

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED AUGUST 12, 2022, AT 11:20 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
HELD AT 100 JUDY ADAMS BLVD.  
AUGUST 15, 2022  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN  
ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on August 15, 2022, by Chairman Griffith. Commissioner Orton led in prayer. Vice-Chairman Lofton led in the pledge of allegiance.

PRESENT: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH  
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on August 15, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
  - a. Approve claims and payroll totaling: \$866,242.89**
  - b. Approve minutes:        July 18, 2022 (Regular)  
                                      July 22, 2022 (Special)**
  - c. Approve budget amendment:**
    - 1) Amend the FY 2022-2023 Senior Citizens Center Departmental Budget and General Fund Revenue Budget to receive donations**
    - 2) Amend the FY 2022-2023 General Fund Budget for Fire Department GEMT Program Expense**
  - d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
  - e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
  - f. Approve payment to Oklahoma Municipal Management Services in the amount of \$3,900.00 for payment of Invoice No. 3778 for July inspection services.**
  - g. Approve Fire Department ambulance accounts receivable write-offs for FY 2021/2022 in the amount of \$193,935.39.**
  - h. Approve Fire Department miscellaneous accounts receivable write-offs for FY 2021/2022 in the amount of \$2,050.00.**

- i. Authorize the City Manager to issue a purchase order to ESO Solutions, Inc. in the amount of \$7,132.92 for annual renewal of EHR software for the Fire Department and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Interworks Incorporated, in an amount up to \$10,110.30 for five (5) Latitude 5430 Rugged laptop computers and to authorize payment.
- k. Authorize the City Manager to issue a purchase order to Mediclaims, Inc. in the amount of \$20,280.43 for data preparation services for the GEMT program, and to authorize payment.
- l. Authorize the City Manager to execute a professional services agreement with Arledge & Associates, P.C. as proposed, and to authorize payment as services are rendered.
- m. Acknowledge a vacancy on the Senior Citizens Center Advisory Board.
- n. Approve the retirement of Robert Linder.
- o. Statement of cash and investments as of July 31, 2022.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

#### **4. Items Removed from Consent Agenda**

#### **5. General Business**

#### **6. Resolutions**

- a. **RESOLUTION NO. 12-2022: A resolution authorizing the Chairman, Board of Commissioners, to execute a contract with JLee Enterprises, LLC in the amount of \$365,230.00 for the South Thompson Avenue culvert replacement, and to authorize payment.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE RESOLUTION NO. 12-2022 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH  
NAYS: NONE

#### **7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

#### **8. City Manager's Communications**

City Manager Brannon distributed the August City Manager's Report to the Commissioners. Mr. Brannon spoke of pre-planning for the fall clean-up event and how he is looking forward to the South Thompson Avenue culvert project. Gave other misc. updates throughout the City. Mr. Brannon gave updates regarding the Power Plant and mentioned scheduling a walking tour at the plant for the commissioners.

#### **9. Commissioners Community Announcements**

Commissioner Denney thanked the electric department for keeping electric going, thankful for the pool operations. Ms. Denney mentioned that school is back in session and to be watchful for children. Ms. Denney announced the Methodist Church offers a free meal the third Saturday of each month at 5:00 p.m.

Commissioner Orton thanked all city employees who make this City run.

Commissioner Roberson, no announcement.

Vice-Chairman Lofton thanked the Geographic Club for putting the Free Library Box in the Memorial Park and also to the utility workers.

Chairman Griffith echo previous statements, expressed congratulations to Robert Linder on retirement, thanked Darla and Jerrica for managing finances. Mr. Griffith also thanked Debbie Brown from the Senior Citizen Center for her work on the amazing facility, also gave shout out to the Fire Department on all the fires that have been fought lately.

### **10. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE AUGUST 15, 2022, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:22 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.


AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

NAYS: NONE

  
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MICHAEL R. GRIFFITH, CHAIRMAN  
CUSHING CITY COMMISSION

( S E A L )

ATTEST:

  
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JERRICA WORTHY, CITY CLERK