IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED JULY 15, 2022, AT 11:15 A.M. AT THE CUSHING CITY HALL. 100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING CUSHING CITY COMMISSION HELD AT 100 JUDY ADAMS BLVD. **JULY 18, 2022** 7:00 P.M.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum
 - c. Pledge of Allegiance
 - d. Special presentation to Nancy Dowell.

The Regular Meeting of the Cushing City Commission was called to order on July 18, 2022, by Chairman Griffith. Commissioner Roberson let in prayer and Vice-Chairman Lofton led in the pledge of allegiance.

PRESENT: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

ABSENT: NONE

Chairman Griffith presented Nancy Dowell with clock for her time served on the Board of Commissioners.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on July 18, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$823,376.47
- b. Approve minutes:

June 13, 2022 (Special Joint meeting with Boards of Trustees of the Cushing Municipal Authority, Cushing Hospital Authority, **Cushing Industrial Authority and Cushing Educational Facilities**

Authority)

June 20, 2022 (Regular)

- c. Approve budget amendment: (1) Amend the FY 2022-23 Grant Fund Budget for Lowe's Grant
 - Amend the FY 2022-23 General Fund Budget for
- **CREC Grant** d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.

(2)

e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.

- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,700.00. for payment of Invoice No. 3488 for June inspection services.
- g. Authorize the Chairman, Board of Commissioners, to execute the FY 2022-2023 Lease Agreement with Project H.E.A.R.T. for meals at the Senior Citizens Center.
- h. Approve payment to Cushing Chamber of Commerce in the amount of \$5,250.00 for 2022-2023 membership dues.
- i. Approve payment to Oklahoma Municipal League (OML) in the sum of \$8,211.54 for the 2022-2023 annual service fees.
- j. Approve payment to CLS & Associates, LLC in the amount of \$33,430.00 for professional services related to the City Wide Recreational Master Plan.
- k. Authorize the City Manager to issue a purchase order to Lexipol, LLC in the amount of \$9,346.17 for an annual fire policy and procedure manual and to authorize payment.
- I. Authorize the City Manager to issue a purchase order to GeoSafe, Inc. in an amount up to \$8,000.00 for a one year subscription for GeoSafe Mobile Services for the Police Department and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Unmanned Vehicle Technologies in an amount up to \$9,964.00 for a drone, and to authorize payment.
- n. Authorize the City Manager to issue a purchase order to Napa Auto Parts in an amount up to \$10,313.99 for a Jaltest-Cojali scan tool for the Maintenance Center, and to authorize payment.
- o. Authorize the City Manager to issue a purchase order to Jim Glover on the River of Tulsa in the amount of \$60,000.00 for a 2022 Chevrolet Silverado Crew Cab Truck for the Sewer Maintenance Department, and to authorize payment.
- p. Authorize the City Manager to issue a purchase order to Keith McBride Painting in an amount up to \$31,776.00 for painting the interior and exterior of the Senior Citizens Center, and to authorize payment (funding provided by a grant from Lowe's)
- q. Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2021-2022 audit.
- r. Acknowledge one term expiring on the Planning Commission.
- s. Acknowledge one term expiring on the Board of Adjustment.
- t. Statement of cash and investments as of June 30, 2022.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

a. RESOLUTION NO. 11-2022: Consider and take action on a resolution relating to the incurring of indebtedness by the Trustees of the Cushing Educational Facilities Authority for the benefit of Independent School District No. 67, Payne County, Oklahoma (Cushing Public Schools); authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters

Superintendent of Cushing Public Schools Dr. Amon spoke of the progress of the new elementary school, the middle school addition and high school addition.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE RESOLUTION NO. 11-2022 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE,

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

NAYS: NONE

6. Executive Session

a. Executive session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson.

<u>RECESS</u>: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:34 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:58 P.M.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 6A. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:59 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:54 P.M.

No action taken.

- 7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))
- 8. City Manager's Communications

City Manager Brannon distributed the July City Manager's Report to the Commissioners. Mr. Brannon spoke of various ongoing projects throughout the City.

9. Commissioners Community Announcements

Commissioner Denney commented that the fireworks show was fabulous. Dr. Denney also spoke about taking her grandsons to the Fire Department on Sunday morning to watch them test their sirens. She thanked them for the staff that came out and spoke to her grandsons and gave them a fire hat and coloring book with crayons.

Vice-Chairman Lofton commented on how great the firework show was. Warned citizens about the heat this upcoming week.

Commissioner Roberson concurred with Commissioners Denney and Lofton on the firework show. Mr. Roberson spoke about the continued success of Cushing Pride Recycling events and announced the next event is scheduled for July 31st 12 p.m. – 2:30 p.m. Mr. Roberson also mentioned school will be starting on August 11th and the aquatic center has about two weeks remaining before their season is over.

Commissioner Orton gave a shout out to Mike Starks and his department for keeping the power on, and to the water department for repairing the leaks within the City.

Chairman Griffith expressed thanks to Dr. Amon for all she does for the school system. Mr. Griffith also thanked the Police and Fire for the firework show. Mr. Griffith also acknowledges the challenges with the heat and encourages citizens to conserve if at all possible.

10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO ADJOURN THE JULY 18, 20222 REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 9:54 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

NAYS: NONE

MIKE GRIFFITH, CHAIRMAN CUSHING CITY COMMISSION

(SEAL)

ATTEST: