

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED AUGUST 13, 2021, AT 1:45 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
AUGUST 16, 2021
7:00 P.M.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum
 - c. Pledge of Allegiance
 - d. Special presentation to Bob Noltensmeyer

The Regular Meeting of the Cushing City Commission was called to order on August 16, 2021, by Chairman Roberson. Chairman Roberson led in the pledge of allegiance and Temple Diehl led in prayer.

PRESENT: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
ABSENT: NONE

Chairman Roberson presented Bob Noltensmeyer with a retirement gift in recognition of his retirement.

2. Public Input and Unscheduled Personal Appearances
Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on August 16, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
3. Consent Agenda
 - a. Approve claims and payroll totaling: \$803,928.32
 - b. Approve minutes: July 19, 2021 (Regular)
July 19, 2021 (Special Joint Meeting with Hospital Authority,
Industrial Authority and Educational Facilities Authority
Boards of Trustees)
 - c. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
 - d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.
 - e. Approve payment to Lambert Construction Company in the amount of \$20,823.00 for Pay Application #3 on the Earthquake Repairs Phase Two Project.

- f. **Approve resolution to Amend the Agreement Establishing OMAG.**
- g. **Authorize the City Manager to issue a purchase order to ESO Solutions, Inc. in the amount of \$6,925.17 for annual renewal of EHR software for the Fire Department and to authorize payment.**
- h. **Authorize the City Manager to issue a purchase order to Stryker Medical in the amount of \$25,901.00 towards the purchase of four (4) ambulance power cots and four (4) power load systems and to authorize payment.**
- i. **Authorize the City Manager to issue a purchase order to Carrier Corp. in the amount of \$6,945.00 for condenser coil replacement at the Public Safety Center and to authorize payment.**
- j. **Appoint Judith Radle to serve the remainder of a vacant term on the Cushing Housing Authority.**
- k. **Recognize statement of cash and investments as of July 31, 2021.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. **Discussion and possible action to make improvements to the frisbee disc golf course in Memorial Park.**

The local disc golf organization and the CHS Alumni Association spoke of possible improvements to be made to the frisbee disc golf course and park.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO MAKE THE SUGGESTED IMPROVEMENTS TO THE DISC GOLF COURSE. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 22-2021: A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Commissioners is unable to meet due to pandemic in the Fiscal Year 2021-2022.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 22-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- b. **RESOLUTION NO. 23-2021: A resolution authorizing the Chairman, Board of Commissioners, to execute a professional services contract with McCool and Associates, P.C. in an amount up to \$42,180.00 for architectural services including design and**

contract administration, etc., for the remodel of the public safety center annex and to authorize payment.

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO APPROVE RESOLUTION NO. 23-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- c. **RESOLUTION NO. 24-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute a contract with Pintail Oilfield Services, LLC in the amount of \$193,800.00 for the Taxiway Rehabilitation Project (FAA AIP NO. 3-40-0023-21-2021) at the Cushing Municipal Airport, contingent upon receipt of FAA Finalized Grant Agreement.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 24-2021 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- d. **RESOLUTION NO. 25-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute a Federal Aviation Administration (FAA) grant offer for Airport Improvement Program (AIP) Project 3-40-0023-21-2021 for Taxiway Rehabilitation Project at the Cushing Municipal Airport.

MOTION: A MOTION WAS MADE BY VICE-CHAIRWOMAN DOWELL TO APPROVE RESOLUTION NO. 25-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- e. **RESOLUTION NO. 26-2021:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute a contract with KSA Engineers, Inc. not to exceed a negotiated total project cost of \$195,000.00 for the Cushing Municipal Airport Layout Plan update with narrative (FAA AIP No. 3-40-0023-22-2021) at the Cushing Municipal Airport, contingent upon receipt of the FAA Grant

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 26-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- f. **RESOLUTION NO. 27-2021:** A resolution to authorize the City Manager to execute a Federal Aviation Administration (FAA) grant offer for Airport Improvement Program (AIP) Project 3-40-0023-22-2021 for the Layout Plan Update and Narrative Project at the Cushing Municipal Airport.

MOTION: A MOTION WAS MADE BY VICE-CHAIRWOMAN DOWELL TO APPROVE RESOLUTION NO. 27-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- g. **RESOLUTION NO. 28-2021: A resolution amending and adopting a new Section 5.10 “additional provisions regarding sick leave” to the Personnel Handbook for the City of Cushing/Cushing Municipal Authority; establishing an effective date; and repealing and superseding previous Section 5.10 “additional provisions regarding sick leave” of the Personnel Handbook.**

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO APPROVE RESOLUTION NO. 28-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

- 7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

- 8. **City Manager’s Communications**

City Manager Brannon distributed the August City Manager’s Report to the Commissioners.

- 9. **Commissioners Community Announcements**

Commissioner Griffith congratulated Bob Noltensmeyer on his retirement. Commissioner Griffith asked the community to have patience during the highway 33 project.

Commissioner Denney expressed thanks to Bob Noltensmeyer for his years of service, gave complements on the recent fly-in event.

Commissioner Lofton congratulated Bob Noltensmeyer on his retirement and thanked Mike Middleton for his work on the fly-in event.

Vice-Chairwoman Dowell congratulated Bob Noltensmeyer on his retirement and thanked all those who came to the meeting tonight in support of disc golf.

Chairman Roberson congratulated Bob Noltensmeyer on his retirement and thanked Cushing Pride for all the work they are doing in the community.

- 10. **Executive Session**

- a. **Executive Session concerning confidential communications between a public body and its attorney concerning a pending investigation, claim or action**

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:50 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:00 P.M.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 10A. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 8:01 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:09 P.M.

No action taken.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO ADJOURN THE AUGUST 16, 2021, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 9:10 P.M. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

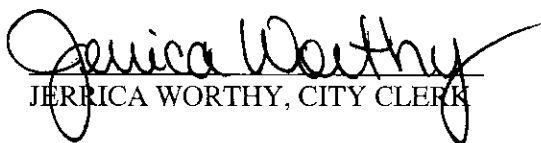
AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE



B.J. ROBERSON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:



JERRICA WORTHY, CITY CLERK