

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
August 17, 2020  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

**MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell and Lofton will attend via teleconference. City Manager Brannon, and City Attorney Huseman will be present on site. To listen to meeting call 1-866-899-4679, then enter Code 678-101-573 when prompted. Meeting will be broadcast on our public access TV station, Channel 14.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.**

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on August 17, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$664,449.70
- b. Approve minutes: July 20, 2020 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Approve payment to Gose & Associates in the amount of \$437.50 for Invoice No. 3005 on the lake dam repair project.
- f. Appoint Marilyn Duff and Jeff Lane new three year terms on the Planning Commission.
- g. Recognize statement of cash and investments as of July 31, 2020.

**4. Items Removed from Consent Agenda**

**5. Resolutions**

- a. **RESOLUTION NO. 14-2020:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute a lease with AllTel Corporation d/b/a Verizon Wireless to place a cell tower at the Cushing Sports Complex.

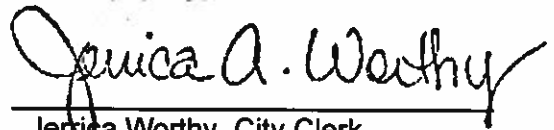
- b. **RESOLUTION NO. 15-2020:** A resolution authorizing the Chairman, Board of Commissioners of the City of Cushing, to execute the Request for Release of Funds and Certification for CDBG Contract #17801 CDBG 20.
  - c. **RESOLUTION NO. 16-2020:** A resolution approving an Anti-Displacement and Relocation Assistance Plan for the Sanitary Sewer Rehab Project 4 Extension CDBG Grant Project (17801 CDBG 20) and further, to authorize the Chairman, Board of Commissioners, to execute any and all documents related to the Release of Funds.
  - d. **RESOLUTION NO. 17-2020:** A resolution designating the Chairman, Board of Commissioners of the City of Cushing, as the Certifying Officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process and, further, to document the finding of categorically excluded activity for the Sanitary Sewer Rehab Project 4 Extension (17801 CDBG 20) and to convert said activity/project to exempt per 24 CFR 58.35(a)(12).
  - e. **RESOLUTION NO. 18-2020:** A resolution amending Resolution No. 23-2016, establishing utility service fees to be charged for connections, transfer of service, delinquent payment notice(s), delinquent payment door hangar notice, restoring service after cut-offs for non-payment, return checks and meter test or re-check; and, establishing monthly fees for security lights
6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
7. **City Manager's Communications**
8. **Commissioners Community Announcements**
9. **Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:40 p.m. on August 14, 2020.



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Terry Brannon, City Manager



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Jerica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
August 17, 2020  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

**MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell and Lofton will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-866-899-4679, then enter Code 678-101-573 when prompted. Meeting will also be broadcast on our public access TV station, Channel 14.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:**

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on August 17, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$799,117.30
- b. Approve minutes: July 20, 2020 (Regular)
- c. Approve payment to Professional Engineering Consultant, P.A. in the amount of \$11,125.00 for Invoice No.522628 on the Sanitary Sewer Project 4 Extension.
- d. Approve payment to MacArthur Associated Consultants in the amount of \$10,550.00 for Invoice No. 15-05A-08 on the SH-33 Utility Relocation Project.
- e. Approve payment to Lambert Construction in the amount of \$44,986.00 for Pay Application No. 1 on the Electrical Distribution Building Remodel.
- f. Approve payment to Circle B Underground, LLC in the amount of \$289,762.87 for Pay Request No. 3 on the SH-33 Utility Relocation
- g. Approve the following payments to Danny Wick Excavating for SH-18 Utility Relocation:
  - Pay Request No. 2 (Water line project-FINAL payment)     \$ 20,659.70
  - Pay Request No. 2 (Sewer line project-FINAL payment)     \$ 6,240.90
- h. Approve payment to Bennett Steel in the amount of \$9,490.00 to change out a 15,000 lb. transformer at the prison.
- i. Authorize the City Manager to issue a purchase order to Automatic Engineering in the amount of \$14,898.00 for two (2) refrigerated auto samplers at the Wastewater Treatment Plant and to authorize payment.
- j. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).

- k. Recognize non-pay utility report for City operations and public facilities for 07/31/2020 billing period.
- l. Recognize statement of cash and investments as of July 31, 2020.

**4. Items Removed from Consent Agenda**

**5. Resolutions**

- a. **RESOLUTION NO. 20-2020:** A resolution authorizing the Chairman, Board of Trustees, to execute Leverage/Match Certification for Grant Contract No. 17801 CDBG 20.


**6. Executive Session**

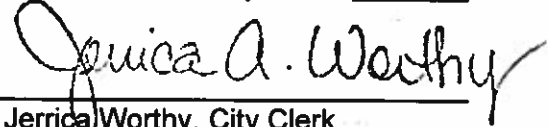
- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

**7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:40 PM on August 14, 2020.

  
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Terry Brannon, City Manager

  
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Jerrica Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING HOSPITAL AUTHORITY**

**August 17, 2020**

7:00 PM Cushing City Hall  
100 Judy Adams Blvd.

**MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell and Lofton will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-866-899-4679, then enter Code 678-101-573 when prompted. Meeting will also broadcast on our public access TV station, Channel 14.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve minutes: July 20, 2020 (Regular)  
August 7, 2020 (Special)
  - b. Approve payment to Stephen E. Walker, Jr. in the amount of \$12,465.00 for roof repairs at 940 East Cherry as part of the buyer's allowance.
  
- 3. Items Removed from Consent Agenda**
  
- 4. Executive Session**
  - a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
  - b. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
  
- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:15 PM on August 13, 2020.



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Terry Brannon, City Manager

  
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Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY  
August 17, 2020  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

**MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell and Lofton will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-866-899-4679, then enter Code 678-101-573 when prompted. Meeting will also broadcast on our public access TV station, Channel 14.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve claims totaling: \$8,391.52
  - b. Approve minutes: July 20, 2020 (Special)
  
- 3. Items Removed from Consent Agenda**
  
- 4. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property. Economic Development Director Bruce Johnson will address the Board on this item (CIA) via teleconference.**
  
- 5. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:15 p.m on August 13, 2020.



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Terry Brannon, City Manager



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Darla Huckabay, Deputy City Clerk