FY 2020/21 Grant Fund Budget for CENA Grant (COEDD) award to be used for the purchase of folding chairs
- f. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- g. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- h. Authorize payment to Horizon Construction of Cushing, LLC in the amount of \$43,392.91 for Invoice #1089 for the renovation of the old bus depot located at 114 North Harrison.
- i. Authorize the City Manager to issue a purchase order to TKO Construction, Welding & Fabrication, LLC in the amount of \$16,500.00 for demolition of the structure located at 503 South Harrison and to authorize payment.

- j. Authorize the City Manager to issue a purchase order to PerfectFloor Service in the amount of \$6,300.00 for refinishing the wood floors at the Youth and Community Center and to authorize payment.
- k. Approve Fire Department ambulance accounts receivable write-offs for FY 2019/2020 in the amount of \$282,662.59.
- l. Approve Fire Department miscellaneous accounts receivable write-offs for FY 2019/2020 in the amount of \$3,700.00.
- m. Appoint Lynda Cummings to fill an unexpired term on the Board of Adjustment.
- n. Approve retirement for Brian Hadix.
- o. Recognize statement of cash and investments as of September 30, 2020.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Presentation and acceptance of FY 2019-2020 City of Cushing audit.

**6. Resolutions**

- a. **RESOLUTION NO. 24-2020:** A resolution authorizing the Chairman, Board of Commissioners, to proclaim the holding of an election in the City of Cushing, Oklahoma, for the purpose of electing one candidate to the Office of Commission Office No. 1; and for the purpose of electing one candidate to the Office of Commission Office No. 2 of said City.
- b. **RESOLUTION NO. 25-2020:** A resolution declaring certain city owned personal property described as one 2006 Fleetwood 8x33 travel trailer to be obsolete or surplus; authorizing and directing the city manager to sell or otherwise dispose of such obsolete or surplus property; and, providing for notice of sale.

**7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. City Manager's Communications**

**9. Commissioners Community Announcements**

**10. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 PM p.m. on October 15, 2020.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
OCTOBER 19, 2020  
4:30 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

**MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Commissioners Griffith, Dowell, Lofton and Denney will attend via teleconference. Chairman Roberson, City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-877-309-2073, then enter Code 508-194-269 when prompted. Meeting will also be broadcast on our public access TV station, Channel 14.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:**

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on October 19, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$658,719.30
- b. Approve minutes: September 21, 2020 (Regular)  
September 29, 2020 (Special)
- c. Approve payment to Lambert Construction in the amount of \$146,142.00 for Pay Application No. 3 on the Electrical Distribution Building Remodel.
- d. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).
- e. Recognize non-pay utility report for City operations and public facilities for 09/30/2020 billing period.
- f. Recognize statement of cash and investments as of September 30, 2020.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Presentation and acceptance of FY 2019-20 Cushing Municipal Authority audit.

**6. Executive Session**

- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

**7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:00 PM on October 15, 2020.



\_\_\_\_\_  
Terry Brannon, City Manager



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Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING HOSPITAL AUTHORITY  
October 19, 2020  
4:30 PM Cushing City Hall  
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve Minutes: September 21, 2020 (Regular)
  - b. Approve claims totaling: \$510.00
  
- 3. Items Removed from Consent Agenda**
  
- 4. General Business**
  - a. Presentation and acceptance of FY 2019-2020 Cushing Hospital Authority audit.
  
- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at  
2:00 Pm on October 15, 2020.

  
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Terry Brannon, City Manager

  
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Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY  
OCTOBER 19, 2020  
4:30 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve claims totaling: \$8,333.33
  - b. Approve minutes: September 21, 2020 (Regular)
  
- 3. Items Removed from Consent Agenda**
  
- 4. General Business**
  - a. Presentation and acceptance of FY 2019-2020 Cushing Industrial Authority audit.
  
- 5. Executive Session**
  - a. Executive Session Pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.
  
- 6. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 Pm on October 15, 2020.



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Terry Brannon, City Manager



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Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
OCTOBER 19, 2020  
4:30 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve minutes: July 20, 2020 (Special)
  
- 3. Items Removed from the Consent Agenda**
  
- 4. General Business.**
  - a. Presentation and acceptance of FY 2019-2020 Cushing Educational Facilities Authority audit.
  
- 5. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 Pm on October 15, 2020.



\_\_\_\_\_  
Terry Brannon, City Manager

  
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Darla Huckabay, Deputy City Clerk