

**NOTICE OF REGULAR MEETING AGENDA  
OF THE BOARD OF TRUSTEES  
CUSHING MUNICIPAL AUTHORITY  
November 20, 2023  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on November 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$1,550,303.50
- b. Approve minutes: October 16, 2023 (Regular)
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- d. Authorize the Chairman to execute Change Order No. 3 with Cooper Machinery Services in the amount of \$191,358.00 for continued repair of Unit #10 at the Cushing Power Production Plant, and to authorize payment.
- e. Authorize the City Manager to issue a purchase order to Fleet Fuels of Cushing in an amount up to \$26,000.00 for the purchase of heavy duty diesel engine 40 weight oil for Power Plant Unit #10, and to authorize payment.
- f. Approve request for special assistance on refuse carry-out at 818 East Oak.
- g. Approve request for special assistance on refuse carry-out at 401 East 8th Street.
- h. Approve request for special assistance on refuse carry-out at 825 East 5<sup>th</sup> Street.
- i. Approval of payment to CBEW Professional Group, LLP in the amount of \$7,750.00 for the FY 2022-23 audit.
- j. Authorize the City Manager to enter into a contract with Minsalt Advance Communication System (ACS) out of Peachtree Corners, Georgia for the purchase of software and hardware in the amount up to \$38,000.00 and to authorize payment.
- k. Authorize the City Manager to execute Work Order No. 23-08 with Professional Engineering Consultants (PEC) in an amount up to \$30,000.00 for preparation of a Sanitary Sewer Collection System Targeted Master Plan for the Michigan Sewer Trunk Line, and to authorize payment.

- l. Authorize the City Manager to execute Work Order No. 23-10 with Professional Engineering Consultants (PEC) in an amount up to \$23,100.00 for design and construction administration services related to lime disposal at the Cushing Water Treatment Plant, and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Myer Pump and Supply in an amount up to \$13,000.00 for the replacement of the motor and pump for water well #1, and to authorize payment.
- n. Authorize the City Manager to issue a purchase order to City Transformer Service Company from St. Paul, Texas in the amount of \$9,970.00 for testing of the Harmony Substation Transformer and to authorize payment.
- o. Recognize non-pay utility report for City operations and public facilities for 10/31/23 billing period.
- p. Recognize statement of cash and investments as of October 31, 2023.

#### 4. Items Removed from Consent Agenda

#### 5. Resolutions

- a. **RESOLUTION NO. 16-2023:** A resolution authorizing the Chairman, Board of Trustees, to execute final ODEQ Consent Order 23-286 following review by the City Attorney and authorize payment in an amount up to \$35,000.00 for the purpose of satisfying the fine assessed by the Oklahoma Department of Environmental Quality for unpermitted discharges from Manhole #509.
- b. **RESOLUTION NO. 17-2023:** A resolution authorizing the Chairman, Board of Trustees, to execute an Offer Valuation Form prepared by our agent, Coates Field Service, Inc. of Oklahoma City, Oklahoma, in an amount up to \$27,350.00, for easement acquisition and damages related to land lying in part of the NE ¼ of Section 2, Township 17N, Range 5E, and to authorize payment.

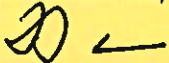
#### 6. Execute Session

- a. 25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

#### 7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

#### 8. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:07 AM on November 17, 2023.

  
\_\_\_\_\_  
Terry Brannon, City Manager

  
\_\_\_\_\_  
Jessica Worthy, City Clerk

# OCTOBER 2023 PAYROLL

## CUSHING MUNICIPAL AUTHORITY

**\*\* OCTOBER 13, 2023 \*\***

REGULAR PAYROLL	\$114,281.16
<b>TOTAL</b>	<b>\$114,281.16</b>

**\*\* OCTOBER 31, 2023 \*\***

REGULAR PAYROLL	\$115,003.40
CMA HEALTH INSURANCE REIMBURSEMENT TO CITY	\$149,118.35
<b>TOTAL</b>	<b>\$264,121.75</b>

**TOTAL CMA PAYROLL FOR MONTH OF OCTOBER 2023**

**\$378,402.91**

## OCTOBER 2023 CLAIMS

### CUSHING MUNICIPAL AUTHORITY

OPERATING FUND (250)	\$666,078.70
OPERATING FUND (250) ADDED TO CLAIMS	\$298.71
POSTAGE FOR UTILITY BILLS (250)	\$1,211.74
CAPITAL IMPROVEMENT FUND (252)	\$505,311.44
FUND (252) ADDED TO CLAIMS	\$0.00
	<hr/>
<b>TOTAL</b>	<b>\$1,172,900.59</b>

11/13/2023 10:06 AM  
PACKET : 21986 21987  
VENDOR SET: Mult  
FUND : 250 CMA OPERATING FUND  
DEPARTMENT: 00 CMA OPERATING FUND  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 29

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2010	OKLAHOMA DEPT OF COMMER	I-231	250-500-0896	DEBT SERVICE- CDBG-CUSHING CONTRACT	042795	520.83
			DEPARTMENT 00	CMA OPERATING FUND	TOTAL:	520.83

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 01 BILLING & COLLECTION  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 30

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0411	CONTINGENT FUND					
		I-24046	250-501-3325	CASH LONG/SHO REPL FUNDS,KIRI MAULDIN	042762	100.00
01-0540	QUILL CORPORATION					
		I-34859462	250-501-3440	OFFICE SUPPLI CALENDARS	042808	198.75
		I-34859462	250-501-3440	OFFICE SUPPLI CREDIT-CALENDARS	042808	47.58
		I-35058965	250-501-3440	OFFICE SUPPLI CALENDARS	042808	47.58
		I-35125986	250-501-3440	OFFICE SUPPLI MONEY COUNTER	042808	303.09
		I-35126501	250-501-3440	OFFICE SUPPLI POST-IT NOTES	042808	20.26
		I-35134358	250-501-3440	OFFICE SUPPLI MEMO BOOK	042808	0.09
		I-35155896	250-501-3440	OFFICE SUPPLI BLACK REFILL INK	042808	41.99
		I-35195496	250-501-3440	OFFICE SUPPLI BLACK REFILL INK	042808	9.99
		I-35270478	250-501-3440	OFFICE SUPPLI RED REFILL INK	042808	7.43
01-1613	PITNEY BOWES GLOBAL FIN					
		I-3318236390	250-501-3450	POSTAGE/FREIG POSTAGE MACHINE RENTAL	042798	461.64
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1884717A	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIO	042767	323.59
01-3608	AMERICAN MUNICIPAL SERV					
		I-58250	250-501-3501	AMS FEES ARTHUR FLOYD	042743	128.67
		I-58250	250-501-3501	AMS FEES WINFRED LEE JR.	042743	7.84
		I-58250	250-501-3501	AMS FEES JONATHAN SANDERS	042743	18.15
		I-58511	250-501-3501	AMS FEES MONICA SHOEMAKER	042744	20.00
01-4418	AMAZON CAPITAL SERVICES					
		I-1RHM-YFFN-HQXV	250-501-3540	MISCELLANEOUS TWINE AND PAINT	042741	39.95
		I-1X6X-TPXR-CTT4	250-501-3440	OFFICE SUPPLI MONROE 8130X CALCULATOR	042741	152.22
01-4550	TELADOC HEALTH, INC.					
		I-3013880 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIO	042818	29.20
01-5174	SIMPSON CUSTOM CREATION					
		I-010	250-501-3440	OFFICE SUPPLI ETCHED CUP	042813	35.00
01-5174	SUN LIFE					
		I-10/2023 CMA	250-501-1050	MEDICAL/LIFE BILLINGS & COLLECTIO	042817	41.34
DEPARTMENT 01 BILLING & COLLECTION					TOTAL:	1,939.20

10/26/23 10:17 AM

A/P Direct Item Register

PAGE: 1

PACKET: 21903 POSTAGE CHECK  
VENDOR SET: 01 CITY OF CUSHING  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-1246		U.S. POST OFFICE				
I-OCT 23 BILLING	10/26/2023	U.S. POST OFFICE	1,211.74			
	2	DUE: 10/26/2023 DISC: 10/26/2023		1099: N		
		U.S. POST OFFICE		250 501-3450	POSTAGE/FREIGHT	1,211.74
		=== VENDOR TOTALS ===	1,211.74			
		=== PACKET TOTALS ===	1,211.74			

10/12/2023 9:11 AM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 01 BILLING & COLLECTION

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01 250	TELADOC HEALTH, INC.	I-3002282 CMA	250-501-1050	GENERAL MEDICAL PEPM	042707	29.40

DEPARTMENT 01 BILLING & COLLECTION TOTAL: 29.40



11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 02 GENERAL GOVERNMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0411	CONTINGENT FUND					
		I-24036	250-502-3540	MISCELLANEOUS UTILITY EASEMENT FILING	042762	24.00
		I-24036	250-502-3540	MISCELLANEOUS UTILITY EASEMENT FILING	042762	22.00
		I-24044	250-502-3540	MISCELLANEOUS HALLOWEEN CANDY	042762	120.08
01-1293	WALMART					
		I-03154	250-502-3540	MISCELLANEOUS HALLOWEEN CANDY	042823	138.61
		I-09194	250-502-3540	MISCELLANEOUS WASP SPRAY,PWR STR	042823	31.14
01-2223	ASCAP-ACCOUNT SERVICES					
		I-10/2023	250-502-3320	CONTRACT LABO ANNUAL MUSIC LICENSE FEE	042748	445.00
01-2250	B & C BUSINESS PRODUCTS					
		I-0524029-001	250-502-3540	MISCELLANEOUS CHAIRS-COURTROOM	042751	4,230.00
01-2663	VISA					
		I-10/2023 BUS MTG	250-502-3540	MISCELLANEOUS BUSINESS MEETING	042822	62.87
		I-10/2023 GG	250-502-3341	EQUIPMENT PAR ADOBE PRO-OCTOBER 2023	042822	19.99
		I-11/2/23 SP MTG	250-502-3440	OFFICE SUPPLI MEALS/SPECIAL MEETING	042822	103.00
		I-113-65818892677042	250-502-3540	MISCELLANEOUS BROOM DUSTPAN,GLO STICKS	042822	93.95
01-2840	AMERICAN DOCUMENT SHRED					
		I-134881	250-502-3440	OFFICE SUPPLI CONSOLE SHREDDING	042742	105.00
01-2885	SCHATZ WINDOW WASHING					
		I-28402	250-502-3320	CONTRACT LABO OUTSIDE ALL/HALLWAY I/O	042812	86.00
01-3245	CHRIS FINLEY MOBILE SER					
		I-2343	250-502-3540	MISCELLANEOUS REPAIRS ON UNIT 5	042758	3,125.00
01-3475	BMI GENERAL LICENSING					
		I-50319739	250-502-3320	CONTRACT LABO ANNUAL MUSIC FEE	042753	378.90
01-368	LAYMANCE SERVICES LLC					
		I-6137	250-502-3322	CUSTODIAL SUP CLEANERS,TOILET TISSUE	042785	246.29
01-4418	AMAZON CAPITAL SERVICES					
		I-1CCL-GFCT-R7D3	250-502-3341	EQUIPMENT PAR BUSINESS PRIME MEMBERSHIP	042741	179.00
		I-1VQX-17KL-PFTQ	250-502-3540	MISCELLANEOUS TRUNK/TREAT/COSTUME	042741	21.99
		I-1X9L-MRWG-HCLT	250-502-3540	MISCELLANEOUS 50OCT BLANK DOOR HANGERS	042741	95.74
01-4550	TELADOC HEALTH, INC.					
		I-3013880 CMA	250-502-1050	MEDICAL/LIFE GENERAL GOVT/RETIREE	042818	96.11
01-4553	GID'S DOUGH-MAIN LLC					
		I-381415	250-502-3440	OFFICE SUPPLI SAUSAGE ROLLS	042775	32.88
01-4634	STILLWATER MEDICAL CENT					
		I-10/2023	250-502-3343	EMPLOYEE MEDI EMPLOYEE FLU SHOTS	042814	1,020.00

11/13/2023 10:06 AM  
PACKET : 21986 21987  
VENDOR SET: Mult  
FUND : 250 CMA OPERATING FUND  
DEPARTMENT: 02 GENERAL GOVERNMENT  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 32

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5190	CITY OF EDMOND	I-EE23-00254	250-502-3540	MISCELLANEOUS MUTUAL AID-WIND STORM	042760	600.00
01-5194	ARROW FENCE & SHELTER, I-JAB200		250-502-3540	MISCELLANEOUS GATE REPAIRS	042747	2,800.00
					DEPARTMENT 02 GENERAL GOVERNMENT TOTAL:	14,077.55

10/12/2023 9:11 AM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 2

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 02 GENERAL GOVERNMENT

BANK: 2

VP	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	TELADOC HEALTH, INC.	I-3002282 CMA	250-502-1050	GENERAL MEDICAL PEPM	042707	96.74
DEPARTMENT 02 GENERAL GOVERNMENT					TOTAL:	96.74

11/13/2023 10:06 AM  
PACKET : 21986 21987  
VENDOR SET: Mult  
FUND : 250 CMA OPERATING FUND  
DEPARTMENT: 03 I.T. ADMINISTRATOR  
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 33

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2808	DELTA DENTAL OF OKLAHOM	I-1884717A	250-503-1050	MEDICAL/LIFE IT ADMIN	042767	45.67
01-4550	TELADOC HEALTH, INC.	I-3013880 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	042818	4.18
01-5174	SUN LIFE	I-10/2023 CMA	250-503-1050	MEDICAL/LIFE IT ADMIN	042817	5.83
DEPARTMENT 03 I.T. ADMINISTRATOR					TOTAL:	55.68

10/12/2023 9:11 AM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 3

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 03 I.T. ADMINISTRATOR

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01 50	TELADOC HEALTH, INC.	I-3002282 CMA	250-503-1050	GENERAL MEDICAL PEPM	042707	4.21

DEPARTMENT 03 I.T. ADMINISTRATOR TOTAL: 4.21

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 04 ENGINEERING  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 34

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2368	DEREK GRIFFITH	I-10/2023	250-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	042778	350.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1884717A	250-504-1050	MEDICAL/LIFE ENGINEERING	042767	92.64
01-3505	PROFESSIONAL ENGINEERIN	I-530757	250-504-3320	CONTRACT/CONS ON CALL SERVICES	042802	1,461.81
		I-530758	250-504-3320	CONTRACT/CONS UNIT 10 ENGINEERING SVCS	042803	7,750.00
		I-530759	250-504-3320	CONTRACT/CONS COOLING TOWERS-ENG SVCS	042804	2,390.00
		I-530760	250-504-3320	CONTRACT/CONS COOLING TOWERS-ENG SVCS	042805	2,656.25
01-4550	TELADOC HEALTH, INC.	I-3013880 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	042818	8.36
01-5174	SUN LIFE	I-10/2023 CMA	250-504-1050	MEDICAL/LIFE ENGINEERING	042817	11.84
DEPARTMENT 04 ENGINEERING					TOTAL:	14,720.90

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 04 ENGINEERING

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	TELADOC HEALTH, INC.	I-3002282 CMA	250-504-1050	GENERAL MEDICAL FEPM	042707	8.40

DEPARTMENT 04 ENGINEERING TOTAL: 8.40

PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 05 ELECTRIC DISTRIBUTION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0059	ALTEC INDUSTRIES, INC.					
		I-12405468	250-505-3341	EQUIPMENT PAR FITTINGS FOR HYD HOSES	042740	198.70
01-0108	ARKANSAS ELECTRIC COOPE					
		I-03084990	250-505-3458	POLE HDWR/ELE PIN CROSSARMS	042746	330.25
		I-03086717	250-505-3458	POLE HDWR/ELE PIN CROSSARMS	042746	990.75
		I-03086718	250-505-3489	SYSTEM MAINTE BOLTED STIRRUP CONNECTORS	042746	1,647.50
		I-03086719	250-505-3489	SYSTEM MAINTE BLACK TEMFLEX ELEC TAPE	042746	600.00
		I-03086720	250-505-3458	POLE HDWR/ELE CROSS ARMS, DEADENDS	042746	6,488.00
		I-30960021	250-505-3478	RIGHT OF WAY 4TH PAYMENT ON AREA 1-13	042746	25,911.19
01-0111	SUMMIT UTILITIES OKLAHO					
		I-10/2023 ELECT DIST	250-505-3310	BUILDING MAIN ACCT#210100290434	042816	43.55
01-0411	CONTINGENT FUND					
		I-24029	250-505-3491	TRAINING/TRAV TAG FOR NEW E-9 (UNIT20)	042762	49.00
		I-24043	250-505-3491	TRAINING/TRAV DRINKS/BASIC LINE SCHOOL	042762	93.01
01-0424	COTTON ELECTRIC SERVICE					
		I-51576	250-505-3345	EQUIPMENT/TOO GLOVE TESTING	042764	148.89
01-0742	E-Z ICE INC					
		I-21140	250-505-3489	SYSTEM MAINTE BAG ICE	042769	124.00
01-1099	STUART C IRBY CO					
		I-S013736028.001	250-505-3489	SYSTEM MAINTE 15KV POLY QTYMER CUT-OUT	042815	4,271.50
		I-S013736039.001	250-505-3489	SYSTEM MAINTE CLEVIS WO/INSULATOR	042815	1,266.00
		I-S013736039.001	250-505-3489	SYSTEM MAINTE INSULATOR, DEAD-END, 25/28	042815	1,108.80
		I-S013736039.001	250-505-3489	SYSTEM MAINTE NEUTRAL SPOOLS (GRAY)	042815	284.00
		I-S013736039.001	250-505-3489	SYSTEM MAINTE #6 NICOPRESS CU SLEEVE	042815	136.00
		I-S013736060.001	250-505-3489	SYSTEM MAINTE HOT LINE CLAMP STIRRUPS	042815	2,816.00
		I-S013736060.002	250-505-3458	POLE HDWR/ELE 15KV INSULATORS C-NECK	042815	1,120.00
		I-S013736092.001	250-505-3489	SYSTEM MAINTE NATS COPPER SLEEVES	042815	342.00
		I-S013754300.001	250-505-3491	TRAINING/TRAV #4 ACSR WIRE	042815	2,150.88
01-1332	WILEY TRANSFORMER CO. I					
		I-12929	250-505-3497	TRANSFORMERS TRANSFORMER REPAIRS	042824	6,135.00
		I-12930	250-505-3497	TRANSFORMERS TRANSFORMER REPAIRS	042824	8,000.00
01-1553	OKLAHOMA ONE CALL SYSTE					
		I-2023M0257	250-505-3330	DUES/MEMBERSH YEARLY DUES	042794	1,865.70
01-1582	OTA PIKEPASS CENTER					
		I-20231092181	250-505-3491	TRAINING/TRAV PIKEPASS	042796	3.30
01-2557	A & B ECO SAFE PEST CON					
		I-94000	250-505-3310	BUILDING MAIN QUARTERLY PEST SPRAY	042737	135.00
01-2663	VISA					



11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 05 ELECTRIC DISTRIBUTION  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VI	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	VISA					
			continued			
		I-10/2023 STARKS	250-505-3491	TRAINING/TRAV RM FOR SUPT. CONF/DURANT	042822	276.00
01-2781	ANIXTER INC.					
		I-5821550-00	250-505-3458	POLE HDWR/ELE XARM PINS #883P	042745	1,368.00
		I-5821562-00	250-505-3489	SYSTEM MAINTN #8 SOL COMP SPLICE	042745	171.00
		I-5821562-00	250-505-3489	SYSTEM MAINTN SHIPPING	042745	20.75
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1884717A	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	042767	462.55
01-3245	CHRIS FINLEY MOBILE SER					
		I-2339	250-505-3341	EQUIPMENT PAR WORKED ON AUGER LATCH	042758	455.00
01-3541	FLEETPRIDE INC					
		I-112511075	250-505-3345	EQUIPMENT/TOO POLE TRAILER STRAPS	042773	54.00
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3120160.001	250-505-3458	POLE HDWR/ELE BLK FLUSH RCPT	042755	6.59
		I-S3121766.001	250-505-3458	POLE HDWR/ELE 60' TAPES,TAP CONN	042755	121.33
		I-S3125430.001	250-505-3458	POLE HDWR/ELE 2 PVC CAPS	042755	32.67
		I-S3125478.001	250-505-3458	POLE HDWR/ELE 14 TPI BI-METBD /PK	042755	31.50
		I-S3126233.001	250-505-3458	POLE HDWR/ELE 20A 277V WHT SW	042755	5.44
		I-S3126240.001	250-505-3458	POLE HDWR/ELE RACO WP SW CVR	042755	24.43
01-3804	HOTSYS OF OKLA INC					
		I-74420	250-505-3310	BUILDING MAIN REPAIRS ON HEATER	042781	1,122.27
01-4550	TELADOC HEALTH, INC.					
		I-3013880 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	042818	41.82
01-4981	CIMARRON VALLEY COMMUNI					
		I-6500	250-505-3460	PROMOTION AND OCTOBER SPORTS CLUB	042759	50.00
		I-6617	250-505-3460	PROMOTION AND NOVEMBER SPORTS CLUB SPON	042759	50.00
01-4981	MEDIA TECHNOLOGY SOLUTI					
		I-HUBNFALL 231000107	250-505-3460	PROMOTION AND 2023 HALF PAGE AD/HUBXTRA	042788	900.00
01-4995	NIC'S PROPANE					
		I-000003	250-505-3489	SYSTEM MAINTN PROPANE FOR FORKLIFT	042792	37.38
01-5072	FLEET FUELS LLC					
		I-139141	250-505-3341	EQUIPMENT PAR 10GAL DIELECTIR HYD OIL	042772	204.60
01-5174	SUN LIFE					
		I-10/2023 CMA	250-505-1050	MEDICAL/LIFE ELEC DISTRIBUTION	042817	59.10
DEPARTMENT 05 ELECTRIC DISTRIBUTION					TOTAL:	71,753.45

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 05 ELECTRIC DISTRIBUTION

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01 50	TELADOC HEALTH, INC.	I-3002282 CMA	250-505-1050	GENERAL MEDICAL PEPM	042707	42.09

DEPARTMENT 05 ELECTRIC DISTRIBUTION TOTAL: 42.09

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 06 ELECTRIC PRODUCTION  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0111	SUMMIT UTILITIES OKLAHO	I-10/2023 PWR PLANT	250-506-3361	GAS ACCT#210100212287	042816	404.05
01-0135	JOHN DEERE FINANCIAL (A	I-N28738	250-506-3345	EQUIPMENT/TOO SPRAY PAINT,BUSHINGS	042749	21.26
01-0600	NAPA AUTO PARTS	I-926713	250-506-3341	EQUIPMENT PAR MIDWEST FASTNERS	042791	9.03
		I-926928	250-506-3341	EQUIPMENT PAR MIDWEST FASTNERS	042791	16.48
01-0804	FECHNER PUMP & SUPPLY I	I-1439336	250-506-3341	EQUIPMENT PAR FLASHLIGHT,RAGS,GLOVES	042771	229.02
		I-1439445	250-506-3341	EQUIPMENT PAR MALE ADAPTER	042771	27.30
01-0874	GRAINGER INC	I-9875381684	250-506-3341	EQUIPMENT PAR SEAL KIT/O-RINGS	042776	103.50
01-0875	GRAND RIVER DAM AUTHORI	I-67,332	250-506-3369	GRDA (POWER P OCTOBER ELECTRIC BILL	042777	444,882.06
01-1293	WALMART	I-02989A	250-506-3540	MISC. SUPPLIE WATER, DAWN	042823	49.10
		I-04005	250-506-3540	MISC. SUPPLIE WATER	042823	20.10
01-1440	MID-CONTINENT SALES	I-34346	250-506-3341	EQUIPMENT PAR O-RINGS PLUS FREIGHT	042790	182.09
01-2808	DELTA DENTAL OF OKLAHOM	I-1884717A	250-506-1050	MEDICAL/LIFE POWER PLANT	042767	416.23
01-3679	BLACKSTONE LABORATORIES	I-123524	250-506-3341	EQUIPMENT PAR OIL TEST FOR UNIT 1	042752	45.00
01-3679	BRONCO EQUIPMENT RENTAL	I-865929-0001	250-506-3341	EQUIPMENT PAR FORKLIFT RENTAL	042756	2,329.29
01-4550	TELADOC HEALTH, INC.	I-3013880 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	042818	37.64
01-4624	CATES SUPPLY, INC	I-577405	250-506-3345	EQUIPMENT/TOO NIPPLES,BUSHINGS,TEES	042757	9.18
		I-577468	250-506-3345	EQUIPMENT/TOO GAUGES,BOLTS,OIL PAD	042757	479.28
01-5174	SUN LIFE	I-10/2023 CMA	250-506-1050	MEDICAL/LIFE POWER PLANT	042817	53.18
01-5215	JC SUPPLY	I-1895	250-506-3341	EQUIPMENT PAR TURF KING/SHIPPING	042782	1,159.98
DEPARTMENT 06 ELECTRIC PRODUCTION					TOTAL:	450,473.77

10/12/2023 9:11 AM DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER  
VENDOR SET: 01 CITY OF CUSHING  
PACKET: 21832 TELADOC-CMA 10/12/2023  
FUND : 250 CMA OPERATING FUND  
DEPARTMENT: 06 ELECTRIC PRODUCTION

PAGE: 6  
ITEMS PRINTED: PAID, UNPAID

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	TELADOC HEALTH, INC.	I-3002282 CMA	250-506-1050	GENERAL MEDICAL PEPM	042707	37.88

DEPARTMENT 06 ELECTRIC PRODUCTION TOTAL: 37.88

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 07 WATER PRODUCTION  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 38

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0017	ACCURATE ENVIRONMENTAL					
		I-FJ19060	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	042738	150.00
		I-FJ26078	250-507-3412	LAB FEES/TEST TOTAL COLIFORM P/A	042738	120.00
		I-FJ26079	250-507-3412	LAB FEES/TEST FLUORIDE	042738	35.00
		I-SU37007	250-507-3413	LAB SUPPLIES FERRO VER IRON REAGENT	042738	70.90
		I-SU37135	250-507-3413	LAB SUPPLIES BROMCRESOL GREEN	042738	164.30
01-0135	JOHN DEERE FINANCIAL (A					
		I-B03518	250-507-3310	BUILDING MAIN COFFEE, BRUSHES, FILE	042749	43.38
01-0874	GRAINGER INC					
		I-9863428562	250-507-3341	EQUIPMENT PAR UTILTIY PUMP	042776	127.08
		I-9876844813	250-507-3341	EQUIPMENT PAR STEEL ADAPTERS	042776	90.61
		I-9876909616	250-507-3341	EQUIPMENT PAR SOAP DISP, SLVR	042776	104.12
		I-9876909624	250-507-3341	EQUIPMENT PAR CLEANING PARTS BRUSHES	042776	36.18
		I-9876996753	250-507-3341	EQUIPMENT PAR PEACH HAND SOAP	042776	85.97
		I-9882242101	250-507-3341	EQUIPMENT PAR STEEL WEDGE ANCHOR	042776	52.95
01-1417	MCMASTER-CARR SUPPLY CO					
		I-15985656	250-507-3341	EQUIPMENT PAR ROTARY SHAFT, GLOVES	042787	350.76
		I-16455821	250-507-3341	EQUIPMENT PAR MASONRY DRILL BIT	042787	73.01
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1884717A	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	042767	185.28
01-4032	MCCROMETER INC					
		I-597404	250-507-3550	WELL MAINTENA WELL #9 FLOW METER PARTS	042786	1,870.70
01-4550	TELADOC HEALTH, INC.					
		I-3013880 CMA	250-507-1050	MEDICAL/LIFE WATER TREATMENT PLAN	042818	16.73
01-5049	HAWKINS INC					
		I-6604093	250-507-3328	CHEMICALS 2 CHLORINE CYLINDERS	042780	20.00
		I-6609335	250-507-3328	CHEMICALS CHLORINE CYLINDERS	042780	1,563.50
01-5174	SUN LIFE					
		I-10/2023 CMA	250-507-1050	MEDICAL/LIFE WATER PRODUCTION	042817	23.67
01-5202	MEYER PUMP SERVICE, LLC					
		I-317869	250-507-3550	WELL MAINTENA PULL/MOBILIZE ON WELL#1	042789	2,810.00
DEPARTMENT 07 WATER PRODUCTION					TOTAL:	7,994.14

10/12/2023 9:11 AM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 7

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 07 WATER PRODUCTION

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	TELADOC HEALTH, INC.	I-3002282 CMA	250-507-1050	GENERAL MEDICAL PEPM	042707	16.84

DEPARTMENT 07 WATER PRODUCTION TOTAL: 16.84

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 08 WATER MAINTENANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0135	JOHN DEERE FINANCIAL (A					
		I-A96779	250-508-3489	SYSTEMS MAINT WATER	042749	35.88
		I-A97203	250-508-3489	SYSTEMS MAINT FEED/SEED STORAGE & LID	042749	36.98
		I-B00047	250-508-3489	SYSTEMS MAINT HOSE CLAMPS	042749	17.94
		I-B03392	250-508-3489	SYSTEMS MAINT WATER	042749	26.91
		I-B03820	250-508-3489	SYSTEMS MAINT CARB CLEANER, GLOVES	042749	58.94
		I-B08809	250-508-3489	SYSTEMS MAINT PORTABLE HEAT, GLOVES	042749	68.96
		I-B09203	250-508-3489	SYSTEMS MAINT WATER	042749	26.91
01-0411	CONTINGENT FUND					
		I-24031	250-508-3489	SYSTEMS MAINT REIMBURSEMENT FOR MEALS	042762	72.03
		I-24032	250-508-3489	SYSTEMS MAINT REIMBURSEMENT FOR MEALS	042762	33.79
		I-24033	250-508-3489	SYSTEMS MAINT REIMBURSEMENTS FOR MEALS	042762	13.62
01-0464	CUSHING LUMBER COMPANY					
		I-256328	250-508-3489	SYSTEMS MAINT PVC SCHEDULE 40 PIPE	042766	11.50
01-0600	NAPA AUTO PARTS					
		I-925908	250-508-3489	SYSTEMS MAINT STEEL BANDIT	042791	34.62
		I-926508	250-508-3489	SYSTEMS MAINT CARB CLEANER, O-RINGS	042791	12.28
		I-927061	250-508-3489	SYSTEMS MAINT 1 GA 25FT 800AMP HD B	042791	149.99
01-0790	EWING ELECTRIC MOTOR LL					
		I-88158	250-508-3310	BUILDING MAIN FAN MOTOR FOR HEATER	042770	134.24
01-1269	UTILITY SUPPLY CO					
		I-183871	250-508-3489	SYSTEMS MAINT 3/4 SETTERS	042820	950.00
		I-184621	250-508-3489	SYSTEMS MAINT 14"X2" TAPPING SADDLE	042820	143.85
01-1275	VASSAR WHOLESALE PLUMBI					
		I-011430	250-508-3352	FITTINGS PVC COLLAR	042821	3.98
01-1512	O'REILLY AUTOMOTIVE STO					
		I-02768	250-508-3489	SYSTEMS MAINT HANDSOAP, CLEANERS	042823	44.37
		I-06247	250-508-3489	SYSTEMS MAINT COFFEE, DUSTER	042823	60.84
01-1987	CORE & MAIN LP					
		I-T863638	250-508-3326	CLAMPS 4X15 CLP	042763	420.00
		I-T863638	250-508-3352	FITTINGS 1" BALL CURB FIPT	042763	625.00
		I-T863638	250-508-3352	FITTINGS 1" CPLG	042763	120.40
		I-T863638	250-508-3352	FITTINGS 1XCL BRASS NIP	042763	18.75
		I-T864834	250-508-3352	FITTINGS 5/8X3/4 BALL CURB STOPS	042763	640.44
01-2663	VISA					
		I-10/2023 WATER	250-508-3491	TRAINING/TRAV HOTEL STAY/TIM HUFF	042822	238.00
		I-10/2023 WATER	250-508-3491	TRAINING/TRAV HOTEL STAY/JUSTIN MOSHER	042822	238.00

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 08 WATER MAINTENANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 40

BANK: Multi

NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	VISA				
		continued			
	I-10/2023 WATER	250-508-3491	TRAINING/TRAV HOTEL STAY/BILLY HICKMAN	042822	238.00
01-2808	DELTA DENTAL OF OKLAHOM				
	I-1884717A	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	042767	231.60
01-3347	VICTOR HUGO OJEDA				
	I-16433	250-508-3489	SYSTEMS MAINT FIRE EXT. CERTIFICATION	042774	97.00
01-4550	TELADOC HEALTH, INC.				
	I-3013880 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	042818	20.90
01-4624	CATES SUPPLY, INC				
	I-577135	250-508-3352	FITTINGS BALL VALVE, BUSHING, TAPE	042757	117.22
01-4849	CLEAN UNIFORM COMPANY				
	I-10/2023 CMA	250-508-3500	UNIFORMS UNIFORMS	042761	65.92
01-5174	SUN LIFE				
	I-10/2023 CMA	250-508-1050	MEDICAL/LIFE WATER MAINTENANCE	042817	29.59
DEPARTMENT 08 WATER MAINTENANCE				TOTAL:	5,046.44



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DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 8

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 08 WATER MAINTENANCE

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01 50	TELADOC HEALTH, INC.	I-3002282 CMA	250-508-1050	GENERAL MEDICAL PEPM	042707	21.05

DEPARTMENT 08 WATER MAINTENANCE TOTAL: 21.05

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 09 SEWER PLANT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 41

BANK: Multi

W	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0017	ACCURATE ENVIRONMENTAL					
		I-FJ03022	250-509-3344	ENGINEERING AMMONIA, BOD5 TESTING	042738	165.00
		I-FJ10048	250-509-3344	ENGINEERING AMMONIA, BOD5 TESTING	042738	165.00
		I-FJ17045	250-509-3344	ENGINEERING AMMONIA, BOD5 TESTING	042738	165.00
		I-FJ24020	250-509-3344	ENGINEERING AMMONIA, BOD5 TESTING	042738	165.00
		I-SU37136	250-509-3413	LAB SUPPLIES 4-BOXES TSS FILTERS	042738	183.20
01-0135	JOHN DEERE FINANCIAL (A					
		I-B09315	250-509-3540	MISCELLANEOUS WHEEL SET, AWP UTILITY	042749	19.98
		I-N30424	250-509-3540	MISCELLANEOUS AWP 2 PAIRS UTILITY, GLOVE	042749	55.95
01-0275	REPUBLIC SERVICES #789					
		I-0789-000402579	250-509-3475	SLUDGE MANAGE SLUDGE DUMP FEE OCTOBER	042810	2,405.36
01-0411	CONTINGENT FUND					
		I-24037	250-509-3491	TRAVEL/TRAINI TRAVEL REIMBURSEMENT	042762	28.60
01-0804	FECHNER PUMP & SUPPLY I					
		I-1439446	250-509-3341	EQUIPMENT PAR COUPLINGS/BUSHING	042771	77.37
01-0916	P & K EQUIPMENT, INC.					
		I-5230904	250-509-3341	EQUIPMENT PAR MIRROR FOR JD7820 TRACTOR	042797	70.80
01-1293	WALMART					
		I-01235B	250-509-3540	MISCELLANEOUS PAPER TOWELS, WATER	042823	85.58
		I-09140	250-509-3540	MISCELLANEOUS BATTERIES, TOWELS, WATER	042823	54.91
01-1693	DEPT OF ENVIRONMENTAL Q					
		I-OE4548407	250-509-3491	TRAVEL/TRAINI "C" LAB TEST FEE	042768	62.00
01-2605	PRECISION FITTING & GAU					
		I-3304271	250-509-3475	SLUDGE MANAGE SUBMERSIBLE TRANSMITTERS	042799	1,823.06
01-0108	DELTA DENTAL OF OKLAHOM					
		I-1884717A	250-509-1050	MEDICAL/LIFE SEWER PLANT	042767	185.28
01-3347	VICTOR HUGO OJEDA					
		I-16531	250-509-3489	SYSTEM MAINTN ANNUAL FIRE EXT. CERT	042774	89.00
01-3704	BROKEN ARROW ELECTRIC S					
		I-S3131205.001	250-509-3489	SYSTEM MAINTN CANOPY LIGHTS	042755	638.13
01-4550	TELADOC HEALTH, INC.					
		I-3013880 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	042818	16.73
01-4587	COVE ENVIRONMENTAL, LLC					
		I-39-5-23	250-509-3344	ENGINEERING C.DUBIA RETEST 2 OF 3	042765	675.00
01-5174	SUN LIFE					

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 21986 21987

VENDOR SET: Mult

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 09 SEWER PLANT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5174	SUN LIFE					
				continued		
		I-10/2023 CMA	250-509-1050	MEDICAL/LIFE SEWER PLANT	042817	23.67
				DEPARTMENT 09 SEWER PLANT	TOTAL:	7,154.62

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DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 9

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 09 SEWER PLANT

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
0100	TELADOC HEALTH, INC.	I-3002282 CMA	250-509-1050	GENERAL MEDICAL PEPM	042707	16.84
DEPARTMENT 09 SEWER PLANT					TOTAL:	16.84

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 10 SEWER MAINTENANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

V	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1028	HARBOR FREIGHT TOOLS	I-10/2023 WATER	250-510-5612	INFILLTRATION PREDATOR 6.5 HP ENGINE	042779	149.99
01-1134	KINNUNEN SALES & RENTAL	I-82208	250-510-3540	MISCELLANEOUS PUMP STICK & BATTERY	042784	299.98
01-2808	DELTA DENTAL OF OKLAHOM	I-1884717A	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	042767	277.94
01-4185	KEY EQUIPMENT AND SUPPL	I-KC210570	250-510-3326	SEWER CAMERA SEWER CAMERA REPAIR	042783	1,361.37
01-4517	TKO EQUIPMENT SALES & R	I-8712	250-510-5612	INFILLTRATION REINFORCE HITCH ON TRUCK	042819	418.50
01-4550	TELADOC HEALTH, INC.	I-3013880 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	042818	25.09
01-5174	SUN LIFE	I-10/2023 CMA	250-510-1050	MEDICAL/LIFE SEWER MAINTENANCE	042817	35.50
DEPARTMENT 10 SEWER MAINTENANCE					TOTAL:	2,568.37

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DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 10

VENDOR SET: 01 CITY OF CUSHING

ITEMS PRINTED: PAID, UNPAID

PACKET: 21832 TELADOC-CMA 10/12/2023

FUND : 250 CMA OPERATING FUND

DEPARTMENT: 10 SEWER MAINTENANCE

BANK: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01	TELADOC HEALTH, INC.	I-3002282 CMA	250-510-1050	GENERAL MEDICAL PEPM	042707	25.26
DEPARTMENT 10 SEWER MAINTENANCE TOTAL:						25.26
FUND 250 CMA OPERATING FUND TOTAL:						298.71
REPORT GRA TOTAL:						298.71

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 250 CMA OPERATING FUND  
 DEPARTMENT: 11 REFUSE  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: Multi

NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0275	REPUBLIC SERVICES #789				
	I-789000402598	250-511-3320	CONTRACTUAL OCTOBER 2023 SERVICES	042811	89,773.75
				DEPARTMENT 11 REFUSE	TOTAL: 89,773.75
				FUND 250 CMA OPERATING FUND	TOTAL: 666,078.70

11/13/2023 10:06 AM  
 PACKET : 21986 21987  
 VENDOR SET: Mult  
 FUND : 252 CMA-CAPITAL IMPROVEMENT  
 DEPARTMENT: 00 CMA-CAPITAL IMPROVEMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 45

BANK: Multi

NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0055 ALLGEIER, MARTIN & ASSO	I-CMA6021003-923	252-500-5555	HARMONY SUBST ENGINEERING, CTRL, METERING	042739	878.84
01-0141 AUTOMATIC ENGINEER INC.	I-5576047	252-500-5523	MOTIVE PLANT REFURBISH MOTIVE PUMP	042750	29,625.75
01-3505 PROFESSIONAL ENGINEERIN	I-530529	252-500-5496	S.H.18 WATER SH18 WATERLINE WORK ORDER	042800	3,211.25
	I-530530	252-500-5497	S.H.18 SEWER SH18 SANITARY SEWER WORK	042801	1,992.50
	I-530761	252-500-5496	S.H.18 WATER SH18 WATERLINE WORK ORDER	042806	6,067.50
	I-530762	252-500-5497	S.H.18 SEWER SH18 SANITARY SEWER WORK	042807	1,305.00
01-4393 RE-CON COMPANY, INC	I-23-58-8	252-500-5555	HARMONY SUBST 8TH PAYMENT ON CONTRACT	042809	348,006.22
	I-23-58-9	252-500-5555	HARMONY SUBST 9TH PAYMENT ON CONTRACT	042809	37,696.21
01-5165 BORDER STATES INDUSTRIE	I-927176439	252-500-5555	HARMONY SUBST 15KV VERILITE SRP FNECK	042754	7,654.17
01-5194 ARROW FENCE & SHELTER,	I-JAB100	252-500-5490	GATES (ELDIST 4-GATE OPENERS	042747	68,874.00
				DEPARTMENT 00 CMA-CAPITAL IMPROVEMENT TOTAL:	505,311.44
				FUND 252 CMA-CAPITAL IMPROVEMENT TOTAL:	505,311.44
				REPORT GRAND TOTAL:	1,291,466.77



**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED OCTOBER 13, 2023, AT 9:38 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING MUNICIPAL AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
OCTOBER 16, 2023  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA  
IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on October 16, 2023, by Chairman Roberson.

**PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
ABSENT: NONE**

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on October 16, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$1,569,522.92**
  - b. Approve minutes: September 18, 2023 (Regular)**
  - c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
  - d. Authorize the City Manager to issue a purchase order to Virginia Transformer Corp. in an amount up to \$7,652.00 for a new LTC motor for the Harmony Substation transformer and to authorize payment.**
  - e. Authorize the City Manager to amend and increase contract CU-22-12M with Tech Line, Inc. of Austin, TX by \$25,000.00 for additional wire for the Harmony Substation project creating a new contract total of \$309,432.98, and to authorize payment.**
  - f. Authorize the City Manager to execute a change order in an amount up to \$30,913.83 with Cooper Machinery Services to cause the continuance of work to be performed for the repair of Unit #10 at the Cushing Power Production Plant, and to authorize payment.**
  - g. Approve payment to GRDA in the amount of \$44,195.89 for mutual aid assistance related to storm damage.**

- h. Recognize non-pay utility report for City operations and public facilities for 09/30/23 billing period.**
- i. Recognize statement of cash and investments as of September 30, 2023.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

#### **4. Items Removed from Consent Agenda**

#### **5. General Business**

- a. Presentation and acceptance of FY 2022-2023 Cushing Municipal Authority audit.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ACCEPT THE FY 2022-2023 CUSHING MUNICIPAL AUTHORITY AUDIT. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBESON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- b. Authorize the City Manager to issue a letter of bid rejection through our engineer of record, Professional Engineering Consultants, to Downey Contracting regarding the clarifier vault piping replacement at the water production plant.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO AUTHORIZE THE CITY MANAGER TO ISSUE A LETTER OF INTENT TO THE OKLAHOMA OPIOID ABATEMENT BOARD. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

#### **6. Resolutions**

- a. RESOLUTION NO. 13-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO APPROVE RESOLUTION NO. 13-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- b. RESOLUTION NO. 14-2023: A resolution authorizing the City Manager to execute a Proposal for Services with Coates Field Services, Inc. in a sum not to exceed \$9,400.00 for electrical easement acquisition services for the Harmony Substation project, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 14-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

7. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

**8. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE OCTOBER 16, 2023, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:40 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

\_\_\_\_\_  
RICKY LOFTON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

(SEAL)

\_\_\_\_\_  
JERRICA WORTHY, SECRETARY



# | Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 20, 2023      Agenda Item No: 3D

Subject: Change Order No. 3 – Power Production Plant Unit #10 Repair

Staff Resources: Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
Willie Green, Power Production Superintendent  
Chad Grisier, P.E., Professional Engineering Consultants

### I. Summary

During the start up of the engine, a part failed that was not covered under the original scope of work. Once the failure was recognized, the engine was shut down and inspected for damage. As a result of the short overspeed condition, one piston liner and piston were damaged and will need to be replaced. The new scope of work to be performed is included as a supplement.

### II. Fiscal Impact

The contract sum prior to the change was.....\$1,383,146.74  
The new contract sum will increase by this Change Order in the amount of \$191,358.00  
The new contract sum including the change order will be .....\$1,574,504.74.

The original budget for this project to include a 20% contingency was \$1,679,770.30.

This action, if approved, will not cause a negative budget impact.

### III. Cost Analysis

As part of our agreement with the Grand River Dam Authority (GRDA), the Cushing Municipal Authority (CMA) receives capacity payments to produce power by unit #10 when our plant is requested to operate. When unit #10 is functional its monthly value is \$18,313.79 or \$219,765.48 per year. If after repair unit #10 remains functional, and there are no mechanical issues over an extended period, current costs to repair the engine will be recouped in 7.1 years.

### IV. Recommended Action

Authorize the Chairman of the Board of Trustees to sign Change Order No. 3, causing the continuance of work to be performed by Cooper Machinery Services for the repair of Unit #10 at the Cushing Power Production Plant, in an additional amount up to \$191,358.00, and to authorize payment.

# CHANGE ORDER

---

**PROJECT:** Power Unit #10 Rebuild  
PEC #: 237050-002  
Power Unit #10 Rebuild

**CHANGE ORDER NUMBER:** 003

**DATE:** November 7, 2023

**CONTRACTOR:** Cooper Machinery Services  
16250 Port Northwest Drive, #200  
Houston, TX 77041

---

The items as proposed in the attached Change Order Request are added to the project. This authorization becomes a part of the project documents and indicates the acceptance of both the Owner and the Contractor.

**The Contract is changed as follows:**

1. Removal and replacement of damaged parts resulting from the overspeed event and inspection of remaining components, as outlined in Exhibit A attached hereto.

**Total** **\$191,358.00**

The original Contract Sum was .....\$520,287.60

Net change by previously authorized Change Orders.....\$862,859.14

The Contract Sum prior to this Change Order was.....\$1,383,146.74

The Contract Sum will be increased by this Change Order in the amount of.....\$191,358.00

The new Contract Sum will be .....\$1,574,504.74

The date for Substantial Completion will be revised to be **December 11, 2023**.

**OTHER CONDITIONS AND AGREEMENTS**

All other terms and conditions of said Contract that have not heretofore been modified shall be and remain the same.

**ACCEPTANCE:**

If the foregoing modification of said Contract is satisfactory, please note your acceptance in the space provided and forward two (2) executed copies to the City.

Cooper Machinery Services  
CONTRACTOR

16250 Port Northwest Drive, #200  
Address

Houston, TX 77041  
City/State

By: \_\_\_\_\_

Date: \_\_\_\_\_

Cushing Municipal Authority  
OWNER

100 Judy Adams Boulevard  
Address

Cushing, OK 74023  
City/State

**Requested:**

\_\_\_\_\_  
Chad R. Grisier, PE – Project Engineer

**Approved:**

\_\_\_\_\_  
Ricky Lofton - Chairman

**Attest:**

\_\_\_\_\_  
Jerrica Worthy – City Clerk

Proposal number: 220729-317

11/02/2023

**Cushing Municipal Authority  
Power Unit #10 Rebuild  
Project No. 435-237050-002-8180**

Cushing Municipal Authority  
100 Judy Adams Boulevard  
Cushing, OK 74023

Cooper Machinery Services  
16250 Port Northwest Drive  
Houston, TX 77041

**Donald Legendre**  
Mobile: 918-645-3090  
Email: Donald.Legendre@CooperServices.com

Cooper Machinery Services, hereinafter called the Seller, proposes to furnish the following described service to Cushing Municipal Authority, hereinafter called the Purchaser, for the price and upon the terms, conditions, and agreements hereinafter stated on the attached document

Seller proprietary & confidential information. This proposal is submitted in confidence for evaluation by the Purchaser and its contents are proprietary to seller. By receiving this document, the Purchaser agrees to not reveal its contents except to those in the Purchaser's organization who must evaluate it. Copies of this proposal may not be made without the prior written consent of Seller. This proposal shall not be provided to any Party outside the Purchaser's organization. If the preceding is not acceptable, this proposal shall be returned to Seller. The Purchaser shall return this proposal to Seller if requested to do so.



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SECTION 3 – PRICING, SCHEDULE, AND COMMERCIAL TERMS..... 8



## **SECTION 1- PROJECT SUMMARY/UNIT REFERENCE**

Cooper Machinery Services (Seller) is pleased to present this proposal to Cushing Municipal Authority (Purchaser) to provide scope of supply listed in Section Two

### **REFERENCE UNIT**

Model: Model LSV-16-GDT

Serial Numbers: 7117

Location: Cushing, OK

### **Crew Size**

1 Service Representative

4 Mechanics

### **Estimated Job Duration**

Remove & Replace Power Cylinder & Piston and Engine Inspection – 17 Working Days

Remove and Inspect Piston Pins and Bushings – 12 Working Days

6 days per week

10 hours per day

## SECTION 2- SCOPE OF SUPPLY

### Cooper-Bessemer - LSV-16-GDT Inspection SN 7117

Listed below are the primary responsibilities for the selected Contractor. The main focus for this scope of work is to inspect a Cooper Bessemer LSV-16-GDT generator engine located at the Cushing Power Station in Cushing, Oklahoma after the engine experienced an overspeed event during the start up. The Contractor will provide all necessary personnel, tools, shipping, and specialty equipment to accomplish this with limited support from City of Cushing personnel and their designated representatives.

Required tasks to complete the Primary Scope of Work, are as follows:

- Remove and replace damaged power cylinder, power piston and rings.
- Remove and measure the articulating rod and piston pin bolts to determine if any of the bolts yielded.
- Recheck torque on all the rod bearing cap bolts.
- Inspect counterweight studs.
- Bump check main and rod bearings.
- Visually inspect push rods, rocker arms, cam lobes and followers.
- Visually inspect drive gears and chains.
- Bore scope power cylinders.
- Remove and inspect piston pins and bushings. Replace as required.
- Prepare unit for startup.

It is recommended that the studs for the pole pieces on the generator be inspected as well.

Due to water entering the oil system during the event, the oil system needs to be decontaminated. An optional price to flush the oil system can be provided on request.

### Seller Responsibilities

1. Seller to supply experienced personnel, tools, travel, and per-diem to perform scope of work.
2. Seller provides timeline to perform scope of work.
3. Additions to scope of work at time of inspection will require prior approval from Purchaser representative, Overhaul Coordinator via EWAR process
4. Seller to have start of the workday, and end of the workday meetings with Purchaser on site overhaul point person to discuss daily activities and work progress
5. Seller to supply all hand tools, precision measurement tools, impact guns, large and small to perform scope of work
6. Good housing keeping practices must be followed
7. Seller to abide by all Purchaser safety regulations as delivered in first day of work safety orientation

**Purchaser Responsibilities**

1. Site specific safety orientation
2. Provide all required permits
3. Provide all required equipment to load or unload unit at Purchaser site(s)
4. Lock out equipment per Purchaser policy
5. Secure all Purchaser owned tools
6. Special tools: lifting brackets, rod wrenches, etc.
7. Provide an overhead rail and hoist, and all utilities needed to perform scope of work
8. Onsite overhaul point person
9. Communicate plans for parts removed that will not be reused
10. Fill unit with proper fluids – SELLER will inspect for leaks
11. Fill unit with proper oil – Flush up to main bearings
12. Pressure up compressors to check for leaks
13. Prepare unit for start up
14. Required operator during commissioning of the unit.

## SECTION 3- PRICING, SCHEDULE, AND COMMERCIAL TERMS

**PRICE**

Description	Price Each	Price
Labor to remove and replace power cylinder and piston		\$43,004.00
Parts to replace liner and pin bushing.		\$32,000.00
Labor to inspect engine		\$115,922.00
Labor to pull and inspect 15 piston pins and bushings		\$100,436.00
Discount on labor and parts to replace power cylinder and piston		-\$100,004.00
--Parts -- Piston Pin if needed	\$9,295.20	
--Parts -- Piston Bushing if needed	\$1,650.00	
<b>Total</b>		\$191,358.00

**PARTS USED**

Part Number	Description	Qty
ZLSVB-9-2A#1	POWER LINER	1
ZLSV-4-1C#1	PISTON PIN BOLT	2
ZLSV-4-L	PISTON PIN	1
ZLS-5-4B#2	PISTON	1
Z1-08F-002-132	ROD CAP NUT, NYLON 1-1/2"	4
Z#501-LSV-11-7	GASKET KIT	1

**PRICE NOTES:**

- Pricing in US dollars
- Price based on the purchase of the Scope or Work and Quantity contained in Seller's proposal.
- No taxes/assessments/duties are included in the pricing shown. Purchaser shall pay all sales, use, or transportation taxes, or duties for which it may be liable and/or which the law requires Seller to collect.
- Freight and crating are not included in the pricing shown above. Pricing does not include transportation, crating, shipping, storage, or logistics costs, which will be invoiced separately.
- For any optional scope purchased, Seller reserves the right to adjust the delivery schedule of Base Scopes depending on options selected. The impact on price and delivery will be communicated to Buyer at time of order placement.

**EXTRA WORK:**

Any additional work outside this scope of work will be billed as extras work and would require approval from both Purchaser Project Manager and Seller's Project or Service Manager with an EWAR Document (Extra Work Approval Request) prior to any work performed. This pricing does not include applicable sales, or user taxes

- **PARTS:** Unless otherwise stated hereunder or mutually agreed in writing by Seller and Owner through an EWAR, Parts will be invoiced upon shipment.
- **SERVICES:** Unless otherwise stated hereunder or mutually agreed in writing by Seller and Owner through an EWAR, Field Service labor, expenses, sub-contracting, and misc. will be invoiced monthly. Machine Shop will be invoiced upon shipment or as per scheduled milestones.

**BID VALIDITY**

This Proposal is valid for thirty days from issue unless extended in writing by Seller

**TERMS AND CONDITIONS**

See attached Contract Terms and Conditions – Issue Matrix

**PAYMENT SCHEDULE**

Per agreed upon schedule

**DELIVERY POINT**

- All parts supplied by Seller under this proposal will be provided based upon Company FCA-Cooper's facility, place of manufacture, or warehouse (Incoterms 2010).
- Partial shipments will be allowed.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 20<sup>th</sup>, 2023      Agenda Item No: 3 E

Subject: **Purchase Oil for Power Generation Engine #10**

Staff Resources: Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
Willie Green, Superintendent Power Production

### I. Summary

During the recent overhaul work being done on Unit # 10, it was advised that new oil would be required for the Unit. We agree with this assessment.

Unit #10 will require a complete oil change, which consists of replacing up to 26 barrels (1,650 gallons) of heavy-duty diesel engine 40 weight oil. Staff sought quotes for the replacement oil, and they are as follows:

VENDOR	COST PER GALLON
Fleet Fuels of Cushing, Oklahoma	\$15.25
Hooten Oil, LLC of Seminole, Oklahoma	\$16.35
Penley Oil Company of Oklahoma City, Oklahoma	\$17.20

### II. Fiscal Impact

This purchase will not create a negative budget impact. Funding was included and approved in the FY 23 -24 budget under the Engine #10 Repairs. (252-500-5519)

### III. Recommended Action

Authorize the City Manager to issue a purchase order to Fleet Fuels of Cushing, Oklahoma, in an amount up to \$26,000.00 for the purchase of heavy-duty diesel engine 40 weight oil for Engine #10, and to authorize payment.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** November 20<sup>th</sup>, 2023

**Agenda Item No:** 3J

**Subject:** Harmony Substation Scada Installation

**Staff Resources:** Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
Michael Starks, Electric Distribution Superintendent

### **I. Summary**

The City of Cushing currently uses Minsait Advance Communication Systems, Inc. (ACS) software to control the power plants generation. This system allows us to see all the relevant and necessary information that we need to operate the substations. With the addition of the Harmony Road substation, we will need to equip it with the same software, controls, and relays to make it operate within our existing Scada system. This proprietary software must be purchased from ACS to control the Scada.

You will see two quotes from ACS in your commission packets. The first is for the hardware to control all the breakers in the substation and the second is for building the screens so the operator can control the breakers from the computer. Staff will install the hardware on site, which will not only save on budget but on time as well. Total cost for the project is \$30,433.00. Staff would like to request a 25% contingency for this project to address any unexpected issues that may arise and need to be resolved.

### **III. Fiscal Impact:**

This action will not create a negative impact as adequate funding exists within the capital project line for the Harmony Substation Project. (252-500-5555)

### **IV. Recommended Action**

Authorize the City Manager to enter into a contract with Minsait Advance Communication Systems, Inc. (ACS) in an amount up to \$38,000.00 for the purchase of software installation and hardware, and to authorize payment.

Minsait ACS, Inc.  
 2755 Northwoods Parkway, Peachtree Corners, Georgia, 30071  
 TEL: 01-770-446-8854

To: Cushing Municipal Light & Power Municipal Power Plant  
 P.O. Box 311  
 Cushing, OK 74023-0311  
 Attn: Mike Starks  
 Phone #: (918) 399-4042  
 Email: [coelectric@cityofcushing.org](mailto:coelectric@cityofcushing.org)

Date: Oct 23, 2023		Quote No.: PR-2310-7879		Customer P.O. or Contract #:	
Payment Schedule:		100% Due at Shipping of Equipment to Customer Site, NET30		F.O.B. (X) Norcross ( ) Destination Ship Via: UPS Gnd	
Customer Requested Date:				Sales Tax %: Not Included	
Estimated Shipping Date: 90-120 Days ARO (depending on Factory schedule at time of order)				Shipping Charges: Included	
Item	Qty	Description	Unit Price	Total	
<b>NTX-200 for Harmony Road Sub For Ethernet or Serial Comms to RTAC and SCADA</b>					
1	1	<p><b>NTX-200 Substation Controller for Substation Installations as follows:</b></p> <p>NTX-200 Electronics Card Cage, 19" W x 6" H, 19" rack mounted (P/N CF545024), with Power Supply Slot, 4-slot System Node Mid-Plane and a 3 Slot Input Module mid-plane Motherboard.</p> <p>NTX-200 System Controller Node with Termination, P/N AS545013/DA050205,                      NTU Logic Run-Time License included for Minsait ACS or customer developed algorithms to be run on the System Controller in any NTX series so equipped. C/N 5080.</p> <p>Includes NTX200 I/O Controller, P/N 050230</p> <p>NTX Ethernet/Quad-Serial Gateway Node with Termination Module, P/N AS545008/DA050224, F/W P05-0098, comes with (1) 10/100 Ethernet port and (4) serial Rs-232/485 Ports                      Two Spare NTX Gateway Node Slots available                      Three AI, DI, or Bell 202 Modem Slot available.</p> <p>NTX Power Supply, P/N 540100, 125Vdc/115Vac input with 24Vdc output for contact wetting and control output relay drivers and 5Vdc logic power. Card Cage Mounted with power panel AS545086 for 130Vdc with Local Remote Switch.</p> <p>Includes complete assembly and system level testing of complete unit, and custom NTX-200 drawings.</p> <p>NTX-200 NTX Explorer Configuration &amp; Diagnostic USB Serial Cable - 10', USB 2.0 Cable, Type A-5 pin (mini-B). C/N 4194</p> <p><b>* NOTE - No hard-wired points are included in this quote</b></p>	\$12,177	\$12,177	
<b>Subtotal</b>				<b>\$12,177</b>	
<b>Shipping &amp; Handling</b>				<b>\$281</b>	
<b>Total System</b>				<b>\$12,458</b>	

**Options**

All Optional Items priced for inclusion with Item #1 only

2	1	NTX-220 Option: NTX-200 Series Serial Port Communications Interface Cable - RJ-45 to 25 pin (M) RS232 DTE/DCE, AA401398	\$79	As Required
3	1	NTX-220 Option: NTX-200 Series Serial Port Communications Interface Cable - RJ-45 to 9 pin (M) R232 DTE/DCE, AA401489	\$79	As Required
4	1	NTX-220 Option: NTX-200 Series Serial Port Communications Interface Cable - RJ-45 to Phoenix RJ-8A for RS-485, AA650106	\$110	As Required
5	1	NTX Option: NTX Ethernet/Quad-Serial Gateway Node with Termination Module, P/N AS545008/DA050224, F/W P05-0098,	\$1,107	As Required



### Supplemental Terms & Conditions of Sales

#### 1. Parts Delivery

- A premium (a fee equal to a percentage of the quoted total price) will be added to orders requesting expedited delivery.
- Parts orders that require next day delivery will be billed at a +20% premium, with a minimum adder of \$100.
- Shipment of parts not in stock will be addressed on a case-by-case basis.
- All expedite processes must be authorized in writing, and cannot be cancelled once started.
- If Minsait ACS does not meet the required delivery, the expedite premium will be forfeited, but not the additional shipping charges.

#### 2. NTX Delivery

- A premium (a fee equal to a percentage of the quoted total price) will be added to orders requesting expedited delivery.
- Requests for expedited delivery between 30 and 60 days will require a premium of +20% with a minimum adder of \$500.
- Requests for expedited delivery to less than 30 days will require a premium of +50% with a minimum adder of \$3,000.
- All expedite processes must be authorized in writing, and cannot be cancelled once started.
- If Minsait ACS does not meet the required delivery, the expedite premium will be forfeited, but not the additional shipping charges.

#### 3. IED Profiles

- Each IED device profile qualified by Minsait ACS is based on information supplied by the IED vendor and includes specific IED firmware versions
- An IED vendor may change their specific device profile from the original profile that Minsait ACS has implemented and tested.
- In such a case, the customer is responsible for notifying Minsait ACS and coordinating with the IED vendor for device profile changes.
- In the case where device protocol or profile re-certification is required, ACS will work closely with the customer and the IED vendor.
- Either the customer or IED vendor will be responsible for the cost of any additional profile work determined not to be the fault of ACS.
- Any errors or omissions in the profile at the fault of Minsait ACS will be corrected as quickly as possible at no additional cost.

#### 4. Shipping & Handling

- Standard shipping is UPS Ground.
- Unless quoted on this sheet, all shipping charges will be billed separately, minimum \$35

#### PURCHASE ORDERS:

Minsait ACS, Inc  
2755 Northwoods Parkway  
Peachtree Corners, Georgia 30071  
Attn: Order Entry Team  
Email: ACSOrderEntryTeam@acspower.com

This quotation contains proprietary information.

The above quotation is valid for ninety (90) days. All prices are based on system purchase.  
All purchase orders should be mailed to the above address. Please include Billing and Shipping Information.

By: Ken Waters Title: Substation Systems Manager, Sales & Marketing

For: Lisette Giron Title: Automation Sales Director

# Cushing Municipal Light & Power

## New Substation Screens

### Firm

Offer No.: PR-2309-7842

Rev.: 00

Date.: October 20, 2023

Originated by: Houston Frazier

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# **1 Introduction**

Cushing Municipal Light & Power has requested new hardware for Harmony Substation for SCADA. This equipment is being quoted in the attached proposal PR-2310-7879. This proposal pertains to the creation of GOI screens that reflect the new Substation for the PRISM system.

# **2 Solution Description**

Cushing has returned a point list for the new Harmony Road Substation which an assigned Project Engineer will use to add the new station and points to the local PRISM database. From there, the engineer will begin to create the oneline diagram of the substation and its components in similar fashion to the previously shared local screen for Plant Sub "C". In addition to the oneline diagram we anticipate creation of tabular points for quick Status and Telemetry representations.

### 3 Scope of Supply

#### 3.1 Project Services

Item	Qty.	Description
1	Lot	<b>Project Services</b> Project Management Creation of new DB station and points Creation of Display Linking of Points Testing of Display for operations

## 4 Pricing

Item(s)	Description	Price
1	Project Services	\$17,975.00
<b>Total Price</b>		<b>\$17,975.00</b>

\*All above pricing is based on standard Minsait ACS configuration and is defined under the following conditions:

- Firm, in USD, for the validity of the Offer
- All taxes are excluded from price
- Prices quoted are F.O.B Peachtree Corners
- Limited to the Scope of Supply

## 5 Terms and Conditions

The terms and conditions governing this offer are set forth in Attachment A – Minsait ACS General Terms and Conditions of Sales.

For your purchase order, please consider both PR-2309-7842 New Substation Screens and PR-2310-7879 NTX-200 for Harmony Rd. Sub as both are needed to provide a full solution.

### 5.1 Terms of Payment

Minsait ACS will invoice in accordance with the payment milestone(s) described below. Payments not received within this period will be subject to interest charges

Milestone	ACS Project Services
Receipt of Order	25%
Creation of New Substation and Points in local DB	25%
Completion of point linking to new screens	25%
Completion of Project	25%

### 5.2 Shipping & Handling

Standard shipping within the continental US is typically 5-7 business days.

