

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
December 19, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 19, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$843,144.88
- b. Approve minutes: November 21, 2022 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,400.00 for payment of Invoice No. 7475 for November inspection services.
- f. Approve payment to JLee Enterprises, LLC in the amount of \$27,649.50 for Pay Application #3 (Final) on the South Thompson Culvert Replacement project.
- g. Adopt proposed Investment Policy.
- h. Statement of cash and investments as of November 30, 2022.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 23-2022:** A resolution adopting the City Wide Recreational Master Plan 2022.

6. Executive Session

- a. Executive session pursuant to 25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest

7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
8. **City Manager's Communications**
9. **Commissioners Community Announcements**
10. **Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:25 PM on December 16, 2022.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
December 19, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 19, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$772,868.41
- b. Approve minutes: November 21, 2022 (Regular)
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- d. Approve payment to Howard Construction, Inc. in the amount of \$15,295.00 for Pay Application No. 4 on the Residual Handling project at the Wastewater Treatment Plant.
- e. Authorize the Chairman, Board of Trustees, to execute Change Order No. 1 with Howard Construction, Inc. for the Residuals Handling Project at the Wastewater Treatment Plant.
- f. Authorize the City Manager to execute a contract with Re-Con Company, Inc. for Contract No. CU-22-1LM, and to issue a purchase order in the amount of \$3,052,979.55 for the Harmony Road Substation, and to authorize payment.
- g. Reject bids received on November 18, 2022 for Harmony Road Substation switches, Contract No. CU-22-2M.1.
- h. Adopt proposed Investment Policy.
- i. Recognize non-pay utility report for City operations and public facilities for 11/30/22 billing period.
- j. Recognize statement of cash and investments as of November 30, 2022.

4. Items Removed from Consent Agenda

5. Resolutions


- a. **RESOLUTION NO. 08-2022:** A resolution authorizing the Chairman, Board of Trustees, to execute a Mutual Aid Agreement with Municipal Electric Systems of Oklahoma, INC (MESO).

b. **RESOLUTION NO. 09-2022:** A resolution authorizing the City Manager to execute an agreement with Arkansas Electric Cooperatives in an amount up to \$325,000.00 for tree trimming and removal, subject to the submission and approval by City Attorney of all necessary documents, and to authorize payment.

6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

7. **Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:25 AM on December 16, 2022.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES OF THE
CUSHING INDUSTRIAL AUTHORITY
AND THE
CUSHING HOSPITAL AUTHORITY
December 19, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$8,547.70
- b. Approve CHA claims totaling: \$25,000.00
- c. Approve minutes: November 1, 2022 (Special Meeting of the CHA and CMA Board of Trustees)
 November 21, 2022 (Special Meeting of the CIA and CHA Boards of Trustees)
 December 5, 2022 (Special Meeting of the CHA and CIA Boards of Trustees)
- d. Adopt proposed revised Investment Policy for the Cushing Industrial Authority and the Cushing Hospital Authority.
- e. Authorize CLS & Associates to prepare final plans for advertising and soliciting bids for Memorial Park Trail Phase II and setting a bid opening date of 2:00 PM, Tuesday, January 17, 2023

3. Items Removed from Consent Agenda

4. Executive Session

- a. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

5. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:25 p.m. on December 15, 2022.



Terry Brannon, City Manager


Darla Huckabay, Deputy City Clerk