

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED SEPTEMBER 17, 2021, AT 1:00 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
SEPTEMBER 20, 2021
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN
ANY ORDER.**

1. Call to Order

- a. Roll Call**
- b. Declaration of Quorum**
- c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on September 20, 2021, by Chairman Roberson. Chairman Roberson led in the Pledge of Allegiance and Michael Martin led in prayer.

PRESENT: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
ABSENT: NONE

d. Proclamations: Proclaim September 17–23 as Constitution Week

Chairman Roberson read the proclamation for Constitution Week. Kay Turner, Cushing Chapter Regent, present for the Daughters of American Revolution to accept the proclamation.

e. Swearing in of new Police Officers Jason Beal and Heather Snow

Chief Claxton introduced Officers Jason Beal and Heather Snow and Judge Ahrberg swore in both Officers.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on September 20, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$859,924.54**
- b. Approve minutes: August 16, 2021 (Regular)**
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.**
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**

- e. Approve payment to McCool and Associates, P.C. in the amount of \$14,999.81 for Invoice #2679 on the Public Safety Center Remodel project.
- f. Authorize the City Manager to issue a purchase order to Joe Goodard Enterprises in the amount of \$10,536.00 for the purchase of Radio Control One Way Siren Controllers and to authorize payment.
- g. Authorize the City Manager to issue a purchase order to Newnams Equipment & Automotive LLC in the amount of \$35,526.74 for two (2) Grasshopper 900D tractor mowers for the Parks Department and to authorize payment.
- h. Authorize the Chairman, Board of Commissioners, to execute Change Order No. 2 with Lambert Construction in an amount up to \$19,386.50 for the additional earthquake repair work at the Power Plant.
- i. Appoint Jack Forsyth and Chuck Ellsworth to serve new three year terms on the Planning Commission
- j. Appoint Dave Karlin and Lynda Cummings to serve new three year terms on the Board of Adjustment.
- k. Recognize statement of cash and investments as of August 31, 2021.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

6. Resolutions

- a. **RESOLUTION NO. 29-2021:** A resolution authorizing the filing of an application with the Oklahoma Department of Transportation, Transit Programs Division, for a grant under 49 U.S.C. Section 5310, Enhanced Mobility of Seniors and People with Disabilities Program.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 29-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- b. **RESOLUTION NO. 30-2021:** A resolution authorizing the Chairman, Board of Commissioners, to proclaim the holding of an election in the City of Cushing, Oklahoma, for the purpose of electing one candidate to the Office of Commission Office No. 3; and, for the purpose of electing one candidate to the Office of Commission Office No. 4 of said city.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE RESOLUTION NO. 30-2021 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- c. **RESOLUTION NO. 31-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute a professional services agreement with CLS & Associates, LLC for the development of a City Wide Recreational Master Plan, contingent upon review and approval of agreement by city staff.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE THE RESOLUTION NO. 31-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

8. City Manager's Communications

City Manager Brannon distributed the September City Manager's Report to the Commissioners. Mr. Brannon explained this month's report was very extensive. Mr. Brannon spoke of Highway 33 project, still working towards a grocery store and being busy behind the scenes. Mr. Brannon spoke of the Disc Golf Course and thanked Mike Wilson and Steve James for their work getting everything up except for the big signage. Mr. Brannon also spoke of a 4% increase in sales tax.

9. Commissioners Community Announcements

Commissioner Denney expressed how excited she is about "replenish", she enjoyed seeing the activity for the disc golf course and the upcoming Main Street Highway 33 improvements.

Commissioner Lofton expressed congratulations to the new Police Officers and his excitement for the city lake.

Vice-Chairwoman Dowell welcomed new Police Officers. Ms. Dowell encourages all to recycle and says that Replenish is doing great but needs volunteers. Ms. Dowell also announced this coming Wednesday Our Daily Bread will be serving the community from 2 p.m. - 4 p.m. and expressed her excitement for the Highway 33 project.

Commissioner Griffith dittos previous commissioner's thoughts, expressed thanks to all those involved on the Highway 33 project, the recreational improvement plan and congratulations to Officers Snow and Beal.


Chairman Roberson announced the festival in the park this Saturday from 9 a.m. – 2.p.m. also expressed excitement for the upcoming Highway 33 project.

10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE SEPTEMBER 20, 2021, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:45 P.M. THE MOTION WAS SECONDED BY VICECHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE


B. J. ROBerson, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:


JERRICA WORTHY, CITY CLERK