

**NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF COMMISSIONERS
CITY OF CUSHING, OKLAHOMA
June 20, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Special presentation to Craig Calkins
- e. Proclamation: Proclaim June 21, 2023 as National Time Out Day

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on June 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$881,109.15
- b. Approve minutes: May 4, 2022 (Special Joint Meeting with Board of Trustees of the CMA, CHA, CIA and CEFA)
May 15, 2023 (Regular)
June 12, 2023 (Special Joint meeting with the Trustees of the CMA, CHA, CIA and CEFA)
- c. Approve budget amendment: Amend the FY 2022-2023 City of Cushing budget.
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$7,200.00 for payment of Invoice No.14182 for inspection services.
- g. Authorize the City Manager to execute all documents necessary for the FY 2023-2024 Workers' Compensation Plan Renewal Participation Agreement with OMAG and to approve payment to OMAG in the sum of \$201,197.00 (to be paid from FY 2023-2024 budgeted funds).
- h. Approve payment to OMAG in the sum of \$142,692.48 for the City of Cushing's portion of the insurance premium (to be paid from FY 2023-2024 budgeted funds).
- i. Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2022-2023 audit.
- j. Approve retirement for Craig Calkins.
- k. Appoint Amy Cline and Misty Naifeh to new three year terms on the Cushing Library Board.

i. Statement of cash and investments as of May 31, 2023.

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the Chairman, Board of Trustees, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.
- b. Authorize the Chairman, Board of Commissioners, to execute a labor agreement with the Fraternal Order of Police, Lodge No. 106, for the Fiscal Year July 1, 2023 through June 30, 2024.
- c. Appoint one member to serve the remainder of an unexpired term on the Planning Commission through September 2025.
- d. Discussion and review of the City of Cushing's adopted Rules of Order.

6. Resolutions

- a. **RESOLUTION NO. 10-2023:** A resolution to adopt the Fiscal Year 2023-2024 Budget for the City of Cushing.

7. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations with the Fraternal Order of Police Lodge No. 106 for the Fiscal Year July 1, 2023 through June 30, 2024.
- b. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss and take possible action concerning the employment of City Attorney.

8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

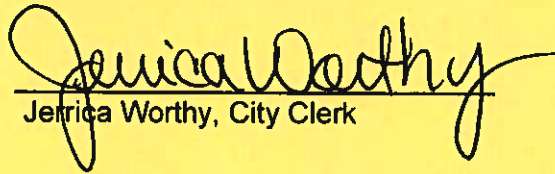
10. Commissioners Community Announcements

11. Adjournment

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 11:38 AM on June 16, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk



P. O. BOX 311 • CUSHING, OKLAHOMA 74023-0311 • (918) 225-2394

PROCLAMATION

WHEREAS, the Association of PeriOperative Registered Nurses (AORN) and Hillcrest Hospital Cushing, are committed to safe surgery together;

WHEREAS, since 2004, AORN and the Joint Commission have recognized National Time Out Day to bring greater awareness to the safe surgery practice of taking a “time out” before operative and other invasive procedures to prevent wrong-site, wrong-patient, wrong-procedure surgery;

WHEREAS, the National Time Out Day initiative supports the Joint Commission’s Universal Protocol and builds greater awareness among surgical team members about the critical steps that keep patients safe;

WHEREAS, the Time Out initiative's goal is to prevent errors by ensuring that all members of the surgical team pause before invasive procedures, so they can communicate as a group and confirm key information about the patient and the procedure;

WHEREAS, wrong-patient, wrong-site, and wrong-procedure surgeries are rare, but can be life-altering for patients;

WHEREAS, the City of Cushing, Oklahoma commends perioperative and procedural teams at Hillcrest Hospital Cushing, including members of AORN, for the hard work and dedication of teams daily to ensure safe environments for procedural and surgical patients and reduce unnecessary healthcare costs.

NOW THEREFORE, be it resolved, that the City of Cushing hereby proclaims June 21, 2023 as

National Time Out Day

in Cushing, Oklahoma

IN WITNESS WHEREOF, I have hereunto set my hand and caused the great seal of the City of Cushing, Oklahoma to be affixed this 20th day of June, 2023.

Ricky Lofton, Chairman
Board of Commissioners

Jerrica Worthy, City Clerk

MAY 2023 PAYROLL

CITY OF CUSHING

** MAY 15, 2023 **

REGULAR PAYROLL	\$215,110.21
AIRPORT PAYROLL	\$4,077.26
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$124,459.73
TOTAL	\$343,647.20

** MAY 31, 2023 **

REGULAR PAYROLL	\$219,730.52
AIRPORT PAYROLL	\$4,077.26
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$145,798.96
TOTAL	\$369,606.74

TOTAL CITY PAYROLL FOR MONTH OF MAY 2023

\$713,253.94

MAY 2023 CLAIMS

CITY OF CUSHING

GENERAL FUND (110)	\$121,305.98
ADDED TO CLAIMS (110)	\$4,486.61
STREET & ALLEY FUND (111)	\$1,795.00
CAPITAL IMPROVEMENT FUND (114)	\$0.00
LIBRARY/QUADRAPLEX FUND (120)	\$0.00
COURT FUND (125)	\$68.70
AIRPORT SPECIAL FUND (126)	\$6,343.28
2009 SALES TAX FUND (138)	\$20,742.78
GRANT FUND (139)	\$13,022.86
TOTAL	\$167,765.21

PACKET : 21195 21196
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 01 COMMISSION
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1
BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	B & C BUSINESS PRODUCTS	I-0520071-001	110-501-3540	MISCELLANEOUS SIGNATURE STAMP/R. LOFTON	088473	46.69
01-2663	VISA	I-05/2023	110-501-3491	TRAINING/TRAV BUSINESS MEETING	088599	25.54
		I-200001487	110-501-3491	TRAINING/TRAV NEW OFFICIALS INSTITUTE	088599	95.00
DEPARTMENT 01 COMMISSION					TOTAL:	167.23

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AT&T	I-05/2023	110-502-3490	TELEPHONE MONTHLY PHONE CHARGE	088466	537.30
01-0135	JOHN DEERE FINANCIAL (A	I-A36229	110-502-3540	MISCELLANEOUS VEGETATION KILLER	088469	479.97
01-0534	QUALITY FORD INC	I-603960	110-502-3540	MISCELLANEOUS TURBO REPLACEMENT	088568	4,137.18
01-0631	AT&T MOBILITY	I-05/2023	110-502-3490	TELEPHONE ACCT# 287301630651	088468	3,689.32
01-1382	AVAYA, INC.	I-2221689757	110-502-3490	TELEPHONE MONTHLY SERVICE @ CYCC	088471	58.27
01-2250	B & C BUSINESS PRODUCTS	I-0520226-001	110-502-3540	MISCELLANEOUS T.BRANYAN NAME PLATE	088473	14.80
01-2294	OPTIMUM	I-05/2023 DIGITALINK	110-502-3490	TELEPHONE DIGITALINK/FAX LINES	088556	404.56
		I-05/2023 EDGEWOOD	110-502-3490	TELEPHONE EDGEWOOD LIFT STATION	088557	23.69
01-2663	VISA	I-05/2023 DOWELL	110-502-3540	MISCELLANEOUS NAME PLATE NANCY DOWELL	088599	10.50
		I-05/2023 SVC	110-502-3540	MISCELLANEOUS 1 ROLL CAB TOOL BOX	088599	3,499.00
		I-05/2023 SVC	110-502-3540	MISCELLANEOUS 1 STAINLESS TOP	088599	499.99
		I-348810084	110-502-3540	MISCELLANEOUS GO TO MONTHLY MEETING FEE	088599	35.00
01-3219	AWARD ELECTRICAL SERVIC	I-8485	110-502-3540	MISCELLANEOUS INSTALL PWR FOR CAR LIFT	088472	416.05
01-3897	CUSTOM SIGNS	I-16904	110-502-3540	MISCELLANEOUS PIPELINE SIGN	088498	350.00
01	LAYMANCE SERVICES LLC	I-5978	110-502-3322	CUSTODIAL SUP TOILET PAPER, TOWELS, LYSOL	088531	289.17
01-4234	GLOBAL 7 TESTING SOLUTI	I-3261	110-502-3343	EMPLOYEE MEDI PARKS, YC, POOL	088517	315.00
		I-3297	110-502-3343	EMPLOYEE MEDI PARKS, YC, POOL	088517	225.00
01-4553	GID'S DOUGH-MAIN LLC	I-381404	110-502-3540	MISCELLANEOUS DONUTS & SAUSAGE ROLLS	088516	130.62
01-4634	STILLWATER MEDICAL CENT	I-05/23 S. SHIVELY	110-502-3343	EMPLOYEE MEDI SHELTON SHIVELY	088584	110.00
		I-05/23/A. PHILLIPS	110-502-3343	EMPLOYEE MEDI ASHLEY PHILLIPS	088584	110.00
01-4687	OPTIMUM B2B, DEPT. 1264					

PACKET : 21195 21196
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 02 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4934	HEATHER STOKES	I-06/2023	110-502-3322	CUSTODIAL SUP CLEANING FOR JUNE	088587	1,200.00
01-4934	OPTIMUM B2B, DEPT. 1264	I-101035954	110-502-3342	EQUIPMENT CON DIGITAL TRUNK SERVICES	088560	375.00
				DEPARTMENT 02 GENERAL GOVERNMENT	TOTAL:	16,910.42

VENDOR SET: 01 CITY OF CUSHING
 PACKET: 21127 OMAG 5/30/2023
 FUND : 110 GENERAL FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT

ITEMS PRINTED: PAID, UNPAID

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-0070	OMAG	I-05/23	110-502-3540	OVERPAYMENT ON CLAIM#210958	088457	476.10	
DEPARTMENT 02 GENERAL GOVERNMENT						TOTAL:	476.10
FUND 110 GENERAL FUND						TOTAL:	476.10
REPORT GRA TOTAL:						476.10	

VENDOR SET: 01 CITY OF CUSHING
 PACKET: 21083 AT&T MOBILITY 05/17/2023
 FUND : 110 GENERAL FUND
 DEPARTMENT: 02 GENERAL GOVERNMENT

ITEMS PRINTED: PAID, UNPAID

BANK: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-001	AT&T MOBILITY	I-04/2023	110-502-3490	ACCT#287301630651	088430	4,010.51
DEPARTMENT 02 GENERAL GOVERNMENT						TOTAL: 4,010.51
FUND 110 GENERAL FUND						TOTAL: 4,010.51
REPORT GRA TOTAL:						4,010.51

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 03 ATTORNEY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	STAPLES CREDIT PLAN					
		I-327570046	110-503-3341	EQUIPMENT PAR CONVERTERS,HDMI CABLES	088581	88.55
		I-327571250	110-503-3341	EQUIPMENT PAR 2 EXTENSION CORDS	088581	38.84
		I-327609280	110-503-3341	EQUIPMENT PAR 2 COMPUTER MONITORS	088581	312.87
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791	110-503-1050	MEDICAL/LIFE ATTORNEY	088501	64.75
01-3105	THOMSON REUTERS - WEST					
		I-848391669	110-503-3451	PUBLICATION E PUBLICATION EXPENSE	088595	189.25
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	088593	13.95
01-4438	JONATHAN HUSEMAN					
		I-05/2023	110-503-3302	AUTO ALLOWANC AUTO ALLOWANCE	088523	450.00
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	088590	7.14
DEPARTMENT 03 ATTORNEY					TOTAL:	1,165.35

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 04 CITY MANAGER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	TERRY BRANNON	I-05/2023	110-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	088480	450.00
01-0540	QUILL CORPORATION	I-32599411	110-504-3440	OFFICE SUPPLI ENVELOPES, FILE POCKETS	088570	323.84
		I-32644839	110-504-3440	OFFICE SUPPLI 2-PLY TAB FOLDERS	088570	34.99
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-504-1050	MEDICAL/LIFE CITY MANAGER	088501	86.53
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	088593	18.64
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	088590	9.54
DEPARTMENT 04 CITY MANAGER					TOTAL:	923.54

PACKET : 21195 21196
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 05 FINANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CONTINGENT FUND					
		I-24000	110-505-3491	TRAINING/TRAV RE-IM TRAVEL/J. WORTHY	088493	78.80
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791	110-505-1050	MEDICAL/LIFE FINANCE	088501	129.51
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CITY	110-505-1050	MEDICAL/LIFE FINANCE	088593	27.90
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CITY	110-505-1050	MEDICAL/LIFE FINANCE	088590	14.28
DEPARTMENT 05 FINANCE					TOTAL:	250.49

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 06 COURT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	B & C BUSINESS PRODUCTS	I-0520210-001	110-506-3440	OFFICE SUPPLI POUCH, LAMINATE, BSNCRD	088473	15.42
		I-AR69251	110-506-3342	EQUIPMENT CON COURT USAGE	088473	21.00
		I-AR69962	110-506-3342	EQUIPMENT CON COURT USAGE	088473	21.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-506-1050	MEDICAL/LIFE COURT	088501	21.18
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-506-1050	MEDICAL/LIFE COURT	088593	4.56
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-506-1050	MEDICAL/LIFE COURT	088590	2.34
DEPARTMENT 06 COURT					TOTAL:	85.50

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 07 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AMERICAN WELDING SUPPLY	I-541498	110-507-3305	AMMO/TARGET/R SQUARE TUBING	088463	1,160.86
01-0135	JOHN DEERE FINANCIAL (A	I-A42761	110-507-3540	POLICE K-9 OP K9 SUPPLIES (FOOD)	088469	176.97
01-0411	CONTINGENT FUND	I-23997	110-507-3341	EQUIPMENT PAR TAG/TITLE-DODGE CHARGER	088493	49.00
01-0475	CUSHING VETERINARY CLIN	I-383125	110-507-3343	EMPLOYEE MEDI K9 BLITZ-HEART WORM TEST	088497	233.50
		I-383491	110-507-3343	EMPLOYEE MEDI CANINE EXAM-BLITZ	088497	67.70
01-0665	SIRCHIE ACQUISITION COM	I-0595413-IN	110-507-3351	FORENSIC EVIDENCE BOXES (FIREARMS)	088577	101.44
01-0701	OKLAHOMA DEPT OF PUBLIC	I-LET-010127	110-507-3342	EQUIPMENT CON APRIL OLETS FULL/LITE/MDJ	088555	450.00
01-0845	GALL'S LLC	I-024498426	110-507-3500	UNIFORMS/BADG TACTICAL MIRRORS/CASES	088514	334.08
01-1008	GRIMSLEY'S	I-459162	110-507-3440	OFFICE SUPPLI PAPER TOWELS	088520	128.75
		I-460236	110-507-3440	OFFICE SUPPLI BATH TISSUE	088520	34.56
01-1293	WALMART	I-01864	110-507-3452	PRISONER WELF JAIL SUPPLIES & FOOD	088603	241.03
		I-01983	110-507-3452	PRISONER WELF JAIL SUPPLIES & FOOD	088603	42.00
		I-06612	110-507-3491	TRAINING/TRAV SNACKS-DRINKS/DHS MEETING	088603	87.42
		I-09639	110-507-3303	TECHNOLOGY MA SQUAD ROOM DISPLAY/MOUNT	088603	433.00
01-1387	MACCO PROMOTIONS INC	I-65081-1	110-507-3500	UNIFORMS/BADG JOB SHIRTS	088534	143.98
01-1388	CHICKASAW PERSONAL COMM	I-83904	110-507-3303	TECHNOLOGY MA KENWOOD VHF RADIO, COAX	088489	808.36
01-2250	B & C BUSINESS PRODUCTS	I-0520644-001	110-507-3440	OFFICE SUPPLI GLOBAL OFFICE PAPER	088473	413.91
01-2663	VISA	I-112-77801827357059	110-507-3500	UNIFORMS/BADG BINOCULARS	088599	395.00
01-2704	RAY ALLEN MANUFACTURING	I-RINV313203	110-507-3540	POLICE K-9 OP WATER BOWL TRACKING LINE	088571	73.97
		I-RINV314602	110-507-3540	POLICE K-9 OP SYNTEK HIDDEN SLEEVE LRG	088571	134.99
01-2808	DELTA DENTAL OF OKLAHOM					

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 07 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3908	DELTA DENTAL OF OKLAHOM	continued I-1819791	110-507-1050	MEDICAL/LIFE POLICE	088501	1,080.75
01-3908	MTM RECOGNITION CORPORA	I-6153827	110-507-3500	UNIFORMS/BADG CLASS A BADGES	088544	720.00
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-507-1050	MEDICAL/LIFE POLICE	088593	232.82
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-507-1050	MEDICAL/LIFE POLICE	088590	119.21
01-4787	BLUE TO GOLD, LLC	I-BGU-74023-1	110-507-3491	TRAINING/TRAV SEARCH & SEIZURE TRAINING	088478	349.00
01-5092	CDW GOVERNMENT	I-JQ88937	110-507-3303	TECHNOLOGY MA POWER ADAPTERS	088484	809.43
DEPARTMENT 07 POLICE					TOTAL:	8,821.73

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 08 COMMUNITY DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CONTINGENT FUND					
		I-23996	110-508-3342	EQUIP CONTRAC NOTICES OF LIEN	088493	108.00
		I-23996	110-508-3342	EQUIP CONTRAC LIEN RELEASE	088493	18.00
		I-23998	110-508-3342	EQUIP CONTRAC NOTICE OF LIEN	088493	252.00
		I-23998	110-508-3342	EQUIP CONTRAC LIEN RELEASE	088493	18.00
		I-24001	110-508-3342	EQUIP CONTRAC NOTICE OF LIEN	088493	18.00
01-1293	WALMART					
		I-09646	110-508-3540	MISCELLANEOUS WATER,MISC OFFICE	088603	54.98
01-2250	B & C BUSINESS PRODUCTS					
		I-AR69251	110-508-3342	EQUIP CONTRAC COM DEV MAY COPY USAGE	088473	21.00
		I-AR69251	110-508-3342	EQUIP CONTRAC COLOR USAGE	088473	4.68
		I-AR69962	110-508-3342	EQUIP CONTRAC COM DEV JUNE COPY USAGE	088473	21.00
		I-AR69962	110-508-3342	EQUIP CONTRAC COLOR USAGE	088473	9.42
01-2663	VISA					
		I-05/2023 CATES	110-508-3330	DUES/MEMBERSH ICC GOV MEMBERSHIP RENEW	088599	145.00
		I-2461384033	110-508-3342	EQUIP CONTRAC ADOBE MAY PAYMENT	088599	19.99
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	088501	173.06
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	088593	37.28
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	088590	19.09
DEPARTMENT 08 COMMUNITY DEVELOPMENT					TOTAL:	919.50

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CR-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	SUMMIT UTILITIES OKLAHO					
		I-05/2023 SFTY CTR	110-509-3310	BUILDING MAIN ACCT# 210100383409	088588	442.42
01-0135	JOHN DEERE FINANCIAL (A					
		I-A29677	110-509-3492	TOOLS/MISCELL UTILITY CHEST	088469	268.92
		I-A29677A	110-509-3470	RADIO MAINTEN UTILITY CHEST	088469	26.02
		I-A32919	110-509-3480	SAFETY CLOTHI WATER	088469	234.36
		I-A37426	110-509-3480	SAFETY CLOTHI BATTERIES	088469	33.58
		I-A38179	110-509-3492	TOOLS/MISCELL SHAFT, PLIERS, WR STRIPPER	088469	409.38
		I-A43230	110-509-3341	EQUIPMENT PAR MOWER BATTERY	088469	44.99
		I-N10110	110-509-3492	TOOLS/MISCELL VACUUM, BOLTS, DRILL BITS	088469	253.70
		I-N11359	110-509-3480	SAFETY CLOTHI HEARING PROTECTION	088469	90.93
01-0247	BOUND TREE MEDICAL LLC					
		I-84944759	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	088479	112.21
01-0411	CONTINGENT FUND					
		I-24003	110-509-3424	MILEAGE/MEALS PETTY CASH	088493	83.28
01-0466	CUSHING PLUMBING					
		I-51255	110-509-3310	BUILDING MAIN UNSTOP KITCHEN SINK	088496	180.00
		I-51272	110-509-3310	BUILDING MAIN UNSTOP KITCHEN SINK	088496	180.00
01-0679	AIRGAS USA, LLC					
		I-9137450147	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088461	274.30
		I-9137703139	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088461	150.84
		I-9137939045	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088461	201.70
		I-9138169262	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088461	150.54
		I-9138454161	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088461	166.56
		I-9996837562	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	088461	33.15
		I-9996837564	110-509-3343	MED SUPPLIES- RENT CYL OXYGEN	088461	50.80
01-0813	FIRE SERVICE TRAINING					
		I-0086755	110-509-3491	TRAINING/TRAV FIRE OFFICE I-D. MOORE	088510	300.00
		I-0088315	110-509-3491	TRAINING/TRAV INSTRUCTOR I I - J.WARD	088510	300.00
		I-0088672	110-509-3491	TRAINING/TRAV FF I ACADEMY-D.MOORE	088510	1,650.00
		I-0088676	110-509-3491	TRAINING/TRAV FIREFIGHTER II ACADEMY	088510	2,400.00
		I-0088964	110-509-3491	TRAINING/TRAV DRIVER OPERATOR AERIAL	088510	975.00
		I-090220	110-509-3500	UNIFORMS/BADG PROMOTIONAL WRITTEN EXAM	088510	1,750.00
01-0909	STEER INN, INC.					
		I-100A	110-509-3424	MILEAGE/MEALS MEAL	088582	69.12
01-1008	GRIMSLEY'S					
		I-458903	110-509-3440	OFFICE SUPPLI CUSTODIAL SUPPLIES	088520	258.27
		I-460240	110-509-3440	OFFICE SUPPLI CUSTODIAL SUPPLIES	088520	331.41
01-1293	WALMART					
		I-07536	110-509-3485	SPEC PROGRAM/ COFFEE,TEA, SUGAR	088603	146.06

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	MEDICLAIMS INC	I-23-6094	110-509-3323	BILLING EXPEN BILLING EXPENSE-EMS	088536	6,776.52
01-1449	MILA'S FABRICS	I-8653-26	110-509-3480	SAFETY CLOTHI ALTERATIONS	088541	60.00
01-1687	CHEMSEARCH	I-8207220	110-509-3310	BUILDING MAIN WATER SAMPLE	088487	96.33
		I-8245242	110-509-3310	BUILDING MAIN WATER SAMPLE	088487	96.33
01-2117	DEARINGER PRINTING	I-T65262	110-509-3500	UNIFORMS/BADG DIE CUT ENGRAVING	088500	44.00
01-2132	STERICYCLE, INC	I-4011793075	110-509-3343	MED SUPPLIES- MEDICAL WASTE	088583	394.29
01-2201	GREENFIELD MECHANICAL	I-1421	110-509-3341	EQUIPMENT PAR TORO MOWER BLADES	088519	90.00
01-2250	B & C BUSINESS PRODUCTS	I-0520416-001	110-509-3480	SAFETY CLOTHI 2-OFFICE CHAIRS	088473	679.98
		I-0520650-001	110-509-3322	CUSTODIAL SUP SHIPPING AIR SAMPLES	088473	29.52
		I-AR69226	110-509-3440	OFFICE SUPPLI COPIER/LEASE MAINTENANCE	088473	233.59
		I-AR69865	110-509-3440	OFFICE SUPPLI COPIER/LEASE MAINTENANCE	088473	243.90
		I-AR69866	110-509-3440	OFFICE SUPPLI COPIER/LEASE MAINTENANCE	088473	30.00
01-2308	NTOA	I-7510	110-509-3470	RADIO MAINTEN TACTICAL OPERS CONFERENCE	088549	257.00
		I-7510	110-509-3491	TRAINING/TRAV TACTICAL OPERS CONFERENCE	088549	292.00
01-2336	SPECIAL OPS UNIFORMS IN	I-810485	110-509-3500	UNIFORMS/BADG UNIFORM SHIRTS,BADGES	088580	463.92
		I-810486	110-509-3500	UNIFORMS/BADG UNIFORM SHIRTS,BADGES	088580	182.28
		I-810518	110-509-3500	UNIFORMS/BADG CORPORAL BADGES	088580	286.89
01	TESCORP, INC	I-976390	110-509-3341	EQUIPMENT PAR VALVE/VENT	088592	71.81
01-2751	NORTHERN SAFETY CO INC	I-905472102	110-509-3341	EQUIPMENT PAR SCBA REPAIR	088548	465.98
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-509-1050	MEDICAL/LIFE FIRE	088501	1,167.28
01-2885	SCHATZ WINDOW WASHING	I-27297	110-509-3310	BUILDING MAIN WINDOW WASHING	088574	300.00
01-2919	TYLER MORRIS	I-05/23	110-509-3491	TRAINING/TRAV TRAVEL EXPENSE	088542	75.44

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 09 FIRE/AMBULANCE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	PIZZA HUT	I-2457	110-509-3489	TESTS AND LIC MEALS	088565	111.50
01-3593	DENNIS BLACKSTAD	I-06/2023	110-509-3320	CONTRACTS-DR. DIRECTOR FEE	088477	750.00
01-3684	DAKOTA SHADOWEN	I-05/23	110-509-3491	TRAINING/TRAV RE-IM TRAVEL/D. SHADOWEN	088575	80.00
01-3704	BROKEN ARROW ELECTRIC S	I-S3064327.001	110-509-3440	OFFICE SUPPLI LIGHT BULBS	088481	155.62
01-4103	FALCO ALARM COMPANY OF	I-122939	110-509-3330	DUES/MEMBERSH ANNUAL FIRE INSPECTION	088507	250.00
01-4132	TELEFLEX, LLC	I-9506926957	110-509-3343	MED SUPPLIES- MEDICAL SUPPLIES	088591	562.50
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-509-1050	MEDICAL/LIFE FIRE	088593	251.47
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-509-1050	MEDICAL/LIFE FIRE	088590	128.76
01-4623	MCKESSON MEDICAL-SURGIC	I-20594390	110-509-3343	MED SUPPLIES- REDI-PAK, TRACH TUBES, CATH	088535	165.08
		I-20605518	110-509-3343	MED SUPPLIES- CERVICAL COLLARS	088535	78.10
		I-20605699	110-509-3343	MED SUPPLIES- CANNULA	088535	22.06
		I-20606051	110-509-3343	MED SUPPLIES- MASK, BANDAGES, GLOVES	088535	689.45
		I-20606454	110-509-3343	MED SUPPLIES- UNIT 4000 BATTERY	088535	147.29
		I-20642792	110-509-3343	MED SUPPLIES- SORBITOL, GLUTOSE,	088535	177.20
		I-20647641	110-509-3343	MED SUPPLIES- ECG PAPER	088535	97.14
		I-20669805	110-509-3343	MED SUPPLIES- ETOMIDATE	088535	147.45
01	DALTON ARMSTRONG	I-05/23	110-509-3491	TRAINING/TRAV TRAVEL EXPENSE	088465	50.99
01-5137	CLIFFORD POWER SYSTEMS,	I-SVC-0146098	110-509-3310	BUILDING MAIN ANNUAL PM	088491	1,804.43
DEPARTMENT 09 FIRE/AMBULANCE					TOTAL:	29,573.64

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 11 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0000	AHRBERG MILLING	I-244773	110-511-3341	EQUIPMENT PAR POLARIS/FERTILIZER	088460	304.54
01-0135	JOHN DEERE FINANCIAL (A	I-A36174	110-511-3453	PARK MAINTENA PAINT	088469	179.96
		I-A38991	110-511-3453	PARK MAINTENA WATER	088469	27.90
		I-A39643	110-511-3453	PARK MAINTENA NYLON ROPE	088469	79.96
		I-N09662	110-511-3453	PARK MAINTENA 1/4 HP UTILITY PUMP	088469	95.99
		I-N10219	110-511-3453	PARK MAINTENA WATER,NYLON ROPE	088469	41.94
01-0464	CUSHING LUMBER COMPANY	I-250815	110-511-3453	PARK MAINTENA FIELD MARKERS	088495	62.50
		I-250963	110-511-3453	PARK MAINTENA SPRAY PAINT	088495	5.99
		I-251306	110-511-3453	PARK MAINTENA SPRAY PAINT	088495	23.96
01-0653	SHERWIN-WILLIAMS	I-8566-6	110-511-3453	PARK MAINTENA PAINT	088576	58.74
01-0804	FECHNER PUMP & SUPPLY I	I-1436516	110-511-3453	PARK MAINTENA GLOVES, GLASSES	088509	37.86
		I-1436536	110-511-3453	PARK MAINTENA GLOVES, GLASSES	088509	92.25
01-1293	WALMART	C-09817B	110-511-3453	PARK MAINTENA CR - RETURNED HAMMER DRIL	088603	27.88-
		I-06059	110-511-3453	PARK MAINTENA PLIERS	088603	67.00
01-2201	GREENFIELD MECHANICAL	I-1420	110-511-3341	EQUIPMENT PAR BELT, EDGER BLADE	088519	42.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-511-1050	MEDICAL/LIFE PARKS	088501	216.03
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-511-1050	MEDICAL/LIFE PARKS	088593	46.54
01-4550	APEX TURF CONTROL, LLC	I-2077	110-511-3453	PARK MAINTENA LAWN TREATMENT/CITY HALL	088464	270.00
		I-2078	110-511-3453	PARK MAINTENA LAWN TREATMENT/OLD FIRE	088464	130.00
		I-2080	110-511-3453	PARK MAINTENA LAWN TREATMENT/SVC	088464	160.00
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-511-1050	MEDICAL/LIFE PARKS	088590	23.83
01-4749	NEWNAM'S EQUIPMENT & AU	I-4697	110-511-3341	EQUIPMENT PAR EFCO TRIMMER	088547	385.95
		I-4873	110-511-3341	EQUIPMENT PAR EFCO TRIMMER	088547	369.99
01-4849	CLEAN UNIFORM COMPANY	I-52014581	110-511-3453	PARK MAINTENA UNIFORMS-PARKS	088490	59.11
DEPARTMENT 11 PARKS					TOTAL:	2,754.16

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	SUMMIT UTILITIES OKLAHO	I-05/2023 SVC	110-512-3501	UTILITIES ACCT#210100267475	088588	64.22
01-0411	CONTINGENT FUND	I-24002	110-512-3510	VEHICLE MAINT ABS SENSOR	088493	150.30
01-0534	QUALITY FORD INC	I-5003071	110-512-3510	VEHICLE MAINT FUEL FILTER	088568	47.52
01-0600	NAPA AUTO PARTS					
		I-915970	110-512-3510	VEHICLE MAINT VALVE CHECK, COUPLER, ADPT	088545	52.24
		I-916284	110-512-3510	VEHICLE MAINT CALIPER BOLTS	088545	13.15
		I-916292	110-512-3510	VEHICLE MAINT TURN ROTORS	088545	40.00
		I-916362	110-512-3510	VEHICLE MAINT MIDWEST FASTNERS	088545	1.89
		I-916385	110-512-3510	VEHICLE MAINT ANTILOCK BRAKE SYSTEM	088545	344.00
		I-916527	110-512-3510	VEHICLE MAINT LOCK BOLT	088545	3.66
		I-916592	110-512-3510	VEHICLE MAINT HARDENED CROSS SHAFT	088545	23.11
		I-916594	110-512-3510	VEHICLE MAINT TRAILER CABLE	088545	17.97
		I-916604	110-512-3510	VEHICLE MAINT CONNECTOR	088545	13.00
		I-916611	110-512-3510	VEHICLE MAINT DRUM BRAKE, TURN DRUMS	088545	62.59
		I-916661	110-512-3510	VEHICLE MAINT SPACER	088545	6.57
		I-916672	110-512-3510	VEHICLE MAINT DRUM BRAKE	088545	44.78
		I-916682	110-512-3510	VEHICLE MAINT VALVE CHECK/ADAPTER	088545	41.96
		I-916716	110-512-3510	VEHICLE MAINT SUPPORT	088545	33.18
		I-916793	110-512-3510	VEHICLE MAINT SYN GEAR OIL	088545	149.88
		I-917031	110-512-3510	VEHICLE MAINT STEEL WHEEL WEIGHT	088545	5.12
		I-917141	110-512-3510	VEHICLE MAINT ADAPTER BEARING	088545	23.39
		I-917158	110-512-3510	VEHICLE MAINT NAPA OIL	088545	7.38
		I-917244	110-512-3510	VEHICLE MAINT RADIATOR CAP	088545	6.42
		I-917245	110-512-3510	VEHICLE MAINT ADAPTER BEARING	088545	23.39
		I-917264	110-512-3510	VEHICLE MAINT ROTORS, DISC PAD	088545	133.74
		I-917566	110-512-3510	VEHICLE MAINT VERSATRANS LV ATF	088545	22.68
01-119	HARRIS STATION 33, LLC					
		I-28686	110-512-3510	VEHICLE MAINT 4 MOUNTS	088521	32.00
		I-28693	110-512-3510	VEHICLE MAINT FLAT REPAIR	088521	16.00
		I-28761	110-512-3510	VEHICLE MAINT FLAT	088521	17.00
		I-28941	110-512-3510	VEHICLE MAINT ROTATION	088521	20.00
01-1293	WALMART					
		I-04354A	110-512-3480	SAFETY EQUIPM WATER	088603	16.08
01-1471	TREAT'S SOLUTIONS LLC					
		I-295879	110-512-3322	CUSTODIAL SUP HAND CLEANER & TOWELS	088597	249.47
01-1512	O'REILLY AUTOMOTIVE STO					
		C-463370	110-512-3510	VEHICLE MAINT RETURNED STARTER	088550	158.99-
		I-461717	110-512-3510	VEHICLE MAINT SEAT COVER	088550	227.50
		I-461736	110-512-3510	VEHICLE MAINT DR LOK ACTUR	088550	95.54

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-152	O'REILLY AUTOMOTIVE STO	continued				
		I-461871	110-512-3510	VEHICLE MAINT STUD REMOVER	088550	96.77
		I-462153	110-512-3510	VEHICLE MAINT A/T FILTER	088550	18.21
		I-462184	110-512-3510	VEHICLE MAINT PIN BOOT KIT, DISC PAD SET	088550	61.53
		I-462651	110-512-3510	VEHICLE MAINT IGN WIRE SET	088550	27.41
		I-462654	110-512-3510	VEHICLE MAINT CAP, ROTOR, COVER, COIL	088550	46.87
		I-462749	110-512-3510	VEHICLE MAINT AIR FILTERS	088550	73.29
		I-463014	110-512-3510	VEHICLE MAINT V/C GASKET	088550	23.49
		I-463156	110-512-3510	VEHICLE MAINT BRAKE SHOES	088550	47.59
		I-463300	110-512-3510	VEHICLE MAINT STREET ELBOW	088550	6.32
		I-463355	110-512-3510	VEHICLE MAINT BATTERY	088550	181.44
		I-463369	110-512-3510	VEHICLE MAINT STARTER	088550	158.99
		I-464213	110-512-3510	VEHICLE MAINT CABIN FILTER	088550	9.99
		I-464386	110-512-3510	VEHICLE MAINT OIL FILTER	088550	5.29
		I-465082	110-512-3510	VEHICLE MAINT FUEL FILTER	088550	8.58
		I-465215	110-512-3510	VEHICLE MAINT ALTERNATOR	088550	82.41
		I-465325	110-512-3510	VEHICLE MAINT GASKET MAKER	088550	17.99
		I-465478	110-512-3510	VEHICLE MAINT RAD FAN ASSM, RADIATOR	088550	478.68
		I-465546	110-512-3510	VEHICLE MAINT RESERVOIR	088550	71.01
		I-466142	110-512-3510	VEHICLE MAINT RAD FAN ASSM	088550	316.74
		I-466251	110-512-3510	VEHICLE MAINT AIR FILTER	088550	7.79
		I-466575	110-512-3510	VEHICLE MAINT RADIATOR CAP	088550	7.74
		I-467215	110-512-3510	VEHICLE MAINT 4 BATTERIES/FD BT19	088550	776.56
01-1582	OTA PIKEPASS CENTER					
		I-20230595815	110-512-3491	TRAINING/TRAV TOLL COST	088561	2.60
01-2031	CHEROKEE HOSE & SUPPLY					
		I-0205251-IN	110-512-3510	VEHICLE MAINT FITTINGS	088488	22.01
		I-0205252-IN	110-512-3510	VEHICLE MAINT FITTINGS	088488	9.42
		I-0205253-IN	110-512-3510	VEHICLE MAINT FITTINGS	088488	16.33
		I-0205254-IN	110-512-3510	VEHICLE MAINT FITTINGS	088488	56.78
		I-0205398-IN	110-512-3510	VEHICLE MAINT FITTINGS	088488	13.52
01-151	GREENFIELD MECHANICAL					
		I-1965	110-512-3510	VEHICLE MAINT ENGINE OIL DIPSTICK	088519	13.86
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791	110-512-1050	MEDICAL/LIFE SERVICE CENTER	088501	129.50
01-3541	FLEETPRIDE INC					
		I-107650197	110-512-3510	VEHICLE MAINT HYDRAULIC COUPLINGS	088511	66.68
		I-107772921	110-512-3510	VEHICLE MAINT OIL PAN GASKET	088511	37.33
		I-107772927	110-512-3510	VEHICLE MAINT HYDRAULIC HOSES, COUPLINGS	088511	280.61
		I-107830314	110-512-3510	VEHICLE MAINT HYDRAULIC HOSE, COUPLINGS	088511	54.96
		I-107880461	110-512-3510	VEHICLE MAINT WHEEL LUG STUD, WHEEL NUT	088511	10.74
		I-107893618	110-512-3510	VEHICLE MAINT HYDRAULIC HOSES, COUPLINGS	088511	281.93
		I-107950670	110-512-3510	VEHICLE MAINT PURGE VALVE	088511	50.69
		I-108118346	110-512-3510	VEHICLE MAINT CONVEX MIRROR	088511	25.51

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 12 SERVICE CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	JOHN VANCE MOTORS, INC					
		C-TAX CREDIT	110-512-3510	VEHICLE MAINT TAX CREDIT FROM 2018	088527	9.09-
		I-676896	110-512-3510	VEHICLE MAINT WARRANTY WORK/LABOR CLAIM	088527	426.05
01-4333	THE LINCOLN NATIONAL LI					
	I-05/2023 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER		088593	27.90
01-4352	PREMIER TRUCK GROUP					
	I-125415436	110-512-3510	VEHICLE MAINT A/C NOSE/TANKER 1		088566	179.21
01-4507	JEREMY BROWN					
	I-05/23	110-512-3510	VEHICLE MAINT AIR BRAKE FITTINGS		088482	7.41
01-4518	QUALITY PETROLEUM, INC					
	I-0006357281-001	110-512-3510	VEHICLE MAINT FILTERS,BRAKE CLEANER		088569	995.80
01-4550	TELADOC HEALTH, INC.					
	I-T0270805 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER		088590	14.28
01-4683	MACY LINK					
	I-05/2023	110-512-3350	FUEL AUTO ALLOWANCE		088532	20.00
01-5130	DIRECT DISCOUNT TIRE OF					
	I-415464	110-512-3510	VEHICLE MAINT TRAILER TIRES/CITY SMOKER		088503	111.00
01-5153	CROSS PETROLEUM PRODUCT					
	I-I002879	110-512-3350	FUEL 3260 GALLONS NL		088494	9,714.80
	I-I002879	110-512-3350	FUEL 1886 GALLONS DIESEL		088494	5,035.62
01-5163	RUSH TRUCK CENTERS OF O					
	I-3032621913	110-512-3510	VEHICLE MAINT ALIGNMENT		088573	555.84
	I-3032668690	110-512-3510	VEHICLE MAINT ALIGNMENT/E-7 ELECT DIST		088573	159.99
	I-3032771801	110-512-3510	VEHICLE MAINT 3 CLAMPS FOR OIL PICKUP		088573	174.18
DEPARTMENT 12 SERVICE CENTER					TOTAL:	22,856.89

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 13 STREETS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AHRBERG MILLING	I-244578	110-513-3341	EQUIPMENT PAR WEED & GRASS KILLER	088460	383.00
01-0091	AMERICAN WELDING SUPPLY	I-540391	110-513-3341	EQUIPMENT PAR 12-SAFETY GLASSES	088463	73.15
		I-540490	110-513-3341	EQUIPMENT PAR CRIMPED WIRE BRUSHES	088463	61.83
		I-540864	110-513-3341	EQUIPMENT PAR SCHEDULE 40 BLACK PIPE	088463	78.15
		I-541117	110-513-3341	EQUIPMENT PAR LIQUIFIED PETROLEUM GAS	088463	47.56
		I-541176	110-513-3341	EQUIPMENT PAR LIQUIFIED PETROLEUM GAS	088463	69.59
		I-541247	110-513-3341	EQUIPMENT PAR LIQUIFIED PETROLEUM GAS	088463	47.56
01-0135	JOHN DEERE FINANCIAL (A	I-A39220	110-513-3341	EQUIPMENT PAR PROPANE TORCHKIT	088469	69.99
01-0464	CUSHING LUMBER COMPANY	I-250618	110-513-3485	STREET/SIDEWA REBAR	088495	66.72
		I-250704	110-513-3485	STREET/SIDEWA PROPANE REGULATOR	088495	41.99
		I-250722	110-513-3485	STREET/SIDEWA BRASS UNION	088495	4.29
		I-250840	110-513-3485	STREET/SIDEWA METAL STAKES	088495	129.50
01-0600	NAPA AUTO PARTS	I-917150	110-513-3341	EQUIPMENT PAR SWITCH, FASTNERS	088545	26.35
01-0680	SOONER RUBBER PRODUCTS	I-762862	110-513-3341	EQUIPMENT PAR FOOT HOSE/GEAR CLAMP	088578	9.68
01-2108	RED BUD SUPPLY INC.	I-180809	110-513-3495	TRAFFIC CONTR ROLL UP SIGN SYSTEM	088572	995.28
		I-180809	110-513-3495	TRAFFIC CONTR SHIPPING	088572	123.52
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-513-1050	MEDICAL/LIFE STREET	088501	259.60
01-3704	FLEETPRIDE INC	I-107931609	110-513-3341	EQUIPMENT PAR 1 DIRECT DRIVE MOTOR	088511	278.72
		I-107931609	110-513-3341	EQUIPMENT PAR 1 SOLENOID	088511	80.95
01-3704	BROKEN ARROW ELECTRIC S	I-S3065957.001	110-513-3341	EQUIPMENT PAR 1 ROLL #8 WIRE	088481	168.85
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-513-1050	MEDICAL/LIFE STREET	088593	55.92
01-4513	FRONTIER EQUIPMENT SALE	I-230512CUSH	110-513-3341	EQUIPMENT PAR 49" GUTTER BROOMS	088512	1,031.25
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-513-1050	MEDICAL/LIFE STREET	088590	28.63

PACKET : 21195 21196
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 13 STREETS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5143	CLEAN UNIFORM COMPANY	I-52014581	110-513-3500	UNIFORMS UNIFORMS-STREETS	088490	59.11
01-5143	WL CONSTRUCTION SUPPLY	I-32369	110-513-3341	EQUIPMENT PAR 14" DIAMOND BLADE	088607	422.68
DEPARTMENT 13 STREETS					TOTAL:	4,613.87

PACKET : 21195 21196
VENDOR SET: Mult
FUND : 110 GENERAL FUND
DEPARTMENT: 14 LAKE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	GOSE & ASSOCIATES	I-5069	110-514-3315	DAM MAINTENAN LAKE BREACH ANALYSIS	088518	662.50
DEPARTMENT 14 LAKE					TOTAL:	662.50

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 15 YOUTH CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	SUMMIT UTILITIES OKLAHO	I-05/2023 CYCC	110-515-3501	UTILITIES ACCT# 210100656429	088588	312.77
01-0347	CHARLTON'S HEATING & AI	I-66264	110-515-3310	BUILDING MAIN AIR CONDITION REPAIR	088486	579.00
01-0918	STILLWATER MILLING CO	I-322227	110-515-3600	SPORTS COMPLE FIELD DRY	088585	198.00
		I-322336	110-515-3610	SP. COMPLEX-E INFIELD DRY AGENT	088585	247.50
01-1293	WALMART	I-02833	110-515-3605	SPORTS COMPLE GATORADE,HOT DOGS,POP,WTR	088603	300.88
		I-06311A	110-515-3605	SPORTS COMPLE GATORADE,WATER,POP,CANDY	088603	395.95
		I-07212	110-515-3310	BUILDING MAIN SOAD,LYSOL,AIR SPRAY	088603	91.65
		I-09099	110-515-3605	SPORTS COMPLE HOT DOGS,BUNS,WATER,POP	088603	199.90
01-1932	PAT'S TROPHIES	I-4017	110-515-3600	SPORTS COMPLE TROPHIES	088562	924.00
		I-4034	110-515-3341	EQUIPMENT PAR TROPHIES/MEDALS	088562	616.00
		I-4034	110-515-3600	SPORTS COMPLE TROPHIES/MEDALS	088562	500.00
01-1967	PUSH PEDAL & PULL INC	I-360296	110-515-3341	EQUIPMENT PAR REPAIRED WEIGHT EQUIPMENT	088567	393.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-515-1050	MEDICAL/LIFE YOUTH CENTER	088501	216.03
01-2811	OKLA STATE DEPT OF HEAL	I-05/23	110-515-3310	BUILDING MAIN CYCC WOMENS SPA#2081	088553	75.00
		I-05/23	110-515-3310	BUILDING MAIN CYCC MENS SPA #2080	088553	75.00
01-4068	LAYMANCE SERVICES LLC	I-5944A	110-515-3310	BUILDING MAIN BATH TISSUE	088531	77.12
01	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	088593	46.54
01-4530	APEX TURF CONTROL, LLC	I-2076	110-515-3310	BUILDING MAIN LAWN TREATMENT/CYCC	088464	400.00
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	088590	23.83
DEPARTMENT 15 YOUTH CENTER					TOTAL:	5,672.17

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 16 SENIOR CITIZENS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	SUMMIT UTILITIES OKLAHO	I-05/2023 SR. CITZ	110-516-3501	UTILITIES ACCT# 210100656266	088588	110.84
01-1293	WALMART	I-05/23 SAM'S CLUB	110-516-3302	ACTIVITY EXPE PLATES, SPOONS, MUFFINS	088603	114.66
		I-05/23 SAM'S CLUB	110-516-3302	ACTIVITY EXPE COFFEEMATE, SPLENDIA, CAKE	088603	196.27
		I-05/23 SAM'S CLUB	110-516-3322	CUSTODIAL SUP TRASH BAGS, AIR FRESHNER	088603	17.48
		I-05/23 SAM'S CLUB	110-516-3322	CUSTODIAL SUP CREDIT	088603	17.48
		I-05768	110-516-3302	ACTIVITY EXPE RETIREMENT PARTY SUPPLIES	088603	77.36
01-2294	OPTIMUM	I-05/2023 SR. CITZ	110-516-3501	UTILITIES INTERNET MONTHLY SERVICE	088558	95.44
		I-06/2023 SR. CITZ	110-516-3302	ACTIVITY EXPE INTERNET MONTHLY SERVICE	088559	95.44
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	088501	86.53
01-3127	SHERWIN WILLIAMS	I-8718-3	110-516-3302	ACTIVITY EXPE PAINT FOR PARKING	088586	319.90
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	088593	18.64
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	088590	9.56
01-4959	TIGER LILY'S FLORAL DES	I-2395	110-516-3302	ACTIVITY EXPE PLANT/RETIREMENT PARTY	088596	68.50
DEPARTMENT 16 SENIOR CITIZENS					TOTAL:	1,193.14

07/12/2023 9:09 AM
 PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 17 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	BAKER & TAYLOR					
		I-5018319539	110-517-3150	BOOKS ADULT BOOKS	088475	17.15
		I-5018322464	110-517-3150	BOOKS ADULT BOOKS	088475	187.39
		I-5018345781	110-517-3150	BOOKS ADULT BOOKS	088475	88.94
		I-5018365506	110-517-3150	BOOKS ADULT BOOKS	088475	100.15
01-0540	QUILL CORPORATION					
		I-32827516	110-517-3080	AUDIO/VIDEO CD PAGES, PHONE REST	088570	152.72
		I-32837569	110-517-3473	REFERENCE MAT PAPER	088570	27.98
01-0684	SOUTHERN LIVING					
		I-05/2023	110-517-3455	PERIODICALS 1 YEAR RENEWAL	088579	20.00
01-0899	STAPLES CREDIT PLAN					
		I-328187127	110-517-3342	EQUIPMENT CON BADGE HOLDERS, ENVELOPES	088581	60.77
01-1293	WALMART					
		I-08446A	110-517-3322	CUSTODIAL SUP CLEANING SUPPLIES	088603	40.28
01-1381	LOWE'S					
		I-22049	110-517-3310	BUILDING MAIN CEILING FANS	088533	138.66
		I-22050	110-517-3360	GROUNDS UPKEE TREE, SOIL, FLOWERS	088533	75.02
		I-22051	110-517-3540	MISCELLANEOUS FLOWERS	088533	73.48
01-1600	PENWORTHY COMPANY, LLC					
		I-0591108-IN	110-517-3080	AUDIO/VIDEO VISUAL NOVELS	088563	154.79
01-1713	MICROMARKETING LLC					
		I-922013	110-517-3080	AUDIO/VIDEO ADULT AUDIOBOOKS	088538	121.87
01-2212	CENGAGE LEARNING INC					
		I-81149273	110-517-3150	BOOKS ADULT LARGE PRINT	088485	141.81
01-2270	B & C BUSINESS PRODUCTS					
		I-0520535-001	110-517-3440	OFFICE SUPPLI COPY PAPER	088473	137.97
		I-0520535-002	110-517-3440	OFFICE SUPPLI LIBRARY STAMP	088473	6.18
01-2663	VISA					
		C-05/31/2023	110-517-3342	EQUIPMENT CON REFUND ON CALCULATOR	088599	191.52-
		I-112-56555096952267	110-517-3342	EQUIPMENT CON MONROE CALCULATOR	088599	191.52
		I-112-94088293254601	110-517-3342	EQUIPMENT CON MONROE CALCULATOR	088599	191.52
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791	110-517-1050	MEDICAL/LIFE LIBRARY	088501	173.06
01-2970	MIDAMERICA BOOKS					
		I-565229	110-517-3080	AUDIO/VIDEO GRAPHIC NOVELS	088539	167.60
01-3009	OKLAHOMA DEPT OF LABOR					

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 17 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-309	OKLAHOMA DEPT OF LABOR	continued				
		I-230504E31027	110-517-3342	EQUIPMENT CON ELEVATOR INSPECTION	088554	225.00
		I-230504E31028	110-517-3342	EQUIPMENT CON ELEVATOR INSPECTION	088554	225.00
01-3056	KONE INC	I-871034237	110-517-3342	EQUIPMENT CON ELEVATOR MAINTENANCE	088529	591.33
01-3140	WOMAN'S DAY	I-05/2023	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	088608	19.97
01-3141	PEOPLE	I-05/2023	110-517-3473	REFERENCE MAT SUBSCRIPTION RENEWAL	088564	64.00
01-3158	BETTER HOMES & GARDENS	I-05/2023	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	088476	12.00
01-3512	ULINE	I-163070679	110-517-3310	BUILDING MAIN TURF ENTRY MATS	088598	398.00
01-3556	CONSOLIDATED PLASTICS	I-37936	110-517-3310	BUILDING MAIN ENTRY MAT	088492	129.00
01-3704	BROKEN ARROW ELECTRIC S	I-S3066704.001	110-517-3310	BUILDING MAIN LIGHT KITS	088481	94.88
01-3823	WRITER'S DIGEST	I-05/23	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	088609	29.96
01-3902	ALL RECIPES	I-05/2023	110-517-3455	PERIODICALS 1 YEAR RENEWAL	088462	17.00
01-4097	SASHA WHITTON	I-05/2023	110-517-3491	TRAINING/TRAV TRAVEL-STILLWATER/TULSA	088606	99.56
01-433	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	088593	37.28
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	088590	19.09
01-4653	THE NEW PIONEER	I-05/2023	110-517-3455	PERIODICALS 2 YR SUBSCRIPTION	088594	22.97
01-4898	INTERWEAVE KNITS	I-05/23	110-517-3455	PERIODICALS 1 YR SUBSCRIPTION	088524	15.00
DEPARTMENT 17 LIBRARY					TOTAL:	4,077.38

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 18 ANIMAL WELFARE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	AHRBERG MILLING	I-244529	110-518-3343	GENERAL OPERA SPORTMIX DOG FOOD	088460	59.52
		I-244656	110-518-3343	GENERAL OPERA SPORT MIX DOG FOOD	088460	59.52
01-0475	CUSHING VETERINARY CLIN	I-382651	110-518-3343	GENERAL OPERA LRG & XL COLLARS	088497	42.00
01-1293	WALMART	I-09798A	110-518-3343	GENERAL OPERA SHELTER SUPPLIES	088603	244.29
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	088501	42.96
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	088593	9.26
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	088590	4.74
DEPARTMENT 18 ANIMAL WELFARE					TOTAL:	462.29

07/12/2023 9:09 AM
 PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 19 POOL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0716	JOHN DEERE FINANCIAL (A)	I-A32361	110-519-3345	EQUIPMENT/TOO PUSH BROOM/COBALT KIT	088469	158.87
01-0716	DOLLAR GENERAL STORE	I-05/23	110-519-3322	CUSTODIAL SUP CUSTODIAL SUPPLIES-POOL	088505	71.35
01-0742	E-Z ICE INC	I-18737	110-519-3327	CONCESSION SU POOL CONCESSION/ICE	088506	105.40
01-1293	WALMART	I-04003A	110-519-3327	CONCESSION SU CONCESSION SUPPLIES	088603	78.28
		I-08044	110-519-3322	CUSTODIAL SUP POOL CUSTODIAL SUPPLIES	088603	314.53
		I-08045A	110-519-3327	CONCESSION SU SUPPLIES-POOL CONCESSION	088603	354.15
		I-08059	110-519-3322	CUSTODIAL SUP POOL CUSTODIAL SUPPLIES	088603	360.18
		I-09635	110-519-3327	CONCESSION SU POOL CONCESSION-WATER	088603	108.77
01-1381	LOWE'S	I-12516	110-519-3327	CONCESSION SU UMBRELLAS FOR POOL	088533	224.20
		I-27235	110-519-3341	EQUIPMENT PAR WELL TANK	088533	93.09
01-1861	C & S PLUMBING LLC	I-042465	110-519-3341	EQUIPMENT PAR WATER LEAK BEHIND WTR HTR	088483	574.41
		I-042467	110-519-3341	EQUIPMENT PAR WATER LEAKS AT POOL	088483	825.82
01-2663	VISA	I-0-0014749365	110-519-3491	TRAVEL/TRAINI LIFEGUARDS CERTIFICATIONS	088599	378.00
		I-0-0014749470	110-519-3491	TRAVEL/TRAINI LIFEGUARDS CERTIFICATION	088599	420.00
		I-0-0014749663	110-519-3491	TRAVEL/TRAINI LIFEGUARDS CERTIFICATION	088599	336.00
		I-0-001477263	110-519-3491	TRAVEL/TRAINI LIFEGUARD CERTIFICATION	088599	42.00
		I-0-001477270	110-519-3491	TRAVEL/TRAINI LIFEGUARD CERTIFICATIONS	088599	42.00
		I-05/23 POOL	110-519-3310	BUILDING MAIN VALVES & HOSE SWIVEL	088599	597.90
		I-112-04491759429051	110-519-3310	BUILDING MAIN POOL ROPE 3/4 200FT TWIST	088599	129.94
01-0716	OKLA STATE DEPT OF HEAL	I-05/23	110-519-3310	BUILDING MAIN ACQUATIC CTR WADING#2078	088553	75.00
01-4068	LAYMANCE SERVICES LLC	I-5973	110-519-3322	CUSTODIAL SUP TOWELS/TOILET TISSUE	088531	179.17
01-4500	SUNSHINE SWEETS, LLC	I-1230524967	110-519-3327	CONCESSION SU DIP-IN DOTS FOR POOL	088589	2,204.00
		I-1230605153	110-519-3327	CONCESSION SU POOL CONCESSION/DIP-N-DOT	088589	754.00
01-4530	APEX TURF CONTROL, LLC	I-2079	110-519-3328	CHEMICALS LAWN TREATMENT	088464	330.00
01-4769	FARHA WHOLESALE	I-94981A	110-519-3327	CONCESSION SU POOL CONCESSION-SUPPLIES	088508	4,424.40
		I-95517A	110-519-3327	CONCESSION SU SUPPLIES-POOL CONCESSION	088508	887.20
DEPARTMENT 19 POOL					TOTAL:	14,068.66

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 20 HUMAN RESOURCES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	QUIL CORPORATION					
		I-32863927	110-520-3440	OFFICE SUPPLI INK-OFFICE SUPPLIES	088570	510.00
		I-32863927	110-520-3491	TRAINING/TRAV INK-OFFICE SUPPLIES	088570	135.73
01-2663	VISA					
		I-23024871	110-520-3411	OTHER - BACKG D.BISWELL,G.RAGEN	088599	38.00
		I-23025524	110-520-3411	OTHER - BACKG BRANDON HARRIS	088599	19.00
		I-23026181	110-520-3411	OTHER - BACKG S.SHIVELY,D.ABBOTT	088599	38.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1819791	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	088501	42.96
01-4333	THE LINCOLN NATIONAL LI					
		I-05/2023 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	088593	9.26
01-4550	TELADOC HEALTH, INC.					
		I-T0270805 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	088590	4.74
DEPARTMENT 20 HUMAN RESOURCES					TOTAL:	797.69

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 110 GENERAL FUND
 DEPARTMENT: 21 EMERGENCY MANAGEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
01	WALMART								
		I-01365	110-521-3470	RADIO MAINTEN 43" TV	088603	228.00			
		I-01365	110-521-3470	RADIO MAINTEN 32" TV	088603	118.00			
		I-01365	110-521-3470	RADIO MAINTEN MICROWAVE	088603	70.00			
		I-01365	110-521-3470	RADIO MAINTEN APPLE APP CARD	088603	50.00			
		I-01365	110-521-3470	RADIO MAINTEN USB HEADSET	088603	21.88			
		I-06893	110-521-3341	EQUIPMENT PAR SUPPLIES FOR TOWER	088603	130.41			
01-2321	JOE GODDARD ENTERPRISES								
		I-7132-23-081	110-521-3480	SIREN MAINTEN PC TO RUN SIREN SYSTEM	088526	2,382.63			
01-2663	VISA								
		I-112-10817115509868	110-521-3470	RADIO MAINTEN 12V DC POWER ADAPTER	088599	17.96			
		I-112-15162635121808	110-521-3470	RADIO MAINTEN BROTHER COLOR TONER	088599	266.98			
		I-112-19146479809054	110-521-3470	RADIO MAINTEN RF/COAX MINI UHF CON	088599	75.67			
		I-112-29726153049053	110-521-3470	RADIO MAINTEN VINYL EDGE SEALER	088599	24.99			
		I-112-32765988713823	110-521-3470	RADIO MAINTEN DAVIS WEATHER STATION	088599	895.50			
		I-112-34394108966645	110-521-3470	RADIO MAINTEN ELEC UPGRADE PARTS	088599	170.75			
		I-112-34394108966645	110-521-3470	RADIO MAINTEN ELEC UPGRADE PARTS	088599	366.28			
		I-112-34394108966645	110-521-3470	RADIO MAINTEN ELEC UPGRADE PARTS	088599	146.71			
		I-112-34446468045833	110-521-3470	RADIO MAINTEN CHANNEL MASTER TV AN	088599	194.00			
		I-112-60835670685027	110-521-3470	RADIO MAINTEN BATTERY BOX	088599	51.50			
		I-112-98277829513818	110-521-3470	RADIO MAINTEN 6 AWG WIRE KIT	088599	61.61			
01-2808	DELTA DENTAL OF OKLAHOM								
		I-1819791	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	088501	42.96			
01-4333	THE LINCOLN NATIONAL LI								
		I-05/2023 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MGMT	088593	9.26			
01-4550	TELADOC HEALTH, INC.								
		I-T0270805 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	088590	4.74			
					DEPARTMENT 21	EMERGENCY MANAGEMENT	TOTAL:	5,329.83	
					FUND	110	GENERAL FUND	TOTAL:	121,305.98

PACKET : 21195 21196

VENDOR SET: Mult

FUND : 111 STREET & ALLEY

DEPARTMENT: 00 NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
01	DOLESE BROS. CO							
		I-RM23022974	111-500-3420	MAINTENANCE & 3500 PSI AE	088504	340.00		
		I-RM23024985	111-500-3420	MAINTENANCE & 3500 PSI AE	088504	442.50		
		I-RM23026999	111-500-3420	MAINTENANCE & 3500 PSI AE	088504	1,012.50		
					DEPARTMENT 00	NON-DEPARTMENTAL	TOTAL:	1,795.00
					FUND	111 STREET & ALLEY	TOTAL:	1,795.00

FUND: GENERAL FUND
DEPARTMENT: COURT
BUDGET TO USE: CURRENT

VENDOR	ITEM #	GL ACCOUNT NAME	DESCRIPTION	CHECK #	AMOUNT
PERDUE BRANDON	IVC00072891	125-COURT	CITY OF CUSHING MUNICIPAL COURT COLLECTION FEE - MAY 2023		\$ 68.70
				TOTAL	\$ 68.70

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 126 AIRPORT SPECIAL FUND
 DEPARTMENT: 00 AIRPORT SPECIAL FUND
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
01	JOHN DEERE FINANCIAL (A	I-A26271	126-500-3489	SYSTEM MAINTE 30" ANCHOR EYE ANCHOR	088469	59.94			
		I-A32547	126-500-3489	SYSTEM MAINTE VEGETATION KILLER, WATER	088469	207.88			
		I-A39166	126-500-3489	SYSTEM MAINTE BATTERIES, SPRAYER, NOZZLE	088469	99.92			
01-1796	AT&T	I-05/2023 AIRPORT	126-500-3312	PHONE/INTERNE MONTHLY PHONE CHARGE	088467	256.19			
01-2079	GERMAN ROOFING	I-9000B	126-500-3480	SPECIAL PROJE ROOF REPAIR	088515	400.00			
01-2663	VISA	I-05/2023 FIRE	126-500-3491	TRAINING/TRAV PLATE PAY-OTA TAG#CI14357	088599	9.40			
01-2808	DELTA DENTAL OF OKLAHOM	I-1819791	126-500-1050	MED/LIFE INSU AIRPORT	088501	86.53			
01-3347	VICTOR HUGO OJEDA	I-15948	126-500-3489	SYSTEM MAINTE ANNUAL FIRE EXT CERT	088513	89.00			
01-3624	DOLESE BROS. CO	I-RM23029799	126-500-3489	SYSTEM MAINTE CONCRETE	088504	302.50			
01-4068	LAYMANANCE SERVICES LLC	I-5974	126-500-3310	BLDG MAINTENA TISSUE, TOWELS, CLEANER	088531	399.38			
01-4333	THE LINCOLN NATIONAL LI	I-05/2023 CITY	126-500-1050	MED/LIFE INSU AIRPORT	088593	18.64			
01-4421	DBT TRANSPORTATION SERV	I-2551216	126-500-3322	MAINT. CONTRA WEATHER DATA SERVICES	088499	116.76			
01-4550	TELADOC HEALTH, INC.	I-T0270805 CITY	126-500-1050	MED/LIFE INSU AIRPORT	088590	9.54			
01-4550	KSA ENGINEERS, INC	I-ARIV1005615	126-500-3481	SPECIAL PROJE PERIMETER FENCE/ENTRANCE	088530	4,287.60			
					DEPARTMENT 00	AIRPORT SPECIAL FUND	TOTAL:	6,343.28	
					FUND	126	AIRPORT SPECIAL FUND	TOTAL:	6,343.28

01/11/2025 2:02 PM
 PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 138 2009 SALES TAX FUND
 DEPARTMENT: 00 PUBLIC SAFETY SALES TAX
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CUSHING LUMBER COMPANY	I-251565	138-500-5010	TRAINING TOWE 3/8 X 20 REBAR	088495	528.20
01-2029	INTERWORKS, INC.	I-244620	138-500-5016	TOUGHBOOK & C OPTIPLEX TOWER 15-13500	088525	7,414.40
01-2663	VISA	I-112-48104574636211	138-500-5005	PD COMMAND VE CIRCUIT BRKR, LIGHTS, CHRGR	088599	276.01
		I-112-49944463435458	138-500-5005	PD COMMAND VE RECHARGEABLE FLASHLIGHTS	088599	275.40
		I-112-80758682757850	138-500-5005	PD COMMAND VE LOW PROFILE TILT SWITCH	088599	11.27
01-3284	MOTOROLA SOLUTIONS, INC	I-8281622161	138-500-5001	FY21/22 UPFIT WATCHGUARD CAMERA SYSTEM	088543	4,995.00
		I-8281639573	138-500-5001	FY21/22 UPFIT WATCHGUARD CAMERA SYSTEM	088543	4,995.00
01-3624	DOLESE BROS. CO	I-RM23028779	138-500-5010	TRAINING TOWE CONCRETE	088504	2,247.50
					DEPARTMENT 00 PUBLIC SAFETY SALES TAX TOTAL:	20,742.78
					FUND 138 2009 SALES TAX FUND TOTAL:	20,742.78

PACKET : 21195 21196
 VENDOR SET: Mult
 FUND : 139 GRANT FUND
 DEPARTMENT: 00 GRANT FUND
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
01	QUILL CORPORATION	I-32473461	139-500-3530	LIBRARY STATE SRP SUPPLIES	088570	29.56			
01-0899	STAPLES CREDIT PLAN	I-2236101197	139-500-3530	LIBRARY STATE POSTER PRINTING	088581	63.00			
01-1115	JUNIOR LIBRARY GUILD	I-653324	139-500-3530	LIBRARY STATE CHILDREN'S BOOKS	088528	458.22			
01-1293	WALMART	I-03249	139-500-3530	LIBRARY STATE PROGRAM SUPPLIES	088603	336.32			
		I-03653	139-500-3530	LIBRARY STATE PROGRAM SUPPLIES	088603	19.94			
		I-06689	139-500-3530	LIBRARY STATE SRP SUPPLIES	088603	38.64			
		I-09690A	139-500-3560	SR. CITIZEN G TELEVISION	088603	538.00			
		I-09690A	139-500-3560	SR. CITIZEN G TV STAND	088603	287.00			
01-1381	LOWE'S	C-79596	139-500-3560	SR. CITIZEN G CREDIT-OVERCHARGED TAX	088533	1,503.45-			
		I-02075	139-500-3530	LIBRARY STATE SUMMER READING SUPPLIES	088533	100.54			
		I-79600	139-500-3560	SR. CITIZEN G 16-42" CEILING FANS	088533	1,375.20			
		I-86242	139-500-3560	SR. CITIZEN G 16-42" CEILING FANS	088533	1,503.45			
01-1433	MERRIFIELD OFFICE PLUS	I-0255457-001	139-500-3560	SR. CITIZEN G 7 CHAIRS	088537	4,522.00			
		I-0255457-001	139-500-3560	SR. CITIZEN G 2 LOVESEATS	088537	1,720.00			
		I-0255457-001	139-500-3560	SR. CITIZEN G 2 BOOKCASES	088537	529.76			
		I-0255457-001	139-500-3560	SR. CITIZEN G DELIVERY & INSTALL	088537	120.00			
01-2663	VISA	I-05/23 SR. CITZ	139-500-3560	SR. CITIZEN G MONITOR, HARD DRIVE, SWITCH	088599	747.96			
		I-LA908429	139-500-3560	SR. CITIZEN G LOREX NOCTURNAL 16 CAMERA	088599	1,724.99			
		I-LA908429	139-500-3560	SR. CITIZEN G 4 YEAR EXTENDED WARR	088599	149.99			
		I-LA908429	139-500-3560	SR. CITIZEN G DISCOUNT	088599	199.98-			
01	HOBBY LOBBY	I-122240120	139-500-3530	LIBRARY STATE SUMMER READING SUPPLIES	088522	39.87			
01-3427	DEMCO INC	I-7309869	139-500-3530	LIBRARY STATE SRP SUPPLIES	088502	171.85			
01-5159	MIDTOWN SCHOOL OF PERFO	I-74744	139-500-3530	LIBRARY STATE SRP PERFORMANCE	088540	250.00			
					DEPARTMENT 00	GRANT FUND	TOTAL:	13,022.86	
					FUND	139	GRANT FUND	TOTAL:	13,022.86

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 2, 2023, AT 8:05 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL JOINT MEETING
CUSHING CITY COMMISSION,
CUSHING MUNICIPAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY,
CUSHING INDUSTRIAL AUTHORITY,
AND CUSHING EDUCATIONAL FACILITIES AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
MAY 4, 2022
8:30 A.M.**

**THE BOARD MAY DISCUSS, CONSIDER AND VOTE ON ANY ITEMS LISTED ON AGENDA
IN ANY ORDER.**

- 1. Call to order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Special Joint Meeting of the Cushing City Commission, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority, and the Cushing Educational Facilities Authority was called to order on May 4, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, ORTON, LOFTON
ABSENT: GRIFFITH

- 2. Consent Agenda**
 - a. Approve budget amendment: Amend the FY 2022-2023 Capital Improvement Fund 252 budget for Power Plant Engine #10 repairs.**
 - b. Authorize the City Manager to execute a contract with Cooper Machinery Services in an amount up to \$715,000.00 for the repair of Unit #10 at the Cushing Power Production Plant, and to authorize payment.**
 - c. Reject bid received for the construction of the Harmony Road 69 kV transmission line and authorize the rebid of the project.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

- 3. General Business**
 - a. Acknowledge resignation of Mike Griffith from Seat No. 4 and declare a vacancy.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ACKNOWLEDGE THE RESIGNATION OF MIKE GRIFFITH FROM SEAT NO. 4 AND DECLARE A VACANCY. THE

MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

b. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing City Commission.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO NOMINATE NANCY DOWELL TO FILL THE UNEXPIRED TERM OF SEAT #4 ON THE CUSHING CITY COMMISSION. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

c. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Municipal Authority.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO NOMINATE NANCY DOWELL TO FILL THE UNEXPIRED TERM OF SEAT #4 ON THE CUSHING MUNICIPAL AUTHORITY. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

d. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Hospital Authority.

MOTION: A MOTION WAS MADE BY COMMISSIONER BRANYAN TO NOMINATE NANCY DOWELL TO FILL THE UNEXPIRED TERM OF SEAT #4 ON THE CUSHING HOSPITAL AUTHORITY. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

e. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Industrial Authority.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO NOMINATE NANCY DOWELL TO FILL THE UNEXPIRED TERM OF SEAT #4 ON THE CUSHING INDUSTRIAL AUTHORITY. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

f. Discussion and possible action to appoint an individual to fill the unexpired term of Seat #4 on the Cushing Educational Facilities Authority.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO NOMINATE NANCY DOWELL TO FILL THE UNEXPIRED TERM OF SEAT #4 ON THE CUSHING EDUCATIONAL FACILITIES AUTHORITY. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

RECESS: THE SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY WAS RECESSED AT 10:00 A.M.

RECONVENE: THE SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY WAS RECONVENED AT 10:20 A.M.

4. **Study Session to discuss FY 2023-24 budgets for the City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority.**

Jerrica Worthy gave a presentation for the General study session of the FY 2023-24 proposed budgets.

RECESS: THE SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY WAS RECESSED AT 11:17 A.M.

RECONVENE: THE SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY WAS RECONVENED AT 11:22 A.M.

5. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 11:36 A.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON
NAYS: NONE

RICKEY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION,

CUSHING MUNICIPAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY,
CUSHING INDUSTRIAL AUTHORITY,
AND THE
CUSHING EDUCATIONAL FACILITIES
AUTHORITY

(SEAL)

JERRICA WORTHY, CITY CLERK
AND SECRETARY

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED MAY 12, 2023, AT 10:45 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
MAY 15, 2023
7:00 P.M.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum
 - c. Pledge of Allegiance

The Regular Meeting of the Cushing City Commission was called to order on May 15, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- d. Swearing in of new Commissioner/Trustee Nancy Dowell.

Municipal Judge William W. Ahrberg administered the oath of office to Nancy Dowell.

- e. Swearing in of Police Officer Jonathan Walker.

Chief Claxton introduced Officer Jonathan Walker and Municipal Judge William W. Ahrberg swore in Officer Walker.

2. Public Input and Unscheduled Personal Appearances
Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 15, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

Terry stated that he received communication about a property on Walnut Street that is receiving significant storm water runoff.

3. Consent Agenda
 - a. Approve claims and payroll totaling: \$856,704.94
 - b. Approve minutes: April 17, 2023 (Regular)
May 1, 2023 (Annual Organizational Meeting)

- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,200.00 for payment of Invoice No. 12030 for inspection services for the period of 03/28/2023 to 04/21/2023.
- f. Authorize the City Manager to issue a purchase order to Merrifield Office Products in the amount of up to \$6,891.76 for new furniture for the Senior Citizens Center, and to authorize payment.
- g. Authorize the City Manager to issue a purchase order to Motorola Solutions, Inc. in the amount of up to \$7,891.93 for two (2) 800Mhz Motorola radios and appurtenances, and to authorize payment.
- h. Approve the write-off of outstanding municipal court obligations in the amount of \$6,515.70.
- i. Acknowledge five expiring terms on the Cushing Youth and Community Center Advisory Board.
- j. Acknowledge two expiring terms on the Cushing Library Board.
- k. Acceptance of Airport Rescue Grant #3-40-0023-024-2022 from the Federal Aviation Administration for the Cushing Regional Airport.
- l. Authorize the City Manager to issue a purchase order to BioClean Remediation in the amount of up to \$7,438.62 for mold remediation at City Hall, and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Interworks, Inc. in an amount up to \$7,414.40 for eight (8) desktop computers and to authorize payment.
- n. Approve Certificate of Order and authorize the Chairman of the Board of Commissioners to sign Certificate of Order, State Auditor and Inspector Form 127.
- o. Authorize the City Manager to execute a professional services agreement with Relation Insurance Services, Inc. dba Premier Consulting Partners for insurance brokerage services, and to authorize payment.
- p. Statement of cash and investments as of April 30, 2023.

Consent agenda item 'K' was removed from the docket.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE CONSENT AGENDA ITEMS 'A' – 'J' AND 'L' – 'P' AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
 NAYS: NONE

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEM 3-K:

Commissioner Branyan reminded commissioners this was previously proposed and declined due to mask mandate. Mask mandate has now been removed.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE AGENDA ITEM 3'K' AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
 NAYS: NONE

5. General Business.

- a. Authorize the Chairman, Board of Commissioners, to execute a labor agreement with the International Association of Firefighters, Local 2565, for the Fiscal Year July 1, 2023, through June 30, 2024.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO AUTHORIZE THE CHAIRMAN, BOARD OF COMMISSIONERS TO EXECUTE A LABOR AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, LOCAL 2565, FOR THE FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, LOFTON, GRIFFITH
NAYS: NONE

6. Resolutions

- a. RESOLUTION NO. 08-2023: A resolution appointing William W. Ahrberg as Municipal Judge of the City of Cushing for the term of July 1, 2023, to June 30, 2025.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ORTON TO APPROVE RESOLUTION NO. 08-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, LOFTON, GRIFFITH
NAYS: NONE

- b. RESOLUTION NO. 09-2023: A resolution appointing Sidney Wade Shaw as Alternative Municipal Judge of the City of Cushing for the term of July 1, 2023, to June 30, 2025.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 09-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

7. Ordinances

- a. ORDINANCE NO. 05-15-23-01: An ordinance amending Section 4-10 of the Cushing City Code prohibiting the keeping of swine in city limits and certain exceptions; providing for severability; and declaring an effective date.**

Commissioner Orton voiced concerns and issues with this ordinance.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE ORDINANCE NO. 05-15-23-01 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- 8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

None.

9. City Manager's Communications

City Manager Brannon distributed the May City Manager's Report to the Commissioners and highlighted a few items in the report.

10. Commissioners Community Announcements

Vice-Chairman Orton announced that school is almost out, and everyone needs to be aware of children outside playing, also announced the aquatic center is ready for kids.

Commissioner Roberson congratulated Officer Walker and welcomed Commissioner Dowell back. Mr. Roberson announced that Cushing Pride would host the recycling event this coming Sunday from 12:00 p.m. – 2:00 p.m.

Commissioner Dowell congratulated Officer Walker and expressed thanks to the community and other commissioners for the confidence to have her join the commission again. Mrs. Dowell announced that school is almost over and encouraged everyone, kids, and adults to participate in the library summer reading program.

Commissioner Branyan had no announcements.

Chairman Lofton congratulated Officer Walker and welcomed Commissioner Dowell back.

11. Executive Session

- a. **Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations with the International Association of Firefighters (IAFF) Local 2565 for the Fiscal Year July 1, 2023, through June 30, 2024.**
- b. **Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations with the Fraternal Order of Police (FOP) Lodge 106 for the Fiscal Year July 1, 2023, through June 30, 2024.**
- c. **Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Krina LLC dba La-Z-L Motel.**

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:40 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:55 P.M.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 11A AND 11B. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:57 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:26 P.M.

12. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE MAY 15, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 9:27 P.M. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE.



RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:



JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OPEN MEETING LAW, THE AGENDA
WAS POSTED JUNE 8, 2023, AT 10:16 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL JOINT MEETING
CUSHING CITY COMMISSION,
CUSHING MUNICIPAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY,
CUSHING INDUSTRIAL AUTHORITY,
AND CUSHING EDUCATIONAL FACILITIES AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
JUNE 12, 2023
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER.**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Special Joint Meeting of the Cushing City Commission, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority, and the Cushing Educational Facilities Authority was called to order on June 12, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- 2. Consent Agenda**
 - a) Authorize the City Manager to issue a purchase order to John Vance Motors, Inc. in the amount of up to \$42,949.00 for the purchase of one new Dodge Durango Police Vehicle, and to authorize payment.**
 - b) Authorize the City Manager to issue a purchase order to Wiley Transformer in the amount of \$14,425.00 for the purchase of three (3) 25 KVA Single Phase 277/480Y transformers, five (5) 15 KVA Dual voltage 120/240 transformers and five (5) 25 KVA Dual Voltage 120/240 remanufactured pole-mount transformers, and to authorize payment.**
 - c) Authorize the City Manager to issue a purchase order to Air Compressor Supply of Oklahoma City in an amount up to \$50,000.00 to replace one of the existing starting air compressors at the Power Plant, to include all appurtenances, and to authorize payment.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- 3. Public Hearing on the FY 2023-24 budgets for the City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority.**

Public Hearing on the FY 2023-2024 budgets was opened at 7:02 P.M. No comments or discussion were offered from the floor. Public Hearing was closed at 7:03 P.M.

4. Adjournment

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ADJOURN THE JUNE 12, 2023, SPECIAL JOINT MEETING OF THE CUSHING CITY COMMISSION, CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 7:03 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

RICKEY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION,
CUSHING MUNICIPAL AUTHORITY,
CUSHING HOSPITAL AUTHORITY,
CUSHING INDUSTRIAL AUTHORITY,
AND THE
CUSHING EDUCATIONAL FACILITIES
AUTHORITY

(S E A L)

JERRICA WORTHY, CITY CLERK
AND SECRETARY

Oklahoma Municipal Management Services

Invoice
14182

Oklahoma Municipal Management Services
7633 E 63rd Pl, Suite 300
Tulsa, OK 74133

Invoicing Date: 05/18/2023
Member ID: 127
Invoice Due: 06/30/2023

Terry Brannon
City of Cushing
P.O. Box 311
Cushing, OK 74023

Description	Qty	Rate	Amount
OMMS Building Inspection Services April 25, 2023 04/24/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services April 27, 2023 04/24/2023 to 05/31/2023	1	600.00	600.00
OMMS Building Inspection Services May 2, 2023 05/01/2023 to 05/31/2023	1	600.00	600.00
OMMS Building Inspection Services May 4, 2023 05/01/2023 to 05/31/2023	1	600.00	600.00
OMMS Building Inspection Services 5/9/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/11/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/16/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/18/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/9/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/11/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/16/23 05/06/2023 to 05/19/2023	1	600.00	600.00
OMMS Building Inspection Services 5/18/23 05/06/2023 to 05/19/2023	1	600.00	600.00

Total:	7,200.00
Amt Paid:	0.00
Balance Due:	7,200.00

X

Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
127	14182	06/30/2023	\$7,200.00	\$

Please verify address and provide corrections

Terry Brannon
 City of Cushing
 P.O. Box 311
 Cushing, OK 74023

Correct Address

Make checks payable to:

Oklahoma Municipal Management
 Services
 3650 S Boulevard
 Edmond, OK 73013

MasterCard

Visa

Discover

American Express

Card No.

Exp. Date

Signature

Sec. Code

Convenient online payment option at: <https://www.okmms.org/>

The City of
Cushing | Agenda Item Cover Sheet
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023

Agenda Item No: 3 G

Subject: **Renewal of the 2023-2024 Workers' Compensation Participation Agreement with the Oklahoma Municipal Assurance Group**

Staff Resources: Tracie Rose, Human Resource Director

I. Summary

Staff is seeking authorization to execute the FY 2023-24 Workers' Compensation Plan Renewal Participation Agreement with the Oklahoma Municipal Assurance Group (OMAG) and approve use of the escrow balance to be applied to the premium.

II. Fiscal Impact:

\$205,328.00 has been allocated in the FY 23 – 24 budgets, less \$4,131.00, which is currently in the escrow credit reduction account. Each department has a Tier I expense line-item that includes personnel costs, which includes the City, CMA, and airport.

III. Recommended Action

Authorize the City Manager to execute all documents necessary and to issue payment to the Oklahoma Municipal Assurance Group (OMAG) in an amount up to \$201,197.00 for renewal of the Workers' Compensation Plan for FY 23 – 24.



May 30, 2023

Tracie Rose
City of Cushing
P.O. Box 311
Cushing, OK 74023-0311

RE: City of Cushing
WCV140006307

Enclosed is your OMAG Workers' Compensation Plan (WC Plan) renewal policy along with the following information:

- The "Escrow Use Form" which indicates the Escrow Balance. If escrow is being used, this form must be completed, signed, and returned to OMAG. If you elect to use Escrow Funds towards the premium balance, a copy of the approving council minutes must accompany this form.
- Renewal Invoice. Premium payment is due **July 1, 2023**.
- Claims Packet

The claims packet and First Report of Incident (FROI) can also be found on the OMAG Policy Portal at the OMAG website at <https://www.omag.org/origami>.

Your claims are processed by Consolidated Benefits Resources (CBR), an experienced claims administrator who processes workers' compensation claims on behalf of OMAG participants. If you have questions, you may reach the CBR staff at (800) 234-9461. Please refer to the claims packet for further information.

Since 1984, OMAG has partnered with CompSource Mutual, Inc. in providing our members with workers' compensation benefits for their employees through a plan that provides prompt and courteous claims administration.

OMAG is an organization created, owned, and governed by the cities and town we serve, and it is our pleasure to serve you. We appreciate your support and participation in OMAG's Workers' Compensation Plan. Any questions regarding the renewal should be directed to myself or Chris Webb, Underwriter Director at (800) 234-9461 or (405) 657-1400.

Sincerely,

Tina Kliewer
Workers' Comp. Program Manager



3650 S. Boulevard • Edmond, OK 73013 • omag.org
 405.657.1400 • 800.234.9461 • FAX 405.657.1401

WORKERS' COMPENSATION DECLARATION

Policy Number: WCV140006307

Policy Period: From 7/1/2023 To 7/1/2024

12.01 A.M. Standard Time at the Named Insured's Address

Company: CompSource Mutual Insurance Co.

Policy Number: 03426461

Named Insured and Address:

City of Cushing

P.O. Box 311

Cushing, OK 74023-0311

Agent:

OMAG

3650 S. BOULEVARD

EDMOND OK 73013

Telephone: 405-657-1400

Business Description: AGGREGATE DEDUCTIBLE

Type of Business: Municipality

This notice is to inform you that CompSource Mutual Insurance Company has accepted coverage for you for workers' compensation as a member of OMAG in accordance with the general coverage limits below. This notice is issued as a matter of information only and does not represent all the terms and conditions of coverage under this policy.

COVERAGES

WORKERS' COMPENSATION INSURANCE

Includes Part One and applies to the workers' compensation law of the State of Oklahoma.

EMPLOYERS' LIABILITY INSURANCE

Includes Part Two and applies to work in the State of Oklahoma. Limits of liability under

Part Two:

- Bodily Injury by Accident: \$100,000 Each Accident
- Bodily Injury by Disease: \$100,000 Each Employee
- Bodily Injury by Disease: \$500,000 Policy Limit

PREMIUM

Net Premium: \$185,147.00

OMAG Admin. Fee: \$20,181.00

Total Premium: \$205,328.00

As a member of OMAG's Workers' Compensation Plan, you are entitled to claims processing services for losses occurring during the policy period, per the terms of the "Application and Agreement" entered into with OMAG.

S Paulson

Executive Director, OMAG

Date: 5/30/2023



**WORKERS' COMPENSATION
ADDITIONAL NAMED PLAN MEMBERS SCHEDULE**

Muni: City of Cushing

Policy Number: WCV140006307

Plan Type: AGGREGATE DEDUCTIBLE

Additional Named Plan Member: Cushing Electric System

Additional Named Plan Member: Cushing Industrial Authority

Additional Named Plan Member: Cushing Municipal Authority

ISSUE DATE: 5/30/2023



Workers' Compensation Classification Codes

Aggregate Deductible Plan

Member: City of Cushing		Payroll Period: 01/01/2022 To 12/31/2022				
Policy Period: 7/1/2023 To 7/1/2024		Policy Number: WCV140006307				
Class Code	Description	Payroll	No. of Employees	No. of Volunteers	Rate	Premium
7403	Airport Operator- All Employees & Drivers (7403)	90,038.00	2.00	0.00	1.84	1,717.00
7520	Waterworks Operation & Drivers (7520)	580,118.00	15.00	0.00	3.41	20,504.00
7539	Electric Light or Power Co. NOC- All Employees & Drivers (7539)	915,151.00	18.00	0.00	1.40	13,280.00
7580	Sewage Disposal Plant Operation & Drivers (7580)	175,389.00	4.00	0.00	2.69	4,890.00
7710	Firefighters & Drivers (7710)	1,386,627.00	26.00	0.00	4.37	62,807.00
7720	Police Officers & Drivers, Reserve Officers (7720)	1,168,558.00	25.00	3.00	4.70	56,926.00
8810	Clerical Office Employees NOC (8810)	1,121,143.00	30.00	0.00	0.15	1,743.00
8820	Attorney - All Employees (8820)	146,346.00	2.00	0.00	0.20	304.00
8831	Animal Control (8831)	39,596.00	2.00	0.00	1.15	472.00
9063	YMCA, YWCA O Institution - All Employees & Clerical (9063)	10,000.00	20.00	0.00	0.87	90.00
9102	Park NOC - All Employees & Drivers (9102)	244,182.00	5.00	0.00	2.62	6,631.00

9402	Street Cleaning & Drivers (9402)	36,756.00	1.00	0.00	4.65	1,771.00
9410	Municipal or Township Employees NOC (9410)	698,702.00	47.00	5.00	2.13	15,425.00
5611	Street or Road Construction or Maintenance & Drivers (5611)	166,126.00	6.00	0.00	10.82	18,631.00
7711	FIREFIGHTERS & DRIVERS - VOLUNTEER (7711)	3,000.00	0.00	10.00	4.37	136.00
	Totals:	6,781,732.00	203.00	18.00		205,327.00

CERTIFICATE OF COVERAGE

PRODUCER OMAG 3650 S. Boulevard EDMOND, OK 73013	COMPANIES AFFORDING COVERAGE OMAG
	ADDITIONAL NAMED PARTICIPANT Cushing Electric System Cushing Industrial Authority Cushing Municipal Authority
NAMED PARTICIPANT City of Cushing P.O. Box 311 Cushing, OK 74023-0311	

COVERAGES

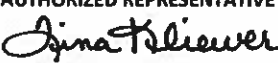
This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

TYPE OF COVERAGE	POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS	
GENERAL LIABILITY				General Aggregate	None
COMMERCIAL GL				Each Occurrence	\$1,000,000
PERSONAL INJURY				Aggregate: C, D	\$2,000,000
ERRORS & OMISSIONS				Each Occurrence	\$1,000,000
AUTOMOBILE LIABILITY					
SCHEDULED AUTOS				General Aggregate	None
HIRED/NON-OWNED AUTOS				Each Occurrence	\$1,000,000
AUTOMOBILE PHYSICAL DAMAGE				Per Schedule	
Scheduled Autos					
Non-Owned Autos					
Auto Liability, General Liability, Personal Injury, Errors & Omissions				Losses Subject to The Oklahoma Governmental Tort Claims Act: \$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal \$125,000 Each Other Loss Per Occurrence \$1,000,000 Aggregate Per Occurrence	
Property				Value	\$
Equipment Breakdown				Deductible	\$
				Cause Of Loss	Special Form
				Valuation	Replacement
					Cost Included
Mobile Equipment				Value	\$
Misc/Veh Equip				Value	\$
Contractors Equip Leased or Rented				Value	\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WCV140006307	7/1/2023	7/1/2024	WC Statutory Limits	X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:	INCL:	X		EL Each Accident	\$100,000
	EXCL:	X		EL Disease – Policy Limit	\$500,000
				EL Disease – EA Employee	\$100,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER Coedd 400 N. Bell Shawnee, OK 74801	CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.
--	---

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.

AUTHORIZED REPRESENTATIVE

 5/30/2023

CERTIFICATE OF COVERAGE

PRODUCER OMAG 3650 S. Boulevard EDMOND, OK 73013	COMPANIES AFFORDING COVERAGE OMAG
	ADDITIONAL NAMED PARTICIPANT Cushing Electric System Cushing Industrial Authority Cushing Municipal Authority
NAMED PARTICIPANT City of Cushing P.O. Box 311 Cushing, OK 74023-0311	

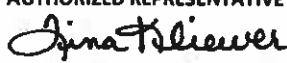
COVERAGES

This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

TYPE OF COVERAGE	POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS	
GENERAL LIABILITY				General Aggregate	None
COMMERCIAL GL				Each Occurrence	\$1,000,000
PERSONAL INJURY				Aggregate: C, D	\$2,000,000
ERRORS & OMISSIONS				Each Occurrence	\$1,000,000
AUTOMOBILE LIABILITY					
SCHEDULED AUTOS				General Aggregate	None
HIRED/NON-OWNED AUTOS				Each Occurrence	\$1,000,000
AUTOMOBILE PHYSICAL DAMAGE				Per Schedule	
Scheduled Autos					
Non-Owned Autos					
Auto Liability, General Liability, Personal Injury, Errors & Omissions				Losses Subject to The Oklahoma Governmental Tort Claims Act: \$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal \$125,000 Each Other Loss Per Occurrence \$1,000,000 Aggregate Per Occurrence	
Property				Value	\$
Equipment Breakdown				Deductible	\$
				Cause Of Loss	Special Form
				Valuation	Replacement
					Cost Included
Mobile Equipment				Value	\$
Misc/Veh Equip				Value	\$
Contractors Equip Leased or Rented				Value	\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WCV140006307	7/1/2023	7/1/2024	WC Statutory Limits	X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:	INCL:	X		EL Each Accident	\$100,000
	EXCL:	X		EL Disease – Policy Limit	\$500,000
				EL Disease – EA Employee	\$100,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER Oklahoma Water Resources Board 3800 N. Classen Blvd. Oklahoma City, OK 73118	CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.
---	---

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.	AUTHORIZED REPRESENTATIVE  5/30/2023
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CERTIFICATE OF COVERAGE


PRODUCER OMAG 3650 S. Boulevard EDMOND, OK 73013	COMPANIES AFFORDING COVERAGE <p align="center">OMAG</p> ADDITIONAL NAMED PARTICIPANT Cushing Electric System Cushing Industrial Authority Cushing Municipal Authority
NAMED PARTICIPANT City of Cushing P.O. Box 311 Cushing, OK 74023-0311	

COVERAGES

This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

TYPE OF COVERAGE	POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS	
GENERAL LIABILITY				General Aggregate	None
COMMERCIAL GL				Each Occurrence	\$1,000,000
PERSONAL INJURY				Aggregate: C, D	\$2,000,000
ERRORS & OMISSIONS				Each Occurrence	\$1,000,000
AUTOMOBILE LIABILITY					
SCHEDULED AUTOS				General Aggregate	None
HIRED/NON-OWNED AUTOS				Each Occurrence	\$1,000,000
AUTOMOBILE PHYSICAL DAMAGE				Per Schedule	
Scheduled Autos					
Non-Owned Autos					
Auto Liability, General Liability, Personal Injury, Errors & Omissions				Losses Subject to The Oklahoma Governmental Tort Claims Act: \$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal \$125,000 Each Other Loss Per Occurrence \$1,000,000 Aggregate Per Occurrence	
Property				Value	\$
Equipment Breakdown				Deductible	\$
				Cause Of Loss	Special Form
				Valuation	Replacement
					Cost Included
Mobile Equipment				Value	\$
Misc/Veh Equip				Value	\$
Contractors Equip Leased or Rented				Value	\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WCV140006307	7/1/2023	7/1/2024	WC Statutory Limits	X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:	INCL:	X		EL Each Accident	\$100,000
	EXCL:	X		EL Disease – Policy Limit	\$500,000
				EL Disease – EA Employee	\$100,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER Rush Enterprises, Inc and/or its Subsidiaries, Affiliates, Successors and Assigns, & Paccar Leasing Co. 555 Ih 35 South #234 New Braunfels, TX 78130	CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.
This certificate is issued as a matter of information only and confers no rights on the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.	AUTHORIZED REPRESENTATIVE  5/30/2023



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Invoice No. 14571

Date of Invoice: 5/30/2023

INVOICE-Workers' Compensation Aggregate Deductible Plan

Mail To: Cushing P.O. Box 311 Cushing, OK 74023	Insured: City of Cushing Policy No.: WCV140006307 Effective Date: 7/1/2023 Expiration Date: 7/1/2024
---	---

Inst. No.	Date	Transaction Type	Amount
1	7/1/2023	Renewal	\$51,332.00

Est. Annual Premium: 92,551.00 Aggregate Ded. Amt: 92,596.00 OMAG Admin. Fee: 20,181.00 Total Premium: 205,328.00 Total Policy Balance Before Payment: \$205,328.00	Current Amount Due: \$51,332.00 Payment Due By: 7/1/2023
---	---

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140006307 Insured Name: City of Cushing Invoice Number: 14571	Amount Due: \$51,332.00 Payment Due By: 7/1/2023
--	---

PLEASE REMIT PAYMENT TO:

OMAG
P. O. Box 3091
Edmond, OK 73083

3650 S. Boulevard • Edmond, OK 73013 • omag.org

405.657.1400 • 800.234.9461 • FAX 405.657.1401
AGGREGATE DEDUCTIBLE PLAN

2023-2024 Escrow Use Form for City of Cushing

This form indicates the Escrow Balance in your account. Any interest that has accrued has been added to the Escrow Balance. Use this form to indicate if escrow is to be applied to premium. If Escrow is being used, please include a copy of board/council minutes with this form.

ESCROW (including any interest credit) \$ 4,131.00

Select and initial the appropriate box below and enter the dollar amount to be applied to premium (if one appears).

 X 1. We will use \$ 4,131.00 of our Escrow Credit to reduce our 2023-2024 premium for the Workers' Compensation renewal. NOTE: A copy of the board/council minutes is required.

 2. We will not use our Escrow Credit to reduce our 2023-2024 premium for the Workers' Compensation renewal.

If you choose to not use Escrow to reduce your premium, the premium shall be due and payable on or before the first day of the agreement period or within thirty (30) days of the date of invoice, whichever is later. OMAG offers three payment plans: annual, semi-annual, and quarterly.

Failure to pay or for OMAG to receive the premium due on the above stated dates shall result in cancellation and non-coverage for you for the period in which the premium was due, or any extension thereof as a result of your decision to make the installment payments.

6/20/2023

Date

Signature of Authorized Representative

Ricky Lofton Chairman

Printed Name and Title

NOTE: THIS FORM MUST BE SIGNED AND RETURNED TO OMAG.



Jerrica A. Worthy, C.P.A., Finance Director/City Clerk

**P.O. Box 311, Cushing, Oklahoma 74023-0311
 Ph: 918-225-1625 - Fax: 918-223-2917
 E-mail: cityclerk@cityofcushing.org**

May 19, 2023

Re: OMAG Insurance for 2023-2024 Fiscal Year

City Manager Brannon –

Please find attached copies of the invoices for the City's and CMA's insurance for the FY 2023/2024 term. This request for payment should be placed on the June 2023 agenda's consent docket for both City and CMA for proper approval of payment out of the FY 2023/2024 budget.

The following is how this year's cost compares to the previous five (5) year history:

FISCAL YEAR	PROPERTY, BLDGS, MACHINERY, LAND	GENERAL LIABILITY AND FLEET	TOTAL
18/19	117,926.00	93,936.00	213,825.00
19/20	133,552.00	98,709.00	232,261.00
20/21	137,717.00	99,441.00	237,158.00
21/22	147,608.00	100,378.00	247,986.00
22/23	154,454.00	100,703.00	255,157.00
23/24	189,692.00	107,584.00	297,276.00

Insurance expense increased by approximately \$42,000 for the upcoming FY 23/24. We have budgeted \$150,000 in the General Fund General Government account and \$160,000.00 in the CMA General Government account. There will be additional insurance expenses as we take possession of new capital outlay items purchased during the fiscal year. We also pay additional bond premiums for the commissioners and staff out of these budgetary funds.

I make the following suggestion for allocation of payment of the premiums:

PREMIUM DESCRIPTION	CMA	CITY
FY 2023/2024 BUDGET	160,000.00	150,000.00
PROPERTY, BLDGS, MACHINERY, LAND	98,639.84	91,052.16
GENERAL LIAB. & FLEET	55,943.68	51,640.32
	SUBTOTAL:	142,692.48
TOTAL FY 2023/2024 PAYABLE TO OMAG:	297,276.00	

Please feel free to contact me if you need further information from me. All original copies of the policies are held in my office.

Thank You,


Jerrica Worthy
Finance Director & City Clerk

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023

Agenda Item No: 3 I

Subject: Audit Engagement Letter for FY 2022-2023 Audit

Staff Resources: Jerrica Worthy, Finance Director

I. Summary

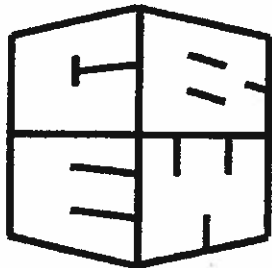
This is the authorization that is signed each year for CBEW Professional Group, LLP to perform the annual audit for the City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority. The proposed engagement letter has been reviewed and it has been determined that the total of the proposed fee appear to be the same as last year. Staff proposes approval of the audit engagement, including proposed fees.

II. Fiscal Impact

Audit fees have been budgeted and adopted in the FY 23/24 budget. There are no additional fees projected at this time.

III. Recommended Action

Suggested Motion: Motion to approve as part of the consent agenda.



CBEW Professional Group, LLP

Certified Public Accountants

P.O. Box 790

Cushing, OK 74023

918-225-4216 FAX 918-225-4315

Charles E. Crooks, Jr., CPA – Trisha J. Rieman, CPA – Gabrielle Conchola, CPA

April 25, 2023

Terry Brannon, City Manager
Honorable Mayor and City Council
And those charged with governance
City of Cushing
P.O. Box 311
Cushing, OK 74023

RE: Financial Audit for the Fiscal Year Ended June 30, 2023

Dear Mr. Brannon:

Thank you for allowing CBEW Professional Group, LLP to perform auditing services for your City. This letter sets forth our understanding of the arrangements to conduct an audit of your financial statements and outlines the nature and scope of the services we will provide to you.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City of Cushing (City) as of and for the fiscal year ended June 30, 2023. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subject to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules.
3. Pension Schedules.

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Serving Our Clients Since 1960

Audit Scope and Objectives (Continued)

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements taken as a whole:

1. Schedule of Expenditures of Federal Awards, if applicable.
2. Combining Fund Financial Statements.

The funds and Public Trusts encompassed in the audit scope of services will include all of those activities defined as a part of the City in accordance with the guidelines of the National Council on Government Accounting (NCGA) and the Governmental Accounting Standards Board (GASB). Therefore, the audit will encompass the financial statements of the Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority for the same period. Such information will be presented as blended component units, debt service funds or special revenue funds as appropriate within the financial statements however separate audit reports will not be issued for those entities. Community Development Block Grants (CDBG), Airport Grants and other grants will be included in the financial statements as applicable based on the requirements of GASB Statement No. 34. If determined necessary, a separate audit report will be issued for specific airport grants based on the applicable requirements.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit (Continued)

We have identified the following significant risk(s) of material misstatement as part of our audit planning: management override of controls and improper revenue recognition due to fraud.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Upon completion of the audit we will file the Annual Survey of City and Town Finances (form SA&I 2643), described in Section 17-105.1 of the Oklahoma Statutes as prepared by your consultant. We will submit a copy of the audit to the Oklahoma State Auditor and Inspector (with the required \$100 fee). Further, we will be available to answer questions throughout the year. This regulatory filing is a nonaudit service and does not constitute an audit under *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements).

Responsibilities of Management for the Financial Statements and Single Audit (Continued)

Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

Responsibilities of Management for the Financial Statements and Single Audit (Continued)

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards.

You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We understand that your consultant will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules and retrieving supporting documents. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of CBEW Professional Group, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Oklahoma State Auditor and Inspector (with the required \$100 fee), a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CBEW Professional Group, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Engagement Administration, Fees, and Other (Continued)

We will perform these services as expeditiously as possible in order to meet the time requirements of the engagement. Chuck Crooks is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our fieldwork as soon as practical. It is understood that you will prepare necessary end of year adjusting entries, convert the accounting records from a modified cash basis to GAAP, as applicable, prepare working trial balances, and provide back-up documentation to us as auditors. Additionally, your consultants and your accounting personnel would be available to answer questions and to provide assistance in locating records and any documents selected by us for testing, and to prepare schedules and analyses as may be necessary. A list of such schedules will be furnished to you shortly before or after we begin the engagement.

Every effort will be taken to keep that fee to a minimum consistent with the requirements of the engagement. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will be addressed in Exhibit 1. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered at the conclusion of the audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement.

If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. This engagement does not include any services not specifically stated in this letter. You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you the scope of the additional services and the estimated fees.

We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter. Additional services of a significant nature, which you may request, will be billed separately.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Board of City Commissioners of the City of Cushing. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Reporting (Continued)

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our Privacy Policy—Your Privacy is Important to Us

Preserving your trust is a core value of our practice and the accounting profession. CBEW Professional Group, LLP recognizes that you expect us to protect the information you provide to us and to use it responsibly. We highly value your trust and confidence in us, and we want to assure you that any personal information obtained during our audit is kept confidential and secure. We are strongly committed to fulfilling the trust that is the foundation of your expectations.

We follow standard industry practices to actively protect the confidentiality, security, and integrity of your information. We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. We also maintain physical, electronic, and procedural safeguards that comply with our professional standards. In so doing, we restrict access to your personal information to those employees who need to know that information to provide services to you. Additionally, our employees are bound by strict internal confidentiality policies.

The audit documentation (working papers) for this engagement is the property of CBEW Professional Group, LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain documentation available to a Federal or State agency providing direct or indirect funding or its designee or to the U.S. Government Accountability Office for purpose of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such documentation will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying any audit documentation.

City of Cushing
April 25, 2023
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In the event we are requested or authorized by you or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement, you will, so long as we are not part to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

Other

Our firm, as well as other accounting firms, participates in the AICPA's peer review program covering our audit and accounting practice. This is also a requirement of *Government Auditing Standards*. Under this program, our system of quality control is subjected to a peer review by a team of certified public accountants approved by the state administering entity. As part of this peer review, the team will review a sample of our work. It is possible that the work performed for you may be selected for their review. If it is, the peer review team is bound by professional standards to keep all information confidential.

Government Auditing Standards (Yellow Book) require that we provide you with a copy of our most recent external peer review report. Our 2022 peer review report accompanies this letter.

We are confident that CBEW Professional Group, LLP can continue to meet your current and ongoing needs. If you have any questions, please contact us at 918-225-4216. We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement.

If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,
CBEW PROFESSIONAL GROUP, LLP
Certified Public Accountants

Chuck E. Crooks

Chuck E. Crooks, CPA
Partner and Audit Department Coordinator

ACKNOWLEDGMENT:

The foregoing letter fully describes the services required and is accepted by us.

CITY OF CUSHING

By Date

CUSHING MUNICIPAL AUTHORITY

By Date

CUSHING HOSPITAL AUTHORITY

By Date

CUSHING INDUSTRIAL AUTHORITY

By Date

CUSHING EDUCATIONAL FACILITIES AUTHORITY

By Date

AUDIT FEES

Our fees as calculated below represents our estimate of the amount of fees to be charged annually based on the current scope of services set forth in the engagement letter.

1. Conduct annual audits of the financial statements of the City of Cushing and its component units in conformity with AICPA Standards, <i>Governmental Auditing Standards</i> and continuing requirements of GASB #34. The fee also includes preparation of the Management letter and SA&I Form 2643.	\$ 7,750.00
2. Audit of the Cushing Municipal Authority.	7,750.00
3. Audit of Cushing Hospital Authority.	1,250.00
4. Audit of Cushing Industrial Authority.	1,250.00
5. Audit of Cushing Educational Facilities Authority.	<u>3,000.00</u>
Total Audit Fee	<u>\$ 21,000.00</u>

We will also bill for the \$100 filing fee with the Oklahoma State Auditor and Inspector.

Estimate of additional fees that might be incurred based up certain changes in scope:

1. Additional requirements of the Single Audit Act and the Uniform Guidance (<u>only if applicable</u>).	2,500.00
2. Separate Airport Program audit (<u>only if applicable and required</u>).	2,000.00

COPY OF PEER REVIEW REPORT

Our firm is a member of the American Institute of Certified Public Accountants (AICPA), the national professional organization of CPA's and the Division for CPA Firms of the AICPA which is a voluntary self-regulatory organization established to foster quality performance. Member firms must complete "Peer Reviews" of their accounting and auditing practices every three in order to retain membership in the AICPA. Peer reviews are also a requirement of *Government Auditing Standards*. Our firm has successfully completed thirteen independent peer reviews of its accounting and auditing practice over the past 40 years. The reviews concluded that our firm complies with the stringent quality control standards set by the AICPA. *Our last seven peer reviews resulted in no letter of comments or deficiencies which ranks our firm in the top 10% of reviewed firms nationally.* A copy of our latest peer review report is attached which covers the year ended December 31, 2018.

CITY OF CUSHING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION

Date of Meeting: June 20, 2023

Agenda Item No: 3 K

Subject: To appoint two members to new three year terms on the Library Board

Staff Resources: Michael Hanes, Library Director and Terry Brannon

Summary: As you will recall, the terms of Amy Cline and Misty Naifeh expire this month on the Library Board. The Library Board is recommending that both members be appointed to new three year terms. No other applications were received. Current membership of the Library Board is as follows:

Amy Cline	6/23
Misty Naifeh	6/23
Sara Payne Keyes	6/24
Cheryl Arthurs	6/24
Bridget Mason	6/25
Vickie Daves	6/25
Frank Denney	6/25

Recommended Motion: Appoint Amy Cline and Misty Naifeh to serve new three year terms on the Library Board through June 2026 as part of the consent agenda

Cushing Public Library Advisory Board

215 North Steele Avenue

Cushing, OK 74023

June 12, 2023

To the Commissioners of the City of Cushing,

The Cushing Public Library Board recommends that Misty Naifeh and Amy Cline be re-appointed to serve three-year terms on the Cushing Library Advisory Board.

Thank you for your support of the Cushing Public Library and the Library Advisory Board.

Sincerely,

A handwritten signature in black ink that reads "Bridget Mason". The signature is written in a cursive style with a large initial "B".

Bridget Mason

Library Board Vice-Chair

**TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY**

Date of Meeting: June 20, 2023

3 L

Subject: **Statement of Cash and Investments as of May 31, 2023**

Staff Resources: City Clerk and City Treasurer

I. Summary Reports are attached for your review

II. Fiscal Impact NA

III. Recommended Action None necessary

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF MAY 2023

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

11 MONTHS OF BUDGET=91.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND (*)	8,100,932.72	1,180,047.18	9,953,503.01	95.63	10,924,574.44	80.68	(971,071.43)
STREET & ALLEY	2,667,315.24	1,795.00	1,088,463.67	102.64	458,581.36	94.55	629,882.31
SINKING FUND	1,244,778.12	-	21,684.23	74.77	21,641.15	74.62	43.08
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	671,176.35	-	306,387.48	86.55	300,187.00	84.92	6,200.48
COURT	60,904.51	1,927.05	10,677.16	76.27	5,974.92	86.59	4,702.24
AIRPORT SPECIAL FUND	1,123,688.86	9,369.68	938,261.26	72.39	444,412.68	47.52	493,848.58
2009 SALES TAX FUND	2,669,210.44	20,742.78	1,207,993.13	81.51	1,141,643.73	61.99	66,349.40
GRANT FUND	46,699.60	11,449.90	59,731.00	88.07	59,286.93	75.22	444.07
HOSPITAL REACQUISITION FUND	306,372.30	-	4,941.20	247.06	-	-	4,941.20
CMA OPERATING FUND (**)	32,663,829.16	12,305,505.32	16,147,278.75	94.95	14,849,264.07	73.02	1,298,014.68
CMA CAPITAL IMPROVEMENT	11,718,174.88	281,317.24	4,227,550.68	27.62	4,601,020.64	32.30	(373,469.96)
CMA METER DEPOSIT FUND	1,017,853.36	1,017,853.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,661,947.68	-	861,027.41	65.61	1,044,904.83	64.12	(183,877.42)
CUSHING INDUSTRIAL AUTHORITY	750,186.38	150,714.10	101,847.10	106.69	140,321.56	78.78	(38,474.46)
TOTALS	71,716,152.41	14,980,721.61	34,929,346.08		33,991,813.31		937,532.77

CURRENT YEAR 22/23

(*) General Fund FY 22/23 Reserve Range \$3,158,769.01-\$5,264,615.02 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$5,264,615.02) as of May 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(**) CMA Fund FY 22/23 Reserve Range is \$3,977,140.32-\$6,628,567.20 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$6,628,567.20) as of May 31, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,330,405 deficit is realized.

(***) Cash/Investment and Liability balances represent May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF MAY 2022

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

11 MONTH OF BUDGET=91.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 9,127,435.29	1,100,019.55	9,960,283.00	97.15	9,441,917.25	75.63	518,365.75
STREET & ALLEY	2,134,227.17	109,336.63	1,437,716.03	100.15	253,640.94	16.15	1,184,075.09
SINKING FUND	1,244,818.23	-	5,129.19	25.65	4,587.46	22.94	541.73
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	664,349.27	-	319,291.83	90.20	315,047.68	90.01	4,244.15
COURT	56,754.39	2,546.87	12,443.30	59.34	9,608.37	56.52	2,834.93
AIRPORT SPECIAL FUND	355,722.86	3,307.99	837,349.54	84.64	597,862.84	57.23	239,486.70
2009 SALES TAX FUND	(*) 2,326,881.33	-	917,010.17	92.69	663,961.22	80.03	253,048.95
GRANT FUND	56,877.40	16,633.67	13,337.62	100.00	90,448.90	97.09	(77,111.28)
HOSPITAL REACQUISITION FUND	301,895.32	-	1,097.83	54.89	-	-	1,097.83
CMA OPERATING FUND	(**)(****) 22,238,680.71	662,149.91	13,582,213.00	93.27	14,564,944.80	82.15	(982,731.80)
CMA CAPITAL IMPROVEMENT	10,103,654.84	4,750.00	707,732.82	26.06	1,738,773.63	77.38	(1,031,040.81)
CMA METER DEPOSIT FUND	980,508.36	980,508.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,836,054.04	-	669,905.05	114.02	1,539,803.34	96.67	(869,898.29)
CUSHING INDUSTRIAL AUTHORITY	751,780.90	151,156.10	319,981.12	94.07	375,525.40	83.88	(55,544.28)
TOTALS	59,192,722.92	3,030,409.08	28,783,480.50		29,596,121.83		(812,631.33)

PRIOR YEAR 21/22

(*) Construction loan from CMA paid off.
 (***) Construction loan for the Public Safety Building paid off.
 (****) Included to offset liability in 2009 Sales Tax Fund.
 (*****) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of May 31, 2022.
 (*****) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of May 31, 2022.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF MAY 2021

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY
11 MONTHS OF BUDGET=91.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 8,588,859.33	1,059,365.88	11,014,224.43	96.06	9,518,621.52	81.20	1,495,602.91
STREET & ALLEY	838,974.35	2,698.07	56,019.10	92.59	81,307.50	73.92	(25,288.40)
SINKING FUND	1,243,864.58	-	9,904.20	549.52	8,720.59	43.60	1,183.61
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	661,733.42	-	269,436.50	83.16	274,953.32	82.99	(5,516.82)
COURT	43,249.35	746.35	10,224.90	48.76	23,804.31	65.22	(13,579.41)
AIRPORT SPECIAL FUND	440,864.09	2,647.22	472,985.04	76.41	264,359.04	60.09	208,626.00
2009 SALES TAX FUND	(*) 1,736,757.96	143,236.47	1,086,464.06	87.13	217,496.68	45.68	868,967.38
GRANT FUND	203,609.63	4,081.33	135,400.42	58.74	15,961.75	8.19	119,438.67
HOSPITAL REACQUISITION FUND	299,773.10	-	2,158.37	107.92	-	-	2,158.37
CMA OPERATING FUND	(***) (****) 21,817,418.22	698,716.06	13,006,710.04	81.23	12,469,175.02	75.10	537,535.02
CMA CAPITAL IMPROVEMENT	10,120,173.99	1,698.94	2,329,149.93	86.96	1,695,291.46	46.92	633,858.47
CMA METER DEPOSIT FUND	959,213.36	959,213.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,625,847.47	-	1,249,538.38	112.24	1,047,991.18	81.53	201,547.20
CUSHING INDUSTRIAL AUTHORITY	806,037.92	151,277.59	93,442.95	91.11	131,149.50	82.90	(37,706.55)
TOTALS	57,399,459.58	3,023,681.26	29,735,658.32		25,748,831.87		3,986,826.45

TWO YEAR 2021

(*) Liabilities include \$138,416.47 outstanding balance for construction loan from CMA.
 (***) Cash/Investment balance includes \$138,416.47 outstanding receivable for construction loan for the Public Safety Bldg.
 Included to offset liability in 2009 Sales Tax Fund.
 Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,961,583.53 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$138,416.47. Semi-Annual payments will continue to be made in January and July.
 (****) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of April 30, 2021.
 (*****) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of April 30, 2021.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF MAY 2020

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

11 MONTHS OF BUDGET=91.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 6,933,316.96	954,806.93	7,914,832.67	88.11	8,068,718.68	79.32	(153,886.01)
STREET & ALLEY	864,562.89	4,608.15	56,132.36	79.62	669,665.98	44.64	(613,533.62)
SINKING FUND	1,240,937.95	-	21,304.58	71.02	23,047.60	76.83	(1,743.02)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPEX	666,410.85	-	278,970.78	91.77	273,712.40	89.39	5,258.38
COURT	63,923.80	1,297.96	12,364.01	58.96	5,403.59	65.27	6,960.42
AIRPORT SPECIAL FUND	207,670.22	2,003.01	364,783.26	37.74	292,323.01	25.69	72,460.25
2009 SALES TAX FUND	(*) 1,222,138.96	527,974.52	1,113,778.59	92.66	527,147.40	50.07	586,631.19
GRANT FUND	82,379.25	1,179.21	16,902.80	192.08	8,949.08	15.85	7,953.72
HOSPITAL REACQUISITION FUND	297,830.51	-	5,645.05	141.13	-	-	5,645.05
CMA OPERATING FUND	(**)(****) 21,313,469.61	669,230.62	14,081,363.13	89.23	11,564,571.27	62.97	2,516,791.86
CMA CAPITAL IMPROVEMENT	9,953,762.28	21,340.84	2,086,774.50	98.20	921,000.09	32.42	1,165,774.41
CMA METER DEPOSIT FUND	923,408.36	923,408.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,331,076.30	-	1,243,702.80	112.84	456,521.87	20.21	787,180.93
CUSHING INDUSTRIAL AUTHORITY	839,012.73	151,440.18	98,566.09	99.29	127,400.90	88.11	(28,834.81)
TOTALS	53,952,983.48	3,257,289.78	27,295,120.62		22,938,461.87		4,356,658.75

THREE YEAR PRIOR YEAR 19/20

(*) Liabilities include \$523,349.02 outstanding balance for construction loan from CMA.
 (***) Cash/Investment balance includes \$523,349.02 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.
 Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,576,650.98 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$523,349.02. Semi-Annual payments will continue to be made in January and July.
 (****) General Fund FY 19/20 Reserve Range \$2,430,488-\$4,860,976, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,860,976) as of May 31, 2020.
 (*****) CMA Fund FY 19/20 Reserve Range is \$4,175,983-\$8,351,966, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,351,966) as of May 31, 2020.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF MAY 2019

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

11 MONTHS OF BUDGET=91.67%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND	6,866,207.35	954,484.14	9,096,765.74	97.06	7,940,900.55	83.36	1,155,865.19				
STREET & ALLEY	992,351.75	2,750.76	56,660.19	9.93	19,728.47	1.72	36,931.72				
SINKING FUND	1,242,120.32	-	21,020.15	149.34	20,827.30	147.97	192.85				
CAPITAL IMPROVEMENT FUND	13,082.81	-	3,000.00	100.00	13,800.00	92.00	(10,800.00)				
LIBRARY/QUADRAPLEX	662,078.10	-	299,485.07	103.27	309,049.58	99.26	(9,564.51)				
COURT	54,915.29	1,318.20	21,600.66	103.01	5,988.11	90.55	15,612.55				
AIRPORT SPECIAL FUND	194,505.13	2,397.41	364,280.71	66.45	493,762.35	74.47	(129,481.64)				
2009 SALES TAX FUND (*)	1,083,129.80	998,909.99	1,168,409.98	103.22	1,726,750.49	57.13	(558,340.51)				
GRANT FUND	62,267.76	453.31	116,268.50	64.47	125,816.53	56.25	(9,548.03)				
HOSPITAL REACQUISITION FUND	291,596.57	-	3,975.76	198.79	-	-	3,975.76				
CMA OPERATING FUND (**)	20,903,018.76	2,436,035.47	14,616,131.36	87.96	12,629,113.34	76.08	1,987,018.02				
CMA CAPITAL IMPROVEMENT	8,572,749.71	1,332.77	2,413,376.54	97.50	874,828.47	19.76	1,538,548.07				
CMA METER DEPOSIT FUND	916,283.36	916,283.36	-	-	-	-	-				
CUSHING HOSPITAL AUTHORITY	8,454,385.71	66,476.68	1,010,625.55	79.43	148,372.06	8.61	862,253.49				
CUSHING INDUSTRIAL AUTHORITY	858,913.14	150,836.14	103,541.03	109.78	73,992.72	53.42	29,548.31				
TOTALS	51,167,605.56	5,531,278.22	29,295,141.24		24,382,929.97		4,912,211.27				

FOUR YEAR PRIOR 18/19

(*) Liabilities include \$990,580.07 outstanding balance for construction loan from CMA.

(**) Cash/Investment balance includes \$990,580.07 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,109,419.93 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$990,580.07. Semi-Annual payments will continue to be made on January and July.

CITY OF CUSHING
FINANCIAL INFORMATION
AS OF MAY 2018

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

11 MONTHS OF BUDGET = 91.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	5,627,614.59	942,847.38	9,834,280.59	96.48	9,354,371.07	86.27	479,909.52
STREET & ALLEY	946,617.32	2,630.65	356,562.91	96.24	43,049.88	89.08	313,513.03
SINKING FUND	1,242,009.07	-	11,745.70	83.45	11,326.50	80.47	419.20
CAPITAL IMPROVEMENT FUND	23,882.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	670,893.73	18,502.88	274,300.97	87.36	285,362.86	85.53	(11,061.89)
COURT	44,031.56	3,714.65	19,867.85	86.26	2,596.93	45.75	17,270.92
AIRPORT SPECIAL FUND	397,774.64	-	195,453.63	92.20	201,086.09	66.55	(5,632.46)
2009 SALES TAX FUND (*)	2,683,818.07	1,624,678.31	1,173,701.48	97.65	637,488.88	45.68	536,212.60
GRANT FUND	70,909.01	1,444.05	35,223.00	101.83	24,284.28	55.85	10,938.72
HOSPITAL REACQUISITION FUND	287,264.68	-	2,540.08	127.00	-	-	2,540.08
CMA OPERATING FUND (**)	19,343,912.24	3,133,100.28	14,837,574.52	91.10	13,161,262.77	80.01	1,676,311.75
CMA CAPITAL IMPROVEMENT	6,993,781.95	-	1,044,818.25	92.87	747,609.42	57.07	297,208.83
CMA METER DEPOSIT FUND	907,638.36	907,638.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	7,416,023.61	-	1,926,863.98	90.15	335,668.72	62.88	1,591,195.26
CUSHING INDUSTRIAL AUTHORITY	815,496.77	143,179.15	109,948.31	118.33	50,202.19	40.73	59,746.12
TOTALS	47,471,668.41	6,777,735.71	29,822,881.27		24,854,309.59		4,968,571.68

FIVE YEAR PRIOR 17/18

(*) Liabilities include \$1,615,845.24 outstanding balance for construction loan from CMA.
(**) Cash/investment balance includes \$1,615,845.24 outstanding receivable for construction loan for the Public Safety Bldg.
Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$3,484,154.76 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$1,615,845.24. Semi-Annual payments will continue to be made on January and July.

