

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
July 18, 2022  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Special presentation to Nancy Dowell.

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on July 18, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$823,376.47
- b. Approve minutes: June 13, 2022 (Special Joint meeting with Boards of Trustees of the Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority)  
June 20, 2022 (Regular)
- c. Approve budget amendment: (1) Amend the FY 2022-23 Grant Fund Budget for Lowe's Grant  
(2) Amend the FY 2022-23 General Fund Budget for CREC Grant
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,700.00. for payment of Invoice No. 3488 for June inspection services.
- g. Authorize the Chairman, Board of Commissioners, to execute the FY 2022-2023 Lease Agreement with Project H.E.A.R.T. for meals at the Senior Citizens Center.
- h. Approve payment to Cushing Chamber of Commerce in the amount of \$5,250.00 for 2022-2023 membership dues.
- i. Approve payment to Oklahoma Municipal League (OML) in the sum of \$8,211.54 for the 2022-2023 annual service fees.
- j. Approve payment to CLS & Associates, LLC in the amount of \$33,430.00 for professional services related to the City Wide Recreational Master Plan.

- k. Authorize the City Manager to issue a purchase order to Lexipol, LLC in the amount of \$9,346.17 for an annual fire policy and procedure manual and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to GeoSafe, Inc. in an amount up to \$8,000.00 for a one year subscription for GeoSafe Mobile Services for the Police Department and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Unmanned Vehicle Technologies in an amount up to \$9,964.00 for a drone, and to authorize payment.
- n. Authorize the City Manager to issue a purchase order to Napa Auto Parts in an amount up to \$10,313.99 for a Jaltest-Cojali scan tool for the Maintenance Center, and to authorize payment.
- o. Authorize the City Manager to issue a purchase order to Jim Glover on the River of Tulsa in the amount of \$60,000.00 for a 2022 Chevrolet Silverado Crew Cab Truck for the Sewer Maintenance Department, and to authorize payment.
- p. Authorize the City Manager to issue a purchase order to Keith McBride Painting in an amount up to \$31,776.00 for painting the interior and exterior of the Senior Citizens Center, and to authorize payment (funding provided by a grant from Lowe's)
- q. Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2021-2022 audit.
- r. Acknowledge one term expiring on the Planning Commission.
- s. Acknowledge one term expiring on the Board of Adjustment.
- t. Statement of cash and investments as of June 30, 2022.

#### **4. Items Removed from Consent Agenda**

#### **5. Resolutions**

- a. **RESOLUTION NO. 11-2022:** Consider and take action on a resolution relating to the incurring of indebtedness by the Trustees of the Cushing Educational Facilities Authority for the benefit of Independent School District No. 67, Payne County, Oklahoma (Cushing Public Schools); authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters

#### **6. Executive Session**

- a. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson.

#### **7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

#### **8. City Manager's Communications**

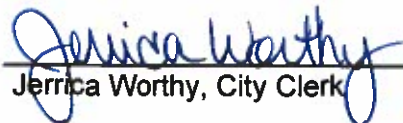
#### **9. Commissioners Community Announcements**

#### **10. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:15 AM on July 15, 2022.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
July 18, 2022  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on July 18, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$2,054,265.98
- b. Approve minutes: June 20, 2022 (Regular Cushing Hospital Authority)  
June 20, 2022 (Regular Cushing Industrial Authority)  
June 9, 2022 (Special Cushing Industrial Authority)
- c. Approve budget amendment: Amend the FY 2022-23 Capital Improvement Fund 252 Budget for Intake Silencer repair
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$51,750.00 for Invoice No. CMA6021002-9 on the Harmony substation project.
- f. Approve payment to Oklahoma Department of Environmental Quality in the amount of \$8,718.92 for annual discharge permit for the Wastewater Treatment Plant.
- g. Approve payment (final) to C4L LLC in the amount of \$31,455.59 for work on the dry alum feeder replacement project at the Water Treatment Plant.
- h. Authorize the City Manager to execute a contract with Mesa Technical Associates, Inc. c/o Krueger & Associates, LLC for Contract No. CU-22-8M, 48 Volt Battery and Rack in an amount up to \$12,106.00 for the Harmony Substation project, and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Key Equipment & Supply Co. in an amount not to exceed \$94,248.49 for the purchase of a Envirosight RovverX CCTV sewer camera system, and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Cooper Machinery Services of Houston, Texas in an amount up to \$102,740.00 for the repair of the intake silencer on Unit 11 at the Cushing Power Production Plant, to include any associated appurtenances, and to authorize payment.

- k. Authorize the City Manager to issue a purchase order to Interworks in the amount of \$8,383.20 for the purchase of Datto backup with infinite cloud retention, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Interworks in the amount of \$11,964.00 for the purchase of Office 365 for the I.T. Department, and to authorize payment.
- m. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2021-2022 audit for the Cushing Municipal Authority.
- n. Recognize non-pay utility report for City operations and public facilities for 06/30/22 billing period.
- o. Recognize statement of cash and investments as of June 30, 2022.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Discussion regarding trash service.

**6. Resolutions**

- a. **RESOLUTION NO. 05-2022:** A resolution to authorize the Chairman, Board of Trustees, to execute a contract with Howard Construction of Ardmore, Oklahoma, in an amount up to \$488,000.00 for furnishing and installing a residuals handling facility at the wastewater treatment plant, and to authorize payment.

**7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

**8. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:25 AM on July 15, 2022.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES OF THE  
CUSHING INDUSTRIAL AUTHORITY,  
CUSHING HOSPITAL AUTHORITY AND  
CUSHING EDUCATIONAL FACILITIES AUTHORITY**

**July 18, 2022**

7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Consent Agenda**

- a. Approve CIA claims totaling: \$17,779.52
- b. Approve minutes: June 20, 2022 (Regular Cushing Hospital Authority)  
June 20, 2022 (Regular Cushing Industrial Authority)  
June 9, 2022 (Special Cushing Industrial Authority)  
June 20, 2022 (Regular Cushing Educational Facilities Authority)
- c. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2021-2022 audits for the Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority.

**3. Items Removed from Consent Agenda**

**4. General Business**

- a. Discussion and possible action to amend the current lease with AHS Oklahoma Physician Group, LLC for the medical clinic situated at 1030 East Cherry Street, formally known as the Bassett Clinic.

**5. Resolutions**

- a. **CUSHING EDUCATIONAL FACILITIES AUTHORITY RESOLUTION NO. 02-2022:**  
Consider and adopt a resolution authorizing the incurring of indebtedness in the principal amount of not to exceed \$55,000,000 and the issuance of the Cushing Educational Facilities Authority Lease Revenue Operations for the benefit of Independent School District No. 67, Payne County, Oklahoma (Cushing Public Schools); waiving competitive bidding and authorizing the sale and delivery of the obligations at a discount; approving a ground lease agreement and sublease agreement; authorizing such documents as may be necessary or required; and containing other provisions relating thereto.

**6. Executive session**

- a. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

- b. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- c. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson

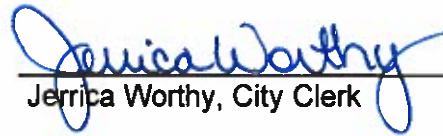
## 7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:10 p.m. on July 14, 2022.



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Terry Brannon, City Manager



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Jerrica Worthy, City Clerk