

**NOTICE OF REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY
June 20, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on June 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$1,230,107.98
- b. Approve minutes: May 15, 2023 (Regular)
- c. Approve budget amendment: Amend FY 2022/2023 Cushing Municipal Authority budget.
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Approve request for special assistance on refuse carry-out at 1445 East Moses.
- f. Approve payment to Anixter, Inc. in the amount of \$7,795.00 for connectors for the Electric Distribution Department.
- g. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$29,404.29 for Invoice No. CMA6021003-423 on the Harmony substation project.
- h. Approve payment to Trans-Tel Central, LLC in the amount of \$10,800.55 for repairs to fiber optic cable.
- i. Acknowledge receipt of Permit No. SL000060220898 from the Oklahoma Department of Environmental Quality for the construction of 1,698 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Sanitary Sewer Extension for the new Cushing Public School Administration Building
- j. Approve the write-off of 133 delinquent utility accounts totaling \$34,021.12 for the 12-month period of 7/01/2020 through 6/30/2021.
- k. Approve payment to OMAG in the sum of \$154,583.52 for the Cushing Municipal Authority's portion of the insurance premium (to be paid from FY 2023-2024 budgeted funds).

- l. Authorize the City Manager to issue a purchase order to Payne County District No. 1 in an amount up to \$227,209.46 for road damage caused while Euchee Valley and Texaco Road were being used as a detour during the rehabilitation of Main Street (S.H. 33), and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Berendsen Fluid Power of Tulsa in an amount up to \$53,000.00 for the purchase of one oil reclaimer/dehydrator for the Power Plant, and to authorize payment.
- n. Authorize the Chairman, Board of Trustees, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2022-2023 audit.
- o. Recognize non-pay utility report for City operations and public facilities for 05/31/23 billing period.
- p. Recognize statement of cash and investments as of May 31, 2023.

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the Chairman, Board of Trustees, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.
- b. Authorize staff to execute a policy change related to utility deposits (electric, water, sewer and refuse) to allow for the abatement of all utility deposits in accordance with our Family Violence Waiver Policy and implement the forms and processes necessary to ensure the programs successful implementation.

6. Resolutions

- a. **RESOLUTION NO. 10-2023:** A resolution to adopt the Fiscal Year 2023-2024 Budget for the Cushing Municipal Authority.
- b. **RESOLUTION NO. 11-2023:** A resolution authorizing the City Manager to execute Contract No. CU-23-1LM with Force Electrical Services in an amount up to \$3,822,401.10 for the construction of the 69 kV transmission line from 9th and Little Street to the new Harmony Road Substation, and to authorize payment.

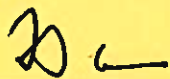
7. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss and take possible action concerning the employment of City Attorney.


8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

9. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:50 AM on June 16, 2023.



Terry Brannon, City Manager



Jerica Worthy, City Clerk

MAY 2023 PAYROLL

CUSHING MUNICIPAL AUTHORITY

**** MAY 15, 2023 ****

REGULAR PAYROLL	\$100,813.04
TOTAL	\$100,813.04

**** MAY 31, 2023 ****

REGULAR PAYROLL	\$100,058.45
TOTAL	\$100,058.45

TOTAL CMA PAYROLL FOR MONTH OF MAY 2023

\$200,871.49

MAY 2023 CLAIMS

CUSHING MUNICIPAL AUTHORITY

OPERATING FUND (250) ADDED TO CLAIMS (250)	\$746,443.41
POSTAGE FOR UTILITY BILLS (250)	\$1,221.84
CAPITAL IMPROVEMENT FUND (252) ADDED TO CLAIMS (252)	\$281,317.24 \$254.00
	<hr/>
TOTAL	\$1,029,236.49

6/12/2023 9:09 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 33

PACKET : 21195 21196

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 00 CMA OPERATING FUND

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	OKLAHOMA DEPT OF COMMER	I-226	250-500-0896	DEBT SERVICE- CDBG-CUSHING CONTRACT	042223	520.83
DEPARTMENT 00 CMA OPERATING FUND					TOTAL:	520.83

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 01 BILLING & COLLECTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	QUILL CORPORATION					
		I-32473569	250-501-3440	OFFICE SUPPLI PLANNERS-JERRICA/DARLA	042230	39.38
		I-32734766	250-501-3440	OFFICE SUPPLI BAND AIDS	042230	10.59
		I-32738284	250-501-3440	OFFICE SUPPLI BAND AIDS	042230	2.99
		I-32780287	250-501-3440	OFFICE SUPPLI ANTIBIOTIC OINMENT	042230	13.78
01-1293	WALMART					
		I-07009	250-501-3440	OFFICE SUPPLI BA STRW GRP,ORG MNGO	042252	85.82
01-1862	PITNEY BOWES					
		I-1023172372	250-501-3450	POSTAGE/FREIG SEALER,RED INK CARTRIDGE	042224	298.77
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791A	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIO	042201	302.56
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIO	042243	65.18
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIO	042242	33.36
DEPARTMENT 01 BILLING & COLLECTION					TOTAL:	852.43

PACKET: 21108 UTILITY POSTAGE
VENDOR SET: 01 CITY OF CUSHING
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-1246			U.S. POST OFFICE				
I-APR/MAY BILLING	5/24/2023		U.S. POST OFFICE	1,221.84			
	2		DUE: 5/24/2023 DISC: 5/24/2023		1099: N		
			U.S. POST OFFICE		250 501-3450	POSTAGE/FREIGHT	1,221.84
			--- VENDOR TOTALS ---	1,221.84			
			--- PACKET TOTALS ---	1,221.84			

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0000	AIR HYGIENE INTERNATION	I-15367	250-502-3540	MISCELLANEOUS EMISSIONS TESTING	042177	15,660.00
01-0411	CONTINGENT FUND	I-23995	250-502-3540	MISCELLANEOUS FILING/MEMORANDUM LEASE	042195	24.00
01-0540	QUILL CORPORATION	I-32574793	250-502-3440	OFFICE SUPPLI PAPER- CITY HALL	042230	271.94
01-0909	STEER INN, INC.	I-05/23 I-5/24	250-502-3440 250-502-3440	OFFICE SUPPLI CRIMESTOPPERS LUNCH OFFICE SUPPLI BREAKFAST-CEDF MEETING	042236 042236	400.00 300.00
01-1293	WALMART	I-06892A	250-502-3540	MISCELLANEOUS TAPE,BUBBLE WRAP	042252	53.94
01-2250	B & C BUSINESS PRODUCTS	C-CREDIT 0520256-001 I-0520217-001	250-502-3540 250-502-3540	MISCELLANEOUS RETURNED KEYBOARD DRAWER MISCELLANEOUS DESK,HUTCH,KEYBOARD TRAY	042186 042186	62.82- 2,031.44
01-2663	VISA	I-05/2023 GG I-8597	250-502-3341 250-502-3540	EQUIPMENT PAR ADOBE PRO-MAY 2023 MISCELLANEOUS RETIREMENT CLOCK/CALKINS	042249 042249	19.99 221.67
01-2840	AMERICAN DOCUMENT SHRED	I-130396	250-502-3440	OFFICE SUPPLI CONSOLE SHREDDING	042178	75.00
01-2885	SCHATZ WINDOW WASHING	I-27294	250-502-3320	CONTRACT LABO OUTSIDE ALL/HALLWAY I/O	042233	86.00
01-3287	XCEL OFFICE SOLUTIONS	I-34173017	250-502-3342	EQUIPMENT CON XEROX ALTALINK C8070	042254	344.74
01-5053	GID'S DOUGH-MAIN LLC	I-381403	250-502-3440	OFFICE SUPPLI 2 DOZEN ASSORTED DONUTS	042203	21.32
01-4634	STILLWATER MEDICAL CENT	I-05/2023 I-05/2023 I-05/2023	250-502-3343 250-502-3343 250-502-3343	EMPLOYEE MEDI DOUG BISWELL EMPLOYEE MEDI GERALD RAGEN EMPLOYEE MEDI BRANDON HARRIS	042237 042237 042237	185.00 110.00 185.00
01-5105	M&M ENERGY SUPPLY COMPA	I-0015-018746	250-502-3540	MISCELLANEOUS REPAIR SUPPLIES/SMOKER	042220	56.40
01-5151	HOFFMAN AUTOMOTIVE EQUI	I-4876	250-502-3540	MISCELLANEOUS 12K 2 POST LIFT	042212	8,838.56
DEPARTMENT 02 GENERAL GOVERNMENT					TOTAL:	28,822.18

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 03 I.T. ADMINISTRATOR
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	STAPLES CREDIT PLAN					
		I-327030794	250-503-3341	EQUIPMENT PAR DELL DESKTOP COMPUTER	042235	855.99
		I-327030794	250-503-3341	EQUIPMENT PAR HP V27I G5 LED MONITOR	042235	259.98
		I-327030794	250-503-3341	EQUIPMENT PAR PLUGABLE ACTIVE ADAPTER	042235	33.49
01-2029	INTERWORKS, INC.					
		I-244618	250-503-3320	CONSULTING SE CITY OF CUSHING DOMAIN	042215	34.99
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791A	250-503-1050	MEDICAL/LIFE IT ADMIN	042201	42.96
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	042243	9.26
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	042242	4.74
DEPARTMENT 03 I.T. ADMINISTRATOR					TOTAL:	1,241.41

PACKET : 21195 21196
VENDOR SET: Mult
FUND : 250 CMA OPERATING FUND
DEPARTMENT: 04 ENGINEERING
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	DEREK GRIFFITH	I-05/2023	250-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	042208	350.00
01-2663	VISA	I-112-48892792037024	250-504-3540	MISCELLANEOUS DYMO LABEL WRITER/LABELS	042249	164.41
		I-14310	250-504-3330	DUES/MEMBERSH CMAO MMBRSH/D.GRIFFITH	042249	540.00
		I-464470	250-504-3330	DUES/MEMBERSH ICMA MEMBERSHIP	042249	682.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791A	250-504-1050	MEDICAL/LIFE ENGINEERING	042201	86.53
01-3505	PROFESSIONAL ENGINEERIN	I-529584	250-504-3320	CONTRACT/CONS CUSHING POWER PLANT	042226	1,937.50
		I-529585	250-504-3320	CONTRACT/CONS CUSHING POWER PLANT	042227	2,390.00
		I-529791	250-504-3320	CONTRACT/CONS MEMORIAL PARK TRAIL	042229	6,003.75
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	042243	18.64
01-4550	TELADOC HEALTH, INC.	I-T0270805 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	042242	9.54
DEPARTMENT 04 ENGINEERING					TOTAL:	12,182.37

PACKET : 21195 21196

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 05 ELECTRIC DISTRIBUTION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0111	ARKANSAS ELECTRIC COOPE	I-03070067	250-505-3458	POLE HDWR/ELE 5/8 CURVED WASHERS	042181	860.00
01-0111	SUMMIT UTILITIES OKLAHO	I-05/2023 ELECT DIST	250-505-3310	BUILDING MAIN ACCT# 210100290434	042239	85.06
01-0135	JOHN DEERE FINANCIAL (A	I-N10460	250-505-3489	SYSTEM MAINTA ROPE CORD,WRENCH SET	042182	41.35
01-0875	GRAND RIVER DAM AUTHORI	I-R0254.0323	250-505-3489	SYSTEM MAINTA UNLOAD 2500KVA PADMOUNT	042207	227.14
01-1099	STUART C IRBY CO	I-S013565425.001	250-505-3483	STREET/SECURI STREET LIGHTS	042238	3,870.00
01-1293	WALMART	I-05589A	250-505-3489	SYSTEM MAINTA HM TIDAL, CLENRS, SPONGES	042252	118.39
01-1928	T&R ELECTRIC CO INC	C-172597	250-505-3497	TRANSFORMERS CREDIT FOR FUEL SURCHARGE	042241	107.58-
		I-172464	250-505-3497	TRANSFORMERS 2500 KVA TRANSFORMER	042241	61,607.58
01-2663	VISA	I-05/23 AMAZON	250-505-3491	TRAINING/TRAV NESC CODE BOOK	042249	76.02
		I-05/23 WAL MART	250-505-3491	TRAINING/TRAV NESC CODE BOOK	042249	80.94
01-2781	ANIXTER INC.	I-5694411-00	250-505-3458	POLE HDWR/ELE WOOD CROSSARMS	042180	4,725.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791A	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	042201	389.09
01-3106	KUSH RADIO	I-23-0312	250-505-3460	PROMOTION AND HOME SPRING ADDITION 2023	042218	725.00
01-3145	CHRIS FINLEY MOBILE SER	I-2290	250-505-3341	EQUIPMENT PAR TESTING TRUCKS	042191	2,475.00
01-3704	BROKEN ARROW ELECTRIC S	I-S3060250.001	250-505-3458	POLE HDWR/ELE 8-1P BREAKERS	042188	135.29
		I-S3062794.001	250-505-3458	POLE HDWR/ELE 3WAY 20A 277V WHT SW	042188	3.71
		I-S3065913.001	250-505-3458	POLE HDWR/ELE MED LMPHLDR ADAPTER	042188	5.38
		I-S3065996.001	250-505-3489	SYSTEM MAINTA MATERIAL/LIGHTS MAIN ST.	042188	463.00
		I-S3066173.001	250-505-3458	POLE HDWR/ELE KEYLESS LAMPHOLDER	042188	14.76
		I-S3066432.001	250-505-3483	STREET/SECURI 5-1PH 125A LD-CTR,HUBS,	042188	717.60
		I-S3066501.001	250-505-3458	POLE HDWR/ELE 2P CONTACTOR	042188	36.00
		I-S3068710.001	250-505-3483	STREET/SECURI ADPT, LOCKNUTS, NIPPLE, FUSE	042188	134.34
		I-S3068736.001	250-505-3458	POLE HDWR/ELE HD DRL SCRW, TEST LEAD SET	042188	116.80
		I-S3068920.003	250-505-3483	STREET/SECURI SECURITY LIGHTS LED	042188	2,225.01

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 05 ELECTRIC DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2004	BROKEN ARROW ELECTRIC S		continued			
		I-S3069971.001	250-505-3458	POLE HDWR/ELE KEYLESS LAMPHOLDER	042188	18.00
		I-S3070097.001	250-505-3458	POLE HDWR/ELE UNIVERSAL HUB	042188	29.69
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	042243	83.82
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	042242	42.92
01-4559	HARD HAT SAFETY AND GLO					
		I-IN-0062143	250-505-3500	UNIFORMS AMERICAN/CAMO HAT W/LOGO	042209	312.00
		I-IN-0062143	250-505-3500	UNIFORMS NEON O/CAMO HAT W/LO	042209	360.00
01-4760	CIMARRON VALLEY COMMUNI					
		I-5743	250-505-3460	PROMOTION AND MAY SPORTS SPONSORSHIP	042192	50.00
		I-5778	250-505-3460	PROMOTION AND FULL PAGE AD	042192	320.00
01-5072	FLEET FUELS LLC					
		I-124589	250-505-3345	EQUIPMENT/TOO DIELECTRICAL HYDRA OIL	042202	210.30
01-5157	TRANS-TEL CENTRAL, LLC					
		I-1307	250-505-3310	BUILDING MAIN REPAIR FIBER/SUBSTATION	042245	745.51
01-5162	T&E FLOW SERVICES LLC					
		I-7901687	250-505-3458	POLE HDWR/ELE TESTING-BLANKETS, HOOD	042240	655.50
		I-7901837	250-505-3458	POLE HDWR/ELE TESTING-BLANKETS, HOOD	042240	462.03
DEPARTMENT 05 ELECTRIC DISTRIBUTION					TOTAL:	82,314.65

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 06 ELECTRIC PRODUCTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AMERICAN WELDING SUPPLY	I-117506	250-506-3345	EQUIPMENT/TOO CYLINDER LEASE RENEWAL	042179	49.50
01-0111	SUMMIT UTILITIES OKLAHO	I-05/2023 PWR PLT	250-506-3361	GAS ACCT# 210100212287	042239	2,411.53
01-0135	JOHN DEERE FINANCIAL (A	I-A34338	250-506-3341	EQUIPMENT PAR FLOOD TIP GRAY,NUTS	042182	15.62
		I-A34698	250-506-3341	EQUIPMENT PAR GLASS CLEANER,COUPLER	042182	12.36
		I-N10253	250-506-3341	EQUIPMENT PAR TIMMER LINE,CLIPS,VALVES	042182	55.90
01-0875	GRAND RIVER DAM AUTHORI	I-65,747	250-506-3369	GRDA (POWER P MAY 2023 ELECTRIC BILL	042205	469,392.79
01-1275	VASSAR WHOLESALE PLUMBI	I-76540	250-506-3341	EQUIPMENT PAR PVC FITTINGS,GLUE,CLEANER	042248	56.32
		I-76543	250-506-3341	EQUIPMENT PAR PVC 90,PVC ST 90,TAPCON	042248	5.38
01-1293	WALMART	I-07128	250-506-3540	MISC. SUPPLIE WATER,GATORADE,CUTLERY	042252	78.54
01-1512	O'REILLY AUTOMOTIVE STO	I-464351	250-506-3341	EQUIPMENT PAR STAMP,OPTIMUM GREY	042222	185.84
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791A	250-506-1050	MEDICAL/LIFE POWER PLANT	042201	389.09
01-4084	WAGGONER MACHINE SHOP L	I-23165	250-506-3341	EQUIPMENT PAR DIESEL LINE	042250	960.00
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	042243	83.82
01-50	TELADOC HEALTH, INC.	I-T0270805 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	042242	42.92
01-4881	COOPER MACHINERY SERVIC	I-91405381	250-506-3341	EQUIPMENT PAR DIESEL LINE FTGS,BRACKETS	042197	5,140.27
DEPARTMENT 06 ELECTRIC PRODUCTION					TOTAL:	478,879.88

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 07 WATER PRODUCTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	ACCURATE ENVIRONMENTAL					
		I-FE17163	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	042175	150.00
		I-FE24066	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	042175	120.00
		I-FE24068	250-507-3412	LAB FEES/TEST FLUORIDE	042175	35.00
		I-SU36476	250-507-3413	LAB SUPPLIES CALIBRATION KIT	042175	399.30
		I-SU36476	250-507-3413	LAB SUPPLIES METHYL RED INDICATOR SOLU	042175	98.24
01-0091	AMERICAN WELDING SUPPLY					
		I-541157	250-507-3550	WELL MAINTENA PIPE STAND	042179	368.87
01-0135	JOHN DEERE FINANCIAL (A					
		I-A31936	250-507-3345	EQUIPMENT/TOO MENS HIGH MUDES	042182	89.99
		I-A31937	250-507-3310	BUILDING MAIN BULK GRADE 8	042182	30.49
		I-A38670	250-507-3310	BUILDING MAIN WRENCHES, GRIPPER, TOOLS	042182	133.95
		I-A42242	250-507-3310	BUILDING MAIN NOZZLES, TRIMMER LINE	042182	106.92
		I-N10579	250-507-3310	BUILDING MAIN CLAMPS, COUPLERS, SOLVENT	042182	37.70
01-0874	GRAINGER INC					
		I-9715773827	250-507-3341	EQUIPMENT PAR FLANGE BEARING BALLS	042204	151.66
		I-9730128411	250-507-3550	WELL MAINTENA AIR VAC VALVE	042204	1,081.64
		I-9730128429	250-507-3550	WELL MAINTENA VALVE AIR RELEASE	042204	547.51
01-1037	HAYNES EQUIPMENT COMPAN					
		I-8128245-IN	250-507-3550	WELL MAINTENA LABOR-GLOBE VALVE REPAIRS	042211	2,312.78
		I-8128247-IN	250-507-3341	EQUIPMENT PAR 4 BUMPER PADS/FREIGHT	042211	179.61
01-1381	LOWE'S					
		I-10427A	250-507-3345	EQUIPMENT/TOO PEX, ELBOWS, CLAMPS, VALVES	042219	186.33
		I-12803	250-507-3345	EQUIPMENT/TOO BARETOOL	042219	236.55
		I-62436	250-507-3345	EQUIPMENT/TOO CONCRETE MIX	042219	34.32
01-1987	CORE & MAIN LP					
		I-S804102	250-507-3550	WELL MAINTENA DI PIPE, FLG ACC KIT-STEEL	042198	670.89
01	DELTA DENTAL OF OKLAHOM					
		I-1819791A	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	042201	173.06
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CMA	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	042243	37.28
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CMA	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	042242	19.09
01-5049	HAWKINS INC					
		I-6490638	250-507-3328	CHEMICALS CHLORINE (10 CYLINDERS)	042210	1,557.50
		I-6490719	250-507-3328	CHEMICALS LIQUID ALUM	042210	3,513.31
DEPARTMENT 07 WATER PRODUCTION					TOTAL:	12,271.99

PACKET : 21195 21196

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 08 WATER MAINTENANCE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	JOHN DEERE FINANCIAL (A					
		I-A28170	250-508-3379	HYDRANTS & PA COUPLINGS, COUPLER PLUGS	042182	52.14
		I-A28176	250-508-3379	HYDRANTS & PA BLACK NITRILE GLOVES	042182	38.97
		I-A28223	250-508-3310	BUILDING MAIN SHOVEL, RAKE	042182	21.98
		I-A31637	250-508-3310	BUILDING MAIN GLOVES, HOSE CLEANOUT	042182	43.97
		I-A32526	250-508-3379	HYDRANTS & PA BATTERY, SS TAPE	042182	178.98
		I-A34696A	250-508-3379	HYDRANTS & PA SCOTTS SUN AND SHADE	042182	28.99
		I-A37694	250-508-3379	HYDRANTS & PA SCOTTS SUN AND SHADE	042182	79.99
		I-A38568	250-508-3310	BUILDING MAIN MEASURING WHEEL	042182	49.99
		I-A38640	250-508-3379	HYDRANTS & PA BLK GRADE 2, LINCH PIN CAT	042182	16.08
		I-A38791	250-508-3379	HYDRANTS & PA LINCH PIN CAT	042182	3.99
		I-A39049	250-508-3310	BUILDING MAIN CLAMPS, ADAPTERS	042182	40.90
		I-A39524	250-508-3379	HYDRANTS & PA SAWZALL BL SET	042182	31.98
		I-A42078	250-508-3379	HYDRANTS & PA CLEVIS PIN, DRILL BIT	042182	46.96
		I-A42535	250-508-3379	HYDRANTS & PA MATS, FLEX SEAL, SPRAYER	042182	220.96
		I-A43033	250-508-3379	HYDRANTS & PA WAX MELT, PLUGGABLE	042182	15.16
		I-A43134	250-508-3379	HYDRANTS & PA CLAMP, PLIERS	042182	59.97
		I-A45560	250-508-3379	HYDRANTS & PA SAW BLADE SET WITH CASE	042182	29.99
		I-N09556	250-508-3379	HYDRANTS & PA ANTI SEIZE PERMATEX	042182	4.49
		I-N10325	250-508-3379	HYDRANTS & PA HAND HELD SPREADER	042182	11.99
01-0600	NAPA AUTO PARTS					
		I-916040	250-508-3326	CLAMPS NIPPLE	042221	8.94
		I-916046	250-508-3326	CLAMPS FITTING	042221	2.54
		I-916248	250-508-3326	CLAMPS BLASTER DRY LUBE	042221	15.92
		I-916640	250-508-3326	CLAMPS BRAKE AWAY KITS	042221	24.78
		I-917427	250-508-3326	CLAMPS LONG ARM HEX	042221	25.98
		I-917812	250-508-3540	MISCELLANEOUS SOCKET	042221	29.26
01-0909	STEER INN, INC.					
		I-172	250-508-3326	CLAMPS BURGERS	042236	84.00
01-1269	UTILITY SUPPLY CO					
		I-177062	250-508-3540	MISCELLANEOUS FCRC AC, FCRC PVC	042247	276.00
		I-178043	250-508-3327	CONCRETE 1-1/2 CURB STOP	042247	224.36
		I-178044	250-508-3345	EQUIPMENT/TOO 12X2 CC TAP SADDLE	042247	82.00
		I-178263	250-508-5611	WATER LINE RE TAP MATE TOO MACHINE	042247	2,124.14
01-1275	VASSAR WHOLESALE PLUMBI					
		I-076512	250-508-3352	FITTINGS PEX 90, PEX RINGS	042248	30.28
		I-906807	250-508-3352	FITTINGS DRAIN COLLAR	042248	1.79
01-1293	WALMART					
		I-03649	250-508-3326	CLAMPS CHAIR, HDMI CABLE	042252	150.85
		I-03896B	250-508-5611	WATER LINE RE PAPER TOWELS, ORGANIZER	042252	42.76
		I-06484A	250-508-5611	WATER LINE RE PAPER TOWELS, MICROBAN	042252	87.40
		I-07238A	250-508-5611	WATER LINE RE ORGANIZER	042252	80.48
		I-08695B	250-508-3326	CLAMPS MONITORS, ADAPTERS	042252	261.92

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 08 WATER MAINTENANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	LOWE'S	I-09950	250-508-3423	METERS/METER COUPLER	042219	13.46
01-1987	CORE & MAIN LP	I-S770436	250-508-3326	CLAMPS 6- L38 3/4 CPLG	042198	137.04
		I-S831630	250-508-3489	SYSTEMS MAINT TUBING/SERVICE LINES	042198	98.00
01-2304	COOP'S GARAGE	I-11-23-38467	250-508-3540	MISCELLANEOUS BATTERY	042196	149.95
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791A	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	042201	216.05
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	042243	46.55
01-4517	TKO EQUIPMENT SALES & R	I-8004	250-508-5611	WATER LINE RE SAND	042244	940.00
01-4550	TELADOC HEALTH, INC.	I-T0270805 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	042242	23.83
01-4624	CATES SUPPLY, INC	I-549975	250-508-3423	METERS/METER HYDRAULIC HOSE AND STEMS	042190	145.00
		I-550395	250-508-3310	BUILDING MAIN HOSE, 24" LONGHORN	042190	31.76
01-4849	CLEAN UNIFORM COMPANY	I-52014581A	250-508-3500	UNIFORMS UNIFORMS	042193	37.32
01-5105	M&M ENERGY SUPPLY COMPA	I-0015-018738	250-508-3423	METERS/METER PALLET OF WATER	042220	681.42
		I-0015-018829	250-508-3341	EQUIPMENT PAR GLOVES, COVERALLS, TAPE	042220	379.21
DEPARTMENT 08 WATER MAINTENANCE					TOTAL:	7,430.47

PACKET : 21195 21196

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 09 SEWER PLANT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	ACCURATE ENVIRONMENTAL					
		I-FE01042	250-509-3344	ENGINEERING E COLI	042175	85.00
		I-FE02034	250-509-3344	ENGINEERING AMMONIA, E COLI, COLIBLUE	042175	250.00
		I-FE09019	250-509-3344	ENGINEERING AMMONIA, E COLI, COLIBLUE	042175	250.00
		I-FE10091	250-509-3344	ENGINEERING E COLI, COLIBLUE, HACH	042175	85.00
		I-FE16012	250-509-3344	ENGINEERING E COLI, COLIBLUE, HACH, BOD5	042175	250.00
		I-FE18017	250-509-3344	ENGINEERING E COLI, COLIBLUE, HACH	042175	85.00
		I-FE23030	250-509-3344	ENGINEERING E COLI, COLIBLUE, HACH, BOD5	042175	250.00
		I-FE25030	250-509-3344	ENGINEERING E COLI	042175	85.00
		I-FE30012	250-509-3344	ENGINEERING E COLI, COLIBLUE, HACH, BOD5	042175	250.00
		I-FE31013	250-509-3344	ENGINEERING E COLI, COLIBLUE, HACH	042175	85.00
01-0135	JOHN DEERE FINANCIAL (A					
		I-A38658	250-509-3540	MISCELLANEOUS PVC LONG CUFF, GREASE	042182	82.87
		I-A39046	250-509-3540	MISCELLANEOUS CHAIN SAW CHAINS	042182	19.98
01-0141	AUTOMATIC ENGINEER INC.					
		I-5565089	250-509-3341	EQUIPMENT PAR MOTIVE PUMP INSPECTION	042185	1,225.50
01-0874	GRAINGER INC					
		I-9699858339	250-509-3345	EQUIPMENT/TOO WRENCH, FACESHILE ASSY	042204	81.06
01-1134	KINNUNEN SALES & RENTAL					
		I-44372	250-509-3489	SYSTEM MAINTE TRASH PUMP REPAIR	042217	319.55
01-1293	WALMART					
		I-08845	250-509-3540	MISCELLANEOUS WATER, PAPER TOWELS	042252	88.58
		I-08848	250-509-3540	MISCELLANEOUS WATER, PAPER TOWELS	042252	24.13
01-1656	WATER TECH, INC.					
		I-128286	250-509-3475	SLUDGE MANAGE (2) DRUMS OF POLYMER	042253	2,268.00
01-1921	SIGMA-ALDRICH, INC					
		I-560057457	250-509-3344	ENGINEERING QA/QC TEST KIT	042234	55.84
		I-560220733	250-509-3344	ENGINEERING QA/QC TEST KIT	042234	115.44
01-2086	USABLUEBOOK					
		I-INV00004634	250-509-3413	LAB SUPPLIES INDICATING DESICCANT	042246	286.35
01-2250	B & C BUSINESS PRODUCTS					
		I-0520414-001	250-509-3440	OFFICE SUPPLI PAPER, INK CRTDG, TONER, PEN	042186	438.04
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791A	250-509-1050	MEDICAL/LIFE SEWER PLANT	042201	173.06
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3044760.005	250-509-3475	SLUDGE MANAGE LED LIGHTS FOR BREEZEWAY	042188	638.13
		I-S3060043.001	250-509-3489	SYSTEM MAINTE LIGHT CONTACTERS	042188	123.26
		I-S3060043.002	250-509-3489	SYSTEM MAINTE LIGHT CONTACTERS	042188	123.26

6/12/2023 9:09 AM

REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 21195 21196

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 09 SEWER PLANT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4327	CUSHING SCREEN PRINTING	I-05/23 SEWER PLT	250-509-3489	SYSTEM MAINTE EMPLOYEE SHIRTS	042200	150.00
01-4327	CROSS TECHNOLOGIES, INC	I-TUL-16276	250-509-3489	SYSTEM MAINTE SCALE & METER CALIBRATION	042199	969.11
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	042243	37.28
01-4550	TELADOC HEALTH, INC.	I-T0270805 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	042242	19.09
01-4616	WALLS MECHANICAL LLC	I-05/2023	250-509-3341	EQUIPMENT PAR SERVICE A/C IN ELECT ROOM	042251	782.00
DEPARTMENT 09 SEWER PLANT					TOTAL:	9,695.53

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 250 CMA OPERATING FUND
 DEPARTMENT: 10 SEWER MAINTENANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	CONTINGENT FUND					
		I-23999	250-510-3491	TRAINING/TRAV TRAVEL REIMB-PICKUP PARTS	042195	105.46
01-1381	LOWE'S					
		I-99853	250-510-3489	SYSTEM MAINTE REFRIGERATOR	042219	1,044.05
01-1987	CORE & MAIN LP					
		I-S806524	250-510-5612	INFILLTRATION MATERIALS/WATERLINE PROJ.	042198	14,612.07
		I-S932331	250-510-3489	SYSTEM MAINTE 4-COUPPLINGS	042198	452.20
01-2029	INTERWORKS, INC.					
		I-243875	250-510-5612	INFILLTRATION OPTIPLEX 5000	042214	1,232.15
01-2663	VISA					
		I-05/23 SEWER	250-510-3326	SEWER CAMERA HEADSET WIRELESS TEAM	042249	2,719.51
		I-112-63628343376265	250-510-3540	MISCELLANEOUS OFFICE DESK	042249	189.99
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791A	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	042201	259.60
01-4185	KEY EQUIPMENT AND SUPPL					
		I-KC208561	250-510-3489	SYSTEM MAINTE HOSE REEL SWIVEL	042216	473.98
		I-KC208659	250-510-3489	SYSTEM MAINTE SWIVEL, WARTHOGS	042216	438.84
		I-KC208747	250-510-5612	INFILLTRATION RAMBO/TRACTION NOZZLE	042216	2,212.88
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	042243	55.92
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	042242	28.65
01-5105	M&M ENERGY SUPPLY COMPA					
		I-0015-018737	250-510-3540	MISCELLANEOUS ENZYME CLEANER	042220	281.04
DEPARTMENT 10 SEWER MAINTENANCE					TOTAL:	24,106.34

6/12/2023 9:09 AM

REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 21195 21196

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 11 REFUSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	REPUBLIC SERVICES #789	I-789000392328	250-511-3320	CONTRACTUAL MAY 2023 SERVICES	042232	88,125.33
					DEPARTMENT 11 REFUSE	TOTAL: 88,125.33
					FUND 250 CMA OPERATING FUND	TOTAL: 746,443.41

6/12/2023 9:09 AM
 PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 252 CMA-CAPITAL IMPROVEMENT
 DEPARTMENT: 00 CMA-CAPITAL IMPROVEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	GRAND RIVER DAM AUTHORI	I-R0254.0223	252-500-5555	HARMONY SUBST HARMONY SUB TESTING	042206	13,532.09
01-3505	PROFESSIONAL ENGINEERIN	I-529583	252-500-5488	CDBG PROJECT CDBG PROJECT 4 EXT 2	042225	15,750.00
		I-529586	252-500-5559	COPPER/LEAD I LEAD SERVICE LINE INVENT	042228	1,887.50
01-4393	RE-CON COMPANY, INC	I-23-58-4	252-500-5555	HARMONY SUBST HARMONY SUBSTATION-PYMT#4	042231	130,383.46
01-5078	HOWARD CONSTRUCTION, IN	I-PAY APP#6	252-500-5558	SLUDGE BOX HA RESIDUAL HANDLING PRJECT	042213	46,534.80
01-5136	COATES FIELD SERVICE, I	I-80859	252-500-5489	CDBG PROJ.4 E ROW SERVICES FOR APRIL	042194	10,500.00
01-5165	BORDER STATES INDUSTRIE	I-926396570	252-500-5555	HARMONY SUBST PDI DEADEND/VERI-LITE	042187	4,048.50
		I-926396583	252-500-5555	HARMONY SUBST PDI DEADEND/VERI-LITE	042187	134.95
		I-926413078	252-500-5555	HARMONY SUBST CROSSARMS, XARM, TANGENT	042187	58,545.94
					DEPARTMENT 00 CMA-CAPITAL IMPROVEMENT TOTAL:	281,317.24
					FUND 252 CMA-CAPITAL IMPROVEMENT TOTAL:	281,317.24
					REPORT GRAND TOTAL:	1,190,970.55

5/22/2023 10:33 AM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21098 BURGESS ENGINEERING 5/22/

FUND : 252 CMA-CAPITAL IMPROVEMENT

DEPARTMENT: 00 CMA-CAPITAL IMPROVEMENT

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	13 BURGESS TESTING COMPANY I-25185		252-500-5558	TESTING	042149	254.00
DEPARTMENT 00 CMA-CAPITAL IMPROVEMEN TOTAL:						254.00
FUND 252 CMA-CAPITAL IMPROVEMEN TOTAL:						254.00
REPORT GRA TOTAL:						254.00

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 12, 2023, AT 10:12 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
MAY 15, 2023
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on May 15, 2023, by Chairman Lofton.

**PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE**

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 15, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$1,005,444.69**
 - b. Approve minutes: April 17, 2023 (Regular)
May 1, 2023 (Annual Organizational Meeting)**
 - c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
 - d. Approve budget amendment: Amend the FY 2022/2023 Fund 250 budget for electric sales and GRDA power purchases**
 - e. Approve budget amendment: Amend the FY 2022/2023 Fund 252 budget for SH18 water line replacement**
 - f. Approve budget amendment: Amend the FY 2022/2023 Fund 252 budget for SH18 sewer relocation and design services**
 - g. Acknowledge receipt of ODEQ Permit No. SL000060230250 for the construction of 2,946 linear feet of twelve (12) inch PVC sanitary sewer line and all appurtenances to serve the Old Drake Sanitary Sewer Replacement.**
 - h. Authorize the City Manager to execute Work Order No. 23-01A in an amount up to \$190,500.00 for engineering services associated with the relocation of existing**

- water lines in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.
- i. Authorize the City Manager to execute Work Order No. 23-01B in an amount up to \$134,500.00 for engineering services associated with the relocation of existing sewer lines in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.
 - j. Approve payment to Starks Electric in the amount of \$8,742.47 for emergency breaker repair at the Electric Production Plant.
 - k. Approve request for special assistance on refuse carry-out at 704 East Maple Street.
 - l. Authorize the City Manager to execute Amendment No. 1 to Border State on Contract No. CU-22-12M to increase the amount by \$15,000.00 for the deposits of five (5) metal reels, and to authorize payment.
 - m. Authorize the City Manager to issue a purchase order to Core & Main in the amount of up to \$14,612.07 for materials for the waterline replacement project along the south side of Main Street (S.H. 33) between Jones Street and Jay Rubenstein Avenue.
 - n. Authorize the City Manager to issue a purchase order to Anixter in an amount up to \$15,000.00 for 48 count single mode fiber optic cable, and to authorize payment.
 - o. Approve payment to Baldwin Poles in the amount of \$39,600.00 for wood poles for the electric distribution department.
 - p. Approve payment to GRDA in the amount of \$13,532.09 for transformer testing for the Harmony Road substation.
 - q. Authorize the City Manager to execute a professional services agreement with Relation Insurance Services, Inc. dba Premier Consulting Partners for insurance brokerage services, and to authorize payment.
 - r. Non-pay utility report for City operations and public facilities for 04/30/23 billing period.
 - s. Recognize statement of cash and investments as of April 30, 2023.

Consent agenda items ' H' & 'I' were removed from docket.

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CONSENT AGENDA ITEMS 'A' – 'G' AND 'J' – 'K' AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
 NAYS: NONE

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEM 3 – H & I:

Trustee Branyan asked for a more detailed explanation, City Manager Brannon gave a thorough explanation.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE AGENDA ITEMS 3'H' AND 3'I' AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
 NAYS: NONE

5. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

None.

6. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MAY 15, 2023, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:52 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

RICKY LOFTON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:

JERRICA WORTHY, SECRETARY

City Dist

ANIXTER

ANIXTER INC
OKLAHOMA CITY BRANCH, 3440
1200 E. I-240 Service Rd. Bldg. B
Oklahoma City, OK 73149

INVOICE

UPC VENDOR	INVOICE DATE	INVOICE NUMBER
000000	05/19/23	5235711-00
PO DATE	P.O. NO.	PAGE
03/04/22	21-32358	1 of

PLEASE REMIT PAYMENT TO:

ANIXTER INC
PO Box 842584
Dallas TX 75284-2584

CUST #: 186

SHIP TO #: 2

BILL TO:

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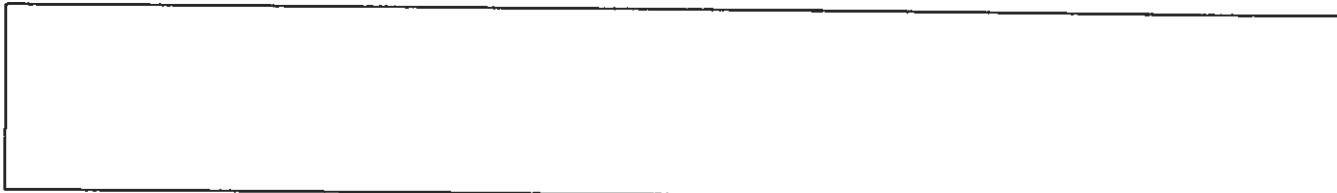


CUSHING, CITY OF
PO BOX 311
CUSHING OK 74023-0311

CITY OF CUSHING
ELECTRIC WAREHOUSE
101 N HARMONY ROAD
918-399-4042
CUSHING, OK 74023

INSTRUCTIONS		SHIP POINT			VIA			SHIPPED	TERMS
		Anixter - cOkc/3440			Com. Carrier			05/19/23	Net 30
LINE	PRODUCT AND DESCRIPTION	ORDERED	B.O.	SHIPPED	UM	PRICE	UM	DISCOUNT	NET AMOUNT
1	GA9041L	500	0	500	EA	15.59	EA	0.00	7795
1	Lines Total	Qty Shipped Total		500	Total		Invoice Total		7795
									7795

(ordered a year ago)



Payable in US Dollars

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ALLGEIER, MARTIN and ASSOCIATES, INC.

CONSULTING ENGINEERS • SURVEYORS

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ID NO: 43-1146318

P.O. Box 2627
Joplin, MO 64803-2627
7231 East 24th Street
Joplin, Missouri 64804

INVOICE NO: CMA6021003-423

DATE: 5/8/2023

CUSHING MUNICIPAL AUTHORITY
PO BOX 311
CUSHING, OK 74023-0311

Work Performed During April 2023	Labor	Transportation	Subsistence	Printing & Photo	Misc. Detail	Total
CUSHING OK - HARMONY RD TRANSFORMER ENGINEERING ASSISTANCE	176.94					176.94
CUSHING OK - HARMONY RD CONTROL BUILDING	323.44					323.44
CUSHING OK - CONSTRUCTION OF 69/12kV HARMONY RD SUB	5,208.06					5,208.06
CUSHING OK - HARMONY RD SUB RELAY, CONTROL & METERING	23,695.84					23,695.85
Total Consulting Fees						29,404.29

INVOICE DETAIL

Date	Employee	Job Classification	Hours	Labor	Trans	Subsistence
MA6022001 CUSHING OK - HARMONY RD TRANSFORMER ENGINEERING ASSISTANCE						
03/09/23	Jones, M	Engineer III	0.50	81.48		
03/09/23	Zibert, L	Engineer III	0.50	95.46		
				176.94		
		TOTALS THIS PROJECT	1.00	176.94		
CMA6022002 CUSHING OK - HARMONY RD CONTROL BUILDING						
03/07/23	Jones, M	Engineer III	0.50	81.48		
03/16/23	Jones, M	Engineer III	0.50	81.48		
03/17/23	Jones, M	Engineer III	0.50	81.48		
03/27/23	Stapleton, S	Technician I	1.00	52.66		
03/28/23	Stapleton, S	Technician I	0.50	26.34		
				323.44		
		TOTALS THIS PROJECT	3.00	323.44		
CMA6023001 CUSHING OK - CONSTRUCTION OF 69/12KV HARMONY RD SUB						
03/10/23	Adair, R	Engineer V	0.50	129.02		
03/14/23	Adair, R	Engineer V	1.50	387.08		
03/20/23	Adair, R	Engineer V	1.00	258.06		
03/23/23	Adair, R	Engineer V	0.50	129.02		
04/03/23	Adair, R	Engineer V	0.50	129.02		
04/04/23	Adair, R	Engineer V	2.00	516.12		
04/07/23	Adair, R	Engineer V	1.50	387.08		
03/22/23	Bland, D	Clerk/Assistant III	1.00	53.42		
03/23/23	Bland, D	Clerk/Assistant III	0.50	26.70		
04/03/23	Bland, D	Clerk/Assistant III	3.00	160.24		
04/04/23	Bland, D	Clerk/Assistant III	0.50	26.70		
04/05/23	Bland, D	Clerk/Assistant III	1.00	53.42		
04/07/23	Bland, D	Clerk/Assistant III	1.00	53.42		
04/10/23	Bland, D	Clerk/Assistant III	0.50	26.70		
04/11/23	Bland, D	Clerk/Assistant III	0.50	26.70		
04/03/23	Cook, G	Technician II	0.50	36.72		
03/20/23	Huffhines, R	Technician I	1.00	60.52		
03/21/23	Huffhines, R	Technician I	1.50	90.78		
03/22/23	Huffhines, R	Technician I	1.00	60.52		
03/02/23	Jones, M	Engineer III	1.00	162.96		
03/03/23	Jones, M	Engineer III	0.50	81.48		
03/08/23	Jones, M	Engineer III	1.00	162.96		
03/13/23	Jones, M	Engineer III	0.50	81.48		
03/14/23	Jones, M	Engineer III	0.50	81.48		
03/20/23	Jones, M	Engineer III	1.00	162.96		

INVOICE DETAIL

Date	Employee	Job Classification	Hours	Labor	Trans	Subsistence
03/22/23	Jones, M	Engineer III	0.50	81.48		
04/03/23	Jones, M	Engineer III	1.00	162.96		
04/04/23	Jones, M	Engineer III	1.00	162.96		
04/05/23	Jones, M	Engineer III	1.50	244.46		
04/06/23	Jones, M	Engineer III	1.50	244.46		
04/07/23	Jones, M	Engineer III	0.50	81.48		
03/08/23	Robinson, C	Clerk/Assistant III	1.00	57.40		
04/05/23	Severs, J	Drafter II	0.50	28.14		
03/07/23	Simon, S	Engineer II	2.00	247.32		
03/30/23	Simon, S	Engineer II	1.00	123.66		
03/22/23	Smith, A	Technician I	4.00	292.02		
03/21/23	Stapleton, S	Technician I	1.00	52.66		
03/22/23	Stapleton, S	Technician I	1.00	52.66		
04/05/23	Watts, Jr., E	Print & Photography Specialist II	0.50	31.84		
				5,208.06		
TOTALS THIS PROJECT			41.00	5,208.06		
CMA6023002 CUSHING OK - HARMONY RD SUB RELAY, CONTROL & METERING						
03/22/23	Arnold, N	Engineer III	3.00	479.90		
03/23/23	Arnold, N	Engineer III	6.00	959.82		
03/24/23	Arnold, N	Engineer III	8.00	1,279.76		
03/27/23	Arnold, N	Engineer III	7.00	1,119.78		
03/31/23	Arnold, N	Engineer III	7.00	1,119.78		
04/03/23	Arnold, N	Engineer III	7.00	1,119.78		
04/05/23	Arnold, N	Engineer III	1.50	239.96		
04/11/23	Arnold, N	Engineer III	1.00	159.96		
04/12/23	Arnold, N	Engineer III	2.50	399.92		
04/13/23	Arnold, N	Engineer III	6.00	959.82		
04/14/23	Arnold, N	Engineer III	7.00	1,119.78		
04/17/23	Arnold, N	Engineer III	8.00	1,279.76		
04/18/23	Arnold, N	Engineer III	7.00	1,119.78		
04/20/23	Arnold, N	Engineer III	8.00	1,279.76		
04/21/23	Arnold, N	Engineer III	8.00	1,279.76		
04/24/23	Arnold, N	Engineer III	6.50	1,039.80		
04/25/23	Arnold, N	Engineer III	2.00	319.94		
04/27/23	Arnold, N	Engineer III	1.00	159.96		
04/28/23	Arnold, N	Engineer III	0.50	79.98		
03/03/23	Carr, J	Technician II	5.00	324.46		
03/15/23	Carr, J	Technician II	0.50	32.44		
04/10/23	Carr, J	Technician II	1.00	64.90		
04/18/23	Carr, J	Technician II	1.00	64.90		
04/19/23	Carr, J	Technician II	3.00	194.68		
04/21/23	Carr, J	Technician II	2.00	129.78		

INVOICE DETAIL

Date	Employee	Job Classification	Hours	Labor	Trans	Subsistence
04/24/23	Carr, J	Technician II	7.00	454.26		
03/01/23	Dameron, A	Engineer II	1.00	123.68		
03/02/23	Dameron, A	Engineer II	4.50	556.60		
03/03/23	Dameron, A	Engineer II	3.00	371.06		
03/14/23	Dameron, A	Engineer II	1.00	123.68		
03/15/23	Dameron, A	Engineer II	1.00	123.68		
03/16/23	Dameron, A	Engineer II	2.50	309.22		
03/20/23	Dameron, A	Engineer II	2.00	247.38		
03/21/23	Dameron, A	Engineer II	3.00	371.06		
03/27/23	Dameron, A	Engineer II	0.50	61.84		
03/28/23	Dameron, A	Engineer II	0.50	61.84		
04/03/23	Dameron, A	Engineer II	0.50	61.84		
04/05/23	Dameron, A	Engineer II	0.50	61.84		
04/12/23	Dameron, A	Engineer II	1.50	185.54		
04/13/23	Dameron, A	Engineer II	1.00	123.68		
04/14/23	Dameron, A	Engineer II	2.50	309.22		
04/18/23	Dameron, A	Engineer II	1.00	123.68		
04/25/23	Evans, R	Engineer II	2.00	252.70		
04/26/23	Evans, R	Engineer II	5.00	631.76		
04/27/23	Evans, R	Engineer II	6.50	821.28		
04/28/23	Evans, R	Engineer II	4.50	568.58		
03/29/23	Nichols, B	Engineer VI	1.50	390.00		
04/17/23	Nichols, B	Engineer VI	2.00	520.00		
04/24/23	Nichols, B	Engineer VI	1.00	260.00		
03/27/23	Severs, J	Drafter II	3.50	196.99		
03/28/23	Severs, J	Drafter II	1.00	56.28		
				23,695.85		
		TOTALS THIS PROJECT	169.50	23,695.85		

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023

Agenda Item No: 3H

Subject: Fiber Optic Repair

Staff Resources: Terry Brannon, City Manager
Mike Starks, Electric Distribution Superintendent

Summary:

In May of this year, Electric Distribution purchased an allotment of ADSS fiber optic cable to make emergency repairs to the city's network that extends from the Safety Center to the City Hall. The fiber cable had to be spliced in two different locations to complete the emergency repair and Trans Tel Central, LLC of Norman was engaged to perform the work. Since that time, we have experienced no issues with the network.

Fiscal Impact:

Funds for this project are not budgeted in the CMA FY 22/23 and will be paid from the CMA General Government - *Contingency Fund* - (250-502-3540). There is adequate funding within this line and will not create a negative impact.

Recommended Action:

Authorize payment to Trans-Tel Central, LLC in the amount of \$10,800.55 for the repairs to network fiber optic cable.



Trans-Tel Central, LLC

2851 N. Flood Ave.
Norman, OK 73069
(405) 447-5025

Invoice

Invoice Number	1341
Invoice Date	5/30/2023

Bill To: CITY OF CUSHING
100 JUDY ADAMS BLVD

Re: CITY OF CUSHING-EMERGENCY

CUSHING, OK 74023

Ref Info: FIBER REPLACEMENT

Job No	Customer Job No	Customer PO	Payment Terms	Due Date	
23-5056			Net 30 Days	6/29/2023	
Quantity	Line No.	Description	U/M	Rate/Unit	Price
1.00		FIBER REPLACEMENT MATERIALS AND LABOR	EA	10,800.55	10,800.55

Subtotal	\$	10,800.55
Sales Tax (if applicable)	\$	0.00
Total Due	\$	10,800.55

Thank you for your business!



