

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
December 21, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 21, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$688,291.99
- b. Approve minutes: November 16, 2020 (Regular)
- c. Approve Budget amendment(s): Amend the FY 2020/2021 General Fund and Library Departmental Operating Budgets
- d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- f. Authorize the City Manager to issue a purchase order to Johnson Fitness & Wellness in an amount up to \$9,000.00 to upgrade equipment in women's workout room at the Youth and Community Center and to authorize payment.
- g. Approve retirement for Phyllis Currier.
- h. Appoint two members to new three year terms on the Cushing Housing Authority.
- i. Recognize statement of cash and investments as of November 30, 2020.

4. Items Removed from Consent Agenda

5. General Business

- a. Presentation by Robert Shears and acceptance of final Streetscape Plan.
- b. Authorize the City Manager to increase the reimbursement amount by \$4,230.31 to Payne County District No. 1 for road improvements and repaving on Eseco Rd. on Little Avenue, and to authorize final reimbursement payment of \$54,230.31 for said improvements and paving.

6. Resolutions

- a. **RESOLUTION NO. 27-2020:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute an employment agreement with Terry Brannon for the position of City Manager.
- b. **RESOLUTION NO. 28-2020:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Commissioners is unable to meet due to the Covid-19 pandemic in the fiscal year 2020-2021.

7. Execute Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.


8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

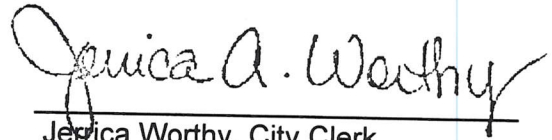
10. Commissioners Community Announcements

11. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:30 AM on December 18, 2020.



Terry Brannon, City Manager



Jessica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
DECEMBER 21, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 21, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$587,034.67
- b. Approve minutes: November 16, 2020 (Regular)
- c. Approve the following budget amendments:
 1. Amend the FY 2020-21 CMA Fund Budget for the purchase of transformers
 2. Amend the FY 2020-21 CMA Fund Budget for the payment of services to PEC
- d. Approve request for special assistance on refuse carry-out at 1021 East 10th Street.
- e. Approve request for special assistance on refuse carry-out at 614 East Oak.
- f. Approve payment to Poor Boy Tree Service in the amount of \$35,987.25 for ice storm cleanup.
- g. Approve payment to MacArthur Associated Consultants in the amount of \$10,100.00 for Invoice No. 15-05A-09 on the SH-33 Cushing Utility Relocation project.
- h. Approve payment to MacArthur Associated Consultants in the amount of \$20,200.00 for Invoice No. 15-05A-10 on the SH 33 Cushing Utility Relocation project.
- i. Approve payment to HCCCO, LLC in the amount of \$173,503.06 for Pay Request No. 2 on the UV Disinfection System Replacement at the Wastewater Treatment Plant.
- j. Authorize the City Manager to issue a purchase order to B & B Transformer in the amount of \$20,990.00 for two (2) 500 KVA 3 phase 120/240/208 remanufactured padmount transformers and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to T & R Electric in the amount of \$19,972.00 for a 1500 KVA 3 phase 480/277 remanufactured padmount transformer and to authorize payment.

- I. Recognize non-pay utility report for City operations and public facilities for 11/30/2020 billing period.
- m. Recognize statement of cash and investments as of November 30, 2020.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 23-2020:** A resolution authorizing the City Manager to execute a professional services agreement with Professional Engineering Consultants of Tulsa, OK to perform a Risk and Resilience Assessment and develop an Emergency Response Plan for the Water Production Plant and authorize payment in an amount not to exceed \$46,200.00.
- b. **RESOLUTION NO. 24-2020:** A resolution authorizing the City Manager to execute a professional services agreement with Professional Engineering Consultants of Tulsa, OK to perform a Wastewater and Water Treatment Plant Power Quality Study and authorize payment in an amount not to exceed \$9,000.00.
- c. **RESOLUTION NO. 25-2020:** A resolution authorizing the Chairman, Board of Trustees, to execute any and all documents necessary to grant a permanent easement to the City of Yale on property described as the East Half (E/2) of Section Thirty-Six (36) Township Eighteen (18) North, Range Five (5) East Payne County State of Oklahoma.
- d. **RESOLUTION NO. 26-2020:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- e. **RESOLUTION NO. 27-2020:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Trustees is unable to meet due to the Covid-19 pandemic in the fiscal year 2020-2021.
- f. **RESOLUTION NO. 28-2020:** A resolution authorizing the Chairman, Board of Trustees, to execute any and all documents necessary to grant an easement and Temporary Access and Workspace Agreement to Oklahoma Natural Gas Company, a division of One Gas, Inc. on property described as the Southeast Quarter (SE/4) of Section Thirty-Six (36) Township Eighteen (18) North, Range Five (5) East Payne County State of Oklahoma.


6. Executive Session

- a. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

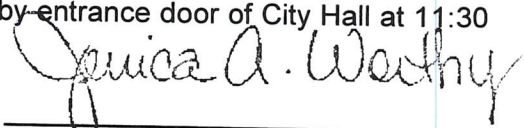
7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:30 AM on December 18, 2020.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
AND
THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY
AND
THE BOARD OF TRUSTEES
CUSHING EDUCATIONAL FACILITIES AUTHORITY
DECEMBER 21, 2020
7:00 PM Cushing City Hall
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approval of Cushing Industrial Authority claims totaling: \$11,004.22
- b. Approval of Minutes:
Cushing Hospital Authority joint special meeting with held with Cushing Industrial Authority and Cushing Educational Facilities Authority held on November 16, 2020
- c. Approve Budget Amendment: Amend the FY 20/21 CIA Fund Budget for GRDA's Donation for Cushing Pride
- d. Approval payment to McCool and Associates, P.C. in the amount of \$2,416.25 for Invoice No. 2667 to review secured bids for the roof and elevator work at HHC.

3. Resolutions

- a. **Cushing Hospital Authority Resolution No. 04-2020:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- b. **Cushing Industrial Authority Resolution No. 02-2020:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- c. **Cushing Educational Facilities Authority Resolution No. 02-2020:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- d. **Cushing Hospital Authority Resolution No. 05-2020:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Trustees is unable to meet due to the Covid-19 pandemic in the fiscal year 2020-2021.
- e. **Cushing Industrial Authority Resolution No. 03-2020:** A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Trustees is unable to meet due to the Covid-19 pandemic in the fiscal year 2020-2021.

4. Executive Session

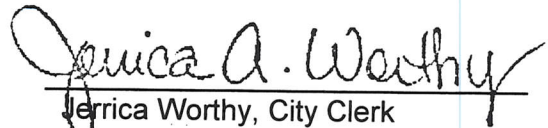
- a. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

5. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:45 PM on December 17, 2020.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
December 21, 2020
7:00 PM Cushing City Hall
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Resolutions.

- a. **RESOLUTION NO. 06-2020:** A resolution authorizing Chairman, Board of Trustees to enter into a work letter agreement with AHS Cushing Hospital, LLC, aka Ardent Health Services, aka Hillcrest Hospital—Cushing (“Ardent”) to allow Ardent to repair the roof and elevator and to perform certain other work on the hospital building and auxiliary campus buildings.

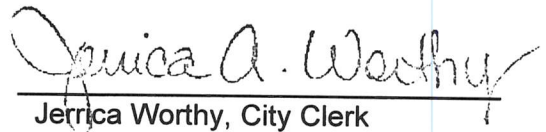
3. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

4. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:50 PM on December 18, 2020.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk