

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
April 17, 2023  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Special presentation to Sgt. Matthew Piatt by Chairman Griffith and Chief Charles Claxton
- e. Special presentation by Geographic Club
- f. Proclamation: To proclaim Thursday, May 4, 2023 as "National Day of Prayer"

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on April 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$794,682.61
- b. Approve minutes:     March 20, 2023 (Regular)  
                                  March 23, 2023 (Joint meeting with CMA, CHA, CIA and CEFA  
                                  Boards of Trustees)
- c. Approve budget amendment amending the FY 2022/2023 2009 Sales Tax Fund Budget for Senior Citizen van purchase.
- d. Approve budget amendment to amend the FY 2022/2023 General Fund Budget for Geographic Club Donation to Library
- e. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- f. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,500.00 for payment of Invoice No. 9867 for inspection services for the period of 02/27/2023 to 03/31/2023.
- h. Declare Police K-9 Max as surplus and authorize the transfer of ownership to his handler, Sgt. Matthew Piatt thereby releasing the City of Cushing from any further obligation or responsibility for K-9 Max.
- i. Authorize the City Manager to issue a purchase order to Battle Steele of Nevada in an amount up to \$12,099.78 for eleven (11) ballistic shields with Viewport Level III 36x20, and to authorize payment.

- j. Authorize the City Manager to issue a purchase order to Creative Bus Sales in an amount up to \$105,022.00 for a new bus for the Senior Citizens Center, and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to Hoffman Automotive Equipment in the amount of \$8,838.56 for a 2-post lift for the fleet services department, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Demco in an amount up to \$5,790.00 for the purchase of an outdoor book return, and to authorize payment.
- m. Approve payment to IH Holdings, LLC in the amount of \$11,000.00 for our half of the cost of the housing study and to authorize payment.
- n. Appoint three members to new three year terms on the Senior Citizens Center Advisory Board.
- o. Acknowledge vacancy on the Planning Commission.
- p. Cast ballot for three members to serve on the OMAG Board of Trustees.
- q. Statement of cash and investments as of March 31, 2023.

**4. Items Removed from Consent Agenda**

**5. Public Hearings**

- a. Public Hearing to receive recommendations on community development needs within the City of Cushing

**6. General Business**

- a. Approve a CDBG FY 2023 Water and Wastewater Construction Program Citizens Participation Plan.

**7. Resolutions**

- a. **RESOLUTION NO. 07-2023:** A resolution requesting CDBG assistance from the Oklahoma Department of Commerce and further authorizing the Chairman to sign any and all documents relating to the application.

**8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**9. City Manager's Communications**

**10. Commissioners Community Announcements**

**11. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:15 AM on April 14, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk



P. O. BOX 311 • CUSHING, OKLAHOMA 74023-0311 • (918) 225-2394

## PROCLAMATION

WHEREAS, National Days of Prayer have been part of our country's heritage since they were declared by the First Continental Congress in 1775; and

WHEREAS, the 72<sup>nd</sup> observance of the National Day of Prayer will be held on May 4, 2023 as mandated by both houses of Congress and by our President; and

WHEREAS, leaders of our nation have relied upon the power of prayer throughout American history; and

WHEREAS, we as a nation give thanks for the freedoms we enjoy and pray that the City of Cushing and its people will continue to be blessed and protected from those who threaten our democracy; and

WHEREAS, James 5:16B states: "The effective, fervent prayer of a righteous man avails much."

WHEREAS, this year's National Day of Prayer theme is "Pray fervently in righteousness and avail much."

WHEREAS, it is appropriate that we acknowledge God is sovereign and call upon Him in prayer.

NOW, THEREFORE, I, Michael R. Griffith, Chairman of the Board of Commissioners of the City of Cushing, do hereby proclaim May 4, 2023 as

### "CUSHING'S DAY OF PRAYER"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the great seal of the City of Cushing, Oklahoma to be affixed this 17<sup>th</sup> day of April, 2023.

\_\_\_\_\_  
Michael R. Griffith, Chairman  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Jerrica Worthy, City Clerk

# MARCH 2023 PAYROLL

## CITY OF CUSHING

### \*\* MARCH 15, 2023 \*\*

REGULAR PAYROLL	\$213,413.48
AIRPORT PAYROLL	\$2,492.31
LONGEVITY	\$10,665.61
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$102,214.99
<b>TOTAL</b>	<b>\$328,786.39</b>

### \*\* MARCH 31, 2023 \*\*

REGULAR PAYROLL	\$219,025.33
AIRPORT PAYROLL	\$2,931.53
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$134,486.04
<b>TOTAL</b>	<b>\$356,442.90</b>

**TOTAL CITY PAYROLL FOR MONTH OF MARCH 2023**

**\$685,229.29**

## MARCH 2023 CLAIMS

### CITY OF CUSHING

GENERAL FUND (110)	\$97,719.40
ADDED TO CLAIMS (110)	\$4,373.25
STREET & ALLEY FUND (111)	\$2,367.96
CAPITAL IMPROVEMENT FUND (114)	
LIBRARY/QUADRAPLEX FUND (120)	
COURT FUND (125)	
AIRPORT SPECIAL FUND (126)	\$1,853.27
2009 SALES TAX FUND (138)	\$2,673.41
GRANT FUND (139)	\$466.03
	<hr/>
TOTAL	\$109,453.32

4/10/2023 10:53 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET : 20866 20867  
VENDOR SET: Mult  
FUND : 110 GENERAL FUND  
DEPARTMENT: 01 COMMISSION  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01 00	CIMARRON VALLEY COMMUNI	I-5599	110-501-3451	PUBLICATION E ADVERTISEMENT FOR BID	088126	96.16
DEPARTMENT 01 COMMISSION					TOTAL:	96.16

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 02 GENERAL GOVERNMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0101	AMERICAN WELDING SUPPLY					
		I-538232	110-502-3540	MISCELLANEOUS SQUARE TUBING	088104	298.91
		I-538239	110-502-3540	MISCELLANEOUS SQUARE TUBING	088104	67.40
01-0130	AT&T					
		I-03/2023	110-502-3490	TELEPHONE MONTHLY PHONE CHARGE	088106	711.51
01-0464	CUSHING LUMBER COMPANY					
		I-249007	110-502-3540	MISCELLANEOUS ROOF TIN/SKATE PK PAV	088130	1,081.89
01-0631	AT&T MOBILITY					
		I-03/2023	110-502-3490	TELEPHONE ACCT#287301630651	088108	3,549.98
01-1293	WALMART					
		I-02859	110-502-3540	MISCELLANEOUS SUPPLIES FOR MEETING	088211	93.90
01-1382	AVAYA, INC.					
		I-2221664311	110-502-3490	TELEPHONE MONTHLY SERVICE @ CYCC	088111	58.27
01-2294	OPTIMUM					
		I-03/2023 EDGEWOOD	110-502-3490	TELEPHONE EDGEWOOD LIFT STATION	088181	29.97
01-2663	VISA					
		I-1	110-502-3540	MISCELLANEOUS CAPITAL PROJECT MEETING	088209	102.41
		I-346683133	110-502-3540	MISCELLANEOUS GO TO MEETING MONTHLY FEE	088209	35.00
01-3347	VICTOR HUGO OJEDA					
		I-15641	110-502-3310	BUILDING MAIN ANNU FIRE EXT MAINTENANCE	088141	73.00
01-3624	DOLESE BROS. CO					
		I-RM23012563	110-502-3540	MISCELLANEOUS CEMENT FOR SKATE PARK PAV	088135	685.00
01-4234	GLOBAL 7 TESTING SOLUTI					
		I-3091	110-502-3343	EMPLOYEE MEDI DRUG SCREEN/ANDREW WATTS	088143	25.00
01-4553	GID'S DOUGH-MAIN LLC					
		I-909048	110-502-3540	MISCELLANEOUS DONUTS FOR CHAMBER MTG	088142	21.32
01-4634	STILLWATER MEDICAL CENT					
		I-03/2023 C WALBORN	110-502-3343	EMPLOYEE MEDI COLE WALBORN	088198	155.00
		I-03/2023 K. CLONE	110-502-3343	EMPLOYEE MEDI KYLE CLONE	088198	110.00
01-4687	OPTIMUM B2B, DEPT. 1264					
		I-031723	110-502-3342	EQUIPMENT CON DIGITAL TRUNK SERVICES	088182	375.00
01-4934	HEATHER STOKES					
		I-04/2023	110-502-3322	CUSTODIAL SUP CLEANING FOR APRIL	088200	1,200.00
01-5145	POWELL'S TREE CARE					

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 02 GENERAL GOVERNMENT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5145	POWELL'S TREE CARE					
		I-1567	110-502-3540	MISCELLANEOUS TREE TRIMMING	088187	1,250.00
				DEPARTMENT 02 GENERAL GOVERNMENT	TOTAL:	9,923.56



4/11/2023 3:41 PM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR SET: 01 CITY OF CUSHING  
PACKET: 20876 NOVALCO, INC 04/11/2023  
FUND : 110 GENERAL FUND  
DEPARTMENT: 02 GENERAL GOVERNMENT

ITEMS PRINTED: PAID, UNPAID

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
02	NOVALCO INC.	I-1435271	110-502-3540	HORTON 4000 OPERATOR W/ARM KI	088216	4,373.25
				DEPARTMENT 02	GENERAL GOVERNMENT	TOTAL: 4,373.25
				FUND 110	GENERAL FUND	TOTAL: 4,373.25
						REPORT GRA TOTAL: 4,373.25

PACKET : 20866 20867  
VENDOR SET: Mult  
FUND : 110 GENERAL FUND  
DEPARTMENT: 03 ATTORNEY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-008	DELTA DENTAL OF OKLAHOM	I-1794173A	110-503-1050	MEDICAL/LIFE ATTORNEY	088134	64.78
01-3105	THOMSON REUTERS - WEST	I-848075792	110-503-3451	PUBLICATION E PUBLICATION EXPENSE	088208	189.25
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	088206	15.19
01-4438	JONATHAN HUSEMAN	I-03/2023	110-503-3302	AUTO ALLOWANC AUTO ALLOWANCE	088151	450.00
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-503-1050	MEDICAL/LIFE ATTORNEY	088204	7.14
DEPARTMENT 03 ATTORNEY					TOTAL:	726.36

PACKET : 20866 20867  
VENDOR SET: Mult  
FUND : 110 GENERAL FUND  
DEPARTMENT: 04 CITY MANAGER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	TERRY BRANNON	I-03/2023	110-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	088119	450.00
01-2663	VISA	I-200001244	110-504-3491	TRAINING/TRAV PRACTICAL GUIDE WORKSHOP	088209	190.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-504-1050	MEDICAL/LIFE CITY MANAGER	088134	86.57
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	088206	20.30
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-504-1050	MEDICAL/LIFE CITY MANAGER	088204	9.54
DEPARTMENT 04 CITY MANAGER					TOTAL:	756.41

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 05 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00	QUILL CORPORATION	I-31541613	110-505-3440	OFFICE SUPPLI CARTRIDGES, CARDS, TABS	088188	1,037.30
01-2663	VISA	I-112-26674502378638	110-505-3440	OFFICE SUPPLI CALCULATOR	088209	190.38
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-505-1050	MEDICAL/LIFE FINANCE	088134	129.56
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-505-1050	MEDICAL/LIFE FINANCE	088206	30.39
01-4550	TEIADOC HEALTH, INC.	I-T0265321	110-505-1050	MEDICAL/LIFE FINANCE	088204	14.28
DEPARTMENT 05 FINANCE					TOTAL:	1,401.91

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 06 COURT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000	B & C BUSINESS PRODUCTS					
		I-0518873-001	110-506-3440	OFFICE SUPPLI OFFICE CHAIRMAT	088112	111.91
		I-AR68558	110-506-3342	EQUIPMENT CON COURT USAGE	088112	21.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1794173A	110-506-1050	MEDICAL/LIFE COURT	088134	21.19
01-4333	THE LINCOLN NATIONAL LI					
		I-03/2023 CITY	110-506-1050	MEDICAL/LIFE COURT	088206	4.97
01-4550	TELADOC HEALTH, INC.					
		I-T0265321	110-506-1050	MEDICAL/LIFE COURT	088204	2.34
DEPARTMENT 06 COURT					TOTAL:	161.41

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 07 POLICE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-011	CONTINGENT FUND	I-23990	110-507-3491	TRAINING/TRAV REIMB PETTY CASH	088129	243.16
01-0464	CUSHING LUMBER COMPANY	I-249072	110-507-3305	AMMO/TARGET/R 1X2X8 BOARDS, STAPLES	088130	68.43
		I-249299	110-507-3484	SMALL EQUIPME 2 KEYS FOR PD/FD STORAGE	088130	4.00
01-0475	CUSHING VETERINARY CLIN	I-380424	110-507-3540	POLICE K-9 OF K9 EXAM	088133	183.40
01-0701	OKLAHOMA DEPT OF PUBLIC	I-LET-009435	110-507-3342	EQUIPMENT CON OLETS FEE-FEBRUARY 2023	088179	450.00
01-1008	GRIMSLEY'S	I-453554	110-507-3440	OFFICE SUPPLI CLEANING SUPPLIES	088148	24.61
01-1293	WALMART	I-02232	110-507-3440	OFFICE SUPPLI SCRAPERS, LYSOL, AIR SPRAY	088211	204.63
01-2250	B & C BUSINESS PRODUCTS	I-AR68032	110-507-3320	CONTRACT LABO PD COPIER CONTRACT	088112	390.00
		I-AR68164	110-507-3320	CONTRACT LABO CONTRACT USAGE DISPATCH	088112	32.70
01-2258	OKLAHOMA POLICE SUPPLY	I-0087261	110-507-3500	UNIFORMS/BADG 2 UNIFORM PANTS, K. WRIGHT	088180	127.98
01-2336	SPECIAL OPS UNIFORMS IN	I-809493	110-507-3500	UNIFORMS/BADG SHIRTS/KATIE HINKLE	088194	131.98
		I-809494	110-507-3500	UNIFORMS/BADG PANTS/LIVERGOOD	088194	68.99
01-2663	VISA	I-03/2023	110-507-3491	TRAINING/TRAV 2-ROOMS FOR OACP TRAINING	088209	643.14
01-018	DELTA DENTAL OF OKLAHOM	I-1794173A	110-507-1050	MEDICAL/LIFE POLICE	088134	1,081.24
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-507-1050	MEDICAL/LIFE POLICE	088206	253.59
01-4336	SPECIAL OPS UNIFORM	I-338031	110-507-3500	UNIFORMS/BADG UNIFORM PANTS-HINKLE	088193	69.99
01-4350	LAW ENFORCEMENT PSYCHOL	I-2023-0229	110-507-3343	EMPLOYEE MEDI PRE EMPLOYMENT SCREENING	088155	120.00
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-507-1050	MEDICAL/LIFE POLICE	088204	119.21
01-4883	A POLYGRAPH, LLC					

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 07 POLICE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4883	A POLYGRAPH, LLC					
		I-2023-0001	110-507-3343	EMPLOYEE MEDI PRE EMPLOYMENT POLYGRAPH	088100	200.00
01-5104	THE COMPLIANCE RESOURCE					
		I-76268	110-507-3343	EMPLOYEE MEDI PENSION PHYSICAL	088205	550.00
				DEPARTMENT 07 POLICE	TOTAL:	4,967.05

4/10/2023 10:53 AM  
 PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 08 COMMUNITY DEVELOPMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0899	BAKER PHARMACY	I-03/2023	110-508-3540	MISCELLANEOUS POISON IVY MEDICINE/DAWES	088114	21.50
01-0899	STAPLES CREDIT PLAN	I-324998532	110-508-3440	OFFICE SUPPLI STAPLER	088195	16.99
		I-325011541	110-508-3440	OFFICE SUPPLI STAPLES, TISSUE, BATTERIES	088195	69.34
		I-325011580	110-508-3440	OFFICE SUPPLI MEMO HOLDER, FELT PENS	088195	41.28
		I-325046447	110-508-3440	OFFICE SUPPLI PAPER CLIPS	088195	7.59
01-1293	WALMART	I-01570	110-508-3540	MISCELLANEOUS 2 HT ELECTRIC/C DAWES	088211	69.28
01-2250	B & C BUSINESS PRODUCTS	I-AR68558	110-508-3342	EQUIP CONTRAC COM DEV APRIL COPY USAGE	088112	21.00
		I-AR68558	110-508-3342	EQUIP CONTRAC COLOR USAGE	088112	4.62
01-2663	VISA	I-03/2023 CODE	110-508-3491	TRAINING/TRAV JOINT CODE CONF 2023	088209	150.00
		I-150323101	110-508-3491	TRAINING/TRAV PROV EXAM FEE/C DAWES	088209	130.00
		I-2413378539	110-508-3342	EQUIP CONTRAC ADOBE ACROBAT-MARCH	088209	14.99
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	088134	173.14
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	088206	40.61
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	088204	19.09
DEPARTMENT 08 COMMUNITY DEVELOPMENT					TOTAL:	779.43



PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 09 FIRE/AMBULANCE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0111	AMERICAN WELDING SUPPLY	I-538859	110-509-3341	EQUIPMENT PAR CO2 CYLINDER	088104	33.88
01-0111	SUMMIT UTILITIES OKLAHO	I-03/2023 SFTY CTR	110-509-3310	BUILDING MAIN ACCT#210100383409	088202	1,406.62
01-0135	JOHN DEERE FINANCIAL (A	I-A09093	110-509-3341	EQUIPMENT PAR PROPANE & BATTERIES	088109	39.98
01-0174	BAKER PHARMACY	I-4/6/2023	110-509-3343	MED SUPPLIES- MEDICATION-EMS	088114	25.00
01-0247	BOUND TREE MEDICAL LLC	I-84885135	110-509-3343	MED SUPPLIES- MEDICATIONS	088118	159.86
01-0411	CONTINGENT FUND	I-23988	110-509-3424	MILEAGE/MEALS STAFF REFRESHMENTS	088129	65.41
		I-23989	110-509-3424	MILEAGE/MEALS PETTY CASH	088129	99.31
01-0466	CUSHING PLUMBING	I-51067	110-509-3310	BUILDING MAIN UNSTOP SINK	088132	180.00
01-0600	NAPA AUTO PARTS	I-912869	110-509-3341	EQUIPMENT PAR CALIPER/HOSE REPAIR	088169	48.00
01-0679	AIRGAS USA, LLC	I-9135797453	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088103	202.62
		I-9135843202	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088103	222.34
		I-9136076136	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088103	218.70
		I-9995407353	110-509-3343	MED SUPPLIES- RENT CYL MED	088103	31.53
		I-9995407355	110-509-3343	MED SUPPLIES- RENT CYL MED	088103	48.20
01-0904	FECHNER PUMP & SUPPLY I	I-1435154	110-509-3341	EQUIPMENT PAR BOLT CUTTERS	088138	118.04
01-0813	FIRE SERVICE TRAINING	I-0086757	110-509-3491	TRAINING/TRAV ARMSTRONG	088139	300.00
		I-0086759	110-509-3491	TRAINING/TRAV BLEVINS/MORRIS/O'SHELL	088139	900.00
01-1008	GRIMSLEY'S	I-452240-1	110-509-3322	CUSTODIAL SUP JAWS, GLASS/HSC REFILL	088148	66.41
		I-453560	110-509-3322	CUSTODIAL SUP TOWELS, LINERS, CLEANER	088148	134.23
		I-454774	110-509-3322	CUSTODIAL SUP TISSUE, TOWELS, LNDRY DETER	088148	380.96
01-1424	MEDICLAIMS INC	I-23-5939	110-509-3323	BILLING EXPEN MEDICAL BILLING EXPENSE	088164	5,388.61
01-1485	NATIONAL FIRE PROTECTIO	I-03/2023	110-509-3330	DUES/MEMBERSH ANNUAL DUES	088171	175.00

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 09 FIRE/AMBULANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1682	TASK FORCE TIPS INC	I-1384802	110-509-3480	SAFETY CLOTHI INTAKE VALVE REPAIR KIT	088203	183.66
01-1687	CHEMSEARCH	I-8166026	110-509-3310	BUILDING MAIN HVAC WATER ANALYSIS	088125	96.33
01-2132	STERICYCLE, INC	I-4011654145	110-509-3343	MED SUPPLIES- MEDICAL WASTE	088197	379.59
01-2236	DANIEL MYERS	I-565209	110-509-3489	TESTS AND LIC NREMT RECERTIFICATION	088168	32.00
01-2250	B & C BUSINESS PRODUCTS	I-0518775-001	110-509-3440	OFFICE SUPPLI SHIPPING-AIR/H2O SAMPLES	088112	29.75
		I-0519232-001	110-509-3440	OFFICE SUPPLI COFFEE FILTERS	088112	19.64
		I-AR68554	110-509-3440	OFFICE SUPPLI PRINTER/COPIER LEASE	088112	251.70
		I-AR68584	110-509-3440	OFFICE SUPPLI PRINTER MAINTENANCE	088112	41.82
01-2649	JEREMY WILLMAN	I-568728	110-509-3489	TESTS AND LIC NREMT RECERTIFICATION	088213	25.00
01-2663	VISA	I-03/2023 FIRE	110-509-3325	DONATED FUNDS LUNCHES	088209	403.86
		I-03/2023 FIRE DEPT	110-509-3343	MED SUPPLIES- TABLET	088209	699.99
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-509-1050	MEDICAL/LIFE FIRE	088134	1,167.82
01-2996	AUTO DEFINITIONS	I-9613	110-509-5610	AMB. CAB/CHAS REPLACEMENT BUMPER	088110	1,599.99
01-3347	VICTOR HUGO OJEDA	I-15623	110-509-3310	BUILDING MAIN ANNU FIRE EXT INSPECTION	088141	856.00
01-3373	DENNIS BLACKSTAD	I-04/2023	110-509-3320	CONTRACTS-DR. MEDICAL DIRECTOR FEE	088116	750.00
01-3704	BROKEN ARROW ELECTRIC S	I-S3038885.001	110-509-3310	BUILDING MAIN LIGHT BULBS/PLUG	088120	170.65
01-4065	AIR VACUUM CORPORATION	I-15524	110-509-3310	BUILDING MAIN FILTER REPLACEMENT	088102	4,770.00
01-4240	BRYANT O'SHELL	I-565976	110-509-3489	TESTS AND LIC NREMT RECERTIFICATION	088176	32.00
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-509-1050	MEDICAL/LIFE FIRE	088206	273.89

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 09 FIRE/AMBULANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000	TELADOC HEALTH, INC.	I-T0265321	110-509-1050	MEDICAL/LIFE FIRE	088204	128.76
01-4623	MCKESSON MEDICAL-SURGIC	I-20374834	110-509-3343	MED SUPPLIES- CATH, IV KITS, SYRINGES	088163	1,098.97
		I-20374835	110-509-3343	MED SUPPLIES- SYRINGES	088163	3.63
		I-20379847	110-509-3343	MED SUPPLIES- OB KIT, SPLINS, RED I-PAK	088163	127.81
		I-20380221	110-509-3343	MED SUPPLIES- OB KIT	088163	12.73
		I-20386838	110-509-3343	MED SUPPLIES- AIRWAY	088163	48.80
		I-20397720	110-509-3343	MED SUPPLIES- EPINEPHRINE	088163	95.33
		I-20407892	110-509-3343	MED SUPPLIES- CYNCH LIKS	088163	112.40
01-4925	YOUR HEALTH LLC	I-INV-000547	110-509-3489	TESTS AND LIC PENSION PHYSICALS	088214	1,000.00
01-4951	STRYKER MEDICAL	I-4085628M	110-509-5611	LUCAS DEVICES LOOSE EQUIPMENT	088201	1,556.07
01-5005	J AND J CUSTOM FIRE, IN	I-SER2023/017	110-509-3341	EQUIPMENT PAR VALVE REPAIR/ENGINE 3	088152	962.50
01-5054	GRAVES COUNSELING AND W	I-AG-8591	110-509-3491	TRAINING/TRAV MENTAL HEALTH TRAINING	088145	357.50
01-5141	S2 SOLUTIONS, INC	I-16195	110-509-3480	SAFETY CLOTHI SECURITY CAMERAS	088191	4,978.00
DEPARTMENT 09 FIRE/AMBULANCE					TOTAL:	32,510.89

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 11 PARKS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-011	AHRBERG MILLING	I-243266	110-511-3328	CHEMICALS 1 QT HI-LIGHT BLUE	088101	30.97
01-0135	JOHN DEERE FINANCIAL (A	I-A03999	110-511-3453	PARK MAINTENA FLEA/TICK	088109	13.99
		I-A06698	110-511-3453	PARK MAINTENA BRASS HOSE NOZZLE	088109	31.16
		I-N04975	110-511-3453	PARK MAINTENA TRACTOR ENAMEL	088109	59.97
01-0464	CUSHING LUMBER COMPANY	I-248612	110-511-3453	PARK MAINTENA GRAVEL MIX	088130	53.91
		I-248777	110-511-3453	PARK MAINTENA WASHERS	088130	6.84
		I-248847	110-511-3453	PARK MAINTENA CEILING TILE	088130	63.40
		I-248976	110-511-3453	PARK MAINTENA 4X8X1/2 CDX	088130	138.95
		I-249057	110-511-3453	PARK MAINTENA BRACES/ANCHORS	088130	14.66
		I-249164	110-511-3453	PARK MAINTENA ROLLERS/BRUSHES	088130	9.16
01-0555	THE RAILROAD YARD, INC.	I-0290699-IN	110-511-3453	PARK MAINTENA HSS, SURPLUS, PURLIN	088207	462.16
01-0653	SHERWIN-WILLIAMS	I-6373-9	110-511-3453	PARK MAINTENA PAINT	088192	117.96
		I-6483-6	110-511-3453	PARK MAINTENA PAINT	088192	395.74
01-0804	FECHNER PUMP & SUPPLY I	I-1435153	110-511-3453	PARK MAINTENA SAFETY GLASSES, TOWELS	088138	52.14
01-1512	O'REILLY AUTOMOTIVE STO	I-453187	110-511-3341	EQUIPMENT PAR 5PC BOLT EXT	088173	34.99
		I-454293	110-511-3341	EQUIPMENT PAR REPAIR KIT	088173	7.37
		I-455040	110-511-3341	EQUIPMENT PAR TRUFLEX BELT, FUEL HOSE	088173	12.36
		I-455309	110-511-3341	EQUIPMENT PAR 1 GALLON MOTOR OIL	088173	29.99
01-2201	GREENFIELD MECHANICAL	I-1704	110-511-3341	EQUIPMENT PAR 12-GRASSHOPPER BLADES	088147	216.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-511-1050	MEDICAL/LIFE PARKS	088134	216.13
01-3688	CUSHING PEST CONTROL	I-03/2023 PARK	110-511-3453	PARK MAINTENA SPRAY PARK	088131	75.00
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-511-1050	MEDICAL/LIFE PARKS	088206	50.69
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-511-1050	MEDICAL/LIFE PARKS	088204	23.83
01-4849	CLEAN UNIFORM COMPANY	I-52005511A	110-511-3453	PARK MAINTENA UNIFORMS	088127	41.58
DEPARTMENT 11 PARKS					TOTAL:	2,158.95

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 12 SERVICE CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0344	SUMMIT UTILITIES OKLAHO	I-03/2023 SVC	110-512-3501	UTILITIES ACCT#210100267475	088202	153.44
01-0344	CERTIFIED LABORATORIES	I-8171116	110-512-3328	CHEMICALS 2-FREE AEROSOL, DZ, NAC CL	088124	349.95
01-0600	NAPA AUTO PARTS	I-912294	110-512-3510	VEHICLE MAINT OXYGEN SENSOR	088169	106.12
		I-912357	110-512-3510	VEHICLE MAINT FLEET BEARING ASSY	088169	207.33
		I-912372	110-512-3510	VEHICLE MAINT STANDARD ROTOR	088169	54.59
		I-912385	110-512-3510	VEHICLE MAINT BLOCK TESTER FLUID	088169	8.52
		I-912460	110-512-3510	VEHICLE MAINT HEATER CORE	088169	28.79
		I-912996	110-512-3510	VEHICLE MAINT EXT. DOOR HANDLE	088169	32.02
		I-913265	110-512-3341	EQUIPMENT PAR 1/2 IN CORDLESS IMPACT	088169	434.69
		I-913272	110-512-3510	VEHICLE MAINT FUEL LINE HOSE	088169	5.36
		I-913405	110-512-3510	VEHICLE MAINT HOSES	088169	105.59
		I-913437	110-512-3510	VEHICLE MAINT MOBIL 15W50 QT	088169	6.99
		I-913502	110-512-3510	VEHICLE MAINT SPARK PLUGS	088169	61.84
		I-913696	110-512-3510	VEHICLE MAINT TAPPED BEARING SET	088169	47.34
		I-913731	110-512-3510	VEHICLE MAINT THREADLOCKER	088169	8.19
		I-913791	110-512-3510	VEHICLE MAINT MASTER INSTALL KITS	088169	159.46
		I-913952	110-512-3510	VEHICLE MAINT MIDWEST FASTNERS	088169	2.16
		I-914005	110-512-3510	VEHICLE MAINT HOSE END FITTINGS	088169	84.74
01-1029	HARRIS STATION 33, LLC	I-28211	110-512-3510	VEHICLE MAINT 1-FLAT	088149	18.00
		I-28276	110-512-3510	VEHICLE MAINT 4-MOUNT & BALANCE	088149	88.00
01-1293	WALMART	I-01598	110-512-3322	CUSTODIAL SUP PAPER, CLEANER, MOUSE TRAPS	088211	15.33
		I-01598	110-512-3440	OFFICE SUPPLI PAPER	088211	24.97
01-1512	O'REILLY AUTOMOTIVE STO	C-455332	110-512-3510	VEHICLE MAINT QUIK-LOK CREDIT HTR HOSE	088173	7.31-
		I-452337	110-512-3510	VEHICLE MAINT BATTERIES	088173	296.34
		I-452886	110-512-3510	VEHICLE MAINT AIR FILTERS	088173	72.06
		I-452903	110-512-3510	VEHICLE MAINT RADIATOR, RAD FAN ASSM	088173	478.68
		I-452909	110-512-3510	VEHICLE MAINT MICRO-V BELT	088173	25.63
		I-453040	110-512-3510	VEHICLE MAINT BATTERIES	088173	69.86
		I-453080	110-512-3510	VEHICLE MAINT RADIATOR FLUSH	088173	12.99
		I-453180	110-512-3510	VEHICLE MAINT STRAP	088173	7.00
		I-453505	110-512-3510	VEHICLE MAINT RESERVOIR	088173	71.01
		I-453506	110-512-3510	VEHICLE MAINT BCM AND CORE CHARGE	088173	250.80
		I-454086	110-512-3510	VEHICLE MAINT NEW MAF	088173	70.66
		I-454090	110-512-3510	VEHICLE MAINT BATTERY	088173	116.89
		I-454118	110-512-3510	VEHICLE MAINT PURGE SOL	088173	27.21
		I-454295	110-512-3510	VEHICLE MAINT CABIN FILTER	088173	15.83
		I-454448A	110-512-3510	VEHICLE MAINT AIR/OIL FILTERS	088173	59.23
		I-455004	110-512-3510	VEHICLE MAINT 5 GAL GEAR LUBE	088173	85.99

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 12 SERVICE CENTER

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1512	O'REILLY AUTOMOTIVE STO		continued			
		I-455143	110-512-3510	VEHICLE MAINT BATTERY	088173	122.92
		I-455314	110-512-3510	VEHICLE MAINT HTR HOSE CONN	088173	20.25
		I-455419	110-512-3510	VEHICLE MAINT HTR HOSE CONN	088173	21.00
		I-455550	110-512-3510	VEHICLE MAINT IGN WIRE SET	088173	42.07
		I-455563	110-512-3510	VEHICLE MAINT CABIN FILTER	088173	14.99
		I-456199	110-512-3510	VEHICLE MAINT WATER PUMP,GASKET,OIL PAN	088173	281.10
		I-456636	110-512-3510	VEHICLE MAINT RADIATOR	088173	161.94
01-1529	OKLA CORPORATION COMMIS					
		I-6003053/6010999	110-512-3310	BUILDING MAIN YRLY TANK INSPECTION FEE	088177	100.00
01-1551	OKLA MUNICIPAL LEAGUE					
		I-084931	110-512-3491	TRAINING/TRAV BUDGET WORKSHOP	088178	95.00
01-1582	OTA PIKEPASS CENTER					
		I-20230396280	110-512-3491	TRAINING/TRAV PIKEPASS TOLL/PARTS TRIP	088184	2.75
01-2663	VISA					
		I-03/2023 SVC	110-512-3510	VEHICLE MAINT PISTON HEAD	088209	138.47
		I-03/2023A	110-512-3510	VEHICLE MAINT BELLOWS/STREET DPT TAMPER	088209	128.10
		I-04306765	110-512-3540	MISCELLANEOUS TOOL CART	088209	259.99
		I-8358735	110-512-3510	VEHICLE MAINT ADAPTER	088209	212.50
		I-8358763	110-512-3510	VEHICLE MAINT ANTIFREEZE	088209	89.22
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1794173A	110-512-1050	MEDICAL/LIFE SERVICE CENTER	088134	129.56
01-3138	BIXBY RADIATOR INC					
		I-40364	110-512-3510	VEHICLE MAINT RADIATOR REPAIRS	088115	350.00
01-3347	VICTOR HUGO OJEDA					
		I-15639	110-512-3310	BUILDING MAIN ANNU MAINTENANCE FIRE EXT	088141	145.00
01-4333	THE LINCOLN NATIONAL LI					
		I-03/2023 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	088206	30.39
01-4550	TELADOC HEALTH, INC.					
		I-T0265321	110-512-1050	MEDICAL/LIFE SERVICE CENTER	088204	14.28
01-4683	MACY LINK					
		I-03/2023	110-512-3350	FUEL AUTO ALLOWANCE	088157	20.00
01-4911	GREAT PLAINS, LLC					
		I-P08166	110-512-3510	VEHICLE MAINT STEERING PUMP/R-16 KUBOTA	088146	1,882.01
		I-P08167	110-512-3510	VEHICLE MAINT BEARINGS,COLLARS,SEAL OIL	088146	255.78
01-5072	FLEET FUELS LLC					
		I-2061235	110-512-3350	FUEL 3497 GALLONS NL	088140	9,933.58

PACKET : 20866 20867  
VENDOR SET: Mult  
FUND : 110 GENERAL FUND  
DEPARTMENT: 12 SERVICE CENTER  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5072	FLEET FUELS LLC		continued			
		I-2061236	110-512-3350	FUEL	2289 GALLONS DIESEL	088140 6,550.54
01-5138	BOB HOWARD PDC					
		C-CM8385744	110-512-3510	VEHICLE MAINT CREDIT-CORE DEPOSIT	088117	600.00-
		I-8385744	110-512-3510	VEHICLE MAINT ENGINE REPLACEMENT	088117	6,545.50
01-5144	ASSOCIATED SUPPLY CO IN					
		I-SW0293480	110-512-3510	VEHICLE MAINT BRAKE VALVE REPLACEMENT	088105	1,569.00
01-5150	MARC MILLER BUICK-GMC,					
		I-393786	110-512-3510	VEHICLE MAINT DIFF CARRIER	088161	522.93
01-5151	HOFFMAN AUTOMOTIVE EQUI					
		I-4734	110-512-3310	BUILDING MAIN MILEAGE/LABOR-2 POST LIFT	088150	228.00
					DEPARTMENT 12 SERVICE CENTER	TOTAL: 32,923.16

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 13 STREETS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-011	AMERICAN WELDING SUPPLY					
		I-538449	110-513-3341	EQUIPMENT PAR FR SHIRT	088104	41.74
		I-538478	110-513-3341	EQUIPMENT PAR HEADGEAR, FLAP DISC.BRUSH	088104	132.42
		I-538525	110-513-3345	EQUIPMENT/TOO DEWALT MED DUTY GRINDER	088104	213.57
		I-538563	110-513-3341	EQUIPMENT PAR C.R. ROUNDS	088104	50.93
01-0135	JOHN DEERE FINANCIAL (A					
		I-A05332	110-513-3480	SAFETY EQUIPM PALLET OF WATER	088109	251.16
01-0464	CUSHING LUMBER COMPANY					
		I-248672	110-513-3485	STREET/SIDEWA 3/8 X 20 REBAR	088130	98.82
		I-249398	110-513-3485	STREET/SIDEWA 16' CHAIN	088130	39.84
01-0600	NAPA AUTO PARTS					
		I-913256	110-513-3341	EQUIPMENT PAR HEX KEY, SOCKET SETS	088169	21.60
01-0804	FECHNER PUMP & SUPPLY I					
		I-1435107	110-513-3480	SAFETY EQUIPM 1 PAIR MUCK BOOTS	088138	128.54
01-1497	NEWMAN SIGNS					
		I-TRFINVO45843	110-513-3495	TRAFFIC CONTR 20-SPEED LIMIT SIGNS 30MP	088172	514.24
		I-TRFINVO45962	110-513-3495	TRAFFIC CONTR 30 U-CHANNEL POST 10FT	088172	849.37
01-1582	OTA PIKEPASS CENTER					
		I-12913324	110-513-3491	TRAINING/TRAV PIKEPASS TOLL/LTAP CLASS	088184	7.50
01-2250	B & C BUSINESS PRODUCTS					
		I-0518771-001	110-513-3440	OFFICE SUPPLI FILE FOLDERS/PRINTER INK	088112	99.97
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1794173A	110-513-1050	MEDICAL/LIFE STREET	088134	259.74
01-3347	VICTOR HUGO OJEDA					
		I-15643	110-513-3480	SAFETY EQUIPM ANNU FIRE EXT MAINTENANCE	088141	192.00
01-4333	THE LINCOLN NATIONAL LI					
		I-03/2023 CITY	110-513-1050	MEDICAL/LIFE STREET	088206	60.91
01-4550	TELADOC HEALTH, INC.					
		I-T0265321	110-513-1050	MEDICAL/LIFE STREET	088204	28.63
01-4849	CLEAN UNIFORM COMPANY					
		I-52005511A	110-513-3500	UNIFORMS UNIFORMS	088127	36.01
01-5105	M&M ENERGY SUPPLY COMPA					
		I-0015-018633	110-513-3480	SAFETY EQUIPM 25-SAFETY T-SHIRTS	088160	613.25
DEPARTMENT 13 STREETS					TOTAL:	3,640.24



PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 14 LAKE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	GOSE & ASSOCIATES	I-4943	110-514-3315	DAM MAINTENAN CUSHING LAKE	088144	437.50
DEPARTMENT 14 LAKE					TOTAL:	437.50

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 15 YOUTH CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0111	SUMMIT UTILITIES OKLAHO	I-03/2023 CYCC	110-515-3501	UTILITIES ACCT# 210100656429	088202	531.41
01-0135	JOHN DEERE FINANCIAL (A	I-A09437	110-515-3610	SP. COMPLEX-E TRIMMER LINE, OIL	088109	40.60
		I-A12593	110-515-3610	SP. COMPLEX-E LEMON PINE SOL	088109	19.96
		I-N03843	110-515-3610	SP. COMPLEX-E CABLE TIES	088109	35.55
01-0739	DUPREES SPORTS EQUIPMEN	I-85252	110-515-3488	SPORTS EQUIPM FIELD EQUIPMENT	088136	995.00
01-1134	KINNUNEN SALES & RENTAL	I-31882	110-515-3610	SP. COMPLEX-E SOD CUTTER RENTAL	088154	220.00
01-1293	WALMART	I-00888	110-515-3307	ACTIVITY SUPP CLEANERS, BATTERIES, SPRAY	088211	159.27
01-1932	PAT'S TROPHIES	I-4000	110-515-3600	SPORTS COMPLE SOCCER TROPHIES/MEDALS	088185	389.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-515-1050	MEDICAL/LIFE YOUTH CENTER	088134	216.13
01-3704	BROKEN ARROW ELECTRIC S	I-S3040223.001	110-515-3310	BUILDING MAIN 22-SIG 423889	088120	113.87
01-3824	BUSY BEE FLORAL	I-954	110-515-3307	ACTIVITY SUPP FLOWERS-D.CRAIG FUNERAL	088121	57.00
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	088206	50.69
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-515-1050	MEDICAL/LIFE YOUTH CENTER	088204	23.83
DEPARTMENT 15 YOUTH CENTER					TOTAL:	2,852.31

4/10/2023 10:53 AM  
 PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 16 SENIOR CITIZENS  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01	SUMMIT UTILITIES OKLAHO	I-03/2023 SR CITZ	110-516-3501	UTILITIES ACCT# 210100656266	088202	100.35
01-0466	CUSHING PLUMBING	I-51035	110-516-3310	BUILDING MAIN URINAL FLUSH VALVE	088132	29.50
01-1293	WALMART	I-03/2023 SAM'S CLUB	110-516-3302	ACTIVITY EXPE CUPS, MUFFINS	088211	114.25
		I-03/2023 SAM'S CLUB	110-516-3322	CUSTODIAL SUP CLEANER, PAPER TOWELS	088211	56.64
		I-04473A	110-516-3302	ACTIVITY EXPE KLEENEX, PULLCART, KETTLE,	088211	166.97
01-1381	LOWE'S	I-13173	110-516-3310	BUILDING MAIN EXT CORDS/EXIT SIGNS	088159	54.10
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	088134	86.57
01-3414	KEITH MCBRIDE	I-313	110-516-3310	BUILDING MAIN REPLACE FIBERGLASS PANEL	088162	450.00
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	088206	20.31
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	088204	9.54
01-5000	EMILY'S LOCKSMITH	I-463	110-516-3310	BUILDING MAIN KEYS	088137	11.00
DEPARTMENT 16 SENIOR CITIZENS					TOTAL:	1,099.23

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 17 LIBRARY  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0001	BAKER & TAYLOR					
		I-5018210031	110-517-3150	BOOKS ADULT BOOKS	088113	149.56
		I-5018230454	110-517-3150	BOOKS ADULT BOOK	088113	16.59
		I-5018239225	110-517-3150	BOOKS ADULT BOOKS	088113	376.19
01-0899	STAPLES CREDIT PLAN					
		I-324091278	110-517-3440	OFFICE SUPPLI PARCHMENT PAPER	088195	40.78
		I-324125558	110-517-3440	OFFICE SUPPLI AVERY BADGES	088195	31.69
01-0919	STILLWATER NEWS PRESS					
		I-03/2023	110-517-3491	TRAINING/TRAV 1 YEAR RENEWAL	088199	215.88
01-1293	WALMART					
		I-03758	110-517-3440	OFFICE SUPPLI CALCULATOR MARKERS	088211	44.36
		I-03759	110-517-3341	EQUIPMENT PAR SOCKETS, SHADE, BATTERIES	088211	41.21
		I-03760A	110-517-3322	CUSTODIAL SUP CLEANING SUPPLIES	088211	20.93
		I-03761A	110-517-3540	MISCELLANEOUS PROGRAM SUPPLIES	088211	71.93
01-1432	MERIDIAN TECHNOLOGY CEN					
		I-24819	110-517-3491	TRAINING/TRAV TRAINING SESSION	088165	20.00
01-1713	MICROMARKETING LLC					
		I-915562	110-517-3080	AUDIO/VIDEO ADULT AUDIOBOOK	088166	33.99
		I-916581	110-517-3080	AUDIO/VIDEO ADULT AUDIOBOOKS	088166	84.89
01-2212	CENGAGE LEARNING INC					
		I-80848492	110-517-3150	BOOKS ADULT LARGE PRINT	088123	56.56
		I-80861518	110-517-3150	BOOKS ADULT LARGE PRINT	088123	90.99
		I-80889293	110-517-3150	BOOKS ADULT LARGE PRINT	088123	31.97
		I-80904825	110-517-3150	BOOKS ADULT LARGE PRINT	088123	22.95
		I-80929292	110-517-3150	BOOKS ADULT LARGE PRINT	088123	51.66
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1794173A	110-517-1050	MEDICAL/LIFE LIBRARY	088134	173.14
01-3843	POPULAR MECHANICS					
		I-03/2023	110-517-3455	PERIODICALS 1 YEAR RENEWAL	088186	29.97
01-4068	LAYMANANCE SERVICES LLC					
		I-5877	110-517-3322	CUSTODIAL SUP TISSUE, TOWELS, CLNR, LINERS	088156	298.07
01-4243	CAR & DRIVER					
		I-03/2023	110-517-3455	PERIODICALS 1 YEAR RENEWAL	088122	29.97
01-4333	THE LINCOLN NATIONAL LI					
		I-03/2023 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	088206	40.61
01-4462	J.D. LIFEWATCH SYSTEMS,					
		I-0764	110-517-3342	EQUIPMENT CON 2ND QTR FIRE ALARM MTRG	088153	60.00

PACKET : 20866 20867  
VENDOR SET: Mult  
FUND : 110 GENERAL FUND  
DEPARTMENT: 17 LIBRARY  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4760	TELADOC HEALTH, INC.	I-T0265321	110-517-1050	MEDICAL/LIFE LIBRARY	088204	19.09
01-4760	CIMARRON VALLEY COMMUNI	I-04/2023	110-517-3473	REFERENCE MAT 1 YEAR RENEWAL	088126	30.00
		I-04/30/23	110-517-3473	REFERENCE MAT 1 YEAR RENEWAL	088126	30.00
01-4912	RANGER RICK CUB	I-03/2023	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	088189	19.95
DEPARTMENT 17 LIBRARY					TOTAL:	2,132.93

PACKET : 20866 20867  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 18 ANIMAL WELFARE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1001	AHRBERG MILLING					
		I-243134	110-518-3343	GENERAL OPERA SPORT MIX DOG FOOD	088101	55.90
01-1008	GRIMSLEY'S					
		I-448600	110-518-3343	GENERAL OPERA 2 MOP HEADS	088148	17.44
		I-449673	110-518-3343	GENERAL OPERA CYCLOMOP BUCKET	088148	205.11
01-1293	WALMART					
		I-06214C	110-518-3343	GENERAL OPERA SHELTER SUPPLIES	088211	276.47
01-2663	VISA					
		I-03/2023 AN WELFARE	110-518-3343	GENERAL OPERA SPRING TOACA SEMINAR	088209	180.54
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1794173A	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	088134	42.98
01-4333	THE LINCOLN NATIONAL LI					
		I-03/2023 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	088206	10.08
01-4550	TELADOC HEALTH, INC.					
		I-T0265321	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	088204	4.74
DEPARTMENT 18 ANIMAL WELFARE					TOTAL:	793.26

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 19 POOL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0108	CUSHING PEST CONTROL	I-03/2023 POOL	110-519-3310	BUILDING MAIN SPRAY SWIMMING POOL	088131	75.00
					DEPARTMENT 19 POOL	TOTAL: 75.00

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 20 HUMAN RESOURCES

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	WALMART	I-01300	110-520-3440	OFFICE SUPPLI TISSUE, PAPERS	088211	23.24
01-2663	VISA	I-23021539	110-520-3411	OTHER - BACKG BACKGROUND CHECK	088209	19.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1794173A	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	088134	42.98
01-4333	THE LINCOLN NATIONAL LI	I-03/2023 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	088206	10.08
01-4550	TELADOC HEALTH, INC.	I-T0265321	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	088204	4.74
DEPARTMENT 20 HUMAN RESOURCES					TOTAL:	100.04



PACKET : 20866 20867

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 21 EMERGENCY MANAGEMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
01-058	FRANKLIN J REED								
		I-03/2023	110-521-3491	TRAINING/TRAV STATE EM CONF/DURANT	088190	90.15			
		I-03/2023	110-521-3491	TRAINING/TRAV NWS RADAR RECERTIFICATION	088190	9.75			
		I-03/2023	110-521-3491	TRAINING/TRAV EM PUBLIC ASST TRAINING	088190	25.90			
01-2808	DELTA DENTAL OF OKLAHOM								
		I-1794173A	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	088134	42.98			
01-4333	THE LINCOLN NATIONAL LI								
		I-03/2023 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MGMT	088206	10.08			
01-4550	TELADOC HEALTH, INC.								
		I-T0265321	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	088204	4.74			
					DEPARTMENT 21	EMERGENCY MANAGEMENT	TOTAL:	183.60	
					FUND	110	GENERAL FUND	TOTAL:	97,719.40

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 111 STREET & ALLEY

DEPARTMENT: 00 NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3624	LOGAN COUNTY ASPHALT CO	I-25547	111-500-3420	MAINTENANCE & PRO-LINE COLD PATCH	088158	756.96
	DOLESE BROS. CO	I-RM23010026	111-500-3420	MAINTENANCE & 3500 PSI CONCRETE	088135	480.00
		I-RM23013950	111-500-3420	MAINTENANCE & 4000 PSI CONCRETE	088135	1,131.00
DEPARTMENT 00 NON-DEPARTMENTAL					TOTAL:	2,367.96
FUND 111 STREET & ALLEY					TOTAL:	2,367.96

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 126 AIRPORT SPECIAL FUND

DEPARTMENT: 00 AIRPORT SPECIAL FUND

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-1582	STARKS ELECTRIC						
		I-3259	126-500-3489	SYSTEM MAINT REPAIR HANGAR DOORS	088196	720.00	
		I-3260	126-500-3489	SYSTEM MAINT REPAIR HANGAR DOORS	088196	390.00	
01-1582	OTA PIKEPASS CENTER						
		I-20230396280A	126-500-3491	TRAINING/TRAV PIKEPASS TOLL/OAOA CONFER	088184	4.40	
01-1796	AT&T						
		I-03/2023 AIRPORT	126-500-3312	PHONE/INTERNE MONTHLY PHONE CHARGE @	088107	256.40	
01-2663	VISA						
		I-03/2023 AIRPORT	126-500-3491	TRAINING/TRAV SAFETY PRO TRAINING	088209	40.00	
01-2808	DELTA DENTAL OF OKLAHOM						
		I-1794173A	126-500-1050	MED/LIFE INSU AIRPORT	088134	86.57	
01-4333	THE LINCOLN NATIONAL LI						
		I-03/2023 CITY	126-500-1050	MED/LIFE INSU AIRPORT	088206	20.30	
01-4550	TELADOC HEALTH, INC.						
		I-T0265321	126-500-1050	MED/LIFE INSU AIRPORT	088204	9.56	
01-4561	MIKE MIDDLETON						
		I-03/2023	126-500-3491	TRAINING/TRAV OAOA CONFERENCE/HOTEL	088167	326.04	
					DEPARTMENT 00 AIRPORT SPECIAL FUND	TOTAL:	1,853.27
					FUND 126 AIRPORT SPECIAL FUND	TOTAL:	1,853.27

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 138 2009 SALES TAX FUND

DEPARTMENT: 00 PUBLIC SAFETY SALES TAX

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3704	VISA					
		I-03/20/2023	138-500-5008	K9 REPLACEMEN HOTEL STAY/TRAINING-K9	088209	1,072.26
		I-03/2023 K9	138-500-5008	K9 REPLACEMEN HOTEL STAY/TRAINING-K9	088209	1,378.62
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3035863.001	138-500-5010	TRAINING TOWE ELECTRICAL PARTS	088120	222.53
					DEPARTMENT 00 PUBLIC SAFETY SALES TAX TOTAL:	2,673.41
					FUND 138 2009 SALES TAX FUND TOTAL:	2,673.41

PACKET : 20866 20867

VENDOR SET: Mult

FUND : 139 GRANT FUND

DEPARTMENT: 00 GRANT FUND

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-3640	WALMART	I-04473A	139-500-3560	SR. CITIZEN G CLOCKS,MOUNTING TAPE	088211	109.34	
01-3640	ORIENTAL TRADING COMPAN	I-723715456-01	139-500-3530	LIBRARY STATE PROGRAM SUPPLIES	088183	189.19	
01-4476	COAST TO COAST SOLUTION	I-IVC0108156	139-500-3530	LIBRARY STATE LIBRARY STICKERS	088128	167.50	
					DEPARTMENT 00 GRANT FUND	TOTAL:	466.03
					FUND 139 GRANT FUND	TOTAL:	466.03

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED MARCH 17, 2023, AT 10:50 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
HELD AT 100 JUDY ADAMS BLVD.  
MARCH 20, 2023  
7:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.**

1. Call to Order
  - a. Roll Call
  - b. Declaration of Quorum
  - c. Pledge of Allegiance
  - d. Proclamation: Proclaim April 2023 as Autism Awareness & Acceptance Month

The Regular Meeting of the Cushing City Commission was called to order on March 20, 2023, by Chairman Griffith. Commissioner Orton led in prayer. Vice-Chairman Lofton led in the pledge of allegiance.

PRESENT: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

ABSENT: NONE

Sara Kuykendall and family accepted the proclamation proclaiming April 2023 as Autism Awareness Month. Police Chief Claxton spoke about the autism registry and the importance of having this registry available to the officers.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on March 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
3. Consent Agenda
  - a. Approve claims and payroll totaling: \$744,338.57
  - b. Approve minutes: February 21, 2023 (Regular)
  - c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
  - d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
  - e. Approve payment to KSA Engineers, Inc. in the amount of \$17,233.30 for Invoice No. ARIV1004953 for the Cushing Municipal Airport Perimeter Fence and Entrance project.
  - f. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,050.00 for payment of Invoice No. 9726 for inspection services for the period of 01/30/2023 to 02/28/2023.

- g. Authorize the City Manager to issue a purchase order to Central Tech in the amount of \$12,600.00 for tuition in the paramedic program for fire department personnel and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Core & Main in an amount up to \$12,500.00 for parts and services for a water line extension and hydrant installation to serve the Fire Department training tower and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Bob Howard Parts Distribution Center in an amount up to \$7,527.00 for a replacement engine for Police Department Unit 14, a 2019 Dodge Charger, and to authorize payment.
- j. Statement of cash and investments as of February 28, 2023.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH  
 NAYS: NONE

**4. Items Removed from Consent Agenda**

None.

**5. Resolutions**

- a. **RESOLUTION NO. 05-2023: A resolution adopting the City of Cushing Purchasing Policy and authorizing and directing the Chairman, Board of Commissioners, to execute such Policy.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ORTON TO APPROVE RESOLUTION NO. 05-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBESON, DENNEY, ORTON, LOFTON, GRIFFITH  
 NAYS: NONE

- b. **RESOLUTION NO. 06-2023: A resolution correcting Resolution No. 02-2023 authorizing and directing the City Manager to execute an agreement with the Oklahoma Department of Transportation Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program for the purpose of purchasing a new van with lift for the Senior Citizens Center and, further, to authorize the expenditure of up to \$25,000.0 in City matching funds, and to authorize payment.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE RESOLUTION NO. 06-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH  
 NAYS: NONE

- 6. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
- 7. **City Manager's Communications**
- 8. **Commissioners Community Announcements**

Commissioner Orton expressed how proud and thankful he is of all city employees and for the citizens of Cushing.

Commissioner Roberson had no announcements.

Vice-Chairman Lofton had no announcements.

Commissioner Denney expressed appreciation for all city employees and appreciates City Manager Brannon.

Chairman Griffith echoed previous comments and expressed appreciation for the improvements made the park.

#### **9. Adjournment**

**MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE MARCH 20, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 7:30 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.**

**AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH**

**NAYS: NONE**

MICHAEL R. GRIFFITH, CHAIRMAN  
CUSHING CITY COMMISSION

( S E A L )

ATTEST:

JERRICA WORTHY, CITY CLERK



IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED MARCH 21, 2023, AT 11:03 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
CITY OF CUSHING COMMISSION, CUSHING MUNICIPAL AUTHORITY,  
CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY  
AND THE  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
MARCH 23, 2023  
11:30 A.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA  
IN ANY ORDER:**

1. **Call to Order**
  - a. **Roll Call**
  - b. **Declaration of Quorum**

The Special Meeting of the Cushing City Commission, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority, and the Cushing Educational Facilities Authority was called to order on March 23, 2023, by Chairman Griffith.

PRESENT: ROBERSON, ORTON, LOFTON, GRIFFITH  
ABSENT: DENNEY

2. **General Business**
  - a. **Acknowledge resignation of Lee Denney from Seat No. 2 and declare a vacancy.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO ACKNOWLEDGE THE RESIGNATION OF LEE DEENEY FROM SEAT NO. 2 AND DECLARE A VACANCY. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- b. **Discussion and possible action to appoint an individual to fill the unexpired term of Seat #2 on the Cushing City Commission.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPOINT TYSON BRANYAN TO FILL THE UNEXPIRED TERM OF SEAT NO. 2 ON THE CUSHING CITY COMMISSION. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- c. **Discussion and possible action to appoint an individual to fill the unexpired term of Seat #2 on the Cushing Municipal Authority.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPOINT TYSON BRANYAN TO FILL THE UNEXPIRED TERM OF SEAT NO. 2 ON THE CUSHING MUNICIPAL AUTHORITY. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- d. **Discussion and possible action to appoint an individual to fill the unexpired term of Seat #2 on the Cushing Hospital Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPOINT TYSON BRANYAN TO FILL THE UNEXPIRED TERM OF SEAT NO. 2 ON THE CUSHING HOSPITAL AUTHORITY. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- e. **Discussion and possible action to appoint an individual to fill the unexpired term of Seat #2 on the Cushing Industrial Authority.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPOINT TYSON BRANYAN TO FILL THE UNEXPIRED TERM OF SEAT NO. 2 ON THE CUSHING INDUSTRIAL AUTHORITY. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- f. **Discussion and possible action to appoint an individual to fill the unexpired term of Seat #2 on the Cushing Educational Facilities Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPOINT TYSON BRANYAN TO FILL THE UNEXPIRED TERM OF SEAT NO. 2 ON THE CUSHING INDUSTRIAL AUTHORITY. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

### 3. Resolutions

- a. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 05-2023: A resolution authorizing and directing the City Manager to execute a Master Services Graphic Information System (GIS) agreement with Professional Engineering Consultants (PEC Project No. 36-237333-000-8180)**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE THE CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 05-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- b. CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 06-2023: A resolution authorizing and directing the City Manager to execute an agreement (Work Order No. 23-01) with Professional Engineering Consultants (PEC) to assist the CMA with the development and implementation of Graphic Information System information related to water and sanitary sewer distribution systems and any appurtenances, and to authorize payment in an amount up to \$17,020.00.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 06-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- c. CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 07-2023: A resolution authorizing and directing the City Manager to execute an agreement with Professional Engineering Consultants (PEC) to assist the CMA with the development of a Lead Service Line Inventory (PEC Work Order No. 23-04) in an amount up to \$55,010.00, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 07-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

- d. CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 08-2023: A resolution authorizing and directing the City Manager to execute an agreement (Work Order No. 23-02) with Professional Engineering Consultants (PEC) to assist the CMA with the development, implementation and support of Graphic Information System information related to water and sanitary sewer distribution systems and any appurtenances, and to authorize payment in an amount up to \$1,500.00 per month.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE THE CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 08-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

**4. Executive Session**

- a. **Executive session pursuant to 25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 4A. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 11:56 A.M. RETURNED FROM EXECUTIVE SESSION AT 12:29 P.M.

No action taken.

**5. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MARCH 23, 2023, SPECIAL MEETING OF THE CUSHING CITY COMMISSION, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 12:30 P.M. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

MICHAEL R. GRIFFITH, CHAIRMAN  
CUSHING CITY COMMISSION,  
CUSHING HOSPITAL AUTHORITY,  
CUSHING INDUSTRIAL AUTHORITY,  
AND THE  
CUSHING EDUCATIONAL FACILITIES  
AUTHORITY

(SEAL)

ATTEST:

JERRICA WORTHY, CITY CLERK AND SECRETARY

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023      Agenda Item No: 3C

Subject: Amend FY 22/23 2009 Sales Tax Fund Budget for Senior Citizen Van  
Purchase

Staff Resources: Jerrica Worthy, Finance Director

### I. Summary

Senior Citizens Center Director Debbie Brown was recently notified that the Purchase Order (PO) submitted to the vendor for the purchase of the Senior Citizens Center van must be for the entire amount of the purchase (\$105,022). The details for the purchase of this line item are discussed in a separate agenda item. It is noted that federal funding has remained the same even as van price quotes have increased. Although the City's obligation for this purchase is \$25,000, the vendor is requiring our Purchase Order to be for the full amount of \$105,022. For budgetary purposes, the following amendment is being proposed.

Note: Net Fiscal Impact is \$0 as we know the increased budgetary obligation will be offset per the grant award letter in the amount of \$80,022.

### II. Fiscal Impact

Account 138-4112: GRANTS RECEIVED

Original Budget: \$0

Amended Budget: \$80,022

\*Increase budget by \$80,022

Account 138-500-5100: VAN (SR. CITIZEN)

Original Budget: \$15,000

Previously Amended Budget: \$25,000

Proposed Amended Budget: \$105,022

\*Increase budget by \$80,022

### III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17, 2023      **Agenda Item No:** 3D

**Subject:** Amend FY 22/23 General Fund Budget for Geographic Club Donation  
to Library

**Staff Resources:** Jerrica Worthy, Finance Director

### I. Summary

The Library is receiving a \$5,790 donation from the Geographic Club that is to be used to purchase a book return with donor plaque. The following budget amendment is proposed to properly acknowledge this donation and corresponding expenditure.

### II. Fiscal Impact

Account 110-4072: DONATIONS - LIBRARY

Original Budget: \$0

Amended Budget: \$5,790

\*Increase budget by \$5,790

Account 110-517-3325: DONATED FUNDS EXPENDITURES

Original Budget: \$0

Amended Budget: \$5,790

\*Increase budget by \$5.790

### III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

# Oklahoma Municipal Management Services

**Invoice**  
9867

Oklahoma Municipal Management Services  
7633 E 63rd Pl, Suite 300  
Tulsa, OK 74133

**Invoicing Date:** 04/01/2023  
**Member ID:** 127  
**Invoice Due:** 05/01/2023

Terry Brannon  
City of Cushing  
P.O. Box 311  
Cushing, OK 74023

Description	Qty	Rate	Amount
OMMS Building Inspection Services February 28, 2023 02/27/2023 to 03/31/2023	1	600.00	600.00
OMMS Building Inspection Services, March 2, 2023 03/01/2023 to 03/31/2023	1	600.00	600.00
OMMS Building Inspection Services 03/01/2023 to 03/31/2023	1	300.00	300.00
OMMS Building Inspection Services March 9, 2023 03/01/2023 to 03/31/2023	1	600.00	600.00
OMMS BI Services 03/01/2023 to 03/31/2023	1	600.00	600.00
OMMS Building Inspection Services 03/01/2023 to 03/31/2023	1	600.00	600.00
OMMS Building Inspection Services 3/21/23 03/01/2023 to 03/31/2023	1	600.00	600.00
OMMS Building Inspection Services 3/23/23 03/01/2023 to 03/31/2023	1	600.00	600.00

<b>Total:</b>	4,500.00
<b>Amt Paid:</b>	0.00
<b>Balance Due:</b>	4,500.00

✕

Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
127	9867	05/01/2023	\$4,500.00	\$

Please verify address and provide corrections

Terry Brannon  
City of Cushing  
P.O. Box 311  
Cushing, OK 74023

Correct Address

Make checks payable to:

Oklahoma Municipal Management Services  
3650 S Boulevard  
Edmond, OK 73013

MasterCard       Visa       Discover       American Express

Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Signature \_\_\_\_\_ Sec. Code \_\_\_\_\_

Convenient online payment option at: <https://www.okmms.org/>



The City of  
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OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17, 2023

**Agenda Item No:** 3H

**Subject:** Surplus Property

**Staff Resources:** Charles Claxton, Chief of Police  
Major Nicholas Myers, Deputy Police Chief

**Summary**

K9 Max after 9 years of dedicated service has earned his retirement from Cushing Police Department.

In 2014 the Cushing Police Department purchased K9 Max and he has served Cushing Police Department and City of Cushing for 9 years. On average K9s' across the United States usually serve in the force for 6 to 9 years. This average is based on the K9 starting with the force at around 12 months of age. When Max started with Cushing Police Department, he was 24 months of age.

Max is a Belgian Malinois dual purpose K9. Max is state certified to detect marijuana, heroin, cocaine, methamphetamine. Max is also trained in tracking and handler protection. Max has honorably served the City of Cushing with finding illegal drugs and has assisted with the apprehension of numerous suspects.

In consideration of K9 Max's future care and wellbeing the staff is proposing a transfer and adoption of K9 Max from the City of Cushing to his canine handler Sergeant Matthew Piatt as a private owner. Matthew Piatt has expressed his interest and made the request to transfer ownership.



**I. Fiscal Impact**

This action does not have a fiscal impact since it is being declared surplus.

**II. Recommended Action**

Authorize the City Manager to declare police K-9 Max surplus, and transfer ownership to its handler, Sgt. Matthew Piatt thereby releasing the City of Cushing from any further obligation or responsibility for K-9 Max.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17<sup>th</sup>, 2023

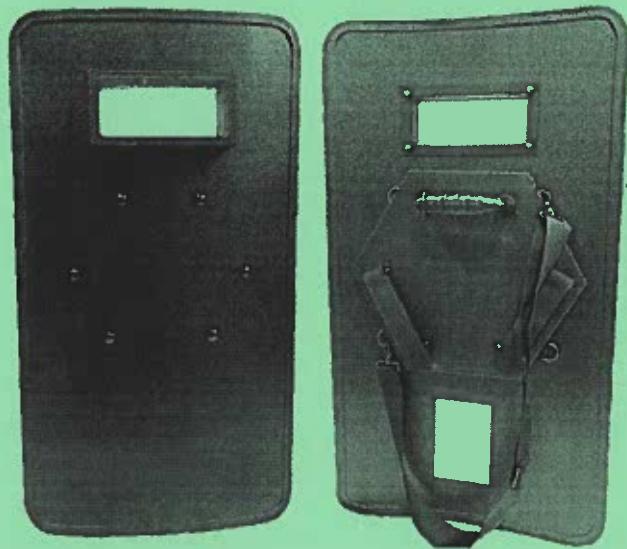
**Agenda Item No:** 3 I

**Subject:** Rifle Caliber Ballistic Shields

**Staff Resources:** Nick Myers, Deputy Police Chief  
Charles Claxton, Chief of Police

**I. Summary**

Staff is recommending the purchase of eleven (11) new rifle-rated ballistic shields for the Police Department. Ballistic shields are most frequently deployed on calls like building searches, shots-fired investigations, armed subjects, and other patrol calls. Making ballistic shields available to patrol officers creates a much safer working environment for those officers and our community. This purchase would allow all officers to have this needed equipment.



Staff sought three (3) quotes, which is as follows:

<b>PROVIDER</b>	<b>PROJECTED COST</b>
Battle Steel, of Las Vegas, Nevada	\$12,099.78
HighCom Armor, Columbus, Ohio	\$27,417.50
RTS Tactical, Miami, Florida	\$40,699.89

**II. Fiscal Impact:**

Staff is proposing to fund this project from the Contingency Fund, which will not cause a negative budget impact.

**III. Recommended Action:**

Authorize the City Manager to issue a purchase order to Battle Steel, Nevada, in an amount up to \$12,099.78, and to authorize payment, for eleven Ballistic Shields w/Viewport Level III 36x20.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023      Agenda Item No: 3J

Subject: New Bus

Staff Resources: Terry Brannon, City Manager  
Debbie Brown, Senior Citizens Center Director

### I. Summary

At the May 2022 Commission meeting, staff was authorized to apply for an Oklahoma Department of Transportation – Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant. At the time, the bus was quoted at a projected cost of \$94,593.00. The grant amounted to \$80,404.00, and our required 15% match was \$14,189.00, so \$15,000.00 was included in the FY 22 -23 budget.

At the January 2023 Commission meeting, staff was authorized to execute a contract with Oklahoma Department of Transportation – Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program for the purchase a new bus. After receiving the contract for a new vehicle, the price had increased but federal funding had not. The contract amount for a new vehicle is now \$105,022.00, which is a cost difference of \$10,429.00.

### II. More Information (April update)

After authorizing the additional money at last month's meeting, a purchase order was presented to Creative Bus sales. At this time, Debbie Brown was informed the purchase order must be in the total purchase price of the new vehicle, (not just the city's part) in order to place the order for a new vehicle. While this information was not understood at the time of the last transaction, this is the only way to continue.

### III. Fiscal Impact:

While this new amount was not included in the FY 22 -23 budget, a line-item transfer was made from Fund 138 to allow for adequate funding for the new van. \$10,000.00 was moved from the Mold Removal line-item and transferred to the Senior Center Transportation line-item, adding it to our previously budgeted \$15,000.00. This will now provide up to \$25,000.00 to apply towards our portion of the purchase of the new bus thus not creating a negative budget impact or need for a budget amendment.