June 08, 2023

Mr. Terry Brannon, City Manager
Cushing Municipal Authority
100 Judy Adams Blvd.
Cushing, Oklahoma 74023

Re: Permit No. SL000060220898
Sanitary Sewer Extension to serve Cushing Public Schools - Administration Building
Facility No. S-20951

Dear Mr. Brannon:

Enclosed is Permit No. SL000060220898 for the construction of 1,698 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Sanitary Sewer Extension to serve Cushing Public Schools - Administration Building, Payne County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on June 08, 2023. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the Cushing Municipal Authority, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read 'MK', with a large, stylized flourish extending from the end.

Magen Kegley, E.I.
Construction Permit Section
Water Quality Division

MK/RC/md

Enclosure

c: Zachary McIntosh, Regional Manager, DEQ
STILLWATER DEQ OFFICE
Mark C. Grubbs, P.E., Grubbs Consulting, LLC



PERMIT No. SL000060220898

SEWER LINES

FACILITY No. S-20951

PERMIT TO CONSTRUCT

June 08, 2023

Pursuant to O.S. 27A 2-6-304, the Cushing Municipal Authority is hereby granted this Tier I Permit to construct 1,698 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Sanitary Sewer Extension to serve Cushing Public Schools - Administration Building, located in SE 1/4, Section 2, Township 17 North, Range 5 East, Payne County, Oklahoma, in accordance with the plans approved June 08, 2023.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to ensure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.

PERMIT No. SL000060220898

SEWER LINES

FACILITY No. S-20951

PERMIT TO CONSTRUCT

- 9) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 13) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

MCZ

CITY OF CUSHING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION

Date of Meeting: June 20, 2023 Agenda Item No: 3 J

Subject: To authorize the write-off of 133 delinquent utility accounts totaling \$34,021.12 for the 12 month period of 07/01/2020 through 06/30/2021.

Staff Resources: Diane Barnett and Jerrica Worthy

Summary:

Staff recommends the following write-off in order to more accurately reflect the utility receivable balances by reducing said balances to reflect those occurring within the last 24 months. The total billed for the 12 month period of 07/01/2020 through 06/30/2021 was \$14,787,711.23. The \$34,021.12 represents approximately .23% of the total amount billed for that 12 month period. The summary of the write-offs has been included to provide detail of the allocation across revenues. The accounts for these referenced time periods have been removed from our accounting books and no longer show up as a receivable; however, the City still tries to continue to collect these accounts.

Suggested Motion: A motion to approve the write off of 133 delinquent utility accounts totaling \$34,021.12 for the 12 month period of 07/01/2020 through 06/30/2021.



Jerrica A. Worthy, C.P.A., Finance Director/City Clerk

**P.O. Box 311, Cushing, Oklahoma 74023-0311
Ph: 918-225-1625 - Fax: 918-223-2917
E-mail: cityclerk@cityofcushing.org**

May 19, 2023

Re: OMAG Insurance for 2023-2024 Fiscal Year

City Manager Brannon –

Please find attached copies of the invoices for the City's and CMA's insurance for the FY 2023/2024 term. This request for payment should be placed on the June 2023 agenda's consent docket for both City and CMA for proper approval of payment out of the FY 2023/2024 budget.

The following is how this year's cost compares to the previous five (5) year history:

FISCAL YEAR	PROPERTY, BLDGS, MACHINERY, LAND	GENERAL LIABILITY AND FLEET	TOTAL
18/19	117,926.00	93,936.00	213,825.00
19/20	133,552.00	98,709.00	232,261.00
20/21	137,717.00	99,441.00	237,158.00
21/22	147,608.00	100,378.00	247,986.00
22/23	154,454.00	100,703.00	255,157.00
23/24	189,692.00	107,584.00	297,276.00

Insurance expense increased by approximately \$42,000 for the upcoming FY 23/24. We have budgeted \$150,000 in the General Fund General Government account and \$160,000.00 in the CMA General Government account. There will be additional insurance expenses as we take possession of new capital outlay items purchased during the fiscal year. We also pay additional bond premiums for the commissioners and staff out of these budgetary funds.

I make the following suggestion for allocation of payment of the premiums:

PREMIUM DESCRIPTION	CMA	CITY
FY 2023/2024 BUDGET	160,000.00	150,000.00
PROPERTY, BLDGS, MACHINERY, LAND	98,639.84	91,052.16
GENERAL LIAB. & FLEET	55,943.68	51,640.32
SUBTOTAL:	154,583.52	142,692.48
TOTAL FY 2023/2024 PAYABLE TO OMAG:	<u>297,276.00</u>	

Please feel free to contact me if you need further information from me. All original copies of the policies are held in my office.

Thank You,


Jerrica Worthy
Finance Director & City Clerk

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023

Agenda Item No: 3L

Subject: **Euchee Valley and Texaco Road Damage Assessment**

Staff Resources: Terry Brannon, City Manager
Chad Grisier, Professional Engineering Consultants
Brent Youngman, Street Services Director

I. Summary

During the rehabilitation of Main Street (S.H. 33) staff worked with Payne County District #1 to establish a detour route while two major intersections (Main/Little, Main/Linwood) were widened. South Euchee Valley Road from S.H. 33 south 3 miles to Texaco Road and then west to Linwood Avenue (N 3510 Road) was used as a temporary detour. Grandstaff Road was also used as a detour but is not the subject of damage related expenses. Staff hired Professional Engineering Consultants of Tulsa, Oklahoma to assess the road before the detour was established, while the detour was being used, and once the detour was deactivated.

South Euchee Valley Road is an asphalt road located two miles east of the Cushing city limits. The extents of repairs are 3 miles from Main Street (SH-33) to Texaco Road (E0740). In 2021, the pavement condition had a rating of 4 Fair to 3 Poor based on the Pavement Surface Evaluation and Rating (PASER) Manual for Asphalt Roads. In 2022 the corridor was used as a detour during the reconstruction of SH-33. The additional detour traffic volume has further deteriorated the pavement condition to a 3 Poor rating. Surface failures were noted to have primarily been the result of subgrade failures. The recommended pavement repairs for South Euchee Valley Road involve areas of isolated full depth patching. The summary of the conceptual engineers estimate cost to repair is \$220,519.46.



Texaco Road is a gravel road along the south side of town. The extent is 3-miles between South Euchee Valley Road and Linwood Avenue (N 3510 Road). Texaco Road was also part of the detour during the reconstruction of SH-33 and based on the PASER Manual for Gravel Roads, the pavement condition has a rating of 3 Fair to 2 Poor. The recommended improvements are to repair a majority of the aggregate road by common maintenance activities, such as motor grading, to reestablish displaced aggregate material. Some additional aggregate material may be required to supplement the repairs. The summary of the conceptual engineers estimate cost to repair is \$6,690.00.

Staff met with Payne County District #1 Commissioner Zac Cavett to review the road damage assessment by PEC. Commissioner Cavett accepted the damage assessment and agreed \$227,209.46 was sufficient to cover the damage caused during the detour.

II. Fiscal Impact:

The projected damage assessment cost is \$227,209.46. Funding for this project was not included in the FY 22 -23 budget. This project will be funded from fund 252, which will be incorporated into the FY 22 – 23 amended budgeted so a budget amendment is not necessary to capture the expense. This action will not cause a negative budget impact since fund 252 is sufficiently funded.

III. Recommended Action:

Authorize the City Manager to issue a purchase order to Payne County District No. 1 in an amount up to \$227,209.46 for road damage caused while Euchee Valley and Texaco Road were being used as a detour during the rehabilitation of Main Street (S.H. 33), and to authorize payment.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023 Agenda Item No: 3 M

Subject: Hilco Oil Reclaimer Replacement

Staff Resources: Terry Brannon, City Manager
Willie Green, Power Plant Superintendent

I. Summary:

All engines at the plant share common oil reclaiming lines to quicken reclaiming and dehydration times. Our current and only vacuum dehydrator that facilitates this operation is inoperable. Parts and services are no longer available due to its age and has been declared obsolete by the manufacturer, the Hilliard company. This is a significant loss as the oil we use degrades rapidly when not properly cared for. At over \$14 a gallon, oil reclamation and dehydration are paramount to efficient and low-cost maintenance.

The scope of work being proposed includes removing and replacing the current Hilco Vacuum Dehydrator with a newer, more efficient unit capable of providing us with much faster and more comprehensive oil reclamation and dehydration times.

It has taken staff months to find companies capable of providing us with what we need in their quote packages. Three companies were all that would respond to our bid solicitation. Two companies offered equivalent vacuum dehydrator systems but did not meet internal specifications for moisture content monitoring. The third offered a new system which is an easier system to operate and maintain. Instead of a vacuum pump this system would only need a circulator pump, which is already in place. Staff feels this option offered by Berendsen Fluid Power is the best long-term solution for the plant. Here is a summary of what all three companies offered:

- Berendsen Fluid Power, out of Tulsa, OK, proposed a Triton 2 gallon per minute system which does not need a vacuum to efficiently filter and dehydrate our engine oil. It also includes a moisture saturation sensor with a display so we can see how good our oil is in real time. Projected cost is \$30,574.00.
- Trucent, out of Noblesville, IN, proposed a 1 Gallon per minute skid mounted Vacuum dehydrator. This does not have any sensors or real-time display. Projected cost is \$27,197.00.
- Sample Brothers Inc., out of St. Louis, MO, proposed a 1 Gallon per minute Mini Dehydrator which also uses a vacuum pump. It does not include a sensor or real time display. Projected cost is \$20,991.00.

II. Fiscal Impact

This project was anticipated in FY 22 – 23 (252-500-5550). \$53,000.00 was set aside for this project so this proposed purchase, which is projected to cost \$30,574.00, will not have a negative budget impact. Staff is recommending the full amount budgeted be set aside for this project in the event unknown issues are discovered during the installation of the unit.

III. Recommended Action

Authorize the City Manager to issue a purchase order to Berendsen Fluid Power in an amount up to \$53,000.00 for the purchase of one (1) oil reclaimer / dehydrator for the power plant and to authorize payment.



14529 Bergen Blvd
Noblesville, IN 46060
317-660-6670

May 17, 2023

Will Green
City of Cushing

RE: 1-GPM Vacuum Dehydration Oil Purification System Module Quote #20230517874-JJ

Will,

Thank you for the opportunity to submit a Trucent 1-GPM Vacuum Dehydration Oil Purification System "VDOPS" purchase proposal for your facility's quench oil purification application.

Please feel free to contact me on my cell 317-626-8225 with any questions or comments.

Sincerely,

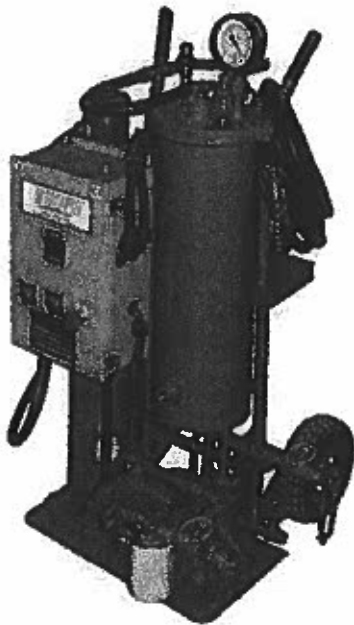
Jeff Justak



Purification Equipment and General Hardware

Trucent Vacuum Dehydration Oil Purification System

(VDOPS) with 1-GPM process flow rate. This system is suitable for use with a wide variety of light hydraulic and lubrication oils, and it is designed to remove water (free, emulsified, and dissolved) to overall content as low as 20 PPM in multi-pass. It is also equipped with a single high efficiency 5-Micron pleated micro glass spin-on filter element rated Beta>1000 per ISO 16889, meaning that 99.9% of all particles 5-Micron and greater will be removed in multi-pass. This filter element will enable you to quickly and reliably achieve very low particle counts to meet or exceed an ISO 16/14/11 cleanliness level.



