

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
January 17, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Special presentation to Tim Huff for 25 years of service

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on January 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$863,284.62
- b. Approve minutes: December 19, 2022 (Regular)
- c. Budget amendment:
 - 1) Amend the FY 2022/2023 Grant Fund Budget for JAG Grant
 - 2) Amend the FY 2022/2023 General Fund Budget for increased cost in the Fire Department's medical supplies
 - 3) Amend the FY 2022/2023 General Fund Budget for Youth Center and Senior Citizen Center Donations
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,400.00 for payment of Invoice No. 7475 for inspection services for the period of 10/6/22 – 11/15/22.
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,800.00 for payment of Invoice No. 7541 for inspection services for the period of 11/22/22 – 12/29/22.
- h. Authorize the City Manager to execute a Canine Sales and Training Contract with Mid-Michigan Police K9 LLC and, further, to issue a purchase order to Mid-Michigan Police K9 LLC in an amount up to \$13,500.00, and to authorize payment.
- i. Appoint Evert Rossiter and Lynda Cummings to new three year terms through January 2026, appoint Anita Retherford to serve the remainder of an unexpired term through January 2024 and appoint Shirley Burk to serve the remainder of an unexpired term through January 2025 on the Cushing Housing Authority.

- j. Appoint Stephen Spears to serve the remainder of an unexpired term on the Board of Adjustment through September 2023.
- k. Statement of cash and investments as of December 31, 2022.

4. Items Removed from Consent Agenda

5. General Business

- a. Discuss and take action on five year review of Conditional Use Permit at 1216 East Greenlee.
- b. Presentation and acceptance of current street inventory and assessment.

6. Resolutions

- a. **RESOLUTION NO. 01-2023:** A resolution declaring one Police single launcher as surplus and to authorize the donation of said launcher to the Lincoln County Sheriff's Office.
- b. **RESOLUTION NO. 02-2023:** A resolution authorizing the City Manager to execute an agreement with the Oklahoma Department of Transportation (ODOT) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program for the purpose of purchasing a new van with lift for the Senior Citizens Center, and authorizing payment.
- c. **RESOLUTION NO. 03-2023:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute an employment agreement with Terry Brannon for the position of City Manager.
- d. **RESOLUTION NO. 04-2023:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute a lease agreement with the Cushing Hospital Authority, a public trust, for certain real property, commonly known as the Cushing Regional Hospital

7. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of City Manager


8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications


10. Commissioners Community Announcements

11. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:14 AM on January 13, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
January 17, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on January 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$790,757.51
- b. Approve minutes: December 19, 2022 (Regular)
December 23, 2022 (Emergency)
- c. Budget amendment:
 - 1) Amend the FY 2022/2023 Operating Fund (250) Budget to allocate money for diesel purchases made during December 2022 emergency Power Plant run
 - 2) Amend the FY 2022/2023 Operating Fund (250) Budget to allocate money for engineering services
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Authorize payment to Fleet Fuels in the amount of \$227,741.87 for 63,332 gallons of diesel for the Power Plant.
- f. Authorize the City Manager to issue a purchase order to Fleet Fuels of Cushing in an amount up to \$25,000.00 for the purchase of heavy-duty diesel engine 40 weight oil for Unit #9 at the Power Plant, and to authorize payment.
- g. Authorize the City Manager to execute a professional services agreement with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$38,750.00 for mechanical engineering services for the preparation of bid documents and construction administration associated with the rebuild of Unit #10 at the Power Plant, and to authorize payment.
- h. Authorize the City Manager to execute a professional services agreement with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$47,800.00 for mechanical engineering services for the preparation of bid documents and construction administration associated with the replacement of cooling towers at the Power Plant, and to authorize payment.

- i. Authorize the City Manager to execute a contract with Transamerican Power Products, Inc. for Contract No. CU-22-10M, Schedules 1 and 1A, and to issue a purchase order in the amount of \$847,393.00 for the Harmony Road Substation, and to authorize payment.
- j. Authorize the City Manager to execute a contract with Valmont Utility for Contract No. CU-22-10M, Schedule 2, and to issue a purchase order in the amount of \$307,735.00 for the Harmony Road Substation, and to authorize payment.
- k. Authorize the City Manager to execute a contract with Southern Electrical Equipment Company, Inc. (SEECO) for Contract No. CU-22-11M, and to issue a purchase order in the amount of \$39,581.76 for the Harmony Road Substation, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Wiley Transformer in the amount of \$11,100.00 for three (3) 100 KVA remanufactured pole mount transformers, and to authorize payment.
- m. Approve payment to A&S Truck & Equipment Repair in the amount of \$7,655.00 for repair to the Water Distribution department John Deere backhoe (Unit W8).
- n. Approve payment to Summit Utilities in the amount of \$12,239.30 for natural gas usage for the time period of 10/21/22 – 12/22/22 at the Power Plant.
- o. Non-pay utility report for City operations and public facilities for 12/31/22 billing period.
- p. Recognize statement of cash and investments as of December 31, 2022.

4. Items Removed from Consent Agenda

5. Resolutions

- a. CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 01-2023: A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

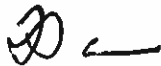
6. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of City Manager

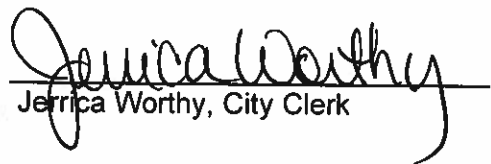
7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:15 AM on January 13, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES OF THE
CUSHING INDUSTRIAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY**

**and the
CUSHING EDUCATIONAL FACILITIES AUTHORITY**

January 17, 2023

7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$8,333.33
- b. Approve CHA claims totaling: \$133.30
- c. Approve minutes: December 19, 2022 (Special Meeting of the CHA and CIA Boards of Trustees)
- d. Budget amendment: Amend the FY 2022/2023 CIA Fund Budget for Cushing Pride

3. Items Removed from Consent Agenda

4. Resolutions

- a. CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 01-2023: A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- b. CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 02-2023: A resolution authorizing and directing the Chairman, Board of Trustees, to execute a lease agreement with the City of Cushing, a municipal corporation, for certain real property, commonly known as the Cushing Regional Hospital
- c. CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 01-2023: A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- d. CUSHING EDUCATIONAL FACILITIES AUTHORITY RESOLUTION NO. 01-2023: A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

5. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of City Manager
- b. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

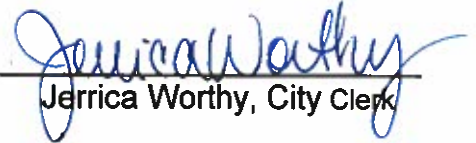
- c. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:25 p.m. on January 12, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk