

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
MAY 23, 2019  
10:00 A.M. CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  - c. Pledge of Allegiance
  - d. Opening Prayer
  
- 2. Acceptance of Commissioner Qualifications and Oath of Office.**
  - a. Mike Griffith – Office No. 4
  
- 3. General Business.**
  - a. Appoint Mike Griffith to new three-year terms on the Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority, and Cushing Educational Facilities Authority through May, 2022.
  
- 4. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at

2:00 Pm on May 20, 2019.



\_\_\_\_\_  
Terry Brannon, City Manager



\_\_\_\_\_  
Tracie Rose, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
MAY 23, 2019  
10:00 AM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Proclamation: Pipeline Appreciation Week

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$643,764.29
- b. Approve minutes: April 15, 2019 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Approve write-off of outstanding municipal court obligations.
- f. Approve payment to BDB Engineering Group LLC in the amount of \$2,873.00 for Invoice #1056-9 on the Cushing Municipal Airport Hangar Taxiway project.
- g. Approve payment to BDB Engineering Group LLC in the amount of \$4,600.00 for Invoice #1064-6 on the Cushing Municipal Airport Taxiway Rehab Project #3-40-091-019-2019.
- h. Authorize the City Manager to issue a purchase order to Breeden Heat and Air of Agra in the sum of \$4,400.00 for the purchase and installation of one RUUD 2.5-ton heat pump system and all associated components for the Fleet Services Center.
- i. Approve payment to TKO Construction, Welding & Fabrication LLC in the sum of \$87,742.00 for pay application #1 on the Animal Shelter project.
- j. Authorize the City Manager to issue a purchase order to Mills Construction and Welding in a sum up to \$10,000.00 to complete emergency repairs to the earthen dam at Cushing Lake.
- k. Acknowledge expiring terms on the Youth and Community Center Advisory Board.
- l. Recognize statement of cash and investments as of April 30, 2019.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Discuss and take action on five year review of Conditional Use Permit at 1320 East Greenlee.
- b. Discuss and take action on five year review of Conditional Use Permit at 1101 South Hillcrest.

6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
7. **City Manager's Communications**
8. **Commissioners Community Announcements**
9. **Executive Session**
  - a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

**10. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 pm on May 20, 2019.

  
\_\_\_\_\_  
Terry Brannon, City Manager

  
\_\_\_\_\_  
Tracie Rose, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
MAY 23, 2019  
10:00 AM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$574,635.74
- b. Approve minutes: April 15, 2019 (Regular)
- c. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$8,280.71 for payment of Invoice #519792 (Includes Invoice #519724) for engineering services on the SH-18 Utility Relocation Project.
- d. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$12,899.64 for payment of Invoice #519793 (Includes Invoice #519725) for engineering services on the SH-33 Utility Relocation Project.
- e. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$2,500.00 for payment of Invoice #519726 for engineering services on the Sanitary Sewer Interceptor Project 4.
- f. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$15,092.50 for payment of Invoice #519794 (Includes Invoice #519727) for general engineering services.
- g. Authorize the City Manager to issue a purchase order to McFarland Cascade in the sum of up to \$10,008.00 for a truckload of 40 ft. Class 3 Wood Poles for the Electric Distribution Department.
- h. Authorize forfeiture of unclaimed utility deposit refunds per 11 O.S. § 35-107 (see attached Utility Refund Account Write-Off 2019 list).
- i. Recognize non-pay utility report for City operations and public facilities for 04/30/19 billing period.
- j. Recognize statement of cash and investments as of April 30, 2019.

**4. Items Removed from Consent Agenda**

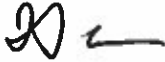
**5. Resolutions**

- a. **RESOLUTION NO. 04-2019:** A resolution authorizing the Chairman, Board of Trustees, to execute a First Amendment to Power Purchase and Sale Agreement with the Grand River Dam Authority (GRDA).

6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 Pm on May 20, 2019.



\_\_\_\_\_  
Terry Brannon, City Manager



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Tracie Rose, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING HOSPITAL AUTHORITY**

**May 23, 2019**

10:00 AM Cushing City Hall  
100 Judy Adams Blvd.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Consent Agenda**

- a. Approve Minutes: April 15, 2019 (Special)  
April 30, 2019 (Special)
- b. Approve budget amendment: Amend the FY 2018-2019 Cushing Hospital Authority Budget (Fund 370) for the contractual engagement of Principle Valuation, LLC.
- c. Approve payment to McCool and Associates P.C. in the amount of \$15,924.81 for payment of Invoice #2589 on the Hillcrest Hospital Cushing roof replacement and elevator repair project.
- d. Approve payment to Professional Engineering Consultants, P.A. in the sum of \$2,125.00 for payment of Invoice No. 519795 on the Cushing Memorial Park Trail project.
- e. Authorize City Manager to execute an agreement with Principle Valuation LLC in a sum not to exceed \$15,000.00 to perform a valuation of properties owned by the Cushing Hospital Authority and/or the City of Cushing.

**3. Items Removed from Consent Agenda**

**4. General Business**

- a. Authorize the acceptance of a donation from the Cushing Hospital Foundation in the sum of \$20,613.68 for the purchase of one (1) urology table pad and four (4) gurneys for the Hillcrest Hospital Cushing and to authorize the City Manager to issue a purchase order to Guerbet LLC in the sum of \$1,694.38 for one (1) urology table pad and to issue a purchase order to Stryker in the sum of \$18,919.30 for four (4) gurneys for the Hillcrest Hospital Cushing.

**5. Executive Session**

- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
- b. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
- c. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

**6. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 pm on May 20, 2019.

  
\_\_\_\_\_  
Terry Brannon, City Manager

  
\_\_\_\_\_  
Tracie Rose, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY  
May 23, 2019  
10:00 AM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve payment of claims: \$16,989.18
  - b. Approve minutes: April 15, 2019 (Special)  
April 29, 2019 (Special)
  - c. Approve budget amendment: Amend the FY 2018-2019 CIA Fund Budget for Donations.
  
- 3. Items Removed from Consent Agenda**
  
- 4. Executive Session**
  - a. Executive Session Pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.
  - b. Executive Session Pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.
  - c. Executive Session Pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.
  
- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:00 Pm on May 20, 2019.



\_\_\_\_\_  
Terry Brannon, City Manager



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Tracie Rose, Deputy City Clerk