Trucent Mini Dehydrator (1 GPM)

- P/N: E859C-1-E17720-3KW-230-N12-B
- SPECIFICATIONS:
- Operating Vacuum: -18 to -26" Hg
- Pre-Filter Assembly: Inlet Strainer for Bulk Particles
- Dispersal Elements: Qty: (2) Coalescer Dispersal Elements for High Water Removal Performance
- Particulate Removal: Qty: (1) 6-Micron Filter Element Rated Beta>1000 Per ISO 16889
- Water Removal: 100% Free / 80% Dissolved as Low As 20-PPM
- Maximum Rated Flow: 1-GPM (60 GPH)
- Electrical Requirements: 230 Volts, 1 Phase, 60 Hz
- Control Panel: NEMA 12 Control Cabinet
- Inlet Oil Heater: 3 kW Low Watt Density with Digital Temperature Controller
- Vacuum Pump: 4 CFM Rotary Vane Vacuum Pump
- Hoses: Qty: 2 Heavy Duty Petroleum Transfer Hoses (10' Length with Camlock Connections)
- Exterior Finish: Oil & Corrosion Resistant Enamel Paint
- Seals: Buna
- Approximate Dimensions: 23"L x 23" W x 46"H
- Approximate Weight: 275lbs

Trucent will provide:

(1) Trucent Vacuum Dehydration Oil Purification System (VDOPS) with 1-GPM process flow rate

Customer will provide:

All handling and installation of the VDOPS skid module

Trucent presents the optional Service Contract scopes of work available

- Option #1 - One (1) day of VDOPS Module Start-up and Training



Purchase and Program Fees

Quote #20230517874-JJ

Quantity	Description	Purchase Price
1	1-GPM VDOPS Skid Module	\$ 23,986.00
NOTE:	<i>Equipment pricing does not include freight, installation, utilities, wiring, or piping external of the equipment skid module connections</i>	
Replacement Filter Elements For The Above Vacuum Chamber		
1	Coalescer Dispersal Element P/N: OFS-D-102300 Qty (2) required	\$ 125.00 each
1	5 Micron Beta>1000 Filter Element P/N: OFS-S405-6B *per ISO 16889	\$ 86.00 each
Service Options		
1	Option #1 Start-up & Training	\$ 3,000.00

Terms and Conditions:

Send orders to: orders@trucent.com

- Terms:** Payments terms for purchased equipment are 50% down, 50% Net 30 upon delivery
- Lead Time:** Standard lead time for new systems is currently **3 to 14 weeks**
Note: Lead time estimate is based on current supply chain. Extended delays outside of Trucent's control will be communicated and incur no penalties from customer
Note: Replacement filter elements are kept in stock at our Trucent facilities
- Warranty:** All systems include a one (1) year factory warranty subject to our standard terms and conditions.
- Late Payment:** Any accounts remaining unpaid after the due date are subject to 1 ½% per month interest and collection costs including attorney fees.
- Payments:** A convenience fee of 3.75% will be added if paid by credit or with debit card.
- Tax Exempt:** Please include with PO
- Freight:** FOB Noblesville, IN – Customer pays freight, taxes and duties
- Delivery:** Schedule subject to receipt of PO, Deposit, and Approved Drawings
- Quote:** Valid 30 days
- Services:** Billed Separately net 30-days.



1430 N. 129th E. Ave.
Tulsa, OK 74116

Tel: (918) 605-3128

April 14, 2023

Will Green
City of Cushing
Cushing, OK

We are pleased to offer the following:

Quantity	General Description	Net Price Each
1	<p>TDSAVMBB101H Mobile cart dehydrator, 2 gpm fixed flow, non-vacuum with Viton seals, 10 micron Z media filtration, 2.4kW heater, 220V/60hz/1ph, moisture saturation sensor and display.</p> <p>Delivery – Ship from factory 10-14 weeks ARO</p> <p><i>*IMPORTANT NOTICE: Products and materials sold by Berendsen are subject to surcharges and manufacturers increases. While every effort will be made to provide advance notice, it is important to understand that a) Surcharges will be added based on actual rates at time of shipment, and may not agree with rate at time of quote. b) Pricing is subject to manufacturers increases up to and including time of shipment.</i></p> <p><i>Note – Quoted lead times provided are best delivery at time of quote. Lead times will be confirmed upon receipt of order and are subject to change based on manufacturer production load and material availability.</i></p>	\$30,574

The price quoted herein is valid for 30 days from the date of this proposal.

Due to the nature of this order both parties agree that once a Purchase Order has been accepted by Berendsen Fluid Power, this order is non-cancelable and non-returnable by the buyer.

Delivery is based upon current lead-time on components. Our labor is based upon straight-time rates. If expedited delivery is required on components and overtime is authorized, the customer will be billed at Berendsen's prevailing rates. Our payment terms are net 30 days from date of invoice and items will be shipped F.O.B. shipping point.

Please review Berendsen's terms and conditions, which are enclosed with this proposal.

Thank you for the opportunity to quote on your requirements. If you have any questions or require additional information, please call me. We look forward to receiving your order and ask that you reference this proposal when calling.

Ron Harp
Berendsen Fluid Power
ron.harp@bfona.com
918-605-3128

Berendsen Fluid Power, Inc. HYDRAULIC AND PNEUMATIC EQUIPMENT

1. Conditions of Sale - Berendsen Fluid Power, Inc. (BFPI) is not a manufacturer of any goods purchased from it by a Buyer. In many instances BFPI does not even handle the goods as they are shipped by the manufacturer directly to the Buyer. In those instances where the goods received by BFPI are redelivered to the Buyer, the goods remain in the original container for delivery to the Buyer. In some instances the goods are removed from the container and subjected to minor modifications by BFPI to satisfy the Buyer's requirements.

Because of this position in the sale of goods of a manufacturer, BFPI is unable and unwilling to assume the legal burdens placed upon it by language in a Buyer's purchase order or other order form. BFPI specifically objects to and rejects any additional terms and rejects any terms and conditions in conflict with these terms and conditions, and such additional or conflicting terms shall not become a part of the contract.

2. Terms - All prices, whether herein named or heretofore quoted or contained in a manufacturer's price list shall, at BFPI's option be adjusted to BFPI's price in effect at the time of shipment. Buyer shall pay BFPI for goods in full, within thirty (30) days of the date of invoice; provided that, BFPI may require payment in advance of all or any part of the purchase price of any product or service. An interest charge of 1.5% per month (18% per annum) or the maximum interest charge permitted by applicable law, whichever charge is less, will be assessed against all delinquent payments.

3. Taxes - All sales taxes applicable to this order and required to be collected by the Seller shall be added to the invoice and paid by Buyer unless an appropriate exemption Certificate is received. All other taxes, including but not limited to use and excise taxes, shall be the responsibility of and paid by the Buyer.

4. Order Entry - Orders entered by telephone are accepted at the risk of the Buyer as shipments made before confirmation are received are for the benefit of and service to the Buyer. Confirming orders shall be marked "confirmation" and such orders not so marked may be treated as an original order. BFPI will not be responsible for expenses and inconveniences incurred thereby.

5. Delivery, Shipment, Risk of Loss - Unless otherwise agreed to by BFPI, all shipments of goods shall be F.O.B. manufacturer's factory. All shipments will be made freight collect in accordance with carrier instructions supplied by Buyer. In the absence of such instructions, Seller will select what is, in its opinion, the most satisfactory routing. BFPI shall not be liable for either delays in deliveries or total failure to deliver due to any cause or event beyond BFPI's reasonable control, including, but not limited to strikes, labor difficulties, delays or defaults of common carriers, failure or curtailment in BFPI's source of supply or failure of a manufacturer to timely deliver goods to BFPI or Buyer. BFPI will give reasonable notice to Buyer if it appears to BFPI that delay in delivery will arise for any reason, and upon the giving of such notice all specified delivery dates may, at the election of BFPI, be extended from time to time for an additional period or periods as may be reasonable. BFPI will use its best efforts in the ordinary course of its business to affect deliveries as specified, but in no event, shall BFPI be liable for any damage, consequential or otherwise, arising from any failure of BFPI to meet any delivery date. Title and risk of loss for products pass to Buyer upon delivery to carrier.

6. Acceptance by Buyer - The goods shall be deemed accepted by Buyer as of the date of receipt of the goods by Buyer unless within fifteen (15) days after such date Buyer gives BFPI written notice that the goods are not accepted and specifies in detail the reasons therefor. BFPI may then, at its sole discretion, proceed to make any corrections, in which case such corrective action by BFPI shall be Buyer's sole remedy for non-acceptance of such goods. Upon completion and acceptance of such corrections, the goods will be deemed accepted by Buyer. Under no circumstances shall Buyer be entitled to revoke acceptance of any goods subsequent to acceptance thereof.

7. Partial Shipments - Seller reserves the right to make and to invoice for partial shipments.

8. Return of Goods - Buyer agrees not to return goods for any reason except upon the written consent of BFPI obtained in advance of such return, which consent, if given, shall specify the terms and conditions and charges upon which any such return may be made. In the event that any product returned by Buyer to BFPI for warranty service is determined by BFPI not to be covered by BFPI's warranty set forth in paragraph 10 hereof, Buyer shall reimburse BFPI for all related shipping and other costs incurred by BFPI, and shall pay to BFPI an amount equal to BFPI's standard service charge in effect at the time of the erroneous warranty claim.

9. Cancellation; Modification - Buyer agrees that an order shall in no event be subject to cancellation or reduction or modification except by prior written consent of BFPI and then only when BFPI is fully reimbursed for its costs (including overhead and other indirect costs) for work performed, goods purchased by it or goods ordered by it to satisfy Buyer's order.

10. Warranty - Except as provided herein for repaired goods, **BFPI MAKES NO EXPRESS WARRANTIES REGARDING THE GOODS SOLD TO BUYER, NOR DOES IT MAKE ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ANY WARRANTIES OF BFPI IMPLIED FROM COURSE OF DEALING OR USAGE OF TRADE ARE SPECIFICALLY EXCLUDED.**

This disclaimer by BFPI of warranties shall not operate to extinguish any warranties, which are intended to Buyer by the manufacturer of the goods.

BFPI does, as its sole express warranty, warrant parts and labor with respect to repaired goods, ordinary wear and tear excepted, for ninety (90) days from the date of delivery. However, this express warranty shall be null and void in the event such repaired goods are altered or modified in any fashion after delivery, or subject to abuse or misuse, including but not limited to any use of such goods contrary to the manufacturer's directions or specifications. However, BFPI makes no warranties or representations with respect to components supplied by third parties, and Buyer's sole recourse in the case of any defects in BFPI goods or services resulting directly or indirectly from defects in such components shall be to warranties (if any) of such third parties.

Regardless of the disclaimer of warranties herein, if BFPI is for any reason held liable in any warranty, express or implied, such liability shall be limited solely to the replacement and repair of the goods and no more. **THE BUYER'S REMEDIES IN THIS REGARD ARE ITS EXCLUSIVE AND SOLE REMEDIES AVAILABLE. THE BUYER SPECIFICALLY AGREES THAT BFPI SHALL HAVE NO LIABILITY WHETHER ARISING IN CONTRACT, TORT, OR OTHERWISE, FOR LOSS OF CAPITAL, LOSS OF PRODUCT, LOSS OF PROFIT, LOSS OF USE, LOSS OF POWER, POWER OUTAGES, COST OF REPLACEMENT POWER, OR ANY INDIRECT, SPECIAL INCIDENTAL OR CONSEQUENTIAL DAMAGES.** Buyer waives the benefit of any rule that disclaimers of warranty shall be construed against BFPI, and expressly agrees that all warranty disclaimers herein shall be construed liberally in favor of BFPI.

11. Limitations of Liability - IN NO EVENT SHALL BFPI'S LIABILITY TO BUYER ARISING OUT OF OR RELATING TO THE SALE OF ANY PRODUCT OR SERVICE PURSUANT TO THIS AGREEMENT EXCEED THE PURCHASE PRICE PAID BY BUYER TO BFPI FOR SUCH PRODUCT OR SERVICE.

12. Information Disclosed - No information or knowledge heretofore or hereafter disclosed to BFPI in the performance of or in connection with the terms hereof, shall be deemed to be confidential or proprietary, unless otherwise expressly agreed to in writing by BFPI and any such information or knowledge shall be free from restrictions.

13. Patents and Other Proprietary Rights - In the event any goods to be furnished under an order are to be made in accordance with drawings, samples, or manufacturing specifications designated by or on behalf of Buyer, Buyer agrees to indemnify and hold BFPI and manufacturer harmless from any and all damages, costs and expenses, including legal fees and court costs, arising from a claim that any of the goods furnished to Buyer by manufacturer or the use thereof infringes any letters, patents or patent applications, foreign or domestic, trade names, trademarks, service marks, copyrights, both domestic and foreign, trade secrets, or any other proprietary or confidential right or interest; and Buyer agrees at its own expense to undertake the defense of any suit against BFPI and manufacturer brought upon any such claim. In the event any goods to be furnished Buyer are not made in accordance with drawings, samples or manufacturing specifications designated by or on behalf of Buyer, but rather in accordance with the design of manufacturer, Buyer agrees to look solely to the manufacturer (and not to BFPI) to indemnify and hold harmless Buyer and its customers against any damages awarded by a court of final jurisdiction by reason of the sale or use of the goods furnished by manufacturer and purchased by Buyer in any suit or suits for the infringement of any letters patent or patent applications, foreign or domestic, trade names, trademarks, service marks, copyrights, both domestic and foreign, trade secrets, or any other proprietary or confidential right or interest. With regard to the foregoing, Buyer shall inform BFPI and manufacturer as soon as practical of the charge or suit alleging such infringement and shall give the manufacturer an opportunity to take over the defense thereof.