The difference in price will be paid by the Oklahoma Department of Transportation in the amount of \$80,404.00 and the City of Cushing will pay \$24,618.00

### IV. Recommended Action:

Authorize the City Manager to issue a purchase order to Creative Bus Sales of Indianapolis, Indiana, in the amount of \$105,022, and to authorize payment. The City of Cushing will be responsible for \$24,618.00 of the total purchase price.

Mobility Trans

Type Q - Rear Lift Full Size Conversion Van



Creative Bus Sales

105022.00  
90404.00  

---

14618.00  
our part

# State of Oklahoma Contract

SW0797C

FY 2023

Preparer: Brent Roy

Base Model

Mobility Trans 3.5L V6 10,360 GVWR

Base Model Price: \$ 91,550.00

Options: \$ 6,544.00

Other Available Options: \$ 6,928.00

Unpublished Options: \$ -

## MobilityTRANS

Vehicle Length	Lift Position	WC Positions	Total # Passengers	CDL Required
21'	Rear	1	7	No

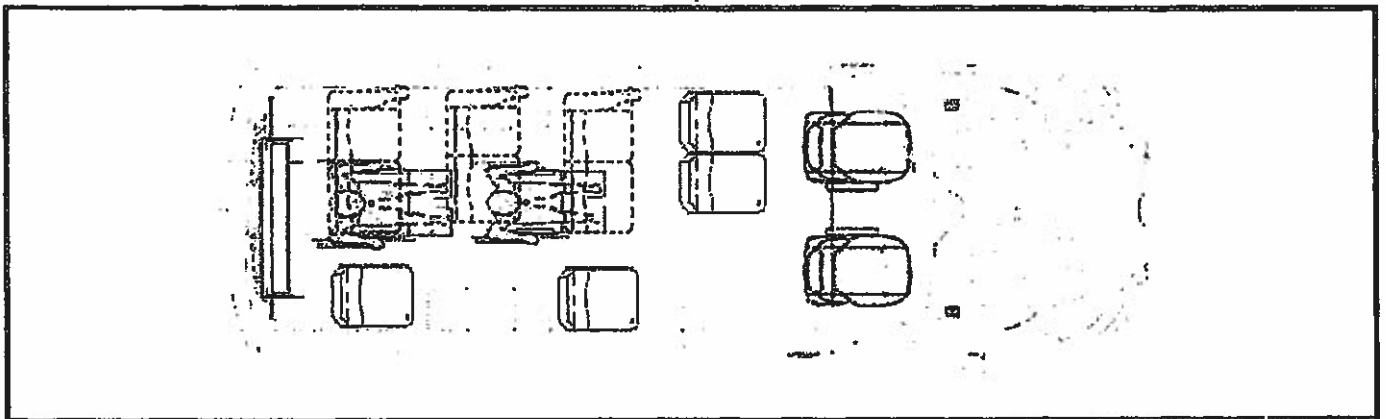
QTY Vehicles:  Total Contract Price: \$

Per Vehicle Price: \$ 105,022.00

### Customer Info

Customer:	Cushing Senior Citizens Center
Address:	203 East Cherry, Cushing, OK 74023
Contact:	Debbie Brown
Office Phone:	918-225-5333
Mobile Phone:	918-225-5333
E-Mail:	<a href="mailto:scitizens@cityofcushing.org">scitizens@cityofcushing.org</a>

### Floorplan





## Base Model Features

## Type Q - Rear Lift Full Size Conversion Van

### **Chassis**

Ford Transit 350 HR DRW chassis - 10,360# GVWR, 148" WB EL  
3.5L PFDI V6 gasoline engine  
10-Speed Automatic Transmission  
250-amp alternator  
Power-assisted hydraulic front & rear disc brakes  
4-wheel anti-lock brake system  
25-gallon OEM fuel tank  
Independent Macpherson strut front suspension with stabilizer bar  
Leaf spring rear suspension  
AdvanceTrac w/Roll Stability Control (RSC) w/Forward Collision Warning  
Power steering  
Cruise control  
Dual batteries  
Vinyl driver and co-pilot seats  
Driver/Co-pilot sun visor  
Tilt/Telescoping steering wheel  
Power windows  
Power door locks  
Power mirrors  
OEM chassis dash heater, A/C, and defroster  
Oxford White

### **Body**

Driver and co-pilot running boards  
Electric passenger entry bus door  
Ford OEM 2-passenger seats with 3-pt passenger seat belts  
Altro flooring

### **ADA**

Braun Millenium wheelchair lift (800# capacity)  
One (1) Q'Straint QRT-MAX retractable wheelchair securement system  
Securement system storage box  
Two (2) tiedown webbing loops  
ADA interlock  
ADA-compliant ramp and door entrance lighting

### **Safety**

5 lb. fire extinguisher  
First aid kit  
Emergency triangle kit  
Body fluid clean up kit  
Backup alarm  
Belt cutter

**Options**

Qty	Description	FY 2023 List Price	QTY Total
1	Outside Passenger Door Switch	\$ 416.00	\$ 416.00
1	Vinyl Seats	\$ 729.00	\$ 729.00
1	Wheelchair lift 1000 lb	\$ 470.00	\$ 470.00
1	Additional Wheelchair Position	\$ 733.00	\$ 733.00
2	1 Passenger cloth bench seat	\$ 502.00	\$ 1,004.00
3	2 Passenger forward facing folding cloth bench seat	\$ 1,064.00	\$ 3,192.00
<b>Subtotal Manufacturer Options:</b>			<b>\$ 6,544.00</b>

**Other Available Options**

Qty	Description	FY 2023 List Price	QTY Total
1	OEM 4-wheel drive option	\$ 6,928.00	\$ 6,928.00
<b>Subtotal Manufacturer Options:</b>			<b>\$ 6,928.00</b>

**FEDERAL AWARD INFORMATION**

**SECTION 5310 Enhanced Mobility of Seniors and Individuals with Disabilities**

CFDA #20.513  
Federal Award Identification Number (Fain) – OK-2022-040  
Period of Performance: 2023 - 2025

**FTA Recipient:**

Oklahoma Department of Transportation  
200 NE 21st St, Oklahoma City, OK 73105  
Attention: Jared Schwennesen  
(405) 521-4302  
[jschwennesen@odot.org](mailto:jschwennesen@odot.org)

**Oklahoma Department of Transportation (ODOT) Subrecipient Information:**

UEI Name: City of Cushing  
UEI #: PLZKN6CKDZY4

**Federal Award Project Description (FFATA):**

Enhanced Mobility of Seniors and Individuals with Disabilities (49 U.S.C. 5310) for the specific purpose of providing transportation services to meet the special needs of seniors and individuals with disabilities for whom mass transportation services are unavailable, insufficient, or inappropriate.

Project Federal Award Date: September 25, 2022

Is this Project Research and Development: No

Subrecipient Required Match Amount for this Project: \$14,189.00

Subrecipient Approved Indirect Cost Rate: N/A

Approved Federal Budget: \$6,853,196.00

Amount of Federal Funds Obligated by this Agreement: \$80,404.00

Total Amount of Federal Funds Awarded (including this agreement) \$: 81,522.00

Total Amount of Fed Award: \$5,856,687.00

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023,

Agenda Item No: 3K

Subject: 2 Post Vehicle Lift

Staff Resources: Terry Brannon, City Manager  
Jeremy Brown, Fleet Services Director

**I. Summary**

Fleet Services has a 2-post vehicle lift that has been in service for over two decades. The lift has had a leak for some time, but it had not impacted its functionality. During a recent repair, the lift became stuck and failed to lower. Because of the complexity of the lift's operation, staff brought in a repair company to assist with getting the lift and vehicle on it down safely. Given the age of the lift, it is not cost effective to repair.

Staff sought proposals from the following providers:

PROVIDER	PROJECTED COST
Hoffman Automotive Equipment	\$8,838.56
Matco	\$9,600.00
O'Reilly Automotive	\$13,037.00

Each provider offered a comparable 12,000 lifts, in addition to offering a 3- 6 week lead time to get a new lift followed by its installation. Staff is recommending Hoffman Automotive Equipment be selected as the vendor of choice for this proposed purchase.

**II. Fiscal Impact:**

This purchase was not anticipated in the FY 22 -23 budget. Staff is recommending this purchase be made from the contingency fund, which will not create a negative budget impact or require a budget amendment.

**III. Recommended Action:**

Authorize the City Manager to issue a purchase order to Hoffman Automotive Equipment in an amount up to \$8,838.56 and to authorize payment.



TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17, 2023

**Agenda Item No:** 3L

**Subject:** Library Book Return

**Staff Resources:** Terry Brannon, City Manager  
Michael Hanes, Library Director

## I. Summary

The library received a monetary donation from the Cushing Geographic Club for the purchase of an outdoor book return. The book return would replace a repurposed mailbox that is currently being used as an outdoor book return. The current book return/mailbox leaks when it rains resulting in library materials being damaged. The current book return/mailbox is not ADA compliant. The book return recommended for purchase would protect library materials from the elements as well as make returning materials easier and safer for our patrons. It would also make retrieving materials easier and safer for library staff.

## II. Fiscal Impact

Although not anticipated in the FY 22 -23 budget, this project will not cause a negative budget impact since it is being fully funded by the donation made possible by the Cushing Geographic Club. No budget amendment will be required.

## III. Recommended Action

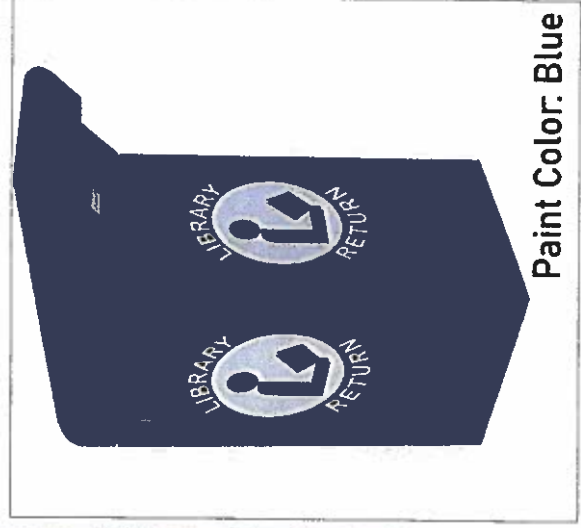
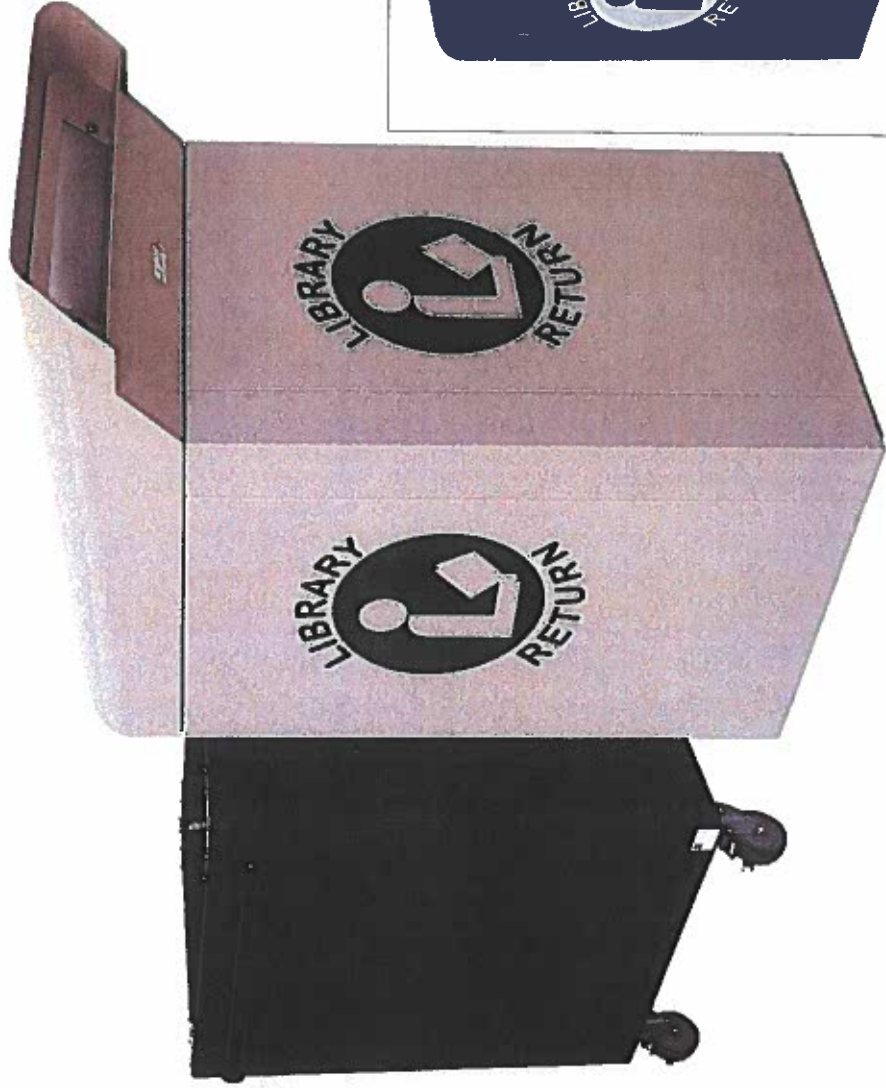
Authorize the City Manager to issue a purchase order in an amount up to \$5,790.00 to Demco for the purchase of an outdoor book return and to authorize payment.

# Kingsley® C-Series Complete Outdoor Book Return Systems

Kingsley 30 C-Series Outdoor System 53-1/4"Hx24"Wx37-1/8"D

Item #: SKU W13657660

Paint Color: Blue



Paint Color: Blue

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17, 2023

**Agenda Item No:** 3 M

**Subject:** Housing Study

**Staff Resources:** Terry Brannon, City Manager

### **I. Summary**

The study was completed in August 2022 and distributed to the Commission for review. Staff was directed to issue payment to Zonda Advisory of Los Angeles, California, by IH Holdings, LLC of Norman, Oklahoma, the developer we partnered with. Since, the developer said they erred and asked that payment be remitted to them because they paid Zonda Advisory of Los Angeles, California, in full. We have received a check from Zonda Advisory and are waiting for it to clear. Once it clears, and with Commission approval, we will issue a check to the developer.

### **II. Fiscal Impact:**

If you will recall, the total cost of the project was \$24,649.00. The developer has paid \$13,649.96, which left our agreed upon cost of \$11,000.00. Payment was remitted to Zonda Advisory shortly thereafter by the City. A new payment will be made and taken from the City Contingency Fund (110-502-3540), which will not create a negative budget impact, once payment from Zonda Advisory clears.

### **III. Recommended Action:**

Authorize the City Manager to issue payment to IH Holdings, LLC of Norman, Oklahoma in amount up to \$11,000.00 for our half of the cost of the housing study.

IH Holdings, LLC  
1320 N Porter Avenue  
Norman OK 73071

# Invoice

Date	Invoice #
2/14/2023	1

Bill To
City of Cushing 100 Judy Adams Blvd Cushing, OK 74023

P.O. No.	Terms	Project
Cushing	Net 15	

Quantity	Description	Rate	Amount
	Housing Study	11,000.00	11,000.00
<b>Total</b>			<b>\$11,000.00</b>

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17, 2023      **Agenda Item No:** 3 N

**Subject:** Appointments to the Senior Citizens Center Advisory Board

**Staff Resources:** Terry Brannon, City Manager  
Debbie Brown, Director

**I. Summary**      The terms of Vicki McLane, Nancy Franklin and Vickie Carr on the Senior Citizens Center Advisory Board expire in April, 2023. All are three year terms. The Advisory Board has recommended that Vickie Carr, Nancy Franklin and Kathy Joiner be appointed to serve new terms. No other applications were submitted for consideration. Their recommendation is attached. Current membership of the Senior Citizen Center Advisory Board is as follows:

Vicki McLane	4/23
Nancy Franklin	4/23
Vickie Carr	4/23
John Duckworth	4/24
Bob Roberts	4/24
Mary Underwood	4/24
Joanne Taylor	4/25
Karen Thompson	4/25
Ruth Riffe	4/25

**II. Fiscal Impact**      None

**III. Recommended Action**      As part of the consent agenda, appoint Vickie Carr, Nancy Franklin and Kathy Joiner to serve new three year terms on the Senior Citizens Center Advisory Board through April 2026.



Cushing Senior Citizens Center  
203 E Cherry  
Cushing, OK 74023

Debbie Brown, Director  
918-225-5333  
srcitizens@cityofcushing.org

April 10, 2023

**CUSHING SENIOR CITIZENS CENTER**  
**REPORT TO THE CITY COMMISSION**  
**RECOMMENDATIONS FOR APPOINTMENT TO THE**  
**CUSHING SENIOR CITIZENS ADVISORY BOARD**

To: The City Commission of the City of Cushing

The Board of the Cushing Senior Citizens Center met on April 6<sup>th</sup>, 2023 and recommend the following people to new terms.

Vickie Carr  
Nancy Franklin  
Kathy Joiner

Vickie Carr has just finished her term on the board and would like to continue to serve. She attends exercise classes and several activities including lunch at the Senior Citizens Center. Vickie also rides the Senior Bus.

