

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
April 18, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Declare May 5, 2022 as National Day of Prayer

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on April 18, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$728,270.72
- b. Approve minutes: March 21, 2022 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$50,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$25,000.00.
- e. Authorize payment to CLS & Associates, LLC in the amount of \$22,520.00 for professional services on the City Wide Recreational Master Plan.
- f. Authorize the City Manager to issue a purchase order to Goodyear Commercial Tire in an amount not to exceed \$6,896.80 for tires for the Fire Department's brush truck unit #18, and to authorize payment.
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,850.00 for payment of Invoice No. 2113 for March inspection services.
- h. Appoint three members to serve new three year terms on the Senior Citizens Center Advisory Board.
- i. Cast ballot for two members to serve on the OMAG Board of Trustees.
- j. Acknowledge three terms expiring in June on the Library Board.
- k. Statement of cash and investments as of March 31, 2022.

4. Items Removed from Consent Agenda

5. General Business

- a. Presentation and acceptance of FY 2020-2021 City of Cushing audit.

6. Resolutions

- a. **RESOLUTION NO. 02-2022:** A resolution concerning Coronavirus Local Fiscal Recovery Funds for non-entitlement units of government (ARPA Funds), authorizing the acceptance of the funds, the appropriate budget amendments, and the execution of all necessary agreements and related documents.
- b. **RESOLUTION NO. 03-2022:** A resolution appointing the City of Cushing Floodplain Administrator.
- c. **RESOLUTION NO. 04-2022:** A resolution authorizing the issuance of a purchase order to Carter Chevrolet in an amount not to exceed \$59,000.00 for the purchase of a 2023 Chevrolet 3500 cab and chassis with ambulance preparation package at state contract price, and to authorize payment.
- d. **RESOLUTION NO. 05-2022:** A resolution of the City of Cushing, Oklahoma (the "City") approving the incurrence of indebtedness by the Cushing Municipal Authority (the "Authority") issuing its Utility System Revenue Note, Series 2022 (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the indenture authorizing the issuance of the Note; waiving competitive bidding with respect to the sale of the Note and approving the proceedings of the Authority pertaining to the sale of the Note; ratifying and confirming the Lease Agreement pertaining to certain water, sanitary sewer, electric, and garbage systems, and approving and authorizing the execution of an Amended Lease Agreement; authorizing and directing the execution of all documents relating to the transaction; and containing other provisions relating thereto.
- e. **RESOLUTION NO. 06-2022:** A resolution establishing a standard rental rate for City owned hangars at the Cushing Municipal Airport; establishing certain other rental fees; and, establishing an effective date.

7. Ordinances

- a. **ORDINANCE NO. 4-18-22-01:** An ordinance amending Chapter 2 Sections 2-14, 2-15, 2-16, 2-17, and 2-18, and the Employee Retirement System, Defined Contribution Plan for the position of city manager for the City of Cushing, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Cushing, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities towns and their agencies and instrumentalities for purposes of administration, management, and investments part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring an emergency.

8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

10. Commissioners Community Announcements

11. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

12. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:30 PM on April 14, 2022.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
April 18, 2022
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on April 18, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$850,430.80
- b. Approve minutes: March 21, 2022 (Regular)
- c. Approve budget amendment: Amend FY 21/22 CMA Fund Budget for Trash Services
- d. Approve budget amendment: Amend FY 21/22 CMA Fund Budget for transformers
- e. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- f. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$34,500.00 for Invoice No. CMA6021002-6 on the Harmony substation project.
- g. Authorize the City Manager to issue a purchase order to Myers Engineering in an amount not to exceed \$5,000.00 to cover costs associated with repair to the liquid chemical feeder secondary containment structure at the Water Treatment Plant, and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Kinard Painting and Sandblasting in an amount not to exceed \$12,000.00 to cover costs associated with the coating of the liquid chemical feeder secondary containment structure at the Water Treatment Plant, and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to S&D Electric Motor, Inc. in an amount not to exceed \$9,000.00 for repair to a pump at the North Drake lift station, and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Haynes Equipment Company of Oklahoma City in an amount not to exceed \$33,215.00 for a Fairbanks-Morse 12-inch motive pump for the Wastewater Treatment Plant, and to authorize payment.

- k. Authorize the City Manager to issue a purchase order to T&R Electric in the amount of \$229,903.00 for three 2500 KVA remanufactured transformers, one 2500 KVA reconditioned transformer and one 1500 KVA remanufactured transformer, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Advanced Steel & Crane, Inc of Tulsa in an amount not to exceed \$117,306.00 for galvanized steel structures for the Harmony Road substation, and to authorize payment.
- m. Recognize non-pay utility report for City operations and public facilities for 03/31/22 billing period.
- n. Recognize statement of cash and investments as of March 31, 2022.

4. Items Removed from Consent Agenda

5. General Business

- a. Presentation and acceptance of FY 2020-21 Cushing Municipal Authority Budget.

6. Resolutions

- a. **RESOLUTION 01-2022:** A resolution of the Trustees of the Cushing Municipal Authority (the "Authority") authorizing the issuance of its Utility System Revenue Note, Series 2022 in the aggregate principal amount of not-to-exceed \$12,000,000 (the "Note"); waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; approving and authorizing execution of an Indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the Authority is subject to the provisions of the Indenture; ratifying and confirming the Lease Agreement and Operation and Maintenance Contract by and between the City and the Authority pertaining to certain water, sanitary sewer, electric, and garbage systems, and approving and authorizing the execution of an Amended Lease Agreement; authorizing and directing the execution of the Note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto.

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

8. Executive session

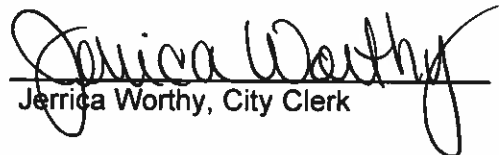
- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

9. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:45 PM on April 14, 2022.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES OF THE
CUSHING INDUSTRIAL AUTHORITY, THE CUSHING HOSPITAL AUTHORITY
AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY**

April 18, 2022

7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$8,913.66
- b. Approve CHA claims totaling: \$235.00
- c. Approve minutes: Special joint meeting of trustees of the Cushing Hospital Authority and Cushing Industrial Authority on March 21, 2022
- d. Approve budget amendment: Amend the FY 2021/22 CIA Fund Budget for Cushing Pride
- e. Authorize the City Manager to issue a purchase order to Rainbow Fireworks, Inc. in an amount of up to \$10,000.00 for fireworks, and to authorize payment.

3. Items Removed from Consent Agenda

4. General Business

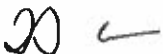
- a. Presentation and acceptance of the FY 2020-21 Cushing Industrial Authority, Cushing Hospital Authority and Cushing Educational Facilities Authority audits.

5. Executive session

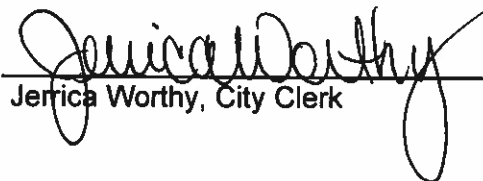
- a. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- b. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson
- c. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:25 p.m. on April 13, 2022.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk