

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
SEPTEMBER 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Proclamation: To proclaim October 2nd as National Walk to School Day.
- f. Proclamation: To proclaim September 17-23 as Constitution Week.

2. Public Input and Unscheduled Personal Appearances

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Report from Airport Advisory Board.

4. Report from Roger Gose on the Cushing Lake Dam.

5. Consent Agenda

- a. Approve claims and payroll totaling: \$693,911.59
- b. Approve minutes: August 19, 2019 (Regular)
- c. Approve budget amendment: Amend the FY 2019-2020 Fire Department Budget donations expense budget and Fire Donations Revenue within the General Fund.
- d. Approve budget amendment: Amend the FY 2019-2020 Grant Fund Budget for carryforward grant balances.
- e. Approve budget amendment: Amend the FY 2019-2020 Library/Quadrplex Fund Budget Sprint Bill.
- f. Approve budget amendment: Amend the FY 2019-2020 Attorney Departmental Budget for Tier I (Personnel Expense).
- g. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- h. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- i. Approve payment to Gose & Associates in the amount of \$6,181.50 for professional services on the Cushing Lake dam.
- j. Approve payment to Professional Engineering Consultants, P.A. in the amount of \$6,397.00 for Invoice Number 520398 for services through July 27, 2019 on the Street Overlay project.
- k. Approve payment to McCool and Associates, P.C. in the amount of \$2,340.19 for Invoice #2600 for architectural services on the Animal Shelter project.
- l. Appoint Bridget Mason to a three year term on the Library Board.
- m. Denial of Nancy Parks claim.
- n. Denial of Leaora Tilley claim
- o. Denial of Jerrod Franklin claim.
- p. Recognize statement of cash and investments as of August 31, 2019.

6. Items Removed from Consent Agenda

7. Ordinances

- a. **ORDINANCE NO. 09-16-19-01:** An ordinance amending Sections 3-20 through 3-23 and Section 3-27 of the Cushing City Code and creating a Section 3-27.1 regulating alcoholic beverages; providing for registration of licenses; levying certain fees; providing for special event permits; providing for miscellaneous provisions; providing for severability; and, declaring an emergency.

8. Resolutions

- a. **RESOLUTION NO. 21-2019:** A resolution authorizing the Chairman, Board of Trustees, to execute an Economic Development Agreement with Dunkin Theatre, LLC.
- b. **RESOLUTION NO. 22-2019:** A resolution accepting a 2002 Stewart Stevenson 2.5 Ton vehicle from Oklahoma Forestry Services and authorizing the Chairman, Board of Commissioners, to execute the Property Transfer Release Agreement.
- c. **RESOLUTION NO. 23-2019:** A resolution establishing a special event fee for beer and wine sales/distribution on public property; establishing an annual license registration fee for each retail dealer of beer or wine selling such beverages for consumption on or off the premises where sold and on retail dealers selling such beverage in original packages and not for consumption on the premises where sold; and, establishing an effective date.
- d. **RESOLUTION NO. 24-2019:** A resolution recognizing and establishing a "Festival in the Park" sponsored by the Cushing Chamber of Commerce as a city-recognized festival on September 28, 2019.

9. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

10. City Manager's Communications

11. Commissioners Community Announcements

12. Executive Session

- a. Executive Session Pursuant to 25 O.S. §307(B)(4) to discuss claim of Nancy Parks.
- b. Executive Session Pursuant to 25 O.S. §307(B)(4) to discuss claim of Leaora Tilley.
- c. Executive Session Pursuant to 25 O.S. §307(B)(4) to discuss claim of Jerrod Franklin.

13. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:20 pm on September 13, 2019.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
September 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$819,940.26.
- b. Approve minutes: August 19, 2019 (Regular)
- c. Approve budget amendment: Amend the FY 2019-2020 CMA Fund (Fund 250) Budget for repairs to well #8 at the Water Treatment Plant.
- d. Approve payment to Oklahoma Water Resources Board (OWRB) in the amount of \$216,144.67 for semi-annual loan payment on the Wastewater Treatment Plant.
- e. Approve payment to Professional Engineering Consultants, P.A. in the amount of \$4,712.42 for Invoice Number 520399 for services through July 27, 2019 for general on-call professional engineering services.
- f. Approve payment to Civic Plus in the amount of \$5,750.00 for payment of Invoice #190786 for website development.
- g. Approve payment to MacArthur Associated Consultants in the amount of \$31,490.72 for payment of Invoice #S19-04-02 and Invoice #S19-04-03 for right-of-way and easement acquisitions on the SH-33 Project (JP NO. 28983(04)).
- h. Authorize the City Manager to issue a purchase order and authorize payment to Layne Christensen in the amount of up to \$21,000.00 for the repair and maintenance of Well #8.
- i. Recognize non-pay utility report for City operations and public facilities for 08/31/19 billing period.
- j. Recognize statement of cash and investments as of August 31, 2019.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 16-2019:** A resolution to authorize the Chairman, Board of Trustees, to sign offer letters for property and easements necessary and required to construct planned improvements along Main Street (SH 33) from Little Avenue to Harmony Road specifically parcels 43, 68 and 73 as set forth in Oklahoma Department of Transportation Project Number 28983(04).

6. Executive Session

- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:20 pm on September 13, 2019.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
September 16, 2019
7:00 PM Cushing City Hall
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.


- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve Minutes: August 19, 2019 (Special)
August 15, 2019 (Special Meeting with the Cushing
Industrial Authority Board of Trustees)
 - b. Approval of payment of claims.
 - c. Approve payment to Professional Engineering Consultants, P.A. in the amount of \$10,625.00 for Invoice Number 520400 for services through July 27, 2019 on the Memorial Park Trail project.

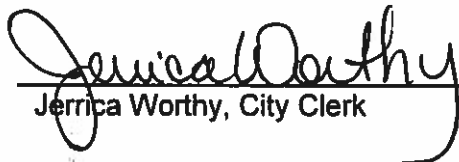
- 3. Items Removed from Consent Agenda**

- 4. Adjournment**

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Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY
SEPTEMBER 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum


- 2. Consent Agenda**
 - a. Approve claims totaling: \$11,566.60.
 - b. Approve minutes: August 19, 2019 (Special)
 - c. Approve budget amendment: Amend the FY 2019/2020 CIA Fund Budget for GRDA's donation for Cushing Pride

- 3. Adjournment**

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Terry Brannon, City Manager



Jerrica A. Worthy, City Clerk