

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
February 21, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Proclamation: Proclaim April 2023 as Autism Awareness & Acceptance Month

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on February 21, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$786,688.87
- b. Approve minutes: January 17, 2022 (Regular)
- c. Budget amendment:
 - 1) Amend the FY 2022-2023 Sinking Fund Budget for Interest Income
 - 2) Amend FY 2022/2023 Grant Fund Budget for Library State Aid Grant
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve updated Financial Policy.
- g. Acknowledge three expiring terms on the Senior Citizens Center Advisory Board.
- h. Statement of cash and investments as of January 31, 2023.

4. Items Removed from Consent Agenda

5. Executive Session

- a. Executive session pursuant to 25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest

6. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

7. City Manager's Communications

8. Commissioners Community Announcements

9. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:50 AM on February 17, 2023.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
February 21, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on February 21, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$1,064,885.43
- b. Approve minutes: January 17, 2022 (Regular)
- c. Budget amendment:
 - 1) Amend FY 2022/2023 Operating Fund (250) Budget and Electric Distribution Departmental Budget for the receipt of GRDA award and corresponding expenditure.
 - 2) Amend FY 2022/2023 Capital Improvement Fund 252 Budget for Power Plant Engine #7 and #8 Repairs
 - 3) Amend FY 2022/2023 Capital Improvement Fund 252 Budget for Purchase of 2020 Ford 550 Truck (Bucket Truck)
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Authorize the City Manager to execute Amendment No.1 to Contract No. CU-22-11M with SEECO, Inc. in the amount of \$3,300.00 for the Harmony Road 69 kV project, and to authorize payment.
- f. Authorize the City Manager to issue a purchase order to Anxiter, Inc. in an amount up to \$7,795.00 for Fargo connectors for the Electric Distribution department and to authorize payment.
- g. Approve payment to Coates Field Service, Inc. in the amount of \$5,400.00 for Invoice No. 79847 for ROW services for the month of January for the Project 4 Extension II project.
- h. Authorize the City Manager to issue a purchase order to Altec Industries, Inc. in an amount up to \$166,500.00 for the purchase of a 2020 AT-41M Series Ford F550 Full Truck Aerial Unit and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Farabee Mechanical Inc. of Hickman, NE, in an amount up to \$96,000.00 for repair of Power Production Unit 7 and to authorize payment.

- j. Authorize the City Manager to issue a purchase order to Farabee Mechanical Inc. of Hickman, NE, in an amount up to \$96,000.00 for repair of Power Production Unit 8 and to authorize payment.
- k. Approve updated Financial Policy.
- l. Non-pay utility report for City operations and public facilities for 01/31/23 billing period.
- m. Recognize statement of cash and investments as of January 31, 2023.
- n. Authorize the City Manager to issue a purchase order to PEC in an amount of \$5,135.00 for the Old Drake Sanitary Sewer Replacement and to authorize payment.

4. Items Removed from Consent Agenda

5. Resolutions

- a. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 02-2023:** A resolution authorizing the Chairman, Board of Trustees, to execute the Guernsey Master Agreement for Consulting Services and a professional services agreement with Guernsey Engineers, Architects and Consultants to update the Cushing Comprehensive Plan.

6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

7. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:38 AM on February 17, 2023.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA
OF THE BOARD OF TRUSTEES OF THE
CUSHING INDUSTRIAL AUTHORITY
CUSHING HOSPITAL AUTHORITY
and the
CUSHING EDUCATIONAL FACILITIES AUTHORITY
February 21, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Consent Agenda

- a. Approve CIA claims totaling: \$25,833.33
- b. Approve minutes: January 17, 2022 (Special Meeting of the CHA, CIA and CEFA Boards of Trustees)
January 26, 2022 (Special Meeting of the CHA)
- c. Budget amendment: Amend the FY 2022-2023 CHA Fund Budget for the bookkeeping of Grant Award (Wellness Trail Amend #2)
- d. Approve updated Financial Policy for the Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority.

3. Items Removed from Consent Agenda

4. Resolutions

- a. **CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 04-2023:** A resolution authorizing the City Manager to execute a contract with JLee Enterprises in an amount up to \$829,750.00 for the construction of the Memorial Park Trail Phase II and to authorize payment.
- b. **CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 05-2023:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute a lease amendment with AHS Oklahoma Physician Group, LLC, a Delaware Limited Liability Company, for certain real property, commonly known as the Utica Park Clinic.
- c. **CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 06-2023:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute a lease agreement with AHS Oklahoma Heart, LLC, a Delaware Limited Liability Company, for certain real property, commonly known as the Oklahoma Heart Institute Clinic.
- d. **CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 07-2023:** A resolution authorizing and directing the Chairman, Board of Trustees, to execute a lease amendment with AHS Cushing Hospital, LLC, a Delaware Limited Liability Company, for certain real property, commonly known as the Bassett Clinic.

5. Executive Session

- a. Executive session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

6. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:05 a.m. on February 16, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk