

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 14, 2019 AT 3:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
NOVEMBER 18, 2019  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Hospital Authority was called to order on November 18, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE

- 2. Consent Agenda**
  - a. Approve claims totaling: \$26,461.27**
  - b. Approve Minutes: October 21, 2019 (Special)**
  - c. Approve payment to GCC Enterprises, Inc. in the amount of \$105,427.71 for Pay Application No. 1 on the Memorial Park Trail project.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 3. Items Removed from Consent Agenda**

NONE.

- 4. Resolutions**

- a. RESOLUTION NO. 09-2019: A resolution declaring Cushing Hospital Authority owned real property described as Lots One (1), Two (2), and the East Half (E/2) of Lot Three (3), less and except the North Twenty (20) feet, and the East ten (10) feet of the West half (W/2) of Lot Three (3), in Block**

**One (1), Fosters Addition to the City of Cushing, State of Oklahoma to be obsolete or surplus and authorizing and directing the City Manager to advertise and sell such property to the highest bidder (offeror) for cash; authorizing City Manager to employ a realtor to assist in said sale; and provisions relating thereto.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE RESOLUTION NO. 09-2019 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

### **5. Adjournment**

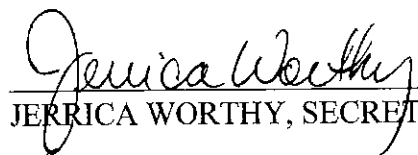
MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ADJOURN THE NOVEMBER 18, 2019 MEETING OF THE CUSHING HOSPITAL AUTHORITY AT 7:58 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

  
\_\_\_\_\_  
DON AMON, CHAIRMAN  
CUSHING HOSPITAL AUTHORITY

(S E A L)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 14, 2019 AT 3:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING INDUSTRIAL AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
NOVEMBER 18, 2019  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Industrial Authority was called to order on November 18, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE

- 2. Consent Agenda**
  - a. Approve claims totaling: \$10,067.27**
  - b. Approve minutes: October 21, 2019 (Special)**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 3. Items Removed from Consent Agenda.**

NONE.

- 4. Executive Session**
  - a. Executive Session Pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Economic Development Director Bruce Johnson will address the Board on this item.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 4A. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:59 P.M.  
RETURNED FROM EXECUTIVE SESSION AT 9:03 P.M.

No action taken in executive session.

### **5. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO ADJOURN THE SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 9:03 P.M. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

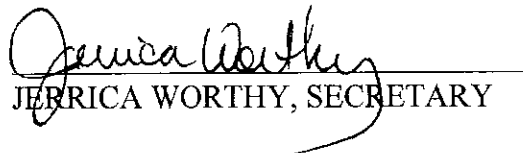
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING INDUSTRIAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 15, 2019 AT 2:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING MUNICIPAL AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
NOVEMBER 18, 2019  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on November 18, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$708,705.74**
  - b. Approve minutes: October 21, 2019 (Regular)**
  - c. Budget Amendment: Amend the FY 2019-2020 Cushing Municipal Authority Budget to budget for the prepayment of the Cushing Municipal Authority Series 2002 Clean Water SRF Promissory note to OWRB.**
  - d. Approve payment to Environmental Management in the amount of \$23,756.00 for Invoice Number 0205391-IN for the hazardous household waste removal event.**
  - e. Approve payment or accept donations from landowners as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04))**

- f. **Authorize the City Manager to issue a purchase order to Wiley Transformer in the amount of \$9,750.00 for three (3) 167 Kva Transformers and to issue payment.**
- g. **Approve request for special assistance on refuse carry-out at 702 East Broadway.**
- h. **Recognize non-pay utility report for City operations and public facilities for 09/31/19 billing period.**
- i. **Recognize statement of cash and investments as of October 31, 2019.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

#### **4. Items Removed from Consent Agenda**

NONE.

#### **5. Resolutions**

- a. **RESOLUTION NO. 20-2019: A resolution authorizing the Chairman, Board of Trustees, to sign offer letters for property and easements necessary and required to construct planned improvements along Main Street (SH 33) from Little Avenue to Harmony Road specifically Parcel 74 as set forth in Oklahoma Department of Transportation Project Number 28983(04) and to authorize payment to landowners.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE RESOLUTION NO. 20-2019 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- b. ***RESOLUTION NO. 21-2019: A resolution amending the Employee Retirement System, Defined Benefit Plan for Cushing Municipal Authority, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Cushing & Cushing Municipal Authority, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a***

**retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investment as part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the internal revenue code; and declaring an emergency.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE RESOLUTION NO. 21-2019 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- c. RESOLUTION NO. 22-2019: A resolution amending CMA Resolution No. 07-2019 and authorizing the City Manager to issue a Notice of Award and to execute a contract with Environmental Management, Inc. in a sum not to exceed \$24,000.00 for a household hazardous waste collection and electronic recovery event.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE RESOLUTION NO. 22-2019 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**6. General Business.**

- a. Approve the execution of a contract with McCool and Associates for architectural services on the Electric Distribution building renovation.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE EXECUTION OF A CONTRACT WITH MCCOOL AND ASSOCIATES FOR ARCHITECTURAL SERVICES ON THE ELECTRIC DISTRIBUTION BUILDING RENOVATION. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**b. Discussion and possible approval of prepayment of the Cushing Municipal Authority's Wastewater Treatment Plant (Loan # ORF-00-0003-CW) Promissory Note to the Oklahoma Water Resources Board.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE PREPAYMENT OF THE CUSHING MUNICIPAL AUTHORITY'S WASTEWATER TREATMENT PLANT LOAN #ORF-00-003-CW PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**7. Executive Session**

- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**

**8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**9. Adjournment**

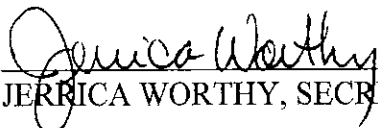
MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ADJOURN THE NOVEMBER 18, 2019 MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:52 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

  
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DON AMON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

(S E A L)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, SECRETARY



**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED NOVEMBER 15, 2019 AT 2:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
NOVEMBER 18, 2019  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Pledge of Allegiance**
  - d. Opening Prayer**
  - e. Special Presentation to Jeff Simpson**
  - f. Swearing in of new Police Officer James Vogt**

The Regular Meeting of the Cushing City Commission was called to order on November 18, 2019 by Chairman Amon. Pastor Caleb Hein led in prayer. Chairman Amon led in the pledge of allegiance.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
ABSENT: NONE

Jeff Simpson was recognized for his years of service and recent retirement.

Judge Ahrberg swore in Police Officer James Vogt.

**2. Public Input and Unscheduled Personal Appearances**

**Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.**

**3. Report from Senior Citizens Center Advisory Board.**

Mr. Duckworth was present to provide an update on events and other opportunities overseen by the Senior Citizens Center Advisory Board.

**4. Consent Agenda**

- a. Approve claims and payroll totaling: \$639,738.85
- b. Approve minutes: October 21, 2019 (Regular)
- c. Budget amendment: Amend the FY 2019-2020 City of Cushing budget to budget the receipt and correlating estimated appropriation of OMAG Worker's Compensation Refund.
- d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- f. Authorize the City Manager to request from Oklahoma Municipal Assurance Group (OMAG) that the amount of \$85,522.86 be refunded to the City of Cushing for the unused portion of the City of Cushing's FY 2016-2017 workers' compensation loss fund.
- g. Authorize the City Manager to issue a purchase order to John Vance in the amount of \$45,838.00 for two (2) 2019 Dodge Charger RWD Police vehicles under State Contract and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Metro Emergency Upfitters in the amount of \$30,092.00 for the upfitting of two (2) 2019 Dodge Charger RWD Police vehicles and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Metro Emergency Upfitters in the amount of \$15,700.00 for upgrading three (3) WatchGuard dashcams to the WatchGuard 4RE system and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Special Ops of Oklahoma City in the amount of \$7,057.45 to replace five (5) sets of body armor for the Police Department and to authorize payment.
- k. Appoint Misty Naifeh to fill the remainder of an unexpired term on the Library Board.
- l. Acknowledge two terms expiring on the Airport Advisory Board.
- m. Acknowledge two terms expiring on the Housing Authority.
- n. Recognize statement of cash and investments as of October 31, 2019.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSION THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

## **5. Items Removed from Consent Agenda**

NONE.

## **6. General Business**

- a. Consider and take action on granting a Conditional Use Permit for the purpose of placing a mobile home on property located at 1126 East Pecan.

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO CONCUR WITH THE PLANNING COMMISSION TO APPROVE THE CONDITIONAL USE PERMIT FOR THE MOBILE HOME LOCATED AT 1126 EAST PECAN. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**b. Discuss and take action on five year review of Conditional Use Permit at 729 North Highland.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO CONCUR WITH THE PLANNING COMMISSION TO APPROVE THE EXTENSION OF THE CONDITIONAL USE PERMIT FOR THE MOBILE HOME LOCATED AT 729 N. HIGHLAND. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**c. Acknowledge receipt of rate increase from Republic Services for refuse collection and disposal of 3.1%.**

No action required. Acknowledge receipt of rate increase from Republic Services for refuse collection and disposal of 3.1%.

**7. Ordinances**

- a. ORDINANCE NO. 11-18-19-02: *An ordinance amending Chapter 2, Sections 2-22, 2-23, 2-24, 2-25, and 2-26 of the Cushing City Code and amending the Employee Retirement System, Defined Benefit Plan for the City of Cushing & Cushing Municipal Authority, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Cushing & Cushing Municipal Authority, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investment as part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and***

**investment; providing for repealer and severability; adopting those amendments mandated by the internal revenue code; and declaring an emergency.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE ORDINANCE NO. 11-18-19-02 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**9. City Manager's Communications**

City Manager Brannon distributed the November City Manager's Report to the Commissioners and briefly spoke about the recent Cushing Pride event.

**10. Commissioners Community Announcements**

Commissioner Griffith recognized the Vogt family and congratulated Deputy Fire Chief Novotny.

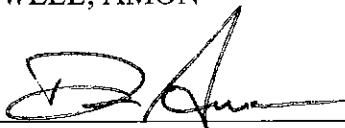
Chairman Amon congratulated the new Deputy Fire Chief Novotny.

**11. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO ADJOURN THE NOVEMBER 18, 2019 MEETING OF THE CUSHING CITY COMMISSION AT 7:38 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

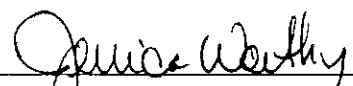
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

  
\_\_\_\_\_  
DON AMON, CHAIRMAN  
CUSHING CITY COMMISSION

(S E A L)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK