

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
DECEMBER 20, 2018
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Opening Prayer
- d. Pledge of Allegiance
- e. Special presentation to Ronnie Smith.

2. Public Input and Unscheduled Personal Appearances

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$650,779.97
- b. Approve minutes: November 19, 2018 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Appoint Roger Reetz and Andy Beck to new three year terms and Bill Wells to fill the remainder of an unexpired term on the Airport Advisory Board.
- f. Approve retirement for Ronnie Smith.
- g. Approve payment to Gose & Associates in the amount of \$545.00 for Invoice No. 2071 for the OWRB Dam Inspection.
- h. Approve payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2017-2018 audit.
- i. Approve payment to The BDB Engineering Group, LLC in the amount of \$600.00 for payment of Invoice No. 1056-5 on the Cushing Airport Hangar Taxiway project.
- j. Approve payment to The BDB Engineering Group, LLC in the amount of \$5,000.00 for payment of Invoice No. 1064-1 on the Cushing Airport Taxiway Rehab project.
- k. Authorize the City Manager to execute an agreement to become a member of the Minnesota Multistate Contracting Alliance for Pharmacy.
- l. Recognize statement of cash and investments as of November 30, 2018.

4. Items Removed from Consent Agenda

5. General Business

- a. Approve a water line agreement with Enbridge.
- b. Authorize the City Manager to issue a purchase order to Bioclean Remediation, LLC in the sum of up to \$15,000.00 for mold remediation at the old fire department facility.

6. Resolutions

a. RESOLUTION NO. 37-2018

A resolution authorizing the Chairman, Board of Commissioners of the City of Cushing, to execute a contract for the construction of a new animal shelter.

b. RESOLUTION NO. 38-2018

A resolution declaring certain city owned personal property to be obsolete or surplus; authorizing and directing the City Manager to sell such obsolete or surplus property; and, providing for notice of sale.

c. RESOLUTION NO. 39-2018

A resolution authorizing and directing the Chairman, Board of Commissioners, to execute an employment agreement with Terry Brannon for the position of City Manager.

7. City Manager's Communications

8. Commissioners Community Announcements

9. Executive Session.

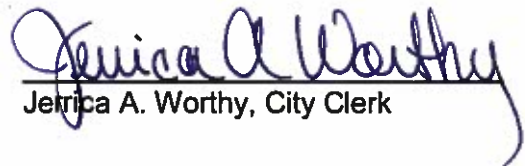
- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- b. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- c. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of city manager.

10. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:30 AM on December 18, 2018.



Terry Brannon, City Manager



Jerrica A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
DECEMBER 20, 2018
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$810,366.22
- b. Approve minutes: November 19, 2018 (Regular)
 November 29, 2018 (Special Joint with Cushing Industrial
 Authority Board of Trustees)
- c. Approve budget amendment:
 Amend Fund 250 for the Enbridge Water Line Replacement in the amount of
 \$20,416.00.
- d. Approve payment to CBEW Professional Group, LLP in the amount of \$7,500.00
 for the FY 2017-2018 audit.
- e. Approve a water line agreement with Enbridge.
- f. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the
 amount of \$350.00 for payment of Invoice No. 518792 on the Cushing Sanitary
 Sewer Improvement Project 4.
- g. Recognize non-pay utility report for City operations and public facilities for
 11/30/18 billing period.
- h. Recognize statement of cash and investments as of November 30, 2018.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **Resolution No. 14-2018**
 A resolution authorizing and directing the Chairman, Board of Trustees, to
 execute an employment agreement with Terry Brannon for the position of City
 Manager.

6. Executive Session

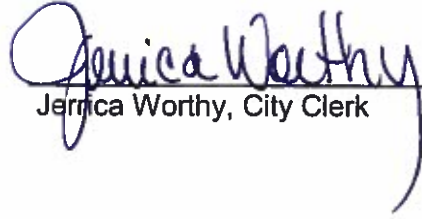
- a. Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining
 to economic development, including financial assistance to entice a business for
 community economic benefit.
- b. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment,
 hiring and appointment of city manager.

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:36 AM on December 18, 2018.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
DECEMBER 20, 2018
5:30 PM Cushing City Hall
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. General Business**
 - a. Update on HHC infrastructure improvements.

- 3. Consent Agenda**
 - a. Approve Minutes: November 19, 2018 (Special)
 - b. Budget Amendment:
Amend the FY 2018-19 Cushing Hospital Authority Fund Budget (Fund 370) for the possibility of future Hospital complex infrastructure improvements.
 - c. Approve payment to CBEW Professional Group, LLP in the amount of \$1,250.00 for the FY 2017-2018 audit.
 - d. Authorize the Chairman, Board of Trustees, to execute a Professional Services Agreement with McCool and Associates for architectural services for Cushing Hospital Roofs and Elevator Repairs.

- 4. Items Removed from Consent Agenda**

- 5. Resolutions**
 - a. **Resolution No. 05-2018**
A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

- 6. Executive Session**
 - a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
 - b. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of city manager.

- 7. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:30 AM on December 18, 2018.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY
DECEMBER 20, 2018
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve minutes: November 19, 2018 (Special)
 - b. Approve payment of claims: \$8,787.92
 - c. Approve payment to CBEW Professional Group, LLP in the amount of \$1,250.00 for the FY 2017-2018 audit.

- 3. Items Removed from Consent Agenda**

- 4. Resolutions**
 - a. **Resolution No. 03-2018**

A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

- 5. Executive Session**
 - a. Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.
 - b. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of city manager.

- 6. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:30 AM on December 18, 2018.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING EDUCATIONAL FACILITIES AUTHORITY
December 20, 2018
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve minutes: November 19, 2018 (Special)
 - b. Approve payment to CBEW Professional Group, LLP in the amount of \$3,000.00 for the FY 2017-2018 audit.

- 3. Items Removed from the Consent Agenda**

- 4. Resolutions**
 - a. **Resolution No. 03-2018**

A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

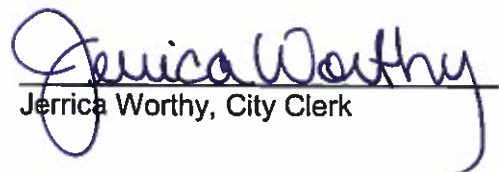
- 5. Executive Session**
 - a. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of city manager.

- 6. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at ~~10:30~~ **AM**, on December 18, 2018.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk