

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
November 16, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Proclamations: National Runaway Prevention Month
 National American Indian Heritage Month

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on November 16, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$632,776.27
- b. Approve minutes: October 19, 2020 (Special)
 October 27, 2020 (Special Joint Emergency meeting with the
 Cushing Municipal Authority Board of Trustees)
- c. Approve Budget amendment(s):
 - 1. Amend the FY 2020-21 General Fund, Library Quadraplex Fund, and 2009 Sales Tax Fund Budgets for Sales Tax Revenue and Required Transfers
 - 2. Amend the FY 2020-21 Grant Fund Budget for receipt and expenditure of the OMAG Fall 2020 Public Works Safety Grant
 - 3. Amend the FY 2020-21 General Fund Budget for emergency services
 - 4. Amend the FY 2020-21 City of Cushing Budget to budget the receipt and correlating estimated appropriation of OMAG Worker's Compensation Refund.
- d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- f. Approve payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2019-2020 City of Cushing audit.
- g. Authorize the City Manager to send formal notification to Exoko Gas acknowledging termination of gas service (contract) at Cimarron Correctional Facility.

- h. Authorize the City Manager to request from Oklahoma Municipal Assurance Group (OMAG) that the amount of \$22,805.68 be refunded to the City of Cushing for the unused portion of the City of Cushing's FY 2017-2018 workers' compensation loss fund.
- i. Authorize the City Manager to issue a purchase order to GM Excavations, LLC of Cushing in the amount of \$27,576.00 for demolition of the structure located at 115 South Cleveland and to authorize payment.
- j. Acknowledge two expiring terms on the Cushing Housing Authority.
- k. Acknowledge one expiring term on the Airport Advisory Board.
- l. Recognize statement of cash and investments as of October 31, 2020.

4. Items Removed from Consent Agenda

5. General Business

- a. Approve granting a Conditional Use Permit for the construction of a cell tower at 231 South Harmony Road.

6. Resolutions

- a. **RESOLUTION NO. 26-2020:** To declare certain books at the Cushing Public Library to be obsolete or surplus; authorizing and directing the City Manager to donate such surplus to the Friends of the Cushing Library to be sold in their book sales with all proceeds to be used to purchase new books for the Library.

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications

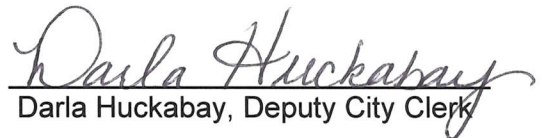
9. Commissioners Community Announcements

10. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:40 AM on November 13, 2020.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
NOVEMBER 16, 2020
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on November 16, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$595,143.46
- b. Approve minutes: October 19, 2020 (Special)
- c. Approve budget amendment: Amend the FY2020-21 CMA Fund Budget for emergency services
- d. Approve payment to Lambert Construction in the amount of \$47,323.00 for Pay Application No. 4 on the Electrical Distribution Building Remodel.
- e. Approve payment to CBEW Professional Group, LLP in the amount of \$7,750.00 for the FY 2019-2020 City of Cushing audit.
- f. Approve payment to Oklahoma One Call System Inc. in the amount of \$993.20.
- g. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).
- h. Authorize the City Manager to send formal notification to Exoko Gas acknowledging termination of gas service (contract) at Cimarron Correctional Facility.
- i. Approve rejecting the bid received for the rehabilitation of the filter to waste piping at the Water Treatment Plant.
- j. Recognize non-pay utility report for City operations and public facilities for 10/31/2020 billing period.
- k. Recognize statement of cash and investments as of October 31, 2020.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 21-2020:** A resolution authorizing the Chairman, Board of Trustees, to execute any and all documents necessary to grant a permanent easement to Oklahoma Natural Gas Company, a division of One Gas, Inc. on property described as the East Half (E/2) of the Southeast Quarter (SE/4) of Section Thirty-Six (36) Township Eighteen (18) North, Range Five (5) East Payne County State of Oklahoma.

- b. **RESOLUTION NO. 22-2020:** A resolution authorizing the Chairman, Board of Trustees, to execute a professional services agreement (Supplement No. 1) with MacArthur Associated Consultants, LLC. for right-of-way and easement acquisition services related to Main Street (S.H. 33) improvements from Little Avenue to Harmony Road, which can be further identified as project no. JP #28983(04), based on the scope of services.

6. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:40 AM on November 13, 2020.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
AND
THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY
AND
THE BOARD OF TRUSTEES
CUSHING EDUCATIONAL FACILITIES AUTHORITY
NOVEMBER 16, 2020
7:00 PM Cushing City Hall
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approval of Cushing Hospital Authority claims totalling: \$1,250.00
- b. Approval of Cushing Industrial Authority claims totalling: \$9,583.33
- c. Approval of Cushing Educational Facilities Authority claims totalling: \$3,000.00
- a. Approval of Minutes:
 - i. Cushing Hospital Authority special meeting held on October 19, 2020
 - ii. Cushing Industrial Authority special meeting held on October 19, 2020
 - iii. Cushing Educational Facilities Authority special meeting held on October 19, 2020

3. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:35 PM on November 12, 2020.



Terry Brannon, City Manager



Darla Huckabay, Deputy City Clerk