

**NOTICE OF REGULAR MEETING AND AGENDA  
OF THE BOARD OF COMMISSIONERS  
CITY OF CUSHING, OKLAHOMA**

**December 18, 2023  
7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Special presentation to retired employee Craig Calkins.

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on December 18, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$823,245.15
- b. Approve minutes: November 20, 2023 (Regular)  
November 29, 2023 (Special)
- c. Approve budget amendment: Amend the FY 2023/2024 Fire Department Budget and Fire Donations Revenue within the General Fund budget
- d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$5,062.50 for payment of Invoice No.16081 for inspection services.
- g. Authorize the City Manager to issue a purchase order to Charlton Heat & Air in the amount of \$6,707.00 for the purchase of two (2) mini split heat and air conditioning systems for the Cushing Sports Complex bathrooms, and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Conrad Fire Equipment in the amount of \$14,872.10 for fire hose for the Fire Department, and to authorize payment.
- i. Acknowledge a vacancy on the Senior Citizens Center Advisory Board.
- j. Appoint one member to serve the remainder of a three year term on the Cushing Housing Authority through January, 2026.
- k. Approve payment to Oklahoma Mediation in the amount of \$6,223.10 for services relating to the Cushing Airport.
- l. Statement of cash and investments as of November 30, 2023.

**4. Items Removed from Consent Agenda**

**5. General Business**

- a. Discussion of Charter spending limits.

**6. Resolutions**

- a. **RESOLUTION NO. 22-2023:** A resolution declaring Lots 13 and 14 in Block 52, South Addition to the City of Cushing (Northeast Corner of Cherry and Noble) to be surplus property and authorizing the City Manager to advertise and sell such property; and, containing other provisions relating thereto.
- b. **RESOLUTION NO. 23-2023:** A resolution authorizing the City Manager to execute Work Order No. 23-09 with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$480,600.00 for professional services associated with the reconstruction of various street locations within the city limits, and to authorize payment.

**7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. Executive Session**

- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- b. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.
- c. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.

**9. City Manager's Communications**

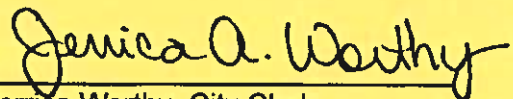
**10. Commissioners Community Announcements**

**11. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 10:26 AM on December 15, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk



P. O. BOX 311 • CUSHING, OKLAHOMA 74023-0311 • (918) 225-2394

*Honoring  
Craig Calkins  
On His Retirement*

***WHEREAS***, Larry "Craig" Calkins of Cushing, Oklahoma was employed by the City of Cushing on the 26<sup>th</sup> day of January, 2013, as an operator at the Wastewater Treatment Plant, and

***WHEREAS***, Craig has the served in that capacity since that time, and

***WHEREAS***, on the 10<sup>th</sup> day of June, 2023, he retired after 10 years of service with the City, and

***WHEREAS***, his conscientious service and devotion to duty has served as an inspiration to the City of Cushing and its employees, and

***WHEREAS***, the Board of Commissioners desires to recognize his years of service and to express appreciation for such service.

***NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING*** that Craig Calkins be and is hereby commended for the many years of loyal service and interest he has provided for the benefit of the City of Cushing during his tenure as an employee.

*Dated this 18<sup>th</sup> day of December, 2023.*

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*Ricky Lofton, Chairman  
Board of Commissioners*

***ATTEST:***

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*Jerrica Worthy, City Clerk*

# NOVEMBER 2023 PAYROLL

## CITY OF CUSHING

### \*\* NOVEMBER 15, 2023 \*\*

REGULAR PAYROLL	\$229,276.13
AIRPORT PAYROLL	\$4,269.03
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$185,346.49
<b>TOTAL</b>	<b>\$418,891.65</b>

### \*\* NOVEMBER 30, 2023 \*\*

REGULAR PAYROLL	\$244,744.92
AIRPORT PAYROLL	\$4,269.03
HEALTH INSURANCE CLAIMS- 2 WEEKS	\$46,306.85
<b>TOTAL</b>	<b>\$295,320.80</b>

**TOTAL CITY PAYROLL FOR MONTH OF NOVEMBER 2023**

**\$714,212.45**

# NOVEMBER 2023 CLAIMS

## CITY OF CUSHING

GENERAL FUND (110)	\$83,278.32
GENERAL FUND (110) ADDED TO CLAIMS	\$0.00
STREET & ALLEY FUND (111)	\$4,618.01
CAPITAL IMPROVEMENT FUND (114)	\$0.00
LIBRARY/QUADRAPLEX FUND (120)	\$0.00
COURT FUND (125)	\$0.00
AIRPORT SPECIAL FUND (126)	\$3,453.51
AIRPORT FUND (126) ADDED TO CLAIMS	\$0.00
2009 SALES TAX FUND (138)	\$17,682.86
GRANT FUND (139)	\$0.00
<b>TOTAL</b>	<b>\$109,032.70</b>

12/11/2023 8:23 AM  
 PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 02 GENERAL GOVERNMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
30	AT&T	I-11/2023	110-502-3490	TELEPHONE MONTHLY PHONE CHARGE	089616	394.93
01-0631	AT&T MOBILITY	I-X12092023	110-502-3490	TELEPHONE ACCT#287301630651	089618	3,887.74
01-1293	WALMART	I-02449	110-502-3310	BUILDING MAIN SHOWER HEAD	089706	9.22
		I-05556	110-502-3540	MISCELLANEOUS 1/2 COST HOLIDAY HAMS	089706	19.73
		I-09089	110-502-3540	MISCELLANEOUS 1/2 COST OF HOLIDAY HAMS	089706	761.32
		I-09090A	110-502-3540	MISCELLANEOUS 1/2 COST HOLIDAY HAMS	089706	825.00
01-1382	AVAYA, INC.	I-2734761208	110-502-3490	TELEPHONE MONTHLY SVC @ CYCC	089620	58.27
01-2250	B & C BUSINESS PRODUCTS	I-0524242-001	110-502-3540	MISCELLANEOUS PRINTED CITY LIMITS MAPS	089621	20.00
01-2294	OPTIMUM	I-11/2023 DIGITALINK	110-502-3490	TELEPHONE DIGITALINK/FAX LINES	089681	439.74
		I-11/2023 EDGEWOOD	110-502-3490	TELEPHONE EDGEWOOD LIFT STATION	089682	24.53
01-2570	OMAG	I-BND250001603	110-502-3380	INSURANCE/BON OMAG BOND NO.72338074	089680	164.16
01-2663	VISA	I-336532048	110-502-3440	OFFICE SUPPLI PAPER FOR CITY HALL	089705	209.95
		I-353973416	110-502-3540	MISCELLANEOUS GOTO MEETING MONTHLY FEE	089705	35.00
01-3287	XCEL OFFICE SOLUTIONS	I-35432635	110-502-3342	EQUIPMENT CON XEROX ALTALINK C8070	089709	344.74
		I-35432635	110-502-3342	EQUIPMENT CON 2023 OK PAYNE CO PROP TAX	089709	82.08
01-3704	BROKEN ARROW ELECTRIC S	I-S3136919.001	110-502-3310	BUILDING MAIN LIGHT BULBS FOR FLAG POLE	089627	109.83
01-4418	AMAZON CAPITAL SERVICES	I-1FNQ-GC3C-Q1W4	110-502-3540	MISCELLANEOUS 500/PK DRINKING CUPS	089613	45.08
01-4634	STILLWATER MEDICAL CENT	I-10/19/23	110-502-3343	EMPLOYEE MEDI PHYSICAL/DRUG SCREEN	089697	110.00
01-4687	OPTIMUM BUSINESS	I-101147317	110-502-3342	EQUIPMENT CON DIGITAL TRUNK SERVICES	089683	750.10
01-4760	CIMARRON VALLEY COMMUNI	I-6700	110-502-3540	MISCELLANEOUS CHRISTMAS 23 BANNER AD	089631	150.00
01-4934	HEATHER STOKES					

12/11/2023 8:23 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 02 GENERAL GOVERNMENT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-034	HEATHER STOKES	I-12/2023	110-502-3322	CUSTODIAL SUP CLEANING FOR DECEMBER	089698	1,200.00
				DEPARTMENT 02 GENERAL GOVERNMENT	TOTAL:	9,641.42

12/11/2023 8:23 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 03 ATTORNEY

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
08	DELTA DENTAL OF OKLAHOM	I-1897728A	110-503-1050	MEDICAL/LIFE ATTORNEY	089643	65.39
01-4438	JONATHAN HUSEMAN	I-11/2023	110-503-3302	AUTO ALLOWANC AUTO ALLOWANCE	089656	450.00
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	089702	6.43
01-5174	SUN LIFE	I-11/2023 CITY	110-503-1050	MEDICAL/LIFE ATTORNEY	089700	10.43
01-5212	LEXISNEXIS, A DIVISION	I-3094820709	110-503-3451	PUBLICATION E PUBLICATION EXPENSE	089660	111.00
DEPARTMENT 03 ATTORNEY					TOTAL:	643.25



PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 04 CITY MANAGER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/I ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2663	TERRY BRANNON	I-11/2023A	110-504-3302	AUTO ALLOWANC AUTO ALLOWANCE	089626	450.00
01-2663	VISA	I-12/23 BRANNON	110-504-3330	DUES/MEMBERSH ICMA MEMBERSHIP DUES	089705	780.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1897728A	110-504-1050	MEDICAL/LIFE CITY MANAGER	089643	87.60
01-4418	AMAZON CAPITAL SERVICES	I-1FNQ-GC3C-Q1W4	110-504-3440	OFFICE SUPPLI WALL CLOCK	089613	36.77
		I-1FNQ-GC3C-Q1W4	110-504-3440	OFFICE SUPPLI MONTHLY PLANNER STIC	089613	13.98
		I-1FNQ-GC3C-Q1W4	110-504-3440	OFFICE SUPPLI DESK CALENDARS	089613	32.79
		I-1FNQ-GC3C-Q1W4	110-504-3440	OFFICE SUPPLI WEEKLY APPT PLANNERS	089613	28.34
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	089702	8.53
01-5174	SUN LIFE	I-11/2023 CITY	110-504-1050	MEDICAL/LIFE CITY MANAGER	089700	13.98
DEPARTMENT 04 CITY MANAGER					TOTAL:	1,451.99

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 05 FINANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-33	VISA					
		I-11/2023	110-505-3330	DUES/MEMBERSH IIMC MEMBERSHIP/WORTHY	089705	185.00
		I-11/2023 WORTHY	110-505-3491	TRAINING/TRAV OSCPA-CPE J.WORTHY	089705	1,450.00
		I-27080	110-505-3330	DUES/MEMBERSH APT MEMBERSHIPS	089705	259.00
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-505-1050	MEDICAL/LIFE FINANCE	089643	131.39
01-4550	TELADOC HEALTH, INC.					
		I-3022281 CITY	110-505-1050	MEDICAL/LIFE FINANCE	089702	12.79
01-5174	SUN LIFE					
		I-11/2023 CITY	110-505-1050	MEDICAL/LIFE FINANCE	089700	20.96
DEPARTMENT 05 FINANCE					TOTAL:	2,059.14

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 6

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 06 COURT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
00	B & C BUSINESS PRODUCTS						
		I-0524621-001	110-506-3440	OFFICE SUPPLI 2024 CALENDAR	089621	30.19	
		I-AR74195	110-506-3342	EQUIPMENT CON COPY USAGE-COURT	089621	21.00	
01-2808	DELTA DENTAL OF OKLAHOM						
		I-1897728A	110-506-1050	MEDICAL/LIFE COURT	089643	20.97	
01-4550	TELADOC HEALTH, INC.						
		I-3022281 CITY	110-506-1050	MEDICAL/LIFE COURT	089702	2.17	
01-5174	SUN LIFE						
		I-11/2023 CITY	110-506-1050	MEDICAL/LIFE COURT	089700	3.44	
					DEPARTMENT 06 COURT	TOTAL:	77.77

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 07 POLICE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CONTINGENT FUND	I-24050	110-507-3491	TRAINING/TRAV RE-IM/GARVIS THOMAS	089636	113.34
01-0701	OKLAHOMA DEPT OF PUBLIC	I-LET-012580	110-507-3342	EQUIPMENT CON OLETS FEE-OCTOBER 2023	089679	450.00
01-1008	GRIMSLEY'S	I-476735	110-507-3440	OFFICE SUPPLI TISSUE, SOAP, TOWELS	089651	181.70
01-1264	USA INDUSTRIES OF OKLA,	I-11D9900	110-507-3500	UNIFORMS/BADG 50 CPD PATCHES	089704	249.00
01-1387	MACCO PROMOTIONS INC	I-68317-1	110-507-3500	UNIFORMS/BADG 4 FEMALE SHIRTS	089664	129.97
01-1449	MILA'S FABRICS	I-8653-50	110-507-3500	UNIFORMS/BADG 30 PATCHES ON 15 SHIRTS	089671	90.00
01-2025	GT DISTRIBUTORS, INC.	I-INV0962174 I-INV0978248	110-507-3305 110-507-3305	AMMO/TARGET/R 9MM AMMO AMMO/TARGET/R 223 AMMO	089652 089652	2,860.18 932.94
01-2185	POSITIVE PROMOTIONS, IN	I-07287024	110-507-3333	POSITIVE PROM RED RIBBON, BADGE STICKERS	089686	483.71
01-2250	B & C BUSINESS PRODUCTS	I-0524604-001	110-507-3440	OFFICE SUPPLI 5 DESK TOP CALENDARS	089621	46.79
01-2359	DASH MEDICAL GLOVES INC	I-INV1298531	110-507-3390	JAIL MAINTENA 4 CASES OF PPE GLOVES	089642	260.00
01-2704	RAY ALLEN MANUFACTURING	I-RINV343259	110-507-3540	POLICE K-9 OP MUZZLE, BOOTS, LINERS	089692	281.95
01-4228	DELTA DENTAL OF OKLAHOM	I-1897728A	110-507-1050	MEDICAL/LIFE POLICE	089643	1,093.70
01-4228	KALKA INSURANCE AGENCY	I-125	110-507-3440	OFFICE SUPPLI NOTARY (CLEMMONS)	089657	84.20
01-4418	AMAZON CAPITAL SERVICES	I-1FNQ-GC3C-Q1W4-B I-1FNQ-GC3C-Q1W4-B I-1GDF-GNG3-TTXC I-1NJK-N3CF-4VG3-C	110-507-3500 110-507-3500 110-507-3500 110-507-3303	UNIFORMS/BADG POLO SHIRTS QUICK DRY UNIFORMS/BADG CREDIT-PROMOTIONS/DISCOUN UNIFORMS/BADG SOFTSHELL JACKETS W/HOODS TECHNOLOGY MA WIRELESS CARDS 4G	089613 089613 089613 089613	433.00 34.64 349.93 294.00
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-507-1050	MEDICAL/LIFE POLICE	089702	106.54

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 8

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 07 POLICE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
4	SUN LIFE	I-11/2023 CITY	110-507-1050	MEDICAL/LIFE POLICE	089700	174.52
01-5184	WHITE VETERINARY SERVIC	I-45789	110-507-3343	EMPLOYEE MED K9 EXAM	089708	286.00
DEPARTMENT 07 POLICE					TOTAL:	8,866.83

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 08 COMMUNITY DEVELOPMENT  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1293	D & I PRINTING, LLC	I-5412	110-508-3440	OFFICE SUPPLI BUSINESS CARDS/STAMP	089641	118.00
01-1293	WALMART	I-04477A	110-508-3440	OFFICE SUPPLI CASE/SCREEN PROTECTOR	089706	46.88
		I-06529	110-508-3440	OFFICE SUPPLI TAPE, COFFEE, CASH BOX	089706	78.62
01-2250	B & C BUSINESS PRODUCTS	I-AR74195	110-508-3342	EQUIP CONTRAC COPY USAGE-COM DEV	089621	21.00
		I-AR74195	110-508-3342	EQUIP CONTRAC COLOR USAGE	089621	8.46
01-2663	VISA	I-11/2023 DAWES	110-508-3491	TRAINING/TRAV PROV 2B ELECTRICAL EXAM	089705	130.00
		I-2613286758	110-508-3342	EQUIP CONTRAC ACROBAT PRO-NOVEMBER	089705	19.99
01-2808	DELTA DENTAL OF OKLAHOM	I-1897728A	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	089643	131.39
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	089702	12.79
01-5174	SUN LIFE	I-11/2023 CITY	110-508-1050	MEDICAL/LIFE COMMUNITY DEVELOPMEN	089700	20.96
DEPARTMENT 08 COMMUNITY DEVELOPMENT					TOTAL:	588.09

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 09 FIRE/AMBULANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001	SUMMIT UTILITIES OKLAHO					
		I-11/2023 BUS BARN	110-509-3310	BUILDING MAIN ACCT#210100482751	089699	39.76
		I-11/2023 SFTY CTR	110-509-3310	BUILDING MAIN ACCT#210100383409	089699	710.15
01-0135	JOHN DEERE FINANCIAL (A					
		I-B17430	110-509-3310	BUILDING MAIN PROPANE CYLINDER EXCHANGE	089619	19.99
01-0411	CONTINGENT FUND					
		I-24054	110-509-3424	MILEAGE/MEALS PETTY CASH	089636	98.45
01-0466	CUSHING PLUMBING					
		I-51998	110-509-3310	BUILDING MAIN JAIL TOILET STOPPED UP	089639	160.00
01-0679	AIRGAS USA, LLC					
		I-5503360918	110-509-3343	MED SUPPLIES- RENT CYL MEDICAL OXYGEN	089612	35.47
		I-5503363210	110-509-3343	MED SUPPLIES- RENT CYL MEDICAL OXYGEN	089612	57.15
		I-9142991884	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089612	324.82
		I-9143918954	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089612	196.24
		I-9144142406	110-509-3343	MED SUPPLIES- MEDICAL OXYGEN	089612	216.44
01-0813	FIRE SERVICE TRAINING					
		I-0091110	110-509-3491	TRAINING/TRAV INSTRUCTOR 1	089647	300.00
		I-092468	110-509-3491	TRAINING/TRAV PROMOTIONAL EXAM	089647	1,750.00
01-0909	STEER INN, INC.					
		C-9/28/23	110-509-3424	MILEAGE/MEALS TAX CREDIT FROM 9/28/2023	089695	3.26
		I-1/27/23	110-509-3424	MILEAGE/MEALS PROMOTIONAL EXAM MEAL	089695	114.75
01-1008	GRIMSLEY'S					
		I-476731	110-509-3322	CUSTODIAL SUP VEHICLE CARE, TOWELS, DETER	089651	241.17
		I-477832	110-509-3322	CUSTODIAL SUP VEHICLE CARE	089651	63.21
01-1293	WALMART					
		I-05517A	110-509-3424	MILEAGE/MEALS THANKSGIVING MEAL	089706	199.78
01-1387	MACCO PROMOTIONS INC					
		I-67884-1	110-509-3500	UNIFORMS/BADG UNIFORM PATCHES	089664	1,027.25
01-1424	MEDICLAIMS INC					
		I-23-6460	110-509-3323	BILLING EXPEN BILLING EXPENSE/EMS	089666	7,815.50
01-1582	OTA PIKEPASS CENTER					
		I-18105878	110-509-3491	TRAINING/TRAV PIKEPASS TOLL USAGE	089684	3.90
01-1687	CHEMSEARCH					
		I-8474380	110-509-3310	BUILDING MAIN HVAC WATER ANALYSIS	089630	96.33
01-2132	STERICYCLE, INC					
		I-8005291459	110-509-3343	MED SUPPLIES- MEDICAL WASTE	089696	394.29

