

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
December 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Special presentation to Timothy McMahon.
- f. Special presentation to Randy Nugent.
- g. Swearing in of new Police Officer Cody Carpenter.

2. Public Input and Unscheduled Personal Appearances

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$704,172.55
- b. Approve minutes: November 18, 2019 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Budget Amendment: Amend the FY 2019-2020 Grant Fund Budget for Wal-Mart Community Grant Award.
- f. Approve payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2018-19 City of Cushing Audit.
- g. Authorize City Manager to reissue a purchase order to John Vance in the amount of \$47,315.50 for two (2) 2020 Dodge Charger RWD Police vehicles under State Contract and authorize payment thereof. (This item reaffirms Commission's 11-18-2019 action, but corrects the model year and price.)
- h. Authorize the City Manager to issue a purchase order to Metro Emergency Upfitters for \$30,092.00 for the upfitting of two (2) 2020 Dodge Charger RWD Police vehicles. (This item reaffirms Commission's 11-18-2019 action, but corrects the model year.)
- i. Appoint Steve Williams to the Library Board.
- j. Approve retirement for Tim McMahon.
- k. Approve retirement for Randy Nugent.
- l. Recognize statement of cash and investments as of November 30, 2019.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION No. 26-2019:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute an employment agreement with Terry Brannon for the position of City Manager.

- b. **RESOLUTION No. 27-2019:** A resolution amending and adopting a new Section 5.2 to the Personnel Handbook for the City of Cushing and Cushing Municipal Authority; establishing an effective date; and repealing and superseding previous Section 5.2 of the Personnel Handbook.

- 6. **Execute Session**
 - a. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

- 7. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

- 8. **City Manager's Communications**

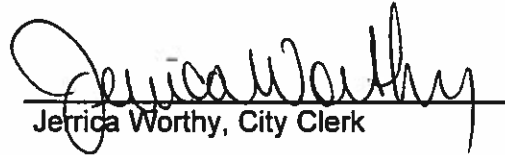
- 9. **Commissioners Community Announcements**

- 10. **Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 8:35 AM on December 13, 2019.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
December 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$620,380.55
- b. Approve minutes: November 18, 2019 (Regular)
- c. Approve payment to CivicPlus in the amount of \$5,750.00 for Invoice #194264 for website design.
- d. Approve payment to CBEW Professional Group, LLP in the amount of \$7,750.00 for the FY 2018-19 Cushing Municipal Authority audit.
- e. Approve payment to MacArthur Associated Consultants in the amount of \$28,170.00 for Invoice No. 15-05A-02 on the SH-33 Utility Relocation project.
- f. Approve payment to MacArthur Associated Consultants in the amount of \$27,234.95 for Invoice No. S19-04-06 for right of way and easement acquisitions on the SH-33 Project.
- g. Approve payment or accept donations from landowners as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).
- h. Authorize the City Manager to issue a purchase order to Environmental Management of Guthrie, Oklahoma in an amount up to \$25,300.00 to provide digester sludge removal at the Wastewater Treatment Plant during basin repairs and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Bennett Steel, Inc. of Sapulpa, Oklahoma in an amount up to \$11,600.00 to provide mechanical support (crane) during basin repairs at the Wastewater Treatment Plant and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Fechner Pump & Supply, Inc. of Cushing Oklahoma in an amount up to \$1,800.00 for parts and materials so repairs to the piping in the basin at the Wastewater Treatment Plant can be completed and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to Rugged Roustabout of Cushing, Oklahoma in an amount up to \$8,500.00 to make repairs to the piping in the basin at the Wastewater Treatment Plant and to authorize payment.
- l. Recognize non-pay utility report for City operations and public facilities for 11/30/19 billing period.

m. Recognize statement of cash and investments as of November 30, 2019.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 23-2019:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.
- b. **RESOLUTION NO. 24-2019:** A resolution amending and adopting a new Section 5.2 to the Personnel Handbook for the City of Cushing and Cushing Municipal Authority; establishing an effective date; and repealing and superseding previous Section 5.2 of the Personnel Handbook.

6. Executive Session

- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- b. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

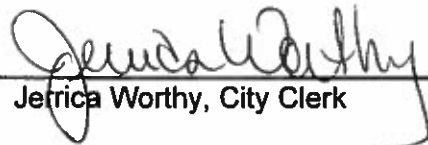
7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 8:35 AM on December 13, 2019.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING HOSPITAL AUTHORITY
December 16, 2019
7:00 PM Cushing City Hall
100 Judy Adams Blvd.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve claims totaling: \$3,653.82
 - b. Approve Minutes: November 18, 2019 (Special)
 - c. Approve payment to German Roofing in the amount of \$1,500.00 for roof repair to the medical office building located at 1030 East Cherry.
 - d. Approve payment to GCC Enterprises, Inc. in the amount of \$174,575.79 for Pay Application No. 2 on the Memorial Park Trail project.
 - e. Approve payment to GCC Enterprises, Inc. in the amount of \$34,151.50 for Pay Application No. 3 (final payment) on the Memorial Park Trail project.

- 3. Items Removed from Consent Agenda**

- 4. Resolutions**
 - a. **RESOLUTION No. 10-2019:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

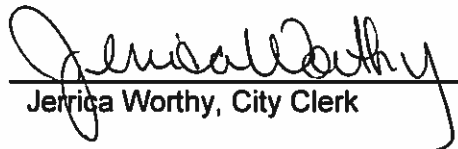
- 5. Executive Session**
 - a. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

- 6. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 8:35 AM on December 13, 2019.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING INDUSTRIAL AUTHORITY
December 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve claims totaling: \$11,409.47
 - b. Approve minutes: November 18, 2019 (Special)

- 3. Items Removed from Consent Agenda**

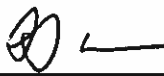
- 4. Report from CEDF Director**

- 5. Resolutions**
 - a. **RESOLUTION NO. 05-2019:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

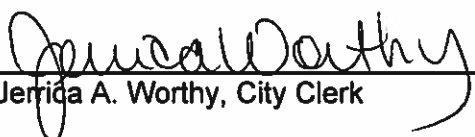
- 6. Executive Session**
 - a. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

- 7. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 8:35 AM on December 13, 2019.



Terry Brannon, City Manager



Jerriqa A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA
OF THE BOARD OF TRUSTEES
CUSHING EDUCATIONAL FACILITIES AUTHORITY
December 16, 2019
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve minutes: October 21, 2019 (Special)
 - b. Approve claims totaling: \$3,000.00


- 3. Items Removed from the Consent Agenda**

- 4. Resolutions**
 - a. **RESOLUTION NO. 03-2019:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.

- 5. Execution Session**
 - a. Executive Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

- 6. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:25 PM on December 12, 2019.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk