

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 15, 2018 AT 1:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
OF THE  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
NOVEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Educational Facilities Authority was called to order on November 19, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Consent Agenda**
  - a. Approve minutes: June 21, 2018 (Special)**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE  
CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE  
DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 3. Items Removed from the Consent Agenda**

- 4. General Business**
  - a. Presentation and acceptance of the FY 2017-18 Cushing Educational  
Facilities Authority audit.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO ACCEPT THE FY  
2017-18 CUSHING EDUCATIONAL FACILITIES AUTHORITY AUDIT AS PRESENTED.  
THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE  
FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**5. Resolutions**

**a. RESOLUTION NO. 02-2018**

**A resolution adopting a Budget and Financial Planning Policy for the Cushing Educational Facilities Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 02-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**6. Adjournment.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE NOVEMBER 19, 2018 SPECIAL MEETING OF THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 8:11 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING EDUCATIONAL FACILITIES  
AUTHORITY

JERRICA A. WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 16, 2018 AT 1:00 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING MUNICIPAL AUTHORITY  
NOVEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on November 19, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$787,836.31**
  - b. Approve minutes:   October 15, 2018 (Regular)**  
**October 29, 2018 (Special)**
  - c. Approve payment to Professional Engineering Consultants, P.A. in the sum**  
**of \$800.00 for payment of Invoice No. 518699 on the Sanitary Sewer**  
**Interceptor Project 4.**
  - d. Approve Budget Amendment:**  
**Amend the FY 2018-19 Cushing Municipal Authority Engineering**  
**Departmental budget for contractual services to conduct a rate analysis, cost**  
**of service and rate design study.**

- e. **Recognize non-pay utility report for City operations and public facilities for 10/31/18 billing period.**
- f. **Recognize statement of cash and investments as of October 31, 2018.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

#### **4. Items Removed from Consent Agenda**

#### **5. General Business**

- a. **Presentation and acceptance of the FY 2017-18 Cushing Municipal Authority Audit.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ACCEPT THE FY 2017-18 CUSHING MUNICIPAL AUTHORITY AUDIT AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

#### **6. Resolutions**

- a. **RESOLUTION NO. 09-2018**

**A resolution to award a contract for 17291 CDBG 18 for a sanitary sewer improvement project to McGuire Brothers Construction in the sum of \$126,630.00 contingent on release of funds from the Department of Commerce and further to authorize the Chairman to execute a contract with McGuire Brothers Construction.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE RESOLUTION NO. 09-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

- b. **RESOLUTION NO. 10-2018**

**A resolution authorizing the Chairman, Board of Trustees, to execute Leverage/Match Certification for Grant Contract No. 17291 CDBG 18.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 10-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**c. RESOLUTION NO. 11-2018**

**A resolution adopting a Budgeting and Financial Planning Policy for the Cushing Municipal Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE RESOLUTION NO. 11-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**d. RESOLUTION NO. 12-2018**

**A resolution authorizing the Chairman, Board of Trustees, to execute a Consulting Services Agreement with C.H. Guernsey & Company in the sum of \$18,000.00 to perform a Rate Analysis, Cost of Service and Rate Design Study.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 12-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

RECESS: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 8:01 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 8:11 P.M.

**7. Executive Session**

- a. Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 7-A. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

EXECUTIVE SESSION: ENTERED IN TO EXECUTIVE SESSION AT 8:11 P.M.  
RETURNED FROM EXECUTIVE SESSION AT 8:35 P.M.

### **8. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO ADJOURN THE NOVEMBER 19, 2018 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:35 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.


AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

( S E A L )

ATTEST:

  
JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 15, 2018 AT 1:30 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING INDUSTRIAL AUTHORITY  
NOVEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Industrial Authority was called to order on November 19, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Consent Agenda**
  - a. Approve minutes: October 15, 2018**
  - b. Approve payment of claims.**

**MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE  
CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE  
ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.**

**AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**NAYS: NONE**

- 3. Items Removed from Consent Agenda**
- 4. General Business**
  - a. Presentation and acceptance of FY 2017-18 Cushing Industrial Authority  
Audit.**

**MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO ACCEPT THE FY 2017-  
18 CUSHING INDUSTRIAL AUTHORITY AUDIT AS PRESENTED. THE MOTION WAS  
SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL  
VOTE.**

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**5. Resolution**

**a. RESOLUTION NO. 02-2018**

**A resolution adopting a Budget and Financial Planning Policy for the  
Cushing Industrial Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE  
RESOLUTION NO. 02-2018 AS PRESENTED. THE MOTION WAS SECONDED BY  
TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**6. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ADJOURN THE  
NOVEMBER 19, 2018 SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY  
AT 8:09 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND  
RESULTED IN THE FOLLOWING ROLL CALL VOTE.


AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING INDUSTRIAL AUTHORITY

( S E A L )

ATTEST:

  
JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED NOVEMBER 16, 2018 AT 1:00 P.M.  
AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
NOVEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Opening Prayer**
  - d. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on November 19, 2018 by Chairman Amon. Commissioner Roberson led in prayer. Chairman Amon led in the pledge of allegiance.

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Report from Senior Citizens Center Advisory Board.**

Vicky McClain was present to provide a brief update on the activities and services offered by the Senior Citizens Center.

- 4. Consent Agenda**
  - a. Approve claims and payroll totaling: \$1,758,852.27**
  - b. Approve minutes: October 15, 2018 (Regular)**
  - c. Approve budget amendment:  
Amend FY 2018-19 Airport Special Activity Fund Budget (Fund 126) for  
Airport Project – Taxiway Rehabilitation Engineering and DBE Plan.**
  - d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.**

- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
- f. Denial of Marie Greenfield claim.
- g. Approve payment to McCool and Associates, P.C. in the sum of \$12,679.86 for Invoice #2579 on the Cushing Animal Shelter project.
- h. Approve payment to BDB Engineering Group, LLC in the sum of \$900.00 for Invoice #1056-4 on the Hangar Taxiway Project at the Cushing Regional Airport.
- i. Acknowledge expiring terms on the Cushing Housing Authority.
- j. Acknowledge expiring terms and a vacancy on the Airport Advisory Board.
- k. Recognize statement of cash and investments as of October 31, 2018.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

## **5. Items Removed from Consent Agenda**

### **6. General Business**

- a. Presentation and acceptance of the FY 2017-18 City of Cushing audit.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ACCEPT THE FY 2017-18 CITY OF CUSHING AUDIT AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- b. Discuss and take action on bids received for the construction of the animal shelter.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO REJECT ALL BIDS AND SUBMIT FOR REBID. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- c. Discuss the Oklahoma Municipal Assurance Group (OMAG) Recognition Program.

CITY MANAGER BRANNON SPOKE ABOUT THE OMAG RECOGNITION PROGRAM. THERE WILL BE MORE TO COME REGARDING THE PROGRAM DURING FUTURE MEETINGS.

**7. Resolutions**

**a. RESOLUTION NO. 30-2018**

**A resolution authorizing the Chairman, Board of Commissioners of the City of Cushing, to execute the Request for Release of Funds and Certification for CDBG Contract #17291 CDBG 18.**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 30-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**b. RESOLUTION NO. 31-2018**

**A resolution approving an Anti-Displacement and Relocation Assistance Plan for the Sanitary Sewer Rehab Project #4 CDBG Grant Project (17291 CDBG 18) and further, to authorize the Chairman, Board of Commissioners, to execute any and all documents related to the Release of Funds.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 31-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**c. RESOLUTION NO. 32-2018**

**A resolution designating the Chairman, Board of Commissioners of the City of Cushing, as the Certifying Officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process and, further, to document the finding of categorically excluded activity for the Sanitary Sewer Rehab Project #4 (17291 CDBG 18) and to convert said activity/project to exempt per 24 CFR 58.35(a)(12).**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 32-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

**d. RESOLUTION NO 33-2018**

**A resolution to award a contract for 17291 CDBG 18 for a sanitary sewer improvement project to McGuire Brothers Construction in the sum of \$126,630.00 contingent on release of funds from the Department of Commerce and further to authorize the Chairman to execute a contract with McGuire Brothers Construction.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 33-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**e. RESOLUTION NO. 34-2018**

**A resolution authorizing the Chairman, Board of Commissioners, to execute a contract with BDB Engineering Group, LLC.**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 34-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**f. RESOLUTION NO. 35-2018**

**A resolution adopting a Budgeting and Financial Planning Policy for the City of Cushing and related entities.**

MOTION: A MOTION WAS MADE BY COMMISSIONER THOMPSON TO APPROVE RESOLUTION NO. 35-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**g. RESOLUTION NO. 36-2018**

**A resolution declaring a City owned Fire Department vehicle to be obsolete or surplus and authorizing and directing the City Manager to donate and transfer such vehicle to the Northeast Lincoln County Fire Department.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 36-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

### **8. City Manager's Communications**

City Manager Brannon distributed the November City Manager's Report to the Commissioners. Mr. Brannon talked about the last Cushing Pride event. Mr. Brannon also stated there is an opening on the Airport Advisory Board.

### **9. Commissioners Community Announcements**

Commissioner Griffith acknowledged Richard Thackray for his commitment to Cushing Pride. Commissioner Griffith stated it was refreshing to have a great audit and thanked Ms. Worthy for putting together a financial policy for the City.

Chairman Amon discussed the opportunity for a dog park in the City of Cushing.


### **10. Executive Session.**

- a) **Executive Session pursuant to 25 O.S. §307(B)(4) for the purpose of discussing Marie Greenfield vs. The City of Cushing.**

### **11. Adjournment**


MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE NOVEMBER 19, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 7:53 P.M. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

  
\_\_\_\_\_  
DON AMON, CHAIRMAN  
CUSHING CITY COMMISSION

(S E A L)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED NOVEMBER 15, 2018 AT 3:20 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY  
NOVEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Hospital Authority was called to order on November 19, 2018 by Chairman Amon.

**PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON**  
**ABSENT: NONE**

- 2. Consent Agenda**
  - a. Approve Minutes: October 15, 2018 (Special)**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE  
CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE  
THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

- 3. Items Removed from Consent Agenda**

- 4. General Business**
  - a. Presentation and acceptance of FY 17-18 Cushing Hospital Authority Audit.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ACCEPT THE FY 17-18  
CUSHING HOSPITAL AUTHORITY AUDIT AS PRESENTED. THE MOTION WAS  
SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL  
CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**b. Update on HHC infrastructure improvements.**

City Manager Brannon provided a brief update on the previously discussed HHC infrastructure improvements. City Manager Brannon stated a new roof for the hospital would be approximately \$800,000. An elevator repair versus replacement would be approximately \$75,000 vs. \$300,000. A study session will be scheduled for detailed discussion of the improvements.

**5. Resolutions**

**a. RESOLUTION NO. 04-2018**

**A resolution adopting a Budget and Financial Planning Policy for the Cushing Hospital Authority.**


MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE RESOLUTION NO. 04-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE

**6. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE NOVEMBER 19, 2018 SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY AT 8:07 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON  
NAYS: NONE



DON AMON, CHAIRMAN  
CUSHING HOSPITAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY