

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES OF THE
CUSHING INDUSTRIAL AUTHORITY
and the
CUSHING HOSPITAL AUTHORITY
April 17, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$8,333.33
- b. Approve minutes: February 21, 2023 (Special Meeting of the CHA and CIA Boards of Trustees)
- c. Approve budget amendment: Amend FY 2022/2023 CIA Fund budget for Cushing Pride
- d. Approve budget amendment: Amend the FY 2022/2023 CHA Fund budget for Hospital Foundation donation and corresponding expenditure
- e. Authorize the City Manager to issue a purchase order to Rainbow Fireworks, Inc. in an amount up to \$10,000.00 for the purchase of fireworks, and to authorize payment.

3. Items Removed from Consent Agenda

4. General Business

- a. Discussion and action to authorize the City Manager to issue a purchase order to Stryker in an amount up to \$88,102.42 for two (2) sets of surgical suite equipment and to authorize payment, and further, to accept a donation from the Cushing Hospital Foundation for half of the cost of the equipment.

5. Executive Session

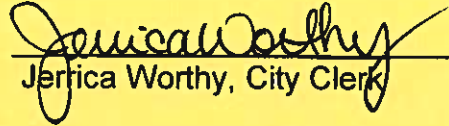
- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Special presentation by Economic Development Director, Bruce Johnson
- b. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:50 p.m. on April 13, 2023.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

MARCH 2023 CLAIMS

CUSHING INDUSTRIAL AUTHORITY

** CLAIMS **

OPERATING FUND (475)

\$8,333.33

TOTAL

\$8,333.33

PACKET: 20869 CIA 03/2023
 VENDOR SET: 01
 FUND : 475 CUSHING INDUSTRIAL AUTH.
 DEPARTMENT: 00 NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: 6

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	5	CUSHING ECONOMIC DEVELO I-66	475-500-3420	CONTRACT - CE APRIL CEDF	001822	8,333.33
					DEPARTMENT 00 NON-DEPARTMENTAL TOTAL:	8,333.33
					FUND 475 CUSHING INDUSTRIAL AUTH. TOTAL:	8,333.33
					REPORT GRAND TOTAL:	8,333.33

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MARCH 16, 2023, AT 3:30 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL JOINT MEETING
CUSHING INDUSTRIAL AUTHORITY
AND THE
CUSHING HOSPITAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
MARCH 20, 2023
7:00 P.M.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum

The Special Joint Meeting of the Cushing Industrial Authority and the Cushing Hospital Authority was called to order on March 20, 2023, by Chairman Griffith.

PRESENT: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
ABSENT: NONE

2. Consent Agenda
 - a. Approve CIA claims totaling: \$10,250.45
 - b. Approve CHA claims totaling: \$1,000.00
 - c. Approve minutes: February 21, 2023 (Special Meeting of the CHA, CIA and CEFA Boards of Trustees)
 - d. Approve payment to IH Holdings, LLC in the amount of \$11,000.00 for our half of the cost of the housing study and to authorize payment pending clearance of reimbursement check from Zonda.
 - e. Authorize the City Manager to execute all documents associated with the Recreational Trails Program Project Agreement.

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

3. Items Removed from Consent Agenda

None.

4. Resolutions
 - a. CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 08-2023: A resolution adopting the City of Cushing Purchasing Policy and authorizing and directing the Chairman, Board of Trustees, to execute such policy.

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 08-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

b. CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 02-2023: A resolution adopting the City of Cushing Purchasing Policy and authorizing and directing the Chairman, Board of Trustees, to execute such policy.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE THE CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 02-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

c. CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 03-2023: A resolution creating an Incubator Program Task Force for Cushing, Oklahoma.

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE THE CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 03-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

Trustee Denney asked for permission to speak freely. Trustee Denney started out by saying she's been back on the Board of Commissioners for about 3 years. She stated that she was elected as the Payne County Treasurer and will now have to resign from the City Commission because she cannot hold two elected positions. She goes on to say that she has enjoyed working with and getting to know everyone on the commission and everyone has such a heart for the community and is very capable of doing what is best for the City so I leave it all in good hands. Trustee Denney states that the City staff is amazing and does amazing things under the current City Manager, she is so proud of everyone for the work that is done. Dr. Denney expresses thanks to everyone for all the memories and encourages everyone to work together to make this the best small town in the state if not the nation.

5. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE DENNEY TO ADJOURN THE MARCH 20, 2023, JOINT MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING HOSPITAL AUTHORITY AT 7:43 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

MICHAEL R. GRIFFITH, CHAIRMAN
CUSHING INDUSTRIAL AUTHORITY
AND THE
CUSHING HOSPITAL AUTHORITY

(SEAL)

ATTEST:

JERRICA WORTHY, SECRETARY

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023

Agenda Item No: 2c

Subject: Amend FY 22/23 CIA Fund Budget for Cushing Pride

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

The City of Cushing did not take receipt of any money from Replenish for the time period of January – March 2023. Accordingly, no Replenish deposits were placed in the Cushing Pride revenue line item during the noted time period. However, Cushing Pride received \$900 from Keep Oklahoma Beautiful in the amount of \$900.00. This money was deposited on 03/27/2023. Staff proposes amending the FY 22/23 CIA Fund Budget to capture the total revenue of \$900.00 and corresponding expense.

II. Fiscal Impact

Account 475-4080: CUSHING PRIDE

Original Budget: \$0.00

Previously Amended Budget: \$4,261

Proposed Amended Budget: \$5,161.00

*Increase budget by \$900.00

Account 475-500-3482: CUSHING PRIDE EXPENSE

Original Budget: \$15,000.00

Previously Amended Budget: \$19,261

Proposed Amended Budget: \$20,161.00

*Increase budget by \$900.00

*Note: Accounting staff round up to the nearest dollar for purposes of balancing formula driven spreadsheets.

III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023

Agenda Item No: 2 D

Subject: Amend FY 22/23 CHA Fund Budget for Hospital Foundation
Donation and Corresponding Expenditure

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

CHA plans to purchase surgical equipment in the amount of \$88,120.42. The Hospital Foundation intends to make a donation for half of the presented cost. Staff recommends the following budget amendments.

II. Fiscal Impact

Account 370-4225: DONATION FROM HOSPITAL FOUNDATION

Original Budget: \$0.00

Amended Budget: \$44,061

*Increase budget by \$44,061

Account 370-500-3620: HOSPITAL FOUNDATION DONATION EXPENSE

Original Budget: \$0.00

Amended Budget: \$88,122

*Increase budget by \$88,122

*Note: Accounting staff round up to the nearest dollar for purposes of balancing formula driven spreadsheets.

III. Recommended Action

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY /
TRUSTEES OF THE CUSHING INDUSTRIAL AUTHORITY

Date of Meeting: April 17, 2023

Agenda Item No: 2 E

Subject: Independence Day Fireworks Display

Staff Resources: Derek Griffith, Fire Chief
Dalton Novotny, Deputy Fire Chief
Mark Beitz, Captain

I. Summary

Fire Department staff is requesting to purchase fireworks for the annual Independence Day celebration. The proposed order would provide for a show very similar to past events that include both shot boxes and aerial mortars, lasting approximately 20-25 minutes. There will be some variations due to availability, but the overall display will be consistent with years past.

II. Fiscal Impact

Funding for this item was approved as part of the FY 22/23 budget. (475-500-3490)

III. Recommended Action

Authorize the City Manager to issue a purchase order to Rainbow Fireworks Inc. in an amount up to \$10,000.00 for the purchase of fireworks and to authorize payment.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: April 17, 2023, Agenda Item No: 4A

Subject: Stryker Surgical Suite Equipment

Staff Resources: Terry Brannon, City Manager
Derek Griffith, Fire Chief

I. Summary

Hillcrest Hospital Cushing has had an increase in volume in outpatient surgeries. Currently, the surgical team must borrow back-up equipment from Hillcrest and Southcrest. The Cushing Hospital Foundation desires to partner with Trustees to purchase two sets of new surgical suite equipment.

Currently, Hillcrest Hospital Cushing uses Stryker brand surgical equipment. Other brands are not compatible or interchangeable with each other. In order to maintain continuity with the current equipment and to keep compatible backup, the Cushing Hospital Foundation and staff are proposing to purchase Stryker branded equipment. By choosing a sole brand supplier, Cushing Hospital Hillcrest is able to keep continuity.

II. Fiscal Impact:

This purchase was not anticipated in the FY 22 -23 budget. Funding for this project will come from the CHA while the other half will come from a monetary donation from the Cushing Hospital Foundation. The projected total cost is \$88,120.42, which will be split equally between the CHA and Cushing Hospital Foundation. A budget amendment has been prepared for this project to acknowledge allocation funds from the Cushing Hospital Authority, and acceptance of funds from the Cushing Hospital Foundation. Funding from the CHA will not have a negative budget impact.

III. Recommended Action:

Authorize the City Manager to issue a purchase order to Stryker in an amount up to \$88,102.42 and to authorize payment.