SALES TAX REPORT 2020 - 2021

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENT	BALANCE OF 4 CENTS (3.0 CENTS)
8/10/2020	7/2020	6/2020	121,756.22	487,032.86	12,175.82	12,175.82	385,274.65
9/9/2020	8/2020	7/2020	123,355.02	493,420.08	12,335.50	12,335.50	370,065.06
10/9/2020	9/2020	8/2020	116,703.21	466,812.94	11,670.32	11,670.32	350,109.63
11/9/2020	10/2020	9/2020	112,755.18	451,020.72	11,275.52	11,275.52	338,285.64
12/9/2020	11/2020	10/2020	115,597.29	462,389.14	11,559.73	11,559.73	346,791.86
1/8/2021	1/2021	1/2021	117,631.24	470,524.95	11,763.12	11,763.12	352,893.71
2/8/2021	2/2021	2/2021	128,973.96	515,895.83	12,897.40	12,897.40	366,921.87
3/8/2021	3/2021	3/2021	119,877.89	479,511.94	11,987.80	11,987.80	359,932.39
4/9/2021	4/2021	4/2021	114,835.56	459,342.22	11,483.56	11,483.56	344,506.67
5/10/2021	5/2021	5/2021	125,555.28	502,221.13	12,555.53	12,555.53	376,665.85
6/9/2021	6/2021	6/2021	139,925.59	559,702.37	13,992.56	13,992.56	419,776.78
7/9/2021	7/2021	7/2021	126,781.04	507,124.17	12,678.10	12,678.10	380,343.13
			1,453,749.56	5,854,998.25	146,374.96	146,374.96	4,391,248.69

SALES TAX REPORT 2021 - 2022

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENT	BALANCE OF 4 CENTS (3.0 CENTS)
8/9/2021	7/2021	6/2021	117,298.73	488,834.92	11,720.87	11,720.87	351,626.19
9/9/2021	8/2021	7/2021	122,010.51	498,042.05	12,201.05	12,201.05	366,031.54
10/9/2021	9/2021	8/2021	130,209.52	520,638.06	13,020.85	13,020.85	390,628.55
11/9/2021	10/2021	9/2021	129,356.58	517,426.31	12,935.86	12,935.86	398,069.73
12/9/2021	11/2021	10/2021	134,560.20	538,320.78	13,458.02	13,458.02	403,740.59
1/10/2022	1/2022	1/2022	127,630.21	510,520.84	12,763.02	12,763.02	382,890.63
2/9/2022	2/2022	2/2022	132,888.44	531,553.75	13,288.84	13,288.84	398,665.31
3/9/2022	3/2022	3/2022	142,587.04	570,348.14	14,258.70	14,258.70	427,781.11
4/9/2022	4/2022	4/2022	136,986.26	547,945.02	13,698.63	13,698.63	410,958.77
5/9/2022	5/2022	5/2022	131,342.54	525,370.15	13,134.25	13,134.25	394,027.61
6/9/2022	6/2022	6/2022	138,023.22	552,092.88	13,802.32	13,802.32	414,069.66
7/8/2022	6/2022	5/2022	133,363.03	533,452.11	13,336.30	13,336.30	400,089.08
			1,576,186.25	6,304,745.01	157,618.63	157,618.63	4,728,558.76

SALES TAX REPORT 2022 - 2023

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 4 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENT	BALANCE OF 4 CENTS (3.0 CENTS)
8/8/2022	7/2022	6/2022	140,596.76	562,387.04	14,059.68	14,059.68	421,790.28
9/9/2022	8/2022	7/2022	141,106.42	564,425.68	14,110.64	14,110.64	423,319.26
10/7/2022	9/2022	8/2022	136,940.96	547,763.91	13,694.10	13,694.10	410,822.93
11/9/2022	10/2022	9/2022	128,967.13	515,868.52	12,896.71	12,896.71	386,901.39
12/9/2022	11/2022	10/2022	140,675.07	562,700.26	14,067.51	14,067.51	422,025.20
1/9/2023	1/2023	1/2023	140,889.95	563,559.79	14,088.99	14,088.99	422,669.94
2/9/2023	2/2023	2/2023	134,598.17	538,352.69	13,458.82	13,458.82	403,764.52
3/9/2023	3/2023	3/2023	127,968.08	511,872.31	12,796.81	12,796.81	383,904.23
4/10/2023	4/2023	4/2023	123,860.49	495,921.97	12,396.05	12,396.05	371,941.48
5/8/2023	5/2023	5/2023	142,829.01	571,316.03	14,282.90	14,282.90	428,487.02
6/9/2023	6/2023	6/2023	119,826.57	479,306.29	11,982.66	11,982.66	359,479.72
			1,478,368.62	5,913,474.49	147,836.96	147,836.96	4,435,105.87

2020-2021		USE TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/10/2020	7/2020	6/2020	39,987.00		
9/8/2020	8/2020	7/2020	108,935.56		
10/9/2020	9/2020	8/2020	35,208.45		
11/9/2020	10/2020	9/2020	42,880.47		
12/9/2020	11/2020	10/2020	47,871.43		
1/8/2021	12/2020	11/2020	41,386.92		
2/8/2021	1/2021	12/2020	60,851.77		
3/8/2021	2/2021	1/2021	51,177.57		
4/9/2021	3/2021	2/2021	23,682.41		
5/10/2021	4/2021	3/2021	51,089.73		
6/9/2021	5/2021	4/2021	58,732.06		
7/9/2021	6/2021	5/2021	59,629.83		
TOTAL USE TAX			621,103.22		

2020-2021		TOBACCO TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/12/2020	7/2020	6/2020	4,918.70		
9/11/2020	8/2020	7/2020	4,529.53		
10/13/2020	9/2020	8/2020	4,754.88		
11/11/2020	10/2020	9/2020	4,515.60		
12/10/2020	11/2020	10/2020	4,686.29		
1/8/2021	12/2020	11/2020	4,684.82		
2/9/2021	1/2021	12/2020	3,587.25		
3/10/2021	2/2021	1/2021	3,622.89		
4/13/2021	3/2021	2/2021	4,860.64		
5/12/2021	4/2021	3/2021	5,106.55		
6/10/2021	5/2021	4/2021	4,254.62		
7/13/2021	6/2021	5/2021	4,528.70		
TOTAL TOBACCO TAX			54,028.47		

2020-2021		HOTEL TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/15/2020	7/2020	6/2020	8,183.57		
9/15/2020	8/2020	7/2020	7,574.02		
10/15/2020	9/2020	8/2020	6,387.49		
11/15/2020	10/2020	9/2020	8,737.94		
12/15/2020	11/2020	10/2020	6,553.96		
1/15/2021	12/2020	11/2020	5,492.74		
2/15/2021	1/2021	12/2020	5,331.42		
3/15/2021	2/2021	1/2021	4,921.66		
4/15/2021	3/2021	2/2021	6,186.04		
5/15/2021	4/2021	3/2021	6,718.86		
6/15/2021	5/2021	4/2021	7,619.11		
7/15/2021	6/2021	5/2021	7,095.86		
TOTAL HOTEL TAX			80,982.67		

** Missing one or more tax payment at this time.

2021-2022		USE TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/9/2021	7/2021	6/2021	79,633.35		
9/9/2021	8/2021	7/2021	57,281.40		
10/8/2021	9/2021	8/2021	66,761.89		
11/8/2021	10/2021	9/2021	98,114.50		
12/8/2021	11/2021	10/2021	92,581.73		
1/10/2022	12/2021	11/2021	85,189.85		
2/9/2022	1/2022	12/2021	88,116.98		
3/9/2022	2/2022	1/2022	63,059.71		
4/8/2022	3/2022	2/2022	63,946.90		
5/9/2022	4/2022	3/2022	81,174.24		
6/9/2022	5/2022	4/2022	67,331.16		
7/8/2022	6/2022	5/2022	80,391.75		
TOTAL USE TAX			693,583.46		

2021-2022		TOBACCO TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/11/2021	7/2021	6/2021	4,629.32		
9/13/2021	8/2021	7/2021	4,224.96		
10/11/2021	9/2021	8/2021	3,720.51		
11/10/2021	10/2021	9/2021	4,605.18		
12/13/2021	11/2021	10/2021	4,162.45		
1/11/2022	12/2021	11/2021	5,028.53		
2/11/2022	1/2022	12/2021	2,941.42		
3/11/2022	2/2022	1/2022	3,447.83		
4/12/2022	3/2022	2/2022	4,438.63		
5/11/2022	4/2022	3/2022	4,176.50		
6/13/2022	5/2022	4/2022	3,932.74		
7/12/2022	6/2022	5/2022	4,284.85		
TOTAL TOBACCO TAX			50,160.92		

2021-2022		HOTEL TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/15/2021	7/2021	6/2021	7,633.63		
9/15/2021	8/2021	7/2021	5,729.57		
10/15/2021	9/2021	8/2021	5,393.00		
11/15/2021	10/2021	9/2021	7,194.11		
12/15/2021	11/2021	10/2021	7,752.83		
1/15/2022	12/2021	11/2021	6,551.07		
2/15/2022	1/2022	12/2021	6,990.73		
3/15/2022	2/2022	1/2022	8,178.75		
4/15/2022	3/2022	2/2022	8,185.91		
5/15/2022	4/2022	3/2022	8,519.33		
6/15/2022	5/2022	4/2022	9,535.91		
7/15/2022	6/2022	5/2022	8,766.78		
TOTAL HOTEL TAX			87,969.78		

** Missing one or more tax payment at this time.

2022 - 2023		USE TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/8/2022	7/2022	6/2022	83,150.58		
9/9/2022	8/2022	7/2022	74,286.16		
10/7/2022	9/2022	8/2022	84,577.07		
11/9/2022	10/2022	9/2022	57,972.19		
12/9/2022	11/2022	10/2022	75,048.43		
1/9/2023	12/2022	11/2022	76,480.09		
2/9/2023	1/2023	12/2022	109,433.45		
3/9/2023	2/2023	1/2023	71,297.05		
4/10/2023	3/2023	2/2023	87,330.76		
5/8/2023	4/2023	3/2023	81,822.17		
6/9/2023	5/2023	4/2023	95,048.11		
7/9/2023	6/2023	5/2023			
TOTAL USE TAX			896,466.06		

2022 - 2023		TOBACCO TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/8/2022	7/2022	6/2022	2,869.83		
9/13/2022	8/2022	7/2022	4,110.10		
10/11/2022	9/2022	8/2022	4,289.02		
11/14/2022	10/2022	9/2022	3,436.08		
12/13/2022	11/2022	10/2022	4,141.73		
1/11/2023	12/2022	11/2022	4,520.78		
2/13/2023	1/2023	12/2022	3,326.54		
3/13/2023	2/2023	1/2023	3,002.50		
4/12/2023	3/2023	2/2023	3,415.41		
5/10/2023	4/2023	3/2023	3,429.86		
6/12/2023	5/2023	4/2023	3,922.93		
7/12/2023	6/2023	5/2023			
TOTAL TOBACCO TAX			40,384.78		

2022 - 2023		HOTEL TAX			
DATE RECEIVED	MONTH REPORTED	TAX MONTH	TOTAL AMOUNT		
8/15/2022	7/2022	6/2022	9,488.70		
9/15/2022	8/2022	7/2022	10,665.90		
10/15/2022	9/2022	8/2022	9,156.57		
11/15/2022	10/2022	9/2022	7,090.33		
12/15/2022	11/2022	10/2022	5,521.85		
1/15/2023	12/2022	11/2022	5,369.98		
2/15/2023	1/2023	12/2022	6,124.48		
3/15/2023	2/2023	1/2023	6,030.60		
4/15/2023	3/2023	2/2023	6,895.19		
5/15/2023	4/2023	3/2023	6,662.04		
6/15/2023	5/2023	4/2023			
7/15/2023	6/2023	5/2023			
TOTAL HOTEL TAX			73,035.44		

** Missing one or more tax payment at this time.

SALES TAX COMPARISON

MONTH REPORTED	2019/2020	2020/2021	Difference	% +/-
JULY	470,050.14	487,032.66	10,978.72	2.31%
AUGUST	483,069.99	489,420.08	10,326.42	2.14%
SEPTEMBER	504,027.20	498,812.84	-37,214.36	-7.39%
OCTOBER	548,999.39	451,020.72	-95,278.67	-17.41%
NOVEMBER	539,957.37	482,399.14	-77,488.23	-14.35%
DECEMBER	509,997.66	470,524.85	-36,472.71	-7.19%
JANUARY	478,006.34	515,895.83	38,788.49	7.89%
FEBRUARY	432,495.50	478,511.94	47,046.44	10.89%
MARCH	447,148.92	459,342.22	12,193.30	2.97%
APRIL	443,991.14	559,221.13	98,653.99	22.27%
MAY	509,303.24	558,792.37	51,398.13	10.11%
JUNE	514,894.49	507,124.17	-7,770.32	-1.51%
YTD	5,905,921.05	5,854,998.25	-50,922.80	-0.86%
TOTALS			-50,922.80	-0.86%

USE TAX COMPARISON

MONTH REPORTED	2019/2020	2020/2021	Difference	% +/-
JULY	73,492.21	39,987.00	-33,295.21	-45.51%
AUGUST	62,407.50	108,935.98	46,528.48	74.51%
SEPTEMBER	43,928.08	35,208.45	-8,719.63	-19.30%
OCTOBER	44,646.43	42,660.47	-1,985.96	-4.45%
NOVEMBER	34,094.46	47,871.43	13,776.97	40.41%
DECEMBER	60,850.31	41,396.92	-19,453.39	-31.98%
JANUARY	44,008.31	60,851.77	16,843.46	38.27%
FEBRUARY	29,480.31	51,177.57	21,710.07	73.67%
MARCH	33,377.64	23,682.41	-9,695.23	-29.05%
APRIL	33,531.48	51,089.18	17,557.70	52.39%
MAY	39,580.83	58,792.08	19,211.25	48.55%
JUNE	57,478.06	59,629.83	2,151.77	3.74%
YTD	578,481.81	621,103.22	44,841.41	7.74%
TOTALS			44,841.41	7.74%

Use Tax Correction Update ***March 2020 2nd amended return filed for Grass Mountain Pipeline. An additional \$223,574.60 was added to the 1st correction, dated Feb. 2020 in the amount of \$90,432.40. With 17 payments applied totaling \$316,007.00 our remaining debt total is paid in full as of 5/18/2021. OTC will withhold 25% each month of our use tax collection until balance is repaid.
For the month of July OTC only withheld 10% in error

TOBACCO TAX COMPARISON

MONTH REPORTED	2019/2020	2020/2021	Difference	% +/-
JULY	4,901.71	4,918.70	14.89	0.31%
AUGUST	4,887.12	4,528.53	-167.59	-3.57%
SEPTEMBER	4,228.64	4,724.88	496.24	12.42%
OCTOBER	4,478.29	4,515.80	37.51	0.85%
NOVEMBER	4,792.63	4,898.28	105.64	2.22%
DECEMBER	4,875.82	4,664.82	-211.00	-4.32%
JANUARY	4,286.93	3,567.25	-719.68	-16.77%
FEBRUARY	3,592.07	3,922.88	330.81	9.21%
MARCH	5,854.19	4,880.94	-973.25	-16.62%
APRIL	4,040.28	5,108.55	1,068.27	26.39%
MAY	4,437.97	4,284.92	-153.05	-3.43%
JUNE	5,428.64	4,528.70	-899.94	-16.59%
YTD	55,593.97	54,028.47	-1,565.50	-2.80%
TOTALS			-1,565.50	-2.80%

TOTAL YTD TAXES 6,537,868.83 6,530,129.94 -7,838.89 -0.12%

TOTAL ALL TAXES 6,537,868.83 6,530,129.94 -7,838.89 -0.12%

SALES TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	487,032.66	488,834.82	1,802.16	0.37%
AUGUST	489,420.08	489,042.05	-378.03	-0.08%
SEPTEMBER	498,812.84	520,838.08	54,025.22	11.97%
OCTOBER	451,020.72	517,428.31	66,407.59	14.72%
NOVEMBER	482,399.14	538,320.78	75,921.64	16.42%
DECEMBER	470,524.85	510,520.84	39,995.99	8.50%
JANUARY	515,895.83	531,553.75	15,657.92	3.04%
FEBRUARY	478,511.94	570,348.14	90,836.20	18.94%
MARCH	459,342.22	547,945.02	88,602.80	19.29%
APRIL	502,221.13	525,370.15	23,149.02	4.61%
MAY	559,792.37	552,082.88	-7,709.49	-1.38%
JUNE	507,124.17	533,452.11	26,327.94	5.19%
YTD	5,854,998.25	6,304,745.01	449,746.76	7.69%
TOTALS			449,746.76	7.69%

USE TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	39,987.00	79,633.35	39,786.35	99.75%
AUGUST	108,935.98	57,281.40	-51,654.58	-47.42%
SEPTEMBER	35,208.45	66,761.89	31,553.44	89.62%
OCTOBER	42,660.47	68,114.50	25,454.03	59.67%
NOVEMBER	47,871.43	92,861.73	44,990.30	94.04%
DECEMBER	41,396.92	95,189.55	53,792.63	129.64%
JANUARY	60,851.77	98,116.98	37,265.21	61.25%
FEBRUARY	51,177.57	63,059.71	11,882.14	23.22%
MARCH	23,682.41	63,946.90	40,264.49	170.02%
APRIL	51,089.18	67,331.16	16,241.98	31.78%
MAY	58,792.08	67,331.16	8,539.08	14.54%
JUNE	59,629.83	80,381.75	20,751.92	34.82%
YTD	621,103.22	893,583.46	272,480.24	43.87%
TOTALS			272,480.24	43.87%

TOBACCO TAX COMPARISON

MONTH REPORTED	2020/2021	2021/2022	Difference	% +/-
JULY	4,918.70	4,629.32	-289.38	-5.84%
AUGUST	4,528.53	4,224.98	-303.55	-6.70%
SEPTEMBER	4,724.88	3,720.51	-1,004.37	-21.25%
OCTOBER	4,515.80	4,605.18	89.38	1.98%
NOVEMBER	4,898.28	4,162.45	-735.83	-15.03%
DECEMBER	4,664.82	5,028.53	363.71	7.82%
JANUARY	3,567.25	2,941.42	-625.83	-17.54%
FEBRUARY	3,922.88	3,447.83	-475.05	-12.11%
MARCH	4,880.94	4,438.63	-442.31	-9.06%
APRIL	5,108.55	4,746.50	-362.05	-7.09%
MAY	4,284.92	3,932.74	-352.18	-8.22%
JUNE	4,528.70	4,284.85	-243.85	-5.39%
YTD	54,028.47	50,160.82	-3,867.65	-7.16%
TOTALS			-3,867.65	-7.16%

TOTAL YTD TAXES 6,530,129.94 7,248,489.39 718,359.45 11.00%

TOTAL ALL TAXES 6,530,129.94 7,248,489.39 718,359.45 11.00%

SALES TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	488,834.82	582,387.04	93,552.22	19.13%	JULY
AUGUST	489,042.05	554,425.69	65,383.64	13.37%	AUGUST
SEPTEMBER	520,838.08	547,783.97	26,945.89	5.17%	SEPTEMBER
OCTOBER	517,428.31	515,988.52	-1,439.79	-0.28%	OCTOBER
NOVEMBER	538,320.78	552,700.28	14,379.50	2.67%	NOVEMBER
DECEMBER	510,520.84	563,556.78	53,035.94	10.39%	DECEMBER
JANUARY	531,553.75	539,392.89	7,839.14	1.47%	JANUARY
FEBRUARY	570,348.14	571,872.31	1,524.17	0.27%	FEBRUARY
MARCH	547,945.02	485,921.97	-62,023.05	-11.32%	MARCH
APRIL	525,370.15	571,316.03	45,945.88	8.75%	APRIL
MAY	552,082.88	479,306.28	-72,776.60	-13.18%	MAY
JUNE	533,452.11	533,452.11	0.00	0.00%	JUNE
YTD	5,771,292.80	5,913,474.48	142,181.68	2.48%	
TOTALS			-142,181.68	-2.48%	

USE TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	79,633.35	83,180.58	3,547.23	4.43%	JULY
AUGUST	57,281.40	17,004.76	-40,276.64	-70.31%	AUGUST
SEPTEMBER	66,761.89	84,577.07	17,815.18	26.68%	SEPTEMBER
OCTOBER	68,114.50	57,972.19	-10,142.31	-14.89%	OCTOBER
NOVEMBER	92,861.73	75,046.52	-17,815.21	-19.18%	NOVEMBER
DECEMBER	95,189.55	109,490.09	14,300.54	15.02%	DECEMBER
JANUARY	88,116.98	109,433.45	21,316.47	24.19%	JANUARY
FEBRUARY	63,059.71	71,287.05	8,227.34	13.06%	FEBRUARY
MARCH	63,946.90	67,330.76	3,383.86	5.29%	MARCH
APRIL	67,331.16	81,174.24	13,843.08	20.57%	APRIL
MAY	67,331.16	65,048.11	-2,283.05	-3.40%	MAY
JUNE	80,381.75	80,381.75	0.00	0.00%	JUNE
YTD	621,103.22	696,498.06	75,394.84	12.14%	
TOTALS			75,394.84	12.14%	

TOBACCO TAX COMPARISON

MONTH REPORTED	2021/2022	2022/2023	Difference	% +/-	SALES TAX MONTH
JULY	4,629.32	2,889.83	-1,739.49	-37.38%	JULY
AUGUST	4,224.98	4,110.10	-114.88	-2.72%	AUGUST
SEPTEMBER	3,720.51	4,289.02	568.51	15.28%	SEPTEMBER
OCTOBER	4,605.18	3,436.08	-1,169.10	-25.39%	OCTOBER
NOVEMBER	4,162.45	4,141.73	-20.72	-0.50%	NOVEMBER
DECEMBER	5,028.53	4,520.78	-507.75	-10.09%	DECEMBER
JANUARY	2,941.42	3,285.54	344.12	11.70%	JANUARY
FEBRUARY	3,447.83	3,002.50	-445.33	-12.92%	FEBRUARY
MARCH	4,438.63	3,415.41	-1,023.22	-23.05%	MARCH
APRIL	4,746.50	3,429.88	-1,316.62	-27.74%	APRIL
MAY	3,932.74	3,922.83	-9.91	-0.25%	MAY
JUNE	4,284.85	4,284.85	0.00	0.00%	JUNE
YTD	45,876.07	40,394.78	-5,481.29	-11.95%	
TOTALS			-5,481.29	-11.95%	

TOTAL YTD TAXES 6,530,390.68 6,850,335.33 219,974.65 3.37%

TOTAL ALL TAXES 7,248,489.39 6,850,335.33 -398,154.06 -5.49%

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: June 20, 2023

Agenda Item No: 5B

Subject: AUTHORIZING AND DIRECTING THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE A LABOR AGREEMENT BETWEEN THE CITY OF CUSHING AND FRATERNAL ORDER OF POLICE, LODGE NUMBER 106, FOR FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024.

Staff Resources: City Manager; City Attorney; Police Chief

I. Summary

The City and FOP have reached an agreement for a contract for this next year. There are only two changes from the current contract:

- 2.75% COLA for all contract employees
- Travel meal allowance changed from \$20.00 to \$30.00 a day and from \$30.00 to \$40.00 when officer is away for two or more consecutive days

II. Fiscal Impact

There will be an increased cost to the City of approximately \$75,000.00 a year (department-wide, including non-union employees).

III. Recommended Action

Motion to approve agreement.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: June 20, 2023

Agenda Item No: 5c

Subject: Planning Commission Appointment

Staff Resources: Terry Brannon, City Manager

I. Summary

There is a vacancy on the Planning Commission because Tyson Branyan resigned to accept an appointment to the Board of Commissioners.

Following the public acknowledgement of the vacancy at the April 2023 Board of Commissioners meeting, Laura Butler, and Kerri Marks both applied for consideration to be appointed to serve the remainder of the vacant term.

As a matter of information, the current board members and terms are as follows:

Jeff Lane	9/23
Marilyn Duff	9/23
Chuck Ellsworth	9/24
Jack Forsyth	9/24
Vacant	9/25

II. Fiscal Impact:

This appointment does not create fiscal impact.

III. Recommended Action:

Motion to appoint a person to fill the unexpired term on the Planning Commission through September 2025.

Agenda Item Cover Sheet

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

Date of Meeting: June 20, 2023

Agenda Item No: 5D

Subject: Discussion and Review of the City of Cushing's adopted Rules of Order

Staff Resources: City Attorney

I. Summary

Several commissioners have asked for a quick review of the City's Rules of Order which were adopted in 2018. Cushing's Rules of Order is a slightly modified version of Rosenberg's Rules of Order, published by the League of California Cities. In essence, it is a simplified and condensed version of Robert's Rules of Order, especially focusing on parliamentary procedures and rules for bodies with small membership, such as city councils. Robert's Rules of Order, on the other hand, was designed for large membership groups such as Congress or the United Methodist Church's General Conference. In those types of meetings, several hundred people may be involved in debate and nominations. In most city councils or school boards, there will be 5-7 people involved. Both types of bodies need rules, but smaller groups are by their nature more informal. The guiding principle should be that the rules serve the membership, not that the membership serves the rules.

Attached you will find the Rules of Order as adopted by the City Commission; you will also find a quick reference guide, and the "Rules of Order at a Glance," which was borrowed from the League of California Cities.

All three outline the basic motions and rules. If you should have any questions, feel free to discuss them.

II. Fiscal Impact

None

III. Recommended Action

Review and discuss as desired.

Rules of Order at a Glance

The Three Basic Motions

Simple majority to pass /open to debate

Basic Motion: "I move that we..."

Motion to Amend: suggests changes to the basic motion.

Motion to Substitute: replaces the basic motion entirely.

Special Motions

Simple majority to pass /no debate, goes directly to vote

Motion to Adjourn: ends the meeting.

Motion to Fix a Time to Adjourn: ends the meeting at a set time.

Motion to Recess: break in the meeting. Chair sets length of the break.

Motion to Table: defers the motion under discussion to a future date.

Motions that Permanently Close Discussion

2/3 majority to pass /no debate, goes directly to vote

Motion to Limit Debate: stops debate. "I move the question."

Motion to Close Nominations: stops new nominations for a position.

Motion to Object to the Consideration of a Question: rare, stronger form of tabling. Used before debate has begun.

Motion to Suspend the Rules: temporarily changes meeting rules. Cannot be used to suspend non-parliamentary bylaws. Can be debated.

Meeting Interruptions

May be used at any time. Chair responds by asking to state your point.

Point of Privilege: points out uncomfortable surroundings, like a cold room or being unable to hear speaker.

Point of Order: points out failure to follow correct meeting procedures.

Call for Orders of the Day: points out the discussion has strayed from the agenda.

Appeal: reverses a Chair's ruling when passed by simple majority. Requires a second and can be debated.

Withdraw a Motion: used by the person making the motion. Others may immediately reintroduce the motion if they wish.

Motion to Reconsider

Simple majority to pass /open to debate

May only be made by a member who previously voted in the majority for the item. Must be made during the same meeting (or at the very next meeting, assuming it's been added to the agenda).

Life of a Motion

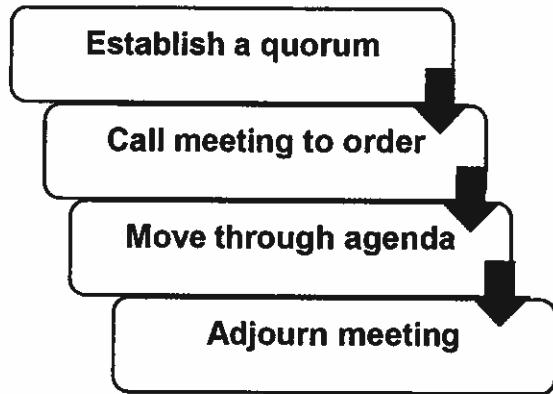
1. Chair announces item subject and number
2. Staff introduces item
3. Board asks technical questions for clarification purposes
4. Chair asks for motion
5. Chair asks for second
6. Board debates motion
7. Board votes
8. Chair announces result

Notes

- All motions require a second before they can be voted upon.
- You must be recognized by the Chair before speaking.
- Chair may set limits on debate time or number of speakers.
- Abstentions count as "no" votes in vote tally.
- A tie vote fails to pass.

Simple Parliamentary Procedure Cheat Sheet

Meeting Basics



Motions 101

Basic Motions

- Basic motion on agenda item
- Motion to amend
- Substitute motion

Meeting Motions

- Motion to adjourn
- Motion to recess
- Motion to fix the time to adjourn
- Motion to table

Super Majority Motions

- Motion to limit debate
- Motion to close nominations
- Motion to object to the consideration of a question
- Motion to suspend the rules

DRAFT

RULES OF ORDER QUICK REFERENCE

Motion	2nd Required?	Debate Allowed?	Effect
Basic (e.g. motion to approve)	Yes	Yes	Decision on issue
Amend* *Friendly amendment (if original maker agrees) may be made without formal motion/vote	Yes	Yes	Amends motion on floor
Substitute	Yes	Yes	Substitutes for the original motion
Adjourn	Yes	No	Immediate vote to end meeting
Recess	Yes	No	Immediately recess meeting for time if passed
Fix Time to Adjourn	Yes	No	Fixes time to automatically adjourn (e.g., at 9:00pm)
Table	Yes	No	Tables item for either an indefinite or set period of time
Limit Debate	Yes	No	Requires 2/3 majority; stops debate (can be set time period or immediate)
Call the Question	No	No	If no objection, immediately calls for vote on pending motion. If there is objection, should be considered a motion to limit debate
Points of Order (e.g., withdrawal of motion, roll call vote, etc.)	No	No	Are not voted on by body.

If there are multiple motions or amendments on the floor = basic rule is to take the motions in reverse order, i.e., take the last one first, next to last second, etc. However, motions in bold should be taken up immediately before any other motion; in some circumstances, the result will end debate or meeting.

Cushing's Rules of Order¹

The Four Goals of Parliamentary Procedure Rules

1. Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings.

2. Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules limit full participation in government.

3. Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process.

4. Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, while fully participating in the process.

First Things First

The starting point for a meeting is the establishment of a quorum. A quorum is defined as the minimum number of members of the body who must be present at a meeting for business to be legally transacted. The default rule is that a quorum is one more than half the body. For example, in a five-member body a quorum is three. When the body has three members present, it can legally transact business. If the body has less than a quorum of members present, it cannot legally transact business. And even if the body has a quorum to begin the meeting, the body can lose the quorum during the meeting when a member departs (or even when a member leaves the dais). When that occurs, the body loses its ability to transact business until and unless a quorum is reestablished.

The default rule, identified above, however, gives way to a specific rule of the body that establishes a quorum. For example, the rules of a particular five-member body may indicate that a quorum is four members for that particular body. The body must follow the rules it has established for its quorum. In the absence of such a specific rule, the quorum is one more than half the members of the body.

Public Comment

If the governing body decides to allow public comment, it should generally be limited to items present on the agenda, and limited in time. It is up to the chair to recognize members of the public to speak, set time limits (typical no more than three minutes unless specifically asked to present further), and to cut-off speakers if the speech strays off topic, becomes abusive, or exceeds the allotted time limit. Public comment should only be allowed during the public comment section of the agenda. Once the governing body begins to consider other items, comments from the public should not be allowed. Many governing boards require members of the public who wish to address the board to register before the meeting. Pre-registration is an idea worth exploring.

¹ These parliamentary rules are a modified version of Rosenberg's Rules of Order © 2011 League of California Cities and should be used by all boards, commissions, and committees of the City of Cushing and its authorities. If there is a conflict with the Oklahoma Open Meeting law or Charter, these rules will yield to the law.

Consent Agenda

Routine items, such as approval of previous meeting minutes, payment of certain claims, etc. that normally generate no discussion and little controversy are typically include on the consent agenda. If a board member has a question or requires clarification about an item on the consent agenda, it is not necessary to remove the item. A simple question may be asked or an explanation given without removal. Before accepting motions, the chair can simply ask if there is an item for which a board member would like a short clarification; a motion to approve the consent agenda can proceed after a short answer. The chair should ensure that short clarification questions do not stray off topic or become bogged down into technical information or personal opinion. Board members should be encouraged to ask City staff any technical questions beforehand, if possible to avoid lengthening meetings. If a board member has a more complex question or the explanation is more detailed, the item should be removed from the consent agenda. If a board member has objections or would like debate on a consent agenda item, that item can be removed by request of the member and placed on the regular agenda. No motion is necessary for removal from the consent agenda.

Note: minutes of previous meeting can be corrected on the spot without a special motion. If the members of the board and the Clerk agree that a change is warranted, the chair can simply announce what the changes should be before a motion to approve the consent agenda. In that case, the board will be approving the minutes as corrected beforehand.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. Each agenda item can be handled by the chair in the following basic format:

First, the chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond. Time for technical questions or clarification should not devolve into debate on the merits of a particular agenda item. Debate should be reserved until after a motion is made and seconded. The Chair should cut off questions if they stray into debate or opinion.

Fourth, the chair should invite a motion. The chair should announce the name of the member of the body who makes the motion.

Fifth the chair should determine if any member of the body wishes to second the motion. The chair should announce the name of the member of the body who seconds the motion. Note: points of privilege, points of order, request for roll call ("division of house"), and calls to return to agenda (calls for orders of the day) do not require a second.

Sixth, if the motion is made and seconded, the chair should make sure everyone understands the motion. This is done in one of three ways:

1. The chair can ask the maker of the motion to repeat it;
2. The chair can repeat the motion; or

3. The chair can ask the secretary or the clerk of the body to repeat the motion.

Seventh, the chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Eighth, the chair takes a vote. Simply asking for the “yes” and then asking for the “no” normally does this. The City Charter requires all members to vote on all items before the Board. If members of the body do not vote, then their abstention is, by Charter, considered a “no” vote. Unless a super majority is required as delineated later in these rules, then a simple majority (as defined in law or the rules of the body as delineated later in these rules) determines whether the motion passes or is defeated.

Ninth, the chair should announce the result of the vote and what action (if any) the body has taken. This announcement might take the following form: “The motion passes by a vote of 3-2. We have passed the motion requiring a 10-day notice for all future meetings of this body.”

Motions in General

Motions are the vehicles for decision making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus. Motions are made in a simple two-step process. First, the chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member’s desired approach with the words “I move ...”

A typical motion might be: “I move that we give a 10-day notice in the future for all our meetings.”

The chair usually initiates the motion in one of three ways:

1. Inviting the members of the body to make a motion, for example, “A motion at this time would be in order.”

2. Suggesting a motion to the members of the body, “A motion would be in order that we give a 10-day notice in the future for all our meetings.”

3. Making the motion. As noted, the chair has every right as a member of the body to make a motion, but should normally do so only if the chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time or in the case of nominations, which he may freely nominate an individual at any time.

Short Format Motions

Since nearly all items for action (except for unforeseen emergencies) will appear on the agenda, it is acceptable for a member to use a short form when moving for action or seconding. For example, a member may say “I move that we approve Agenda Item 4. (B).” The chair, when restating the motion before the vote shall make it clear all understand what is to be voted on. For example, the chair may state that “we have a motion by commissioner Doe and a second by commissioner Smith to approve Agenda Item 4. (B), which is proposed resolution number 2018-01. The key point is that all members of the board and members of the public know what action is being taken. Absolute adherence to parliamentary language is not required as long as all concerned reasonably know what is taking place.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body’s consideration. A basic motion might be: “I move that we create a five-member committee to plan and put on our annual fundraiser.”

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion that is before the body and seeks to change it in some way.

Note: A "friendly amendment" is a practical, simple, and informal parliamentary tool that saves time and avoids bogging a meeting down with numerous formal motions. It works in the following way: In the discussion on a pending motion, it may appear that a change to the motion is desirable or may win support for the motion from some members. When that happens, a member who has the floor may simply say, "I want to suggest a friendly amendment to the motion." The member suggests the friendly amendment, and if the maker and the person who seconded the motion pending on the floor accepts the friendly amendment, that now becomes the pending motion on the floor. If either the maker or the person who seconded rejects the proposed friendly amendment, then the proposer can formally move to amend.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year." "Motions to amend" and "substitute motions" are often confused, but they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So if a member makes what that member calls a "motion to amend," but the chair determines that it is really a "substitute motion," then the chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The chair can reject a fourth motion until the chair has dealt with the three that are on the floor and has resolved them. This rule has practical value. More than three motions on the floor at any given time is confusing and unwieldy for almost everyone, including the chair.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. For example, assume the first motion is a basic "motion to have a five-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a five-member committee to plan and put on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions.

Second, if the substitute motion failed, the chair would then deal with the second (now the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be five or 10 members). If the motion to amend passed, the chair would then move to consider the main motion (the first motion) as amended. If the motion to amend

failed, the chair would then move to consider the main motion (the first motion) in its original format, not amended.

Third, the chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (five-member committee), or if amended, would be in its amended format (10-member committee). The question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. ***The following motions are not debatable (that is, when the following motions are made and seconded, the chair must immediately call for a vote of the body without debate on the motion):***

Motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

Motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

Motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

Motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold." The motion can contain a specific time in which the item can come back to the body. "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

Motion to limit debate. The most common form of this motion is to say, "I move the previous question" or "I move the question" or "I call the question" or sometimes someone simply shouts out "question." As a practical matter, when a member calls out one of these phrases, the chair can expedite matters by treating it as a "request" rather than as a formal motion. The chair can simply inquire of the body, "any further discussion?" If no one wishes to have further discussion, then the chair can go right to the pending motion that is on the floor. However, if even one person wishes to discuss the pending motion further, then at that point, the chair should treat the call for the "question" as a formal motion, and proceed to it.

When a member of the body makes such a motion ("I move the previous question"), the member is really saying: "I've had enough debate. Let's get on with the vote." When such a motion is made, the chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a two-thirds vote of the body.

Note: A motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a two-thirds vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a two-thirds vote.

Note on points of order, etc.: Points of order, points of privilege, calls for orders of the day, withdrawal of motions, and request for roll call vote do not require seconds or allow for debate.

Majority and Super Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. In a five-member body, a vote of 3-2 passes the motion. Every member of the Board of Commissioners present must vote. Abstentions are not allowed by the City Charter.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which effectively cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a two-thirds majority (a super majority) to pass:

Motion to limit debate. Whether a member says, "I move the previous question," or "I move the question," or "I call the question," or "I move to limit debate," it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a two-thirds vote to pass.

Motion to close nominations. When choosing officers of the body (such as the chair), nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers and it requires a two-thirds vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a two-thirds vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a two-thirds vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body might have a rule limiting public comment to three minutes per individual. The body may decide to suspend the rules to allow for further comment.

Counting Votes

The matter of counting votes starts simple, but can become complicated.

Usually, it's pretty easy to determine whether a particular motion passed or whether it was defeated. If a simple majority vote is needed to pass a motion, then one vote more than 50 percent of the body is required. For example, in a five-member body, if the vote is three in favor and two opposed, the motion passes. If it is two in favor and three opposed, the motion is defeated.

If a two-thirds majority vote is needed to pass a motion, then how many affirmative votes are required? The simple rule of thumb is to count the "no" votes and double that count to determine how many "yes" votes are needed to pass a particular motion. For example, in a seven-member body, if two members vote "no" then the "yes" vote of at least four members is required to achieve a two-thirds majority vote to pass the motion. For a five-member body, a two-thirds majority is four votes.

What about tie votes? In the event of a tie, the motion always fails since an affirmative vote is required to pass any motion. For example, in a five-member body, if the vote is two in favor and two opposed, with one member absent, the motion is defeated.

Emergency Ordinances require a two-thirds majority to pass.

Members who abstain are counted for purposes of determining quorum (they are "present") and on the motion. By City Charter, abstention votes are treated as "no" votes. Any time a member votes "abstain" or says, "I abstain," that is an abstention. However, if a member votes "present" that is also treated as an abstention (the member is essentially saying, "Count me for purposes of a quorum, but my vote on the issue is abstain.") In fact, any manifestation of intention not to vote either "yes" or "no" on

the pending motion may be treated by the chair as an abstention. If written ballots are cast, a blank or unreadable ballot is counted as an abstention as well. All abstentions are counted as “no” votes.

If a member leaves his/her chair (and the premises) and is actually “absent,” the quorum may be affected and his/her voted is not counted.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself; the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to reopening if a proper motion to consider is made and passed.

A motion to reconsider requires a majority vote to pass like other garden-variety motions, but there are two special rules that apply only to the motion to reconsider.

First, is the matter of timing. A motion to reconsider must be made at the meeting where the item was first voted upon. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and, by a two-thirds majority, allow a motion to reconsider to be made at another time.)

Second, a motion to reconsider may be made only by certain members of the body. Accordingly, a motion to reconsider may be made only by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she may make the motion to reconsider (any other member of the body — including a member who voted in the minority on the original motion — may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of minority could make a motion to reconsider, then the item could be brought back to the body again and again, which would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time.

Recessing a Meeting to Move to Another Authority Meeting (Executive Session)

The chair may temporarily recess a meeting, at his discretion and without vote, when an executive session item is listed on the governing body’s agenda and there are multiple authorities meeting at the same time. This is done for efficiency reasons so that the board may complete the other business on the other authorities’ agendas before entering executive session. Once the business of the other authorities is complete, the original meeting shall be immediately reconvened and the governing body may then entertain the executive session item.* There is no motion necessary for a temporary recess in this circumstance.

Note: Oklahoma Open Meeting Act requires for the governing body to vote to enter into Executive Session (separately for each item listed on the Agenda. Entering into Executive Session requires a motion to enter Executive Session, a second, and an affirmative vote by the body. The purpose of the temporary recess is to allow other authorities’ business to be conducted before stopping a meeting for Executive Session.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the chair before proceeding to speak.

The chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be, "point of privilege." The chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be, "point of order." Again, the chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the chair discovers that the agenda has not been followed, the chair simply reminds the body to return to the agenda item properly before them. If the chair fails to do so, the chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Public Hearings

The same general rules as stated above should also apply to public hearings. However, at times, and depending upon the subject of the hearing, the chair may allow one party (typically the applicant) to speak for an extended period of time. The governing body may also directly question or respond to comments from the public during a public hearing. Great care should be taken to ensure that the discussion remains on the topic of the hearing. The chair should not allow public comment or commentary and questions from the governing body to devolve into personal attack, name-calling, or irrelevant debate. Only comments and discussion directly related to the agenda item should be considered when the governing body makes a decision.

**CITY OF CUSHING
RESOLUTION NO. 10-2023**

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2023-2024
BUDGET FOR THE CITY OF CUSHING.**

WHEREAS, the Board of Commissioners of the City of Cushing has conducted a budget work session with City staff to review and analyze the fiscal year 2023-2024 projections of revenue and expenditures; and

WHEREAS, the Board of Commissioners of the City of Cushing has conducted a public hearing on the fiscal year 2023-2024 City of Cushing, Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Foundation Authority Budgets on June 12, 2023 to specifically provide the opportunity for input from the general public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING, that the Fiscal Year 2023-2024 City of Cushing Budget be and is hereby adopted.

PASSED AND APPROVED THIS 20TH DAY OF JUNE, 2023.

**RICKY LOFTON, CHAIRMAN
BOARD OF COMMISSIONERS**

ATTEST:

JERRICA WORTHY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

JONATHAN HUSEMAN, CITY ATTORNEY