

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED AUGUST 14, 2020 AT 1:40 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
AUGUST 17, 2020
7:00 PM**

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell and Lofton will attend via teleconference. City Manager Brannon and City Attorney Huseman will be present. To listen to meeting call 1-866-899-4679, then enter Code 678-101-573 when prompted. Meeting will also be broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order August 17, 2020 by Chairman Roberson.

PRESENT: GRIFFITH, DOWELL, LOFTON, ROBERSON

ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on August 17, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$799,117.30**
- b. Approve minutes: July 20, 2020 (Regular)**
- c. Approve payment to Professional Engineering Consultant, P.A. in the amount of \$11,125.00 for Invoice No.522628 on the Sanitary Sewer Project 4 Extension.**
- d. Approve payment to MacArthur Associated Consultants in the amount of \$10,550.00 for Invoice No. 15-05A-08 on the SH-33 Utility Relocation Project.**
- e. Approve payment to Lambert Construction in the amount of \$44,986.00 for Pay Application No. 1 on the Electrical Distribution Building Remodel.**

- f. Approve payment to Circle B Underground, LLC in the amount of \$289,762.87 for Pay Request No. 3 on the SH-33 Utility Relocation
- g. Approve the following payments to Danny Wick Excavating for SH-18 Utility Relocation:
 - Pay Request No. 2 (Water line project-FINAL payment) \$ 20,659.70
 - Pay Request No. 2 (Sewer line project-FINAL payment) \$ 6,240.90
- h. Approve payment to Bennett Steel in the amount of \$9,490.00 to change out a 15,000 lb. transformer at the prison.
- i. Authorize the City Manager to issue a purchase order to Automatic Engineering in the amount of \$14,898.00 for two (2) refrigerated auto samplers at the Wastewater Treatment Plant and to authorize payment.
- j. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).
- k. Recognize non-pay utility report for City operations and public facilities for 07/31/2020 billing period.
- l. Recognize statement of cash and investments as of July 31, 2020.

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON
 NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. Resolutions

- a. **RESOLUTION NO. 20-2020: A resolution authorizing the Chairman, Board of Trustees, to execute Leverage/Match Certification for Grant Contract No. 17801 CDBG 20.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE RESOLUTION NO. 20-2020 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON
 NAYS: NONE

6. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE AUGUST 17, 2020 MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:46 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE



B.J. ROBERSON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:


JERRICA WORTHY, SECRETARY