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 09 FIRE/AMBULANCE  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0000	B & C BUSINESS PRODUCTS					
		I-0524451-001	110-509-3440	OFFICE SUPPLI SHIPPING	089621	52.12
		I-0524571-001	110-509-3440	OFFICE SUPPLI LEGAL PADS,PENCILS	089621	46.88
		I-AR74053	110-509-3440	OFFICE SUPPLI COPY USAGE	089621	33.38
		I-AR74161	110-509-3440	OFFICE SUPPLI COPIER LEASE MAINTENANCE	089621	236.70
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-509-1050	MEDICAL/LIFE FIRE	089643	1,181.30
01-3593	DENNIS BLACKSTAD					
		I-12/2023	110-509-3320	CONTRACTS-DR. MEDICAL DIRECTOR FEE	089625	750.00
01-4418	AMAZON CAPITAL SERVICES					
		I-1MK3-YDJW-99-HV	110-509-3500	UNIFORMS/BADG DICKIES WINTER COATS	089613	1,288.23
		I-1MK3-YDJW-99-HV	110-509-3500	UNIFORMS/BADG CR-2 DICKIES WINTER COATS	089613	94.74-
01-4550	TELADOC HEALTH, INC.					
		I-3022281 CITY	110-509-1050	MEDICAL/LIFE FIRE	089702	115.06
01-4623	MCKESSON MEDICAL-SURGIC					
		I-21302808	110-509-3343	MED SUPPLIES- CANNULA	089665	2.22
		I-21303335	110-509-3343	MED SUPPLIES- ARM SPLINTS, IV START KITS	089665	945.74
		I-21305099	110-509-3343	MED SUPPLIES- TRACH TUBES	089665	23.22
		I-21333968	110-509-3343	MED SUPPLIES- PATIENT 4' CABLE	089665	574.24
		I-21354914	110-509-3343	MED SUPPLIES- ELECTRODE PADS	089665	230.30
01-5024	DALTON RODGERS					
		I-11/2023	110-509-3491	TRAINING/TRAV PARAMEDIC SCHOOL DUES	089693	120.00
01-5174	SUN LIFE					
		I-11/2023 CITY	110-509-1050	MEDICAL/LIFE FIRE	089700	188.49
01-5229	ISAAC CAGLE					
		I-11/2023	110-509-3491	TRAINING/TRAV FFI SKILLS RETEST	089628	185.15
DEPARTMENT 09 FIRE/AMBULANCE					TOTAL:	19,739.68



PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 11 PARKS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	AMERICAN WELDING SUPPLY					
		I-547259	110-511-3453	PARK MAINTENA FLAP DISC	089615	72.67
		I-547342	110-511-3453	PARK MAINTENA COMPRESSED GAS	089615	50.71
		I-547353	110-511-3453	PARK MAINTENA CONTACT PIPE	089615	13.87
		I-547441	110-511-3453	PARK MAINTENA COMPRESSED OXYGEN	089615	15.00
01-0135	JOHN DEERE FINANCIAL (A					
		I-B12547	110-511-3453	PARK MAINTENA TRASH BAGS, SHOCKWAVE	089619	151.85
		I-B17652	110-511-3453	PARK MAINTENA ELECTRICAL TAPE	089619	17.90
01-0464	CUSHING LUMBER COMPANY					
		C-257494	110-511-3453	PARK MAINTENA CREDIT-3/8" SHACKLE	089638	237.29-
		I-256783	110-511-3453	PARK MAINTENA CEMENT, FOAM BRUSH	089638	18.38
		I-257180	110-511-3453	PARK MAINTENA HOLE SAW ARBOR, PLUG	089638	32.98
		I-257220	110-511-3453	PARK MAINTENA BRUSHES, ROLLERS, TRAYS	089638	15.49
		I-257350	110-511-3453	PARK MAINTENA TILES	089638	63.40
		I-257416	110-511-3453	PARK MAINTENA 3/8" SHACKLE	089638	237.29
01-0804	FECHNER PUMP & SUPPLY I					
		I-1440090	110-511-3453	PARK MAINTENA BOLT CUTTER	089646	166.91
01-1293	WALMART					
		I-02697	110-511-3453	PARK MAINTENA COFFEE MACHINE	089706	37.43
		I-04342	110-511-3453	PARK MAINTENA GOLD RIBBON	089706	95.76
01-1434	MESO					
		I-03-12197A	110-511-3491	TRAINING/TRAV JT&S DUES-2ND QUARTER	089669	123.62
01-1512	O'REILLY AUTOMOTIVE STO					
		I-492097	110-511-3341	EQUIPMENT PAR MEGACRIMP, LIGHT	089675	85.54
		I-492225	110-511-3341	EQUIPMENT PAR BLOW GUN, AIR HOSE, COUPLER	089675	71.56
01-2201	GREENFIELD MECHANICAL					
		I-3043	110-511-3341	EQUIPMENT PAR BAR OIL	089650	15.00
01-2308	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-511-1050	MEDICAL/LIFE PARKS	089643	218.99
01-4068	LAYMANCE SERVICES LLC					
		I-6172	110-511-3453	PARK MAINTENA TOILET TISSUE, TOWELS	089659	351.70
01-4550	TELADOC HEALTH, INC.					
		I-3022281 CITY	110-511-1050	MEDICAL/LIFE PARKS	089702	21.32
01-4849	CLEAN UNIFORM COMPANY					
		I-11/2023 CITY	110-511-3453	PARK MAINTENA UNIFORMS-PARKS	089632	69.51
01-5174	SUN LIFE					
		I-11/2023 CITY	110-511-1050	MEDICAL/LIFE PARKS	089700	34.94
DEPARTMENT 11 PARKS					TOTAL:	1,744.53

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 12 SERVICE CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
11	SUMMIT UTILITIES OKLAHO	I-11/2023 SVC	110-512-3501	UTILITIES ACCT#210100267475	089699	75.73
01-0443	CROW-BURLINGAME CO	I-104-108913	110-512-3510	VEHICLE MAINT EMISSION	089637	115.14
		I-104-109155	110-512-3510	VEHICLE MAINT QUIK STRUTS	089637	329.60
01-0534	QUALITY FORD INC	I-5003652	110-512-3510	VEHICLE MAINT RECEIVER ASY	089689	234.00
		I-5003668	110-512-3510	VEHICLE MAINT WEATHERSTRIP	089689	48.22
01-0600	NAPA AUTO PARTS	C-927441	110-512-3510	VEHICLE MAINT CREDIT-BAND CLAMPS	089673	3.40-
		C-927633	110-512-3510	VEHICLE MAINT CREDIT-LIFTGATE SUPPORT	089673	63.02-
		C-927862	110-512-3510	VEHICLE MAINT CR-DIFFERENTIAL GASKET SE	089673	6.41-
		I-670391	110-512-3510	VEHICLE MAINT THERMOSTAT GASKET	089673	8.09
		I-927458	110-512-3510	VEHICLE MAINT FUEL FILTER	089673	13.87
		I-927487	110-512-3510	VEHICLE MAINT GASKET	089673	2.87
		I-927557	110-512-3510	VEHICLE MAINT LIFTGATE SUPPORT	089673	93.40
		I-927640	110-512-3510	VEHICLE MAINT BEARING/SEAL	089673	72.23
		I-927642	110-512-3510	VEHICLE MAINT PTEX ULTRA GRAY	089673	10.79
		I-927813	110-512-3510	VEHICLE MAINT BATTERY MAINT CHARGER	089673	39.99
		I-927846	110-512-3510	VEHICLE MAINT EXHAUST CLAMP	089673	15.70
		I-927904	110-512-3510	VEHICLE MAINT EXHAUST CLAMP,U-BOLT	089673	23.39
		I-928286	110-512-3510	VEHICLE MAINT WHEEL BEARING HUBS	089673	350.22
		I-928301	110-512-3510	VEHICLE MAINT TURN ROTORS	089673	40.00
		I-928396	110-512-3510	VEHICLE MAINT SHIFT CABLE BUSHING	089673	16.01
		I-928911	110-512-3510	VEHICLE MAINT HITCH/CLEVIS PIN ASST	089673	26.98
		I-928926	110-512-3510	VEHICLE MAINT SPARK PLUGS	089673	50.70
		I-928949	110-512-3510	VEHICLE MAINT TURN ROTORS	089673	40.00
		I-928953	110-512-3510	VEHICLE MAINT BATTERY MAINT CHARGER	089673	239.94
		I-929095	110-512-3510	VEHICLE MAINT DISC PAD	089673	36.18
		I-929103	110-512-3510	VEHICLE MAINT BRAKE/DISC PADS	089673	41.83
9	HARRIS STATION 33, LLC	I-31236	110-512-3510	VEHICLE MAINT FLAT	089653	17.00
		I-31244	110-512-3510	VEHICLE MAINT TUBE, FLAT	089653	67.95
		I-31257	110-512-3510	VEHICLE MAINT FLAT	089653	18.00
		I-31306	110-512-3510	VEHICLE MAINT FLAT	089653	18.00
		I-31440	110-512-3510	VEHICLE MAINT 6-MOUNTS	089653	150.00
		I-31523	110-512-3510	VEHICLE MAINT FLAT	089653	18.00
		I-31524	110-512-3510	VEHICLE MAINT FLAT	089653	17.00
01-1293	WALMART	I-06567B	110-512-3440	OFFICE SUPPLI PAPER, FRAME, CANDLE, PLUGIN	089706	52.67
01-1381	LOWE'S	I-71453	110-512-3310	BUILDING MAIN KEYPAD/WASH BAY-SVC	089663	56.05
		I-75643	110-512-3310	BUILDING MAIN KEYPAD-WASH BAY	089663	44.63

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 12 SERVICE CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
7	MEMPHIS EQUIPMENT					
		I-0210014-IN	110-512-3510	VEHICLE MAINT HOOD HINGES	089667	213.54
01-1512	O'REILLY AUTOMOTIVE STO					
		C-491077	110-512-3510	VEHICLE MAINT CREDIT-SHIFT TUBE EXCHANG	089675	1.03-
		C-492641	110-512-3510	VEHICLE MAINT CREDIT-BRAKE ROTORS	089675	225.00-
		C-493302	110-512-3510	VEHICLE MAINT CREDIT-CORE RETURN	089675	10.00-
		C-495293	110-512-3510	VEHICLE MAINT CREDIT-BALL JOINT	089675	29.95-
		I-490272	110-512-3510	VEHICLE MAINT CNTR SUP BRG	089675	80.09
		I-490274	110-512-3510	VEHICLE MAINT A/TRANS SEAL	089675	11.45
		I-490403	110-512-3510	VEHICLE MAINT T/CASE SEAL	089675	18.14
		I-491134	110-512-3510	VEHICLE MAINT DIFF DRN PLG	089675	22.92
		I-491421	110-512-3510	VEHICLE MAINT BRAKE ROTORS,SEMI-MET PAD	089675	343.48
		I-492123	110-512-3510	VEHICLE MAINT HTR HOSE CONN	089675	20.25
		I-492283	110-512-3510	VEHICLE MAINT AIR FILTER	089675	18.48
		I-492380	110-512-3510	VEHICLE MAINT CONNECTOR	089675	13.59
		I-492391	110-512-3510	VEHICLE MAINT AIR FILTER,BRAKE ROTORS	089675	280.38
		I-492397	110-512-3510	VEHICLE MAINT ARM ASY,SHOCKS,BALL JOINT	089675	304.14
		I-492398	110-512-3510	VEHICLE MAINT TIE ROD ENDS	089675	129.20
		I-492440	110-512-3510	VEHICLE MAINT BALL JOINT	089675	29.95
		I-492504	110-512-3510	VEHICLE MAINT BALL JOINT	089675	29.95
		I-492520	110-512-3510	VEHICLE MAINT SWAY BAR BSH	089675	8.01
		I-492596	110-512-3510	VEHICLE MAINT TRANS CABLE	089675	51.56
		I-493120	110-512-3510	VEHICLE MAINT BELT TENSNER,DRIVE PULLEY	089675	181.48
		I-493244	110-512-3510	VEHICLE MAINT OE MIR-L/R	089675	42.99
		I-493253	110-512-3510	VEHICLE MAINT FUEL CAP	089675	14.09
		I-493254	110-512-3510	VEHICLE MAINT FUEL CAP	089675	0.94
		I-493293	110-512-3510	VEHICLE MAINT BATTERY	089675	109.79
		I-493377	110-512-3510	VEHICLE MAINT RESERVOIR	089675	71.01
		I-493380	110-512-3510	VEHICLE MAINT IRIIDIUM IX	089675	61.14
		I-493384	110-512-3510	VEHICLE MAINT SHOP TOWELS	089675	16.99
		I-494054	110-512-3510	VEHICLE MAINT OIL DRAIN PLUG	089675	6.33
		I-494063	110-512-3510	VEHICLE MAINT GASKET,BALL JOINT,PUMP	089675	213.25
		I-494109	110-512-3510	VEHICLE MAINT ENGINE MOUNT	089675	43.04
		I-494155	110-512-3510	VEHICLE MAINT OIL FILTER ADAPTER	089675	260.00
		I-494196	110-512-3510	VEHICLE MAINT EMISSION HOSE	089675	42.03
		I-494312	110-512-3510	VEHICLE MAINT AIR/FUEL FILTERS, PLUG	089675	29.41
		I-494331	110-512-3510	VEHICLE MAINT ENGINE MOUNT	089675	43.04
		I-494981	110-512-3510	VEHICLE MAINT WATER FUEL SENSOR	089675	32.12
01-2070	MUFFLERS, BRAKES, & ETC					
		I-21809	110-512-3510	VEHICLE MAINT TRUCK ALIGNMENT 2500/3500	089672	99.95
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-512-1050	MEDICAL/LIFE SERVICE CENTER	089643	131.39
01-3583	ENGINE AND ACCESSORY IN					
		I-15882	110-512-3510	VEHICLE MAINT REBUILD KIT	089645	1,439.71

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 12 SERVICE CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
04	HOTSY OF OKLA INC	I-M988	110-512-3310	BUILDING MAIN FURNACE SERVICE	089655	928.75
01-4352	PREMIER TRUCK GROUP	I-12575061	110-512-3510	VEHICLE MAINT MOBILE SERVICE CALLOUT	089687	813.86
01-4512	CONRAD FIRE EQUIPMENT,	I-571592	110-512-3510	VEHICLE MAINT CLEANER, FILTERS	089634	512.91
		I-571648	110-512-3510	VEHICLE MAINT AIR CLEANER	089635	263.23
01-4518	QUALITY PETROLEUM, INC	I-0006371285-002	110-512-3510	VEHICLE MAINT FILTERS FOR FLEET	089690	484.16
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	089702	12.79
01-4683	MACY LINK	I-11/2023	110-512-3350	FUEL AUTO ALLOWANCE	089661	20.00
01-5011	HOLT TRUCK CENTERS OF O	I-411437357	110-512-3510	VEHICLE MAINT VALVE	089654	215.76
		I-411437400	110-512-3510	VEHICLE MAINT SENSOR	089654	119.33
01-5055	CUSHING TOOLS LLC	I-58198	110-512-3345	EQUIPMENT/TOO WRENCH SET	089640	299.90
01-5072	FLEET FUELS LLC	I-2872325	110-512-3350	FUEL 2898 GALLONS NL	089648	6,378.50
		I-2872325	110-512-3350	FUEL 2002 GALLONS DIESEL	089648	5,363.36
01-5174	SUN LIFE	I-11/2023 CITY	110-512-1050	MEDICAL/LIFE SERVICE CENTER	089700	20.96
01-5221	FLEET FUELS LLC	I-1118	110-512-3350	FUEL CLEAN FUEL STORAGE TANKS	089649	2,460.00
01-5223	COLLIN AUTO TRIM	I-007361	110-512-3510	VEHICLE MAINT REUPHOLSTER SEAT	089633	394.00
DEPARTMENT 12 SERVICE CENTER					TOTAL:	24,746.71

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 13 STREETS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1	AMERICAN WELDING SUPPLY					
		I-546999	110-513-3341	EQUIPMENT PAR WIRE,WIRE BRUSH, SHIRT	089615	105.33
		I-547033	110-513-3341	EQUIPMENT PAR PIPE	089615	75.84
		I-547371	110-513-3341	EQUIPMENT PAR SAW BLADES	089615	88.92
		I-547749	110-513-3341	EQUIPMENT PAR EXCALIBUR MR 10# CAN	089615	53.30
01-0464	CUSHING LUMBER COMPANY					
		I-256725	110-513-3485	STREET/SIDEWA SAW BLADE	089638	28.97
		I-257112	110-513-3341	EQUIPMENT PAR FOAMBOARD	089638	360.00
		I-257112	110-513-3341	EQUIPMENT PAR FOAMBOARD ADHESIVE	089638	29.94
		I-257487	110-513-3485	STREET/SIDEWA SPRAY FOAM	089638	35.96
01-1434	MESO					
		I-03-12197A	110-513-3491	TRATNING/TRAV JT&S DUES-2ND QUARTER	089669	123.62
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-513-1050	MEDICAL/LIFE STREETS	089643	305.97
01-4550	TELADOC HEALTH, INC.					
		I-3022281 CITY	110-513-1050	MEDICAL/LIFE STREETS	089702	29.85
01-4849	CLEAN UNIFORM COMPANY					
		I-11/2023 CITY	110-513-3500	UNIFORMS UNIFORMS-STREETS	089632	34.73
01-5174	SUN LIFE					
		I-11/2023 CITY	110-513-1050	MEDICAL/LIFE STREETS	089700	48.82
DEPARTMENT 13 STREETS					TOTAL:	1,321.25

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 15 YOUTH CENTER  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0653	SUMMIT UTILITIES OKLAHO	I-11/2023 CYCC	110-515-3501	UTILITIES ACCT#210100656429	089699	426.06
01-0653	SHERWIN-WILLIAMS	I-2881-5	110-515-3341	EQUIPMENT PAR PAINT	089694	29.09
01-1967	PUSH PEDAL & PULL INC	I-372488	110-515-3341	EQUIPMENT PAR DRIVE BELT/BIKE	089688	274.00
01-2663	VISA	I-38181530	110-515-3333	CTV-EQUIPMENT RODECASTER PRO II	089705	1,098.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1897728A	110-515-1050	MEDICAL/LIFE YOUTH CENTER	089643	218.99
01-3704	BROKEN ARROW ELECTRIC S	I-S3135646.001	110-515-3341	EQUIPMENT PAR HIGH BAY LIGHTS	089627	348.00
		I-S3139586.001	110-515-3341	EQUIPMENT PAR HIGH BAY LIGHT	089627	123.86
01-4068	LAYMANCE SERVICES LLC	I-6195	110-515-3310	BUILDING MAIN TOWELS	089659	119.80
01-4418	AMAZON CAPITAL SERVICES	I-1FVC-L7HL-VPR6	110-515-3333	CTV-EQUIPMENT DUST COVER	089613	39.00
		I-1NJK-N3CF-4VG3-A	110-515-3310	BUILDING MAIN BROMINE TABS	089613	156.46
		I-1NJK-N3CF-4VG3-B	110-515-3333	CTV-EQUIPMENT PICK APART FOAM INSERTS	089613	68.97
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	089702	21.33
01-5174	SUN LIFE	I-11/2023 CITY	110-515-1050	MEDICAL/LIFE YOUTH CENTER	089700	34.84
DEPARTMENT 15 YOUTH CENTER					TOTAL:	2,958.40

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 16 SENIOR CITIZENS  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1293	WALMART	I-09718	110-516-3302	ACTIVITY EXPE CHRISTMAS LIGHTS	089706	16.88
		I-09718	110-516-3440	OFFICE SUPPLI CLIPS, PENS, PADS, CALENDAR	089706	44.58
01-2250	B & C BUSINESS PRODUCTS	I-0524526-001	110-516-3440	OFFICE SUPPLI COLORED PAPER	089621	18.11
01-2808	DELTA DENTAL OF OKLAHOM	I-1897728A	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	089643	87.60
01-4068	LAYMANCE SERVICES LLC	I-INV-003664	110-516-3310	BUILDING MAIN WINDOW CLEANING OUTSIDE	089659	60.00
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-516-1050	MEDICAL/LIFE SR CITIZENS CENTER	089702	8.53
01-5174	SUN LIFE	I-11/2023 CITY	110-516-1050	MEDICAL/LIFE SENIOR CITIZENS	089700	13.98
DEPARTMENT 16 SENIOR CITIZENS					TOTAL:	370.15

PACKET : 22121 22122  
 VENDOR SET: Mult  
 FUND : 110 GENERAL FUND  
 DEPARTMENT: 17 LIBRARY  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1293	BAKER & TAYLOR					
		I-5018583281	110-517-3150	BOOKS ADULT TITLES	089623	58.15
		I-5018601502	110-517-3150	BOOKS ADULT TITLES	089623	126.48
		I-5018627851	110-517-3150	BOOKS ADULT TITLES	089623	110.32
		I-5018643586	110-517-3150	BOOKS ADULT TITLES	089623	123.27
01-1293	WALMART					
		I-04930B	110-517-3080	AUDIO/VIDEO CHRISTMAS MUSIC	089706	29.97
		I-04931	110-517-3150	BOOKS BOOKS	089706	26.98
		I-04932	110-517-3540	MISCELLANEOUS PROGRAM SUPPLIES	089706	57.16
		I-04933	110-517-3341	EQUIPMENT PAR LATCH BOXES, GLUE GUN	089706	34.28
		I-04934A	110-517-3322	CUSTODIAL SUP TRASH CAN, CLEANING WIPES	089706	32.76
		I-06000A	110-517-3540	MISCELLANEOUS PROGRAM SUPPLIES	089706	52.14
		I-06001	110-517-3322	CUSTODIAL SUP AIR FRESHENER	089706	8.18
		I-06002C	110-517-3310	BUILDING MAIN SURGE STRIPS, BATTERIES	089706	38.08
		I-06554	110-517-3540	MISCELLANEOUS 100 MINI CLR	089706	14.90
		I-07055A	110-517-3440	OFFICE SUPPLI PROGRAM SUPPLIES	089706	35.54
		I-07056	110-517-3540	MISCELLANEOUS PROGRAM SUPPLIES	089706	54.00
		I-11/2023 SAM'S	110-517-3322	CUSTODIAL SUP PAPER TOWELS, GLOVES	089706	45.31
		I-11/2023 SAM'S	110-517-3540	MISCELLANEOUS SWISSMISSCAF	089706	29.04
01-1432	MERIDIAN TECHNOLOGY CEN					
		I-MTC000985	110-517-3491	TRAINING/TRAV TRAINING SESSIONS	089668	60.00
01-1713	MICROMARKETING LLC					
		I-935748	110-517-3080	AUDIO/VIDEO ADULT TITLES	089670	33.95
		I-938540	110-517-3080	AUDIO/VIDEO ADULT TITLES	089670	55.75
01-2212	CENGAGE LEARNING INC					
		I-82965791	110-517-3150	BOOKS ADULT TITLES	089629	163.95
		I-82970058	110-517-3150	BOOKS ADULT TITLES	089629	50.84
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-517-1050	MEDICAL/LIFE LIBRARY	089643	175.19
01-3156	KONE INC					
		I-871192033	110-517-3342	EQUIPMENT CON ELEVATOR MAINTENANCE	089658	591.33
01-4418	AMAZON CAPITAL SERVICES					
		I-16H1-16TL-X77G	110-517-3150	BOOKS ADULT TITLES	089613	78.30
		I-191G-97K4-7RKM	110-517-3150	BOOKS ADULT BOOK	089613	20.00
01-4550	TELADOC HEALTH, INC.					
		I-3022281 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	089702	16.99
01-4866	BIBLIONIX, LLC					
		I-9599	110-517-3342	EQUIPMENT CON ANNUAL SUBSCRIPTION	089624	2,370.00
01-4963	OVERDRIVE, INC.					



PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 17 LIBRARY

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-563	OVERDRIVE, INC.					
				continued		
		I-H-0099991	110-517-3342	EQUIPMENT CON OK VIRTUAL LIBRARY	089685	3,000.00
01-5174	SUN LIFE					
		I-11/2023 CITY	110-517-1050	MEDICAL/LIFE LIBRARY	089700	27.95
01-5226	TASTE OF HOME					
		I-11/2023	110-517-3455	PERIODICALS 1 YEAR SUBSCRIPTION	089701	14.98
				DEPARTMENT 17 LIBRARY	TOTAL:	7,535.79

12/11/2023 8:23 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 21

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 18 ANIMAL WELFARE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1	AHRBERG MILLING					
		I-248129	110-518-3343	GENERAL OPERA SPORTMIX DOG FOOD	089611	62.62
		I-248462	110-518-3343	GENERAL OPERA SPORTMIX DOG FOOD	089611	62.62
01-0466	CUSHING PLUMBING					
		I-52034	110-518-3310	BUILDING MAIN CHECK UNITS/CHANGE FILTER	089639	143.85
01-2808	DELTA DENTAL OF OKLAHOM					
		I-1897728A	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	089643	43.80
01-4550	TELADOC HEALTH, INC.					
		I-3022281 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	089702	4.26
01-5174	SUN LIFE					
		I-11/2023 CITY	110-518-1050	MEDICAL/LIFEI ANIMAL WELFARE	089700	6.99
DEPARTMENT 18 ANIMAL WELFARE					TOTAL:	324.14

12/11/2023 8:23 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 22

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 20 HUMAN RESOURCES

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
0	QUILL CORPORATION	I-35819354	110-520-3440	OFFICE SUPPLI CALENDAR	089691	40.08
01-2663	VISA	I-12/1/2023	110-520-3411	OTHER - BACKG BACKGROUND CHECK	089705	19.00
01-2808	DELTA DENTAL OF OKLAHOM	I-1897728A	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	089643	43.80
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	089702	4.26
01-5174	SUN LIFE	I-11/2023 CITY	110-520-1050	MEDICAL/LIFE HUMAN RESOURCES	089700	6.99
DEPARTMENT 20 HUMAN RESOURCES					TOTAL:	114.13

12/11/2023 8:23 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 110 GENERAL FUND

DEPARTMENT: 21 EMERGENCY MANAGEMENT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-018	DELTA DENTAL OF OKLAHOM	I-1897728A	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	089643	43.80
01-4535	ADVANCED SEPTIC PUMPING	I-15935	110-521-3342	EQUIPMENT CON PORTA POTTY RENTAL	089610	1,040.00
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MANAGEMENT	089702	4.26
01-5174	SUN LIFE	I-11/2023 CITY	110-521-1050	MEDICAL/LIFE EMERGENCY MGMT	089700	6.99
DEPARTMENT 21 EMERGENCY MANAGEMENT					TOTAL:	1,095.05
FUND 110 GENERAL FUND					TOTAL:	83,278.32

PACKET : 22121 22122  
VENDOR SET: Mult  
FUND : 111 STREET & ALLEY  
DEPARTMENT: 00 NON-DEPARTMENTAL  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
0	BAILEY'S PAVING CO INC	I-6338	111-500-3420	MAINTENANCE & B ASPHALT	089622	1,797.01			
01-1378	LOGAN COUNTY ASPHALT CO	I-26063	111-500-3420	MAINTENANCE & 6 T PRO-LINE COLD PATCH	089662	747.00			
01-3624	DOLESE BROS. CO	I-RM23062581	111-500-3420	MAINTENANCE & 4000 PSI CONCRETE	089644	751.00			
		I-RM23064152	111-500-3420	MAINTENANCE & 4000 PSI CONCRETE	089644	746.00			
		I-RM23065655	111-500-3420	MAINTENANCE & 3500 PSI CONCRETE	089644	577.00			
					DEPARTMENT 00	NON-DEPARTMENTAL	TOTAL:	4,618.01	
					FUND	111	STREET & ALLEY	TOTAL:	4,618.01

PACKET : 22121 22122  
VENDOR SET: Mult  
FUND : 126 AIRPORT SPECIAL FUND  
DEPARTMENT: 00 AIRPORT SPECIAL FUND  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-2808	DELTA DENTAL OF OKLAHOM	I-1897728A	126-500-1050	MED/LIFE INSU AIRPORT	089643	87.60	
01-3704	BROKEN ARROW ELECTRIC S	C-S3137142.001 I-S3135387.001	126-500-3489 126-500-3489	SYSTEM MAINT ELECTRICAL PARTS RETURNED SYSTEM MAINT ELECTRICAL PARTS	089627 089627	325.41- 1,239.42	
01-4550	TELADOC HEALTH, INC.	I-3022281 CITY	126-500-1050	MED/LIFE INSU AIRPORT	089702	8.53	
01-5174	SUN LIFE	I-11/2023 CITY	126-500-1050	MED/LIFE INSU AIRPORT	089700	13.98	
01-5221	FLEET FUELS LLC	I-1117	126-500-3350	FUEL CLEAN FUEL STORAGE TANK	089649	2,287.50	
					DEPARTMENT 00 AIRPORT SPECIAL FUND	TOTAL:	3,453.51
					FUND 126 AIRPORT SPECIAL FUND	TOTAL:	3,453.51

PACKET : 22121 22122

VENDOR SET: Mult

FUND : 138 2009 SALES TAX FUND

DEPARTMENT: 00 PUBLIC SAFETY SALES TAX

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/I ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01	CONTINGENT FUND	I-24051	138-500-5102	TRUCKS- YOUTH TRUCK TAG MR-1	089636	49.00
01-0464	CUSHING LUMBER COMPANY	I-257692	138-500-5020	PARK IMPROVEM 5/16 SHACKLES	089638	512.00
01-1192	TRI-STATE FLOORS INC	I-6664	138-500-5008	GYM FLOORS - SAND & REFINISH GYM FLOOR	089703	15,300.00
01-3317	ZIP'S AW DIRECT	I-S072323	138-500-5102	TRUCKS- YOUTH WHELEN STRIP-LITE PLUS	089710	966.92
01-4418	AMAZON CAPITAL SERVICES	I-1FNQ-GC3C-Q1W4-A	138-500-5102	TRUCKS- YOUTH WIRE SUPPLIES FOR LIGHTS	089613	101.75
		I-1H3Y-FRDY-4R3M	138-500-5102	TRUCKS- YOUTH SIDE STEPS & FLOOR MATS	089613	485.77
		I-1H7R-7HX9-6MDC	138-500-5102	TRUCKS- YOUTH BED LINER, CONES, PAINT	089613	267.42
DEPARTMENT 00 PUBLIC SAFETY SALES TAX TOTAL:						17,682.86
FUND 138 2009 SALES TAX FUND TOTAL:						17,682.86

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED NOVEMBER 17, 2023, AT 10:26 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
HELD AT 100 JUDY ADAMS BLVD.  
NOVEMBER 20, 2023  
7:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.**

1. **Call to Order**
  - a. **Roll Call**
  - b. **Declaration of Quorum**
  - c. **Pledge of Allegiance**
  - d. **Proclaim November 19<sup>th</sup> through 25<sup>th</sup>, 2023 as National Family Week.**

The Regular Meeting of the Cushing City Commission was called to order on November 20, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
ABSENT: NONE

Joe Rose on behalf of the National Family Week Foundation was present to accept the proclamation to proclaim November 19<sup>th</sup> through November 25<sup>th</sup> as National Family Week.

2. **Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on November 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
3. **Consent Agenda**
  - a. **Approve claims and payroll totaling: \$937,950.96**
  - b. **Approve minutes:      October 16, 2023 (Special)  
                                  October 16, 2023 (Regular)  
                                  November 2, 2023 (Special joint meeting with the CMA Trustees)**
  - c. **Approve budget amendment: Amend the FY 2023/2024 Fire Department budget and Fire Donations Revenue within the General Fund budget.**
  - d. **Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
  - e. **Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
  - f. **Approve payment to Oklahoma Municipal Management Services in the amount of \$7,687.50 for payment of Invoice No. 15942 for inspection services.**



- g. **Authorize the City Manager to issue a purchase order to Motorola Solution in an amount up to \$6,630.00 for annual vehicle and body camera system license and support fee for the Police Department, and to approve payment.**
- h. **Authorize the City Manager to issue a purchase order to Special Ops Uniforms, Inc. in an amount up to \$14,070.00 for the purchase of ten (10) sets of replacement body armor for the Police Department, and to authorize payment.**
- i. **Authorize the City Manager to request from Oklahoma Municipal Assurance Group (OMAG) that the amount of \$3,213.34 be refunded to the City of Cushing for the unused portion of the City of Cushing's FY 2020-2021 Workers' Compensation Loss Fund.**
- j. **Authorize the City Manager to issue a purchase order to Stryker Medical in the amount of \$5,844.60 for the annual pro-care contract for fire department ambulance cardiac monitors, and to authorize payment.**
- k. **Approval of payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2022-23 audit.**
- l. **Acknowledge a vacancy on the Cushing Housing Authority.**
- m. **Statement of cash and investments as of October 31, 2023.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

#### 4. **Items Removed from Consent Agenda**

#### 5. **General Business**

- a. **Authorize Chairman, Board of Commissioners, to sign an acceptance of a Grant of Permanent Right of Way from the Cushing Economic Development Foundation, Inc. as part of a title curative document for a tract of land situated in the NW/4 SW/4 of Section 35, Township 18 North, Range 5 East of Indian Meridian, Payne County, State of Oklahoma.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO AUTHORIZE THE CHAIRMAN TO SIGN AN ACCEPTANCE OF A GRANT OF PERMANENT RIGHT OF WAY FROM THE CUSHING ECONOMIC DEVELOPMENT FOUNDATION, INC. AS PART OF A TITLE CURATIVE DOCUMENT FOR A TRACT OF LAND SITUATED IN THE NW/4 SW/4 OF SECTION 35, TOWNSHIP 18 NORTH, RANGE 5 EAST OF INDIAN MERIDIAN, PAYNE COUNTY, STATE OF OKLAHOMA. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

#### 6. **Resolutions**

- a. **RESOLUTION NO. 21-2023: A resolution authorizing the City Manager to issue a purchase order to Noah's Park and Playgrounds, LLC of Edmond, Oklahoma in an amount up to \$76,000.00 for the purchase and installation of shade coverings at the Cushing Sports Complex, and to authorize payment; provided, however, that such purchase shall be subject to the filing of a referendum petition as provided by Article Eleven of the Charter of the City of Cushing.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 21-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
8. **Executive Session**
  - a. **25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**
9. **City Manager's Communications**
10. **Commissioners Community Announcements**

Commissioner Branyan expressed his appreciation for the proclamation of National Family Week and spoke of the Thanksgiving proclamation George Washington issued in 1789.

Commissioner Dowell congratulated Cushing Pride members who were recognized at the Keep Oklahoma Beautiful Gala. Mrs. Dowell thanked Joe Rose for words on the proclamation of National Family Week.

Commissioner Roberson wished everyone a Happy Thanksgiving.

Vice-Chairman Orton expressed the importance of family and wished everyone a Happy Thanksgiving.

Chairman Lofton wished everyone a fantastic Thanksgiving.

#### **11. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE NOVEMBER 20, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 7:22 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

( S E A L )

\_\_\_\_\_  
RICKEY LOFTON, CHAIRMAN  
CUSHING CITY COMMISSION

\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK



IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 27, 2023, AT 11:40 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
CUSHING CITY COMMISSION  
HELD AT 100 JUDY ADAMS BLVD.  
NOVEMBER 29, 2023  
5:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA  
IN ANY ORDER.**

1. **Call to Order**
  - a. **Roll Call**
  - b. **Declaration of Quorum**

The Special Meeting of the Cushing City Commission was called to order on November 29, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
ABSENT: NONE

2. **Executive Session**
  - a. **25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING EXECUTIVE SESSION ITEM 2A. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 5:02 P.M. RETURNED FROM EXECUTIVE SESSION AT 7:02 P.M.

No action taken.

