

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA  
JUNE 17, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$637,873.50
- b. Approve minutes: May 23, 2019 (Special)  
May 23, 2019 (Special)  
May 6, 2019 (Annual Organizational Meeting)  
May 2, 2019 (Special Joint Meeting with Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority Trustees)
- c. Approve budget amendment: Amend the FY 2018-2019 City of Cushing budget.
- d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- f. Approve payment to McCool and Associates, P.C. in the amount of \$2,370.00 for Invoice #2592 on the Cushing Animal Shelter project.
- g. Approve payment to Curtis Sams Paint and Body Shop in the amount of \$5,033.65 for repair to Police Unit 16, a 2019 Dodge Charger.
- h. Authorize the Chairman, Board of Commissioners, to execute a computer network care and maintenance contract with Interworks Inc.
- i. Authorize the Chairman, Board of Commissioners, to execute the FY 2019-2020 Workers' Compensation Plan Renewal Participation Agreement with OMAG; and approval of payment to OMAG in the sum of \$219,858.00 less \$5,018.00 escrow credit reduction.
- j. Approve the write-off of outstanding municipal court obligations.
- k. Approve lease agreement for airport house.
- l. Approval of payment to OMAG in the sum of \$106,773.45 for the City of Cushing's portion of the insurance premium (to be paid from FY 2019-2020 budgeted funds).
- m. Approve payment to TKO Construction, Welding & Fabrication LLC in the sum of \$54,150.00 for pay application #2 on the Animal Shelter project.

- n. Approve payment to Gose & Associates in the sum of \$1,832.25 for professional services related to earthen dam repairs at the city lake.
- o. Appoint Trent Fittje, Doug Baker, Aryn Gaskins, Jason McDonald and Curtis Tucker to new three year terms on the Youth and Community Center Advisory Board.
- p. Approve retirement for Ray McGinnis.
- q. Recognize statement of cash and investments as of May 31, 2019.

**4. Items Removed from Consent Agenda**

**5. Public Hearings and Bid Openings**

- a. Public hearing to receive comments on the performance of the City in regard to Community Development Block Grant funds (17291 CDBG 18) received by the City to construct sanitary sewer improvements within the city.

**6. General Business**

- a. Authorize the Chairman, Board of Commissioners, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.
- b. Authorize the Chairman, Board of Commissioners, to execute a labor agreement with the International Association of Fire Fighters, Local 2565, for the Fiscal Year July 1, 2019 through June 30, 2020.

**7. Resolutions**

- a. **RESOLUTION NO. 10-2019:** A resolution authorizing the Chairman, Board of Commissioners and staff to sign closeout documents related to the City of Cushing's Community Development Block Grant (17291 CDBG 18) for sanitary sewer improvements.
- b. **RESOLUTION NO. 11-2019:** A resolution to adopt the Fiscal Year 2019-2020 Budget for the City of Cushing.
- c. **RESOLUTION NO. 12-2019:** A resolution to authorize and direct the City Manager to issue a purchase order to Northern Safety and Industrial in the sum of \$179,966.46 for twenty-eight (28) Scott 2013 Edition, AP75 self-contained breathing apparatus and components under state contract, for the Cushing Fire Department; provided, however, that such purchase shall be subject to the filing of a referendum petition as provided by article eleven of the Charter of the City of Cushing.
- d. **Resolution No. 13-2019:** A resolution appointing William W. Ahrberg as municipal judge of the City of Cushing for the term of July 1, 2019 to June 30, 2021.
- e. **Resolution No. 14-2019:** A resolution appointing Sidney Wade Shaw as alternate municipal judge of the City of Cushing for the term of July 1, 2019 to June 30, 2021.

**8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**9. City Manager's Communications**

**10. Commissioners Community Announcements**

**11. Executive Session**

- a. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss and take possible action concerning the employment of City Attorney.
- b. Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations between the City of Cushing and Fraternal Order of Police, Local 106, for the Fiscal Year July 1, 2019 through June 30, 2020.

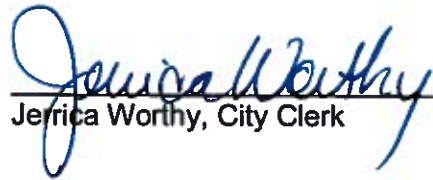
- c. Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations between the City of Cushing and International Association of Fire Fighters, Local 2565, for the Fiscal Year July 1, 2019 through June 30, 2020.
- d. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

**12. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:45 Pm on June 14, 2019.



\_\_\_\_\_  
Terry Brannon, City Manager



\_\_\_\_\_  
Jerrica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
June 17, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$778,047.02
- b. Approve minutes: May 23, 2019 (Special)  
May 6, 2019 (Annual Organizational Meeting)
- c. Approve budget amendment: Amend the FY 2018-2019 Cushing Municipal Authority Budget.
- d. Approve payment to OMAG in the sum of \$127,743.55 for the Cushing Municipal Authority's portion of the insurance premium (to be paid from FY 2019-2020 budgeted funds).
- e. Approve payment to McCool and Associates, P.C. in the amount of \$7,742.11 for Invoice #2590 for ongoing miscellaneous small project engineering services.
- f. Approve payment to C.H. Guernsey & Company in the amount of \$5,799.75 for Invoice #132129 for professional services on the Cost of Services and Rate Study.
- g. Approve payment to MacArthur Associated Consultants in the amount of \$32,025.00 for Invoice No. S19-04-01 on the SH-33 Project (JP No. 28983(04)).
- h. Authorize the City Manager to issue a purchase order to Interworks in the amount of \$10,656.00 for the purchase of Microsoft 365 GCC G3 with Microsoft Exchange Online Plan 1 for GCC.
- i. Authorize the City Manager to issue a purchase order to Interworks for the purchase of Ruckus Wireless Equipment and Software Support in the amount of \$13,304.70.
- j. Authorize the City Manager to issue a purchase order to Interworks for the purchase of Datta backup with infinite cloud retention in the amount of \$8,383.20.
- k. Authorize the Chairman, Board of Trustees, to execute a computer network care and maintenance contract with Interworks, Inc.
- l. Approve sublease agreement for airport house.
- m. Recognize non-pay utility report for City operations and public facilities for 05/31/19 billing period.
- n. Recognize statement of cash and investments as of May 31, 2019.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Authorize the Chairman, Board of Commissioners, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.


**6. Resolutions**

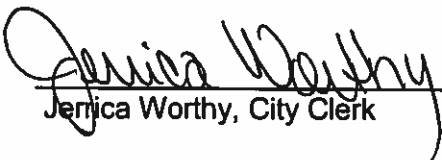
- a. **RESOLUTION NO. 05-2019:** A resolution to adopt the Fiscal Year 2019-2020 Budget for the Cushing Municipal Authority.
- b. **RESOLUTION NO. 06-2019:** A resolution authorizing the Chairman, Board of Trustees, to execute an Economic Development Rider Service Agreement (WP-EDSR-II) with the Grand River Dam Authority (GRDA).
- c. **RESOLUTION NO. 07-2109:** A resolution authorizing the City Manager to issue a Notice of Award and to execute a contract with Environmental Management, Inc. in a sum not to exceed \$15,000.00 for a Household Hazardous Waste Collection and Electronic Recovery event.
- d. **RESOLUTION NO. 08-2019:** A resolution authorizing the City Manager to execute an agreement with the Oklahoma Department of Environmental Quality to reimburse the Cushing Municipal Authority for the cost of the Household Hazardous Waste Collection and Electronic Recovery event in a sum not to exceed \$15,000.00.

**7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:25 PM on June 14, 2019.

  
\_\_\_\_\_  
Terry Brannon, City Manager

  
\_\_\_\_\_  
Jessica Worthy, City Clerk

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING HOSPITAL AUTHORITY**

**June 17, 2019**

7:00 PM Cushing City Hall  
100 Judy Adams Blvd.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Consent Agenda**

- a. Approve Minutes: May 23, 2019 (Special)  
May 6, 2019 (Annual Organizational Meeting)
- b. Approve budget amendment: Amend the FY 2018-2019 Cushing Hospital Authority Budget.
- c. Approve payment to McCool and Associates P.C. in the amount of \$15,924.81 for payment of Invoice #2589 on the Hillcrest Hospital Cushing roof replacement and elevator repair project.

**3. Items Removed from Consent Agenda**

**4. General Business**

- a. Authorize the Chairman, Board of Commissioners, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.

**5. Resolutions**

- a. **RESOLUTION NO. 04-2019:** A resolution to adopt the FY 2019-2020 Cushing Hospital Authority Budget.

**6. Executive Session**

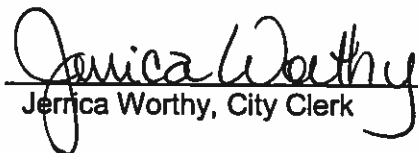
- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property
- b. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

**7. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:25 Pm on June 14, 2019.



\_\_\_\_\_  
Terry Brannon, City Manager

  
\_\_\_\_\_  
Jerrica Worthy, City Clerk

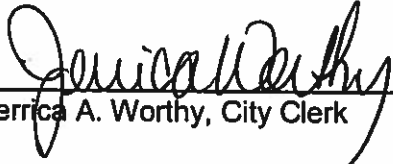
**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING INDUSTRIAL AUTHORITY  
JUNE 17, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve claims totaling: \$8,455.37
  - b. Approve minutes: May 23, 2019 (Special)  
May 6, 2019 (Annual Organizational Meeting)
  - c. Approve budget amendment: Amend FY 2018-2019 Cushing Industrial Authority Budget
  
- 3. Items Removed from Consent Agenda**
  
- 4. Report from CEDF Director.**
  
- 5. General Business**
  - a. Authorize the Chairman, Board of Trustees, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.
  - b. Discuss and take possible action on ACT Workready Communities.
  
- 6. Resolutions**
  - a. **RESOLUTION NO. 02-2018**  
A resolution to adopt the FY 2019-2020 Cushing Industrial Authority Budget.
  
- 7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of posting (25 O.S. §311(9))**
  
- 8. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 2:25 pm on June 14, 2019.

  
\_\_\_\_\_  
Terry Brannon, City Manager

  
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Jerrica A. Worthy, City Clerk

**NOTICE OF SPECIAL MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
JUNE 17, 2019  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
  - a. Roll Call
  - b. Declaration of Quorum
  
- 2. Consent Agenda**
  - a. Approve minutes: May 6, 2019 (Annual Organizational Meeting)
  - b. Approve budget amendment: Amend FY 2018-2019 Cushing Educational Facilities Authority budget.
  
- 3. Items Removed from the Consent Agenda**
  
- 4. General Business**
  - a. Authorize the Chairman, Board of Trustees, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.
  
- 5. Resolutions**
  - a. **RESOLUTION NO. 02-2019**  
A resolution to adopt the FY 2019-2020 Cushing Educational Facilities Authority budget.
  
- 6. Adjournment.**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:15 PM on June 13, 2019.



Terry Brannon, City Manager



Jerica A. Worthy, City Clerk