Nancy Franklin would like to continue her service as a board member also. Nancy attends exercise classes, plays canasta, and other activities at the center and eats daily. She also assists in answering phones when needed.

Kathy Joiner would be new to our board. She attends many activities, eats, and also helps answer phones when needed. Kathy also rides the Senior Bus.

We have also included a current list of board members with dates of each member's term expiration date.

**John Duckworth**

Cushing Senior Citizens Board Chairman

Current Cushing Senior Citizens Center Advisory Board members and term expiration dates:

<u>Name</u>	<u>Term Expires</u>
Vickie Carr	April 2023
Nancy Franklin	April 2023
Vicki McLane	April 2023
John Duckworth	April 2024
Mary Underwood	April 2024
Bob Roberts	April 2024
Karen Thompson	April 2025
Ruth Riffe	April 2025
Joanne Taylor	April 2025

The City of  
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TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
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**Date of Meeting:** April 17, 2023

**Agenda Item No:** 30

**Subject:** Acknowledge a vacancy on the Planning Commission

**Staff Resources:** Terry Brannon, City Manager

- I. Summary** There is a vacancy on the Planning Commission due to Tyson Branyan's resignation to serve on the Board of Commissioners. A recommendation for appointment to this position will be presented at a future meeting. Current membership of the Planning Commission is as follows:

Tyson Branyan	9/25
Jeff Lane	9/23
Marilyn Duff	9/23
Chuck Ellsworth	9/24
Jack Forsyth	9/24

- II. Fiscal Impact** None

- III. Recommended Action** None needed at this time, as this is only an acknowledgement.



The City of  
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TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023

Agenda Item No: 3P

Subject: Vote for three nominees to serve on the OMAG Board of Trustees

Staff Resources: Terry Brannon, City Manager  
Mary Rupp, Special Assistant to the City Manager

**I. Summary**

Oklahoma Municipal Assurance Group is soliciting input from members about three trustee positions open on their Board of Trustees. They are three-year terms commencing on July 1, 2023. See attachment from OMAG with a listing of all nominees and a biographical sketch on each of them.

Staff is familiar with three of the nominees, which are:

Tim Lyon, City Manager, City of Midwest City  
Pam Polk, City Manager, City of Collinsville, a GRDA community  
Justin Battles, Assistant City Manager, City of Mustang

and would recommend casting votes for these candidates.

Other nominees for consideration are:

Brian Linley, City Manager, City of Choctaw  
Russ Meacham, Chief Financial Officer, City of Perry  
Elizabeth Sloat, City/Court Clerk, City of Healdton

Of course, the Commission has the liberty to vote for whomever they see fit.

**II. Fiscal Impact**

There is no fiscal impact.

**III. Recommended Action**

Motion to nominate (**name three candidates**) to serve on the OMAG Board of Trustees.

# BALLOT

## OKLAHOMA MUNICIPAL ASSURANCE GROUP 2023 Election of THREE Trustees For a three-year term starting July 1, 2023

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR THREE (3) NOMINEES.

\_\_\_ TIM LYON, City Manager, City of Midwest City (Incumbent)

\_\_\_ PAM POLK, City Manager, City of Collinsville (Incumbent)

\_\_\_ JUSTIN BATTLES, Assistant City Manager, City of Mustang

\_\_\_ BRIAN LINLEY, City Manager, City of Choctaw

\_\_\_ RUSS MEACHAM, Chief Financial Officer, City of Perry

\_\_\_ ELIZABETH SLOAT, City / Court Clerk, City of Healdton

## SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

\_\_\_\_\_

Signed: \_\_\_\_\_  
Mayor

Attested: \_\_\_\_\_ Date: \_\_\_\_\_, 2023  
Clerk

**FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.**

**Your Ballot must be received by the OMAG no later than *May 15, 2023*, by:**

- (1) emailing the ballot to elections@omag.org;**
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or**
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.**

**SEE REVERSE FOR BIOGRAPHICAL SKETCHES**

## BIOGRAPHICAL SKETCHES

**TIM LYON (Incumbent)** Tim Lyon has over 38 years of local government experience specializing in Risk Management, a M.A. in Political Science, and is an accredited City Manager. For the past 23 years, Tim has served Midwest City as the Human Resources Director, Assistant City Manager, and now as the City Manager. **(Midwest City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

**PAM POLK (Incumbent)** Pam Polk, the ICMA credentialed Collinsville City Manager since 2005, has served Oklahoma municipalities for over 26 years. She currently serves as the Vice-President of OML and was named City Manager of the Year in 2017 and the Oklahoma Women in Municipal Government Woman of the Year in 2020. **(Collinsville participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

**JUSTIN BATTLES** Justin Battles is passionate about communities and working with others. As Mustang's Assistant City Manager, he understands the demands cities and towns face continually. Justin has over 20 years of city government experience including tort claims, infrastructure, capital projects and parks. He is a member of CMAO and ICMA. **(Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

**BRIAN LINLEY** Brian Linley assumed the duties of City Manager of the City of Choctaw and Executive Director Choctaw Utilities Authority on July 1, 2022. As City Manager and Executive Director, he leads a staff of just over 70 to oversee and direct Public Safety, Public Works, Parks and Recreation, and Planning. **(Choctaw participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

**RUSS MEACHAM** Russ Meacham, CPA, has served as the CFO for the City of Perry since June 2008. Russ also serves as a consultant to over 40 municipalities across the state, assisting them with their financial needs. Russ's career began at Deloitte & Touche after graduation from the University of Oklahoma. **(Perry participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

**ELIZABETH SLOAT** Elizabeth Sloat has worked for the City of Healdton for 12 years. While working for the city she has earned her state certifications for City and Court Clerk. She has also earned her bachelor's degree in Business Administration and is currently working on her Master's in Public Administration. **(Healdton participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**



**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1201  
tlyon@midwestcityok.org  
www.midwestcityok.org

April 3, 2023

RE: Tim Lyon, Candidate for OMAG Board of Trustees

Dear Mayor, Council Members, City Managers and City Clerks:

I currently serve on the Oklahoma Municipal Assurance Group's (OMAG) Board of Trustees as the Vice-Chairman. In addition, I was recently appointed as an OMAG board representative to the newly created Oklahoma Municipal Natural Gas Coalition interlocal. My term expires in June and I would very much appreciate your consideration in voting for me in the upcoming Board of Director's election.

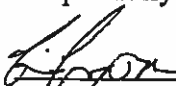
For the last 37 years, I have served in two municipalities and spent 10 years teaching at the Center for Local Government Technology at Oklahoma State University. I earned a Master's Degree in Political Science with an emphasis in Public Administration in 1986 and in 2016 earned a city manager accreditation from the City Manager's Association of Oklahoma (CMAO). For the past 23 years, I have served as the Human Resources Director, Assistant City Manager and now as the City Manager of the City of Midwest City. My under graduate degree is a Bachelor's in Political Science with an emphasis in Public Law and Private Rights.

During my entire career, I have directly supervised and managed many different types of self-insurance programs that includes health insurance, workers compensation, safety programs, property, and liability programs. In addition, I serve on the board of directors for a nationwide captive liability insurance program called States Insurance and Chair their Audit and Finance Committee.

Finally, I grew up on a family cattle ranch in northeast Oklahoma and continue to be involved in operating this ranch. This experience has given me an affinity for not only living in a large metropolitan area but also the core values of living in rural Oklahoma. I recently celebrated my 40th wedding anniversary to my wife Rhonda. We have a daughter who is a Registered Nurse for Oklahoma Arthritis and a son who is a Captain on the Stillwater Fire Department.

I would be honored to continue serving on the OMAG Board utilizing my vast experience to advocate for Oklahoma cities and towns during these difficult inflationary financial times. I will continue to work for small and large cities alike and hope to aide municipal gas operations through the development of the Oklahoma Municipal Natural Gas Coalition.

Respectfully,

  
\_\_\_\_\_  
Tim Lyon, City Manager  
City of Midwest City

4/10/22

# City of Mustang

Council-Manager Form of Government

City of Cushing  
P.O. Box 311  
Cushing, Oklahoma 74023-0311

405-376-4521 1501 N. Mustang Road, Mustang, Oklahoma 73064

April 3, 2023

Dear Sir or Madam,

My name is Justin Battles, and I am currently a candidate for the Oklahoma Municipal Assurance Group Board of Trustees.

I have been in public service my entire career and currently serve as the Assistant City Manager for the City of Mustang. Throughout my service to the City of Mustang, we have witnessed vast growth, doubling the population within our municipal boundaries. I am well aware of the daily ongoing needs of cities and towns. I take great pride in providing our citizens with excellent service while keeping the small-town feel that Mustang has always had.

As members of OMAG, the City of Mustang can attest to the continued need for such an organization to help facilitate insurance needs, training, legal advice, and so much more. My experience overseeing all facets of municipal government will benefit all cities and towns. In today's litigious world, the ongoing need for experienced individuals to serve is paramount.

Throughout my 20 years of municipal service, I have kept a straightforward phrase in mind. Municipalities are in the service industry, always trying to provide the citizens with the best service possible. The Oklahoma Municipal Assurance Group has always provided excellent service to the City of Mustang. I would be honored to have your vote to continue working with them to improve the cities and towns they serve.

Respectfully,



Justin Battles  
Assistant City Manager  
Mustang, OK

*Community with Vision*

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** April 17, 2023

**Subject:** Statement of Cash and Investments as of March 31, 2023

**Staff Resources:** City Clerk and City Treasurer

**I. Summary** Reports are attached for your review

**II. Fiscal Impact** NA

**III. Recommended Action** None necessary

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF MARCH 2023

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

9 MONTHS OF BUDGET=75.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(*) 7,797,712.04	1,015,272.94	8,070,021.33	77.58	9,199,313.96	67.84	(1,129,292.63)
STREET & ALLEY	2,645,644.51	2,367.96	1,059,041.11	99.86	451,402.49	20.66	607,638.62
SINKING FUND	1,244,665.68	-	16,069.13	55.41	16,138.49	55.65	(69.36)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	667,630.99	-	249,480.22	70.47	246,825.10	69.82	2,655.12
COURT	59,566.09	1,795.88	8,988.48	64.20	5,493.49	79.62	3,494.99
AIRPORT SPECIAL FUND	1,107,174.99	4,879.67	828,836.78	63.94	347,012.06	37.11	481,824.72
2009 SALES TAX FUND	2,560,972.14	2,673.41	990,084.20	70.62	1,163,104.98	66.35	(173,040.78)
GRANT FUND	48,254.09	466.03	59,761.00	88.07	47,579.04	60.36	12,181.96
HOSPITAL REACQUISITION FUND	304,674.63	-	3,243.53	162.18	-	-	3,243.53
CMA OPERATING FUND	(***) 33,453,267.04	12,768,125.28	13,835,133.01	89.22	12,780,391.23	66.99	1,054,741.78
CMA CAPITAL IMPROVEMENT	12,514,403.69	8,607.98	3,706,449.33	24.22	4,265,693.79	29.80	(559,244.46)
CMA METER DEPOSIT FUND	1,016,083.36	1,016,083.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,940,500.55	-	694,305.16	54.74	598,673.71	38.84	95,631.45
CUSHING INDUSTRIAL AUTHORITY	749,052.92	150,714.10	84,046.98	88.88	113,654.90	48.94	(29,607.92)
TOTALS	73,122,685.53	14,990,986.61	29,605,440.26		29,235,283.24		370,157.02

CURRENT YEAR 22/23

(\*) General Fund FY 22/23 Reserve Range \$3,074,845.26-\$6,149,690.52 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$6,149,690.52) as of March 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,150,582 deficit is realized.

(\*\*) CMA Fund FY 22/23 Reserve Range is \$4,112,256.25-\$8,224,512.50 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$8,224,512.50) as of March 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,253,905 deficit is realized.

(\*\*\*) Cash/Investment and Liability balances represent May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

**CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF MARCH 2022**

**100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY**

9 MONTH OF BUDGET=75.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 8,850,185.58	1,072,850.15	7,933,474.60	89.55	7,754,012.08	68.35	179,462.52
STREET & ALLEY	2,233,220.26	60,302.26	1,427,293.87	99.43	95,191.32	4.43	1,332,102.55
SINKING FUND	1,244,416.64	-	4,255.50	21.28	4,115.36	20.58	140.14
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	664,065.44	-	234,801.48	72.47	232,650.42	72.70	2,151.06
COURT	55,647.59	2,416.12	10,758.10	51.30	8,452.07	49.72	2,306.03
AIRPORT SPECIAL FUND	115,123.97	3,559.71	273,360.55	28.91	597,862.84	57.23	(324,502.29)
2009 SALES TAX FUND	(*) 2,261,296.14	174,881.39	960,173.81	77.00	598,868.43	64.43	361,305.38
GRANT FUND	58,130.47	1,338.87	13,337.62	100.00	85,822.74	92.09	(72,485.12)
HOSPITAL REACQUISITION FUND	300,946.96	-	876.22	43.81	-	-	876.22
CMA OPERATING FUND	(**)(****) 21,714,423.80	714,285.86	11,478,852.54	72.77	11,486,409.58	66.56	(7,557.04)
CMA CAPITAL IMPROVEMENT	10,234,774.91	92,792.69	658,759.13	32.12	1,605,885.38	47.90	(947,126.25)
CMA METER DEPOSIT FUND	979,263.36	979,263.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,767,286.90	235.00	596,389.46	101.51	1,538,904.71	96.61	(942,515.25)
CUSHING INDUSTRIAL AUTHORITY	761,671.14	151,294.43	311,537.30	92.46	357,329.67	77.00	(45,792.37)
<b>TOTALS</b>	<b>58,253,535.97</b>	<b>3,253,219.84</b>	<b>23,903,870.18</b>		<b>24,365,504.60</b>		<b>(461,634.42)</b>

**PRIOR YEAR 21/22**

- (\*) Construction loan from CMA paid off.
- (\*\*) Construction loan for the Public Safety Building paid off.
- (\*\*\*) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of March 31, 2022.
- (\*\*\*\*) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of March 31, 2022.



CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF MARCH 2021

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

9 MONTHS OF BUDGET=75.00%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND	(****)	9,431,029.25	1,042,153.58	9,574,249.77	87.03	7,212,441.42	70.04	2,361,808.35			
STREET & ALLEY		835,337.95	3,324.75	44,949.01	74.30	73,770.33	9.12	(28,821.32)			
SINKING FUND		1,243,073.51	-	8,323.32	41.62	7,930.78	39.65	392.54			
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-			
LIBRARYQUADRAPLEX		661,248.70	-	220,873.60	72.66	226,875.14	72.88	(6,001.54)			
COURT		48,418.13	488.08	8,078.00	38.52	23,647.01	64.79	(15,569.01)			
AIRPORT SPECIAL FUND		195,438.65	2,543.28	171,705.94	46.53	207,401.83	47.14	(35,695.89)			
2009 SALES TAX FUND	(*)	1,940,765.19	138,416.47	1,277,525.29	106.28	214,969.18	31.77	1,065,556.11			
GRANT FUND		127,450.64	-	55,835.04	319.06	7,088.14	11.50	48,746.90			
HOSPITAL REACQUISITION FUND		299,419.52	-	1,804.79	90.24	-	-	1,804.79			
CMA OPERATING FUND	(**)(****)	21,831,670.23	553,736.05	10,715,128.52	67.90	10,056,170.16	59.80	659,958.36			
CMA CAPITAL IMPROVEMENT		8,654,424.11	20,541.03	736,645.48	57.85	1,595,855.59	44.17	(859,210.11)			
CMA METER DEPOSIT FUND		953,023.36	953,023.36	-	-	-	-	-			
CUSHING HOSPITAL AUTHORITY		9,544,428.82	-	1,146,322.47	102.97	1,026,193.92	79.84	120,128.55			
CUSHING INDUSTRIAL AUTHORITY		817,571.90	157,291.44	79,237.43	109.09	108,723.85	51.11	(29,486.42)			
TOTALS		56,596,402.77	2,871,518.04	24,040,678.66		20,757,067.35		3,283,611.31			

TWO YEAR 20/21

(\*) Liabilities include \$138,416.47 outstanding balance for construction loan from CMA.

(\*\*) Cash/investment balance includes \$138,416.47 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,961,583.53 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$138,416.47. Semi-Annual payments will continue to be made in January and July.

(\*\*\*\*) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of March 31, 2021.

(\*\*\*\*\*) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of March 31, 2021.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF MARCH 2020

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

9 MONTHS OF BUDGET=75.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 6,850,202.44	949,103.61	6,583,035.10	73.28	6,804,536.87	66.89	(221,501.77)
STREET & ALLEY	1,372,557.19	5,971.50	45,061.18	63.92	149,963.85	10.00	(104,902.67)
SINKING FUND	1,240,969.13	-	17,131.72	57.11	18,843.56	62.81	(1,711.84)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	664,917.52	-	231,824.87	76.26	228,059.82	74.48	3,765.05
COURT	64,550.70	1,294.25	11,147.54	53.16	3,510.94	9.24	7,636.60
AIRPORT SPECIAL FUND	144,650.85	1,329.49	260,667.73	26.97	250,587.28	22.02	10,080.45
2009 SALES TAX FUND	(*) 1,128,661.62	533,520.96	930,359.87	77.40	526,720.00	49.13	403,639.87
GRANT FUND	82,504.27	40.01	16,902.79	563.43	5,952.47	14.70	10,950.32
HOSPITAL REACQUISITION FUND	296,917.21	-	4,731.74	118.29	-	-	4,731.74
CMA OPERATING FUND	(**)(****) 20,861,353.13	619,952.09	12,028,849.14	76.22	9,932,802.23	54.09	2,096,046.91
CMA CAPITAL IMPROVEMENT	9,860,951.64	19,592.78	1,895,597.09	89.20	695,045.26	31.01	1,200,551.83
CMA METER DEPOSIT FUND	909,773.36	909,773.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,232,910.21	21,680.61	1,122,058.87	101.81	454,724.61	20.13	667,334.26
CUSHING INDUSTRIAL AUTHORITY	855,274.60	150,934.10	87,863.42	88.51	100,020.28	69.16	(12,156.86)
TOTALS	53,579,276.68	3,213,192.76	23,235,231.06		19,170,767.17		4,064,463.89

THREE YEAR PRIOR YEAR 19/20

(\*) Liabilities include \$523,349.02 outstanding balance for construction loan from CMA.  
 (\*\*) Cash/Investment balance includes \$523,349.02 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.  
 Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,576,650.98 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$523,349.02. Semi-Annual payments will continue to be made in January and July.  
 (\*\*\*) General Fund FY 19/20 Reserve Range \$2,430,488-\$4,860,976, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,860,976) as of March 31, 2020.  
 (\*\*\*\*) CMA Fund FY 19/20 Reserve Range is \$4,175,983-\$8,351,966, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,351,966) as of March 31, 2020.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF MARCH 2019

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

9 MONTHS OF BUDGET=75.00%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	6,561,946.56	935,458.68	7,475,161.81	91.90	6,625,530.81	70.76	849,631.00
STREET & ALLEY	984,274.73	177.00	45,927.47	65.15	14,499.02	2.23	31,428.45
SINKING FUND	1,241,373.86	-	16,534.57	117.47	17,088.18	121.41	(553.61)
CAPITAL IMPROVEMENT FUND	13,082.81	-	3,000.00	100.00	13,800.00	92.00	(10,800.00)
LIBRARY/QUADRAPLEX	661,234.54	-	246,194.89	84.89	255,951.97	81.18	(9,757.08)
COURT	52,840.01	672.51	17,587.46	83.87	3,404.50	89.29	14,182.96
AIRPORT SPECIAL FUND	242,185.13	627.96	259,091.73	48.69	339,123.92	51.15	(80,032.19)
2009 SALES TAX FUND (*)	994,929.76	1,008,606.74	960,404.67	84.84	1,616,642.07	53.96	(656,237.40)
GRANT FUND	70,568.57	1,540.01	13,247.50	7.35	15,581.42	7.52	(2,333.92)
HOSPITAL REACQUISITION FUND	290,814.01	-	3,193.20	159.66	-	-	3,193.20
CMA OPERATING FUND (**)	20,238,563.33	2,507,696.87	12,397,306.92	74.61	10,955,167.79	65.86	1,442,139.13
CMA CAPITAL IMPROVEMENT	8,534,666.35	1,601.30	2,219,422.93	89.67	719,226.75	15.30	1,500,196.18
CMA METER DEPOSIT FUND	919,063.36	919,063.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,292,699.71	66,476.68	806,818.68	72.53	106,151.19	7.51	700,667.49
CUSHING INDUSTRIAL AUTHORITY	875,672.03	150,776.14	85,215.37	90.73	38,848.17	28.13	46,367.20
<b>TOTALS</b>	<b>49,973,914.76</b>	<b>5,592,697.25</b>	<b>24,549,107.20</b>		<b>20,721,015.79</b>		<b>3,828,091.41</b>

FOUR YEAR PRIOR 18/19

(\*) Liabilities include \$990,580.07 outstanding balance for construction loan from CMA.  
 (\*\*\*) Cash/Investment balance includes \$990,580.07 outstanding receivable for construction loan for the Public Safety Bldg.  
 Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,109,419.93 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$990,580.07. Semi-Annual payments will continue to be made on January and July.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF MARCH 2018

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

9 MONTHS OF BUDGET = 75.00%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND	6,150,966.96	928,604.88	8,428,679.55	89.90	7,383,904.73	70.58	1,044,774.82				
STREET & ALLEY	947,845.09	6,802.65	345,233.12	93.18	34,655.32	10.07	310,577.80				
SINKING FUND	1,242,073.29	-	9,323.15	99.18	8,839.73	94.04	483.42				
CAPITAL IMPROVEMENT FUND	23,882.81	-	-	-	-	-	-				
LIBRARY/QUADRAPLEX	672,165.45	5,031.96	227,736.67	78.53	237,506.84	77.48	(9,770.17)				
COURT	34,771.61	2,902.78	13,817.65	65.89	1,178.34	32.61	12,639.31				
AIRPORT SPECIAL FUND	381,443.38	-	175,145.00	114.47	195,668.00	96.59	(20,523.00)				
2009 SALES TAX FUND (*)	2,541,834.25	1,639,285.91	989,991.21	87.46	228,005.92	19.43	761,985.29				
GRANT FUND	72,320.22	880.85	30,830.00	91.87	14,755.61	37.96	16,074.39				
HOSPITAL REACQUISITION FUND	286,759.86	-	2,036.26	101.76	-	-	2,036.26				
CMA OPERATING FUND (**)	18,824,107.09	2,860,779.29	12,444,839.64	76.72	10,974,458.46	67.09	1,470,381.18				
CMA CAPITAL IMPROVEMENT	6,828,110.00	867.58	853,564.51	77.60	722,027.63	13.28	131,536.88				
CMA METER DEPOSIT FUND	897,888.36	897,888.36	-	-	-	-	-				
CUSHING HOSPITAL AUTHORITY	7,079,167.47	-	1,590,007.84	74.39	335,668.72	62.88	1,254,339.12				
CUSHING INDUSTRIAL AUTHORITY	791,837.19	146,130.77	89,556.56	96.38	49,068.65	39.81	40,487.91				
<b>TOTALS</b>	<b>46,775,213.03</b>	<b>6,489,165.03</b>	<b>25,200,761.16</b>		<b>20,185,737.95</b>		<b>5,015,023.21</b>				

FIVE YEAR PRIOR 17/18

(\*) Liabilities include \$1,615,845.24 outstanding balance for construction loan from CMA.

(\*\*) Cash/Investment balance includes \$1,615,845.24 outstanding receivable for construction loan for the Public Safety Bldg.

Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$3,484,154.76 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$1,615,845.24. Semi-Annual payments will continue to be made on January and July.

## SALES TAX REPORT 2020 - 2021

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (3.0 CENTS)
8/10/2020	7/2020	62020	121,758.22	12,175.82	12,175.82	97,406.57	365,274.85
9/9/2020	8/2020	71200	123,355.02	12,335.50	12,335.50	98,684.02	370,065.06
10/9/2020	9/2020	82020	116,703.21	11,670.32	11,670.32	93,362.57	350,109.63
11/9/2020	10/2020	92020	112,755.18	11,275.52	11,275.52	90,204.14	338,265.54
12/9/2020	11/2020	102020	115,897.29	11,589.73	11,589.73	92,477.83	346,791.86
1/8/2021	12/2020	112020	117,631.24	11,763.12	11,763.12	94,104.99	352,893.71
2/8/2021	1/2021	122020	128,973.96	12,897.40	12,897.40	103,179.17	386,921.87
3/8/2021	2/2021	12021	119,877.99	11,987.80	11,987.80	95,902.39	359,633.96
4/9/2021	3/2021	22021	114,835.56	11,483.56	11,483.56	91,868.44	344,506.67
5/10/2021	4/2021	32021	125,555.28	12,555.53	12,555.53	100,444.23	376,665.85
6/9/2021	5/2021	42021	139,925.59	13,992.56	13,992.56	111,940.47	419,776.78
7/9/2021	6/2021	52021	126,781.04	12,678.10	12,678.10	101,424.83	390,343.13
			1,463,749.56	146,374.96	146,374.96	1,170,999.65	4,391,248.69

## SALES TAX REPORT 2021 - 2022

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (3.0 CENTS)
8/9/2021	7/2021	62021	117,208.73	11,720.87	11,720.87	93,765.98	351,628.19
9/9/2021	8/2021	72021	122,010.51	12,201.05	12,201.05	97,603.41	366,031.54
10/8/2021	9/2021	82021	130,209.52	13,020.95	13,020.95	104,167.61	380,628.55
11/8/2021	10/2021	92021	129,366.98	12,936.66	12,936.66	103,485.26	388,069.73
12/9/2021	11/2021	102021	134,580.20	13,458.02	13,458.02	107,664.16	403,740.59
1/10/2022	12/2021	112021	127,630.21	12,763.02	12,763.02	102,104.17	382,890.63
2/9/2022	1/2022	122021	132,888.44	13,288.84	13,288.84	106,310.75	398,665.31
3/9/2022	2/2022	1/2022	142,587.04	14,258.70	14,258.70	114,069.63	427,761.11
4/8/2022	3/2022	22022	136,986.26	13,698.63	13,698.63	109,589.00	410,958.77
5/9/2022	4/2022	32022	131,342.54	13,134.25	13,134.25	105,074.03	394,027.61
6/9/2022	5/2022	42022	138,023.22	13,802.32	13,802.32	110,418.58	414,069.66
7/8/2022	6/2022	52022	133,363.03	13,336.30	13,336.30	106,690.42	400,089.08
			1,576,186.25	157,618.63	157,618.63	1,290,949.00	4,728,558.76

## SALES TAX REPORT 2022 - 2023

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (3.0 CENTS)
8/8/2022	7/2022	62022	140,596.76	14,059.68	14,059.68	112,477.41	421,790.28
9/8/2022	8/2022	72022	141,110.64	14,110.64	14,110.64	112,895.14	423,319.26
10/7/2022	9/2022	82022	136,940.98	13,694.10	13,694.10	109,552.78	410,822.93
11/8/2022	10/2022	92022	128,967.13	12,896.71	12,896.71	103,173.70	386,901.39
12/9/2022	11/2022	102022	140,675.07	14,067.51	14,067.51	112,540.05	422,025.20
1/9/2023	12/2022	112022	140,889.95	14,088.99	14,088.99	112,711.96	422,669.84
2/9/2023	1/2023	122022	134,588.17	13,458.82	13,458.82	107,670.54	403,764.52
3/9/2023	2/2023	1/2023	127,968.08	12,796.81	12,796.81	102,374.46	383,904.23
4/10/2023	3/2023	22023	123,990.49	12,399.05	12,399.05	99,184.39	371,941.48
	4/2023	32023	-	-	-	-	-
	5/2023	42023	-	-	-	-	-
	6/2023	52023	-	-	-	-	-
			1,215,713.04	121,571.30	121,571.30	972,570.43	3,647,139.13

**2020-2021 USE TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/10/2020	7/2020	6/2020	39,867.00
9/6/2020	8/2020	7/2020	108,935.58
10/9/2020	9/2020	8/2020	35,208.45
11/9/2020	10/2020	9/2020	42,680.47
12/9/2020	11/2020	10/2020	47,871.43
1/8/2021	12/2020	11/2020	41,386.92
2/8/2021	1/2021	12/2020	60,851.77
3/6/2021	2/2021	1/2021	51,177.57
4/9/2021	3/2021	2/2021	23,682.41
5/10/2021	4/2021	3/2021	51,089.73
6/9/2021	5/2021	4/2021	58,732.06
7/9/2021	6/2021	5/2021	59,629.83
<b>TOTAL USE TAX</b>			<b>621,103.22</b>

**2020-2021 TOBACCO TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/11/2020	7/2020	6/2020	4,916.70
9/11/2020	8/2020	7/2020	4,529.53
10/13/2020	9/2020	8/2020	4,754.88
11/12/2020	10/2020	9/2020	4,515.80
12/10/2020	11/2020	10/2020	4,686.39
1/8/2021	12/2020	11/2020	4,884.82
2/9/2021	1/2021	12/2020	3,567.25
3/10/2021	2/2021	1/2021	3,622.89
4/13/2021	3/2021	2/2021	4,860.84
5/12/2021	4/2021	3/2021	5,106.55
6/10/2021	5/2021	4/2021	4,254.82
7/13/2021	6/2021	5/2021	4,528.70
<b>TOTAL TOBACCO TAX</b>			<b>54,028.47</b>

**2020-2021 HOTEL TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2020	7/2020	7/2020	8,183.57
9/15/2020	8/2020	8/2020	7,574.02
10/15/2020	9/2020	9/2020	6,387.49
11/15/2020	10/2020	10/2020	8,737.94
12/15/2020	11/2020	11/2020	6,553.96
1/15/2021	12/2020	12/2020	5,482.74
2/15/2021	1/2021	1/2021	5,531.42
3/15/2021	2/2021	2/2021	4,921.66
4/15/2021	3/2021	3/2021	6,166.04
5/15/2021	4/2021	4/2021	6,718.86
6/15/2021	5/2021	5/2021	7,819.11
7/15/2021	6/2021	6/2021	7,095.88
<b>TOTAL HOTEL TAX</b>			<b>80,982.67</b>

\*\* Missing one or more tax payment at this time.

**2021-2022 USE TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2021	7/2021	6/2021	79,633.35
9/9/2021	8/2021	7/2021	57,281.40
10/8/2021	9/2021	8/2021	66,761.89
11/8/2021	10/2021	9/2021	98,114.50
12/9/2021	11/2021	10/2021	92,581.73
1/10/2022	12/2021	11/2021	85,189.85
2/9/2022	1/2022	12/2021	88,116.98
3/9/2022	2/2022	1/2022	63,059.71
4/8/2022	3/2022	2/2022	63,946.90
5/9/2022	4/2022	3/2022	81,174.24
6/9/2022	5/2022	4/2022	67,331.16
7/9/2022	6/2022	5/2022	80,391.75
<b>TOTAL USE TAX</b>			<b>893,583.46</b>

**2021-2022 TOBACCO TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/11/2021	7/2021	6/2021	4,629.32
9/13/2021	8/2021	7/2021	4,224.98
10/11/2021	9/2021	8/2021	3,720.51
11/10/2021	10/2021	9/2021	4,605.18
12/13/2021	11/2021	10/2021	4,162.45
1/11/2022	12/2021	11/2021	5,026.53
2/11/2022	1/2022	12/2021	2,941.42
3/11/2022	2/2022	1/2022	3,447.83
4/12/2022	3/2022	2/2022	4,438.63
5/12/2022	4/2022	3/2022	4,746.50
6/13/2022	5/2022	4/2022	3,932.74
7/12/2022	6/2022	5/2022	4,284.85
<b>TOTAL TOBACCO TAX</b>			<b>50,160.92</b>

**2021-2022 HOTEL TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2021	7/2021	7/2021	5,729.63
9/15/2021	8/2021	8/2021	7,293.57
10/15/2021	9/2021	9/2021	5,393.00
11/15/2021	10/2021	10/2021	7,184.11
12/15/2021	11/2021	11/2021	7,752.83
1/15/2022	12/2021	12/2021	6,561.07
2/15/2022	1/2022	1/2022	6,960.73
3/15/2022	2/2022	2/2022	5,544.45
4/15/2022	3/2022	3/2022	8,178.75
5/15/2022	4/2022	4/2022	8,585.91
6/15/2022	5/2022	5/2022	8,519.33
7/15/2022	6/2022	6/2022	9,535.91
<b>TOTAL HOTEL TAX</b>			<b>87,969.29</b>

\*\* Missing one or more tax payment at this time.

**2022 - 2023 USE TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2022	7/2022	6/2022	83,160.58
9/9/2022	8/2022	7/2022	74,286.16
10/7/2022	9/2022	8/2022	84,577.07
11/9/2022	10/2022	9/2022	57,972.19
12/9/2022	11/2022	10/2022	75,048.43
1/9/2023	12/2022	11/2022	76,490.09
2/9/2023	1/2023	12/2022	109,433.45
3/9/2023	2/2023	1/2023	71,287.05
4/10/2023	3/2023	2/2023	87,330.76
5/2023	4/2023	3/2023	
6/2023	5/2023	4/2023	
<b>TOTAL USE TAX</b>			<b>719,585.78</b>

**2022 - 2023 TOBACCO TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/9/2022	7/2022	6/2022	2,888.83
9/13/2022	8/2022	7/2022	4,110.10
10/11/2022	9/2022	8/2022	4,288.02
11/14/2022	10/2022	9/2022	3,436.08
12/13/2022	11/2022	10/2022	4,141.73
1/11/2023	12/2022	11/2022	4,520.78
2/13/2023	1/2023	12/2022	3,236.54
3/13/2023	2/2023	1/2023	3,002.50
4/12/2023	3/2023	2/2023	3,415.41
5/2023	4/2023	3/2023	
6/2023	5/2023	4/2023	
<b>TOTAL TOBACCO TAX</b>			<b>33,041.99</b>

**2022 - 2023 HOTEL TAX**

DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT
8/15/2022	7/2022	7/2022	9,488.70
9/15/2022	8/2022	8/2022	10,689.90
10/15/2022	9/2022	9/2022	9,156.57
11/15/2022	10/2022	10/2022	7,090.55
12/15/2022	11/2022	11/2022	5,521.83
1/15/2023	12/2022	12/2022	5,369.78
2/15/2023	1/2023	1/2023	6,124.48
3/15/2023	2/2023	2/2023	6,030.60
4/15/2023	3/2023	3/2023	
5/2023	4/2023	4/2023	
6/2023	5/2023	5/2023	
<b>TOTAL HOTEL TAX</b>			<b>59,478.21</b>

\*\* Missing one or more tax payment at this time.

**SALES TAX COMPARISON**

MONTH REPORTED	2019/2020	2020/2021	Difference	% +/-
JULY	476,056.14	487,032.86	10,976.72	2.31%
AUGUST	483,093.66	493,420.08	10,326.42	2.14%
SEPTEMBER	504,227.20	468,812.84	-35,414.36	-7.03%
OCTOBER	546,299.39	451,020.12	-95,279.27	-17.44%
NOVEMBER	539,857.37	462,399.14	-77,458.23	-14.35%
DECEMBER	506,987.66	471,524.95	-35,462.71	-7.00%
JANUARY	478,108.34	515,895.83	37,787.49	7.90%
FEBRUARY	432,465.50	479,511.94	47,046.44	10.88%
MARCH	471,448.92	458,342.22	-13,106.70	-2.77%
APRIL	443,387.14	502,221.13	58,833.99	13.27%
MAY	508,303.24	558,202.57	49,899.33	9.82%
JUNE	514,894.48	507,124.17	-7,770.32	-1.51%
YTD	5,905,921.05	5,854,998.25	-50,922.80	-0.86%
TOTALS				

**SALES TAX COMPARISON**

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	487,032.86	468,834.92	-18,197.94	-3.74%
AUGUST	493,420.08	488,042.05	-5,378.03	-1.09%
SEPTEMBER	468,812.84	520,838.08	52,025.24	11.57%
OCTOBER	451,020.12	517,428.31	66,408.19	14.72%
NOVEMBER	462,399.14	538,320.78	75,921.64	16.42%
DECEMBER	470,524.95	510,520.94	39,995.99	8.50%
JANUARY	515,895.83	531,553.75	15,657.92	3.04%
FEBRUARY	479,511.94	570,348.14	90,836.20	18.94%
MARCH	458,342.22	547,845.02	89,502.80	19.53%
APRIL	502,221.13	525,370.15	23,149.02	4.61%
MAY	558,202.57	552,092.88	-6,109.69	-1.09%
JUNE	507,124.17	533,452.11	26,327.94	5.19%
YTD	5,854,998.25	6,304,745.01	449,746.76	7.69%
TOTALS				

**SALES TAX COMPARISON**

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	468,834.92	562,387.04	93,552.12	19.95%	JUNE
AUGUST	488,042.05	584,425.61	96,383.56	19.75%	JULY
SEPTEMBER	520,838.08	547,703.81	26,865.73	5.17%	AUGUST
OCTOBER	517,428.31	515,868.52	-1,559.79	-0.30%	SEPTEMBER
NOVEMBER	538,320.78	562,700.28	24,379.49	4.53%	OCTOBER
DECEMBER	510,520.94	555,559.79	45,038.85	8.82%	NOVEMBER
JANUARY	531,553.75	558,927.69	27,373.94	5.15%	DECEMBER
FEBRUARY	570,348.14	571,872.31	1,524.17	0.27%	JANUARY
MARCH	547,845.02	547,945.02	100.00	0.02%	FEBRUARY
APRIL	525,370.15	525,370.15	0.00	0.00%	MARCH
MAY	552,092.88	552,092.88	0.00	0.00%	APRIL
JUNE	533,452.11	533,452.11	0.00	0.00%	MAY
YTD	4,893,828.87	4,892,852.17	-976.70	-0.02%	
TOTALS	6,304,745.01	4,892,852.17	-1,411,892.84	-22.57%	

**USE TAX COMPARISON**

MONTH REPORTED	2019/2020	2020/2021	Difference	% +/-
JULY	73,162.21	39,867.00	-33,295.21	-45.51%
AUGUST	62,401.50	108,935.58	46,534.08	74.57%
SEPTEMBER	43,829.08	35,208.45	-8,620.63	-19.30%
OCTOBER	44,648.43	42,980.47	-1,667.96	-3.74%
NOVEMBER	34,094.46	47,871.43	13,776.97	40.41%
DECEMBER	60,850.31	41,386.92	-19,463.39	-31.98%
JANUARY	44,009.31	60,851.77	16,842.46	38.27%
FEBRUARY	29,487.50	51,177.07	21,710.07	73.67%
MARCH	33,377.64	23,682.41	-9,695.23	-28.95%
APRIL	53,751.48	51,089.73	-2,661.75	-4.93%
MAY	39,590.83	58,732.06	19,141.23	48.33%
JUNE	57,479.08	59,629.83	2,150.77	3.74%
YTD	578,461.81	621,103.22	44,641.41	7.74%
TOTALS				

\*\*\*Use Tax Correction\*\*\* Update \*\*\*March 2020 2nd amended  
 Return filed for Glass Mountain Pipeline. An additional \$225,574.60  
 was added to the 1st correction, dated Feb. 2020 in the amount of  
 \$50,432.40. With 17 payments applied totaling \$316,007.00 our  
 remaining debt total is paid in full as of 5/18/2021. OTC will withhold  
 25% each month of our use tax collection until balance is repaid.  
 \*\*\*For the month of July OTC only withheld 10% in error\*\*\*

**TOBACCO TAX COMPARISON**

MONTH REPORTED	2019/2020	2020/2021	Difference	% +/-
JULY	4,901.71	4,918.70	14.99	0.31%
AUGUST	4,697.12	4,529.53	-167.59	-3.57%
SEPTEMBER	4,229.64	4,754.88	525.24	12.42%
OCTOBER	4,478.29	4,515.60	37.31	0.83%
NOVEMBER	4,782.83	4,988.29	205.46	4.30%
DECEMBER	4,875.82	4,884.82	9.00	0.18%
JANUARY	4,285.93	3,567.25	-718.68	-16.77%
FEBRUARY	3,562.07	3,822.88	260.81	7.32%
MARCH	5,854.19	4,880.84	-973.35	-16.63%
APRIL	4,040.28	5,108.55	1,068.27	26.44%
MAY	4,437.87	4,254.62	-183.25	-4.12%
JUNE	5,428.84	4,528.70	-900.14	-16.58%
YTD	55,583.97	54,028.47	-1,555.50	-2.80%
TOTALS				

TOTAL YTD TAXES 6,537,986.83 6,530,129.94 -7,856.89 -0.12%  
 TOTAL ALL TAXES 6,537,986.83 6,530,129.94 -7,856.89 -0.12%

**USE TAX COMPARISON**

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	39,867.00	79,633.35	39,766.35	99.75%
AUGUST	108,935.58	57,281.40	-51,654.18	-47.42%
SEPTEMBER	35,208.45	69,781.89	34,573.44	98.22%
OCTOBER	42,980.47	68,114.50	25,134.03	58.67%
NOVEMBER	47,871.43	92,581.52	44,710.09	93.40%
DECEMBER	41,386.92	85,188.85	43,801.93	105.64%
JANUARY	60,851.77	89,188.98	28,337.21	46.56%
FEBRUARY	51,177.07	63,059.71	11,882.64	23.22%
MARCH	23,682.41	63,948.90	40,266.49	170.02%
APRIL	51,089.73	81,174.24	30,074.51	58.85%
MAY	58,732.06	67,331.18	8,599.10	14.64%
JUNE	59,629.83	80,391.82	20,761.99	34.82%
YTD	621,103.22	893,583.48	272,480.26	43.87%
TOTALS				

**TOBACCO TAX COMPARISON**

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	4,918.70	4,629.32	-289.38	-5.88%
AUGUST	4,529.53	4,224.98	-304.55	-6.72%
SEPTEMBER	4,754.88	3,720.51	-1,034.37	-21.75%
OCTOBER	4,515.60	4,805.18	289.58	6.41%
NOVEMBER	4,988.29	4,182.45	-805.84	-16.15%
DECEMBER	4,884.82	5,028.53	143.71	2.94%
JANUARY	3,567.25	2,941.42	-625.83	-17.54%
FEBRUARY	3,822.88	3,447.83	-375.05	-9.81%
MARCH	4,880.84	4,980.64	99.80	2.04%
APRIL	5,108.55	4,746.50	-362.05	-7.09%
MAY	4,254.62	3,832.74	-421.88	-9.91%
JUNE	4,528.70	4,284.85	-243.85	-5.39%
YTD	54,028.47	50,160.92	-3,867.55	-7.16%
TOTALS				

TOTAL YTD TAXES 6,530,129.94 7,248,488.39 718,358.45 11.00%  
 TOTAL ALL TAXES 6,530,129.94 7,248,488.39 718,358.45 11.00%

**USE TAX COMPARISON**

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	79,633.35	83,180.58	3,547.23	4.43%	JUNE
AUGUST	57,281.40	74,286.16	17,004.76	29.69%	AUGUST
SEPTEMBER	69,781.89	84,577.07	14,795.18	21.20%	SEPTEMBER
OCTOBER	68,114.50	57,872.19	-10,242.31	-14.89%	OCTOBER
NOVEMBER	92,581.52	98,114.50	5,532.98	5.99%	NOVEMBER
DECEMBER	85,188.85	78,480.09	-6,708.76	-7.88%	DECEMBER
JANUARY	89,188.98	109,433.45	20,244.47	22.81%	JANUARY
FEBRUARY	63,059.71	71,297.05	8,237.34	13.06%	FEBRUARY
MARCH	63,948.90	87,330.76	23,381.86	36.57%	MARCH
APRIL	81,174.24	81,174.24	0.00	0.00%	APRIL
MAY	67,331.18	67,331.18	0.00	0.00%	MAY
JUNE	80,391.82	80,391.82	0.00	0.00%	JUNE
YTD	894,686.31	719,595.78	-175,090.53	-19.47%	
TOTALS	893,583.48	719,595.78	-173,987.70	-19.47%	

**TOBACCO TAX COMPARISON**

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	4,629.32	2,889.83	-1,739.49	-37.59%	JUNE
AUGUST	4,224.98	4,110.10	-114.88	-2.72%	JULY
SEPTEMBER	3,720.51	4,289.02	568.51	15.26%	AUGUST
OCTOBER	4,805.18	3,436.08	-1,369.10	-28.30%	SEPTEMBER
NOVEMBER	4,182.45	4,141.73	-40.72	-0.97%	OCTOBER
DECEMBER	5,028.53	4,520.78	-507.75	-10.09%	NOVEMBER
JANUARY	3,567.25	3,296.54	-270.71	-7.59%	DECEMBER
FEBRUARY	3,447.83	3,002.50	-445.33	-12.92%	JANUARY
MARCH	4,980.64	3,415.41	-1,565.23	-31.23%	FEBRUARY
APRIL	4,746.50	3,932.74	-813.76	-17.15%	MARCH
MAY	3,832.74	4,284.85	452.11	11.80%	APRIL
JUNE	4,284.85	3,718.83	-566.02	-13.21%	MAY
YTD	50,160.92	33,041.98	-17,118.94	-34.13%	
TOTALS					

TOTAL YTD TAXES 5,385,713.01 5,815,488.94 219,775.93 4.07%  
 TOTAL ALL TAXES 7,248,488.39 5,815,488.94 -1,432,999.45 -19.63%

## NOTICE OF CDBG PUBLIC HEARING

A Public Hearing has been set for Monday, April 17, 2023, at 7:00 p.m. at the City Municipal Building located at 100 Judy Adams Blvd. in the City of Cushing, Oklahoma; to receive recommendations on community development needs within the City of Cushing. These recommendations will be considered by the City of Cushing in developing and approving a community development project to be submitted the Oklahoma Department of Commerce for funding consideration under the FY-23 Community Development Block Grant Program. The preferred project is utility infrastructure improvements within the City.

Citizens are requested to participate in the Hearing and express their views on community development needs. The City Commission will incorporate any comments or proposals, where feasible, in the application to be submitted to the Oklahoma Department of Commerce.

Posted at the following locations:   Municipal Offices/Senior Citizens Center  
Library/City Website



The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023

Agenda Item No: 6A

Subject: Approval of CDBG Citizens Participation Plan

Staff Resources: Terry Brannon, City Manager

**I. Summary**

As a part of the CDBG application process, the City is required to adopt a Citizen Participation Plan to insure that our citizens have an opportunity to provide input into the use of CDBG funds. The proposed plan is the plan as set forth by the Department of Commerce in the application and should be adopted as presented.

**II. Fiscal Impact**

There is no fiscal impact.

**III. Recommended Action**

Motion to approve the plan.

**Community Development Block Grant (CDBG)  
2023 Water and Wastewater Construction Program  
Citizen Participation Plan**

**CUSHING CITIZEN PARTICIPATION PLAN**

The City of Cushing intends to implement a Citizen Participation Program for its 2023 application process to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low- and moderate-income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
1. Providing frequent and timely public notice of CDBG program activities in the local newspaper or by posting at City/County Office.
  2. Adopting a comprehensive CDBG Statement of Needs.
  3. Conducting a Special Public Hearing to inform citizens of the proposed 2023 CDBG project and authorizing the Chairman to sign a CDBG application in a formal Council/Board of Commissioners meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
  2. The range of activities that may be undertaken with those funds.
  3. The estimated amount of those funds proposed to be used for activities that will benefit low- and moderate-income persons.
  4. The proposed CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Cushing in accordance with Section 104(d)(1) and (2) of the Act.
  5. The basis on which the City of Cushing may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Cushing and does not necessarily include providing funding to such groups.

**Community Development Block Grant (CDBG)  
2023 Water and Wastewater Construction Program  
Citizen Participation Plan**

6. This requirement will be accomplished by discussing the CDBG proposal during regular Council/Board of Commissioners meetings and in one formal public hearing prior to the submittal of Cushing's 2023 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2023 CDBG process will be maintained in the City/County Office of the City of Cushing by the Clerk and will be available upon request for review by the public. A brief summary of the proposed 2023 CDBG project will be available for public review after the Council/Board of Commissioners has made its final selection.
- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if the City of Cushing receives funding, that discusses the City's accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped. Regularly scheduled Council/Board of Commissioners meetings will not be used for this purpose.
1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Cushing's 2023 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given no less than seven (7) working days in advance of this hearing in the City Newspaper and City Website and by posting at the City/County Office. The hearing will be held in the early evening so those citizens who work may attend. A second hearing will be held at the end of the grant period if the City of Cushing is funded in the 2023 CDBG process.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2023 CDBG process. For example: the City of Cushing does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Cushing's funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) working days' notice for all public meetings and hearings in connection with the City of Cushing's 2023 CDBG application process is believed by the City of Cushing to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

***Community Development Block Grant (CDBG)  
2023 Water and Wastewater Construction Program  
Citizen Participation Plan***

F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Cushing will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the 2023 CDBG process may submit them in writing or in person at the City/County Office during regular business hours or may call Jerrica Worthy, City Clerk at (918)225-0277. The City of Cushing will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the City of Cushing City Council/Board of Commissioners accepts the responsibility for implementing its provisions. The Council/Board of Commissioners further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2023 CDBG program.

Adopted this 17th day of April, 2023 by the City Council/Board of Commissioners of the City of Cushing.

\_\_\_\_\_  
Chief Elected Official

ATTEST:

\_\_\_\_\_  
Clerk's Signature

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023

Agenda Item No: 7A

**Subject:** Request for CDBG assistance ODOC and authorizing Chairman to sign any and all documents related to the application

**Staff Resources:** Terry Brannon, City Manager

**I. Summary**

City staff is working with Andy Armstrong in preparing and submitting a CDBG grant application to the Department of Commerce to help fund the replacement of existing sanitary sewer line connecting to the old Drake Addition.. The proposed resolution authorizes the submittal of the grant application, commits that if a grant is awarded, the City will administer the grant in accordance to CDBG rules and regulations, and authorizes the chairman to execute any and all documents related to the application.

**II. Fiscal Impact**

There is no fiscal impact. Funds have been budgeted through Capital Improvements Account No. 252-500-5488.

**III. Recommended Action**

Motion to approve the resolution.

**CITY OF CUSHING  
RESOLUTION NO. 07-2023**

**A RESOLUTION REQUESTING CDBG ASSISTANCE FROM THE OKLAHOMA DEPARTMENT OF COMMERCE AND FURTHER AUTHORIZING THE CHAIRMAN TO SIGN ANY AND ALL DOCUMENTS RELATING TO THE APPLICATION**

**WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and**

**WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and**

**WHEREAS, the City of Cushing is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and**

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING, OKLAHOMA as follows:**

**Section 1. That the City of Cushing desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma; and**

**Section 2. That the City of Cushing affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of Cushing is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof; and**

**Section 3. That the Chairman, Board of Commissioners, be and is hereby authorized and directed to execute any and all documents relating to the application.**

**PASSED AND APPROVED THIS 17<sup>th</sup> DAY OF APRIL, 2023.**

**\_\_\_\_\_  
Michael R. Griffith, Chairman  
Board of Commissioners**

**ATTEST:**

**\_\_\_\_\_  
Jerrica Worthy, City Clerk**

**APPROVED AS TO FORM AND LEGALITY:**

**\_\_\_\_\_  
Jonathan Huseman, City Attorney**