

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED AUGUST 14, 2020 AT 1:40 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
AUGUST 17, 2020
7:00 PM

MEETING WILL BE CONDUCTED VIA TELECONFERENCE. Chairman Roberson, Griffith, Dowell and Lofton will attend via teleconference. City Manager Brannon, and City Attorney Huseman will be present on site. To listen to meeting call 1-866-899-4679, then enter Code 678-101-573 when prompted. Meeting will be broadcast on our public access TV station, Channel 14.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer

The Regular meeting of the Cushing city Commission was called to order on August 17, 2020 by Chairman Roberson. Commissioner Dowell led in prayer. Chairman Roberson led in the pledge of allegiance.

PRESENT: GRIFFITH, DOWELL, LOFTON, ROBERSON

ABSENT: NONE

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on August 17, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$664,449.70
- b. Approve minutes: July 20, 2020 (Regular)
- c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.

- e. **Approve payment to Gose & Associates in the amount of \$437.50 for Invoice No. 3005 on the lake dam repair project.**
- f. **Appoint Marilyn Duff and Jeff Lane new three year terms on the Planning Commission.**
- g. **Recognize statement of cash and investments as of July 31, 2020.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. Resolutions

- a. **RESOLUTION NO. 14-2020: A resolution authorizing and directing the Chairman, Board of Commissioners, to execute a lease with AllTel Corporation d/b/a Verizon Wireless to place a cell tower at the Cushing Sports Complex.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE RESOLUTION NO. 14-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- b. **RESOLUTION NO. 15-2020: A resolution authorizing the Chairman, Board of Commissioners of the City of Cushing, to execute the Request for Release of Funds and Certification for CDBG Contract #17801 CDBG 20.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 15-2020 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- c. **RESOLUTION NO. 16-2020: A resolution approving an Anti-Displacement and Relocation Assistance Plan for the Sanitary Sewer Rehab Project 4 Extension CDBG Grant Project (17801 CDBG 20) and further, to authorize the Chairman, Board of Commissioners, to execute any and all documents related to the Release of Funds.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 16-2020 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- d. **RESOLUTION NO. 17-2020:** A resolution designating the Chairman, Board of Commissioners of the City of Cushing, as the Certifying Officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process and, further, to document the finding of categorically excluded activity for the Sanitary Sewer Rehab Project 4 Extension (17801 CDBG 20) and to convert said activity/project to exempt per 24 CFR 58.35(a)(12).

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 17-2020 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- e. **RESOLUTION NO. 18-2020:** A resolution amending Resolution No. 23-2016, establishing utility service fees to be charged for connections, transfer of service, delinquent payment notice(s), delinquent payment door hangar notice, restoring service after cut-offs for non-payment, return checks and meter test or re-check; and, establishing monthly fees for security lights

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE RESOLUTION NO. 18-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

7. City Manager's Communications

City Manager Brannon distributed the August City Manager's Report to the Commissioners.

8. Commissioners Community Announcements

Commissioner Griffith encouraged people to attend the Airport Fly-in event to be held August 21st-23rd. Commissioner Griffith expressed his appreciation to all City staff and all 1st responders, Police and Fire.

Commissioner Lofton spoke about enjoying the Community Unity event that was hosted by Cushing Police Department in the Memorial Park on August 6th.

Vice-Chairman Dowell spoke of an out of town family member visiting that spoke highly of how clean and welcoming the City of Cushing appeared.

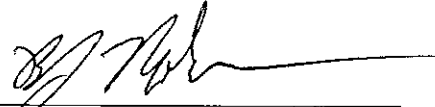
Chairman Roberson thanked City Staff and Republic Services. Urged community to go out and support the Fly-in event held at the Cushing Regional Airport.

9. Adjournment

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO ADJOURN THE AUGUST 17, 2020 MEETING OF THE CUSHING CITY COMMISSION AT 7:39 P.M. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

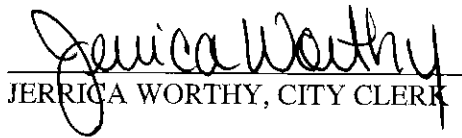
NAYS: NONE



B.J. ROBERSON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:


JERRICA WORTHY, CITY CLERK