A shipping & handling fee of \$35 will be added to each small package shipment. No separate freight invoice will be submitted. Packages exceeding \$35 freight charges will be billed at cost, or fixed pre-quoted cost if applicable.

Charges for premium shipping (next day morning delivery, afternoon delivery, etc.) will be billed at cost.

## **6 Delivery**

The delivery is expected to be Q1 of 2024. Project start date will be agreed upon at time of order (subject to further agreements).

Customer purchase orders need to include the Minsait ACS Offer Number, the Minsait ACS Terms of Payment (as stated in section 5.1 of offer), and the Customer's Billing and Shipping Information.

All purchase orders should be sent to the address below.

*Minsait ACS, Inc.  
2755 Northwoods Parkway Norcross, Georgia 30071  
Attn: Order Entry Team  
FAX: 01-770-448-0957  
Email: ACSOrderEntryTeam@acspower.com*

## **7 Validity**

This Offer is valid for a period of 90 days from the date of this offer.

## **8 Exclusions from Offer**

The following points must be considered as explicitly excluded from the offer:

- Any equipment or service not explicitly mentioned in this offer

## **9 Supporting Documentation**

Attachment A – PR-2310-7879 NTX-200 for Harmony Rd. Sub

Attachment B – Minsait ACS General Terms and Conditions of Sales

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** November 20, 2023      **Agenda Item No:** 3 K

**Subject:** Michigan Trunk Line Master Plan Development – PEC Work Order  
No. 23-08

**Staff Resources:** Terry Brannon, City Manager  
Tim Huff, Water/Sewer Maintenance Superintendent  
Chad Grisier, P.E., Professional Engineering Consultants

## **I. Summary**

The Project shall consist of preparing a Sanitary Sewer Collection System Targeted Master Plan (collectively referred to as a Master Plan) for the Michigan Sewer Trunk Line. The planning period of potential development or redevelopment within the sanitary sewer collection basin shall be 20 years.

The Project will focus on the Michigan Sewer Trunk Line between East 2nd Street and East 9th Street. Effects of recommended improvements to the Michigan Sewer Trunk Line will also be studied for effects on the downstream Cottonwood Creek Trunk Line. (Exhibit C Attached)

This study is a crucial step to determine our ultimate goals for the future design effort. If the results of our study and the CCTV inspection reveal the major issue is infiltration/inflow, the scope of design services will be significantly less for a rehabilitation in place type of project. Alternatively, if capacity is the primary issue because of pipe size and demand then the design project becomes much more complex. Staff desires to ensure the proper solution is applied to the issue at hand.

Project Deliverables shall consist of a draft master plan report and final master plan report.

## **II. Fiscal Impact**

This project was not included in the FY 23 – 24 budget. A budget for this project has been created by transferring funds from the lime remediation project at the Water Production Plant. \$70,000.00 has been set aside for the sum of the project to include remittance of funds to ODEQ to satisfy our obligation. No budget amendment is required for this project.

## **III. Recommended Action**

Authorize the City Manager to execute Work Order No. 23-08 with Professional Engineering Consultants in an amount up to \$30,000.00 for the purpose of developing a master plan for the Michigan Trunk Line, and to authorize payment.





WORK ORDER NO. 23-08

This Work Order No. 23-08 is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, under the terms and conditions established in the Master Agreement between Client and Professional Consultant dated \_\_\_\_\_ (the "Master Services Agreement" between Cushing Municipal Authority (Client) and Professional Engineering Consultants, P.A. (PEC)). Except to the extend modified herein, all terms and conditions of the Master Services Agreement shall continue a full force and effect.

**SECTION A – SERVICES**

See attached "Exhibit B".

**SECTION B – SCHEDULE**

See attached "Exhibit B".

**SECTION C – COMPENSATION**

In return for the proper performance by Consultant of its Services, Client shall pay to PEC according to the following: See Attached "Exhibit B".

**SECTION D – OTHER PROVISIONS**

The parties agree to the following additional provisions with respect to this Work Order:

None.

**CUSHING MUNICIPAL AUTHORITY**

**PROFESSIONAL ENGINEERING  
CONSULTANTS, P.A.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: Chad Grisier, P. E.

Title: \_\_\_\_\_

Title: Team Lead, Civil Municipal Engineering

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT B

### A. **Project Description:**

1. The Project shall consist of preparing a Sanitary Sewer Collection System Targeted Master Plan (collectively referred to as a Master Plan) for the Michigan Sewer Trunk Line. The planning period of potential development or redevelopment within the sanitary sewer collection basin shall be 20 years.
2. The Project will focus on the Michigan Sewer Trunk Line between East 2<sup>nd</sup> Street and East 9<sup>th</sup> Street. Effects of recommended improvements to the Michigan Sewer Trunk Line will also be studied for effects on the downstream Cottonwood Creek Trunk Line (Exhibit C).

### B. **Anticipated Project Schedule:**

1. PEC shall commence its services on the Project within 14 days after receiving CLIENT's notice to proceed.
2. PEC and CLIENT anticipate that the draft Master Plan will be completed within 180 days after receiving notice to proceed. A detailed schedule will be determined with the CLIENT during the project kickoff meeting.
3. CLIENT acknowledges that directed changes, unforeseen conditions, and other delays may affect the completion of PEC's services. Project deliverable schedules will be impacted by untimely receipt of information necessary to complete the study. PEC will not have control over or responsibility for any CLIENT, contractor, or vendor's performance schedule.

### C. **Project Deliverables:**

1. This Project Deliverables shall consist of the following sealed by an Engineer licensed in the State of Oklahoma where applicable:
  - a) Draft Master Plan Report.
  - b) Final Master Plan Report.

### D. **Scope of Services:**

1. Project Management:
  - a) Prepare an information request and coordinate information needs and confirm assumptions as required to complete project tasks.
  - b) Conduct project kick-off meeting.
  - c) Conduct a maximum of three project progress meetings and two report review meetings with City staff.
  - d) Prepare meeting agenda and distribute meeting minutes to all attendees.
2. Report Preparation and Presentation:
  - a) Produce draft reports for City review and comment. Address CLIENT's comments for final reports.
  - b) Preparation of final report to include a discussion of data collected and field

observations, analysis of the existing and future services areas, recommended improvements, cost estimates, and maps showing the general location of current and recommended system infrastructure.

- c) Presentation of the master planning process, findings, and recommendations at one City Council meeting upon request.

3. Sanitary Sewer Master Plan Design Services:

- a) As required, obtain mapping of the existing collection system from the City and conduct interviews as needed with key staff familiar with the collection system.
- b) Coordinate with City staff to collect wastewater influent data at the Cushing Wastewater Treatment Plant (WWTP) to collect daily use, peak daily use, and peak hourly use (if available).
- c) Influent data from the WWTP will be utilized in combination with existing per capita flows to estimate wastewater flows specific to the Michigan Sewer Trunk Line collection basin.
- d) Review existing studies, master plans, and comprehensive plans provided by the City.
- e) Projecting Development/Redevelopment and Sewer Flows (20-Year Planning Period):
  - i. Utilizing existing plans and City input, define the sewer collection system service area.
  - ii. Evaluate existing land use and population projections from the City. Projections will be established for any neighboring entities/growth areas that are to be included within or adjacent to the Michigan Sewer Trunk Line collection basin.
  - iii. Determine potential growth areas and projected future service areas.
  - iv. Develop a base map that illustrates the existing service area and identifies the projected future service areas.
  - v. Review existing sewer flow data for the defined service area and determine appropriate flows per capita to be used for evaluation. Typical design flow rates as defined by the Oklahoma Department of Environmental Quality (ODEQ) will also be considered in the evaluation of projected flows.
- f) System Analysis:
  - i. Use the existing and projected flows conveyed by the system to identify flow constrictions in the system.
  - ii. Review CCTV inspection video, provided by City staff, to evaluate existing conditions of the Michigan Sewer Trunk Line.
- g) Collection system Improvement Alternatives:
  - i. Identify alternatives to address deficiencies and provide sewer collection to areas within the defined service area.
  - ii. Alternatives will be developed to a planning level which will indicate general locations and sizes of sewer interceptors and lift stations. Considerations will be based on cost effectiveness and feasibility of construction.
- h) Establish Recommended Improvements Program with Estimated Costs:
  - i. Determine estimated total project costs for all recommended improvements.
  - ii. Determine recommended improvements based on need, feasibility of construction, capital costs, and maintenance costs.

**E. Additional Responsibilities of CLIENT:**

The CLIENT agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Perform CCTV inspection and provide to PEC video of existing sewer, documenting the condition of the existing Michigan Sewer Trunk Line.
2. Provide right of entry and access to system components for PEC performing site visits.
3. Provide documents, sampling reports, treatment system drawings and operational data, and other system information as requested and available in a timely manner.
4. Promptly review all preliminary study reports, concepts, drawings, recommendations, contract documents, and other data submitted by PEC, and to advise PEC of any desired corrections, modifications, or additions thereto.
5. Drawings, studies, reports, and other information available pertaining to the needs of the PROJECT; including but not limited to survey, proposed design files, and studies previously prepared.
6. Attend all PROJECT progress meetings.
7. Pay PEC for authorized additional work associated with services not included in Exhibit 'B', or overages of the quantities outlined in Exhibit 'B'.

**F. Supplemental Services:**

The following services can be provided by PEC at an additional cost by Supplemental Agreement:

1. Production of design documents or assistance with implementation of any recommended improvements.
2. Evaluation of wastewater discharge and/or treatment.
3. Field survey or geotechnical investigations.
4. Reviewing potential funding sources for the recommended improvements.
5. Sanitary sewer hydraulic modeling.
6. Flow monitoring to collect wastewater flow data of any sanitary sewer collection basin.

**G. Exclusions:**

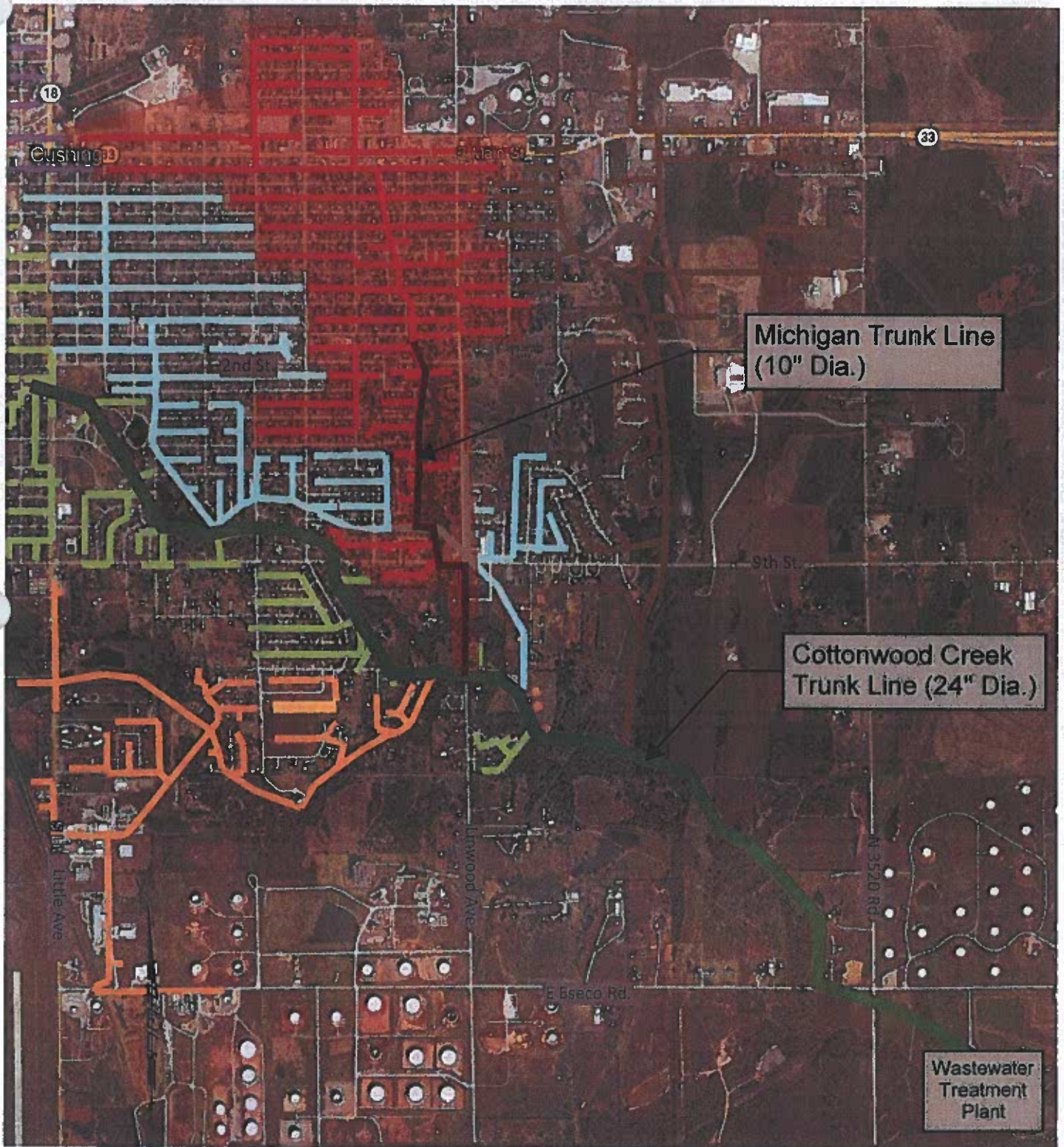
The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Additional services not included in the above scope of services.
2. Environmental site assessments & clearances.
3. Appraisal and acquisition of easements and right-of-way.
4. Plan review and permit fees.