14. Non-Discrimination - BFPI will comply with all provisions of Executive Order No. 11246 and of the rules, regulations and relevant orders of the Secretary of Labor.

15. Waivers - No waiver of any provision of this Agreement or any rights or obligations of either party hereunder shall be effective, except pursuant to a written instrument signed by the party or parties waiving compliance. Any such waiver shall be effective only in the specific instance and for the specific purpose stated in the writing.

16. Severability of Provisions - In the event any provisions hereof are found invalid or unenforceable pursuant to judicial decree or decision, the remainder of this Agreement shall remain valid and enforceable according to its terms. **WITHOUT LIMITING THE FOREGOING, IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT EACH AND EVERY PROVISION OF THIS AGREEMENT WHICH PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES OR EXCLUSION OF DAMAGES IS INTENDED BY THE PARTIES TO BE SEVERABLE AND INDEPENDENT OF ANY OTHER SUCH PROVISION AND TO BE ENFORCED AS SUCH. FURTHER, IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT IN THE EVENT ANY REMEDY HEREUNDER IS DETERMINED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE, ALL LIMITATIONS AND EXCLUSIONS OF DAMAGES SET FORTH HEREIN SHALL REMAIN IN EFFECT.**

17. Security Interest - Buyer hereby grants BFPI a security interest and lien in any goods purchased hereunder and in the products into which such goods are incorporated. Such security interest shall secure all sums due BFPI under this Agreement.

Date: 12/16/2022
To: Willie Green
Company: City of Cushing
Phone: (918) 306-4138

Ref Number: SB-OFS120922-01
From: Tyler Brown
Phone: 636-728-8282
Subject: Oil Reclaimer

Email: electricplant@cityofcushing.org

Qty	Description	Weight	Part No.	Price Ea.	Price Total
1	Oil Filtration Systems – Mini Dehydrator (1 GPM) Includes (2) OFS-D-102300 & (1) OFS-S405-6B		E859C-1- E17720-3KW- 230-N12-B	\$ 20,675.00	\$ 20,675.00
2	Replacement Cartridge – Coalescer Dispersal Element		OFS-D- 102300	\$ 118.00	\$ 236.00
1	Replacement Cartridge – 5 Micron Beta>1000 Filter Element		OFS-S405-6B	\$ 80.00	\$ 80.00
Total US Funds					\$ n/a

SPECIFICATIONS:

Operating Vacuum: -18 to -26" Hg
Pre-Filter Assembly: Inlet Strainer for Bulk Particles
Dispersal Elements: Qty: 2 Coalescer Dispersal Elements For High Water Removal Performance
Particulate Removal: Qty: 1 6-Micron Filter Element Rated Beta>1000 Per ISO 16889
Water Removal: 100% Free & 80% Dissolved – As Low As 20 PPM
Maximum Rated Flow: 1 GPM (60 GPH)
Electrical Requirements: 230 Volts, 1 Phase, 60 Hz
Control Panel: NEMA 12 Control Cabinet
Inlet Oil Heater: 3 kW Low Watt Density with Digital Temperature Controller
Vacuum Pump: 4 CFM Rotary Vane Vacuum Pump
Hoses: Qty: 2 Heavy Duty Petroleum Transfer Hoses (10' Length with Camlock Connections)
Exterior Finish: Oil & Corrosion Resistant Enamel Paint
Seals: Buna
Approximate Dimensions: 23"L X 23"W X 46"H
Approximate Weight: 275 lbs

SCHEDULE

Shipment 10-12 Weeks after receipt of order

PAYMENT TERMS:

Terms are Net 30 Days. Purchase orders should be made out to Sample Brothers, Inc., 232 Vance Rd. – STE 204, Valley Park, MO 63088. Please send your order to the Order Entry Department by email to sales@samplebrothers.com or by fax to 636-529-8524. Please reference the EG number above.

Terms of payment are 100% net 30 days after shipment subject to credit approval, or via credit card. Credit card payments will be subject to an additional 4% convenience fee.

VALIDITY: This quotation is valid for 14 days.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023 **Agenda Item No:** 3 N

Subject: Audit Engagement Letter for FY 2022-2023 Audit

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

This is the authorization that is signed each year for CBEW Professional Group, LLP to perform the annual audit for the City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority. The proposed engagement letter has been reviewed and it has been determined that the total of the proposed fee appear to be the same as last year. Staff proposes approval of the audit engagement, including proposed fees.

II. Fiscal Impact

Audit fees have been budgeted and adopted in the FY 23/24 budget. There are no additional fees projected at this time.

III. Recommended Action

Suggested Motion: Motion to approve as part of the consent agenda.

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023 **Agenda Item No:** 30

Subject: Non-Pay Utility Report

Staff Resources: Diane Barnett, Utility Office Supervisor

I. Summary Report is attached for your review

II. Fiscal Impact NA

III. Recommended Action None necessary

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY	
Statement Date	05/31/2023	
Total Due	\$	71,924.43
Total Due After 06/15/2023	\$	76,113.56

CM CITY HALL
PO BOX 311
CUSHING OK

07000-0000

CLOSED MAY 29

Account Summary

Account	Name	Property	Total Due	After 06/15/2023
01-1200-00	CLM HEMPHILL PARK	N CENTRAL	41.69	45.86
02-0230-00	CLM TRAFFIC LIGHT	E MAIN & LITTLE	6.00	6.60
03-0125-00	CLM STREET LIGHTS	LITTLE & WALNUT	147.81	162.59
05-0230-02	CM FIRE DEPT TRAINING CE218 W MAPLE		48.24	53.07
05-0235-00	CM FIRE DEPT TRAINING TO218 W MAPLE TOWER		37.60	41.35
05-0267-01	CM PUBLIC SAFETY CENTER 211 W MAIN		5,259.00	5,259.00
05-0268-00	CLM SAFETY CENTER LIGHTS211 W MAIN		92.00	92.00
05-0350-00	CM POWER PLANT COOLING T300 N DEPOT		63.56	69.92
05-0390-00	CM POWER PLANT	314 N DEPOT	67.17	73.89
05-0400-00	CM POWER PLANT	314 N DEPOT	6.00	6.60
05-0410-00	CM POWER PLANT	314 N DEPOT	4,507.83	4,958.62
05-0420-00	CM POWER PLANT	314 N DEPOT	3,413.62	3,754.98
05-0430-00	CM ELECTRIC SHOP	314 N DEPOT	273.03	300.33
05-0590-00	CM POWER PLANT CONTROL R300 N SEAY		137.47	151.22
05-0770-00	CLM TRAFFIC LIGHT	MOSES & CLEVELAND	82.35	90.59
05-1160-00	CLM TRAFFIC LIGHT	102 E BROADWAY	7.61	8.37
05-1170-00	CLM DECORATIVE LIGHTS	100 N CLEVELAND	250.15	275.17
05-1190-00	CLM DOWNTOWN INTERSECTIOW BROADWAY & MOSES		178.02	195.82
05-1630-00	CLM DECORATIVE LIGHTS	100 S CLEVELAND	231.43	254.57
05-1640-00	CLM DOWNTOWN INTERSECTIOW BROADWAY & CHERRY		224.53	246.98
06-0160-00	CM LIBRARY	215 N STEELE	1,146.24	1,260.87
06-0800-00	CM WATER WELL # 4	1249 E ASH	8.00	8.80
06-1880-00	CM FIRE DEPT.	323 N HARRISON	313.58	344.94
06-1890-00	CM CITY HALL	100 E OAK	2,424.50	2,666.95
06-1900-00	CM CITY HALL COMPUTER	100 E OAK	64.19	70.61
07-0170-00	CM OLD BUS DEPOT	114 N HARRISON	40.05	44.05
07-0180-00	CLM PARKING LOT	N HARRISON	30.57	33.63
08-0190-00	CLM TRAFFIC LIGHT	BROADWAY & HARRISON	7.35	8.09
08-2115-01	CM DOWNTOWN WATERING	105 E BROADWAY	11.25	12.38
09-1210-00	CLM STREET LIGHTS	1000 E CHERRY	66.37	73.01
09-2190-00	CM SENIOR CITIZENS	203 E CHERRY	1,386.15	1,524.77
10-0190-00	CLM BALL FIELD (BOWL)	MEMORIAL PARK (BOWL)	129.82	142.80
10-0200-00	CLM T BALL FIELD MEMORIAMEMORIAL PARK		22.80	25.09
10-0500-00	CM STORM SIREN	E SECOND & WILSON	6.27	6.90
10-1140-02	CITY OF CUSHING	1102 E SECOND A	47.21	47.21
10-1510-02	CM ARMORY	500 E SECOND	30.63	30.63
11-0400-00	CM BFI TRANSFER STATION	515 N LUELLA	30.96	34.06
11-1810-00	CM DOG POUND	500 W CHERRY	15.21	16.73
11-1820-00	CM SERVICE CENTER	514 W CHERRY	477.23	524.96
11-1830-00	CM TRUCK BARN	514 W CHERRY BARN	187.32	206.05
11-1835-00	CM WATER DEPT	516 W CHERRY	25.68	28.25
11-1840-00	CM SWEEPER BARN	514 W CHERRY	6.40	7.04

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY	
Statement Date	05/31/2023	
Total Due	\$	71,924.43
Total Due After 06/15/2023	\$	76,113.56

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

CLOSED MAY 29

Account Summary

Account	Name	Property	Total Due	After 06/15/2023
11-1860-01	CM STREET DEPT. OFFICE	514 W CHERRY	264.24	290.67
11-1870-00	CM PARKS DEPT.	514 W CHERRY	481.58	529.75
11-1880-00	CM WELDING SHOP	514 W CHERRY	17.95	19.75
11-1910-00	CM GAS PUMPS	PUCKETT ST	21.81	23.99
11-1920-00	CLM UNMETERED SEC LTS	PUCKETT ST	8.53	9.38
11-1940-00	CM WATER DEPT.	508 W MOSES	91.17	100.29
12-1290-00	CM YOUTH CENTER	800 S LITTLE	2,259.29	2,485.22
12-1300-00	CM BATTING CAGES AT PARK	800 S LITTLE	6.00	6.60
12-1310-01	CM CUSHING DAY CARE	711 S THOMPSON	32.80	32.80
12-1320-00	CM CUSHING DAY CARE	711 S THOMPSON	6.00	6.60
12-1340-00	CM AMPHITHEATER	CITY PARK	177.08	194.80
12-1370-00	CM FESTIVAL IN THE PARK	MEMORIAL PARK	7.08	7.79
12-1380-00	CLM TENNIS CT. S. MEMORIAL	MEMORIAL PARK	6.00	6.60
12-1390-00	CM AQUATIC CENTER	MEMORIAL PARK	1,820.76	2,002.84
12-1760-00	CM PICNIC GROUNDS	MEMORIAL PARK	129.02	141.92
12-1790-00	CLM E. PAVILLION MEMORIAL	MEMORIAL PARK	17.10	18.81
12-1815-00	CLM STREET LIGHTS	FIFTH & LITTLE	162.74	179.01
12-1850-00	CM SEWER LIFT PUMP	403 S LITTLE	6.04	6.64
13-0035-00	CM WATER WELL # 2	CITY PARK	12.60	12.60
14-0980-00	CLM STREET LIGHT	S HOWERTON & NINTH	173.42	190.76
14-1910-00	CM 9TH ST SUBSTATION	1100 E NINTH	22.00	22.00
14-1915-00	CM ROTARY PARK GAZEBO	LI1100 E NINTH	6.58	7.24
15-0065-00	CLM STREET LIGHTS	NINTH & LINWOOD	19.38	21.32
16-0800-00	CLM STREET LIGHT	E NINTH & THOMPSON	190.54	209.59
16-1131-00	CM STORM SIREN	1400 S LITTLE	17.24	17.24
17-0180-00	CLM LIONS PARK	1320 S LINWOOD	61.17	67.29
18-0080-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	887.56	887.56
18-0081-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD GATE	6.58	6.58
18-0090-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	11.25	11.25
18-0093-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	610.33	610.33
18-0094-00	CM CUSHING SPORTS COMPLE	229 S HARMONY GRN	16.96	16.96
18-0095-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	1,628.25	1,628.25
18-0097-00	CM STORM SIREN	200 S HARMONY RD	17.53	17.53
18-0350-00	CM WATER WELL # 97-4	823 S HARMONY RD	2,556.46	2,812.11
18-0415-00	CLM SCHOOL FLASHING LIGH	1600 S HARMONY RD	6.49	6.49
18-0535-00	CM AIRPORT GATE	AIRPORT RD & LITTLE	11.25	11.25
18-0608-01	CM AIRPORT HANGER	2508 TOM MALONEY DR	6.18	6.18
18-0610-03	CM CITY OF CUSHING	2512 TOM MALONEY DR	77.22	77.22
18-0627-02	CM AIRPORT INCUBATOR	2414 TOM MALONEY DR	285.06	285.06
18-0628-01	CM CUSHING MUNICIPAL AIR	2414 TOM MALONEY DR	33.56	36.92
18-0630-03	CM CUSHING MUNICIPAL AIR	2420 TOM MALONEY DR	100.91	111.01
18-0635-02	CM CITY OF CUSHING	3 W AIRPORT RD	6.00	6.60

