

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES OF THE
CUSHING INDUSTRIAL AUTHORITY
AND THE
CUSHING HOSPITAL AUTHORITY
May 15, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$8,333.33
- b. Approve minutes: April 17, 2023 (Special Meeting of the CHA and CIA Boards of Trustees)
May 1, 2023 (CHA Annual Organizational Meeting)
May 1, 2023 (CIA Annual Organizational Meeting)
- c. Authorize the Chairman of the Board of Trustees to execute Change Order No. 1 to increase the contract by \$14,532.00 with J Lee Enterprises for the Memorial Park Walking Trail, and to authorize payment.

3. Items Removed from Consent Agenda

4. General Business

- a. Acknowledge that any donations or contributions made to the Cushing Pride program since May 1, 2023 belong to Cushing Pride Foundation, a not-for-profit Oklahoma corporation, and that the Cushing Industrial Authority will no longer accept donations on behalf of Cushing Pride.

5. Executive Session

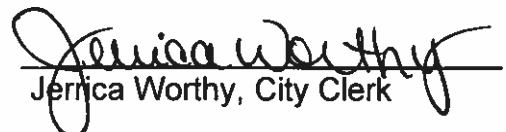
- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Special presentation by Economic Development Director, Bruce Johnson

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:13 p.m. on May 11, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
May 15, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Swearing in of new Commissioner/Trustee Nancy Dowell.
- e. Swearing in of Police Officer Jonathan Walker.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 15, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$856,704.94
- b. Approve minutes: April 17, 2023 (Regular)
May 1, 2023 (Annual Organizational Meeting)
- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,200.00 for payment of Invoice No. 12030 for inspection services for the period of 03/28/2023 to 04/21/2023.
- f. Authorize the City Manager to issue a purchase order to Merrifield Office Products in the amount of up to \$6,891.76 for new furniture for the Senior Citizens Center, and to authorize payment.
- g. Authorize the City Manager to issue a purchase order to Motorola Solutions, Inc. in the amount of up to \$7,891.93 for two (2) 800Mhz Motorola radios and appurtenances, and to authorize payment.
- h. Approve the write-off of outstanding municipal court obligations in the amount of \$6,515.70.
- i. Acknowledge five expiring terms on the Cushing Youth and Community Center Advisory Board.
- j. Acknowledge two expiring terms on the Cushing Library Board.
- k. Acceptance of Airport Rescue Grant #3-40-0023-024-2022 from the Federal Aviation Administration for the Cushing Regional Airport.

- l. Authorize the City Manager to issue a purchase order to BioClean Remediation in the amount of up to \$7,438.62 for mold remediation at City Hall, and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Interworks, Inc. in an amount up to \$7,414.40 for eight (8) desktop computers and to authorize payment.
- n. Approve Certificate of Order and authorize the Chairman of the Board of Commissioners to sign Certificate of Order, State Auditor and Inspector Form 127.
- o. Authorize the City Manager to execute a professional services agreement with Relation Insurance Services, Inc. dba Premier Consulting Partners for insurance brokerage services, and to authorize payment.
- p. Statement of cash and investments as of April 30, 2023.

4. Items Removed from Consent Agenda

5. General Business.

- a. Authorize the Chairman, Board of Commissioners, to execute a labor agreement with the International Association of Firefighters, Local 2565, for the Fiscal Year July 1, 2023 through June 30, 2024.

6. Resolutions

- a. **RESOLUTION NO. 08-2023:** A resolution appointing William W. Ahrberg as Municipal Judge of the City of Cushing for the term of July 1, 2023 to June 30, 2025.
- b. **RESOLUTION NO. 09-2023:** A resolution appointing Sidney Wade Shaw as Alternative Municipal Judge of the City of Cushing for the term of July 1, 2023 to June 30, 2025.

7. Ordinances

- a. **ORDINANCE NO. 05-15-23-01:** An ordinance amending Section 4-10 of the Cushing City Code prohibiting the keeping of swine in city limits and certain exceptions; providing for severability; and declaring an effective date.

8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

10. Commissioners Community Announcements

11. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations with the International Association of Firefighters (IAFF) Local 2565 for the Fiscal Year July 1, 2023 through June 30, 2024.
- b. Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations with the Fraternal Order of Police (FOP) Lodge 106 for the Fiscal Year July 1, 2023 through June 30, 2024.
- c. Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Krina LLC dba La-Z-L Motel.

12. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:45 AM on May 12, 2023.



Terry Brannon, City Manager



Jerrika Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
May 15, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 15, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$1,005,444.69
- b. Approve minutes: April 17, 2023 (Regular)
May 1, 2023 (Annual Organizational Meeting)
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- d. Approve budget amendment: Amend the FY 2022/2023 Fund 250 budget for electric sales and GRDA power purchases
- e. Approve budget amendment: Amend the FY 2022/2023 Fund 252 budget for SH18 water line replacement
- f. Approve budget amendment: Amend the FY 2022/2023 Fund 252 budget for SH18 sewer relocation and design services
- g. Acknowledge receipt of ODEQ Permit No. SL000060230250 for the construction of 2,946 linear feet of twelve (12) inch PVC sanitary sewer line and all appurtenances to serve the Old Drake Sanitary Sewer Replacement.
- h. Authorize the City Manager to execute Work Order No. 23-01A in an amount up to \$190,500.00 for engineering services associated with the relocation of existing water lines in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.
- i. Authorize the City Manager to execute Work Order No. 23-01B in an amount up to \$134,500.00 for engineering services associated with the relocation of existing sewer lines in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.
- j. Approve payment to Starks Electric in the amount of \$8,742.47 for emergency breaker repair at the Electric Production Plant.
- k. Approve request for special assistance on refuse carry-out at 704 East Maple Street.

- l. Authorize the City Manager to execute Amendment No. 1 to Border State on Contract No. CU-22-12M to increase the amount by \$15,000.00 for the deposits of five (5) metal reels, and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Core & Main in the amount of up to \$14,612.07 for materials for the waterline replacement project along the south side of Main Street (S.H. 33) between Jones Street and Jay Rubenstein Avenue.
- n. Authorize the City Manager to issue a purchase order to Anixter in an amount up to \$15,000.00 for 48 count single mode fiber optic cable, and to authorize payment.
- o. Approve payment to Baldwin Poles in the amount of \$39,600.00 for wood poles for the electric distribution department.
- p. Approve payment to GRDA in the amount of \$13,532.09 for transformer testing for the Harmony Road substation.
- q. Authorize the City Manager to execute a professional services agreement with Relation Insurance Services, Inc. dba Premier Consulting Partners for insurance brokerage services, and to authorize payment.
- r. Non-pay utility report for City operations and public facilities for 04/30/23 billing period.
- s. Recognize statement of cash and investments as of April 30, 2023.

4. Items Removed from Consent Agenda

5. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:12 AM on May 12, 2023.



Terry Brannon, City Manager


Jerriqa Worthy, City Clerk