

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED JUNE 16, 2023, AT 11:38 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
JUNE 20, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on June 20, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- d. Special presentation to Craig Calkins**

Craig Calkins was unable to attend the meeting.

- e. Proclamation: Proclaim June 21, 2023, as National Time Out Day**

Kim Johnson, Surgical Services Manager with Hilcrest Hospital was present to accept the proclamation National Time Out Day.

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on June 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$881,109.15**
 - b. Approve minutes:**
 - May 4, 2022 (Special Joint Meeting with Board of Trustees of the CMA, CHA, CIA and CEFA)**
 - May 15, 2023 (Regular)**
 - June 12, 2023 (Special Joint meeting with the Trustees of the CMA, CHA, CIA and CEFA)**
 - c. Approve budget amendment: Amend the FY 2022-2023 City of Cushing budget.**
 - d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
 - e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**

- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$7,200.00 for payment of Invoice No.14182 for inspection services.
- g. Authorize the City Manager to execute all documents necessary for the FY 2023-2024 Workers' Compensation Plan Renewal Participation Agreement with OMAG and to approve payment to OMAG in the sum of \$201,197.00 (to be paid from FY 2023-2024 budgeted funds).
- h. Approve payment to OMAG in the sum of \$142,692.48 for the City of Cushing's portion of the insurance premium (to be paid from FY 2023-2024 budgeted funds).
- i. Authorize the Chairman, Board of Commissioners, to execute an audit engagement letter with CBEW Professional Group, LLP to perform the FY 2022-2023 audit.
- j. Approve retirement for Craig Calkins.
- k. Appoint Amy Cline and Misty Naifeh to new three year terms on the Cushing Library Board.
- l. Statement of cash and investments as of May 31, 2023.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize the Chairman, Board of Commissioners, to execute an employment agreement with Jonathan Huseman for the position of City Attorney.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO AUTHORIZE THE CHAIRMAN, BOARD OF COMMISSIONERS TO EXECUTE AN EMPLOYMENT AGREEMENT WITH JONATHAN HUSEMAN FOR THE POSITION OF CITY ATTORNEY AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTES.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- b. Authorize the Chairman, Board of Commissioners, to execute a labor agreement with the Fraternal Order of Police, Lodge No. 106, for the Fiscal Year July 1, 2023, through June 30, 2024.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO AUTHORIZE THE CHAIRMAN, BOARD OF COMMISSIONERS TO EXECUTE A LABOR AGREEMENT WITH THE FRATERNAL ORDER OF POLICE, LODGE NO. 106, FOR THE FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024, AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- c. Appoint one member to serve the remainder of an unexpired term on the Planning Commission through September 2025.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPOINT KERI MARKS TO SERVE THE REMAINDER OF AN UNEXPIRED TERM ON THE PLANNING COMMISSION THROUGH SEPTEMBER 2025. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

d. Discussion and review of the City of Cushing's adopted Rules of Order.

City Attorney Jonathan Huseman advised commissioners of the Rules of Order.

6. Resolutions

a. RESOLUTION NO. 10-2023: A resolution to adopt the Fiscal Year 2023-2024 Budget for the City of Cushing.

Commissioner Branyan thanked City Manager Brannon and City Clerk Jerica Worthy for working on the budget.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 10-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

7. Executive Session

- a. Executive Session pursuant to 25 O.S. §307(B)(2) to discuss the status of negotiations with the Fraternal Order of Police Lodge No. 106 for the Fiscal Year July 1, 2023, through June 30, 2024.**
- b. Executive Session pursuant to 25 O.S. §307(B)(1) to discuss and take possible action concerning the employment of City Attorney.**

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:43 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 8:19 P.M.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBESON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEMS 7A AND 7B. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 8:20 P.M. RETURNED FROM EXECUTIVE SESSION AT 9:15 P.M.

8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

City Manager Brannon distributed the June City Manager's Report to the Commissioners. Mr. Brannon spoke of various things in the report.

10. Commissioners Community Announcements

Commissioner Branyan had no announcements.

Commissioner Dowell spoke of how fortunate we are for our City workers and wanted to commend the citizens of Cushing that are helping other citizens and businesses.

Commissioner Roberson had no announcements.

Vice-Chairman Orton thanked the staff for all they have done during the current crisis. Mr. Orton commented that it is good to know that during a time of crisis we have people that are willing to be on top of and stay on top of the situation. Thanks to all the staff for all they have done during this time.

Chairman Lofton thank Emergency Management Franklin Reed and City Manager Brannon for taking him along to inspect the storm damage early Sunday morning. He spoke about getting to see the command post that worked to resolve the issues and seeing the different departments come together to get streets open, start restoring electric, water and sewer. Chairman Lofton expressed how impressed he is with everyone that was involved.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO ADJOURN THE JUNE 20, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 9:16 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON RESULTING IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

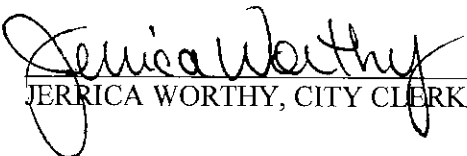
NAYS: NONE



RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:



JERRICA WORTHY, CITY CLERK