

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED AUGUST 18, 2023, AT 10:48 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
AUGUST 21, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on August 21, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- d. Presentation to Kristi Nicholas in memory of City Employee Tracy Nicholas.**

Kristi Nicolas and family were present to be recognized in Tracy's honor.

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:10 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:15

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on August 21, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$1,212,308.86**
 - b. Approve minutes: July 17, 2023 (Regular)
 August 7, 2023 (Special Joint meeting with CMA Board of Trustees)**
 - c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
 - d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**

- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,568.75 for payment of Invoice No. 15686 for inspection services.
- f. Approve payment to TKO Equipment Sales & Rental LLC in the amount of \$5,744.00 for demolition of a non-conforming structure at 1021 West Moses.
- g. Authorize the City Manager to issue a purchase order to German Roofing in an amount up to \$106,187.00 for roof replacement at the Senior Citizens Center, and to authorize payment.
- h. Budget Amendment: Amend the FY 2023/2024 General Fund and 2009 Sales Tax Fund budgets for Senior Citizen Center Roof Replacement.
- i. Authorize the City Manager to issue a purchase order to ESO Solutions, Inc. in the amount of \$7,346.91 for annual renewal of EMS software for the Fire Department and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Lexipol, LLC in the amount of \$10,093.87 for annual fire policy manual and daily training bulletins and to authorize payment.
- k. Approve payment to Premier Consulting for professional services fees for July 2023—June 2024 in amount of \$20,000.00.
- l. Statement of cash and investments as of July 31, 2023.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the Chairman, Board of Commissioners, to execute all documents necessary, following review and approval by the City Attorney, to cause the current Intergovernmental Agreement between the United States Marshals Service and the City of Cushing to be modified to include another federal agency, ICE, to be an authorized user of the agreement.

CoreCivic representative Jeb Beasley spoke of the additional jobs that would be created.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO AUTHORIZE THE CHAIRMAN, BOARD OF COMMISSIONERS, TO EXECUTE ALL DOCUMENTS NECESSARY, FOLLOWING REVIEW AND APPROVAL BY THE CITY ATTORNEY, TO CAUSE THE CURRENT INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNITED STATES MARSHALS SERVICE AND THE CITY OF CUSHING TO BE MODIFIED TO INCLUDE ANOTHER FEDERAL AGENCY, ICE, TO BE AN AUTHORIZED USER OF THE AGREEMENT. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

6. Executive Session

- a. 25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body

to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:41 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:04 P.M.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 6A. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 8:04 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:26 P.M.

No action taken

- 7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

8. City Manager's Communications

City Manager Brannon distributed the August City Manager's Report to the Commissioners. Mr. Brannon recognized Richard Thackary and the Swindell family for their great work done for Cushing Pride. Mr. Brannon spoke of the tree limb collection and working on the NE quadrant and expressed thanks to Mr. Youngman for volunteering to take this project on, his group has done a great job on this project. The City Manager announced he is working towards getting a date for the fall clean-up. Mr. Brannon summarized work status on Unit 10 at the Power Plant.

9. Commissioners Community Announcements

Commissioner Branyan expressed appreciation for modification to the CoreCivic agreement and thanked staff for work on running enterprise.

Commissioner Dowell announced that Cushing Pride is looking for a director for the program. Mrs. Dowell expressed thanks to the Hospital Foundation and Hilcrest for monetary support of the new 3D mammogram equipment, also recognized Tracy Nicolas for the impact he had on the City.

Commissioner Roberson also thanked the Hospital Foundation for the donation, thanked CoreCivic and the relationship we have with them and also to Tracy Nicolas for his years of service.

Vice-Chairman Orton gave a great big Thank you to our City employees, going on to say we have a lot of great people that work for the City. Mr. Orton expressed appreciation for CoreCivic and is glad to be able to work with the hospital to buy new medical equipment.

Chairman Lofton expressed thanks to Hospital Foundation's Lee Roy Kalka for coming to the meeting and the donation.

10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE AUGUST 21, 2023, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 9:27 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE



RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK