

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AMENDED  
AGENDA WAS POSTED SEPTEMBER 17, 2018 AT 4:00 P.M.  
AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING CITY COMMISSION  
SEPTEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Opening Prayer**
  - d. Pledge of Allegiance**

The Special Meeting of the Cushing City Commission was called to order on September 19, 2018 by Vice-Chairman Thompson. Commissioner Roberson led in Prayer. Commissioner Dowell led in the pledge of allegiance.

**PRESENT: THOMPSON, ROBERSON, DOWELL**  
**ABSENT: GRIFFITH, AMON**

- e. Proclamations:**
  - **Proclaim the week of September 17-23 as Constitution Week.**

Sue Medlock accepted the proclamation and thanked the Commission.

- **Proclaim October 7-13, 2018 as Fire Prevention Week.**

Justin Menser accepted the proclamation and said “thanks” to the community.

**f. Presentation by Hypatia Club.**

Members of the Hypatia Club presented a \$3,000 check to the City to fund further furnishings/improvement at the splashpad.

- 2. Public Input and Unscheduled Personal Appearances**

**Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens’ comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff**

members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

### **3. Report from Airport Advisory Board**

Earl Downs, Airport Advisory Board President, provided a brief update on happenings and progress at the airport.

### **4. Consent Agenda**

- a. Approve claims and payroll totaling: \$691,634.47
- b. Approve minutes: August 20, 2018 (Regular)
- c. Approve budget amendment: FY 2018-19 Grant Fund Budget (Fund 139) for CDBG Grant money awarded for Project #4.
- d. Approve budget amendment: FY 2018-19 2009 Sales Tax Fund (Fund 138) Budget for the replacement of the DVR server and software renewal associated with the P.D. surveillance system.
- e. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- f. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- g. Approve payment to McCool and Associates, P.C. in the amount of \$10,459.96 for Invoice #2574 on the Animal Shelter project.
- h. Approve write-offs of Fire Department miscellaneous accounts totaling \$2,575.00 and ambulance accounts totaling \$156,376.77.
- i. Authorize the City Manager to issue a purchase order to Physio-Control, Inc. in the sum of \$43,165.55 for the purchase of one (1) Lifepak 15 heart monitor and accessories as well as the purchase of three (3) Lifepak CR Plus AED's with wall mounts through state contract (NASP017 #OK-SW-300).
- j. Authorize the City Manager to issue a purchase order to Keith McBride in the amount of \$10,800.00 to paint the exterior of the Youth and Community Center.
- k. Authorize the City Manager to issue a purchase order to Beasley Technology, Inc. in the sum of \$8,237.76 for a surveillance camera server, viewing station computer, hardware and installation for the Public Safety Center.
- l. Authorize the City Manager to issue a purchase order to Beasley Technology, Inc. in the sum of \$4,442.19 for the purchase of Milestone Digital Surveillance software and licensing for the Public Safety Center.
- m. Appoint the following members to serve new three year terms on the Cushing Youth and Community Center Advisory Board: Vic Caudle, Tully Folden, Charles Claxton, Ricky Gunkel and Chris Elliott.
- n. Authorize the Chairman, Board of Commissioners, to execute a sub-grant funding application for Emergency Management Performance Grant

**(EMPG) funds for assistance with the City of Cushing's Emergency Management Program.**

- o. Recognize statement of cash and investments as of August 31, 2018.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

#### **5. Items Removed from Consent Agenda**

#### **6. General Business**

- a. Consider and take action on granting a Conditional Use Permit for the purpose of placing a mobile home on property located at 617 North Depot Avenue.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO GRANT A CONDITIONAL USE PERMIT FOR THE PURPOSE OF PLACING A MOBILE HOME ON PROPERTY LOCATED AT 617 NORTH DEPOT AVENUE. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

#### **7. Resolutions**

- a. RESOLUTION NO. 27-2018: A resolution authorizing and directing the City Manager to issue a purchase order to Southwest Ambulance Sales in the sum of \$86,100.00 for the purchase of one 2019 Ford transit ambulance through the HGAC Program for the Cushing Fire Department; provided, however, that such purchase shall be subject to the filing of a referendum petition as provided by Article Eleven of the Charter of the City of Cushing.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 27-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

- b. RESOLUTION NO. 28-2018: A resolution authorizing the Chairman, Board of Commissioners, to execute Contract Number 17291 CDBG 18 with the**

**Oklahoma Department of Commerce for sanitary sewer rehabilitation improvements.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 28-2018 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

**8. Ordinances.**

- a. **ORDINANCE NO. 09-19-18-06: An ordinance amending Section 6-66 of the Cushing City Code regulating retail marijuana establishments within city limits; providing for severability; and declaring an emergency.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE ORDINANCE NO. 09-19-18-06 WITHOUT DECLARING AN EMERGENCY. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

**9. City Manager's Communications**

City Manager Brannon distributed the September City Manager's Report to the Commissioners. Mr. Brannon thanked all participants for their involvement in the recent Cushing Pride Event.

RECESS: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:48 P.M.

RECONVENE: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:59 P.M.

**10. Commissioners Community Announcements**

**11. Executive Session.**

- a) **Executive Session pursuant to 25 O.S. §307(B)(4) for the purpose of discussing Michael Williams vs. The City of Cushing CJ 2018-295.**
- b) **Executive Session pursuant to 25 O.S. §307(B)(4) for the purpose of discussing Cushing-PH Hospitality, LLC vs The City of Cushing, et al CJ 2018-460.**

- c) **Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**
- d) **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 11A-11D. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL  
NAYS: NONE

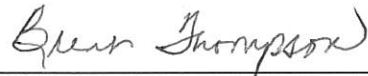
RECESS: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:59 P.M.

RECONVENE: THE SPECIAL MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:55 P.M.

## **12. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE SEPTEMBER 19, 2018 MEETING OF THE CUSHING CITY COMMISSION AT 8:56 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL  
NAYS: NONE



BRENT THOMPSON, VICE-CHAIRMAN  
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AMENDED  
AGENDA WAS POSTED SEPTEMBER 17, 2018 AT 4:00 P.M. AT THE CUSHING CITY  
HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING MUNICIPAL AUTHORITY  
SEPTEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Municipal Authority was called to order on September 19, 2018 by Vice-Chairman Thompson.

**PRESENT: THOMPSON, ROBERSON, DOWELL**

**ABSENT: GRIFFITH, AMON**

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$901,633.68**
  - b. Approve minutes: August 20, 2018 (Regular)**
  - c. Approve Budget Amendment: FY 2018-19 CMA Capital Improvement Budget (Fund 252) for CDBG Grant matching expense (Project #4).**
  - d. Approve Budget Amendment: FY 2018-19 CMA Electric Distribution Departmental budget for the purchase of four transformers.**
  - e. Approve Budget Amendment: FY 2018-19 CMA Capital Improvement Budget (Fund 252) for the purchase of two (2) heat and air units at the Sewer Plant.**

- f. **Approve semi-annual payment to the Oklahoma Water Resources Board in the amount of \$216,144.67 on the Wastewater Treatment Plant Loan for the period 3/16/18 through 9/15/18.**
- g. **Approve payment to Bennett Steel, Inc. in the sum of \$10,090.50 for setting transformer at prison.**
- h. **Authorize the City Manager to issue a purchase order to B&B Transformer in the amount of \$29,485.00 for two (2) 300 KVA 3-phase padmount transformers and one (1) 750 KVA 3-phase padmount transformer and a purchase order to Solomon Corporation in the amount of \$25,325.00 (after trade in) for one (1) 2500 KVA 3-phase padmount transformer for the Electric Distribution Department.**
- i. **Authorize the City Manager to issue a purchase order to Greenfield Heat and Air Conditioning in the sum of \$12,145.00 for the purchase and installation of one (1) American Standard 4-Ton and (1) American Standard 5-Ton heat pump system with backup heat strips for the Wastewater Treatment Plant.**
- j. **Recognize non-pay utility report for City operations and public facilities for 08/31/18 billing period.**
- k. **Recognize statement of cash and investments as of August 31, 2018.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

#### **4. Items Removed from Consent Agenda**

#### **5. Resolutions**

- a. **RESOLUTION 07-2018: A resolution authorizing the Chairman, Board of Trustees, to execute a Community Development Block Grant Administrative Services Contract between Andy Armstrong Consulting, LLC and Cushing Municipal Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 07-2018 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

RECESS: THE SPECIAL MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 7:55 P.M.

RECONVENE: THE SPECIAL MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 8:01 P.M.

**6. Executive Session**

- a. **Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

MOTION: A MOTION AS MADE BY TRUSTEE DOWELL TO ENTER INTO EXECUTIVE SESSION FOR DISCUSSION OF AGENDA ITEM 6A. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE

RECESS: THE SPECIAL MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 8:01 P.M.

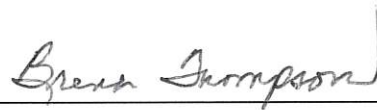
RECONVENE: THE SPECIAL MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 8:56 P.M.

**7. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE SEPTEMBER 19, 2018 SPECIAL MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:56 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL

NAYS: NONE



BRENT THOMPSON, VICE-CHAIRMAN  
CUSHING MUNICIPAL AUTHORITY

( S E A L )

ATTEST:



JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED SEPTEMBER 17, 2018 AT 10:40 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY  
SEPTEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Hospital Authority was called to order on September 19, 2018 by Vice-Chairman Thompson.

**PRESENT: THOMPSON, ROBERSON, DOWELL**  
**ABSENT: GRIFFITH, AMON**

- 2. Consent Agenda**
  - a. Approve Minutes: July 3, 2018 (Special)  
July 23, 2018 (Special)**

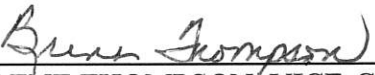
**MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE  
CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE  
DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.**

**AYES: THOMPSON, ROBERSON, DOWELL**  
**NAYS: NONE**

- 3. Items Removed from Consent Agenda**
- 4. Adjournment**

**MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE  
SEPTEMBER 19, 2018 SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY AT  
7:56 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN  
THE FOLLOWING ROLL CALL VOTE.**

**AYES: THOMPSON, ROBERSON, DOWELL**  
**NAYS: NONE**

  
BRENT THOMPSON, VICE-CHAIRMAN  
CUSHING HOSPITAL AUTHORITY

(SEAL)

ATTEST:

  
JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED SEPTEMBER 17, 2018 AT 10:40 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
OF THE  
CUSHING INDUSTRIAL AUTHORITY  
SEPTEMBER 19, 2018  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON  
AGENDA IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Industrial Authority was called to order on September 19, 2018 by Vice-Chairman Thompson.

**PRESENT: THOMPSON, ROBERSON, DOWELL**  
**ABSENT: GRIFFITH, AMON**

- 2. Consent Agenda**
  - a. Approve minutes: August 20, 2018 (Special)**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE  
CONSENT DOCKET AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE  
ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL  
NAYS: NONE

- 3. Items Removed from Consent Agenda**
- 4. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ADJOURN THE  
SEPTEMBER 19, 2018 SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY  
AT 7:57 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND  
RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, DOWELL  
NAYS: NONE



BRENT THOMPSON, VICE-CHAIRMAN  
CUSHING INDUSTRIAL AUTHORITY

( S E A L )

ATTEST:



JERRICA WORTHY, SECRETARY