

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED SEPTEMBER 16, 2022, AT 11:20 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
HELD AT 100 JUDY ADAMS BLVD.  
SEPTEMBER 19, 2022  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN  
ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on September 19, 2022, by Chairman Griffith. Commissioner Denney led in prayer. Chairman Griffith led the pledge of allegiance.

PRESENT: ROBERSON, DENNEY, LOFTON, GRIFFITH

ABSENT: ORTON

- d. Presentation by Geographic Club**

Laura Simpson from the Geographic Club presented donation of \$25,000 for the purpose of demolition and rebuilding of bathrooms at Memorial Park.

- e. Proclaim October 2-8 as Public Power Week**

Mike Starks the Superintendent of the Electrical Distribution Department and staff were present to accept the proclamation of Public Power Week read and presented by Chairman Griffith.

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on September 19, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$863,618.37**
  - b. Approve minutes: August 15, 2022 (Regular)**
  - c. Approve budget amendment: Amend FY 2022/2023 General Fund and Police Department Budgets for Police Department Donations**
  - d. Approve budget amendment: Amend FY 2022/2023 Grant Fund Budget for CENA Grant from COEDD for the Senior Citizens Center**

- e. Authorize the purchase of aviation fuel and expend up to \$60,000.00.
- f. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$3,900.00 for payment of Invoice No. 3818 for August inspection services.
- h. Approve payment to CLS & Associates, LLC in the amount of \$2,110.00 for professional services on the City Wide Recreational Master Plan.
- i. Authorize the City Manager to issue a purchase order to Battle Steel of Las Vegas, Nevada, in an amount up to \$6,599.88 for six ballistic shields with Viewport Level III 36x20 for the Police Department, and to authorize payment.
- j. Authorize the City Manager to apply for the JAG LLE Grant 2022, and if approved to receive grant funds, authorize the City Manager to issue a purchase order to Interworks in the amount of up to \$8,089.28 for four (4) Rugged Computers, and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to John Vance Fleet in the amount of \$42,419.00 for the purchase of one new Dodge Durango Police vehicle at state contract pricing, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Metro Emergency Upfitters in the amount of up to \$27,310.63 for upfitting two (2) new Dodge Charger Police vehicles, and to authorize payment.
- m. Appoint Bob Roberts to serve the remainder of a three year term on the Senior Citizens Center Advisory Board through April 2024.
- n. Appoint Tommy Johnson to serve a new three year term on the Board of Adjustment.
- o. Appoint Tyson Branyon to serve a new three year term on the Planning Commission.
- p. Statement of cash and investments as of August 31, 2022.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, LOFTON, GRIFFITH  
NAYS: NONE

#### **4. Items Removed from Consent Agenda**

#### **5. General Business**

##### **a. Discussion on Downtown Streetscape.**

Mr. Brannon highlighted key notes and timeline for Downtown Streetscape project.

##### **b. Possible action to approve/deny the Sarah Zoski claim.**

Mr. Huseman provided a highlight of the claim and legal liability guidance.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO DENY THE SARAH ZOSKI CLAIM. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, LOFTON, GRIFFITH  
NAYS: NONE

#### **6. Resolutions**

- a. RESOLUTION NO. 13-2022: A resolution authorizing the City Manager to execute a professional services agreement with Gose & Associates for Streets Master Plan Assistance in the amount of \$24,800.00, and to authorize payment.**

Special Assistant City Manager Mary Rupp spoke about the struggles of keeping up with City streets. Rupp talked about engaging Gose & Associates for development of a Streets Master Plan.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE THE RESOLUTION NO. 13-2022 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, LOFTON, GRIFFITH

NAYS: NONE

- b. RESOLUTION NO. 14-2022: A resolution authorizing the City Manager to issue a purchase order to John Vance Fleet in an amount up to \$72,878.00 for the purchase of two (2) 2023 Dodge Charger Police Vehicles at state contract pricing, and to authorize payment; provided, however, that such purchase shall be subject to the filing of a referendum petition as provided by Article Eleven of the Charter of the City of Cushing.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE RESOLUTION NO. 14-2022 WITH THE CORRECTION TO READ A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO JOHN VANCE FLEET IN THE AMOUNT OF \$72,878.00 FOR THE PURCHASE OF TWO (2) *NEW* DODGE CHARGER POLICE VEHICLES AT STATE CONTRACT PRICING, AND TO AUTHORIZE PAYMENT; PROVIDED, HOWEVER, THAT SUCH PURCHASE SHALL BE SUBJECT TO THE FILING OF A REFERENDUM PETITION AS PROVIDED BY ARTICLE ELEVEN OF THE CHARTER OF THE CITY OF CUSHING. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, LOFTON, GRIFFITH

NAYS: NONE

- 7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. City Manager's Communications**

City Manager Brannon distributed the September City Manager's Report to the Commissioners. Mr. Brannon talked about the sludge handler project at the Waste Water Plant. Mr. Brannon spoke of the Thompson culvert project being underway and is 30% complete, the Festival of the Park being held this upcoming weekend. Mr. Brannon spoke of the main street highway project progress being at 40% completion, recognized Tim Huff and crew all their challenging work on this project. Mr. Brannon recognized James Landis for a job well done on testing for the water line. Mr. Brannon announced the Fall Clean-up will be coming soon, and notes the dates of the upcoming the Airport Fly-in. Mr. Brannon introduced Willie Green the new interim Power Plant Superintendent.

**9. Commissioners Community Announcements**

Vice-Chairman Lofton commended the water department for their hard work. Mr. Lofton is excited for the upcoming Streets Master Plan project.

Chairman Griffith congratulates Willie Green of the Power Plant., expresses thanks to the Geographic Club for all they do for the community. Mr. Griffith encourages everyone to attend the Airport Fly-In event.

Commissioner Denney expressed thanks to the Geographic Club and their hard work to raise funds for the community, recognized the Girl Scouts and thanked them for being in attendance tonight. Ms. Denney thanked the Power Plant for keeping the power on here in Cushing and thanked city staff for all they do.

Commissioner Roberson offered heartfelt condolences to the Boyle family. Mr. Roberson encouraged everyone to attend the Festival in the Park from 9 a.m. – 2 p.m., also announced the Cushing Pride Recycling event from 12-2 p.m. on Sunday. Mr. Roberson also thanked the Geographic Club and all the work they do for the community, also thanked the Electric Distribution and all the public works departments. Mr. Roberson also expressed excitement for the upcoming Streets Master Plan project.

**10. Executive Session.**

- a. **Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Beverly Brandenburg.**
- b. **Executive Session pursuant to 25 O.S. §307(B)(4) to discuss claim of Sarah Zoski.**

Not needed at this time.

**11. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE SEPTEMBER 19, 2022, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:44 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

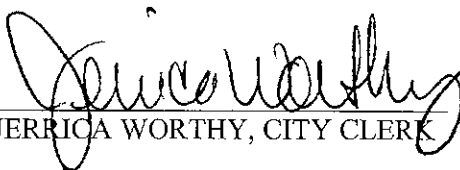
AYES: ROBERSON, DENNEY, LOFTON, GRIFFITH

NAYS: NONE

  
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MICHAEL R. GRIFFITH, CHAIRMAN  
CUSHING CITY COMMISSION

(SEAL)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK