

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 16, 2019 AT 1:30 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING
CUSHING CITY COMMISSION
MAY 23, 2019
10:00 A.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER.**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Special Meeting of the Cushing City Commission was called to order on May 23, 2019 by Chairman Amon

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

- c. Pledge of Allegiance**

Chairman Amon led in the pledge of allegiance.

- d. Opening Prayer**

Vice-Chairman Roberson led in prayer.

- 2. Acceptance of Commissioner Qualifications and Oath of Office.**
 - a. Mike Griffith – Office No. 4**

City Judge Bill Ahrberg administered the oath of office to Mr. Mike Griffith.

- 3. General Business.**
 - a. Appoint Mike Griffith to new three-year terms on the Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority, and Cushing Educational Facilities Authority through May, 2022.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPOINT MIKE GRIFFITH TO NEW THREE-YEAR TERMS ON THE CUSHING MUNICIPAL AUTHORITY, CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND CUSHING EDUCATIONAL FACILITIES AUTHORITY THROUGH MAY, 2022. THE

MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

4. Adjournment.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ADJOURN THE MAY 23, 2019 SPECIAL MEETING OF THE CUSHING CITY COMMISSION AT 10:04 A.M. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

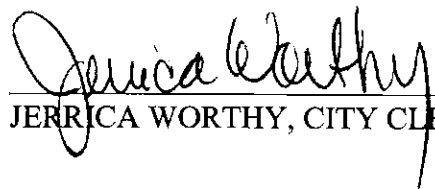
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED MAY 17, 2019 AT 1:45 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
MAY 23, 2019
10:00 A.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER.**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Proclamation: Pipeline Appreciation Week**

The Regular Meeting of the Cushing City Commission was called to order on May 23, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

Chairman Amon read the proclamation for Pipeline Appreciation Week. Tracy Caulfield was present to accept the proclamation.

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$643,764.29**
 - b. Approve minutes: April 15, 2019 (Regular)**
 - c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.**
 - d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**
 - e. Approve write-off of outstanding municipal court obligations.**
 - f. Approve payment to BDB Engineering Group LLC in the amount of \$2,873.00 for Invoice #1056-9 on the Cushing Municipal Airport Hangar Taxiway project.**

- g. **Approve payment to BDB Engineering Group LLC in the amount of \$4,600.00 for Invoice #1064-6 on the Cushing Municipal Airport Taxiway Rehab Project #3-40-091-019-2019.**
- h. **Authorize the City Manager to issue a purchase order to Breeden Heat and Air of Agra in the sum of \$4,400.00 for the purchase and installation of one RUUD 2.5-ton heat pump system and all associated components for the Fleet Services Center.**
- i. **Approve payment to TKO Construction, Welding & Fabrication LLC in the sum of \$87,742.00 for pay application #1 on the Animal Shelter project.**
- j. **Authorize the City Manager to issue a purchase order to Mills Construction and Welding in a sum up to \$10,000.00 to complete emergency repairs to the earthen dam at Cushing Lake.**
- k. **Acknowledge expiring terms on the Youth and Community Center Advisory Board.**
- l. **Recognize statement of cash and investments as of April 30, 2019.**

City Attorney Huseman removed item 3E from the agenda.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE CONSENT AGENDA ITEMS 3A-3D AND 3F-3L AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. **Discuss and take action on five year review of Conditional Use Permit at 1320 East Greenlee.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE THE FIVE YEAR RENEWAL OF THE CONDITIONAL USE PERMIT AT 1320 EAST GREENLEE. THE MOTION WAS SECONDED BY COMMISSIONER THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- b. **Discuss and take action on five year review of Conditional Use Permit at 1101 South Hillcrest.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE THE FIVE YEAR RENEWAL OF THE CONDITIONAL USE PERMIT AT 1101 SOUTH

HILLCREST. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

City Manager Brannon referenced agenda item 3J and stated that staff had been in touch with experts out of Oklahoma City. Staff will probably come back at a later date to request more money for repairs at Cushing Lake.

7. City Manager's Communications

City Manager Brannon announced the upcoming bulk clean up. Mr. Brannon spoke of current events. Mr. Brannon distributed his monthly City Manager's report.

8. Commissioners Community Announcements

Commissioner Griffith extended thanks to staff who have recently worked hard due to weather.

Commissioner Dowell extended thanks for excellent communication during recent events and behind the scene efforts.

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 10:22 A.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 10:35 A.M.

9. Executive Session

a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 9A. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 10:35 A.M.
RETURNED FROM EXECUTIVE SESSION AT 1:07 P.M.

10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE MAY 23, 2019 MEETING OF THE CUSHING CITY COMMISSION AT 1:07 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.


AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 17, 2019 AT 1:45 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
MAY 23, 2019
10:00 A.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on May 23, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$574,635.74**
 - b. Approve minutes: April 15, 2019 (Regular)**
 - c. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$8,280.71 for payment of Invoice #519792 (Includes Invoice #519724) for engineering services on the SH-18 Utility Relocation Project.**
 - d. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$12,899.64 for payment of Invoice #519793 (Includes Invoice #519725) for engineering services on the SH-33 Utility Relocation Project.**
 - e. Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$2,500.00 for payment of Invoice #519726 for engineering services on the Sanitary Sewer Interceptor Project 4.**

- f. **Approve payment to Professional Engineering Consultants, P.A. (PEC) in the amount of \$15,092.50 for payment of Invoice #519794 (Includes Invoice #519727) for general engineering services.**
- g. **Authorize the City Manager to issue a purchase order to McFarland Cascade in the sum of up to \$10,008.00 for a truckload of 40 ft. Class 3 Wood Poles for the Electric Distribution Department.**
- h. **Authorize forfeiture of unclaimed utility deposit refunds per 11 O.S. § 35-107 (see attached Utility Refund Account Write-Off 2019 list).**
- i. **Recognize non-pay utility report for City operations and public facilities for 04/30/19 billing period.**
- j. **Recognize statement of cash and investments as of April 30, 2019.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 04-2019: A resolution authorizing the Chairman, Board of Trustees, to execute a First Amendment to Power Purchase and Sale Agreement with the Grand River Dam Authority (GRDA).**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE RESOLUTION NO. 04-2019 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

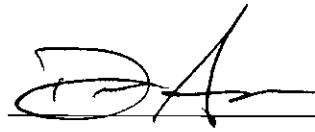
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

7. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE MAY 23, 2019 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 10:27 P.M. THE MOTION WAS SECONDED BY TRUSTEE THOMPSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

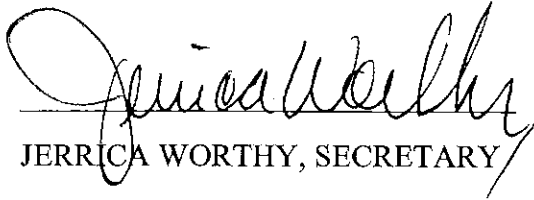
AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 16, 2019 AT 1:30 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING
CUSHING HOSPITAL AUTHORITY
MAY 23, 2019
10:00 A.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER.**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Special Meeting of the Cushing Hospital Authority was called to order on May 23, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

- 2. Consent Agenda**
 - a. Approve Minutes: April 15, 2019 (Special)
April 30, 2019 (Special)**
 - b. Approve budget amendment: Amend the FY 2018-2019 Cushing Hospital Authority Budget (Fund 370) for the contractual engagement of Principle Valuation, LLC.**
 - c. Approve payment to McCool and Associates P.C. in the amount of \$15,924.81 for payment of Invoice #2589 on the Hillcrest Hospital Cushing roof replacement and elevator repair project.**
 - d. Approve payment to Professional Engineering Consultants, P.A. in the sum of \$2,125.00 for payment of Invoice No. 519795 on the Cushing Memorial Park Trail project.**
 - e. Authorize City Manager to execute an agreement with Principle Valuation LLC in a sum not to exceed \$15,000.00 to perform a valuation of properties owned by the Cushing Hospital Authority and/or the City of Cushing.**

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

3. Items Removed from Consent Agenda

4. General Business

- a. Authorize the acceptance of a donation from the Cushing Hospital Foundation in the sum of \$20,613.68 for the purchase of one (1) urology table pad and four (4) gurneys for the Hillcrest Hospital Cushing and to authorize the City Manager to issue a purchase order to Guerbet LLC in the sum of \$1,694.38 for one (1) urology table pad and to issue a purchase order to Stryker in the sum of \$18,919.30 for four (4) gurneys for the Hillcrest Hospital Cushing.**

MOTION: A MOTION WAS MADE BY TRUSTEE THOMPSON TO APPROVE AGENDA ITEM 4A AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

RECESS: THE SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY WAS RECESSED AT 10:31 A.M.

RECONVENE: THE SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY WAS RECONVENED AT 10:34 A.M.

5. Executive Session

- a. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property**
- b. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property**
- c. Executive Session Pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION EXECUTIVE SESSION ITEMS 5A-5C. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

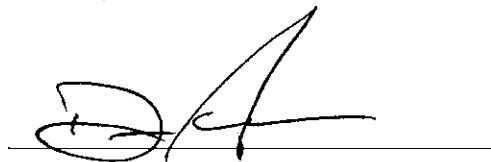
EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 10:35 A.M. RETURNED FROM EXECUTIVE SESSION AT 1:07 P.M.

6. Adjournment

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ADJOURN THE MAY 23, 2019 MEETING OF THE CUSHING HOSPITAL AUTHORITY AT 1:08 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

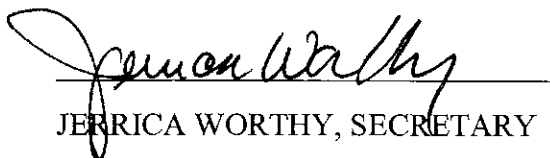
NAYS: NONE

A handwritten signature in black ink, appearing to read 'DA', is written over a horizontal line.

DON AMON, CHAIRMAN
CUSHING HOSPITAL AUTHORITY

(SEAL)

ATTEST:

A handwritten signature in black ink, appearing to read 'Jerrica Worthy', is written over a horizontal line.

JERRICA WORTHY, SECRETARY

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 16, 2019 AT 1:30 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING
CUSHING INDUSTRIAL AUTHORITY
MAY 23, 2019
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON
AGENDA IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Special Meeting of the Cushing Industrial Authority was called to order on May 23, 2019 by Chairman Amon.

PRESENT: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
ABSENT: NONE

- 2. Consent Agenda**
 - a. Approve payment of claims: \$16,989.18**
 - b. Approve minutes: April 15, 2019 (Special)
April 29, 2019 (Special)**
 - c. Approve budget amendment: Amend the FY 2018-2019 CIA Fund Budget
for Donations.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON
NAYS: NONE

- 3. Items Removed from Consent Agenda**
- 4. Executive Session**
 - a. Executive Session Pursuant to 25 O.S. §307(C)(11) to discuss matters
pertaining to economic development, including financial assistance to entice a
business for community economic benefit.**
 - b. Executive Session Pursuant to 25 O.S. §307(C)(11) to discuss matters
pertaining to economic development, including financial assistance to entice a
business for community economic benefit.**

- c. **Executive Session Pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 4A-4C. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

NAYS: NONE

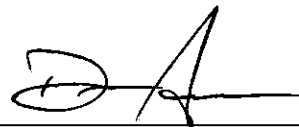
EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 10:34 A.M.
RETURNED FROM EXECUTIVE SESSION AT 1:08 P.M.

5. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ADJOURN THE MAY 23, 2019 SPECIAL MEETING OF THE CUSHING INDUSTRIAL AUTHORITY AT 1:08 P.M. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: THOMPSON, ROBERSON, GRIFFITH, DOWELL, AMON

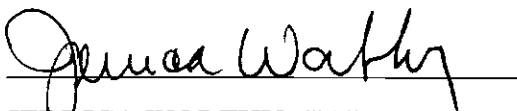
NAYS: NONE



DON AMON, CHAIRMAN
CUSHING INDUSTRIAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY