

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED JULY 14, 2023, AT 10:45 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
JULY 17, 2023  
HELD AT 100 JUDY ADAMS BLVD.  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**
  - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on July 17, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
ABSENT: NONE

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on July 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$972,268.75**
- b. Approve minutes: June 20, 2023 (Regular)**
- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
- e. Authorize the Chairman, Board of Commissioners, to execute the FY 2023-2024 Lease Agreement with Project H.E.A.R.T. for meals at the Senior Citizens Center.**
- f. Authorize the City Manager to issue a purchase order to Newnam's Equipment and Automotive, LLC of Stroud, Oklahoma, in an amount up to \$22,692.73 for a new Grasshopper 900D riding mower for the airport, and to authorize payment.**
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$5,700.00 for payment of Invoice No.15417 for inspection services.**
- h. Approve payment to Cushing Chamber of Commerce in the amount of \$5,250.00 for 2023/2024 membership investment dues.**
- i. Approve payment to Oklahoma Municipal League in the amount of \$9,024.31 for 2023/2024 OML annual service fees renewal.**

- j. Approve payment to GeoSafe Inc. in the amount of \$8,000.00 for subscription renewal of mobile service for the police department.
- k. Authorize the City Manager to issue a purchase order to Mediclaims, Inc. in the amount of \$36,858.90 for data preparation services for the GEMT program, and to authorize payment.
- l. Authorize the City Manager to execute a contract with Public Consulting Group (PCG) to provide cost reporting services and submission to The Centers for Medicare and Medicaid Services (CMS) on behalf of the Cushing Fire Department.
- m. Authorize the City Manager to execute a professional services agreement with Arledge & Associates, P.C. as proposed, and to authorize payment as services are rendered.
- n. Appoint Julie Puls, Khristi Fowler, Sharon Sissom, Gabrielle Farnes and Chase Blankenship to new terms on the Cushing Youth and Community Center Advisory Board through July 2026.
- o. Acknowledge two terms expiring on the Planning Commission.
- p. Acknowledge two terms expiring on the Board of Adjustment.
- q. Statement of cash and investments as of June 30, 2023.

Chief Novotny spoke to clarify Item 3K.

MOTION: A MOTION WAS MADE COMMISSIONER DOWELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

#### **4. Items Removed from Consent Agenda**

None.

#### **5. General Business**

- a. General discussion on welcome signs at various city entrances.

Commissioner Branyan spoke regarding this item. Commissioner Roberson said that it would be nice to have something like this that would welcome people to our town. Commissioner Dowell liked this idea in addition to the current Pipeline Crossroads signage.

#### **6. Executive Session**

- a. 25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest;

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:31 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:44 P.M.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 6A. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:45 P.M. RETURNED FROM EXECUTIVE SESSION AT 8:29 P.M.

No action taken.

**7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

None.

**8. City Manager's Communications**

Chairman Lofton deferred to Assistant City Manager Derek Griffith and Emergency Management Director Franklin Reed who both provided a brief summary about the recent windstorm event and ongoing operational efforts.

City Manager Brannon distributed the July City Manager's Report to the Commissioners. Mr. Brannon gave an update on the curbside tree removal and announced the collection site for storm debris will be open on weekends until the end of July from 8:00 a.m. – 4:00 p.m. Mr. Brannon also spoke of the importance of having AMI (Advanced Metering Infrastructure) in the future and the advantages of this system.

**9. Commissioners Community Announcements**

Commissioner Branyan spoke of the recent mandatory Oklahoma Municipal training for newly appointed officials he had attended. Mr. Branyan expressed his appreciation for our city's procedures dealing with the budget, spending, agendas and sharing information.

Commissioner Dowell expressed her appreciation for the storm report.

Commissioner Roberson had no announcements.

Vice-Chairman Orton expressed thanks to Brent Youngman and the street department for work on the storm debris removal.

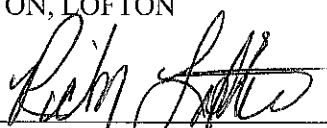
Chairman Lofton spoke about being impressed with the efforts of everyone involved that night the storm came through and thanked everyone for the hard work.

## 10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE JULY 17, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 8:30 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

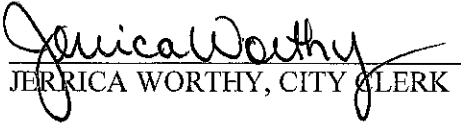
AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

  
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RICKY LOFTON, CHAIRMAN  
CUSHING CITY COMMISSION

(SEAL)

ATTEST:

  
\_\_\_\_\_  
JERRICA WORTHY, CITY CLERK