

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA  
OF THE BOARD OF TRUSTEES OF THE  
CUSHING HOSPITAL AUTHORITY,  
CUSHING INDUSTRIAL AUTHORITY**

**And**

**CUSHING EDUCATIONAL FACILITIES AUTHORITY**

**November 20, 2023**

**7:00 PM CUSHING CITY HALL  
100 JUDY ADAMS BLVD.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum

**2. Consent Agenda**

- a. Approve CIA claims totaling: \$8,343.03
- b. Approve minutes: October 16, 2023 (Special joint meeting of Cushing Hospital, Cushing Industrial Authority and Cushing Educational Facilities Authority)
- c. Approval of the following payments to CBEW Professional Group, LLP for the FY 2022-2023 audit:
  - 1) Cushing Hospital Authority \$ 1,250.00
  - 2) Cushing Industrial Authority \$ 1,250.00
  - 3) Cushing Educational Facilities Auth. \$ 3,000.00

**3. Adjournment**

Filed in the office of City Clerk and posted on the main lobby entrance door of City Hall at 3:10 PM on November 16, 2023.



Terry Brannon, City Manager



Jerrica Worthy, City Clerk

**IN ACCORDANCE WITH THE OKLAHOMA OPEN METING LAW, THE AGENDA  
WAS POSTED OCTOBER 12, 2023, AT 2:45 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY,  
AND  
CUSHING INDUSTRIAL AUTHORITY,  
AND  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
OCTOBER 16, 2023  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA  
IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Hospital Authority, Cushing Industrial Authority, Cushing Educational Facilities Authority was called to order on October 16, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
ABSENT: NONE

- 2. Consent Agenda**
  - a. Approve CIA claims totaling: \$9,008.33**
  - b. Approve CHA claims totaling: \$9,000.00**
  - c. Approve minutes: September 18, 2023 (Special joint meeting of Cushing Hospital and Cushing Industrial Authority)**
  - d. Authorize the City Manager to execute Change Order No. 3 with J Lee Enterprises in the amount of \$1,634.00, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- 3. Resolutions**
  - a. CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 06-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 06-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- b. CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 10-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 10-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- c. CUSHING EDUCATIONAL FACILITIES AUTHORITY RESOLUTION NO. 03-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 03-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

#### **4. Executive Session**

- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 4A. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

**EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:45 P.M. RETURNED FROM EXECUTIVE SESSION AT 8:28 P.M.**

No action taken.

**5. General Business**

- a. Presentation and acceptance of the FY 2022-2023 Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority audits.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE FY 2022-2023 CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AUDIT. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

**6. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ADJOURN THE OCTOBER 16, 2023, SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 8:29 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

( S E A L )

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RICKY LOFTON, CHAIRMAN  
CUSHING HOSPITAL AUTHORITY  
AND THE  
CUSHING INDUSTRIAL AUTHORITY  
AND THE  
CUSHING EDUCATIONAL FACILITIES  
AUTHORITY

ATTEST:

\_\_\_\_\_  
JERRICA WORTHY, SECRETARY

## OCTOBER 2023 CLAIMS

### CUSHING INDUSTRIAL AUTHORITY

#### \*\* CLAIMS \*\*

OPERATING FUND (475)		\$8,333.33
ADDED TO CLAIMS (475)	\$	9.70
		<hr/>
<b>TOTAL</b>		<b>\$8,343.03</b>

PACKET: 21990 CIA 10/2023  
VENDOR SET: 01  
FUND : 475 CUSHING INDUSTRIAL AUTH.  
DEPARTMENT: 00 NON-DEPARTMENTAL  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 6

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
05	CUSHING ECONOMIC DEVELO	I-73	475-500-3420	CONTRACT - CE NOVEMBER CEDF	001832	8,333.33
				DEPARTMENT 00 NON-DEPARTMENTAL	TOTAL:	8,333.33
				FUND 475 CUSHING INDUSTRIAL AUTH.	TOTAL:	8,333.33
					REPORT GRAND TOTAL:	8,333.33

VENDOR SET: 01 CITY OF CUSHING  
 PACKET: 21858 OTA-PLATEPAY 10/18/2023  
 FUND : 475 CUSHING INDUSTRIAL AUTH.  
 DEPARTMENT: 00 NON-DEPARTMENTAL

ITEMS PRINTED: PAID, UNPAID

BANK: 6

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01 77	OTA-PLATEPAY	I-17202590	475-500-3482	CUSHING PRIDE/WRKSHP/MCALESTE	001831	9.70
DEPARTMENT 00 NON-DEPARTMENTAL TOTAL:						9.70
FUND 475 CUSHING INDUSTRIAL AUT TOTAL:						9.70
REPORT GRA TOTAL:						9.70