**H. PEC's Fees:**

1. PEC will invoice CLIENT one time per month for services rendered incurred in the previous month. CLIENT agrees to pay each invoice within 30 days after receipt.
2. PEC's Fee for its Scope of Services will be on a lump sum basis in the amount of \$30,000.00 plus Reimbursable Expenses.
3. Taxes are not included in PEC's Fees. CLIENT shall reimburse PEC for any sales, use, and value added taxes which apply to these services.

EXHIBIT C  
PROJECT MAP



## | Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: November 20, 2023

Agenda Item No: 3L

Subject: **Water Treatment Plant Lime Disposal Design and Construction  
Administration – PEC Work Order No. 23-10**

Staff Resources: Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
James Landis, Water Treatment Plant Superintendent  
Chad Grisier, P.E., Professional Engineering Consultants

### **I. Summary**

In response to a DEQ requirement for our residuals management plan, staff has enlisted Professional Engineering Consultants (PEC) to develop a disposal plan for the lime generated at the water treatment plant. As part of the normal treatment process lime is removed from the water and stored remotely in lagoons. Those lagoons are now becoming full and in need of disposal in order to maintain continuity of operations at the plant.

PEC will provide engineering and construction oversight for the project that includes coordination with ODEQ for permitting and development.

### **II. Fiscal Impact**

This project was included in the FY 23/24 Capital Projects plan and will not create a negative budgetary impact. (252-500-5486).

### **III. Recommended Action**

Authorize the City Manager to execute Work Order No. 23-10 with Professional Engineering Consultants in an amount up to \$23,100.00 for design and construction administration services related to lime disposal at the water treatment plant, and to authorize payment.



WORK ORDER NO. 23-10

This Work Order No. 23-10 is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, under the terms and conditions established in the Master Agreement between Client and Professional Consultant dated \_\_\_\_\_ (the "Master Services Agreement" between Cushing Municipal Authority (Client) and Professional Engineering Consultants, P.A. (PEC). Except to the extend modified herein, all terms and conditions of the Master Services Agreement shall continue a full force and effect.

**SECTION A – SERVICES**

See attached "Exhibit B".

**SECTION B – SCHEDULE**

See attached "Exhibit B".

**SECTION C – COMPENSATION**

In return for the proper performance by Consultant of its Services, Client shall pay to PEC according to the following: See Attached "Exhibit B".

**SECTION D – OTHER PROVISIONS**

The parties agree to the following additional provisions with respect to this Work Order:

None.

**CUSHING MUNICIPAL AUTHORITY**

**PROFESSIONAL ENGINEERING  
CONSULTANTS, P.A.**

By: \_\_\_\_\_

By: Chad Grisier

Printed Name: \_\_\_\_\_

Printed Name: Chad Grisier, P. E.

Title: \_\_\_\_\_

Title: Team Lead, Civil Municipal Engineering

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT B

### A. Project Description:

1. The Project shall consist of assisting the CLIENT with preparation of a management and disposal plan of lime residual from the Cushing Water Treatment Plant lagoons, and development of bid documents for purposes of lime removal, hauling, and disposal.
2. The Project delivery method is design-bid-build.

### B. Anticipated Project Schedule:

1. PEC shall commence its services on the Project within 14 days after receiving CLIENT's notice to proceed.
2. PEC and CLIENT anticipate that the duration to complete the management and disposal plan to ODEQ for approval will be approximately 90 days from the notice to proceed issued by the CLIENT.
3. Bid documents will be approximately 60 days after receiving ODEQ approval of the management and disposal plans.
4. CLIENT acknowledges that directed changes, unforeseen conditions, and other delays may affect the completion of PEC's services. Project deliverable schedules will be impacted by untimely receipt of information necessary to complete the study. PEC will not have control over or responsibility for any CLIENT, contractor, or vendor's performance schedule.

### C. Project Deliverables:

1. This Project Deliverables shall consist of the following sealed by an Engineer licensed in the State of Oklahoma where applicable:
  - a) Lime Residual Management and Disposal Plan
  - b) Preliminary Plans and Project Manual
  - c) Final Plans and Project Manual

### D. Scope of Services:

1. Topographic Field Survey
  - a) Set inter-visible control points in removal areas of lime deposition. Obtain reference ties.
  - b) Set benchmark within building area for construction.
  - c) Limits of survey are shown in Exhibit C.
  - d) Collect topographic survey data, including surface locations sufficient to provide 1' contours of the deposited and stockpiled lime surface(s).
  - e) Identify tops and toes of slopes within the survey limits.
  - f) The coordinate base will be Oklahoma State Plane NAD 83, North Zone and the elevations will be referenced to the NAVD 88 datum.
2. Project Management:
  - a) Prepare an information request and coordinate information needs and confirm



- assumptions as required to complete project tasks.
  - b) Conduct internal project kick-off meeting.
  - c) Conduct a maximum of two (2) project progress meetings with City staff.
  - d) Prepare meeting agenda and distribute meeting minutes to all attendees.
- 3. Civil Engineering Design Services including:
  - a) Research and coordination with ODEQ for lime residual and permitting requirements.
  - b) Prepare and submit a lime residual management and disposal plan to ODEQ for approval.
  - c) Provide project specifications including front-end bidding/contract documents and technical specifications. City Standard Specifications will be utilized where applicable.
  - d) Summarize the quantity of lime deposition and stockpile volumes based on topographical survey and lagoon construction record documents.
  - e) Provide plan room services for purposes of bid solicitations.
- 4. Civil Engineering Construction Administration Services including:
  - a) Conduct pre-construction kickoff meeting with Contractor and CLIENT.
  - b) Review and respond to RFIs generated by the contracting team. Response will be provided in 7 working days after received by PEC office unless other terms are agreed to by PEC and CLIENT.
  - c) Prepare Change Orders covering modifications or revisions necessitated by field conditions.
  - d) Perform up to three (3) site visits during construction to observe the Contractor's work and conformance with the Project design documents.
  - e) Perform one (1) substantial completion site visit to observe the Contractor's work and conformance with the Project design documents. PEC will provide CLIENT punch item list for deficiencies and tasks necessary for Contractor to complete.
  - f) Consult with the CLIENT's onsite inspector regarding interpretations or clarifications of the plans and specifications.

**E. Additional Responsibilities of CLIENT:**

The CLIENT agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Provide right of entry and access to system components for PEC performing site visits.
2. Provide documents, sampling reports, treatment system drawings and operational data, and other system information as requested and available in a timely manner.
3. Promptly review all preliminary study reports, concepts, drawings, recommendations, contract documents, and other data submitted by PEC, and to advise PEC of any desired corrections, modifications, or additions thereto.
4. Drawings, studies, reports, and other information available pertaining to the needs of the PROJECT; including but not limited to survey, proposed design files, and studies previously prepared.
5. Attend all PROJECT progress meetings.
6. Pay PEC for authorized additional work associated with services not included in Exhibit 'B', or overages of the quantities outlined in Exhibit 'B'.

**F. Supplemental Services:**

The following services can be provided by PEC at an additional cost by Supplemental Agreement:

1. Meetings in excess of the number above will be performed on an hourly basis.
2. Analysis of existing utility and treatment plant systems.
3. Preparation of site, grading, and erosion control plans.
4. Design of improvements to existing lagoons.
5. Geotechnical investigation and report.
6. Geotechnical laboratory analysis and testing of soil and rock samples collected from initial geotechnical investigation.
7. Geotechnical recommendations, including deep and shallow foundation design parameters, earthwork, excavation, soil stabilization, and controlled fill.
8. Construction Testing and Resident Inspection, Construction Staking.
9. Construction Administrative Services not specifically included in Paragraph D.4 above, including review of Contractor submittals for elements designed by PEC.
10. Private utility location services.
11. Prepare record drawing documents with As-Built information provided by CLIENT and Contractor.
12. Coordination of soil sampling at disposal sites, if required by ODEQ for disposal plan.

**G. Exclusions:**

The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Additional services not included in the above scope of services.
2. Environmental site assessments & clearances.
3. Appraisal and acquisition of easements and right-of-way.
4. Plan review and permit fees.

**H. PEC's Fees:**

1. PEC will invoice CLIENT one time per month for services rendered incurred in the previous month. CLIENT agrees to pay each invoice within 30 days after receipt.
2. PEC's Fee for its Scope of Services will be on a lump sum basis in the amount of \$23,100.00.

Discipline	Design	CA	Subtotal
Topographical Survey Services	\$5,600.00	N/A	\$
Civil Engineering Services	\$14,500.00	\$3,000.00	\$17,500.00
<b>Totals</b>	<b>\$20,100.00</b>	<b>\$3,000.00</b>	<b>\$23,100.00</b>

3. Taxes are not included in PEC's Fees. CLIENT shall reimburse PEC for any sales, use, and value added taxes which apply to these services.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** November 20<sup>th</sup>, 2023

**Agenda Item No:** 3 M

**Subject:** Water Well #1 Repair -Water Treatment Plant

**Staff Resources:** Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
James Landis, Water Treatment Superintendent

**I. Summary**

During normal operations water well #1, located just North of the Rodeo Arena, failed and had to be pulled for inspection. During that assessment it was found that the motor and the pump are both bad and require replacement. Staff solicited quotes for the work and Myer Pump and Supply submitted the lowest quote.

**II. Fiscal Impact**

This action will not create a negative impact. Adequate funding was included and approved in the FY 23/24 budget for well maintenance. (252-507-3550)

**III. Recommended Action**

Authorize the City Manager to issue a purchase order to Myer Pump and Supply in an amount up to \$13,000.00 for the replacement of the motor and pump for water well #1, and to authorize payment.

**TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY**

**Date of Meeting:** November 20, 2023

**Agenda Item No:** 3N

**Subject:** **Transformer Testing**

**Staff Resources:** Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
Michael Starks, Electric Superintendent

**I. Summary**

Allgeier, Martin and Associates firm has recommended that we perform some additional testing on the Harmony Substation Transformer. Due to how long the transformer set, we would like to take every precaution and to make every effort that the transformer is able to be energized. City Transformer Service Co. has been recommended to perform several tests to help ensure that the transformer can be energized.

**II. Fiscal Impact**

The funds for this item are budgeted in the CMA F/Y 22/23 to the Electric Distribution Capital improvement Harmony Substation line item (252-500-5555). This will have no effect on the current budget FY23/24.

**III. Recommended Action**

Authorize the City Manager to issue a purchase order in the amount of \$9,970.00 to City Transformer Service Co. from St. Paul, Texas for the testing of the Harmony Substation Transformer and authorize payment.

City Transformer Service Co.  
2200 McCree Rd., St. Paul, Texas 75098  
972-442-2901 citytrans@verizon.net

November 15, 2023

Quote # CUS-370-23

Cushing Public Power  
PO Box 311  
101 S. Harmony Rd.  
Cushing, OK 74023  
Attn: Michael Starks

Re: Virginia Transformer Testing

City Transformer Service Company will furnish technicians and equipment to perform Doble Power Factor, TTR and Megger and provide a report on Virginia Transformer Serial # 47015MA065 B074A located at Harmony Substation, Cushing, OK. This work will be performed at the request of Michael Starks, Cushing Public Power.

FOR A SUM OF..... \$ 9,970.00

Notes\*

1. Unit needs to be accessible for testing.
2. Clearance (if necessary) by others.
3. Grounding (if necessary) by others.