3. **Adjournment**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ADJOURN THE NOVEMBER 29, 2023, SPECIAL MEETING OF THE CUSHING CITY COMMISSION AT 7:02 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

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RICKY LOFTON, CHAIRMAN  
CUSHING CITY COMMISSION

(SEAL)

ATTEST:

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JERRICA WORTHY, CITY CLERK

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: December 18, 2023      Agenda Item No: 3C

Subject: Amend FY 23/24 Fire Department Budget and Fire Donations  
Revenue within the General Fund Budget

Staff Resources: Jerrica Worthy, Finance Director

**I. Summary**

The Fire Department received \$500.00 from Seaway Crude Pipeline, LLC. Staff is requesting formal budget amendment to recognize the revenue and corresponding budgetary expense.

**II. Fiscal Impact**

Account 110-4078: Donations – Fire Department

Original Budget: \$0.00  
Previously Amended Budget: \$15,000.00  
Proposed Amended Budget: \$15,500.00

\*Increase budget by \$500.00

Account 110-509-3325: Donated Funds Expenditures

Original Budget: \$12,400.00 (all carryforward from previous donations)  
Previously Amended Budget: \$27,400.00  
Proposed Amended Budget: \$27,900.00

\*Increase budget by \$500.00

**III. Recommended Action**

Suggested Motion: Motion to approve budget amendment as part of the consent agenda.

# Oklahoma Municipal Management Services

**Invoice**  
16081

Oklahoma Municipal Management Services  
7633 E 63rd Pl, Suite 507  
Tulsa, OK 74133

**Invoicing Date:** 12/04/2023  
**Member ID:** 127  
**Invoice Due:** 01/04/2024

Terry Brannon  
City of Cushing  
P.O. Box 311  
Cushing, OK 74023

Description	Qty	Rate	Amount
OMMS Building Inspection Services on 11/7/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/9/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/14/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/16/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/20/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/21/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/28/23	1.00	600.00	600.00
OMMS Building Inspection Services on 11/30/23	1.00	600.00	600.00
Misc Phone Calls and Emails Regarding Building Inspection Services	3.50	75.00	262.50

<b>Total:</b>	<b>5,062.50</b>
<b>Amt Paid:</b>	<b>0.00</b>
<b>Balance Due:</b>	<b>5,062.50</b>

✕

Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
127	16081	01/04/2024	\$5,062.50	\$

Please verify address and provide corrections

Terry Brannon  
City of Cushing  
P.O. Box 311  
Cushing, OK 74023

Correct Address

Make checks payable to:

Oklahoma Municipal Management  
Services  
3650 S Boulevard  
Edmond, OK 73013

MasterCard

Visa

Discover

American Express

Card No.

Exp. Date

Signature

Sec. Code

Convenient online payment option at: <https://www.okmms.org/>

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: December 18, 2023

Agenda Item No: 3G

Subject: **Mini Splits for Sports Complex Bathrooms**

Staff Resources: Terry Brannon, City Manager  
Mike Wilson, Parks & Recreation Director

**I. Summary:**

Staff is recommending the installation of mini splits for the Cushing Sports Complex bathrooms, heating and cooling the bathrooms. The bathrooms get extremely cold during the winter months, and hot in the summer. The mini splits will help regulate the temperatures during the various seasons.

Quotes for mini splits were as follows:

PROVIDER	PROJECTED COST
Charlton Heat & Air	\$6,707.00
Cushing Plumbing	\$9,416.00
Greenfield Heating and Air	\$9,816.00

**II. Fiscal Impact:**

In the FY 23 -24 budget, \$90,000.00 was set aside for this project and protective shading. Funding for this project is slated to come from 120-500-5184 and will not have a negative budget impact.

**III. Recommended Action:**

Authorize the City Manager to issue a purchase order to Charlton Heat & Air in the amount of \$6,707.00 for the purpose of purchasing mini spilt heat and air conditioning systems for the Cushing Sports Complex bathrooms, and to authorize payment.



The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** December 18<sup>th</sup>, 2023

**Agenda Item No:** 34

**Subject:** Fire Hose Purchase

**Staff Resources:** Dalton Novotny, Fire Chief  
Daniel Myers, Deputy Fire Chief

### I. Summary

The fire department conducts annual pressure tests on the total inventory of fire hose. As the hoses in service are used and age the integrity of the hose begins to decrease. When hoses fail these tests, they are taken out of service. The fire department is at a point where new hose needs to be purchased to ensure that all necessary hose used to fight fire are available when needed.

Several months ago, we were approached by Plains Pipeline for a donation opportunity. Representatives from Plains asked how we could use donated money; fire hose was the answer. Plains donated \$15,000.00 to purchase new hose that would increase the inventory to an acceptable level. Staff solicited three quotes and they are as follows:

VENDOR	QUOTE
Conrad Fire Equipment, Inc.	\$14,872.10
Banner Fire Equipment, Inc.	\$15,198.25
Nafeco	\$16,401.00

### II. Fiscal Impact

This action will not create a negative impact. Donated funds from Plains Pipeline will be utilized to offset the purchase. A budget amendment for receipt of the grant was approved by the commission in the November regular meeting and the funds have been placed in the donated funds expenditure line for the fire department. (110-509-3325)

### III. Recommended Action

Authorize the city manager to issue a purchase order to Conrad Fire Equipment in the amount of \$14,872.10 for the purchase of hose for the Fire Department and to authorize payment.

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** December 18, 2023      **Agenda Item No:** 3I

**Subject:** Acknowledge a vacancy on the Senior Citizens Center Advisory Board

**Staff Resources:** Terry Brannon, City Manager

- I. Summary** There is a vacancy on the Senior Citizens Center Advisory due to the passing of member Mary Underwood. A recommendation for appointment to this position will be presented at a future meeting. Current membership of the Cushing Housing Authority is as follows:

Vicki Carr	4/26
Nancy Franklin	4/26
Kathy Joiner	4/26
John Duckworth	4/24
Bob Roberts	4/24
Vacant Position	4/24
Joanne Taylor	4/25
Karen Thompson	4/25
Ruth Riffe	4/25

**II. Fiscal Impact** None

**III. Recommended Action** None needed at this time, as this is only an acknowledgement.

THE City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: December 18, 2023      Agenda Item No: 3J

Subject: **Appoint one member to serve the remainder of an unexpired term  
on the Cushing Housing Authority**

Staff Resources: Terry Brannon, City Manager

- I. **Summary** As you recall, the Housing Authority has one vacant position, due to the resignation of Evert Rossiter. The Authority is recommending that John Moran be appointed to the Authority to serve the remainder of a three year term through January, 2026. Current membership of the Cushing Housing Authority is as follows:

Anita Retherford	1/24
Tommy Johnson	1/24
Shirley Burk	1/25
Vacant	1/26
Lynda Cummings	1/26

- II. **Fiscal Impact**                      None

- III. **Recommended Action**      Appoint John Moran to serve the remainder of a three year term on the Cushing Housing Authority through January, 2026.



## **Cushing Housing Authority**

1713 Cherry Lane – Cushing, OK 74023 – (918)225-7205 – Fax: (918)225-2053

[chaok132@sbcglobal.net](mailto:chaok132@sbcglobal.net)

City of Cushing  
City Manager  
100 Judy Adams Blvd.  
Cushing, OK 74023

Dear City Manager,

The Cushing Housing Authority Board of Commissioners would like to nominate John Moran to fill the position vacated by Evert Rossiter on November 17, 2023. Thank you for your consideration in this matter. If you have any questions, please contact the office.

Sincerely,

Tommy Johnson  
Board Chair

Lynda Cummings  
Vice Chair

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BOARD OF COMMISSIONERS /  
BOARD OF TRUSTEES OF THE CMA / CHA / CIA / CEFA

**Date of Meeting:** December 18, 2023

**Agenda Item No:** 3K

**Subject:** Approve \$6,223.10 payment to Oklahoma Mediation as part of consent agenda.

**Staff Resources:** City Treasurer; Accounts Payable

**I. Summary**

We finally received a bill from the mediator we used back in August. We had agreed to pay the costs of mediation as part of the settlement.

**II. Fiscal Impact**

We had previously budgeted for these types of expenses in anticipation of them. Therefore, there will be no new negative effect on the budget. This will be allocated from 110-501-3320.

**III. Recommended Action**

Motion to approve payment as part of consent agenda.

# INVOICE



**Oklahoma Mediation**  
R. Lyle Clemens, Attorney Mediator  
128 West Hefner Road | Oklahoma City, OK 73114

128 West Hefner Road  
Oklahoma City, OK 73114  
Phone: (405) 478-0058  
Fax: (405) 478-0296

**City of Cushing**  
Jonathan Huseman  
100 Judy Adams Boulevard  
Cushing, Oklahoma 74023

INVOICE #	INVOICE DATE	DUE
1202556	08/22/2023	09/21/2023

### Project Summary:

RE: Cushing Airport  
DATE: August 21, 2023

Description	Time/Quantity	Rate (USD)	Taxable	Total
› Mediation	8.5	\$450.00	N	\$3,825.00
› Mediation Preparation	1.75	\$450.00	N	\$787.50
› Administration Fee	1	\$275.00	N	\$275.00
› Administration Fee (Additional Parties)	6	\$95.00	N	\$570.00
› Travel	3	\$225.00	N	\$675.00
› Mileage	0.6	\$151.00	N	\$90.60

### Notes:

Tax ID # 73-1319405. Invoice payable upon receipt.

\* If the legal services are subject to a percentage split between parties, this invoice contains your full obligation.

\* Please note the administration fee for a two party case is \$275.00. However, there is an additional \$95.00 each for additional parties.

\* Please note Mediations may be scheduled Live in Person or through ZOOM video platform.

Subtotal: \$6,223.10

Total Tax: \$0.00

Due: 09/21/2023

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** December 18, 2023

3L

**Subject:** Statement of Cash and Investments as of November 30, 2023

**Staff Resources:** City Clerk and City Treasurer

**I. Summary** Reports are attached for your review

**II. Fiscal Impact** NA

**III. Recommended Action** None necessary

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF NOVEMBER 2023

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

5 MONTHS OF BUDGET=41.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND (*)	7,317,169.57	1,307,704.66	4,693,478.67	43.52	5,358,777.03	40.29	(665,298.36)
STREET & ALLEY	4,243,483.98	4,618.01	1,568,548.34	99.78	11,246.10	0.28	1,557,302.24
SINKING FUND	1,242,331.36	-	14,606.72	50.37	19,595.17	67.57	(4,988.45)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	679,676.02	-	139,734.60	39.47	132,874.50	30.20	6,860.10
COURT	61,182.72	1,801.14	4,893.07	34.95	5,049.02	23.05	(155.95)
AIRPORT SPECIAL FUND	1,085,246.84	5,613.57	213,206.18	16.76	216,897.96	15.05	(3,691.78)
2009 SALES TAX FUND	2,521,579.34	17,415.44	961,787.95	68.60	1,495,343.40	81.74	(533,555.45)
GRANT FUND	39,764.58	-	-	-	1,440.06	22.08	(1,440.06)
HOSPITAL REACQUISITION FUND	312,245.39	-	4,168.70	100.00	-	-	4,168.70
CMA OPERATING FUND (**)	32,280,454.04	11,643,078.39	8,530,900.39	50.32	6,619,485.71	35.13	1,911,414.68
CMA CAPITAL IMPROVEMENT (***)	8,840,912.27	285,055.08	1,987,967.56	21.23	10,439,891.67	57.83	(8,451,924.11)
CMA METER DEPOSIT FUND	1,023,818.36	1,023,818.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	6,891,518.41	-	446,014.93	56.58	2,041,678.08	93.95	(1,595,663.15)
CUSHING INDUSTRIAL AUTHORITY	743,249.81	150,714.10	43,948.44	43.09	51,934.68	17.75	(7,986.24)
TOTALS	67,295,715.50	14,439,818.75	18,609,255.55		26,394,213.38		(7,784,957.83)

CURRENT YEAR 23/24

(\*) General Fund FY 23/24 Reserve Range \$3,437,925.90 - \$5,729,876.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$5,729,876.50) as of November 30, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(\*\*) CMA Fund FY 23/24 Reserve Range is \$5,468,717.10 - \$9,114,528.50 which is 30%-50% of budgeted operating expenditures. Funded at 50% threshold (\$9,114,528.50) as of November 30, 2023. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time.

(\*\*\*) Cash/Investment and Liability balances represent May 2023 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November. Liability represented at full liability for both short term and long term debt.



CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF NOVEMBER 2022

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

5 MONTHS OF BUDGET=41.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	8,108,950.97	1,153,170.86	4,370,393.20	42.08	5,291,895.17	39.04	(921,501.97)
STREET & ALLEY	1,682,620.43	33,491.48	22,627.23	2.13	409,136.21	18.72	(386,508.98)
SINKING FUND	1,242,309.96	-	5,356.82	51.02	7,781.90	74.11	(2,425.08)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	667,246.53	-	138,465.52	39.11	136,194.86	38.53	2,270.66
COURT	56,959.26	1,808.69	5,147.35	36.77	4,272.00	61.91	875.35
AIRPORT SPECIAL FUND	1,148,178.27	3,960.96	720,812.77	55.61	197,066.06	21.07	523,746.71
2009 SALES TAX FUND	2,825,193.93	437.50	555,370.49	39.61	655,878.57	37.41	(100,508.08)
GRANT FUND	47,660.58	3,455.23	44,000.00	78.81	34,477.53	51.59	9,522.47
HOSPITAL REACQUISITION FUND	302,609.94	-	1,178.84	58.94	-	-	1,178.84
CMA OPERATING FUND	34,069,711.92	12,707,952.94	8,774,652.28	56.64	7,818,149.37	41.71	956,502.91
CMA CAPITAL IMPROVEMENT	10,741,045.46	13,220.95	1,958,060.68	12.79	2,858,956.81	20.48	(900,896.13)
CMA METER DEPOSIT FUND	993,538.36	993,538.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,278,559.32	25,000.00	439,433.37	34.65	30,743.15	2.72	408,690.22
CUSHING INDUSTRIAL AUTHORITY	771,715.02	150,928.47	53,744.27	57.31	60,904.46	26.32	(7,160.19)
TOTALS	71,949,382.76	15,086,965.44	17,089,242.82		17,505,456.09		(416,213.27)

PRIOR YEAR 22/23

(\*) General Fund FY 22/23 Reserve Range \$3,032,050.50-\$6,064,101 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$6,064,101) as of November 30, 2022. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,150,582 deficit is realized.

(\*\*) CMA Fund FY 22/23 Reserve Range is \$3,782,756.25-\$7,565,512.50 which is 25%-50% of budgeted operating expenditures. Funded at 50% threshold (\$7,565,512.50) as of November 30, 2022. Note that all calculations are based on estimates and comparison to net cash availability at a specific point in time. Note that this financial status could potentially change as the budgetary \$3,253,905 deficit is realized.

(\*\*\*) Cash/Investment and Liability balances represented May 2022 borrowing proceeds and obligations associated with the construction of the Harmony Substation. Initial borrowing was \$12,000,000. Payments are scheduled to be applied semi-annually in May and November.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF NOVEMBER 2021

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

5 MONTH OF BUDGET=41.67%

FUND	CASH		YTD		% OF		YTD		% OF		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET			
GENERAL FUND	(****)	8,613,338.29	1,073,298.44	4,334,898.00	48.93	4,388,289.73	40.39	(53,391.73)			
STREET & ALLEY		2,223,653.51	1,811.86	1,403,828.86	97.79	23,998.66	1.12	1,379,830.20			
SINKING FUND		1,243,851.12	-	2,233.02	11.17	2,658.40	13.29	(425.38)			
CAPITAL IMPROVEMENT FUND		13,082.81	-	-	-	-	-	-			
LIBRARY/QUADRAPLEX		663,314.54	-	126,513.42	39.05	125,113.26	39.10	1,400.16			
COURT		54,576.40	1,576.05	5,969.10	28.46	3,894.19	22.91	2,074.91			
AIRPORT SPECIAL FUND		388,082.73	3,131.12	139,861.48	17.45	190,976.42	21.25	(51,114.94)			
2009 SALES TAX FUND	(*)	2,066,959.46	43.10	501,044.13	40.18	471,266.94	50.70	29,777.19			
GRANT FUND		76,433.52	-	5,362.62	100.00	83,924.33	92.19	(78,561.71)			
HOSPITAL REACQUISITION FUND		300,513.87	-	443.13	22.16	-	-	443.13			
CMA OPERATING FUND	(**)(****)	21,140,594.61	622,563.85	6,916,155.32	43.85	7,358,835.25	42.74	(442,679.93)			
CMA CAPITAL IMPROVEMENT		10,316,714.44	6,660.00	468,772.56	22.86	416,142.36	16.30	52,630.20			
CMA METER DEPOSIT FUND		973,658.36	973,658.36	-	-	-	-	-			
CUSHING HOSPITAL AUTHORITY		8,643,414.57	-	464,520.91	79.06	1,530,673.49	96.09	(1,066,152.58)			
CUSHING INDUSTRIAL AUTHORITY		776,086.58	157,303.07	49,915.88	47.03	90,601.45	38.85	(40,685.57)			
TOTALS		57,494,274.81	2,840,045.85	14,419,518.43		14,686,374.48		(266,856.05)			

TWO YEAR 21/22

- (\*) Construction loan from CMA paid off.
- (\*\*) Construction loan for the Public Safety Building paid off.
- (\*\*\*) Included to offset liability in 2009 Sales Tax Fund.
- (\*\*\*\*) General Fund FY 21/22 Reserve Range \$2,602,568-\$5,205,137, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$5,205,137) as of November 30, 2021.
- (\*\*\*\*\*) CMA Fund FY 21/22 Reserve Range is \$3,943,430-\$7,886,860 which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$7,886,860) as of November 30, 2021.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF NOVEMBER 2020

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

5 MONTHS OF BUDGET=41.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 9,159,326.83	1,045,156.95	6,084,830.74	55.33	3,984,904.41	38.71	2,099,926.33
STREET & ALLEY	872,607.46	1,661.26	23,530.17	38.89	14,148.65	1.73	9,381.52
SINKING FUND	1,242,310.97	-	5,184.90	25.92	5,554.90	27.77	(370.00)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	670,009.67	9,800.00	123,418.47	40.60	130,459.04	41.91	(7,040.57)
COURT	45,693.62	391.55	4,673.55	22.29	23,170.54	63.48	(18,496.99)
AIRPORT SPECIAL FUND	204,876.21	2,921.29	94,229.85	25.56	120,838.90	27.48	(26,609.05)
2009 SALES TAX FUND	(*) 1,492,851.29	283,108.19	507,214.86	42.20	165,318.37	24.76	341,896.49
GRANT FUND	81,987.60	-	5,339.00	213.56	5,339.00	71.19	-
HOSPITAL REACQUISITION FUND	298,554.25	-	939.52	46.98	-	-	939.52
CMA OPERATING FUND	(****) 20,980,424.94	550,019.45	6,358,010.74	40.29	6,623,494.51	40.64	(265,483.77)
CMA CAPITAL IMPROVEMENT	8,948,813.70	5,479.08	473,671.28	37.20	11,437.24	28.37	462,234.04
CMA METER DEPOSIT FUND	945,158.36	945,158.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	9,066,660.79	-	661,078.67	59.38	1,018,718.15	79.25	(357,639.48)
CUSHING INDUSTRIAL AUTHORITY	828,486.64	153,359.97	40,450.67	70.81	55,090.85	27.94	(14,640.18)
TOTALS	54,850,845.14	2,997,056.10	14,382,572.42		12,158,474.56		2,224,097.86

THREE YEAR 20/21

(\*) Liabilities include \$283,108.19 outstanding balance for construction loan from CMA.

(\*\*) Cash/Investment balance includes \$283,108.19 outstanding receivable for construction loan for the Public Safety Bldg.

Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,816,891.81 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$283,108.19. Semi-Annual payments will continue to be made in January and July.

(\*\*\*\*) General Fund FY 20/21 Reserve Range \$2,392,449-\$4,784,898, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,784,898) as of July 31, 2020.

(\*\*\*\*\*) CMA Fund FY 20/21 Reserve Range is \$4,052,950-\$8,105,900, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,105,900) as of July 31, 2020.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF NOVEMBER 2019

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

5 MONTHS OF BUDGET=41.67%

FUND	CASH INVESTMENTS	LIABILITIES	YTD REVENUES	% OF BUDGET	YTD EXPENSES	% OF BUDGET	EXCESS REVENUE OVER EXPENSES
GENERAL FUND	(****) 6,936,185.30	959,465.16	3,685,188.25	41.04	3,840,842.02	37.77	(155,653.77)
STREET & ALLEY	1,467,767.36	3,939.85	23,873.14	33.86	31,533.99	2.10	(7,660.85)
SINKING FUND	1,241,356.64	-	9,173.56	30.58	10,497.89	34.99	(1,324.33)
CAPITAL IMPROVEMENT FUND	13,082.81	-	-	-	-	-	-
LIBRARY/QUADRAPLEX	662,064.39	-	131,050.26	43.11	130,138.34	42.50	911.92
COURT	60,603.58	1,905.76	6,165.65	29.40	3,133.25	8.25	3,032.40
AIRPORT SPECIAL FUND	160,965.47	2,612.87	186,089.03	19.27	160,977.34	14.17	25,111.69
2009 SALES TAX FUND	(*) 982,451.72	759,000.79	511,408.48	42.55	506,291.85	47.22	5,116.63
GRANT FUND	80,862.37	40.01	56.01	5.60	1,723.57	3.54	(1,667.56)
HOSPITAL REACQUISITION FUND	294,111.55	-	1,926.09	48.15	-	-	1,926.09
CMA OPERATING FUND	(***) (****) 20,441,511.65	624,279.70	7,304,151.11	46.47	5,341,065.74	29.19	1,963,085.37
CMA CAPITAL IMPROVEMENT	8,796,905.29	10,140.00	489,444.82	23.03	400,768.56	21.68	88,676.26
CMA METER DEPOSIT FUND	909,468.36	909,468.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,912,179.33	30,115.09	556,989.99	50.54	209,683.46	9.28	347,306.53
CUSHING INDUSTRIAL AUTHORITY	861,556.39	153,790.24	50,857.78	52.75	59,498.99	41.97	(8,641.21)
TOTALS	51,821,072.21	3,454,757.83	12,956,374.17		10,696,155.00		2,260,219.17

FOUR YEAR 19/20

(\*) Liabilities include \$759,000.79 outstanding balance for construction loan from CMA.

(\*\*\*) Cash/Investment balance includes \$759,000.79 outstanding receivable for construction loan for the Public Safety Bldg.

Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$4,340,999.21 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$759,000.79. Semi-Annual payments will continue to be made on January and July.

(\*\*\*\*) General Fund FY 19/20 Reserve Range \$2,430,488-\$4,860,976, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$4,860,976) as of November 30, 2019.

(\*\*\*\*\*) CMA Fund FY 19/20 Reserve Range is \$4,175,983-\$8,351,966, which is 25%-50% of budgeted expenditures. Funded at 50% threshold (\$8,351,966) as of November 30, 2019.

CITY OF CUSHING  
FINANCIAL INFORMATION  
AS OF NOVEMBER 2018

100% DEBT OBLIGATION CONSISTENT WITH 5 YEAR HISTORY

5 MONTHS OF BUDGET=41.67%

FUND	CASH		YTD		YTD		EXCESS REVENUE OVER EXPENSES
	INVESTMENTS	LIABILITIES	REVENUES	% OF BUDGET	EXPENSES	% OF BUDGET	
GENERAL FUND	5,755,653.91	917,354.06	3,873,623.08	47.68	3,112,784.19	33.38	761,038.89
STREET & ALLEY	969,251.69	391.50	23,553.25	33.41	7,362.34	1.13	16,190.91
SINKING FUND	1,241,524.04	-	8,623.40	61.27	9,026.83	64.13	(403.43)
CAPITAL IMPROVEMENT FUND	16,082.81	3,000.00	3,000.00	100.00	13,800.00	92.00	(10,800.00)
LIBRARY/QUADRAPLEX	659,600.76	1,572.05	138,247.56	47.67	151,210.47	47.96	(12,962.91)
COURT	45,110.42	1,285.81	8,835.26	42.13	2,995.19	72.82	5,840.07
AIRPORT SPECIAL FUND	274,186.87	1,142.98	98,813.21	18.57	147,358.68	23.98	(48,545.47)
2009 SALES TAX FUND	1,232,336.64	1,348,278.77	542,436.75	47.92	1,300,939.30	51.65	(758,502.55)
GRANT FUND	76,480.07	180.51	6,574.75	3.72	1,637.67	3.68	4,937.08
HOSPITAL REACQUISITION FUND	289,388.54	-	1,767.73	88.39	-	-	1,767.73
CMA OPERATING FUND	20,646,794.25	2,660,333.40	7,272,369.75	43.82	5,651,141.93	34.38	1,621,227.82
CMA CAPITAL IMPROVEMENT	7,483,569.10	600.00	482,568.96	19.50	32,468.73	0.74	450,100.23
CMA METER DEPOSIT FUND	910,808.36	910,808.36	-	-	-	-	-
CUSHING HOSPITAL AUTHORITY	8,073,045.76	66,476.68	481,013.54	43.24	-	-	481,013.54
CUSHING INDUSTRIAL AUTHORITY	865,939.60	151,168.69	47,356.48	50.96	11,114.26	8.11	36,242.22
TOTALS	48,539,772.82	6,062,592.81	12,988,983.72		10,441,839.59		2,547,144.13

FIVE YEAR 18/19

(\*) Liabilities include \$1,305,893.32 outstanding balance for construction loan from CMA.

(\*\*) Cash/Investment balance includes \$1,305,893.32 outstanding receivable for construction loan for the Public Safety Bldg. Included to offset liability in 2009 Sales Tax Fund.

Note 1: To date, \$5,100,000 of the budgeted funds have been loaned from CMA to the '2009 Sales Tax Fund'. Total principal paid on the borrowed balance is \$3,794,106.68 which leaves an outstanding debt obligation in the '2009 Sales Tax Fund' and receivable balance in CMA of \$1,305,893.32. Semi-Annual payments will continue to be made on January and July.

## SALES TAX REPORT 2021 - 2022

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (30 CENTS)
8/8/2021	7/2021	6/2021	117,208.73	488,834.92	11,720.87	93,766.98	351,626.19
9/9/2021	8/2021	7/2021	122,010.51	488,042.05	12,201.05	97,608.41	366,031.54
10/8/2021	9/2021	8/2021	130,209.52	520,838.06	13,020.95	104,167.61	380,628.55
11/8/2021	10/2021	9/2021	129,356.58	517,428.31	12,935.66	103,485.26	388,089.73
12/9/2021	11/2021	10/2021	134,580.20	538,320.78	13,458.02	107,664.16	403,740.59
1/10/2022	12/2021	11/2021	127,630.21	510,520.84	12,763.02	102,104.17	382,890.63
2/9/2022	1/2022	12/2021	132,888.44	531,553.75	13,288.84	106,310.75	398,865.31
3/9/2022	2/2022	1/2022	142,587.04	570,346.14	14,258.70	114,069.63	427,761.11
4/9/2022	3/2022	2/2022	136,986.26	547,945.02	13,698.63	109,589.00	410,958.77
5/9/2022	4/2022	3/2022	131,342.54	525,370.15	13,134.25	105,074.03	394,027.61
6/9/2022	5/2022	4/2022	138,023.22	552,082.88	13,802.32	110,418.58	414,069.66
7/8/2022	6/2022	5/2022	133,363.03	533,452.11	13,336.30	106,690.42	400,089.08
			1,576,186.25	6,304,745.01	157,618.63	1,260,949.00	4,728,558.76

## SALES TAX REPORT 2022 - 2023

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (30 CENTS)
8/8/2022	7/2022	6/2022	140,566.76	562,387.04	14,059.68	112,477.41	421,790.28
9/9/2022	8/2022	7/2022	141,106.42	564,425.68	14,110.64	112,885.14	423,318.26
10/7/2022	9/2022	8/2022	136,940.98	547,763.91	13,694.10	108,552.78	410,822.93
11/8/2022	10/2022	9/2022	128,667.13	515,888.52	12,866.71	103,173.70	386,901.39
12/9/2022	11/2022	10/2022	140,675.07	562,700.26	14,067.51	112,540.05	422,025.20
1/8/2023	12/2022	11/2022	140,898.95	563,559.79	14,088.99	112,711.96	422,669.84
2/9/2023	1/2023	12/2022	134,588.17	538,352.69	13,458.82	107,670.54	403,764.52
3/9/2023	2/2023	1/2023	127,968.08	511,872.31	12,796.81	102,374.46	383,904.23
4/10/2023	3/2023	2/2023	123,980.49	495,921.97	12,398.05	98,184.39	371,941.48
5/8/2023	4/2023	3/2023	142,828.01	571,316.03	14,282.90	114,263.21	428,487.02
6/9/2023	5/2023	4/2023	119,826.57	479,306.29	11,982.66	95,861.26	359,479.72
7/10/2023	6/2023	5/2023	139,228.64	556,914.55	13,922.86	111,382.91	417,685.91
			1,617,597.26	6,470,388.04	161,759.73	1,294,077.81	4,852,791.78

## SALES TAX REPORT 2023 - 2024

DATE RECEIVED	MONTH REPORTED	SALES TAX MONTH	SALES TAX 1 CENTS	LIBRARY 1/10 CENT	SPORTS COMPLEX 1/10 CENT	2009 SALES TAX FUND 8/10 CENTS	BALANCE OF 4 CENTS (30 CENTS)
8/9/2023	7/2023	6/2023	138,462.93	553,851.71	13,846.29	110,770.34	415,388.78
9/8/2023	8/2023	7/2023	127,708.49	510,833.95	12,770.85	102,166.79	383,125.46
10/6/2023	9/2023	8/2023	131,550.51	526,202.02	13,155.05	105,240.40	394,651.52
11/8/2023	10/2023	9/2023	127,421.97	509,687.88	12,742.20	101,937.58	382,265.91
12/8/2023	11/2023	10/2023	137,782.51	551,130.05	13,778.25	110,226.01	413,347.54
	1/2024	12/2023	-	-	-	-	-
	2/2024	1/2024	-	-	-	-	-
	3/2024	2/2024	-	-	-	-	-
	4/2024	3/2024	-	-	-	-	-
	5/2024	4/2024	-	-	-	-	-
	6/2024	5/2024	-	-	-	-	-
			652,928.40	2,651,705.61	66,292.64	66,292.64	1,998,779.21

2021-2022 USE TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/9/2021 to 6/9/2022, with a total of 893,583.45.

2021-2022 TOBACCO TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/11/2021 to 7/12/2022, with a total of 50,160.92.

2021-2022 HOTEL TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/15/2021 to 7/15/2022, with a total of 87,989.29.

2022 - 2023 USE TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/8/2022 to 7/10/2023, with a total of 960,570.37.

2022 - 2023 TOBACCO TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/8/2022 to 7/12/2023, with a total of 43,731.23.

2022 - 2023 HOTEL TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/15/2022 to 7/15/2023, with a total of 87,979.30.

2023 - 2024 USE TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/9/2023 to 6/2024, with a total of 465,373.60.

2023 - 2024 TOBACCO TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/10/2023 to 6/2024, with a total of 16,944.41.

2023 - 2024 HOTEL TAX

Table with columns: DATE RECEIVED, MONTH REPORTED, TAX MONTH, TOTAL AMOUNT. Rows include dates from 8/15/2023 to 6/2024, with a total of 24,136.88.

\*\* Missing one or more tax payment at this time.





The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: December 18, 2023

Agenda Item No: 5A

Subject: Discussion – Charter Imposed Spending Limits

Staff Resources: Terry Brannon, City Manager  
Jonathan Huseman, City Attorney

### I. Summary

On September 15, 2008, the Commission presented numerous propositions for consideration by the electorate of Cushing. On December 9, 2008, Article 11, Section 1 of the City charter was one of the propositions changed by the electorate of Cushing, setting the spending limit at \$185,000. This is an absolute limit on the purchase or sale of any property. Without going into detail there are nuisances to this limit. Before the electorate supported the charter change, the previous spending limit was \$60,000.

Article 4, Section 5 (M) of the City charter gives the City Manager the right to spend up to \$5,000 without Commission approval, and up to \$7,500 during an emergency unless authorized otherwise by the Commission. The City Manager is not authorized nor has the power to spend any money of the City except when the same is authorized or appropriated by the Commission, except in an emergency, as stated in the article.

The current spending limit in Article 11, Section 1 was increased over 15 years ago. Given the post covid era economy, staff proposes to rethink the spending limit in Article 11, Section 1 of the City charter and Article 4, Section 5 (M) of the City Charter.

### II. Discussion

1. Does the new post covid era economy prompt the Commission to present a proposed City Charter change to the electorate for a vote to change the spending limits?
2. If so, how would staff recommend these proposed amendments to the articles be accomplished?

There are multiple ways the Commission might choose to send Charter amendments to the citizens to vote on. The Commission may choose to simply adjust the limits in Article 11 and Article 4 or the Commission may propose amending those Articles to more align with many other cities around Oklahoma, i.e., keep a monetary limit that requires voter approval when selling property, but changing the Charter to where purchase limits are set by ordinances (and thus can be more easily changed by the Commission). There are pros and cons to either approach. However, knowing how inflation has risen starkly in the last three years (covid and post-Covid), and knowing that in the future there will be times of rapidly increasing inflation (for example other pandemics, wars, natural disasters, etc.) and normal yearly inflation, staff would likely recommend the option of amending the Charter so that purchasing limits are set by ordinance while still maintaining limits on selling property.

Staff would also suggest that if it chooses to put Charter amendments to the voters that certain amendments updating Article 13, Elections, also be proposed at the same time. On the sample forms of ballots and affidavits, the forms need to be changed from 19\_\_ to 20\_\_ since we are now in the 21<sup>st</sup> century. There is also a conflict on filing dates with what current state law sets as the official filing dates. These dates should also be updated.

The decision on if and how to amend the Charter is up to the Commission, and ultimately the voters. Since Charter amendments are rare, it would be wise, however, to make changes that will not necessarily require future changes to the Charter down the road, if changes are to be made.

Attached are some possible ways to amend the Charter.

### **III. Recommended Action:**

This is for discussion only and no action. If action were to be recommended, meaning sending this to a vote of the people, the Commission would have to act no later than January to get this on the ballot during the upcoming election cycle.

**Article ELEVEN PURCHASES AND SALES**  
**Section 1. – [Generally.]**

[Amended 8-7-1972; 12-8-1981; 12-9-2008]

The board of commissioners shall have power to purchase any property, real, personal or mixed, which it deems to be in the best interest of the city, and shall have power to sell and dispose of any property, real, personal or mixed, now or hereafter owned by said city, but the power herein granted shall at all times be subject to the following limitations viz: Where the value of the property to be sold exceeds the sum of two hundred fifty thousand dollars (\$250,000.00), the question of its sale shall be first submitted to the electors of said city, at an election called for that purpose. The question submitted shall be substantially in the following form: ["] Shall the Board of Commissioners of the City of Cushing sell the property to be sold (accurately describing the same) ["]; and, if the majority of the votes cast in said election shall be in the affirmative, then the board of commissioners shall have the power hereby conferred and not otherwise. When the value of the property sought to be purchased or sold exceeds the sum of one hundred thousand dollars (\$100,000.00), but does not exceed the sum of two hundred fifty thousand dollars (\$250,000.00), the same shall not be sold until ten (10) days after an ordinance or resolution providing for such sale be duly passed and published in a legal newspaper published and or circulated in said City of Cushing. If during the ten (10) days a sufficient referendum petition has been filed, the question shall be submitted to a vote of the electors in accordance therewith, and in such case the board of commissioners shall make such sale only after being authorized by a majority vote of the electors voting at such election. Where the value of the property sought to be sold does not exceed the sum of one hundred thousand dollars (\$100,000.00), the board of commissioners is authorized to make such sale.

Provided, however, that no public blocks, or parks, or any land now, or hereafter, owned by the city for water or sewer plants and uses, or any part thereof, shall be sold by the board of commissioners, unless the question of its sale shall be first submitted to the electors of said city at an election called for that purpose.

The question submitted thereat shall be substantially in the following form: ["] Shall the Board of Commissioners of the City of Cushing sell the property to be sold (accurately describing same) ["]; and, if the majority of votes cast in said election shall be in the affirmative, then the board of commissioners shall have the power to sell, and not otherwise.

**ARTICLE FOUR - EXECUTIVE AND ADMINISTRATIVE DEPARTMENT**  
**Section 5. - [Powers.]**

- (a) The city manager, as chief administrative officer of the city, shall have charge and supervision of all branches of the city government, except as otherwise provided in the Charter of the City of Cushing; and he shall have power to administer oaths pertaining to the duties of his office and business of the city.
- (b) He shall see to the faithful execution of all laws of the State of Oklahoma, and ordinances, resolutions, rules and regulations of the City of Cushing.
- (c) He shall appoint all officers and employees of the City of Cushing except the elective officers and the officers and employees whose selection or appointment is vested in the commissioners by this Charter, but in no case shall said manager appoint any officer or employee who is related to him by blood or marriage in the third degree.

- (d) He shall have the power to dismiss any officer or employee appointed by him, whenever, in his judgment, the interests of the city service so requires.
- (e) He shall control and direct the several officers and employees so appointed by him.
- (f) He shall have power at any time to investigate the affairs of any department. He, or any person appointed by him in writing for the purpose, shall have power to compel the attendance of witnesses and the production of books, papers and other evidence.
- (g) He shall attend all meetings of the commissioners, and may take part in the discussions, but shall have no power to vote.
- (h) He shall keep the commissioners advised of the needs of the city, and shall recommend measures for adoption by the commissioners.
- (i) He shall supervise and manage all public work of the city, and the repair and maintenance thereof. He shall manage and control the public utilities of the city, and shall have general charge of the cleaning, sprinkling, lighting and improving of the streets, sidewalks, bridges and public grounds, within and without the city, except as otherwise provided in this Charter.
- (j) He shall make a monthly report to the commissioners, and shall prepare and submit to the commissioners, an annual budget, subject to the approval of the board of commissioners.
- (k) He may create such departments for the more efficient and economical administration of affairs of the city as to him shall seem necessary and expedient.
- (l) He shall perform such other duties as may be imposed on him by this Charter, or by direction of the board of commissioners.

(m) The City Manager shall be the purchasing agent for the City and subject to any regulations which the board of commissioners may prescribe, shall contract for and purchase, or issue purchase authorizations for, all supplies, materials, and equipment for the offices, departments and agencies of the city government. Every contract or purchase exceeding an amount to be established by ordinance shall require prior approval of the board of commissioners. The city manager also may transfer to or between offices, departments, and agencies, or sell surplus or obsolete supplies, materials, and equipment subject to such regulations as the board of commissioners may prescribe. Before any purchase of, or contract for, any supplies, materials or equipment, ample opportunity for competitive bidding, under such regulations, and with such exceptions, as the board of commissioners may prescribe by ordinance. The board of commissioners may transfer some or all of the power granted to the city manager in this section to an administrative officer appointed by the city manager.

ARTICLE THIRTEEN - ELECTIONS—PRIMARY NOMINATIONS

Section 2. - [Same—Filing for nomination.]

Any person desiring to become a candidate for commissioner's office, shall, during regular city hall officer hours on the first Monday in December through the next succeeding Wednesday, or other dates as proscribe in Title 26 of the Oklahoma Statutes or any other relevant statute, file with the city clerk, a statement of such candidacy in substantially the following form:

"State of Oklahoma	)	
	)	ss.

County of Payne

)

I, \_\_\_\_\_ (street or avenue), City of Cushing, Payne County, Oklahoma; state that I am a qualified voter therein; that I have been a bona fide resident of the City or territory legally annexed thereto for more than one year; that I am over the age of twenty-five years; that I am a candidate for Commissioner Office No. \_\_\_\_ of the City of Cushing, to be voted upon at the primary election to be held on the \_\_\_\_\_ day of \_\_\_\_\_ and I hereby request that my name be printed upon the official ballot as signed below, for nomination at such primary election for such office.

Signed \_\_\_\_\_.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed \_\_\_\_\_

Signed \_\_\_\_\_

(officer authorized to administer oaths)

(Amended 4-1-1941; 4-5-1977; 12-8-1981; 12-9-2008)

Section 3. - [Same—Nomination by electors.]

The qualified electors of said city reserve to themselves the power and right to propose nominations for the commissioner offices and such power shall be exercised by the filing with the city clerk, within the time provided for voluntary candidates, a petition of at least twenty-five (25) qualified voters, requesting that the name of some qualified elector of said city, having the qualifications for commissioner as provided in this Charter shall be placed upon the primary ballot; provided that no such name be placed upon the official ballot over the written protest of the person thus proposed. Such petition shall be verified under oath, by one or more persons as to the qualifications and residence of the candidate and that the candidate is over twenty-five (25) years of age; the street address of the residence of each petitioner shall be shown opposite his respective signature; and the said petitions shall be substantially the following form:

"Petition"

"We, the undersigned, duly qualified electors of the City of Cushing, residing at the places set opposite our respective names, hereto do hereby request that the name of \_\_\_\_\_ (candidate) be placed on the ballot as candidate for the nomination for Commissioner Office No. \_\_\_\_\_ of the City of Cushing at the primary election to be held in said city on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ .

"We further state that we know him to be a qualified voter and real property taxpayer in said city, and a man of good moral character and qualified in our judgment, for the duties of the office."  
(Signatures of petitioners and street addresses of residences of each).

(Amended 4-1-1941; 4-5-1977)

Section 6. - Form of primary ballot.

Upon the ballots provided, the names of the candidates for each Commissioner Office of the City of Cushing, to be elected shall be separately placed on the ballot under the words "FOR COMMISSIONER OFFICE NO. \_\_\_\_", with a square at the left of each name followed by the inscription "Vote for One," in such a fashion that each voter may vote for one candidate for each Commissioner Office. The ballot shall be printed on plain white paper and shall be headed "Candidates for Nomination for Commissioner Office No. \_\_\_\_\_ of the City of Cushing, Oklahoma, in the primary election held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_," then the names of the candidates with a square at the left of each name. Having caused said ballots to be printed as provided herein, the said secretary of the county election board shall cause to be delivered to each election precinct in said city, a number of ballots prepared for that precinct equal to not less than one and a half (1½) the number of votes cast in said precinct at the last preceding general municipal election. The persons who are qualified to vote at the general municipal elections shall be qualified to vote at such primary election.

(Amended 4-1-1941; 4-5-1977)

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

**Date of Meeting:** December 18, 2023      **Agenda Item No:** 6A

**Subject:** Declaration of Surplus Property ~ 114 S. Noble Street

**Staff Resources:** Terry Brannon, City Manager

**Summary:**

The City of Cushing acquired vacant lots situated at 114 S. Noble Street (northeast corner of Cherry and Noble Streets). The property was donated by Glenn and Essie Gooding in 1990. The previous structures on the property were razed by the City and the lots were cleared many decades ago. The City does not have a designated purpose for the lots and these are additional lots that we must maintain.

Staff is recommending the property be declared surplus, listed for sale by sealed bid subject to the right of those submitting a sealed bid to raise their bid at the time of the bid opening to obtain the highest bid on the property, and the City Manager be authorized to sell such property. Of course, we have the right to reject all bids received. Staff does not intend to have the property appraised unless directed to do so by the Commission prior to listing the property and soliciting sealed bids. The Payne County Assessor has assessed the property value at \$3,000.00.

**Recommendation:**

Declare Lots 13 – 14 in block 52 of the South Addition to the City of Cushing, Payne County, Oklahoma according to the plat thereof (114 S. Noble Street) as surplus, and to authorize the City Manager sell such property by sealed bid, subject to the right of those submitting a sealed bid to raise their bid at the time of the bid opening to obtain the highest bid on the property, and authorize the Chairman of the Board of Commissioners to sign the deed and any other related documents relating to the sale of the property.

CITY OF CUSHING  
RESOLUTION NO. 22-2023

A RESOLUTION DECLARING LOTS 13 AND 14 IN BLOCK 52, SOUTH ADDITION TO THE CITY OF CUSHING (NORTHEAST CORNER OF CHERRY AND NOBLE) TO BE SURPLUS PROPERTY AND AUTHORIZING THE CITY MANAGER TO ADVERTISE AND SELL SUCH PROPERTY; AND, CONTAINING OTHER PROVISIONS RELATING THERETO

WHEREAS, The City of Cushing owns Lots 13 and 14 in Block 52, South Addition (Northeast Corner of Cherry and Noble) to the City of Cushing, Payne County, Oklahoma; and

WHEREAS, this property is not utilized for any City purpose and is no longer needed by the City and should be declared surplus,

BE IT NOW THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING AS FOLLOWS:

1. Lots 13 and 14 in Block 52, South Addition to the City of Cushing, Payne County, Oklahoma (Northeast Corner of Cherry and Noble) be and hereby is declared to be surplus property of The City of Cushing.
2. The City Manager be and hereby is authorized and directed to sell such property by sealed bid, subject to right of those submitting sealed bids to raise their bid at the time of bid opening in order to obtain the highest bid on such property.
3. Upon completion of the bidding process and payment of the purchase price, the Chairman, Board of Commissioners, be and hereby is authorized to execute, without warranty, a Quit Claim Deed to the highest bidder.

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Ricky Lofton, Chairman  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Jerrica A. Worthy, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Jonathan Huseman, City Attorney



Payne County Oklahoma Assessor's Office

600002743  
114 S Noble Ave

City of Cushing  
PO Box 311  
Cushing OK 74023-0311

2023 Market Value  
\$3,000

KEY INFORMATION

Parcel ID	17N05E-04-1-CS610-052-0013	Land Unit	Lot
Land Size	2.00000	School District	Cushing Downtown TIF
Class	CI	Section	04
Exemption	-	Range	05E
Township	17N		
2023 Taxes	\$0		
Neighborhood	Cushing Town S of Hwy 33		
Legal Description	SOUTH ADD BLK 52 LOTS 13-14		

2023 APPRAISAL DETAILS

Land Value	\$3,000
Building Value	\$0
Misc Imp Value	\$0
Total Market Value	\$3,000

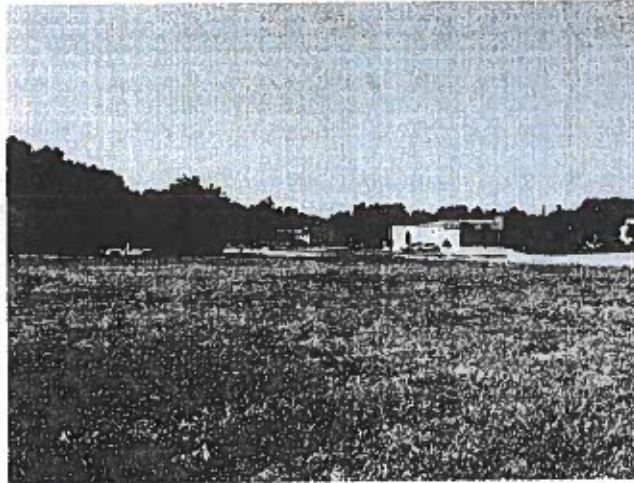
SALES

SALE DATE	SALE PRICE	DEED BOOK	DEED PAGE	INSTRUMENT TYPE	GRANTOR
-----------	------------	-----------	-----------	-----------------	---------

BUILDING DETAILS

BUILDING (1) - 114 S NOBLE AVE

Type	-	Style	-
Finished Living Area	-	Basement	-
Quality	-	Condition	Average
Year Built	-	Exterior Walls	-
Bedrooms	0	Roof Cover	-
Full Bath	0	HVAC	-
Half Bath	0	Garage Type	-



MISC IMPROVEMENTS

IMPROVEMENT TYPE	UNITS/SQ FT	EST YEAR BUILT
No items to display		

YARD ITEMS

DESCRIPTION	TOTAL UNITS	YEAR BUILT	LENGTH	WIDTH	HEIGHT
No items to display					

LAND

UNITS	USE CODE	WIDTH	DEPTH	DESCRIPTION	USE VALUE
1.00000	Lot	50	140	Res N Cherry/2nd, W of Little	\$3,000

The City of  
**Cushing** | Agenda Item Cover Sheet  
OKLAHOMA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE CITY COMMISSION / TRUSTEES OF  
THE CUSHING MUNICIPAL AUTHORITY / TRUSTEES OF THE CUSHING HOSPITAL AUTHORITY

Date of Meeting: December 18, 2023

Agenda Item No: 6B

Subject: **Street Reconstruction, Various Locations – Professional  
Engineering Consultants, P.A. - Work Order No. 23-09**

Staff Resources: Terry Brannon, City Manager  
Derek Griffith, Assistant City Manager  
Brent Youngman, Street Services Superintendent

### I. Summary

In cooperation with City staff, Professional Engineering Consultants, P.A. (PEC) has developed a plan for street reconstruction projects located around the community, summarized by the list below. The anticipated scope of reconstruction includes roadway patching, mill and overlay, curb & gutter repair, full depth reconstruction, stormwater improvements, waterline replacement, and roadway widening.

- |   |          |
|---|----------|
| a) 9 <sup>th</sup> Street Reconstruction                          | 2,200 LF |
| b) Walnut Street Reconstruction                                   | 1,900 LF |
| c) Harrison Avenue Reconstruction<br>and Cleveland Avenue Repairs | 1,100 LF |
| d) 3 <sup>rd</sup> Street Reconstruction                          | 660 LF   |
| e) 4 <sup>th</sup> Street Reconstruction                          | 1,320 LF |

The work order proposal includes survey, geotechnical, design, and construction administration services for each of these locations, however the agreement may be executed based on any combination of project locations agreed upon by the Commission.

### II. Fiscal Impact:

\$4,000,000 was set aside in the FY 23-24 budget to include construction costs and fees associated with professional engineering services for the associated work. The projected cost of services for all projects combined is \$480,600.00. This project is being funded from the Street and Alley Fund (111) and construction costs are anticipated in Calendar Year 2024.

### III. Recommended Action:

Authorize the City Manager to execute Work Order No. 23-09 in an amount up to \$480,600.00 for professional services associated with the reconstruction of various street locations within the city limits, and to authorize payment.

CITY OF CUSHING  
RESOLUTION NO. 23-2023

A RESOLUTION TO AUTHORIZE AND DIRECT THE CITY MANAGER TO EXECUTE WORK ORDER NO. 23-09 WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) IN AN AMOUNT UP TO \$480,600.00 FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE RECONSTRUCTION OF VARIOUS STREET LOCATIONS WITHIN THE CITY LIMITS, AND TO AUTHORIZE PAYMENT

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CUSHING, OKLAHOMA, that the City Manager be and hereby is authorized and directed to execute Work Order No. 23-09 with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$480,600.00 for professional services associated with the reconstruction of various street locations within the city limits, and to authorize payment.

PASSED AND APPROVED THIS 18<sup>th</sup> DAY OF DECEMBER, 2023.

CITY OF CUSHING

BY:

\_\_\_\_\_  
RICKY LOFTON, CHAIRMAN  
BOARD OF COMMISSIONERS

ATTEST:

\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
JONATHAN HUSEMAN, CITY ATTORNEY

## EXHIBIT B

### A. Project Description:

1. The Project shall consist of Survey, Geotechnical, and Civil Engineering design services for roadway reconstruction and rehabilitation at various locations throughout the City Limits as provided in Exhibit C and as described below:
  - a) Project Area 1: **9<sup>th</sup> Street Reconstruction** shall consist of roadway reconstruction, widening, and stormwater improvements of E 9<sup>th</sup> Street from Linwood Avenue east to the City Limits. Project budget is estimated at \$2,888,000.
  - b) Project Area 2: **Walnut Street Reconstruction** shall consist of roadway reconstruction and stormwater improvements of E Walnut Street from N Highland Avenue east to N Lindwood Avenue. Project budget is estimated at \$701,000.
  - c) Project Area 3: **Harrison Avenue Reconstruction and Cleveland Avenue Repairs** shall consist of roadway reconstruction of S Harrison Avenue from E 5<sup>th</sup> Street south to E 8<sup>th</sup> Street, and roadway patching of areas located in the 500 block of S Cleveland Avenue. Project budget is estimated at \$341,000.
  - d) Project Area 4: **3<sup>rd</sup> Street Reconstruction** shall consist of roadway reconstruction and waterline relocation of E 3<sup>rd</sup> Street from S Thompson Avenue east to S Independence Avenue. Project budget is estimated at \$547,000.
  - e) Project Area 5: **4<sup>th</sup> Street Reconstruction** shall consist of roadway reconstruction and waterline relocation of East 3<sup>rd</sup> Street from S Independence Avenue east to S Highland Avenue. Project budget is estimated at \$891,000.
2. The Project delivery method is design-bid-build.

### B. Anticipated Project Schedule:

1. PEC shall commence its services on the Project within 14 days after receiving CLIENT's notice to proceed and complete services within a mutually agreed upon schedule.
2. CLIENT acknowledges that directed changes, unforeseen conditions, and other delays may affect the completion of PEC's services. Project deliverable schedules will be impacted by untimely receipt of information necessary to complete design. PEC will not have control over or responsibility for any CLIENT, contractor, or vendor's performance schedule.

### C. Project Deliverables:

1. This Project Deliverables shall consist of the following sealed by an Engineer licensed in the State of Oklahoma where applicable:
  - a) Overall Concept Plan for presentation purposes and associated engineer's opinion of probable cost for each individual project in portable document format (PDF).
  - b) Preliminary Plans (and supplemental specifications if necessary) and associated engineer's opinion of probable cost in portable document format (PDF).
  - c) Final Plans (and supplemental specifications if necessary) and associated engineer's opinion of probable cost in PDF format.

**D. Scope of Services:**

**1. Project Management Services:**

- a) Provide project correspondence and consultation with CLIENT.
- b) Provide quality control review prior to submission of project deliverables.
- c) Attend and assist in facilitating a pre-design kickoff meeting with CLIENT to formalize the design criteria and PROJECT boundaries, lines of communication and overall project procedures.
- d) Attend and assist in facilitating a design review meeting with the CLIENT to review the plans.

**2. Field Survey Services:**

- a) Contact OKIE One-Call and collect all utility locations flagged.
- b) Provide invert information on all sanitary and storm sewer structures, along with rim/grate elevations.
- c) Topographic information will extend the full width of the right-of-way from start to end of each project.
- d) Perform the necessary research to determine the right-of-way limits along with each adjacent owner information on the specific sites required.
- e) Site specific benchmarks will be provided based on the Oklahoma State Plane Coordinate System and elevations will be based on the North American Vertical Datum (NAVD 88) in DWG format based at 1" = 20' scale.

**3. Geotechnical Services:**

- a) PEC will use an appropriate One-Call utility locate system prior to arriving onsite.
- b) Perform up to eleven (11) subsurface borings to depths 5 feet below existing grade.
- c) SPT sampling at the following intervals:
  - 1.5, 3.0, 6.0, 8.5, and 5.0 intervals thereafter.
- d) Relatively undisturbed soil samples (Shelby Tubes) will also be obtained.
- e) Grab/bulk samples from auger cuttings will be obtained depending on site conditions.
- f) Laboratory testing will be performed to determine the following index and engineering properties:
  - Moisture Content
  - Density
  - Atterberg Limits
  - Percent Passing #200 sieve.
  - Unconfined compressive strength
- g) Geotechnical report, including boring logs, soil descriptions and classifications, groundwater elevations at the time of drilling, and laboratory test results.
- h) Geotechnical recommendations, including pavement recommendation design parameters, earthwork, excavation, soil stabilization, and controlled fill.
- i) Boreholes will be plugged with sodium bentonite, auger cuttings (spoils) and capped with similar materials.
- j) General cleanup of the site.

4. Civil Engineering Design Services:

- a) Prepare preliminary plans and supplemental specifications, if necessary, in accordance with the current design criteria of the CLIENT along with an engineer's opinion of probable cost. The anticipated plan sheets are as follows:
  - i. Title Sheet
  - ii. Key Map and General Notes
  - iii. Typical Sections
  - iv. Paving Plan
  - v. Storm Sewer Plan (as applicable)
  - vi. Paving Details
  - vii. Storm Sewer Details (as applicable)
  - viii. Waterline Plan (as applicable)
  - ix. Waterline Details (as applicable)
  - x. Erosion Control Plan (as applicable)
  - xi. Erosion Control Details
  - xii. Traffic Control Plan and Construction Sequencing (as applicable)
  - xiii. Cross Sections
- b) Propose a construction sequence for orderly construction of the PROJECT, if determined necessary during design.
- c) Identify proposed easements and right-of-way that may be needed in order to construct the improvements, if determined necessary during design.
- d) Provide utility coordination, including:
  - i. Compare record utility information/maps to surveyed utility information. Notify utility owners of any discrepancies and acquire updated utility information for location verification.
  - ii. Provide concept plans to utility companies for review.
  - iii. Facilitate utility coordination meeting.
  - iv. Identify potential utility conflicts with proposed project construction limits.
  - v. Provide preliminary utility plans (Field Check) and utility conflict list to utility companies for their review, comment and use in developing respective utility relocation plans.
  - vi. Review utility relocation plans as provided by individual utility owners.
  - vii. Provide final utility plans (Office Check) to utility companies.
  - viii. Request utility relocation completion from each utility owner by clear date/relocation deadline.
  - ix. Report cleared utilities to the CITY.
  - x. Record PROJECT related correspondence with the utility companies.
- e) A Storm Water Pollution Prevention Plan (SWPPP) will be prepared in accordance with the Oklahoma Department of Environmental Quality (ODEQ) requirements. This plan will assist in the completion of the State Notice of Intent Form.
- f) Prepare final plans and supplemental specifications, if necessary, in accordance with the current design criteria of the CLIENT along with an engineer's opinion of probable cost.

5. Bidding Services:

- a) Advertise PROJECT and distribute bid documents to prospective bidders.
- b) Respond to bidder's requests for information during the bidding process.
- c) Maintain bid document holders list.
- d) Attend and assist in facilitating the pre-bid conference, if applicable.
- e) Attend bid opening and prepare bid tabulation.
- f) Provide bid tabulation and notice of award to CLIENT.

6. Construction Administration Services:

During the construction phase PEC shall provide construction administration services for the PROJECT, when requested by the CLIENT. The scope of services will be as follows:

- a) Attend and assist in facilitating the preconstruction conference.
- b) Issue contract documents and review bonds and insurance submitted by the PROJECT awarded contractor.
- c) Review Contractor's shop drawings and material test certifications for compliance with plans and specifications.
- d) Make a maximum of two (2) visits to the PROJECT site to determine Contractor's progress and general character of the work, upon written request of CLIENT.
- e) Consult with the inspector regarding interpretations or clarifications of the plans and specifications.
- f) Provide decisions in accordance with the contract documents on questions regarding the PROJECT.
- g) Review materials test reports as submitted by the City Inspector.
- h) Prepare Change Orders covering modifications or revisions necessitated by field conditions.
- i) Conduct a final on-site PROJECT review.
- j) Issue Certificate of Substantial Completion when each separate part of the PROJECT has been completed.
- k) Issue Notice of Acceptability when the PROJECT is recommended for final payment by the ENGINEER.

E. Additional Responsibilities of CLIENT:

The CLIENT agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Drawings, studies, reports, and other information available pertaining to the needs of the PROJECT.
2. Attend all PROJECT progress meetings.
3. Provide access to the PROJECT area property.
4. Provide CLIENT utility locates within the PROJECT area.
5. Provide prompt review of the PROJECT plans and specifications. Comments shall be returned within 14 calendar days of the preliminary plan submittal.
6. Easement and right-of-way appraisal and acquisition, if necessary, for construction of the PROJECT. Two weeks' notice of anticipated services needed.
7. Assuring that private utilities not located by an appropriate One-Call utility locate system, are identified prior to our arrival onsite, or have made arrangements for a Client

- representative with knowledge of such utilities to meet onsite prior to commencement of drilling activities.
8. Information related to known and/or potentially hazardous subsurface conditions and/or history of site contamination.
  9. Provide right of entry for PEC's personnel in performing site visits, field surveys and inspections.
  10. Pay PEC for authorized additional work associated with services not included in Exhibit 'A', or overages of the quantities outlined in Exhibit 'A'.

**F. Additional Services:**

The following services can be provided by PEC at an additional cost by Supplemental Agreement:

1. Field Survey Services beyond the scope specifically identified above.
2. Prepare legal descriptions and associated map exhibits for easement and right-of-way tracts determined necessary to be acquired by the CLIENT in order to construct the PROJECT.
3. Production of record drawings, as-builts, or release of electronic files.
4. Additional services associated with an expansion of the PROJECT or increase in PROJECT size and construction cost.
5. Geotechnical investigations beyond the scope specifically identified above.
6. Geographic Information Systems (GIS) data collection and mapping services.
7. Design engineer construction site observations in excess of the number above will be performed on an hourly basis.
8. Meetings with local, State, or Federal agencies beyond those specifically identified in the above scope of services.
9. Attendance at public meetings beyond those specifically identified in the above scope of services.
10. Railroad/Railway Coordination.
11. Analysis of existing utility systems.
12. Vacuum excavation of existing utilities.
13. Design of "Additional Services or Extra Services" as defined by CASE unless specifically agreed to. Additional services typically consist of site structures, screen walls, shoring, preparation of shop drawings, and review of value engineering and substitutions.
14. Plan revisions, as necessary, to reduce the cost of construction after issue of CD's. (Typically referred to "Value Engineering" or "VE".)
15. Design of retaining walls beyond the scope specifically identified above.
16. Alternate designs not specifically listed above.
17. Construction Phase Services: Includes Construction Testing and Inspection, Construction Staking related to the project beyond those specifically identified in the above scope of services.
18. Utility Relocation/Extension Design: Includes any public utility design not specifically identified in the above scope of services.
19. Landscape Architecture Services: Includes landscape design and tree planting.
20. Written legal descriptions and associated map exhibits for acquisition of easement and right-of-way determined necessary to be acquired by the CLIENT in order to construct the PROJECT.



**G. Exclusions:**

The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Additional services not included in the above scope of services above.
2. Franchise Utility Design.
3. Railroad/Railway Design.
4. Environmental site assessments.
5. Appraisal and acquisition of easements and right-of-way.
6. Permit and review fees.
7. Code mandated special structural inspections. The CLIENT shall establish and pay for a testing and inspection plan that includes all code mandated special structural inspections to be performed, if required.
8. Offsite removal of spoils.
9. Environmental services.
10. Handling of contaminated soils.

**H. PEC's Fees & Reimbursable Expenses:**

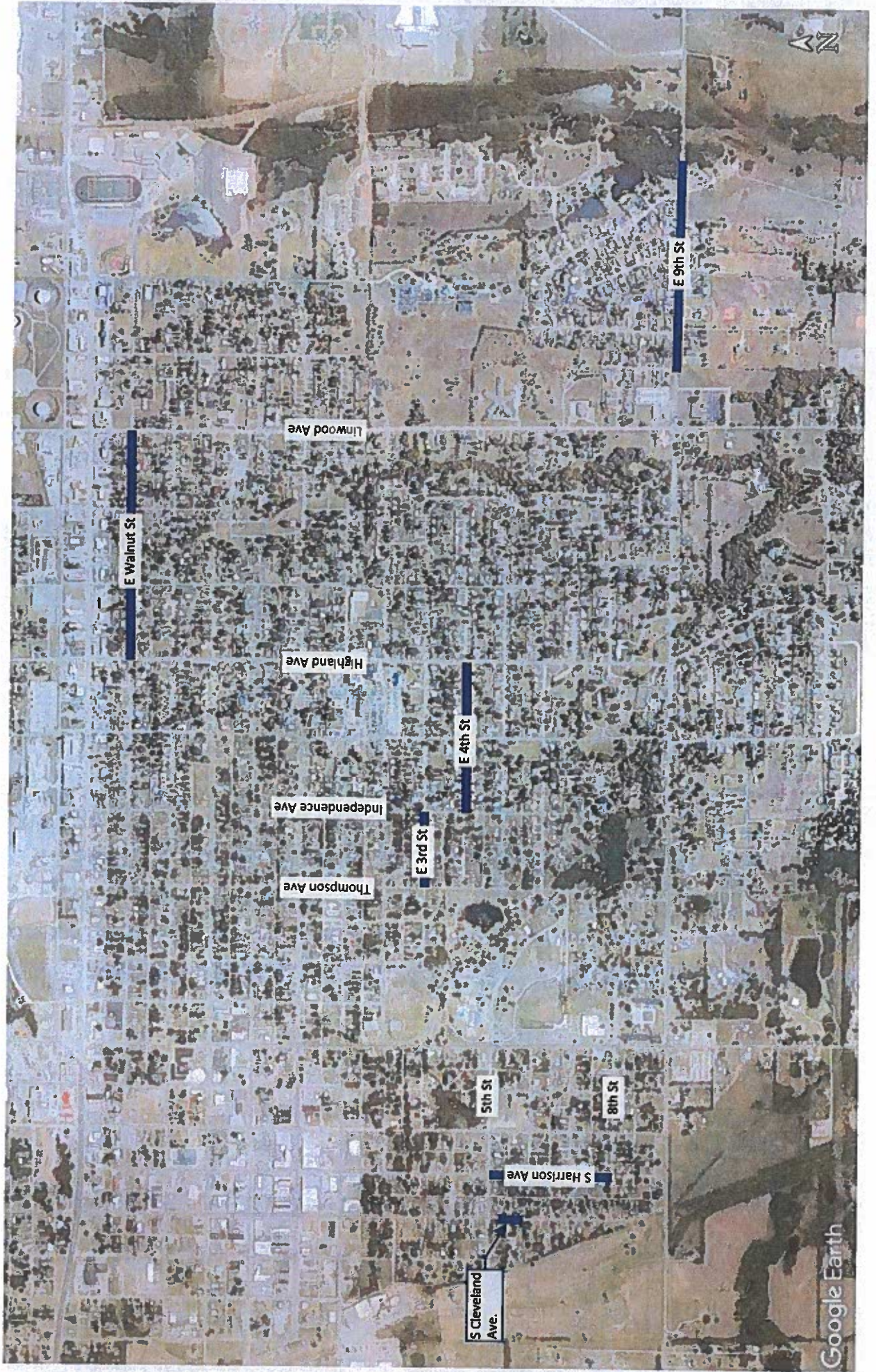
1. PEC will invoice CLIENT one time per month for services rendered and Reimbursable Expenses incurred in the previous month. CLIENT agrees to pay each invoice within 30 days after receipt.
2. PEC's Fee for its Scope of Services will be on a lump sum basis as summarized in the table below:

<b>Project</b>	<b>Engineering Design Services</b>	<b>Survey Services</b>	<b>Geotechnical Services *</b>	<b>Project Total</b>
Project Area 1: 9 <sup>th</sup> Street Reconstruction	\$240,000.00	\$3,800.00	\$3,800.00	\$247,600.00
Project Area 2: Walnut Street Reconstruction	\$53,800.00	\$7,700.00	\$2,300.00	\$63,800.00
Project Area 3: Harrison Avenue Reconstruction	\$32,500.00	\$2,400.00	\$3,200.00	\$38,100.00
Project Area 4: 3 <sup>rd</sup> Street Reconstruction	\$45,000.00	\$2,400.00	\$800.00	\$48,200.00
Project Area 5: 4 <sup>th</sup> Street Reconstruction	\$77,500.00	\$3,800.00	\$1,600.00	\$82,900.00
<b>TOTAL</b>	<b>\$448,800.00</b>	<b>\$20,100.00</b>	<b>\$11,700.00</b>	<b>\$480,600.00</b>

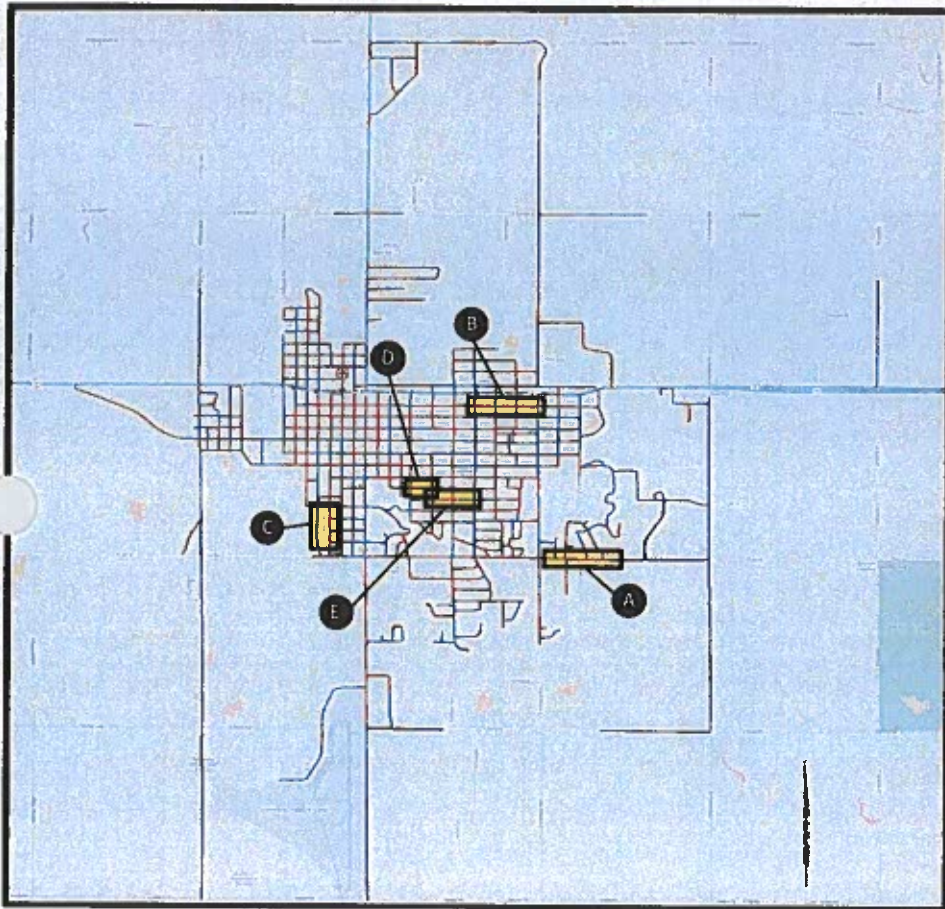
\* Additional \$1,500 will be charged per mobilization for geotechnical services.

3. Taxes are not included in PEC's Fees. CLIENT shall reimburse PEC for any sales, use, and value added taxes which apply to these services.

CUSHING ROADWAY REPAIR PLAN  
LOCATION MAP  
EXHIBIT C



The City of  
**Cushing**  
 OKLAHOMA



- A** 9<sup>th</sup> Street Reconstruction
- B** Walnut Street Reconstruction
- C** Harrison Avenue Reconstruction & Cleveland Avenue Repairs
- D** 3<sup>rd</sup> Street Reconstruction
- E** 4<sup>th</sup> Street Reconstruction

**Pavement Condition Index, PCI**

	70	Good
	41-69	Fair
	≤ 40	Poor

PCI	Scanned Length (miles)	Percent Road Network
Good	18.7	25.2%
Fair	19.1	25.7%
Poor	36.5	49.1%
<b>Totals</b>	<b>74.4</b>	<b>100%</b>

Data compiled by School of Civil & Environmental Engineering, Oklahoma State University (2022)

OWNER: City of Cushing  
 PROJECT: 2024 Street Overlay & Repairs  
 Cushing, OK  
 PEC PROJECT NO: 237050-994  
 12/8/2023



**9TH STREET (MEYERS TO CITY LIMITS) ESTIMATE**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S OPINION OF PROBABLE COST	
				UNIT PRICE	COST
<b>BASE BID</b>					
1	MOBILIZATION	1	LSUM	\$ 165,000.00	\$ 165,000.00
2	CONTRACTOR CONSTRUCTION STAKING	1	LSUM	\$ 44,000.00	\$ 44,000.00
3	CLEARING & GRUBBING	1	LSUM	\$ 21,000.00	\$ 21,000.00
4	TRAFFIC CONTROL	1	LSUM	\$ 62,000.00	\$ 62,000.00
5	EROSION CONTROL	1	LSUM	\$ 48,000.00	\$ 48,000.00
6	REMOVAL OF EXISTING STRUCTURES	1	LSUM	\$ 27,000.00	\$ 27,000.00
7	UNCLASSIFIED EXCAVATION	3,240	CY	\$ 30.00	\$ 97,200.00
8	FULL DEPTH CONCRETE PAVEMENT	7,419	SY	\$ 100.00	\$ 741,900.00
9	CURB & GUTTER COMBINED (TYPE I)	1,947	LF	\$ 45.00	\$ 87,615.00
10	CONCRETE DITCH LINING	759	SY	\$ 80.00	\$ 60,720.00
11	CONCRETE DRIVEWAY	1,149	SY	\$ 130.00	\$ 149,370.00
12	INLET (CURB)	6	EA	\$ 7,500.00	\$ 45,000.00
13	INLET (AREA)	4	EA	\$ 4,000.00	\$ 16,000.00
13	STORM SEWER (15") (RCP)	84	LF	\$ 70.00	\$ 5,880.00
14	STORM SEWER (18") (RCP)	315	LF	\$ 80.00	\$ 25,200.00
15	STORM SEWER (24") (RCP)	643	LF	\$ 90.00	\$ 57,870.00
16	STORM SEWER (30") (RCP)	121	LF	\$ 110.00	\$ 13,310.00
17	END SECTION (24") (RCP)	27	EA	\$ 2,500.00	\$ 67,500.00
18	END SECTION (30") (RCP)	1	EA	\$ 3,000.00	\$ 3,000.00
<b>ADD ALTERNATE #1</b>					
19	CONCRETE SIDEWALK (4")	8,282	SF	\$ 12.00	\$ 99,384.00
20	CONCRETE SIDEWALK RAMP (6")	479	SF	\$ 30.00	\$ 14,370.00
<b>BASE BID SUBTOTAL</b>				\$	<b>1,737,665.00</b>
<b>ADD ALTERNATE #1 SUBTOTAL</b>				\$	<b>113,754.00</b>
<b>CONTINGENCIES</b>				20.0%	\$ <b>370,263.80</b>
<b>TOTAL CONSTRUCTION</b>				\$	<b>2,221,682.80</b>
<b>PROJECT COSTS (ENGINEERING, CITY ADMIN, CONSTRUCTION ADMIN, ETC.)</b>			30.0%	\$	<b>666,474.84</b>
<b>TOTAL PROJECT COST</b>				\$	<b>2,888,057.64</b>

OWNER: City of Cushing  
 PROJECT: 2024 Street Overlay & Repairs  
 Cushing, OK  
 PEC PROJECT NO: 237050-994  
 11/27/2023

City of  
**Cushing**



**E WALNUT STREET (HIGHLAND TO LINWOOD) ESTIMATE**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S OPINION OF PROBABLE COST	
				UNIT PRICE	COST
<b>BASE BID</b>					
1	MOBILIZATION	1	LSUM	\$ 42,900.00	\$ 42,900.00
2	CONTRACTOR CONSTRUCTION STAKING	1	LSUM	\$ 7,800.00	\$ 7,800.00
3	CLEARING & GRUBBING	1	LSUM	\$ 2,400.00	\$ 2,400.00
4	TRAFFIC CONTROL	1	LSUM	\$ 3,600.00	\$ 3,600.00
5	EROSION CONTROL	1	LSUM	\$ 3,000.00	\$ 3,000.00
6	UNCLASSIFIED EXCAVATION	1,440	CY	\$ 25.00	\$ 36,000.00
7	ASPHALT MILLING	811	SY	\$ 3.00	\$ 2,433.00
8	ASPHALTIC CONCRETE OVERLAY	811	SY	\$ 16.00	\$ 12,976.00
9	FULL DEPTH ASPHALTIC CONCRETE PAVEMENT	4,199	SY	\$ 75.00	\$ 314,925.00
10	CURB & GUTTER COMBINED (TYPE I)	239	LF	\$ 45.00	\$ 10,755.00
11	CONCRETE VALLEY GUTTER	99	SY	\$ 130.00	\$ 12,870.00
<b>SUBTOTAL CONSTRUCTION</b>				\$	<b>449,659.00</b>
<b>CONTINGENCIES</b>			20.0%	\$	<b>89,931.80</b>
<b>TOTAL CONSTRUCTION</b>				\$	<b>539,590.80</b>
<b>PROJECT COSTS (ENGINEERING, CITY ADMIN, CONSTRUCTION ADMIN, ETC.)</b>			30.0%	\$	<b>161,877.24</b>
<b>TOTAL PROJECT COST</b>				\$	<b>701,468.04</b>

OWNER: City of Cushing  
 PROJECT: 2024 Street Overlay & Repairs  
 Cushing, OK  
 PEC PROJECT NO: 237050-894  
 11/27/2023

City of  
**Cushing**



**S HARRISON AVENUE (8TH TO 5TH) & S CLEVELAND AVENUE SPOT REPAIR ESTIMATE**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S OPINION OF PROBABLE COST	
				UNIT PRICE	COST
<b>BASE BID</b>					
1	MOBILIZATION	1	LSUM	\$ 20,900.00	\$ 20,900.00
2	CONTRACTOR CONSTRUCTION STAKING	1	LSUM	\$ 3,800.00	\$ 3,800.00
3	CLEARING & GRUBBING	1	LSUM	\$ 1,200.00	\$ 1,200.00
4	TRAFFIC CONTROL	1	LSUM	\$ 1,800.00	\$ 1,800.00
5	EROSION CONTROL	1	LSUM	\$ 1,500.00	\$ 1,500.00
6	UNCLASSIFIED EXCAVATION	551	CY	\$ 25.00	\$ 13,775.00
7	ASPHALT MILLING	1,852	SY	\$ 3.00	\$ 5,556.00
8	ASPHALTIC CONCRETE OVERLAY	1,852	SY	\$ 16.00	\$ 29,632.00
9	FULL DEPTH ASPHALTIC CONCRETE PAVEMENT	1,222	SY	\$ 75.00	\$ 91,650.00
10	CURB & GUTTER COMBINED (TYPE I)	863	LF	\$ 45.00	\$ 38,835.00
11	CONCRETE VALLEY GUTTER	78	SY	\$ 130.00	\$ 10,140.00
<b>SUBTOTAL CONSTRUCTION</b>				\$	<b>218,788.00</b>
<b>CONTINGENCIES</b>			20.0%	\$	<b>43,767.60</b>
<b>TOTAL CONSTRUCTION</b>				\$	<b>262,545.60</b>
<b>PROJECT COSTS (ENGINEERING, CITY ADMIN, CONSTRUCTION ADMIN, ETC.)</b>			30.0%	\$	<b>78,763.68</b>
<b>TOTAL PROJECT COST</b>				\$	<b>341,309.28</b>

OWNER: City of Cushing  
 PROJECT: 2024 Street Overlay & Repairs  
 Cushing, OK  
 PEC PROJECT NO: 237050-994  
 11/27/2023

City of  
**Cushing**



**E 3RD STREET (THOMPSON TO INDEPENDENCE) ESTIMATE**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S OPINION OF PROBABLE COST	
				UNIT PRICE	COST
<b>BASE BID</b>					
1	MOBILIZATION	1	LSUM	\$ 33,500.00	\$ 33,500.00
2	CONTRACTOR CONSTRUCTION STAKING	1	LSUM	\$ 6,100.00	\$ 6,100.00
3	CLEARING & GRUBBING	1	LSUM	\$ 1,900.00	\$ 1,900.00
4	TRAFFIC CONTROL	1	LSUM	\$ 2,800.00	\$ 2,800.00
5	EROSION CONTROL	1	LSUM	\$ 2,300.00	\$ 2,300.00
6	UNCLASSIFIED EXCAVATION	576	CY	\$ 25.00	\$ 14,400.00
7	ASPHALT MILLING	573	SY	\$ 3.00	\$ 1,719.00
8	ASPHALTIC CONCRETE OVERLAY	573	SY	\$ 16.00	\$ 9,168.00
9	FULL DEPTH ASPHALTIC CONCRETE PAVEMENT	1,248	SY	\$ 75.00	\$ 93,600.00
10	CURB & GUTTER COMBINED (TYPE I)	960	LF	\$ 45.00	\$ 43,200.00
11	CONCRETE VALLEY GUTTER	117	SY	\$ 130.00	\$ 15,210.00
12	WATERLINE	708	LF	\$ 180.00	\$ 127,080.00
<b>SUBTOTAL CONSTRUCTION</b>				\$	<b>350,977.00</b>
<b>CONTINGENCIES</b>			20.0%	\$	<b>70,195.40</b>
<b>TOTAL CONSTRUCTION</b>				\$	<b>421,172.40</b>
<b>PROJECT COSTS (ENGINEERING, CITY ADMIN, CONSTRUCTION ADMIN, ETC.)</b>			30.0%	\$	<b>126,351.72</b>
<b>TOTAL PROJECT COST</b>				\$	<b>547,524.12</b>

OWNER: City of Cushing  
 PROJECT: 2024 Street Overlay & Repairs  
 Cushing, OK  
 PEC PROJECT NO: 237050-994  
 11/27/2023

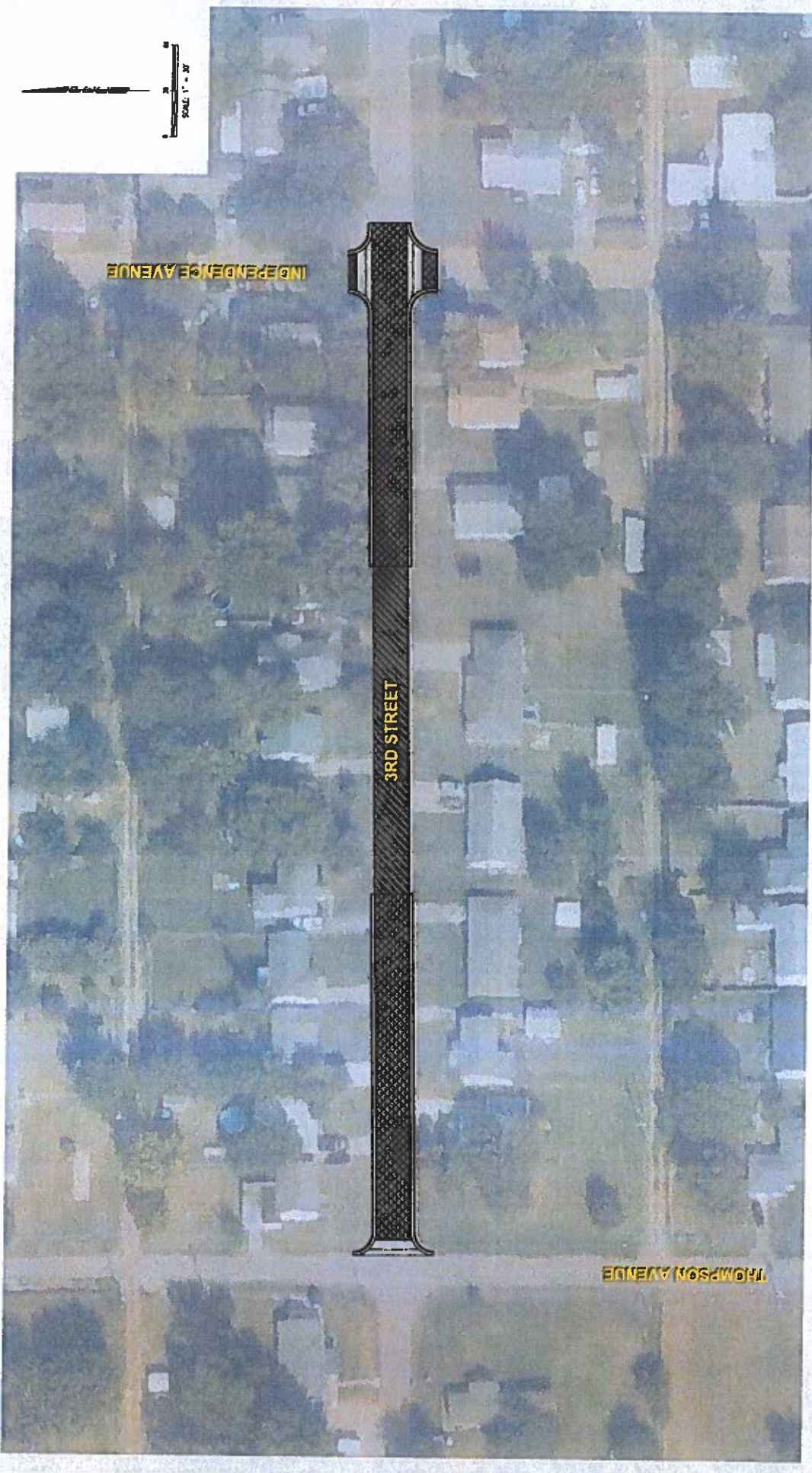
City of  
**Cushing**



**E 4TH STREET (INDEPENDENCE TO HIGHLAND) ESTIMATE**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S OPINION OF PROBABLE COST	
				UNIT PRICE	COST
<b>BASE BID</b>					
1	MOBILIZATION	1	LSUM	\$ 31,500.00	\$ 31,500.00
2	CONTRACTOR CONSTRUCTION STAKING	1	LSUM	\$ 5,800.00	\$ 5,800.00
3	CLEARING & GRUBBING	1	LSUM	\$ 1,800.00	\$ 1,800.00
4	TRAFFIC CONTROL	1	LSUM	\$ 2,600.00	\$ 2,600.00
5	EROSION CONTROL	1	LSUM	\$ 2,200.00	\$ 2,200.00
6	UNCLASSIFIED EXCAVATION	945	CY	\$ 25.00	\$ 23,625.00
7	ASPHALT MILLING	1,425	SY	\$ 3.00	\$ 4,275.00
8	ASPHALTIC CONCRETE OVERLAY	1,425	SY	\$ 16.00	\$ 22,800.00
9	FULL DEPTH ASPHALTIC CONCRETE PAVEMENT	2,049	SY	\$ 75.00	\$ 153,675.00
10	CURB & GUTTER COMBINED (TYPE I)	1,570	LF	\$ 45.00	\$ 70,650.00
11	CONCRETE VALLEY GUTTER	83	SY	\$ 130.00	\$ 10,790.00
12	WATERLINE	1,340	LF	\$ 180.00	\$ 241,200.00
<b>SUBTOTAL CONSTRUCTION</b>				\$	<b>570,915.00</b>
<b>CONTINGENCIES</b>			20.0%	\$	<b>114,183.00</b>
<b>TOTAL CONSTRUCTION</b>				\$	<b>685,098.00</b>
<b>PROJECT COSTS (ENGINEERING, CITY ADMIN, CONSTRUCTION ADMIN, ETC.)</b>			30.0%	\$	<b>205,629.40</b>
<b>TOTAL PROJECT COST</b>				\$	<b>890,627.40</b>

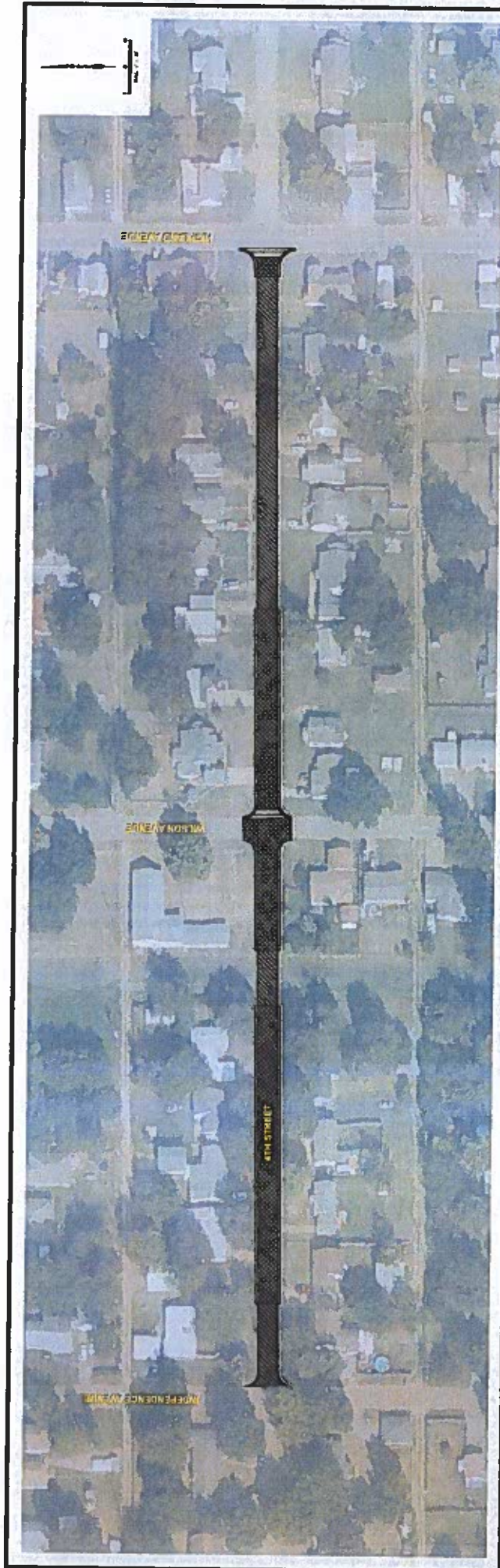




**E 3RD STREET  
(S THOMPSON AVENUE TO S INDEPENDENCE AVENUE)  
IMPROVEMENT PROJECT  
CUSHING, OK**

**City of  
Cushing**

Scale: 1" = 30'-0" (AS SHOWN)  
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Project No. 24-001



E 4TH STREET  
(S INDEPENDENCE AVENUE TO S HIGHLAND AVENUE)  
IMPROVEMENT PROJECT  
CUSHING, OK

City of  
**Cushing**



S HARRISON AVENUE (E 8TH STREET TO E 5TH STREET) A  
 S CLEVELAND AVENUE SPOT REPAIR  
 IMPROVEMENT PROJECT  
 CUSHING OK

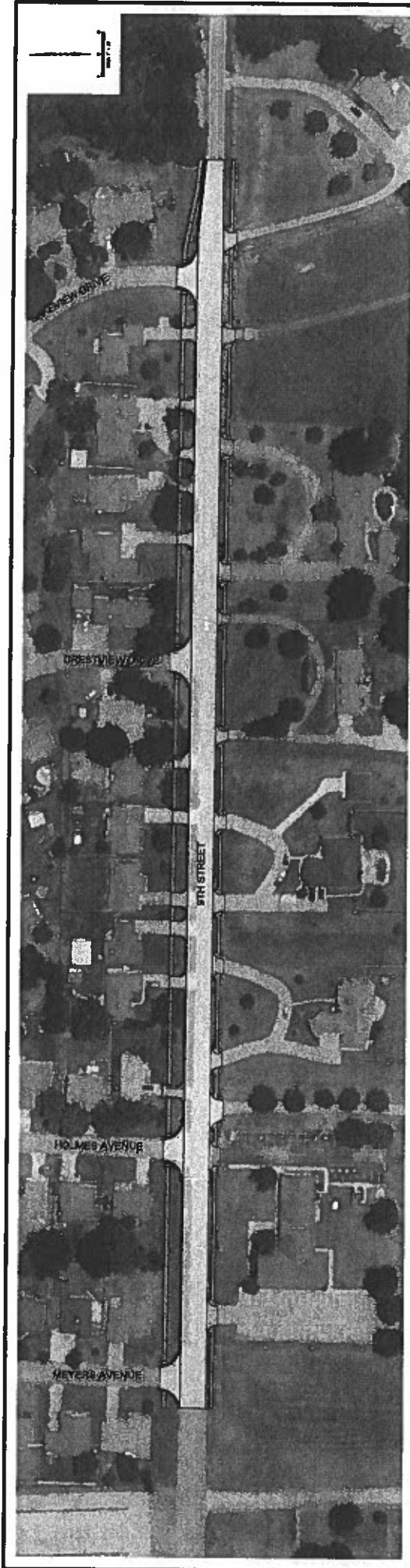
Cushing

**PEC**  
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 1000 N. UNIVERSITY AVENUE  
 SUITE 100  
 OKLAHOMA CITY, OK 73102  
 (405) 241-1100  
 www.pecok.com



11 HILLTOP STREET  
18 HIGHLAND AVENUE  
IMPROVEMENT PROJECT  
CUSHING, OK

Cushing



8.074 STREET  
12 MEYERS AVENUE TO CITY LIMITS  
IMPROVEMENT PROJECT  
CUSHING, OK

Cushing

