

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
March 15, 2021
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Special recognition of Susan Dooley, Ted Nicholas and Gunn Clemons for 25 years of service
- f. Special presentation to Cushing Pride declaring the City of Cushing as an Oklahoma Clean Community
- g. Proclamation: Declare April as Autism Awareness Month

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on March 15, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$630,380.09
- b. Approve minutes: February 3, 2021 (Joint meeting with Trustees of the Cushing Municipal Authority and Cushing Hospital Authority)
February 10, 2021 (Special)
February 16, 2021 (Regular)
February 24, 2021 (Joint meeting with Trustees of the Cushing Municipal Authority)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Acknowledge three expiring terms on Senior Citizens Advisory Board.
- f. Recognize statement of cash and investments as of February 28, 2021.

4. Items Removed from Consent Agenda

5. General Business

- a. Discussion and possible action to authorize the Vice-Chairwoman, Board of Commissioners to execute Modification No. 2 to the Intergovernmental Service Agreement ("IGSA") between the City of Cushing and the Department of Justice/US Marshals Service.

- b. Approve a Memorandum of Understanding between the City and Cushing Public Schools regarding a school resource officer.

6. Resolutions

- a. **RESOLUTION NO. 07-2021:** A resolution authorizing the Vice-Chairwoman, Board of Commissioners, to execute a Budget Modification to Contract Number 17801 CDBG 20 with the Oklahoma Department of Commerce for Sanitary Sewer Rehabilitation Improvements.
- b. **RESOLUTION NO. 08-2021:** A resolution authorizing the Vice-Chairwoman, Board of Commissioners, to execute Leverage/Match Certification for Grant Contract No. 17801 CDBG 20.
- c. **RESOLUTION NO. 09-2021:** A resolution to award a contract for 17801 CDBG 20 for a Sanitary Sewer Improvement Project to Circle B Underground, L.L.C. in the sum of \$149,639.32 and further to authorize the Vice-Chairwoman, Board of Commissioners, to execute a contract with Circle B Underground, L.L.C.

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications

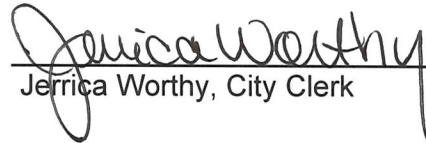
9. Commissioners Community Announcements

10. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:10 AM on March 12, 2021.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
March 15, 2021
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on March 15, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$714,577.36
- b. Approve minutes: February 13, 2021 (Special)
February 16, 2021 (Regular)
- c. Approve budget amendment: Amend the FY 2020-2021 CMA Fund Budget for the repair of Engine 11 at the Power Plant
- d. Authorize payment in an amount up to \$131,150.00 to Cooper Machinery Services, LLC of Salina, Kansas, for the repair of the turbo charger and wastegate on Engine No. 11 at the Cushing Power Production Plant
- e. Approve payment to McCool and Associates, P.C. in the amount of \$12,064.91 for Invoice #2672 on the Phase Two Earthquake damage repair.
- f. Approve payment to MacArthur Associated Consultants in the amount of \$2,020.00 for Invoice No. 15-05A-11 on the Cushing Utility Relocation project.
- g. Approve payment to HCCCO, LLC in the amount of \$86,103.05 for Payment No. 4 (Final) on the UV Disinfection System Replacement at the Wastewater Treatment Plant.
- h. Authorize the City Manager to issue a purchase order to B&C Business Products in an amount up to \$8,476.61 for furniture for the Electric Distribution building.
- i. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).
- j. Recognize non-pay utility report for City operations and public facilities for 02/28/2021 billing period.
- k. Recognize statement of cash and investments as of February 28, 2021.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 03-2021:** A resolution to award a contract for 17801 CDBG 20 for a Sanitary Sewer Improvement Project to Circle B Underground, L.L.C. in the sum of \$149,639.32 and further to authorize the Vice-Chairwoman, Board of Trustees, to execute a contract with Circle B Underground, L.L.C.
- b. **RESOLUTION NO. 04-2021:** A resolution authorizing the Vice-Chairwoman, Board of Trustees, to execute Leverage/Match Certification for Grant Contract No. 17801 CDBG 20.
- c. **RESOLUTION NO. 05-2021:** A resolution authorizing the Vice-Chairwoman, Board of Trustees, to execute a contract with Hardin Tree, Inc. in the amount of up to \$189,000.00 for tree trimming services in Areas 1A, 2B-1, 2B-2 and 2A, in accordance with the Contractor's Bid Schedule for the Electric Distribution Department.
- d. **RESOLUTION NO. 06-2021:** A resolution approving the purchase of certain real property in the City of Cushing, Payne, County, Oklahoma, for the amount of \$145,000.00; said property generally described as: Lots One through Twenty-Four (1-24), in Block Twenty (20), in the Original Townsite of Cushing, Payne County, State of Oklahoma, according to the recorded plat, thereof, and further authorizing the Chairman, Board of Trustees, to execute any documents necessary for the purchase thereof.
- e. **RESOLUTION NO. 07-2021:** A resolution authorizing the Vice-Chairwoman, Board of Trustees, to sign offer for easements necessary and required to construct planned improvements, specifically parcels 77 and 77.1 as set forth in Oklahoma Department of Transportation Project Number 28983(04).
- f. **RESOLUTION NO. 08-2021:** A resolution authorizing the Vice-Chairwoman, Board of Trustees, to execute a contract with C4L, LLC, of Edmond, Oklahoma, for Bid Item No. 2 in the total amount of \$118,729.00 for water treatment facility improvements and to authorize payment.

6. Executive Session

- a. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
- b. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

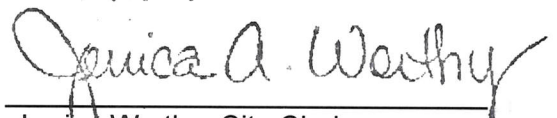
7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:34 Am on March 12, 2021.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY**

March 15, 2021

7:00 PM Cushing City Hall
100 Judy Adams Blvd.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

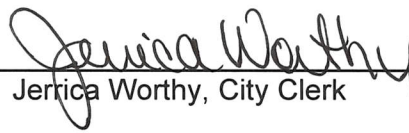
- a. Approval of minutes: February 16, 2021 (Special)

3. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:08 Am on March 12, 2021.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY**

March 15, 2021

7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve claims totaling: \$8,365.93
- b. Approve minutes: February 16, 2021 (Special)

3. Items Removed from Consent Agenda

4. Executive session

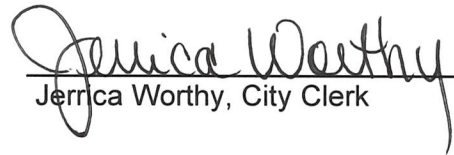
- a. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.
- b. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.

5. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:08 Am on March 12, 2021.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk