

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
July 19, 2021
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on July 19, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$846,081.27
- b. Approve minutes: June 21, 2021 (Regular)
June 30, 2021 (Special Joint Meeting with the Board of Trustees of the Cushing Municipal Authority and the Cushing Industrial Authority)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- e. Approve payment to Lambert Construction Company in the amount of \$78,668.50 for Pay Application #2 on the Earthquake Repairs Phase Two Project.
- f. Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2020-2021 audit.
- g. Authorize the Chairman, Board of Commissioners, to execute the FY 2021-2022 Lease Agreement with Project H.E.A.R.T. for meals at the Senior Citizens Center.
- h. Approve payment to Cushing Chamber of Commerce in the amount of \$5,250.00 for 2021 membership dues.
- i. Approve payment to Oklahoma Municipal League (OML) in the sum of \$8,266.53 for the 2021-2022 annual service fees.
- j. Authorize the City Manager to issue a purchase order to Motorola Solutions in the amount of \$57,959.00 for sixteen new WatchGuard Body Camera Systems and supporting equipment for the Police Department and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to GeoSafe, Inc. in an amount up to \$8,000.00 for a one year subscription for GeoSafe Mobile Services for the Police Department and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Lexipol, LLC in the amount of \$8,784.00 for an annual (12 months) fire policy and procedure manual and daily training bulletins and to authorize payment.

- m. Authorize the City Manager to issue a purchase order to German Roofing in the amount of \$26,570.00 for roof repair at the public safety training center located at 400 N. Seay and to authorize payment.
- n. Approve City to join Savvik Buying Group, formerly known as the North Central EMS Corporation.
- o. Acknowledge Amendment to Work Letter between the Cushing Hospital Authority and AHS Cushing Hospital, LLC dba Hillcrest Hospital Cushing as approved on June 21, 2021.
- p. Acknowledge one vacancy on the Cushing Housing Authority.
- q. Acknowledge expiring terms on the Planning Commission.
- r. Acknowledge expiring terms on the Board of Adjustment.
- s. Approve retirement for Joe Gaskins.
- t. Approve retirement for Tracy Nicholas.
- u. Recognize statement of cash and investments as of June 30, 2021.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 21-2021:** A resolution authorizing the City Manager to issue a purchase order to Warren CAT in the sum of up to \$173,000.00 for a CAT 120LVR Motor Grader under state contract for the Street Department; provided, however, that such purchase shall be subject to the filing of a referendum petition as provided by Article Eleven of the Charter of the City of Cushing.

6. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Ryan Kennedy.

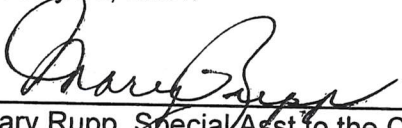
7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications


9. Commissioners Community Announcements

10. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:15 AM on July 16, 2021.



Mary Rupp, Special Asst to the City
Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
July 19, 2021
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on July 19, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$903,859.41
- b. Approve minutes: June 21, 2021 (Regular)
- c. Recognize non-pay utility report for City operations and public facilities for 06/30/2021 billing period.
- d. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2020-2021 audit.
- e. Authorize the City Manager to issue a purchase order to Medley Equipment Company of Oklahoma City, in an amount up to \$16,900.00 for the purchase of a refurbished 2015 Yale LPG forklift for the Electric Distribution Department and to authorize payment.
- f. Acknowledge receipt of ODEQ Permit No. WT000060200846 for the construction of one liquid aluminum sulfate chemical feed system and all appurtenances to serve the City of Cushing, Payne County, Oklahoma.
- g. Approve payment to Oklahoma Department of Environmental Quality in the amount of \$8,378.89 for annual discharge permit for the Wastewater Treatment Plant.
- h. Authorize the City Manager to issue a purchase order to Interworks in an amount up to \$8,383.20 for the purchase of Datto backup with infinite cloud retention, and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Interworks in an amount up to \$5,460.00 for N-Central remote management software suite and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Interworks in an amount up to \$11,346.60 for a Sophos SG 230 with Security Appliance and a Sophos SG 125 firewall and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to Telecomp in an amount up to \$7,611.00 for the purchase and installation of a Milestone camera package for the Electric Distribution building and to authorize payment.

- l. Authorize the City Manager to issue a purchase order to Interworks in an amount up to \$9,750.00 for the purchase of Microsoft Office 365 GCC G3 with Microsoft Exchange Online Plan 1 for GCC and to authorize payment.
- m. Approve request for Special Assistance on Refuse Carry-Out at 810 East 5th.
- n. Approve request for Special Assistance on Refuse Carry-Out at 1145 South Little.
- o. Approve CMA to join Sourcewell, a competitive purchasing group.
- p. Recognize statement of cash and investments as of June 30, 2021.

4. Items Removed from Consent Agenda

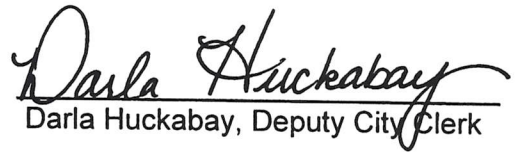
5. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 1:40 PM on July 16, 2021.



Mary Rupp, Special Asst. to the
City Manager



Darla Huckabay, Deputy City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS,
CUSHING HOSPITAL AUTHORITY BOARD OF TRUSTEES,
CUSHING INDUSTRIAL AUTHORITY BOARD OF TRUSTEES,
AND CUSHING EDUCATIONAL FACILITIES AUTHORITY BOARD OF TRUSTEES**

**Monday, July 19, 2021
7:00 PM CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call
 - b. Declaration of Quorum

- 2. Consent Agenda**
 - a. Approve CHA claims totaling: \$900.00
 - b. Approve CIA claims totaling: \$14,739.85
 - c. Approve Minutes: CHA June 21, 2021 (Regular)
CIA June 21, 2021 (Regular)
CEFA June 21, 2021 (Regular)
 - d. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2020-2021 audits for the Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority.

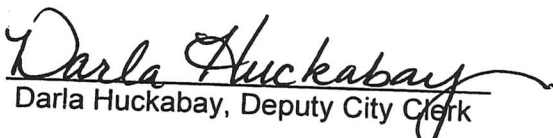
- 3. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property**

- 4. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:00 p.m. on July 15, 2021.



Mary Rupp, Special Asst to the City
Manager



Darla Huckabay, Deputy City Clerk