***Randy White, V.P.***

**TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY**

**Date of Meeting:** November 20, 2023

**Agenda Item No:** 30

**Subject:** Non-Pay Utility Report

**Staff Resources:** Diane Barnett, Utility Office Supervisor

**I. Summary** Report is attached for your review

**II. Fiscal Impact** NA

**III. Recommended Action** None necessary

## Statement Summary

CITY OF CUSHING  
PO BOX 311  
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	10/31/2023
Total Due	\$ 66,232.77
<hr/>	
Total Due After 11/15/2023	\$ 70,147.08

CM CITY HALL  
PO BOX 311  
CUSHING OK

07000-0000

CLOSED NOV 10 23 24

## Account Summary

Account	Name	Property	Total Due	After 11/15/2023
01-1200-00	CLM HEMPHILL PARK	N CENTRAL	32.57	35.83
02-0230-00	CLM TRAFFIC LIGHT	419 E MAIN 1/2	62.19	68.41
02-0455-00	CLM STREET LIGHT	745 E MAIN 1/2	186.73	205.40
02-0770-00	CLM TRAFFIC LIGHT	MAIN & HIGHLAND	82.83	91.11
03-0125-00	CLM STREET LIGHTS	LITTLE & WALNUT	143.05	157.36
05-0230-02	CM FIRE DEPT TRAINING CE218 W MAPLE		47.39	52.14
05-0235-00	CM FIRE DEPT TRAINING TO218 W MAPLE TOWER		7.79	8.57
05-0267-01	CM PUBLIC SAFETY CENTER 211 W MAIN		5,424.98	5,424.98
05-0268-00	CLM SAFETY CENTER LIGHTS211 W MAIN		92.00	92.00
05-0350-00	CM POWER PLANT COOLING T300 N DEPOT		73.09	80.40
05-0390-00	CM POWER PLANT	314 N DEPOT	67.17	73.89
05-0400-00	CM POWER PLANT	314 N DEPOT	6.09	6.70
05-0420-00	CM POWER PLANT	314 N DEPOT	4,522.50	4,974.76
05-0420-00	CM POWER PLANT	314 N DEPOT	3,485.39	3,833.93
05-0430-00	CM ELECTRIC SHOP	314 N DEPOT	412.02	453.22
05-0690-00	CM POWER PLANT CONTROL R300 N SEAY		289.17	318.09
05-0770-00	CLM TRAFFIC LIGHT	MOSES & CLEVELAND	74.37	81.81
05-1160-00	CLM TRAFFIC LIGHT	102 E BROADWAY	7.40	8.14
05-1170-00	CLM DECORATIVE LIGHTS	100 N CLEVELAND	83.87	92.26
05-1190-00	CLM DOWNTOWN INTERSECTIOW BROADWAY & MOSES		150.08	165.09
05-1630-00	CLM DECORATIVE LIGHTS	100 S CLEVELAND	215.07	236.58
05-1640-00	CLM DOWNTOWN INTERSECTIOW BROADWAY & CHERRY		80.92	89.01
06-0160-00	CM LIBRARY	215 N STEELE	1,269.02	1,395.94
06-0800-00	CM WATER WELL # 4	1249 E ASH	8.00	8.80
06-1880-00	CM FIRE DEPT.	323 N HARRISON	17.25	18.98
06-1890-00	CM CITY HALL	100 E OAK	2,318.46	2,550.31
06-1900-00	CM CITY HALL COMPUTER.	100 E OAK	35.00	38.50
07-0170-00	CM OLD BUS DEPOT	114 N HARRISON	65.02	71.52
07-0180-00	CLM PARKING LOT	N HARRISON	34.37	37.81
08-0190-00	CLM TRAFFIC LIGHT	BROADWAY & HARRISON	7.36	8.10
08-2115-01	CM DOWNTOWN WATERING	105 E BROADWAY	11.25	12.38
09-1210-00	CLM STREET LIGHTS	1000 E CHERRY	62.70	68.97
09-2190-00	CM SENIOR CITIZENS	203 E CHERRY	1,740.75	1,914.83
10-0190-00	CLM BALL FIELD (BOWL)	MEMORIAL PARK (BOWL)	136.38	150.02
10-0200-00	CLM T BALL FIELD MEMORIA	MEMORIAL PARK	22.80	25.09
10-0500-00	CM STORM SIREN	E SECOND & WILSON	6.00	6.60
10-1140-02	CITY OF CUSHING	1102 E SECOND A	45.67	45.67
10-1510-02	CM ARMORY	500 E SECOND	32.17	32.17
11-0400-00	CM BFI TRANSFER STATION	515 N LUELLA	32.73	36.00
11-1810-00	CM DOG POUND	500 W CHERRY	8.00	8.80
11-1820-00	CM SERVICE CENTER	514 W CHERRY	425.22	467.74
11-1830-00	CM TRUCK BARN	514 W CHERRY BARN	42.96	47.26

# Statement Summary

CITY OF CUSHING  
PO BOX 311  
CUSHING OK 74023-0311

Statement ID	CITY
Statement Date	10/31/2023
Total Due	\$ 66,232.77
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Total Due After 11/15/2023	\$ 70,147.08

CM CITY HALL  
PO BOX 311  
CUSHING OK

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## Account Summary

Account	Name	Property	Total Due	After 11/15/2023
11-1835-00	CM WATER DEPT	518 W CHERRY	19.58	21.54
11-1840-00	CM SWEEPER BARN	514 W CHERRY	6.72	7.39
11-1860-01	CM STREET DEPT. OFFICE	514 W CHERRY	155.57	171.14
11-1870-00	CM PARKS DEPT.	514 W CHERRY	533.19	586.51
11-1880-00	CM WELDING SHOP	514 W CHERRY	21.58	23.74
11-1910-00	CM GAS PUMPS	PUCKETT ST	19.72	21.69
11-1920-00	CLM UNMETERED SEC LTS	PUCKETT ST	8.41	9.25
11-1940-00	CM WATER DEPT.	508 W MOSES	91.17	100.29
12-1290-00	CM YOUTH CENTER	800 S LITTLE	3,267.41	3,594.15
12-1300-00	CM BATTING CAGES AT PARK	800 S LITTLE	6.00	6.60
12-1310-01	CM CUSHING DAY CARE	711 S THOMPSON	32.80	32.80
12-1320-00	CM CUSHING DAY CARE	711 S THOMPSON	7.81	8.59
12-1330-00	CM AMPHITHEATER	CITY PARK	85.54	94.09
12-1350-00	CM FESTIVAL IN THE PARK	MEMORIAL PARK	9.84	10.82
12-1360-00	CLM TENNIS CT. S. MEMORI	MEMORIAL PARK	6.00	6.60
12-1675-00	CITY OF CUSHING	612 S LITTLE POLE	91.81	91.81
12-1740-00	CM AQUATIC CENTER	MEMORIAL PARK	279.97	307.98
12-1760-00	CM PICNIC GROUNDS	MEMORIAL PARK	144.78	159.26
12-1790-00	CLM E. PAVILLION MEMORI	AMEMORIAL PARK	34.37	37.81
12-1815-00	CLM STREET LIGHTS	FIFTH & LITTLE	151.58	166.74
12-1850-00	CM SEWER LIFT PUMP	403 S LITTLE	6.14	6.75
13-0035-00	CM WATER WELL # 2	CITY PARK	243.57	243.57
14-0980-00	CLM STREET LIGHT	S HOWERTON & NINTH	183.50	201.85
14-1910-00	CM 9TH ST SUBSTATION	1100 E NINTH	125.64	125.64
14-1915-00	CM ROTARY PARK GAZEBO	LI1100 E NINTH	6.63	7.29
15-0065-00	CLM STREET LIGHTS	NINTH & LINWOOD	24.02	26.42
16-0800-00	CLM STREET LIGHT	E NINTH & THOMPSON	208.62	229.48
16-1131-00	CM STORM SIREN	1400 S LITTLE	16.43	16.43
17-0180-00	CLM LIONS PARK	1320 S LINWOOD	61.17	67.29
18-0080-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	1,053.13	1,053.13
18-0081-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD GATE	6.63	6.63
18-0085-00	CM NORTH SUBSTATION	101 N HARMONY N SUB	72.96	72.96
18-0090-01	CM ELECTRIC DISTRIBUTION	101 N HARMONY RD	11.25	11.25
18-0093-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	225.32	225.32
18-0094-00	CM CUSHING SPORTS COMPLE	229 S HARMONY GRN	18.71	18.71
18-0095-00	CM CUSHING SPORTS COMPLE	229 S HARMONY RD	199.88	199.88
18-0097-00	CM STORM SIREN	200 S HARMONY RD	15.71	15.71
18-0350-00	CM WATER WELL # 97-4	823 S HARMONY RD	2,029.49	2,232.44
18-0415-00	CLM SCHOOL FLASHING LIGH	1600 S HARMONY RD	6.41	6.41
18-0535-00	CM AIRPORT GATE	AIRPORT RD & LITTLE	11.25	11.25
18-0608-01	CM AIRPORT HANGER	2508 TOM MALONEY DR	7.58	7.58
18-0610-03	CM CITY OF CUSHING	2512 TOM MALONEY DR	96.12	96.12



# Statement Summary

CITY OF CUSHING  
PO BOX 311  
CUSHING OK 74023-0311

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\$ 66,232.77

Total Due After 11/15/2023 \$ 70,147.08

CM CITY HALL  
PO BOX 311  
CUSHING OK

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## Account Summary

Account	Name	Property	Total Due	After 11/15/2023
18-0627-02	CM AIRPORT INCUBATOR	2414 TOM MALONEY DR	357.48	357.48
18-0628-01	CM CUSHING MUNICIPAL AIR	2414 TOM MALONEY DR	33.93	37.33
18-0630-03	CM CUSHING MUNICIPAL AIR	2420 TOM MALONEY DR	90.60	99.67
18-0635-02	CM CITY OF CUSHING	3 W AIRPORT RD	6.00	6.60
18-0695-00	CM AIRPORT PLAYGROUND	AIRPORT	11.25	12.38
18-0750-00	CM MUNICIPAL AIRPORT	AIRPORT	311.18	342.30
18-0760-00	CLM AIRPORT LIGHT	AIRPORT	49.75	54.73
18-0990-00	CM WATER WELL # 97-6	2515 E ESECO RD	777.93	855.72
18-1000-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	30.00	33.00
18-1008-01	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	18,542.41	18,542.41
18-1010-00	CM SEWER DISPOSAL PLANT	2701 E ESECO RD	6.00	6.60
18-1000-00	CM WATER WELL # 97-7	2406 S NORFOLK RD	568.55	625.41
18-1000-00	CM WATER WELL # 97-8	2401 S EUCHEE VALLEY RD	2,887.64	3,176.40
18-1200-00	CM WATER WELL # 97-5	912 S NORFOLK RD	1,539.05	1,692.96
18-1570-00	CLM STREET LIGHT	1327 E MAIN 1/2	146.85	161.54
18-1850-00	CLM SCHOOL FLASHING LIGHT	1513 E MAIN 1/2	162.41	178.65
18-1940-00	CLM SOFTBALL FIELD	1513 E MAIN 1/2	289.05	317.96
18-1970-00	CM WATER WELL # 97-1	1500 E PINE	65.45	72.00
18-1990-00	CLM FOOTBALL FIELD LIGHT	1700 E WALNUT	312.68	343.95
18-2000-00	CM FOOTBALL FIELD SCORE	FOOTBALL FIELD	47.06	51.77
18-2020-00	CM CHS FOOTBALL LIGHTS	E1700 E WALNUT	235.24	258.76
18-2071-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	40.01	40.01
18-2072-01	CLM HIGH SCHOOL PKG LOT	1700 E WALNUT	125.03	125.03
18-2125-00	CLM STREET LIGHTS	1737 E MAIN	46.03	50.63
18-2300-00	CLM STREET LIGHTS	MAIN & STEWART	185.57	204.13
18-2440-00	CM WATER WELL # 97-2	2319 E MAIN	716.16	787.78
18-2458-00	CLM WALMART TRAFFIC LIGHT	2905 E MAIN	6.68	6.68
18-2470-00	CLM PIPELINE CROSSROADS	2405 E MAIN	6.72	7.39
18-2490-00	CM WATER WELL # 56-9	2826 E MAIN A	14.41	15.85
18-2518-00	CM SEWER LIFT STATION	3206 E MAIN	68.52	75.37
18-2520-00	CM WATER WELL # 97-3	3540 E MAIN	14.72	16.19
18-3920-00	CM WATER PLANT	1175 MAITLEN	6,013.28	6,614.61
18-3925-00	CM ANIMAL SHELTER	1150 MAITLEN DR	360.00	396.00
18-3930-08	CM RODEO GROUNDS	1175 MAITLEN	17.25	18.98
19-1773-00	CM STORM SIREN	1000 E GRANDSTAFF	15.85	15.85
19-2100-00	CM N. DISPOSAL PLANT	2114 N EDGEWOOD CIR	183.47	201.82
19-2256-00	CM BARBEQUE & BLUES	213 E GRANDSTAFF WA	21.95	24.15
19-3090-00	CLM PIPELINE CROSSROADS	N HWY 18 & DEEP ROCK	6.00	6.60
20-1870-00	CM WATER PL. HOUSE # 3	W OF CITY	8.00	8.80
20-1950-00	CM LAKE BOAT HOUSE	W OF WATER PLANT	20.00	22.00
20-2470-00	CLM PIPELINE CROSSROADS	W HWY 33	6.00	6.60
20-2640-00	CM RESERVOIR	201 S KINGS HWY	28.89	31.78

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CM CITY HALL  
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## Account Summary

Account	Name	Property	Total Due	After 11/15/2023
20-2650-00	CM RESERVOIR	201 S KINGS HWY	6.00	6.60
20-2660-00	CM WEATHER TOWER	201 S KINGS HWY	148.60	148.60
20-2670-00	CM RESERVOIR RADIO REPEA	201 S KINGS HWY	47.31	52.04
20-2800-00	CM RESERVOIR	201 S KINGS HWY	158.72	174.59
50-3480-00	CM POLICE PISTOL RANGE	100 W TEXACO RD	25.30	25.30
<b>Total Due</b>			<b>66,232.77</b>	<b>70,147.08</b>
<b>Total Credit Balances</b>			<b>0.00</b>	<b>0.00</b>