

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED SEPTEMBER 18, 2020 AT 2:05 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
SEPTEMBER 21, 2020
7:00 P.M.**

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell, Lofton, and Denney will attend via teleconference. City Manager Brannon, and City Attorney Huseman will be present on site. To listen to meeting call 1-877-309-2073, then enter Code 518-999-917 when prompted. Meeting will be broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer

The Regular Meeting of the Cushing City Commission was called to order on September 21, 2020 by Chairman Roberson. Chairman Roberson led in prayer and in the pledge of allegiance.

PRESENT: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

ABSENT: NONE

- e. Proclamations: Declare September 17-23, 2020 as Constitution Week
Declare October 4-10 as Public Power Week
- f. Acknowledge donation from the Cushing Genealogical Society and an anonymous donation to the Cushing Public Library for repairs to the microfilm machine.

Proclamations were made for each of the noted dates. Representatives were in attendance to acknowledge each of the listed proclamations.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on September 21, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. **Approve claims and payroll totaling: \$740,803.26**
- b. **Approve minutes: August 17, 2020 (Regular)**
- c. **Approve minutes: August 26, 2020 (Special Joint Meeting with Cushing Municipal Authority, Cushing Hospital Authority, Cushing Industrial Authority and Cushing Educational Facilities Authority)**
- d. **Budget amendment: Amend FY 2020-21 Senior Citizens Department Budget and General Fund revenue budget by increasing Senior Citizens Donations Revenue and departmental expenditures line items to match actual donations received to date**
- e. **Budget amendment: Amend FY 2020-21 Library/Quadruplex Fund Balance for the repair of the heat and air unit at the Library**
- f. **Budget amendment: Amend FY 20/21 General Fund Budget for unemployment expense**
- g. **Authorize the purchase of aviation fuel and expend up to \$40,000.00.**
- h. **Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**
- i. **Authorize the City Manager to issue a purchase order to Breeden Heat and Air of Tryon in the amount of up to \$11,300.00 for the installation of a new heat and air unit at the Library and to authorize payment.**
- j. **Authorize the City Manager to issue a purchase order to OTC Equipment Company, LLC, in the amount of up to \$144,000.00 for the purchase of a Case 621G Wheel Loader for the Street Department and to authorize payment.**
- k. **Approve payment to North Central Construction in the sum of \$88,238.00 for payment of Invoice #100937 for repair to the lake earthen dam.**
- l. **Approve payment to North Central Construction in the sum of \$6,271.00 for payment of Invoice #100947 for additional hydromulch to repair the lake earthen dam.**
- m. **Appoint Evert Rossiter and Larry Murphree to new three year terms on the Board of Adjustment and acknowledge a vacancy on the board.**
- n. **Approve retirement for Darrell Looney.**
- o. **Recognize statement of cash and investments as of August 31, 2020.**

Consent agenda item 3 L was removed from Agenda.

Consent agenda item 3 B-C were removed from the docket, Commissioner DENNEY wishes to abstain.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE CONSENT AGENDA ITEMS 3 A, 3 D-K, 3 M-O AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEMS 3 B-C:

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO APPROVE CONSENT AGENDA ITEMS 3 B-C AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: DENNEY

5. Resolutions

- a. **RESOLUTION NO. 19-2020: Authorize the Chairman, Board of Commissioners, to execute a professional services agreement with KSA Engineering Services related to the Cushing Airport for a term of five (5) years and to authorize payment.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 19-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

- b. **RESOLUTION NO. 20-2020: A resolution concerning funding pursuant to the CARES Act and the Coronavirus Relief Fund, confirming that it is the policy of the City that all Public Safety Personnel costs are "Substantially Dedicated" to the COVID-19 response efforts of the City throughout the ongoing State of Emergency.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE RESOLUTION NO. 20-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

- c. **RESOLUTION NO. 21-2020: A resolution adopting Internal User (Employee) and External User (Public) Social Media policies for the City of Cushing and its authorities; authorizing City Manager to update the social media policies on an annual basis; establishing an effective date; repealing and superseding any former policies in conflict; providing for copies for public review**

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO APPROVE RESOLUTION NO. 21-2020 WITH AMENDMENT TO ADD COMMISSIONERS WILL REVIEW ANNUALLY. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

- d. **RESOLUTION NO. 22-2020: A resolution declaring certain city owned personal property to be obsolete or surplus; authorizing and directing the city manager to sell or otherwise dispose of such obsolete or surplus property; and providing for notice of sale.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 22-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

6. Ordinances

- a. **ORDINANCE NO. 09-21-2020-05: An ordinance rezoning certain property located at 1442 East Oak from R-2 District (Combined Residential) to C-1 District (Office) within the City of Cushing and declaring an emergency**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE ORDINANCE NO. 9-21-2020-05 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DOWELL, LOFTON, ROBERSON

NAYS: DENNEY, GRIFFITH

- 7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

None.

8. City Manager's Communications

City Manager Brannon distributed the September City Manager's Report to the Commissioners.

City Manager Brannon highlighted some key points on the report.

Commissioner DENNEY inquired about plans for the newly remodeled "bus depot" on Harrison Street, Mr. Brannon commented there were different ideas, but nothing has been decided.

9. Commissioners Community Announcements

Vice-Chairman Dowell welcomed Dr. DENNEY back to City Commission and expressed thanks to City Manager Brannon and Mr. Huseman on the CoreCivic project.

Chairman Roberson echoed Vice-Chairman Dowell's comments.

10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE SEPTEMBER 21, 2020 MEETING OF THE CUSHING CITY COMMISSION AT 7:42 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

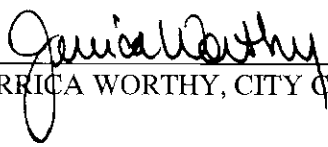
NAYS: NONE



B.J. ROBERSON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:


JERRICA WORTHY, CITY CLERK