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY	
Statement Date	05/31/2023	
Total Due	\$	71,924.43
Total Due After 06/15/2023	\$	76,113.56

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

CLOSED MAY 29

Account Summary

Account	Name	Property	Total Due	After 06/15/2023	
18-0670-03	CM AIRPORT HANGER	2521 TOM MALONEY DR	62.58	68.84	Disconnect
18-0695-00	CM AIRPORT PLAYGROUND	AIRPORT	11.25	12.38	
18-0750-00	CM MUNICIPAL AIRPORT	AIRPORT	353.75	389.13	
18-0760-00	CLM AIRPORT LIGHT	AIRPORT	52.95	58.25	
18-0990-00	CM WATER WELL # 97-6	2515 E ESECO RD	1,611.98	1,773.18	
18-1000-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	30.00	33.00	
18-1008-01	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	20,629.21	20,629.21	
18-1010-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	6.00	6.60	
18-1040-00	CM WATER WELL # 97-7	2406 S NORFOLK RD	804.41	884.85	
18-1110-00	CM WATER WELL # 97-8	2401 S EUCHEE VALLEY RD	302.94	333.23	
18-1200-00	CM WATER WELL # 97-5	912 S NORFOLK RD	2,783.08	3,061.39	
18-1200-00	CLM SOFTBALL FIELD	1500 E MAIN	196.28	215.91	
18-1200-00	CM WATER WELL # 97-1	1500 E PINE	2,109.55	2,320.51	
18-1200-00	CLM FOOTBALL FIELD LIGHT	1700 E WALNUT	78.13	85.94	
18-2000-00	CM FOOTBALL FIELD SCORE	FOOTBALL FIELD	14.38	15.82	
18-2020-00	CM CHS FOOTBALL LIGHTS	E1700 E WALNUT	23.67	26.04	
18-2071-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	78.52	78.52	
18-2072-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	27.82	27.82	
18-2300-00	CLM STREET LIGHTS	MAIN & STEWART	160.33	176.36	
18-2440-00	CM WATER WELL # 97-2	2319 E MAIN	43.56	47.92	
18-2458-00	CLM WALMART TRAFFIC LIGH	2905 E MAIN	49.11	49.11	
18-2470-00	CLM PIPELINE CROSSROADS	2405 E MAIN	6.67	7.34	
18-2490-00	CM WATER WELL # 56-9	2826 E MAIN A	14.00	15.40	
18-2518-00	CM SEWER LIFT STATION	3206 E MAIN	52.75	58.03	
18-2520-00	CM WATER WELL # 97-3	3540 E MAIN	14.76	16.24	
18-3920-00	CM WATER PLANT	1175 MAITLEN	7,441.24	8,185.37	
18-3925-00	CM ANIMAL SHELTER	1150 MAITLEN DR	270.99	298.10	
18-3930-08	CM RODEO GROUNDS	1175 MAITLEN	17.25	18.98	
19-1773-00	CM STORM SIREN	1000 E GRANDSTAFF	15.96	15.96	
19-2100-00	CM N. DISPOSAL PLANT	2114 N EDGEWOOD CIR	337.68	371.45	
19-2256-00	CM BARBEQUE & BLUES	213 E GRANDSTAFF WA	16.88	18.57	
19-3090-00	CLM PIPELINE CROSSROADS	N HWY 18 & DEEP ROCK	7.93	8.72	
20-1870-00	CM WATER PL. HOUSE # 3	W OF CITY	8.00	8.80	
20-1950-00	CM LAKE BOAT HOUSE	W OF WATER PLANT	20.00	22.00	
20-2470-00	CLM PIPELINE CROSSROADS	W HWY 33	6.00	6.60	
20-2640-00	CM RESERVOIR	201 S KINGS HWY	73.02	80.32	
20-2650-00	CM RESERVOIR	201 S KINGS HWY	6.00	6.60	
20-2660-00	CM WEATHER TOWER	201 S KINGS HWY	130.70	130.70	
20-2670-00	CM RESERVOIR RADIO REPEA	201 S KINGS HWY	47.83	52.61	
20-2800-00	CM RESERVOIR	201 S KINGS HWY	149.42	164.36	

Statement Summary

CITY OF CUSHING
PO BOX 311
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	05/31/2023
Total Due	\$ 71,924.43
Total Due After 06/15/2023	\$ 76,113.56

CM CITY HALL
PO BOX 311
CUSHING OK 07000-0000

CLOSED MAY 29

Account Summary

Account	Name	Property	Total Due	After 06/15/2023
50-3480-00	CM POLICE PISTOL RANGE	740 RD	25.25	25.25
Total Due			71,924.43	76,113.56
Total Credit Balances			0.00	0.00

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023 Agenda Item No: 5B

Subject: Family Violence Waiver Policy

Staff Resources: Terry Brannon, City Manager
Jonathan Huseman, City Attorney
Charles Claxton, Police Chief
Diane Barnett, Billing & Collections Director

I. Summary

Recently, Oklahoma made a positive law change to support victims of family violence, by allowing utility customers to have their utility deposit waved under certain attested to circumstances. Oklahoma is among the worst states when it comes to domestic violence statistics, including the rate of domestic violence as well as intimate partner homicides. In 2020, Oklahoma's number of reported domestic violence incidents reached its highest point since 2000. The pandemic and subsequent economic circumstances continue to exacerbate certain escalating factors that often result in increased domestic violence.

Financial constraints often serve as a barrier to survivors when they contemplate leaving an abusive situation; abusers frequently exercise financial and economic control such that a survivor with the means to leave may not be able to access their own resources. Staff is asking Trustees to support alleviating a small part of that financial barrier by implementing a Family Violence Waiver policy. This concept allows us to waive the deposit typically required to start, restore, or transfer utility service (electric, water, sewer, and refuse).

City staff in conjunction with the Wings of Hope Family Crisis Services developed a form that survivors can provide to Utility Customer Service in lieu of their deposit. The form allows three options to verify that the applicant is a survivor of domestic violence but does not require any details or personal information relating to any abuse they have experienced.

A person seeking to have their deposit waived may do so by completing the Domestic Violence Waiver Form and submitting verification in one of the following ways:

1. By providing the completed form along with a protective order of an incident of such violence within thirty (30) days of the date of the order; or

2. By providing the completed form signed by a representative of the Wings of Hope Family Crisis Services (“Certifying Agency”) within thirty (30) days of signature; or
3. By providing the form signed by a representative of the Cushing Police Department within thirty (30) days of signature.

Waiver forms will be made available at Wings of Hope Family Crisis Services and the Cushing Police Department. Completed waiver forms and any supplemental documentation may be provided by the customer in-person, by mail or emailed to:

Physical Address: 100 Judy Adams Blvd
Cushing, Oklahoma 74023

Mailing Address: City of Cushing
Utility Department
P.O. Box 311
Cushing, Oklahoma 74023

Email: utilityoffice@cityofcushing.org

II. Fiscal Impact

Since this is a new opportunity to serve a family violence victim, and all utility deposits will be waived, we have no way of knowing the fiscal impact until the program is implemented and in place at least one fiscal year. The impact will likely be fiscally negligible.

III. Recommended Action

Motion to authorize staff to execute a policy change related to utility deposits (electric, water, sewer, and refuse) to allow for the abatement of all utility deposits in accordance with our Family Violence Waiver Policy and implement the forms and processes necessary to ensure the programs successful implementation.

**CUSHING MUNICIPAL AUTHORITY
RESOLUTION NO. 10-2023**

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2023-2024 BUDGET
FOR THE CUSHING MUNICIPAL AUTHORITY.**

WHEREAS, the Board of Trustees of the Cushing Municipal Authority has conducted a budget work session with City staff to review and analyze the fiscal year 2023-2024 projections of revenue and expenditures; and

WHEREAS, the Board of Trustees of the Cushing Municipal Authority has conducted a public hearing on the fiscal year 2023-2024 City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority Budgets on June 12, 2023 to specifically provide the opportunity for input from the general public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY, that the Fiscal Year 2023-2024 Cushing Municipal Authority Budget be and is hereby adopted.

PASSED AND APPROVED THIS 20TH DAY OF JUNE, 2023.

RICKY LOFTON, CHAIRMAN
BOARD OF TRUSTEES

ATTEST:

JERRICA WORTHY, SECRETARY

APPROVED AS TO FORM AND LEGALITY:

JONATHAN HUSEMAN
CITY ATTORNEY

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023

Agenda Item No: 6 B

Subject: Harmony Road 69 kV Transmission Line Contract CU-23-1LM

Staff Resources: Terry Brannon, City Manager
Mike Starks, Electrical Distribution

I. Summary

On June 13, 2023, the City of Cushing opened bids for the construction of the 69kV line from 9th and Little Street to the New Harmony Substation. Five (5) bids were received, and the bid tab is below. Allgeier, Martin and Associates, our engineering firm, is recommending that the City of Cushing accept the proposal from Force Electric Services and award contract for construction of the 69kV line to the New Harmony Station in the amount of \$3,822,401.10. This is a rebid from a previous request as the original process only garnered one (1) bidder and greatly exceeded the cost projection by our engineers.

Bidders	Proposal
Force Electrical Services	\$3,822,401.10
BBC Electrical Services, Inc.	\$5,467,795.26
Henkels and McCoy, Inc.	\$6,342,550.26
Hutton Contracting, LLC	\$7,316,759.58
Re-Con Company, Inc.	\$7,453,761.50

II. Fiscal Impact

Funding for this item is included in the FY 22/23 Capital Projects *Harmony Substation* (252-500-5555). The cost is within engineering estimates for the project and will not have a negative budgetary impact.

III. Recommended Action

Approve the resolution authorizing the City Manager to execute a contract with Force Electrical Services (No. CU-23-1LM) for the construction of a 69kV line from 9th and Little Street to the New Harmony Substation in the amount of \$3,822,401.10 and to authorize payment.

CUSHING MUNICIPAL AUTHORITY
RESOLUTION NO. 11-2023

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. CU-23-1LM WITH FORCE ELECTRICAL SERVICES IN THE AMOUNT OF UP TO \$3,822,401.10 FOR CONSTRUCTING THE 69KV TRANSMISSION LINE FROM 9TH AND LITTLE STREET TO THE NEW HARMONY ROAD SUBSTATION, AND TO AUTHORIZE PAYMENT.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY AS FOLLOWS:

The City Manager be and is hereby authorized and directed to execute Contract No. CU-23-1LM with Force Electrical Services in the amount of up to \$3,822,401.10 for constructing the 69kV Transmission Line from 9th and Little Street to the new Harmony Road Substation, and to authorize payment.

PASSED AND APPROVED the 20th day of JUNE, 2023.

Ricky Lofton, Chairman
Board of Trustees

ATTEST:

Jerrica Worthy, Secretary

APPROVED AS TO FORM AND
LEGALITY:

Jonathan Huseman
City Attorney



ALLGEIER, MARTIN and ASSOCIATES, INC.
Consulting Engineers

June 15, 2023

Mr. Terry Brannon
Cushing Municipal Authority
100 Judy Adams Blvd.
Cushing, OK 74023

Re: Cushing Municipal Authority
Harmony Road 69kV Line
CU-23-1LM

Dear Mr. Brannon:

On June 13, 2023, bids for the construction contract, CU-23-1LM Harmony Road 69kV Transmission Line, were opened and publicly read. A total of five bids were received.

Force Electrical Services provided the low bid. Their bid does not list any major exceptions. We have some experience with Force Electrical Services, in constructing transmission lines we have designed. They have performed well on these jobs and have not had any issues. We recommend Force Electrical Services' bid for acceptance.

If you have any questions, please let us know.

Sincerely,

ALLGEIER, MARTIN and ASSOCIATES, INC.

Nicolaus Jessip, P.E.